



AFFORDABLE HOUSING RENTAL APPLICATION

Isaac Regional Council is collecting personal information you supply on this form only to assist in:

- a) Eligibility and suitable for accommodation to be provided by Isaac Regional Council
- b) Contact you to discuss your application and accommodation issues more generally

Your personal information will be used by Council officers authorised to assist in the administration of its accommodation. Council may disclose your personal information to its agents or contractors who carry out administrative or other processes associated with the conduct of Council accommodation. Personal information will be handled in accordance with the *Information Privacy Act 2009*.

HOUSEHOLD MEMBERS	Applicant 1	Applicant 2	Applicant 3	Applicant 4
Surname				
First Name				
Date of Birth				
Male/Female				
Relationship to Applicant	Applicant			
APPLICANT 1 DETAILS				
Name				
Address				
Phone		Mobile		Work
Email				
NEXT OF KIN				
Name		Relationship		
Address				
Email				
Phone		Mobile		Work
APPLICANT 2 DETAILS (if address is the same please use 'as above' in address section)				
Name				
Address				
Phone		Mobile		Work
Email				

Version 2

Form No: CP-018

Authorised by: Director Planning, Environment & Community Services

Maintained by: Corporate Properties

Next Review Date: 20/11/2018

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NEXT OF KIN				
Name		Relationship		
Address				
Email				
Phone		Mobile		Work
APPLICANT 3 DETAILS (if address is the same please use 'as above' in address section)				
Name				
Address				
Phone		Mobile		Work
Email				
NEXT OF KIN				
Name		Relationship		
Address				
Email				
Phone		Mobile		Work
APPLICANT 4 DETAILS (if address is the same please use 'as above' in address section)				
Name				
Address				
Phone		Mobile		Work
Email				
NEXT OF KIN				
Name		Relationship		
Address				
Email				
Phone		Mobile		Work

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HOUSEHOLD INCOME INFORMATION	Applicant 1	Applicant 2	Applicant 3	Applicant 4
Household Member				
Gross Income				
Income Type (wages, pension, allowance, family payments)				
Other Income (for example child maintenance superannuation, rent, bank interest)				
Do you or any household member own or part own property either in Australia or overseas? This includes residential (house, flat, unit or townhouse), vacant land (residential, industrial or commercial) Industrial property, commercial property or live-aboard boat, caravan, mobile home or transportable home permanently connected to utilities.				
<div style="display: flex; justify-content: space-around;"> Yes No </div>				
CURRENT RENTAL DETAILS				
Name of Property Manager/Landlord				
Address				
Phone		Mobile		Work
Email				
Length of Tenancy		Commencement Date		
Rent Per Week				
PREVIOUS RENTAL HISTORY NO.1 (if current tenancy is less than 6 months)				
Name of Property Manager/Landlord				
Address				
Phone		Mobile		Work
Email				
Length of Tenancy		Commencement Date		
Rent Per Week				
Reason for Leaving				
Was the bond refunded in full? If not, specify reasons why.				

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PREVIOUS RENTAL HISTORY NO.2 (if current tenancy is less than 6 months)

Name of Property Manager/Landlord				
Address				
Phone		Mobile		Work
Email				
Length of Tenancy		Commencement Date		
Rent Per Week				
Reason for Leaving				
Was the bond refunded in full?	Yes	No		
If not, specify reasons why?				

CURRENT EMPLOYMENT

Employer Name (company)				
Occupation				
Payroll Officer/Manager				
Phone				
Email				
Gross Weekly Income				
Centrelink Payment				
Child Maintenance				

PREVIOUS EMPLOYMENT (if current employer is less than 12 months)

Employer Name (company)				
Occupation				
Payroll Officer/Manager				
Phone				
Email				

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SELF EMPLOYED (if applicable)			
Company Name			
ABN			
Business Type			
Business Address			
Position Held			
Phone			
Accountants Name			
Contact Number			
Email			
STUDENT INFORMATION (if applicable)			
Place of Study			
Course Name			
Campus Contact			
Course Duration			
RENTAL REFERENCES NO.1 (require professional and personal references, other than relatives or co-applicant)			
Name			
Phone		Mobile	
Email			
Relationship			
Written Reference Attached	Yes	No	
RENTAL REFERENCES NO.2 (require professional and personal references, other than relatives or co-applicant)			
Name			
Phone		Mobile	
Email			
Relationship			
Written Reference Attached	Yes	No	
RENTAL REFERENCES NO.3 (require professional and personal references, other than relatives or co-applicant)			
Name			
Phone		Mobile	
Email			
Relationship			
Written Reference Attached	Yes	No	

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PRIVACY CONSENT

I the applicant acknowledge that I have read the above collections notice. I authorise the following information to be collected:

1. My previous agents and/or landlords
2. My current previous employers
3. My personal referees

Any tenancy defaults database (including TICA) which may contain personal information about me.

Applicant 1

Signature		Date	
Print Name			

Applicant 2.

Signature		Date	
Print Name			

Applicant 3

Signature		Date	
Print Name			

Applicant 4

Signature		Date	
Print Name			

Once completed please send form and any attachments either:
In person at your local Isaac Regional Council Office or
records@isaac.qld.gov.au or
ISAAC REGIONAL COUNCIL,
PO BOX 97, MORANBAH QLD 4744

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The following information needs to be provided so we can complete your application process.

100 Points of ID

Please tick which ID you are providing and ensure your ID does add up to at least 100 points.

	Current Driver's License	(40 Points)
	Birth Certificate	(40 Points)
	Passport	(40 Points)
	18+ Card	(30 Points)
	Medicare Card	(20 Points)
	Credit card	(20 Points)
	Current Vehicle Registration Certificate	(10 Points)
	Bank Statement, Credit card Statement	(10 Points)
	Electricity Account Statement	(10 Points)
	Gas Account Statement	(10 Points)
	Telephone Account Statement	(10 Points)
	Pension Card, Health Care Card	(10 Points)
Total Points		

PROOF OF RENTAL HISTORY

	Printout of Tenant Ledger
	Utility Statements (no greater than 6 months) or
	Current Driver's license

PROOF OF INCOME

	Previous Tax Assessment Notice and
	Three (3) Previous Payslips (if applicable) and
	Child Support Assessment Notice (if applicable)
	Bank Statement, or Self-Employed Tax Returns and Business Registration

PROOF OF LIQUID ASSETS

	Three (3) Months of all Bank Statements
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Failure to provide all of the above information will result in not being eligible for an IRAS property.

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