

# Annual Report 2008-09

Isaac...  
Moving Forward

Red Hill Road



## Welcome to Isaac Regional Council's 2008-2009 Annual Report

This report incorporates audited financial statements for the period March 15, 2008 to June 30, 2009.

This report demonstrates accountability to stakeholders, who include residents, ratepayers, staff, councillors, investors, community groups, government and other interested parties.

### Annual Report copies

Annual Report copies are available free of charge electronically on council's website - visit [www.isaac.qld.gov.au](http://www.isaac.qld.gov.au).

### Feedback

Isaac Regional Council aims to make this Annual Report transparent and easy to read. Council welcomes your feedback and suggestions for improvement. Please direct your comments to Manager Public Relations and Governance

1300 ISAACS (1300 472 227)

or email [records@isaac.qld.gov.au](mailto:records@isaac.qld.gov.au).

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## A SNAPSHOT

### Isaac... Moving Forward

is Council's theme for the 2008-09 Annual Report.

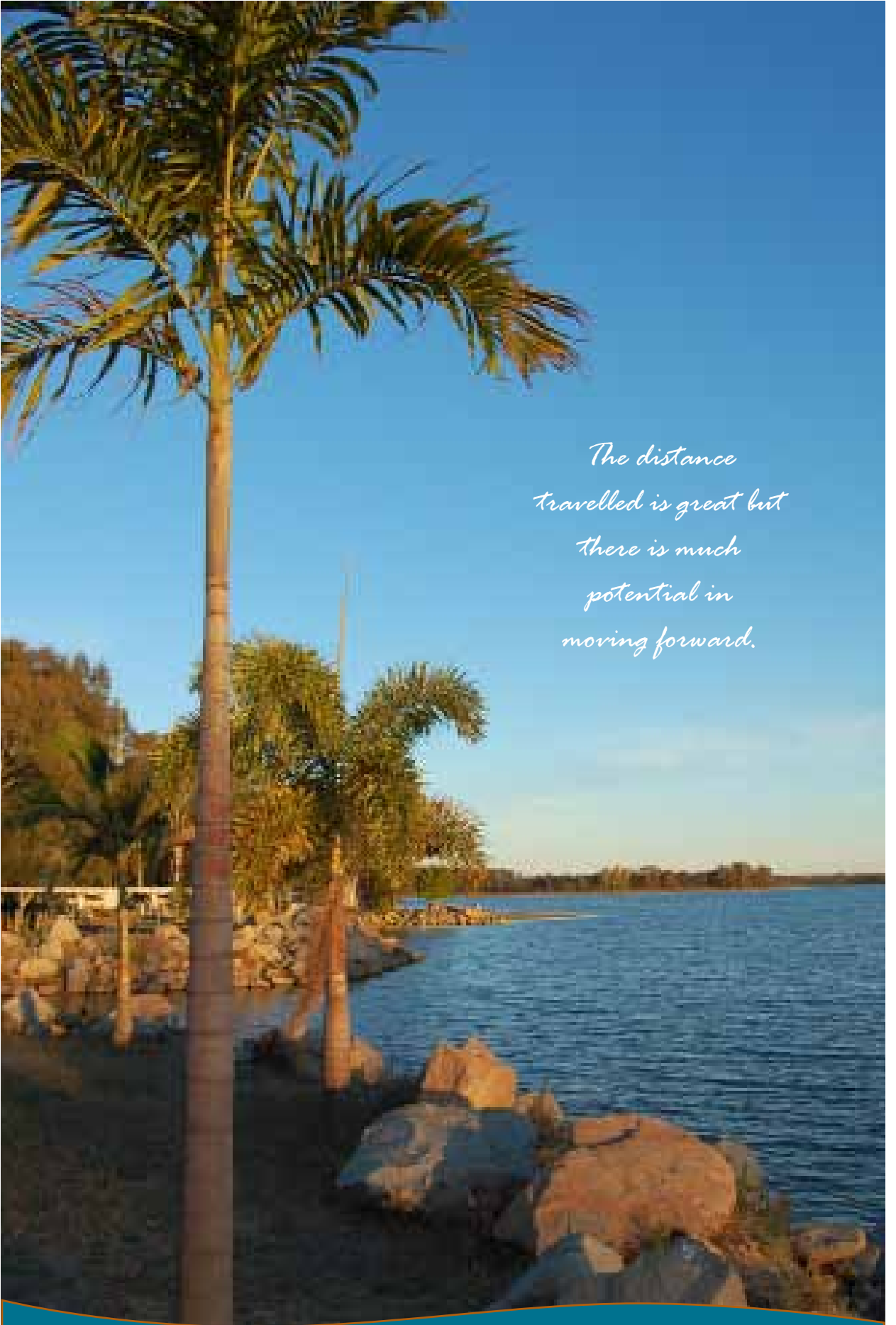
The photograph on the cover represents this progression forward post amalgamation.

The distance travelled is great but there is much potential in moving forward. The road is straight and strong, but not without its bumps.

We believe this to be a good analogy of Council's journey over the last twelve months and its journey into the future.



Wheat - Clermont Area

A scenic photograph of a river or lake. In the foreground, a large, slender palm tree stands on the left, its fronds reaching towards the sky. The ground is dark and rocky. In the background, the water stretches towards a distant shoreline with more trees and a clear blue sky. The lighting suggests it might be late afternoon or early morning.

*The distance  
travelled is great but  
there is much  
potential in  
moving forward.*



## *Vision*

*To be the region of first choice*

## *Mission*

*To promote and enhance the diversity of  
lifestyle and opportunity*

## *Values*

### Professionalism

Which means that we will display accountability, openness, transparency and integrity.

### Continuous improvement

Which means that all aspects of the organisations operations are encouraged through a progressive and creative approach.

### Excellence

Which means that the manner in which we approach all aspects of the business for Isaac Region, the highest possible outcome will be achieved.

### Procedural consistency

Which means that there is a consistent approach to the way in which Council conducts its business across the region.

### Customer focus

Which means that we identify and meet the needs of all customers in a responsive and equitable manner.

### Team work and coordination

Which means that we work together to achieve a common goal.







# Customer Service Charter

## Constant Improvement

At Isaac Regional Council we are constantly reviewing our policies and procedures to improve our service to you, our customers, whilst remaining open and accountable. This customer charter sets out the standards you can expect when dealing with us:

### *Prompt and Efficient Service*

When you contact the Isaac Regional Council with a request or when making a complaint you can expect to:

- be treated with courtesy and respect.
- be provided with a reference number for any further enquiry or follow up.
- receive an acknowledgement within fifteen working days.
- be kept informed of the process and outcome.
- have your personal details kept confidential.
- have the matter investigated thoroughly and objectively.

### *Access to Council Services*

We are working on our website in an endeavour to provide you with an additional means of access to our services and information.

- when you ring we will endeavour to answer your call within four rings.
- we will acknowledge your letters within five working days.
- we will acknowledge your email requests within three working days.
- we will acknowledge you at our front reception within three minutes.
- all customer service requests will be responded to within 60 business days.
- customer service requests that are not dealt with within this period will be handled under Council's general complaints process.
- we will also inform you of the best ways to access services from your Council.

### *When we make mistakes*

We are only human and sometimes Council will make mistakes. We will willingly and reliably respond to complaints and errors by:

- listening carefully to your situation and clarifying your needs.
- apologising when we have made a mistake or caused delays.
- informing you of the options open to yourself and Council.
- taking ownership of any Council errors.
- acting to fix the problem rather than determining whom to blame.
- rectifying problems and mistakes quickly where we are able.
- follow up to ensure you know what we did.

### *Have your say*

As we strive to provide a better service, we encourage you to give feedback, through feedback forms at the Council offices; via our website; or write us a letter. Whether you have a request for action, a complaint, or a compliment, we would like to hear from you.

*Isaac... the Region of first choice*



## Reporting back to our community

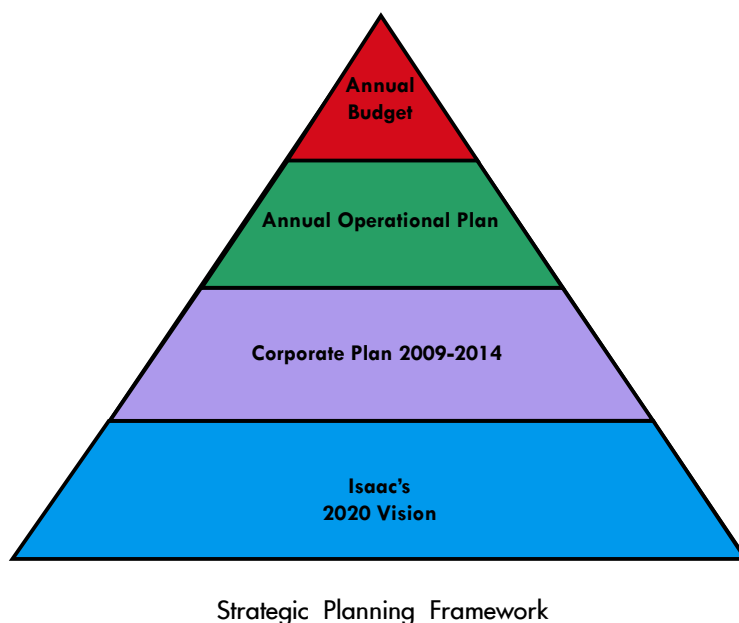
Through our Annual Report we would like to provide you with our project highlights and achievements for the 2008-09 reporting timeframe.

Our achievements link to the themes: Our diverse lifestyles, Our natural environment, Our economy, Our essential services and Our governance, finance and leadership.

These themes are evident throughout Council's Strategic Planning Framework and now the Annual Report. We hope this allows ease of readability of all of Council's planning and reporting documents.



Our highlights are represented by this symbol throughout the document and our achievements speak for themselves.





## Our region moving forward

### Our past and present

The 26th largest local government authority in Queensland based on population, Isaac Regional Council has 10 250 rateable properties and had an annual budget for 2008-09 of \$97 million. It is an organisation with 305 employees across 58 862 square kilometres servicing a population of approximately 21 000.



Isaac Regional Council  
Staff gathering October 2009

## A snapshot of our operations shows we...

- Maintain many parks and gardens covering a total of 479.08 hectares (the equivalent of 1078 football fields).
- Provide 70.718 kilometres of bike ways and pathways.
- Maintain and manage 3330.93 kilometres of local roads.
- Operate 8 libraries as one independent library service.
- Operate and maintain 18 community centres including function and meeting rooms, auditoriums and halls.
- Operate 7 customer service centres.
- Employ 305 (full time equivalent) staff up to June 30, 2009.
- Operate 1 tourist information centre.
- Maintain 2 museums and 1 art gallery.
- Provide and maintain 31 memorials.
- Manage 8 swimming pools.
- Provide 7 skate parks and 1 BMX track.
- Clean 42 public toilets each week.
- Provide 7 daycare and childcare centres and 1 child care service.
- Provide and maintain 1 affordable housing complex and 45 units.
- Provide 7518 rubbish bin services.
- Collect 90 000 tonnes of rubbish.
- Provide 9 waste management facilities (landfills/transfer stations).
- Provide 3 airports.
- Moved 150 000 head of cattle through the Clermont Saleyard.
- Provide 6 recycled water facilities.
- Own 8 graders, 10 loaders, 1 dozer, 1 landfill compactor, 7 forklifts, 10 rollers, 3 road trains, 6 gravel trucks, 6 water trucks and 30 other utilities, and work vehicles.





## Mayor's report



I welcome the opportunity in moving our Council and communities forward as this year's report theme suggests. The road may not always be smooth or easy but as your Mayor I am determined to work hard for our communities to ensure a viable and sustainable future...a destination and journey we should all look forward to reaching.

### Official Mayoral Activities

Attendance type	Number
<b>Advocacy and lobbying:</b>	
• Government	60
• Stakeholders	
• Regional partners	
<b>Official Engagements:</b>	
• Council meetings	100
• Citizenship ceremonies	
• Civic events/functions	
<b>Community Engagement</b>	
• Community visits	66
• Deputations	
• Public meetings	
<b>Professional Development:</b>	
• Training/workshops	30
• Conferences/seminars	

I am pleased to present this Annual Report of Council operations and activities to the Isaac community.

I believe the year reflects many great achievements and milestones for our Council. As such I would like to congratulate your elected members, Council staff and you, our community members, for working together. We have managed the challenging times and produced noteworthy results at the same time.

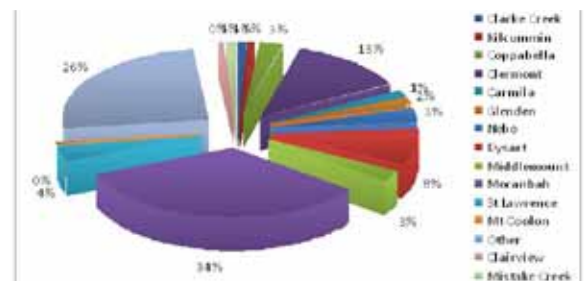
My job as your elected official is to engage with community members and groups, lobby governments and agencies for better services and to attend local and regional meetings and conferences. This advocacy and lobbying allows me to share Isaac's concerns and challenges for local government and our communities into the future.

2009 has been a year of engagement and lobbying. Council has developed many methods of meeting and talking with residents across the region as well as to our key stakeholders and partners outside of the region.

To give you an idea of the number of meetings and events I have attended as your elected official I provide you with a break down of my 2008-09 calendar.

Cedric Marshall  
Mayor

### Mayoral Visits by Location



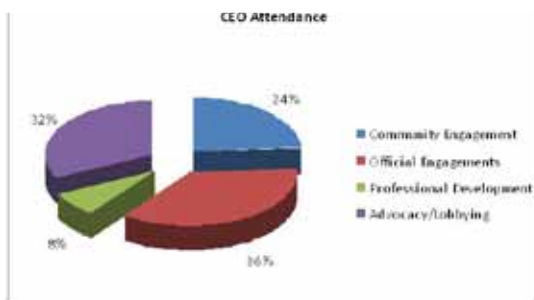


## Chief Executive Officer's report



As CEO I present to you Isaac Regional Council's 2008-09 Annual Report.

CEO Official and Community Activities 2008-09



While local governments are obligated under the *Local Government Act 1993* to produce an annual report I see this as much more than an obligation. It is also our opportunity to share Council's efforts in providing services and projects to our communities. It allows us to present our financial situation and how, through good governance and responsible and responsive leadership, we have managed a cost effective operation.

This Annual Report will showcase the highlights and achievements of our first year of operation. While there were many challenges these were met with innovation and enthusiasm from Council and Council staff, and our community.

We have repaired roads, maintained buildings, mowed parks and gardens, upgraded amenities, purchased and loaned library books, provided affordable housing, managed water quality and sewerage systems, generated budgets and set fees and charges, provided donations and sponsorship, applied for government grants, negotiated and liaised with key stakeholders and developed regional relationships, become reef guardians, provided educational, youth and community health programs, coordinated community events, operated swimming pools and engaged with our communities. But believe me – this is not an exhaustive list.

Unfortunately limitations on space do not allow for a complete breakdown of our highlights and achievements instead, you'll be provided with a glimpse of our operations over the last year, albeit a comprehensive glimpse within this report.

I hope you are able to gain a sense of what our Council is about by reading this document. I also hope you recognise the innovation, enthusiasm and potential I see every day across all areas of Isaac Regional Council and the Isaac region.

Mark Crawley  
Chief Executive Officer

## Democratic governance

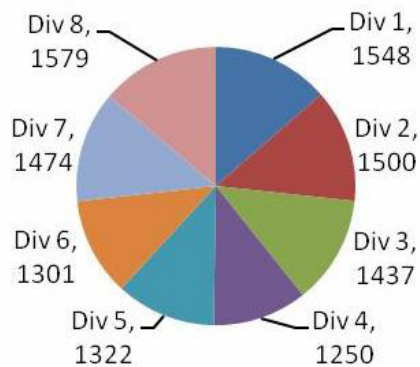
### Elected to represent the community

Councillors are elected every four years to represent the interests and concerns of the region's communities. And while Councillors are obligated to represent their divisions, it is the overall regional interest which holds the most importance.

This prioritisation of region over division enhances the Councillor's regional knowledge and fairness and equity in decision making.

In Queensland divisional councils are required to have approximately equal enrolment of electors in each division.

No. of Divisional Electors  
Isaac Regional Council March 2008



## Roles and responsibilities

To best represent the Isaac region and its divisions the Mayor and Councillors are required under the Local Government Act 1993 (LG Act) to:

- Fulfil their duties faithfully and impartially
- Attend Council meetings regularly
- Vote on all matters requiring a decision

The Mayor holds additional responsibilities under the LG Act including the:

- Maintenance of orderly conduct at Council meetings
- Execution of Council decisions
- The exercise of powers granted by Council
- Appropriate representation of Council at civic functions and events

The Isaac community also assists in good governance by:

- Participating in Council elections
- Participating in community engagement and consultation processes
- Talking with their Councillors to provide information about the opportunities and challenges in their community

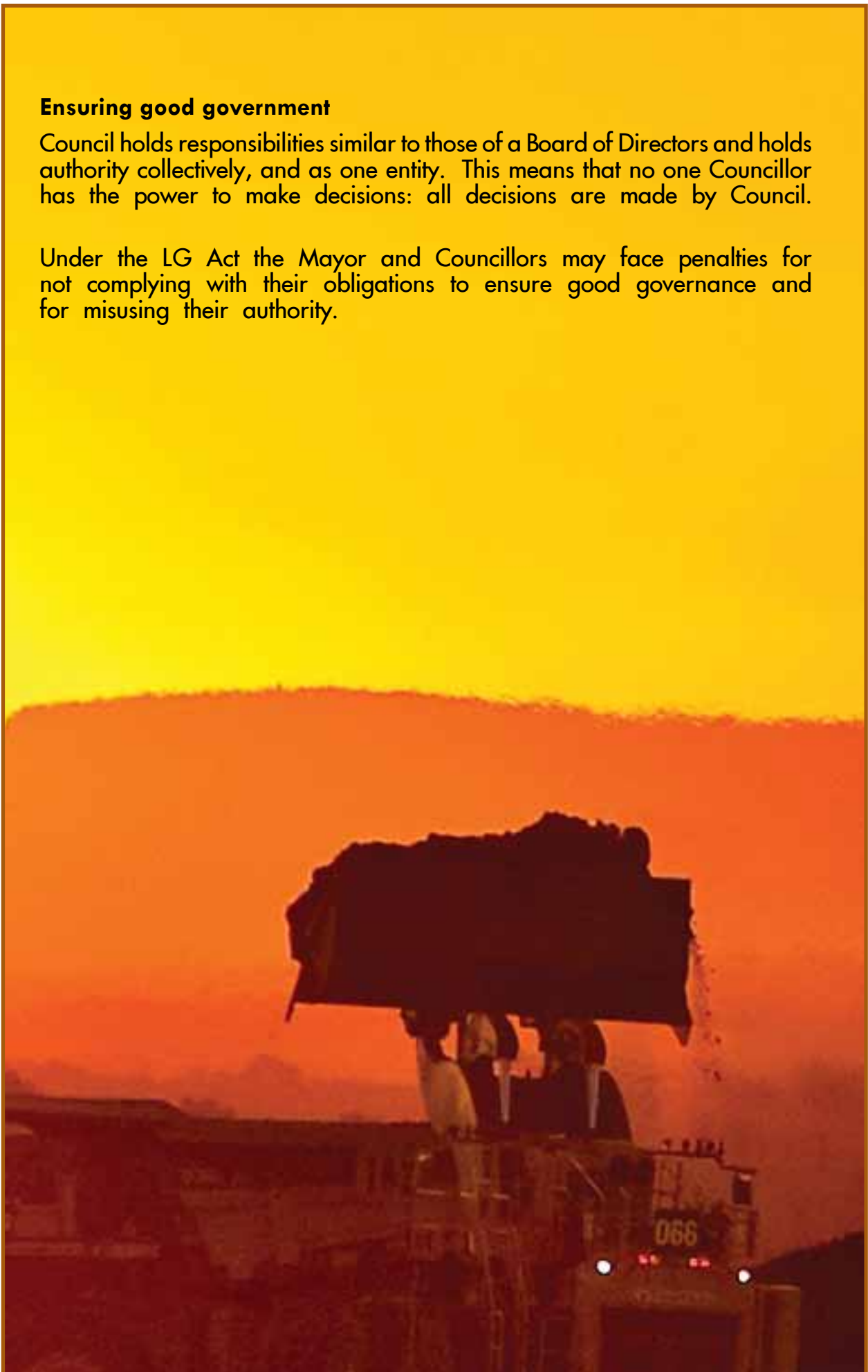


Left to right: Isaac Councillors Donald Black, Geoff Bethel, Anne Baker, Mayor Cedric Marshall, Ann Crawford, Deputy Mayor Roger Ferguson, Gina Lacey, Robbie Williams and Dale Appleton

### **Ensuring good government**

Council holds responsibilities similar to those of a Board of Directors and holds authority collectively, and as one entity. This means that no one Councillor has the power to make decisions: all decisions are made by Council.

Under the LG Act the Mayor and Councillors may face penalties for not complying with their obligations to ensure good governance and for misusing their authority.





## Our Council

### Our Councillor's profiles

#### Mayor Cedric Marshall



Councillor Cedric Marshall is Isaac Regional Council's inaugural Mayor. His local government career began in 1991 as a Broadsound Shire Council Councillor. Councillor Marshall was the last Mayor of the Broadsound Shire Council. Councillor Marshall is currently: the President of the Central Queensland Local Government Association (CQLGA), a foundation member of the Transport Hall of Fame in the Northern Territory and an Honorary Member of the 56 Torch Bearers Association Incorporated.

#### Division 1 Councillor Dale Appleton



Councillor Dale Appleton was elected as a divisional Councillor for Isaac Regional Council in 2009. Councillor Appleton is a member of AgForce and the Mistake Creek Progress Association. He has held a long involvement with the cattle industry within the region. Councillor Appleton is married to Kris and they have three sons - all who live and work in the Isaac region. They also have nine grandchildren who make up the six generations of the Appleton family in the Clermont district.

#### Division 2 Councillor Ann Crawford



Councillor Ann Crawford has ten years experience with local government and extensive enterprise experience owning and operating her own hairdressing business for a number of years. Councillor Crawford holds a Diploma Community Services/Community Development, has completed a Building Rural Leaders Foundation Program, was an executive with the Mackay Area Consultative Committee and is a voluntary member of the Hinterland Community Care Committee.

#### Division 3 Councillor Gina Lacey



Councillor Gina Lacey is enjoying her second term in local government. In 2004 she was elected a member of the Belyando Shire Council and in 2008 was elected to represent her division with Isaac Regional Council. For eight years Councillor Lacey was the event coordinator for May Day, the CFMEU 10km Run and the Combined Union Christmas Party. She was the Office Manager for the CFMEU for fifteen years and since 2007 has owned Zootown Menswear in Moranbah.

#### Division 4 Councillor Anne Baker



Councillor Anne Baker is relatively new to local government having been appointed to Belyando Shire Council in 2007 and elected as Division 4 Councillor with Isaac Regional Council in 2008. Councillor Baker has been a member of several local sporting committees including Junior Rugby League and Netball. As part of Councillor Baker's Council responsibilities she holds membership with the Central Queensland Local Government Association.

#### **Division 5 Councillor Roger Ferguson**



Councillor Roger Ferguson currently holds the position of Deputy Mayor with Isaac Regional Council. He was previously a Councillor with Belyando Shire Council before being elected to represent the Isaac's Division 5 community of Moranbah. Councillor Ferguson owned Clermont Concrete Tanks for nine years before moving into the area of golf management. For the past seven years he has been involved in the motel industry, managing the Western Heritage Motel in Moranbah.

#### **Division 6 Councillor Rob Williams**



Councillor Rob Williams is currently serving his second term at local government level. His first term was held with Belyando Shire Council before being elected as a divisional Councillor for Isaac. Councillor Williams owns an electrical contracting business in Clermont and is a member of several local clubs and organisations. He is a member of the Junior and Senior Rugby League, Theresa Creek Water Sports Club and Central Highlands Referees Association.

#### **Division 7 Councillor Donald Black**



Councillor Donald Black served fourteen months as an elected member with the Broadsound Shire Council before being elected to Division 7 of Isaac Regional Council. Councillor Black has a long history of cattle breeding and fattening as well as grain growing. He has been involved in a number of local committees being a Rotary member for eleven years, a Paul Harris Fellow and the current President of the Clarke Creek Camp Draft. Councillor Black is also a member of Agforce, Landcare, Clarke Creek's Community Reference Group and Rolfe Creek Rural Fire.

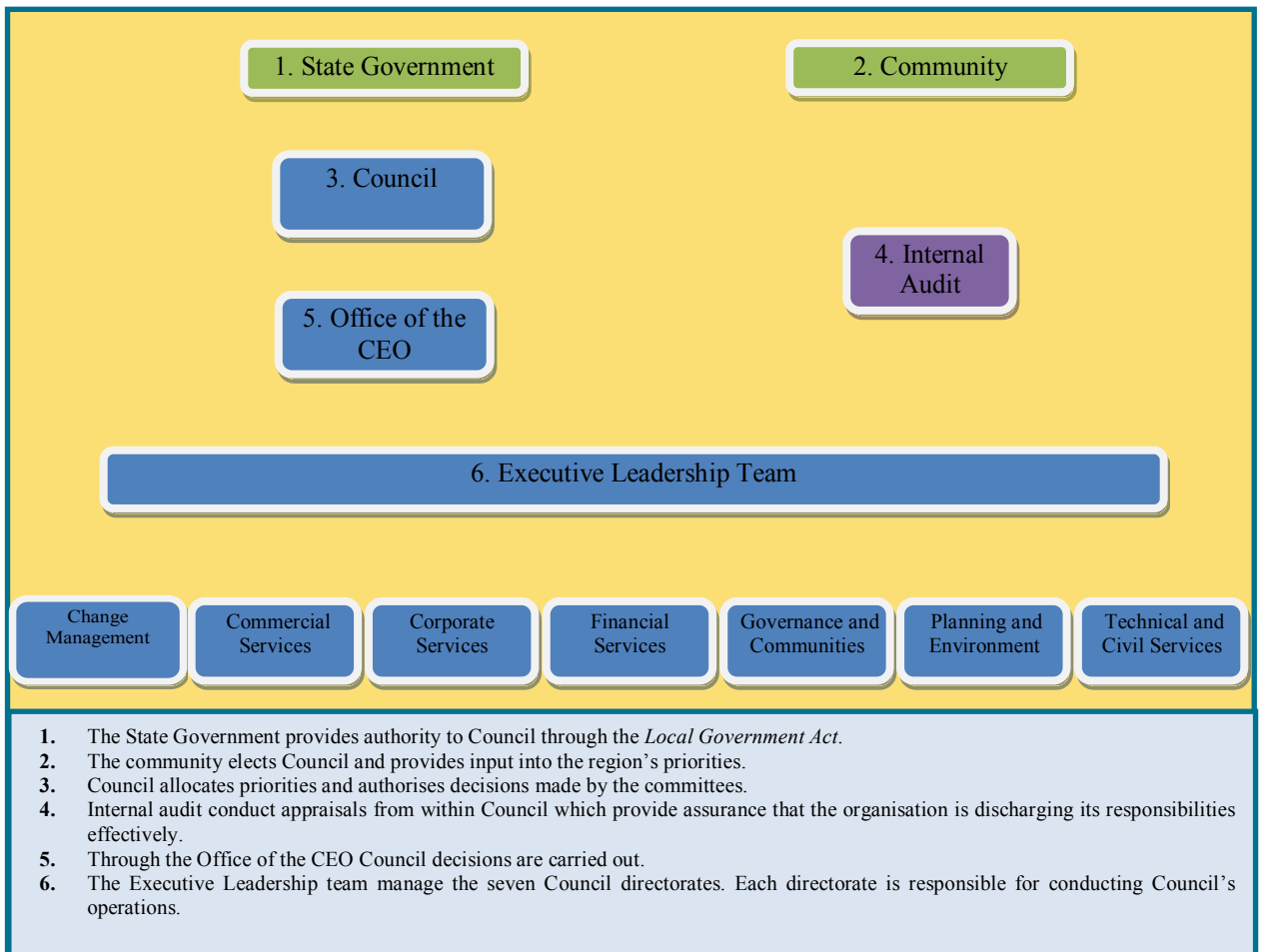
#### **Division 8 Councillor Geoff Bethel**



Councillor Geoff Bethel has been involved with local government for a number of years previously holding a position on Broadsound Shire Council. Councillor Bethel is a landholder in the Isaac Region. Councillor Bethel has been involved in the cattle and grain industries since the Brigalow Scheme Ballot of 1973. He has a keen interest in Landcare and related initiatives. Councillor Bethel is married to Ruth and they have four adult children, three of whom live and work in the Isaac Region.

# Our organisation

## Organisational structure



### Chief Executive Officer and the Office of the CEO

Mark Crawley  
Commenced 1 July 2008

Our organisation is led by the Chief Executive Officer - Mark Crawley. Mark has twenty-five years of extensive and varied local government experience in Queensland. His local government career began with Aramac Shire Council and progressed to Julia Creek where he held the Deputy CEO's position for four years. In 1998 he became the Deputy CEO of Barcaldine Shire Council and accepted the position of CEO for the same organisation two years later. Mark left Barcaldine Shire Council in 2004 to take up the position of Nebo Shire Council CEO. Mark held this position for four years and was the last CEO of Nebo Shire Council before accepting his current role with our Council.

### CEO roles and responsibilities

- The CEO is appointed by and reports to Council
- The CEO is responsible for implementing Council's policies and decisions
- The CEO manages and oversees administration of our organisation and corporate plan
- The CEO coordinates our employees activities





## The Executive Leadership Team

Isaac's Executive Leadership Team meets fortnightly to consider matters of strategic importance.

The Executive Leadership Team consists of the Chief Executive Officer and seven Executive Directors. Our Executive Leadership Team continually manages and monitors our corporate governance standards, with particular emphasis on delivering organisational cohesion through strategy making.



Left to right: Scott Riley, David Orr, Warren Stubbs, Mark Crawley, Jan Anfruns, , Robert Van Kampen, Pat White, David Munro (July 2009).

## Our Executive Directors

### Executive Director Change Management Acting Executive Director Corporate Services

**Robbie Van Kampen** - Commenced April 2009.



In 1981 Robbie entered the Army retiring in 2005 as a Colonel. During his career with the Army he was involved in a number of operational, combat, training and staff deployments including two operations as part of the United Nations Peacekeeping Forces. From December 2005 – 2008 he was General Manager/CEO of 123 Global Australasia (a development and construction company) before joining Council in 2009.

### Executive Director Commercial Services

**David Orr** - Commenced December 2008.



David began his local government career as an Assistant Engineer with Belyando Shire Council in January 1979. In April 1994 he took the position of Director Environmental Services with Belyando and in September 2007 the Acting CEO role. In March 2008 David became the General Manager of the Belyando Business Unit of Isaac Regional Council and December 2008 the Executive Director of Commercial Services.

### Executive Director Corporate Services

**David Munro** - Commenced December 2008. Exited July 2009 Council welcomes **Margi Lloyd** who will take up the position of Executive Director Corporate Services on November 1 2009.

### Executive Director Financial Services

**Warren J Stubbs** - Commenced June 2009.



Warren has an extensive background in financial and corporate services roles both in Australia and overseas and has made a career of re-engineering financial systems. Career highlights range from overseeing the financing of disaster relief for a large international organisation in Samoa in 1989 to installing an ISO compliant corporate enterprise system in 2008. His career has included responsibility for all financial activity in nine regional offices across the South Pacific; and CFO, Director Corporate Services and Company Secretarial roles in not-for-profit and superannuation entities.

### **Executive Director Governance and Community Services**

**Jan Anfruns** - Commenced December 2008.



Jan brings to the organisation a strong background and skill set in economic development and community services. Jan began with Belyando Shire Council in 1998 as the Economic Development

Officer – Special Projects. In 2001 Jan became a Compliance Officer with Anglo Coal and from 2002 – 2005 a Community Project Officer with BHP Coal/BMA. Jan returned to local government in 2006 as Economic Development Manager for Belyando Shire Council and in 2008 became the Director Community Services for this organisation.

### **Executive Director Planning and Environmental Services**

**Scott Riley** - Commenced December 2008.



Scott brings to Council a range of experience and knowledge in the Planning and Environment fields. After starting his career in NSW as a carpenter and joiner Scott then moved to local government as

a trainee Health and Building Surveyor with the Port Stephens Shire Council in 1990. In 1991, and for the four years, he worked for the Greater Taree City Council as a Health and Building Surveyor. In 1994 he became the Assistant Director of Environmental Services for the Ulmarra Shire Council and the Director of Environmental Services and Development for Bourke Shire Council in 1999. During 2000 -2005 he worked in a similar capacity for Tenterfield and then the Emerald Shire Council. In 2005 he moved to Development Control Officer for Richmond Valley Council before joining Belyando Shire Council from 2006 - 2008 as the Director Planning and Environmental Services.

### **Executive Director Technical and Civil Services**

**Pat White** - Commenced December 2008.



Pat holds extensive management experience across a number of business sectors having worked in South Africa and New Zealand prior to moving to Australia in 1980. During his career he has

successfully managed a number of engineering and technical organisations. Before Pat joined Nebo Shire Council in May 2007, as Manager Technical Services, he was the CEO of an agricultural engineering business.

## Our directorates provide

Change	Commercial	Corporate	Financial	Governance and Community	Planning & Environment	Technical and Civil
Change management	Water services	Administration	Financial management	Strategic Planning Framework	Planning schemes	Road maintenance and construction
Learning, Training & Development	Sewerage services	Customer service standards	Asset management	Economic development	Development approvals	Main Roads contracts
Workplace support services	Refuse collection and waste management	Records management	Performance reporting	Councillor support services	Growth management	Major projects
Policies and procedures	Airports	Information technology	Rating	Marketing and promotion	Building/plumbing approvals	Parks, gardens and public open spaces
Business innovation	Fleet management	Risk management	Grants	Libraries	Environmental health	Urban services
Continuous improvement	Private works	Emergency management	Purchasing/Stores	Museums	Pest management	Drainage/flood damage
WH&S		Human resources	Budget and monitoring	Civic and cultural centres	Natural resources management	Road inspections
				Community Facilities	Coastal management	Asset data collection
				Child, youth and aged care services	Local laws	Depots
				Sport and recreation	Compliance services	
				Tourism	Stock routes	



Boat ramp at Clairview

## Our community financial report

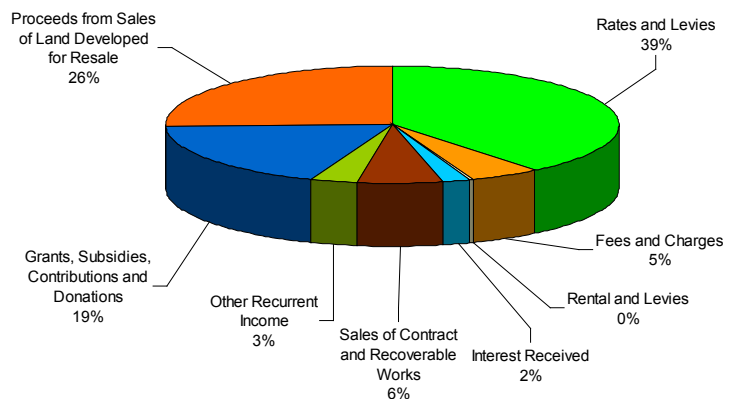
A Community Financial Report provides a plain English summary of the financial position of Isaac Regional Council. The financial information in this report covers a 15 month period from 15 March 2008 to 30 June 2009. Due to this being the first reporting period for the amalgamated Isaac Regional Council there is no historical comparative data.

### Revenue

Total revenue of \$690,885,992 was recognised for the period 15 March 2008 to 30 June 2009. This includes operating revenue (including rates and charges) of \$103,234,960 and capital revenue (including grants and contributions) of \$12,384,298.

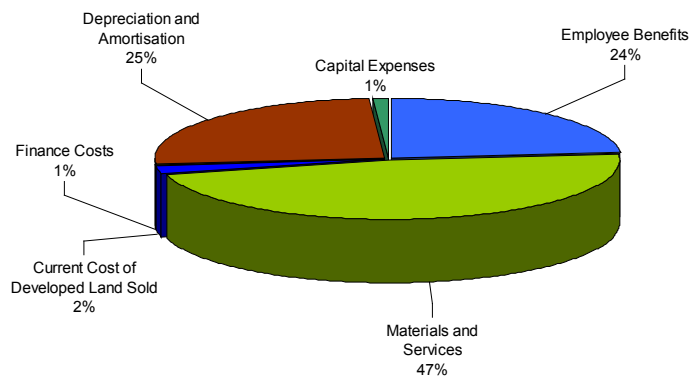
Through amalgamation, the Belyando, Broadsound and Nebo Councils contributed a net value of \$575,266,734. Under the Accounting Standards this net value was recognised as revenue in the Isaac Regional Council financial statements for the period ending 30 June 2009. This revenue cannot be expended.

Source of revenue graph pictured right excludes net value of restructure of local government.



### Expenditure

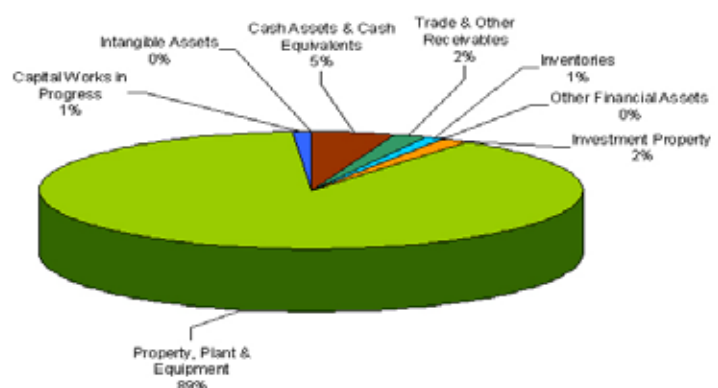
Council expenses totalled \$90,552,997 which included depreciation of \$23,099,566, materials and services of \$43,049,392, employee benefits of \$21,300,052, costs of developed land sold of \$1,682,389, finance costs of \$471,284 and capital expenses of \$950,314.



### Community equity

As at 30 June 2009 the value of total assets held by Council was \$641,932,483. After deducting liabilities of \$11,751,371, Council's net worth was \$630,181,112. This represents the total Community Equity.

Note: information not subject to audit to audit.



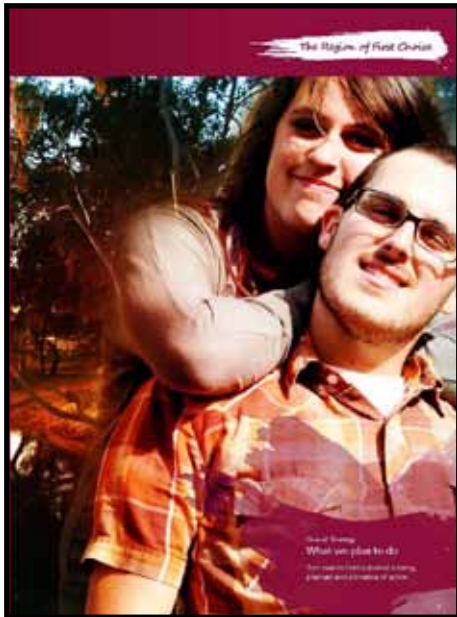


## Financial Ratios

Isaac Regional Council as at 30 June 2009	Per cent
Interest cover: The percentage of interest costs to total recurrent revenue.	0.4%
Debt servicing ratio: The percentage of the Council's total recurrent revenue that is used to service loan interest and principal repayments.	6.7%
General rate revenue ratio: The Council's dependence on general rate revenue as a percentage of total recurrent revenue.	19.3%
Revenue ratio: The Council's dependence on net rates and utility charges as a percentage of total recurrent revenue.	39.1%
Working capital ratio: The ratio of unrestricted current assets available to meet current liabilities.	3.7 : 1
Unfunded depreciation ratio: The percentage of unfunded depreciation to the total depreciation expense.	21.2%
Capital expenditure ratio: The ratio of capital expenditure to depreciation.	220.8%
Rate arrears ratio: The percentage of rates and charges receivable to net rate and charges revenue.	4.0%

## Our diverse lifestyles-

To live the lifestyles we desire by developing creative, harmonious, supportive and active communities.



## Our performance: highlights and achievements



### Community engagement

2009 saw the start of our concerted efforts to engage the wider Isaac community: to capture your voice across a range of issues and projects. The success of such large scale engagement with community has been, what we believe to be, one of our highlights.

In early 2009 we facilitated an engagement process to develop a Community Plan – the community's vision for Isaac's future. Surveys, Picture It Programs (aimed at the youth voice), phone polling, attendance at interagency meetings, Community Conversation public meetings and letterbox drops enabled the Draft 2020 Vision – Community Plan to be developed. The plan identifies what it is about our communities we enjoy and also the challenges and opportunities to be addressed into the future. The community plan will continue to evolve over time in order to reflect your future aspirations and drive Council's strategic planning and budgets.

The Draft document has been made available for public comment on Council's website and via Council offices and libraries. It has also been provided on request to our residents when they meet with Council.

We would like to encourage your feedback and welcome all suggestions you may have for the draft document.



While 2009 has been a year of engagement for Council this commitment was first shown by Council in May 2008. Using a three-staged approach our newly elected members travelled the length and breadth of the Isaac region to gain an understanding of the unique communities and histories as well as the infrastructure they were responsible for. The continuation of visits throughout the region confirms Council's commitment to get to know their community and appreciate the unique and vast Isaac region.

### **Mayoral and CEO Visits**

The Mayor and CEO, after consultation with a range of community members, decided to take to the road in 2009 and visit each of Isaac's communities. These 'road trips' were coordinated so both Mayor and CEO would visit in different areas on the same day. These Friday visits were designed to share access to Council across the region. Residents have been encouraged, through their local offices, to book time and attend these deputation opportunities.

The success of these deputations through increasing numbers of bookings with residents ensures the Friday visits will continue into 2009-10.

### **Councillor Conversations**

Councillors too have been seeking out ways in which to make themselves more accessible to our communities. Elected members in both Moranbah and Dysart decided to trial Community Conversations and encouraged residents to 'drop in' for conversation and coffee at either the Moranbah Library Meeting Room on Thursday or the Dysart Council Office on Wednesdays. Popularity of these visits has grown as word of mouth and advertising has promoted the conversations. These too will continue into 2009-10 and remain another method for the community to talk with Council.

### **Community and Council Round Table Discussions**

One other, now very popular, method of engagement came about in June 2009. After receiving feedback from the community regarding access to Council, Council voted to trial a change of holding one Ordinary Meeting a month and one Round Table Discussion. The Round Table method would see Council, the CEO and Council officers travel to each community and hold discussions with residents and community members. This was one way for Council to share Council information but also another way for residents to participate with Council. A range of issues have been discussed and decisions made by Council as a result of these Round Tables. We are looking forward to reporting back to you in 2009-10 the outcomes. We believe these forums will continue to grow in popularity as residents value their time and voice with Council.

### **Surveys**

And just when you thought we couldn't engage you any further – we did. A range of surveys were developed, both online and in hard copy format, to encourage the participation of the community in decision making. As a result of surveys QantasLink now operates out of Moranbah, offering five to six Brisbane services weekly. This was a hugely successful survey with over 700 people across the region commenting on the need for flights to operate locally.

Residents of Dysart and Middelmount were also given the opportunity to vote on their preferred Show Day for 2010.

We've attempted to draw your attention to our website in order to take advantage of the online feedback form provided. This form has often been used in 2008-09 to provide comment, to offer compliments and also to gain information about Council's services. Feedback has been received from residents, community members as well as visitors to our region.

All in all we believe 2008-09 to be a year of engagement. But it won't stop here – you have told us you value access to Council and this will continue to be a focus in 2009-10. We will continue to be a travelling and accessible Council. We will continue to encourage your voice and participation in your communities and with us.



Flaggy Rock Round Table

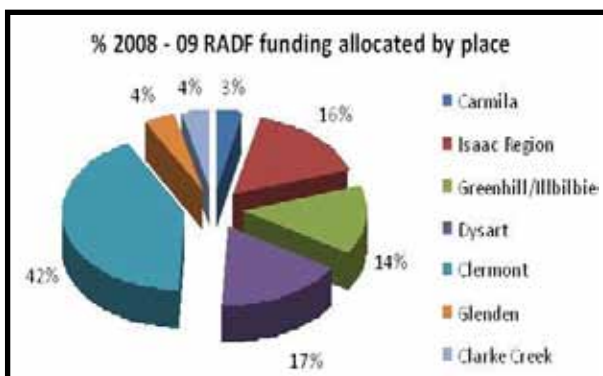


## RADF Grants

Artistic and cultural pursuits continue to thrive within our region. Pottery clubs, quilting and sewing groups, musicians, photographers, painters and sculptors all indicate a desire to be able to share their collective knowledge when it comes to artistic and cultural pursuits. Council, in partnership with the State government, have actively encouraged individuals and groups within the region to embrace these types of activities through the Regional Arts Development Fund (RADF). We sought applications several times during the year from residents to enhance their knowledge and skill, and their community's appreciation, of their crafts.

Through the RADF partnership in 2008-09 we have contributed funding totalling \$67 526 to a range of artistic and cultural projects across the region. Twenty-seven applications for funding were approved by Council's RADF Committee. These applications provided a range of projects including:

- Photographic workshops
- Painting workshops
- Website creation projects
- Writing classes
- Children's art classes
- Picture framing workshops
- Quilting/sewing classes
- Preservation of historical documents and oral history projects
- Arts and Cultural Policy development



## Awards and Recognition

In 2009 we proved to have some of the tidiest communities in the Mackay/Isaac/Whitsunday (WIM) area. Council approved the application for seven communities to nominate for the Keep Australia Beautiful Tidy Towns Awards. As a result of strong Council and community partnerships the following awards were taken out by Isaac:

- Tidiest Town Award – Glenden
- Heritage Award – Nebo
- Environmental Protection Award – St Lawrence (the Wetlands)
- Bush Spirit Award – Coppabella
- Recycling Partnerships Award – Glenden
- Outstanding Achievement Award – Ivan Bettridge (Clermont)
- QLD's Friendliest Town – Clermont

The accolades received by the Isaac Community from the Tidy Towns Competition in 2009 follows its successes in July 2008. Glenden was named the Friendliest Town and was also awarded the Bush Spirit Award while Nebo won the Heritage and Water Conservation Award.



Mayor Cedric Marshall and  
Mr Ivan Bettridge – Clermont

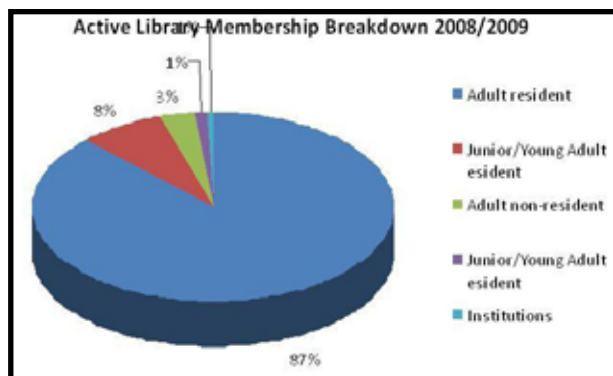
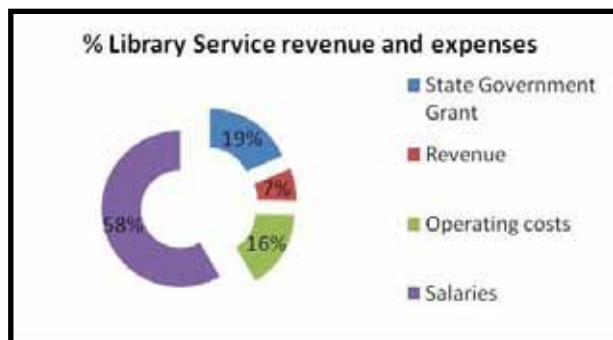


## Library Services

Our library service became an independent service given the responsibility for purchasing stock and providing systems and programs to meet the needs of Isaac communities and library members after March 14 2008.

Eight library branches operate across the region in the communities of Carmila, Clermont, Dysart, Glenden, Middlemount, Moranbah, Nebo and St Lawrence.

In 2008–09 our library memberships increased as did the overall operational costs. Revenue from library services also increased slightly from the previous year. A focus on consistent customer service, quality stock and programs has been the focus for our libraries. Innovative projects such as the promotion of YourTutor – an online 'live' tutoring service and, implementation of the regional Reading Relay have been two highlights this reporting period.



## Clermont Library

The Clermont Library, opened in March 2008, was officially declared the Jacki Finger Library on May 26, 2009. Jacki Finger held the position of Librarian in Clermont for nineteen years before her passing in 2008. This library will stand as a legacy to Jacki and her enthusiastic and diligent service to the Clermont community.



## Active Lifestyles

Our residents continue to indicate a desire to live healthy and active lifestyles. As a result of this desire we applied for funding from the Federal government to upgrade and extend our existing infrastructure to enhance active and healthy lifestyles within the region.

As a result of our application Council received \$798 000 under the Regional Living Infrastructure Program in early 2009. Under this program the projects had to be 'ready to go' and completed within six months of receiving the funds. As a result the following projects were identified and works have been progressing throughout 2009 and will continue into the 2010 period:

### Clermont – Capella Street Landscaping and Beautification Project

Funding allocation: \$114 000

This project included the beautification works on Capella Street with planned upgrades to gardens and median strips.

### Dysart - Queen Elizabeth Drive Footpath Project

Project cost: \$180 000

An additional 1130 meters was added to Dysart's footpath network under this project further contributing to the healthy lifestyles desired by the community.

### Glenden – Footpath Extension Project

Funding allocation: \$114 000

An additional 800 meters will be added to the Glenden Footpath Network under this project. With the extension a continuous and safe loop of footpath will be provided to the community.

#### **Middlemount – Play Park Project** Funding allocated: \$107 000

Under the Middlemount Play Park Project four existing parks will receive additional playground equipment and the installation of soft fall to ensure the health and safety of our children.

#### **Moranbah – Lions Park Upgrade Project** Funding allocated: \$114 000

Works under the Moranbah Lions Park Upgrade included new fencing, shade shelters, pathways and soft fall under the play areas.



Moranbah Lions Park



Moranbah Lions Park

#### **Nebo – Footpath Extension Project** Funding allocated: \$114 000

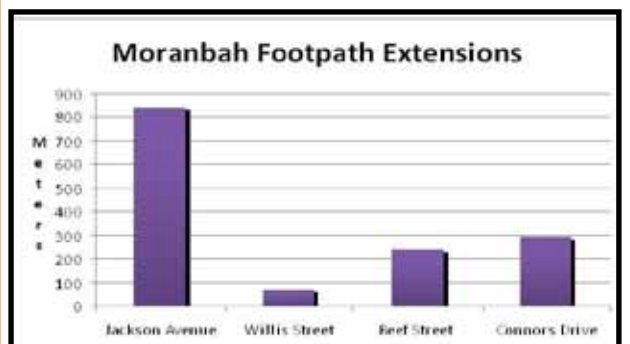
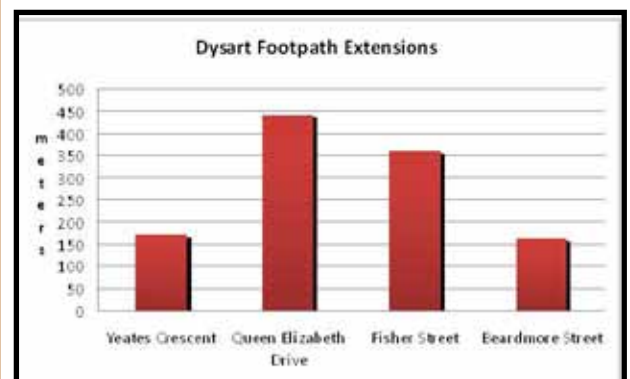
The Nebo Footpath Extension Project builds on the existing boardwalk. The extension will provide access to the Peak Downs Highway via the Undercover Arena and Nebo Creek.

#### **St Lawrence – Disabled Access Centenary Hall Project** Funding allocated: \$114 000

This project included the installation of a disabled access ramp to Centenary Hall in St Lawrence. This ramp will ensure equity of access and use to the facility for all community members.

Another footpath extension around the region includes Moranbah. Moranbah's footpaths were extended 3837 meters at a cost of \$550 000. We encourage all residents to enjoy the footpaths and embrace the active and healthy lifestyles the infrastructure in our region supports.

The breakdown of footpath extensions for Dysart and Moranbah are detailed below:



### **Nebo Undercover Arena**

The final realisation of a six-year dream come true was witnessed by the Nebo community with the official opening of the Nebo Undercover Arena in June 2008. The Minister for Police, Corrective Services and Sport and Recreation – Ms Judy Spence – officially opened the 80 x 50 meter long structure. Coming from the Nebo Shire Council Sport and Recreation Needs Study in 2002 the project witnessed a mass of support from both Council and the community. The facility, considered to be world-class, is unique due to the 25 tonne galvanised steel roof which has been designed to capture water which is then stored in holding tanks. The Undercover Arena was a community vision and continues to be used for community events such as rodeos and campdrafts.

### **Digital Readiness Project**

We recognise our community's need for access to digital television reception and fast Internet services. In 28 April 2009 Council received funding of \$145 066 from the State's Department of Infrastructure and Planning to install infrastructure in the coastal area of the region. This project will be completed in 2010 and will provide our coastal communities with superior access to digital technologies.







### Reading Relay

Our Library Officers proved innovative with the creation of Isaac's 'Reading Relay' this reporting period. In an effort to show the independent service could offer quality customer service and reading materials, cost efficiency and a cooperative regional service this competition involved teams passing the baton...or the book onto other team members across the region. Fourteen adults and ten children registered their participation in the competition. New authors and genres have been experienced and books have travelled far and wide.

### Queensland Music Festival

We were excited the Queensland Music Festival visited the Isaac region in 2009 courtesy of a joint partnership between Arrow Energy and Council. Stretch 'n' the Truth was the production and Stretch and his colleague Brian visited schools in Dysart, Clermont and Moranbah teaching students and teachers how to write songs. An adult's workshop was also held in Moranbah and the local song writing talent shone through to produce an Isaac song. Stretch came back in July, with his merry band, and presented to the community his 'stretch' of tall tales and the Isaac song.

This event was well attended and reflected the community's appreciation of quality artistic productions.



Community members enjoy the QMF Songwriting Workshop - Moranbah

### Australia Day

We believe Australia Day is a day to celebrate all things wonderful about living in Australia. We also see it as an opportunity to celebrate the good works undertaken across the region by volunteers, sponsors, individuals and groups. In 2009 the Isaac region celebrated its first Australia Day with a range of ceremonies and events being held in all of the 'normal' locations. Such a large scale and diverse set of events is no easy task to coordinate however some new processes, such as keeping the very special awards confidential until the day, assisted in the regional celebrations. Feedback will be taken to continuously improve how we celebrate Australia into the future.



Australia Day 2008 - Moranbah



Australia Day 2009 - Glenden



Australia Day 2009 - Glenden



## Our natural environment –

To care for our sustainable natural and urban environments while improving our region's liveability and sustainability.



## Washdown Facility – Nebo

We have continued to support our local rural industries and encourage our community to assist in their protection by provided infrastructure such as the Weed Washdown Facility in Nebo.

At a cost of \$985 000 the Nebo Washdown Facility will assist in reducing the spread of noxious weeds throughout our region. Like our community we also desire to see a decrease in the spread of weeds such as Parthenium and Giant Rats Tail Grass. This washdown facility will assist Council and our rural community better manage the spread of pests throughout the region.

The construction of the facility commenced in November 2008 and completion is expected in late 2009.



Nebo Washdown Facility

## Great Barrier Reef Guardian Council

Our Council is determined, and our Community passionate, about protecting the pristine environments



Isaac has inherited. Our legacy of protection will ensure a future for our children and visitor and a continued appreciation of the Isaac region. In 2009 Council signed

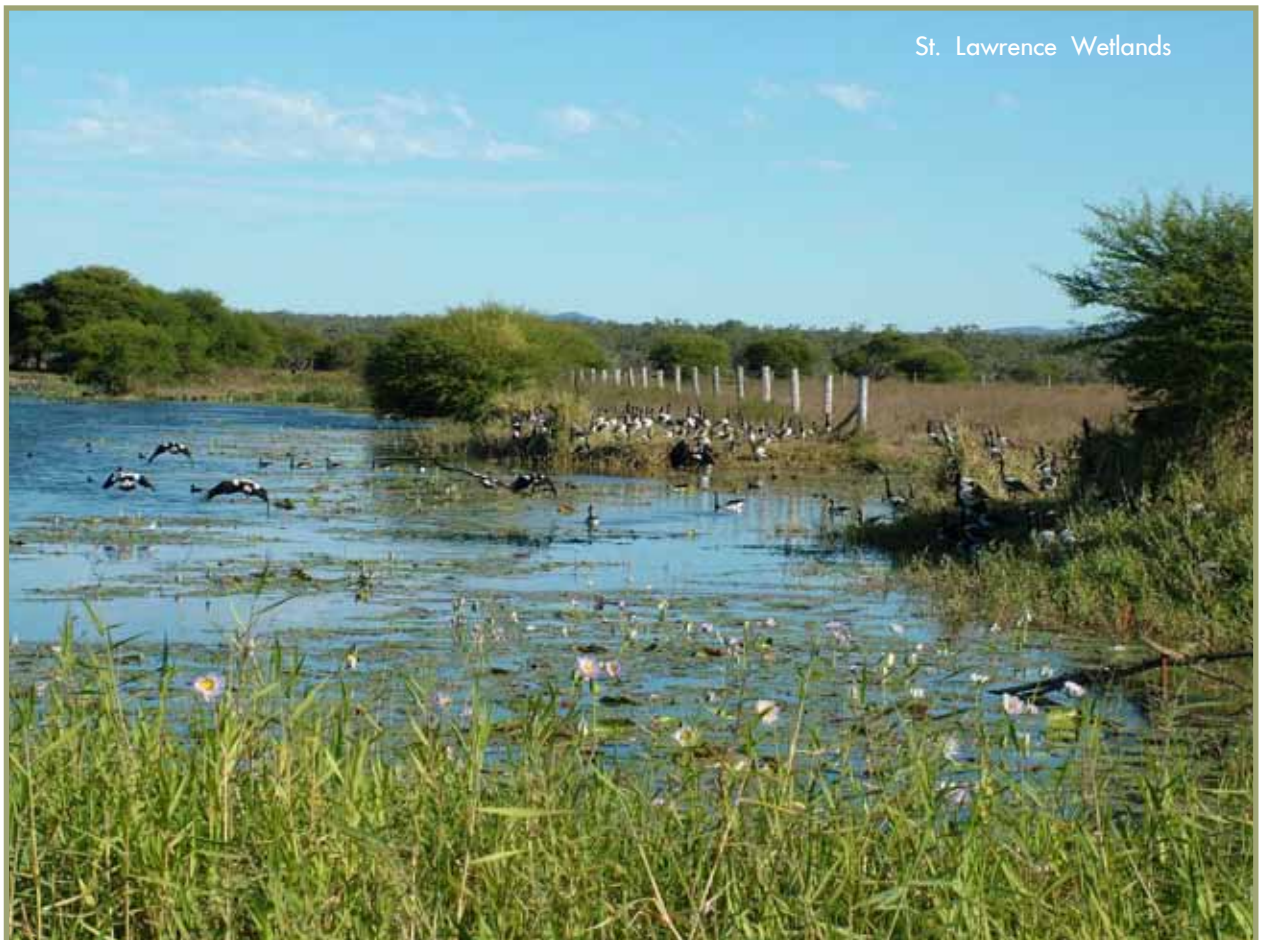
GBRPMA Chairman Russell Reichelt  
and Mayor Cedric Marshall

an agreement with the Great Barrier Reef marine Park Authority (GBRMPA) and wrote an Action Plan to ensure the protection of our reef waterways and environments. As a Reef Guardian we have agreed to work with and educate our communities to better manage our environments and to ensure their protection. We are now one of six other Guardian councils including Mackay and Whitsunday Regional Councils.

### **St Lawrence Wetlands**

As a part of our efforts to protect Isaac's pristine environments through education the inaugural St Lawrence Wetlands Discovery Day was held on Saturday 9 May 2009. Council facilitated the event and presentations were provided by the Fitzroy Basin Association, Fitzroy River Coastal Catchment Association, GBRMPA, Fitzroy Basin Elders Committee, Capricorn Pest Management, Department of Primary Industries and Birds Queensland.

Studies found the Wetlands in St Lawrence to be home to many unique bird species and a delicate ecosystem. Bird and nature lovers from as far as Rockhampton enjoyed the walking tours and the presentation on the day. Due to the success and interest in protecting the Wetlands another Discovery Day is being planned for 2010.





## **Belyando IPA Planning Scheme**

We are proud to have completed the Belyando IPA Planning Scheme, a six-year project undertaken by the Belyando Shire Council in 2003. The project, completed in January 2009 at a cost of \$280 000 over six years, included an expanded urban area to meet the objectives set down by the Moranbah Growth Management Group (MG2).

The project aimed to facilitate the expansion of Moranbah and Clermont, not only in providing urban areas but also to provide for further industrial development. The sale of residential and industrial blocks this year has been a solid result of the plan based on community aspiration for growth and development.



Moranbah Community Centre



## **Belyando Estate**

In 2009 our Council commenced another expansion project aligned with MG2 and the community's desire to see continued growth as well as the increasing demand for accommodation in Moranbah. This three year project has a solid start with GHD Consultants finalising a plan identifying the structure of what is known as the South Western Growth Corridor Option. This plan sets down a new and emerging community area where the potential for 800 residential lots, with a mixture of urban consolidation and local services. The continuation of this project over the next three years is expected to cost \$200 000 and will assist in meeting the market demand for accommodation.

## **Isaac Regional Council Planning Scheme**

It is our goal to consider the entire Isaac community to ensure the region's sustainability and future. In response to this desire also reflected by the community, Council has commenced consolidating the existing planning schemes to formulate one Isaac Planning Scheme. The creation of an Isaac scheme will ensure a clear vision of urban development across the region – assisting with Council's consistency in approach and our community's compliance within the planning framework.

### **Environmental Impact Processes**

Our community indicates more frequently a desire to be informed and to participate in decisions regarding the liveability of their towns and surrounding areas. Council has demonstrated a commitment to this process as early as August 2008 when the Isaac community was encouraged to 'have their say' and tell Council about their concerns surrounding the impact of dust on local amenity.

In 2009 this focus has continued with several community engagement forums held to inform our community of the Environmental Impact Statement processes involved with the new level of resource applications moving closer to some areas. Several community forums have assisted residents to achieve a higher level of awareness in relation to the processes and the level of participation the community can have.

We will continue to work with the community to improve the information and participation process while collaborating with the community, government, unions and key industry within the Isaac region to formulate management strategies to improve the liveability of our towns and Communities.



## Our economy -

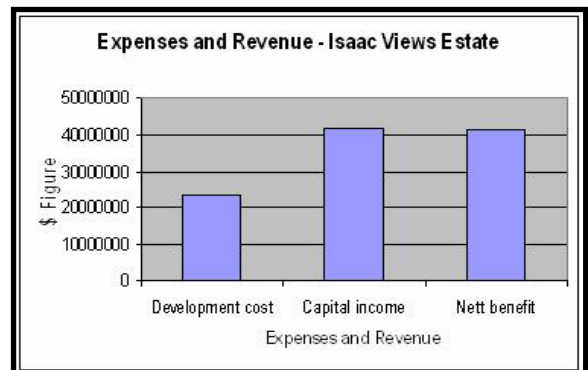
To create diversity and opportunity for sustainable local prosperity and long term economic stability.



## Isaac Views Estate

Isaac Views Estate, Moranbah, is one of the largest capital projects undertaken by our Council as part of the Belyando IPA Planning Scheme. The 7 stage design, by GHD Consultants, comprised of land owned by BMA and Isaac.

Work commenced on Stage One in July 2007 and in early 2009 Council's Stages 1-4 reached practical completion.

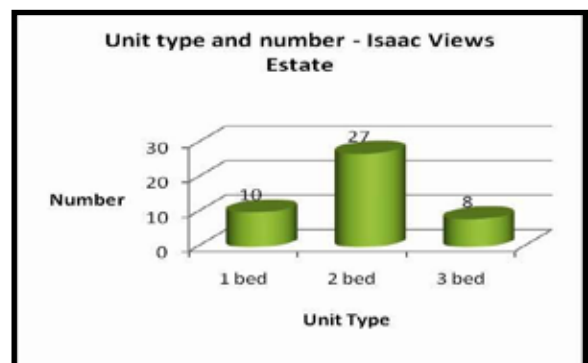


### Affordable Housing

Lot 100 of Stage 1 of Isaac Views Estate is Council's affordable housing complex in Moranbah. This project provides affordable housing to Council staff and employees to support businesses. Affordable rents will ensure Moranbah remains a community where a wide range of people, with a wide range of skills, can reside.

45 units are available comprising a range of one, two and three bedroom units. The complex is managed by Council with businesses subletting to their employees.

The first residents moved into completed units on February 4, 2009.







29 Heavy Industrial Lots ranging from 1080m<sup>2</sup> – 10 092m<sup>2</sup> were contracted for development on June 26, 2008. On 29 July 2009 the project had been signed off at practical completion stage.

Council has invested \$172 548 in purchasing the land and just over \$4 900 000 on developing the infrastructure at the industrial estate. This will be offset by Council's anticipated nett benefit of \$7 400 203.41.

## Heavy Industrial Estate - Moranbah

We recognise that Bowen Basin continues to experience significant growth and an increasing need for services to support the mining and manufacturing industries. The sale of lots within the industrial estate will continue the support these major industries in the region and bring employment opportunities to Moranbah. The impact of employment growth on the region's economy will be substantial.



Industrial Area - Moranbah



Isaac View Estate

## Our essential services -

To manage and deliver key services to enhance quality of life and deliver diversity and harmony in our region.

### Roundabout - Middlemount

We have undertaken many projects in 2008-09 to ensure our community's safety.

The roundabout situated at the intersection of Centenary Drive North and Centenary Drive South, Middlemount has a critical role in ensuring the safe traffic flow in the town. The construction of the roundabout will also alleviate truck turning problems being experienced in the surrounding area. We funded the project at a cost of \$759 000.



## Combined SAMP and TMP

We are committed to providing quality infrastructure to meet the needs of the developing and growing Isaac region. The infrastructure and the financial management of water and sewerage systems across the region is therefore of considerable importance.

One of the achievements across the region has been the submission of Council's combined Strategic Asset Management Plan (SAMP) and Total Management Plan (TMP) to the Department of Environment and Resource Management (DERM). All registered water providers are required to hold approved plans for their systems under the Water Supply (Safety and Reliability) Act 2008.

These plans form the basis of a Business Management Plan and include Customer Service Standards, Financial Management plans, Asset Management plans and Drought Management plans. Each year Council is required to report on its performance against these plans to ensure quality services and infrastructure.

Clermont Oxidation Ditch



## Water Quality

We understand the concerns our community have regarding the quality of drinking water across the region. We work towards ensuring the quality through regular monitoring and reporting. As a requirement under the Drinking Water Regulations Council, as registered water provider is required to document the water quality monitoring we undertake to ensure minimum standards are met.

The aim of Council's monitoring and reporting is to make sure sufficient testing is undertaken to determine the drinking water we are providing is safe. As a result Council submitted the first of its new Water Quality Monitoring Reports

for each of its systems during June 2009.



## Moranbah Sewerage Treatment Plant and Reuse System

Again supporting our goal to meet the needs of its growing community, and our desire to be water savvy, our Council applied for a subsidy from the Department of Infrastructure and Planning to upgrade the Sewerage Treatment Plant in Moranbah. It was identified the plant would need to increase its capacity to meet the town's growth. Council received notification in the 2008-09 reporting period the subsidy application was successful and funding, totalling \$5.045 million will be provided by the State.

Not only will these funds provide an upgrade to the plant, doubling its current capacity, but it will also allow us to expand the reuse water system to irrigate public spaces where potable water has been used in the past. Works will continue this area and we look forward to providing progress reports in the next reporting period.

## Septic Waste Receival System

As a large regional Council tracking systems for our facilities is an important component of Council business. One of our achievements in this area has been the facilitation and creation of one, region-wide, Septic Waste Receival System. This means we can track consistently all waste transported and disposed of in Council's sewerage systems. The region-wide system ensures appropriate forms are completed which record: the volume and nature of the waste, the origin of the waste, and who is transporting the waste. This allows for accurate processing costs to be passed onto the consumer and provides a cost effective Council service.



## Nebo Sewerage Scheme

One of our ongoing projects, the development of a sewerage scheme in Nebo, has meant the creation of sewerage systems which will make obsolete the need for individual residential properties to operate their own septic systems. The scheme, made up of a number of stages, has been steadily progressed over the past two years and total completion



is expected in the next reporting period.

The scheme not only provides the community with an effective sewerage system but the new treatment plant will also produce a high quality effluent which can then be used to control dust and to irrigate the land around the plant itself. We are pleased the project will also allow for further investigations into the wider application of the reuse water produced by the plant. This will also align to a Council and community desire to be more mindful of water usage across the region.



### Waste Management Contract

Considered to be a revolutionary approach to waste management contracts we joined with the Central Highlands, Rockhampton and Gladstone Regional Councils and the Banana Shire Council in negotiating a single waste contract for waste collection and recycling services. The contract was signed and anticipated roll out expected (we've now seen our new bins) in the second quarter of 2009-10. As part of the contract the establishment of one central Recycling Facility will be located in Rockhampton

The provision of a region-wide recycling service was a community need and desire identified in our Community Plan. The joint contract will provide a more comprehensive and cost-effective service for all.

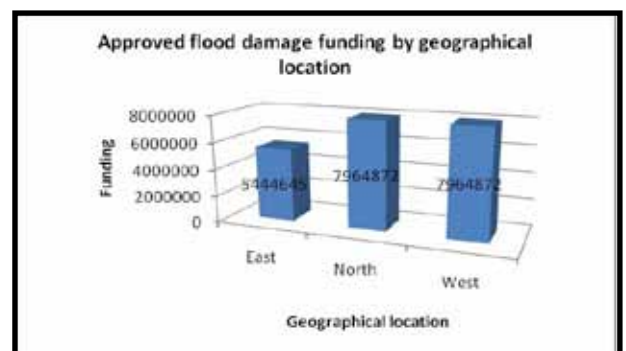
### Flood Damage Repairs

The Isaac region welcomed the rain in February – March of 2008 however, flooding in various areas across our Council area affected the quality and safety of our roads. We sourced funding to undertake the necessary repairs.

Approved funding, based on geographical area, amounted to:

- West - \$5 444 645
- East - \$1 120 335
- North - \$7 964 872

By June 2008 Council had completed a large number of road repairs across the region. A breakdown of expenditure per geographical location is provided below.



Storm Water Drain - Nebo



Nebo in flood



Location	Road	Expenditure
WEST - total spent June 2008 \$2 752 285	Laglan	\$ 82 500
	Bygana	\$275 700
	Walthum	\$ 51 600
	Albro-Pioneer	\$396 600
	Elgin Road and Bridge	\$371 700
	Doongmabulla	\$ 88 500
	Bulliwah	\$133 700
	Peakvale	\$ 72 000
	Craven	\$336 000
	Islay Plains	\$121 200
	Lou Lou Park	\$300 000
	Mt Gregory	\$ 52 000
	Connolly	\$214 000
EAST - all works completed with a total of \$1 111 181	Booroondarra - Capella	\$100 600
	Carfax	\$248 400
	Dysart - Clermont	\$ 99 100
	Isaac River	\$131 402
	Lotus Creek	\$ 83 900
	Manly Access	\$ 85 000
NORTH - total spent \$1 928 640	Donnellans	\$ 59 800
	Strathfield	\$261 800
	Kemmis Creek	\$198 800
	Cokenzie	\$146 800
	Mt Adder	\$ 69 000
	Turrawalla	\$756 500
	Pasha	\$402 000



Turrawalla Road

## Our governance, finance and leadership –

To deliver excellent customer service through effective communication strong and responsive leadership, good governance and quality services.



Clermont Office

## Organisational Structure

We are determined to provide quality services and infrastructure to the Isaac community and part of being able to provide service is ensuring there are Council staff to undertake projects and operations. One of Council's achievements has been the finalisation of its regional Organisational Structure in 2009. This has seen approximately 330 full time and part time staff organised under the seven directorates operating out of base locations as well as regionally to provide services and programs. With this number Council is currently operating at 74% of its optimal level. Many of our staff travel on a regular basis across the region and, as a result our knowledge and appreciation continues to grow.



### One Records Management System

The implementation of one system for electronically storing our records began in December 2008 and was fully implemented in January 2009. The InfoXpert software system has replaced three separate Dataworks systems. This has enabled us to retain consistency in recording its communications with members of the public and to improve administrative efficiency.

All staff holding responsibility for managing records have been trained in using InfoXpert and this will continue into the future.



### WAN Network

Another of our technological highlights has been the provision of a region-wide Wide Area Network (WAN). The WAN was set up and implemented during the 2008-09 reporting period

and allowed all offices to be connected. This was complemented by the region-wide set up of our servers and software. Both the implementation of region-wide WAN networks and server and software systems has improved administrative efficiency and consistency of our communications and programs. It has allowed for knowledge sharing and skill development of our staff regardless of place.

The implementation of InfoXpert, the WAN Network and one server system saw an initial investment of approximately \$250 000 from Council. The Wan Network will continue to incur standard line costs.



Clermont Server

### Customer Service

One of our priorities and core businesses is customer service – and how we can best assist our community. We have identified our goals in serving the community in Council's Customer Service Charter. While records don't exist for the entire reporting period due to changes in software we are pleased to present the following information from December 2008–June 2009:

- Across the seven Customer Service Centres (Council offices) we take in excess of 300 phone calls a day. In Moranbah alone, we average 130 customer phone calls every day.
- We received over 1000 customer service requests via email or the website, through the post, over the phone and in person.
- We have scanned and processed approximately 19 333 documents using the InfoXpert records management system.



### Enterprise Bargaining Agreement

A much anticipated event for us was the certification of the Enterprise Bargaining Agreement on May 15, 2009. This landmark agreement between Council and unions and has set the way forward for our organisation and has provided stability for many of our officers coming through a time of monumental change and uncertainty. The agreement has confirmed Council's commitment to its employees and makes Isaac Regional Council a desirable organisation to work for.



### Recruitment Processes

We are committed to employing skilled and enthusiastic workers who promote innovation and leadership across the full range of Council services. This has been made possible through a formal recruitment process being developed and finalised in June 2009 by our Human Resources sector. This has led to organisation's development and will continue to grow and evolve as Council does. We would like our future workers to know Isaac Regional Council is an equal opportunity employer and an organisation that has clear application processes with regard to employment.

These professional recruitment processes will be complimented by a Human Resources Strategy (commenced in 2008–09 and due for completion in 2010). This strategy will promote continuous improvement and support our business innovation principles. An important element of this strategy is the creation and formalisation of employee profiles for all of our staff. This will form the basis for all of our position descriptions and will link to work productivity reviews and eventually, staff performance reviews.

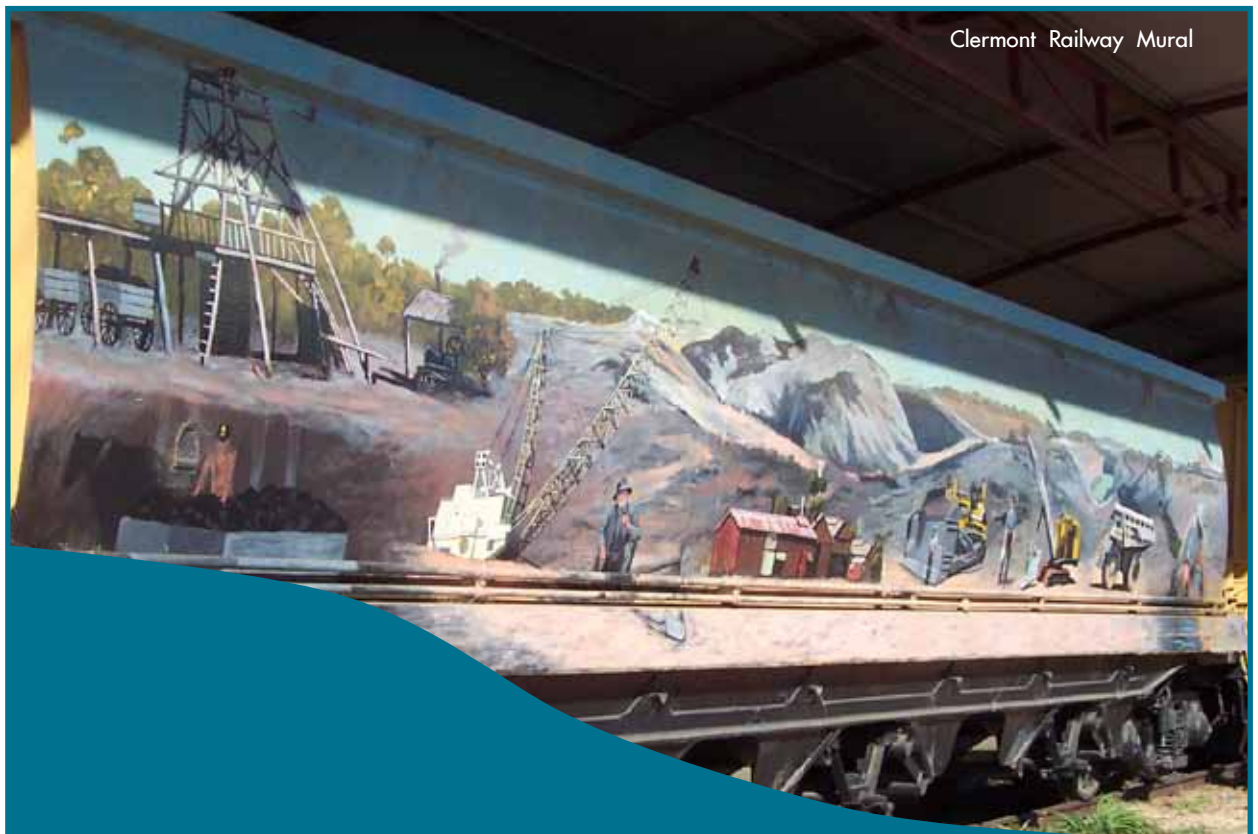




As a regional Council our commitment is to provide Customer Service Centres and offices across the region. Our staff travel widely and many have relocated to operate out of an office not previously worked in. This has brought with it many challenges and specifically, the challenge of creating enough office space to house employees. As a result three of our offices are in various stages of upgrade to facilitate a growing staff including roving staff. The Clermont Office upgrade commenced in June 2009 and is due for completion in November 2009. This project is expected to cost \$400 000 and will result in greater efficiency, better access by the public and an increase in the number of work stations and offices. Seen as a necessity a meeting/ training room has also been included in the plan.

Discussions are underway to plan for a Dysart Office and Library modernisation and space optimisation upgrade.

The Moranbah Office and Library have also been marked for an upgrade. If aproved plans will allow for the current library space to be redesigned and used as office space. Once again better access to quality services, more office space and work stations should assist us to continue to provide efficient and cost effective services into the future.



Isaac... Moving Forward



## Our legislative requirements

Under the Local Government Finance Standard requires that we make a comment about 'land that is a reserve under the Land Act 1994'. Isaac Regional Council has control of 21 239 hectares of land that is reserve under the Land Act 1994. **Need to state hectares leased by council and length of uncontrolled roads.**

### Cooperation between local governments

Section 534(1)(a) of the Local Government Act 1993 requires Council to report 'details of action taken in relation to, and expenditure on a service, facility or activity:

(i) for which the local government made and levied a special rate or charge for the financial year, and

Service	Location	Special Rate Revenue	Project Cost
Mining Lease	Dysart	\$2 376 069	\$14 032 766
Mining Lease	Middlemount	\$2 734 000	\$ 8 518 263
Mining Lease	Clermont	\$ 489 000	\$ 8 723 390
Mining Lease	Moranbah	\$2 270 000	\$79 146 880
Fisher Street Extension	Dysart	\$ 260 000	\$ 260 000
Rural Fire Brigade Districts	Region	\$ 4 000	\$ 4 000
Mining Town	Glenden	\$2 291 550	\$ 4 491 462
Roads	Peak Downs Mine and Saraji Road	\$ 977 778	\$ 977 778
Roads	Red Hill Road	\$ 100 000	\$ 100 000
Roads	Blair Athol Access Road	\$ 358 747	\$ 358 747

(ii) supplied by another local government under arrangements entered into under section 59.'

**Council has nothing to report for the 2008-09 reporting timeframe.**

## Changes to Council tenders

Section 534(1)(b) of the Local Government Act 1993 requires Council to report 'a list of all action taken under section 488(2) during the year.' The following changes to tenders occurred in 2008-09:

### Expressions of interest

Section 534(1)(c) of the Local Government Act 1993 requires Council to report 'a list of all resolutions made during the year under section 489(1)' ie short-listing after calling expressions of interest.

The following expressions of interest were called during 2008-09:

Ref	Close Date	Title
	July	Town Planning Consultancy Services
2008/M13	5/09/2008	House Construction, Isaac Views Estate, Moranbah
2008/M44	28/10/2008	House Construction, Isaac Views Estate, Moranbah
		Design and construct eight houses in Isaac Views Estate
2008/M47	5/12/2008	Moranbah
2008/M48	12/01/2009	Reseal and Repainting of three netball courts, Moranbah
	12/01/2009	Community Advisory Committee - Clermont Work Camp
2009/M5	2/02/2009	Electrical Work at Lions & Binda Parks, Moranbah
2009/M3	2/02/2009	Landscaping Works at Lions Park
2009/M4	2/02/2009	Landscaping Works at Binda Park
2009/M2	2/02/2009	Council Office Refurbishment, Clermont

## Council Registers

Section 534(1)(d) of the Local Government Act 1993 requires Council to report 'a list of registers kept by it and open to inspection.'

The listed registers open to inspection are:

- Tender
- Road
- Statement of Interest
- Delegations

Council also makes available other information, including copies of minutes of Council and Standing Committee meetings (where applicable). Council Minutes are available electronically via Council's website on [www.isaac.qld.gov.au](http://www.isaac.qld.gov.au).

## Rating rebates and concessions

Section 534(1)(e) of the Local Government Act 1993 requires Council to include 'a summary of all rebates and concessions allowed by the local government in relation to rates'. Council operated several policies with reference to rebates and concessions for the reporting period, as detailed below:

### Discount

In accordance with section 1019 of the Local Government Act 1993, Council will allow a 10% discount on General Rates, if payment is made within 30 clear days from the date of issue of the notice.

If Council is satisfied that a person liable to pay a rate has been prevented, by circumstances beyond the person's control, from paying the rate in time to benefit from a discount under section 1019 of the Local Government Act 1993, then Council under section 1021 of the act, may still allow the discount following written application by the ratepayer.

### Pensioner Concessions

To alleviate the impact of rates and charges on approved pensioners, Council shall provide concessions of 30% on general rates, water, sewerage and cleansing charges (but not state fire levy and excess water charges) in addition to the State Pensioner Subsidy.

## Natural Hardship

Council may, at its discretion allow other concessions or remissions if it is of the opinion that some unusual and serious circumstances exist which may prevent payment within the appointed time or otherwise delay the payment of rates and charges as they fall due.

## Economic or Social Incentives

Council may allow rating concessions as an incentive to attract business to the Shire in an industrial estate development or in a project with similar economic benefit to the Shire.

At Council's discretion, it may remit some or all of the rates and charges that would otherwise be payable by certain clubs or organisations that, in the opinion of the Chief Executive Officer, fulfill useful social and or charitable community needs, as identified in Council's Corporate Plan.

## Expense Reimbursement Policy

Section 534(1)(ea) of the Local Government Act 1993 requires Council to provide a copy of the local government's expenses reimbursement policy. Council's policy is detailed below:

### Background and Context

Section 236B of the Local Government Act provides that Council:

1. May, by resolution, authorise either or both of the following:
  - a. Payment for reasonable expenses incurred, or to be incurred, by the local government's councillors for discharging their duties and responsibilities as councillors;
  - b. Provision of facilities, including, for example, administrative support staff, to the councillors for discharging their duties and responsibilities as councillors

2. The local government may authorise payment or provision of facilities under subsection (1) on if the payment or provision complies with the local government's expenses reimbursement policy approved under section 250AR.

Section 250AR details the process of adopting a legitimate Reimbursement of Expenses and Provision of Facilities Policy. This section stipulates that the chief executive of the Department of Local Government, Sport and Recreation must approve the proposed policy prior to adoption by Council and that the policy must comply with any relevant guidelines issued by the chief executive. At the date of this policy version 3 (February 08) of the guidelines had been issued.

### **Purpose and Scope**

This policy sets out the eligibility criteria and value of expenses incurred by councillors and the mayor in the performance of their official duties which are to be reimbursed. It also outlines facilities that are to be provided by Council to councillors and the mayor to assist in the effective performance of their civic duties.

### **Definitions**

Chief Executive Officer: The Chief Executive Officer of the Isaac Regional Council, a person acting in that capacity or the CEO delegate.

Discretionary training: Where a councillor identifies a need to attend a conference, workshop or training activity to improve skills relevant to their role as a councillor and attendance has not be authorised by Council resolution.

Expenses: Expenses are payments made by Council to reimburse councillors for their reasonable expenses incurred or to be incurred when discharging their duties as councillors. These expenses may be either reimbursed to councillors or paid direct by council for something that is deemed a necessary or charge when performing their roles.

Facility: facilities provided by council to councillors are the "tools of trade" required to enable them to perform their duties with relative ease and at a standard appropriate to fulfil their professional role for the community.

Guidelines – the "Guidelines for Councils – Reimbursement of Expenses and Provision of facilities for Mayors and Councillors" – Version 3.

Mandatory training: Where Council resolves that all councillors are to attend a training course or workshop for skills development related to a councillors role.

Per annum: For the purposes of this policy, the year shall commence on April 4th and conclude on April 3rd of the following year.

### **Statement of Principles**

This policy complies with the following Statement of Principles as articulated in the guidelines:

- Reasonable expenses reimbursement to councillors;
- Public accountability and transparency;
- Public perceptions and community expectations;
- No private benefit to be derived;
- Equity and participation.

## Policy Directive

### Payment of Expenses

Expenses will be paid to a councillor through administrative processes approved by the Chief Executive Officer subject to the limits outlined in this policy. As a rule, council will raise orders and pay for expenses that can reasonably be determined in advance.

Category	Quantum
<b>Representing Council</b>	
Where council resolves councillors are required to attend conferences or workshops to either deliver a paper or as a delegate of council.	Actual expenses associated with attending including registration fees, accommodation, travel, and meals subject to limits set out hereafter.
<b>Professional Development Needs</b> Mandatory training: ` Discretionary training:	Actual expenses associated with attending including registration fees, accommodation, travel, and meals subject to limits set out hereafter.  Limit of \$1,250 per annum.
<b>Travel Costs</b> Councillors may incur travel costs (flights, motor vehicle mileage, accommodation, meals, registration fees, taxi fees etc) for a number of reasons including attendance at council meetings, travelling to conferences, training or workshops where: <ol style="list-style-type: none"> <li>1. A councillor is an official representative of council and</li> <li>2. The activity/event and travel have been endorsed by resolution of council (excluding costs associated with attendance at rdinary or special meetings of council and discretionary training)</li> </ol> Councillors are to travel by the most direct route, using the most economical and efficient mode of transport. Council will pay for reasonable expenses incurred for overnight accommodation when it is impractical or unsafe for a councillor to return to their normal place of abode.	Actual travel costs
<b>Travel Bookings</b> All councillor travel approved by council will be booked and paid for by council where practical. Economy class is to be used except where otherwise authorised by council resolution. Airline tickets are not transferable and can only be procured for the councillors' travel on council business. They cannot be used to offset other unapproved expenses (e.g. cost of partner or spouse accompanying the councillor).Council may book and pay for the travel costs of a partner or spouse accompanying the councillor provided that such costs are reimbursed within 14 days of the later of booking or payment by council.	
<b>Meals</b> Council will reimburse the cost of meals for a councillor when: <ul style="list-style-type: none"> <li>• The councillor incurs the cost personally;</li> <li>• The meal was not provided within the registration costs of the approved activity/event or during an approved flight; and</li> <li>• The councillor provides a tax invoice for the meal.</li> </ul>	The following limits apply to the amount councils will reimburse for meals:  Breakfast \$21.95  Lunch \$31.10  Dinner \$43.55
<b>Hospitality Expenses</b> Councillors may have the need to incur hospitality expenses while conducting Council business apart from official civic receptions organised by Council. A tax invoice shall be provided prior to reimbursement of any hospitality claim.	Mayor: Limit of \$4,000 pa  Councillors: Limit of \$500 pa



<p><b>Travel Transfer Costs</b></p> <p>Any travel transfer expenses such as train/taxi/bus/ ferry fares associated with councillors travelling for approved business will be reimbursed.</p>	<p>Actual travel costs</p>
<p><b>Private Vehicle Usage</b></p> <p>Councillor private vehicle usage may be reimbursed by council if:</p> <ol style="list-style-type: none"> <li>1. The travel has been endorsed by council resolution (excluding attendance at ordinary or special meetings of council and discretionary training);</li> <li>2. Claim for mileage is substantiated with log book details;</li> <li>3. A council vehicle is not available or it is impractical to use such a vehicle; and</li> <li>4. The total travel claim does not exceed the cost of the same travel using a combination of private vehicle, economy flights and the cost of taxi transfers.</li> </ol> <p>To expel any doubt, Councillors who reside outside of the town in which an ordinary or special meeting of Council is held shall be eligible for reimbursement of private vehicle usage to travel from their place of residence to the meeting place or to the point of departure of council owned transport.</p> <p>A claim for mileage for identical travel (e.g. from a councillors place of residence to an airport) need only be substantiated by log book once.</p>	<p>Rate for applicable motor vehicle as detailed in the cents per kilometre method as published from time to time by the Australian Taxation Office.</p>
<p><b>Accommodation</b></p> <p>All councillor accommodation for Council business will be booked for and paid by Council. Council will pay for the most economical deal available. Where possible, the minimum standard of accommodation should be 4 star.</p> <p>Where particular accommodation is recommended by conference organisers, council will take advantage of the package deal that is the most economical and convenient to the event.</p>	<p>Actual travel costs</p>

## Provision of Facilities

### Ownership

All facilities provided to Councillors remain the property of Isaac Regional Council and must be returned to Council when a councillor's term expires.

### Private use of council owned facilities

Based on the principle that no private benefit is to be gained, the facilities provided to councillors by council are to be used only for council business unless prior approval has been granted by resolution of council.

The Council resolution authorising private use of council owned facilities will set out the terms under which the councillor will reimburse council for the percentage of private use. This would apply when councillors have private use of council owned motor vehicles and/or telecommunication devices. Councillors will be liable for any Fringe Benefits Tax incurred due to the private use.

### Facilities to be provided

Category	Quantum
<b>Administrative Tools at Council Office</b> <b>Office Space</b> – The Mayor will be provided with a dedicated office at the public office of Council. Councillors (including the Mayor) shall book with the General Manager of the relevant business unit, office/meeting space on an as needs basis.	
<b>Computers</b> – Council shall provide a personal computer in the office of the Mayor	Actual cost with the system being determined by the Manager of Information Technology.
<b>Secretarial Support</b> – The Mayor shall be provided with a personal assistant to be shared with the Chief Executive Officer. Secretarial support for councillors shall be provided through the General Manager of the appropriate business unit.	
<b>Stationery Requirements</b> – All stationery necessary for Councillors to undertake their role shall be provided by contacting the General Manager of the appropriate business unit.	
<b>Home Office</b> <b>Computers</b> - Council will provide to each councillor a laptop computer, carry bag, docking station, flat screen monitor, and a printer/scanner/fax machine together with all necessary software.	Actual cost with the system being determined by the Manager of Information technology.
<b>Internet Access</b> – Council will install business standard internet access at the residence of each councillor. Wireless internet access will be provided to all laptops supplied to councillors.	
<b>Maintenance costs</b> Council shall fully maintain all council owned equipment provided to the Mayor and councillors to ensure it is operating for optimal professional use.	Actual cost
<b>Legal and insurance costs</b> <b>Legal</b> – Council will cover the legal costs of any inquiry, investigation, hearing or legal proceeding into the conduct of a councillor arising out of or in connection with the councillor's performance of his/her civic duties.	Actual cost.

<b>Insurance</b> – council shall cover all councillors for workers compensation insurance to the same extent afforded to employees of council.	Actual cost.
<b>Telecommunication Needs</b> <b>Mayor</b> – shall be provided with a mobile telephone for official business. Urban Councillors (Divisions 2,3,4,5,6) – shall be reimbursed at their discretion one of the following: home telephone landline rental or mobile monthly access fee. Rural councillor (division 1,7,8) – shall be reimbursed their home telephone landline rental and mobile monthly access fee.	Actual Cost Land line rental – actual cost Mobile Access fee - Maximum of \$50 per month Land line rental – actual cost Mobile Access fee - Maximum of \$50 per month
<b>Motor Vehicle</b> <b>Mayor</b> - Council shall provide an executive level motor vehicle for the exclusive business use of the Mayor. <b>Councillors</b> – Councillors may have access where available to a council vehicle for official business. Such vehicles shall be booked through the General Manager of the relevant Business Unit.	Actual cost.

#### **Authorities and Accountabilities**

Chief Executive Officer – Has the authority to approve or reject claims made by councillors for reimbursement of expenses. All rejected claims shall be provided to the Mayor for information. The CEO has the authority to authorise expenses and to provide facilities in accordance with the policy.

General Manager Business Units – have the authority to authorise expenses and to provide facilities in accordance with the policy.

#### **References**

Policy Number: Policies/QA/293007/JT:jt Rev 1

Accountable Officer: Chief Executive Officer

Control Officer: Chief Executive Officer

Approver: Council

Author: John Torpy

Date Approved: April 22nd 2008

Revision Date: April 30th 2009 and every year thereafter

Related Policies: Nil

Related publications: Guidelines for Councils – Reimbursement of Expenses and Provision of Facilities (Version3)

## Remuneration for the Mayor and Councillors holding office for 2008-09

Section 534(1)(g)(i) and (iii) of the Local Government Act 1993 requires Council to provide particulars of the total remuneration paid by it to each of its Councillors, under the remuneration schedule and the total superannuation contributions paid by it for each of its Councillors during the year. These particulars are contained in the table below:

### Councillor remuneration

Division	Councillor	Gross Salary	Allowance	Superannuation	Total
Mayor	Cedric Marshall	121069.52	6392.41	11722.54	139184.47
1	Dale Appleton	7614.24	75.00	904.71	8593.95
2	Ann Crawford	68528.16	675.00	8142.39	77345.55
3	Gina Lacey	65990.08	650.00	0.00	66640.00
4	Anne Baker	66175.91	835.83	7237.68	74249.42
5	Roger Ferguson (D.Mayor)	76430.12	650.00	6995.09	84075.21
6	Rob Williams	65990.08	650.00	7840.82	74480.90
7	Donald Black	77860.40	10007.24	8142.39	96010.03
8	Geoffrey Bethel	63452.00	625.00	7840.82	71917.82

### Prior to 2009 Elections

Division	Councillor	Gross Salary	Allowance	Superannuation	Total
1	Robert Oakes	51148.53	3400.01	5729.83	60314.37

Section 534(1)(g)(ii) of the Local Government Act 1993 requires Council to provide particulars of the expenses incurred by, and the facilities provided to each of its Councillors, under the Reimbursement of Expenses and Provision of Facilities Policy during the year. The items are detailed in the following table and are predominantly non-cash components of remuneration provided within the annual budget allocation:

Division	Councillor	Conferences and Training	Travel and Accommodation	Total
Mayor	Cedric Marshall	3305.46	2874.38	6179.84
1	Dale Appleton			
2	Ann Crawford	940.91	817.70	178.61
3	Gina Lacey	1109.10	677.70	1786.83
4	Anne Baker	1372.73	2558.61	3931.34
5	Roger Ferguson (D.Mayor)			
6	Rob Williams	1109.10	755.00	1864.10
7	Donald Black		817.70	817.70
8	Geoffrey Bethel		109.09	109.09



**Prior to 2009 Elections**

Division	Councillor	Conferences and Training	Travel and Accommodation	Total
1	Robert Oakes	908.87	2248.59	3157.46

Note: Additionally, the Mayor was provided with office accommodation, office secretarial support, computer, an office telephone, related tools-of-trade equipment and a motor vehicle. Councillors were additionally entitled to a motor vehicle allowance, in accordance with the Queensland Public Service benefit cost per year (assessed annual value). All amounts rounded to whole dollars.

**Attendance at Council meetings for 2008-09**

Section 534(1)(h) of the Local Government Act 1993 requires Council to provide details of the number of meetings attended by each Councillor during the year. These particulars are contained in the following table:

Councillor	Council	Budget	Statutory
Cedric Marshall	24	1	1
Dale Appleton	3	0	0
Ann Crawford	22	1	1
Gina Lacey	22	1	1
Anne Baker	25	1	1
Roger Ferguson (D.Mayor)	26	1	1
Rob Williams	25	1	1
Donald Black	25	1	1
Geoffrey Bethel	24	1	1
Robert Oakes	16	1	1

Please note: Robert Oakes held the Division 1 office from 8 July 2008 – 20 January 2009. Dale Appleton was sworn in on 21 May 2009.

## Our Council's Standing Committees

Councillor	Committee
<b>Cedric Marshall</b>	• Central Highlands Regional Roads Partnership (CHIRRP)
	• President – CQ Local Government Association Management Committee
	• CQ Regional Water Supply Strategy Implementation Group (Proxy)
	• Mackay District Disaster Management Group
	• Mackay Whitsunday REDC
	• Mackay Whitsunday Regional Water Supply Strategy – Stakeholder Reference
	• Regional Transport and Planning Whitsunday, Hinterland and Mackay
	• WHAM 2015 Regional Planning Advisory Committee
<b>1. Dale Appleton (previously Bob Oakes)</b>	• Clermont Fossicking Committee Advisory Group
	• CQLGA Management Committee
	• CQ Regional Water Supply Strategy Implementation Group
	• Belyando Sutor Implementation group
	• Mackay Regional Area Consultative Committee (MRACC)
	• Mackay Whitsunday Regional Roads Partnership
	• NQ Local Government Association (NQLGA)
<b>2. Ann Crawford</b>	• Dysart Community Support Group Inc
	• Great Inland Way Promotions Group and Management Committee
	• Mackay Regional Area Consultative Committee (MRACC)
	• Mackay Regional Council for Social Development
	• Mackay Tourism Limited
	• Primary Health Care (Dysart)
<b>3. Gina Lacey</b>	• Coal and Country Festival
	• RADF Committee
	• Queensland Corrective Services – Community Advisory Committee
<b>4. Anne Baker</b>	• CQ Local Government Association Management Committee
<b>5. Roger Ferguson</b>	• Central Highlands Natural Resource Management Group
	• Local Authority Waste Management Advisory Committee (LAWMAC)
	• NQ Local Government Association (NQLGA)
	• WHAM 2015 regional Planning Advisory Committee
<b>6. Rob Williams</b>	• Clermont Health Advisory Network Team
<b>7. Donald Black</b>	• Central Highlands Regional Roads Partnership (CHIRRP)
	• Fitzroy Basin Association (Proxy)
	• Fitzroy river and Coastal Catchment Committee
	• Nebo/Broadsound Landcare Committee (Proxy)
<b>8. Geoff Bethel</b>	• Broadsound and Sarina Coastal Advisory Group
	• Fitzroy Basin Association
	• Mackay Whitsunday Natural Resources Management Group
	• Mackay Whitsunday Regional Roads Partnership (Proxy)
	• Nebo/Broadsound Landcare Committee
	• Sarina Landcare Catchment Management Association Inc

Under section 847(n) of the Local Government Act 1993 we must provide the:

- number and details of any Code of Conduct breaches by individual Councillors
- number of complaints referred to a panel or the CEO
- number of recommendations made by the Code of Conduct Review Panel or resolved under our General Complaints Procedure
- number of complaints made to the Ombudsmen and notified to us about any decisions relating to the enforcement of its Code of Conduct

**Council has nothing to report under this section for the 2008–09 reporting period.**

### **Shareholders Delegates**

Under s534 of the Local Government Act 1993 Council must provide names of Shareholder's delegates for its LG.

Council has nothing to report under this section for the 2008-09 reporting period.

### **Overseas travel expenditure**

Section 24(1)(a) of the Local Government Finance Standard 2005 requires the disclosure of overseas travel details for Councillors and Council staff undertaken between 1 July 2008 and 30 June 2009. **Council has nothing to report under this section for the 2008 – 09 reporting period.**

### **Consultants**

Section 24(1)(b)(i) of the Local Government Finance Standard 2005 requires that our Annual Report contains a summary of our expenditure, for the financial year, for services rendered by a consultant, summarised by reference to categories of services.

#### **2008-09 Expenditure on consultants by category**

<b>Category Description</b>	<b>Expenditure</b>
Corporate - Office of the CEO	280,373
Engineering	18,377
Planning & Environment	376,743
Commercial Services	48,824
Community & Corporate Governance	133,925
Financial Services	71,134
Corporate Services	59,310
<b>Total consultancies</b>	<b>988,686</b>

## Entertainment or hospitality services

Section 24(1)(b)(ii) of the Local Government Finance Standard 2005 requires that our Annual Report contains a summary of our expenditure, for the financial year, for entertainment or hospitality services.

**Council has nothing to report under this section for the 2008 – 09 reporting period.**

## Advertising

Section 24(1)(b)(iii) of the Local Government Finance Standard 2005 requires that our Annual Report contains a summary of our expenditure, for the financial year, for advertising.

### 2008-09 Expenditure on advertising

Category Description	Expenditure
Recruitment advertising	65,945
Other advertising	66,354
<b>Total Advertising</b>	<b>132,299</b>

## Borrowing policy

Section 534(1)(k) of the Local Government Act 1993 and section 23(1)(a) of the Local Government Finance Standard 2005 requires Council's borrowing policy to 'include a summary of its policy about borrowings'. This policy relates to the borrowing of funds by Council from external sources through loans, overdraft facilities, or other financial arrangements that impose an obligation on Council for repayment. The following statement derives from Council's Borrowing Policy 2008-2009 (approved 26 August 2008).

### Policy

As a general principle, Council recognises that loan borrowings for capital works are an important funding source for Local Government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers but be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of income.

Council restrict all borrowings to expenditure on identified capital projects that are considered

by Council to be of the highest priority, and which cannot be funded from revenue, as identified by the adopted budget. In no circumstances should council borrow funds for recurrent expenditure.

The basis for determination of the utilisation of loan funds will be as follows:

- Analysis of existing debt levels with a loan servicing cost target of less than 25% in any one year.
- Where a capital project for a service that is funded by utility or user charges eg. water, sewer, waste, is determined to be funded by way of loans, the user charge should reflect the cost of providing the service including the loan servicing costs.
- Other specific capital projects, not funded by user charges, should only be considered for loan funding where the project is considered by Council to be beneficial to the majority of ratepayers.

- The term of any loan should not exceed the expected life of the asset being funded.

### Borrowing Policy for 2008-09

It is required within the 2008/2009 budget to seek funding to carry out certain capital projects that can not be met from general and capital revenue sources within the 2008/2009 financial year. Therefore, it is proposed to borrow \$17,500,000 from Queensland Treasury Corporation (QTC) to enable Isaac Regional Council to implement the following capital projects:

- Sewerage upgrade for the townships of Moranbah and Nebo (Loan funds \$5,600,000).
- Construction of affordable Housing Units within the township of Moranbah (Loan funds \$3,500,000).
- Development of Residential Land within the township of Moranbah (Loan funds \$8,400,000).



