

CONFIRMED MINUTES

ORDINARY MEETING OF ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 28 JANUARY 2020
COMMENCING AT 9AM
COUNCIL CHAMBERS, MORANBAH

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE ORDINARY MEETING

HELD AT COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 28 JANUARY 2020

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CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE ORDINARY MEETING

HELD AT COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 28 JANUARY 2020

COMMENCING AT 9.00AM

ATTENDANCE

Cr Anne Baker, Mayor
Cr Greg Austen, Division One
Cr Nick Wheeler, Division Two
Cr Gina Lacey, Division Three
Cr Simon West, Division Four
Cr Kelly Vea Vea, Division Five
Cr Lyn Jones, Division Six
Cr Jane Pickels, Division Seven
Cr Geoff Bethel, Division Eight

OFFICERS PRESENT

Mr Gary Stevenson PSM, Chief Executive Officer
Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Darren Fettell, Director Corporate, Governance and Financial Services
Mr Karl Murdoch, Acting Director Water and Waste
Mr Sean Robinson, Acting Director Engineering and Infrastructure
Mr Alex Staines, Manager Brand, Media and Communications
Mrs Tricia Hughes, Coordinator Executive Support

1. OPENING

The Mayor declared the meeting open at 9.00am and welcomed all in attendance to the first meeting of 2020.

The Mayor acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

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Resolution No.: 6429

Moved: Cr Bethel

Seconded: Cr Wheeler

That Council approves the request from Daily Mercury Reporter Ms Melanie Whiting to record the meeting.

Carried

2. APOLOGIES

No apologies this meeting.

3. CONDOLENCES

- WARRELL, Peter James "Peewee", Formerly of Dysart
- WITHERS, Mary Jacqueline "Molly", Formerly of Moranbah
- SMITH, Jean Therese (nee MacMillan), Formerly of Clermont
- SYMONDS, Thomas Arthur Tyson "Tom", Late of Clermont, Formerly of "Simla Station" Nebo
- MACE, Peter Joseph "Macey", Formerly of Dysart and Moranbah
- SAUER, David Martin, Formerly of Moranbah
- RABBITT, Donald, Miner tragically killed in Blackwater
- RICHARDS, Ronald John, Formerly of Moranbah
- RAMSAY, Stanley Alexander Edward, Late of Hervey Bay, Formerly of Moranbah
- JONES, Edward "Ted", Late of Townsville, Formerly of Clermont

Council paid their respects for the recent tragedies of the Australian Bushfires and missing former Principal of Dysart State High School, Gary Flower.

4. DECLARATION OF CONFLICTS OF INTEREST

PERCEIVED CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a perceived conflict of interest for Report 10.3 Greg Cruickshank Aquatic Centre Fees and Charges Query – Moranbah Highlanders Swimming Club Incorporated as her spouse is an executive member of the Moranbah Highlands Swimming Club.

CONFLICT OF INTEREST

Mr Gary Stevenson declared a conflict of interest for Report 10.7 Register of Delegations: Council to Chief Executive Officer (New Legislation) as this report provides delegations to him as Chief Executive Officer.

PERCEIVED CONFLICT OF INTEREST

Cr Jane Pickels declared a perceived conflict of interest for Report 10.11 Operational Human Resource Distribution Policy as her spouse is an employee of Isaac Regional Council.

REAL CONFLICT OF INTEREST

Mayor Anne Baker declared a real conflict of interest for Report 11.1 Moranbah Early Learning Centre as she is a Director and the Chair of the Moranbah Early Learning Centre Board.

REAL CONFLICT OF INTEREST

Cr Gina Lacey declared a real conflict of interest for Report 11.1 Moranbah Early Learning Centre as she is a Director of the Moranbah Early Learning Centre Board.

REAL CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a real conflict of interest for Report 11.1 Moranbah Early Learning Centre as she is a Director of the Moranbah Early Learning Centre Board.

CONFLICT OF INTEREST

Mr Gary Stevenson declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as the report is regarding a request from Mr Stevenson to transition to retirement and succession planning arrangements relating to this request.

CONFLICT OF INTEREST

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as he is a direct report of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role.

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CONFLICT OF INTEREST

Mr Darren Fettell, Director Corporate, Governance and Financial Services declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as he is a direct report of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role.

CONFLICT OF INTEREST

Mr Sean Robinson, Acting Director Engineering and Infrastructure declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role.

CONFLICT OF INTEREST

Mr Karl Murdock, Acting Director Water and Waste declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role.

CONFLICT OF INTEREST

Mr Alex Staines, Manager Brand Media and Communications declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role.

CONFLICT OF INTEREST

Mrs Tricia Hughes, Coordinator Executive Support declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer who is her direct report and the matters to be discussed could have an impact on her role.

5. DEPUTATIONS

No deputations this meeting.

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6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

7. CONFIRMATION OF MINUTES

Ordinary Meeting of Isaac Regional Council held at Moranbah Council Chambers, Moranbah on Tuesday 17 December 2019

Resolution No.: 6430

Moved: Cr Ve a Ve a

Seconded: Cr Jones

That the Minutes of the Ordinary Meeting held at Moranbah Council Chambers, Moranbah on Tuesday 17 December 2019 be confirmed.

Carried

8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

9. STANDING COMMITTEE REPORTS

No Standing Committee Reports for this Meeting.

10. OFFICER REPORTS

10.1

Adoption of Isaac Region Biosecurity Plan 2020-2023

EXECUTIVE SUMMARY

Isaac Regional Council has developed a Draft Biosecurity Plan in accordance with State guidelines and legislative requirements. Biosecurity Plans are compulsory for local governments in Queensland.

The Draft Biosecurity Plan has been through three rounds of consultation with the Department of Agriculture and Fisheries (Biosecurity Queensland), with key internal stakeholders and Councillors and with key external stakeholders and the general public. All feedback has been collated into a register for consideration in the drafting process. The document is now ready for ratification and adoption by Council.

Resolution No.: 6431

Moved: Cr Lacey

Seconded: Cr Jones

That Council:

1. **Adopt the Isaac Region Biosecurity Plan 2020-2023.**

Carried

10.2

Dysart Football Club Inc - Tenure Arrangements on Part of Lot 12 on CP852618

EXECUTIVE SUMMARY

The purpose of this report is to consider tenure arrangements for Dysart Football Club Inc on Part of Lot 12 on CP852318, Dysart Sporting Fields, Fisher Street, Dysart.

Resolution No.: 6432

Moved: Cr Wheeler

Seconded: Cr Pickels

That Council:

1. **Approve to enter into a ten-year trustee lease with Dysart Football Club Inc for use of the facility being located on part of Lot 12 on CP852618 and is approximately 590m²;**
 - a. **Lease fees to be charged in accordance with Tenures Policy for Council Owned and/or Controlled Facilities. Size of leased area 501m² to 5,000 m² annual rent/usage fee \$600.00 ex GST per group.**

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b. Approves all outgoings will be at the expense of the Trustee Lessee;

- i. Rates**
- ii. Electricity**
- iii. Telephone/Internet**
- iv. Water**
- v. Cleaning**
- vi. Garbage/Waste**
- vii. Repairs and Maintenance; and**
- viii. Other outgoings as detailed in the in-principle agreement**

2. Authorise the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 1 above.

Carried

PERCEIVED CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a perceived conflict of interest for Report 10.3 Greg Cruickshank Aquatic Centre Fees and Charges Query – Moranbah Highlanders Swimming Club Incorporated as Cr Vea Vea's spouse is an executive member of the Moranbah Highlands Swimming Club. Cr Vea Vea left the meeting room at 9.06am in did not participate in the discussion or vote for Report 10.3.

10.3

Greg Cruickshank Aquatic Centre Fees and Charges Query – Moranbah Highlanders Swimming Club Incorporated

EXECUTIVE SUMMARY

This report seeks to provide Council with an overview and action plan in response to correspondence received from the Moranbah Highlanders Swimming Club Incorporated dated 21 October 2019.

Resolution No.: 6433

Moved: Cr Lacey

Seconded: Cr Bethel

That Council:

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1. At this time, defers any modifications to the fees and charges for Greg Cruickshank Aquatic Centre (GCAC);
2. Endorses a comprehensive review of the threat and risk to the sport of swimming in Moranbah as a consequence of financial obstacles currently being experienced by the Moranbah Highlanders Swimming Club;
3. Request that the review and recommended fees and charges are the subject of consultation between all stakeholders;
4. Request that the results of the review, consultation and recommended changes (if any) to Isaac Region pool fees and charges are reported to Council as soon as reasonably practicable following the completion of the review.

Carried

ATTENDANCE

Cr Kelly Vea Vea returned to the meeting room at 9.07am.

10.4

Isaac Regional Council Monthly Financial Report

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

Resolution No.: 6434

Moved: Cr Pickels

Seconded: Cr Lacey

That Council:

1. Receive the financial statements for the period ending 31 December 2019 pursuant to and in accordance with the *Local Government Regulation 2012* (s204).

Carried

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10.5 Work, Health and Safety Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Work Health and Safety Management System (WHSMS).

Resolution No.: 6435

Moved: Cr Bethel

Seconded: Cr Vea Vea

That Council:

- Note the work health and safety report.**

Carried

10.6 Policy – Instruments of Appointment - Updated

EXECUTIVE SUMMARY

The purpose of this report is to consider the adoption of the updated Policy – Instruments of Appointment.

Resolution No.: 6436

Moved: Cr Pickels

Seconded: Cr Wheeler

That Council:

- Adopt the updated 'Instruments of Appointment' Policy (CORP-POL-017).**

Carried

CONFLICT OF INTEREST

Mr Gary Stevenson declared a conflict of interest for Report 10.7 Register of Delegations: Council to Chief Executive Officer (New Legislation) as this report provides delegations to him as Chief Executive Officer. Mr Stevenson was permitted to remain in the meeting room for the discussion of Report 10.7.

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10.7

Register of Delegations: Council to Chief Executive Officer (New Legislation)

EXECUTIVE SUMMARY

The purpose of this report is to review and consider the updated 'Register of Delegations – Council to Chief Executive Officer'.

Resolution No.: 6437

Moved: Cr Wheeler

Seconded: Cr Bethel

That Council:

1. Resolves to adopt the amended Delegations of Authority from Council to the Chief Executive Officer as per Attachment 1 to the report dated 3 January 2020 from the Manager Governance and Corporate Services.
2. Note that all other Delegations of Authority from Council to the Chief Executive Officer as adopted on 22 October 2019, resolution number 6305, and not identified in Attachment 1 as per clause 1 above, remain in force.

Carried

10.8

Fitzroy Regional Resilience Strategy

EXECUTIVE SUMMARY

The Queensland Reconstruction Authority (QRA) has delivered on the terms of reference (TOR) which were endorsed by Council in September 2019. This project is one of three regional resilience pilot projects to assist with determining approaches for a resilience delivery model through the Queensland Strategy for Disaster Resilience (QSDR). The pilot focuses on pathways to flood warning infrastructure optimisation and process improvements, linked to funding opportunities over time via a programmed pathway.

The Collaborative Catchment is a non-statutory document which is Phase 1 of the project around the Total Flood Warning System Framework. A presentation will be delivered to Council by QRA on 21 January 2020 detailing the recommendations below, which are from the attached briefing note provided by QRA.

Resolution No.: 6438

Moved: Cr Bethel

Seconded: Cr Jones

CONFIRMED MINUTES

That Council:

1. Endorse the final draft: A Collaborative Catchment: Fitzroy Regional Resilience Strategy – Phase 1 (A Collaborative Catchment), and its subordinate deliverables, subject to any Council-specific briefings and minor amendments required
2. Note endorsement for the work is also being sought from the Central Queensland Regional Organisation of Councils, and Rockhampton Regional Council, as additional project partners
3. Note the intent to release A Collaborative Catchment publicly in early 2020
4. Note the ongoing work to finalise the supporting deliverables, which are intended for regional ownership and will not be released publicly
5. Consider participation in, and the membership composition of, a Fitzroy Basin Working Group to be created pursuant to the proposed state-wide Queensland Flood Warning Infrastructure Alliance to continue catchment scale implementation of a Collaborative Catchment.

Carried

10.9

Corporate Stakeholder Engagement Policy

EXECUTIVE SUMMARY

Council is requested to consider a draft Corporate Stakeholder Engagement Policy in accordance with Action G20.01 of Council's Organisational Development Plan.

Moved: Cr Vea Vea

Seconded: Cr Pickels

That Council adopts the Corporate Stakeholder Engagement Policy (CORP-POL-071) subject to the following additional wording being added to the policy:

- Actively participating in project planning phases and particularly aspects which affect communities.
- Encouraging Corporate Stakeholders to reciprocate Council's standards of engagement.

NOTE:

The Chief Executive Officer indicated that the policy will be cross checked with Community Engagement Policy and Framework.

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PROCEDURAL MOTION:

Resolution No.: 6439

Moved: Cr West

Seconded: Cr Ve a Ve a

That Council lay the report 10.9 Corporate Stakeholder Engagement Policy on the table for further consideration.

Carried

10.10

Women in Local Government Advisory Committee Meeting Minutes – Monday 20 January 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Women in Local Government Advisory Committee Meeting held on Monday 20 January 2020.

Resolution No.: 6440

Moved: Cr Ve a Ve a

Seconded: Cr Bethel

That Council:

- 1. Receive and note the minutes from the Women in Local Government Advisory Committee Meeting held on Monday 20 January 2020.**
- 2. Receive and note the Women in Local Government Advisory Committee Progress Report 6.**
- 3. Endorse the nomination of the Women in Local Government Group Advisory Committee and Women in Local Government Working Group at the Local Government Managers of Australia Excellence Awards.**
- 4. Endorse continuation of the Women in Local Government Advisory Committee post 2020 Local Government Election.**

Carried

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PERCEIVED CONFLICT OF INTEREST

Cr Jane Pickels declared a perceived conflict of interest for Report 10.11 Operational Human Resource Distribution Policy as her spouse is an employee of Isaac Regional Council. Cr Pickels left the meeting room at 9.28am and did not participate in the discussion or vote for Report 10.11.

10.11

Operational Human Resource Distribution Policy

EXECUTIVE SUMMARY

Council is requested to consider a draft Operational Human Resource Distribution Policy in accordance with Action O13.01 of Council's Organisational Development Plan.

Resolution No.: 6441

Moved: Cr Lacey

Seconded: Cr Wheeler

That Council adopts the Operational Human Resource Distribution Policy (CORP-POL-072).

Carried

ATTENDANCE

Cr Pickels returned to the meeting room at 9.29am.

10.12

Grants to Local Government Model – Head Funding Agreement

EXECUTIVE SUMMARY

The purpose of this report is to present the Department of Local Government, Racing, and Multicultural Affairs Head Funding Agreement for the Grants to Local Government Model.

Resolution No.: 6442

Moved: Cr Bethel

Seconded: Cr Wheeler

That Council:

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1. Note the commencement of the Queensland State Governments new Grants to Local Government Model.
2. Delegate to the Chief Executive Officer to execute the Head of Funding Agreement to administer the State Governments new Grants to Local Government Model.

Carried

10.13

Submission Regarding Electoral and Other Acts (Accountability, Integrity and Other Matters) Bill

EXECUTIVE SUMMARY

Council is requested to endorse the submission made by the Chief Executive Officer to the Queensland State Government Parliamentary Committee of Economics and Governance into the Electoral and Other Acts (Accountability, Integrity and Other Matters) Amendment Bill 2019 and Inquiry into the feasibility of introducing expenditure caps for Queensland Local Government elections.

Resolution No.: 6443

Moved: Cr Jones

Seconded: Cr Pickels

That Council:

1. Endorses the submission made by the Chief Executive Officer to the Queensland State Government Parliamentary Committee of Economics and Governance into the Electoral and Other Acts (Accountability, Integrity and Other Matters) Amendment Bill 2019 and Inquiry into the feasibility of introducing expenditure caps for Queensland Local Government elections.

Carried

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10.14 Engineering and Infrastructure 2019/20 Overall Capital Projects Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2019/2020 Capital Works Program.

Resolution No.: 6444

Moved: Cr Lacey

Seconded: Cr Bethel

That Council:

1. Receive and notes the monthly Engineering and Infrastructure 2019/20 Capital Works Program Progress report and 2019/20 Overall Capital Project Progress Report.

Carried

10.15 Moranbah 50th Anniversary – Special Grants

EXECUTIVE SUMMARY

This report seeks to Council's approval to amend the grant guidelines for the special round of civic grants intended to support events and activities associated with 50th anniversary celebrations for Moranbah on the Labour Day long weekend 2020.

Resolution No.: 6445

Moved: Cr Lacey

Seconded: Cr West

That Council:

1. Approve the revised guidelines for the special round of civic grants to provide community groups and organisations with financial assistance to stage events and activities celebrating Moranbah's 50th anniversary on the Labour Day long weekend 2020.
2. Provide exclusive hire of the Moranbah Community Centre for the period Friday 1 May to Sunday 3 May 2020 to event proponents for the purposes of staging anniversary celebrations as an in-kind donation from Council, funded from the Civic Events budget, inclusive of staff costs for food and beverage service and kitchen hire on the evening of Saturday 2 May 2020, but excluding food preparation.

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Carried

REAL CONFLICT OF INTEREST

Mayor Anne Baker declared a real conflict of interest for Report 11.1 Moranbah Early Learning Centre as she is a Director and the Chair of the Moranbah Early Learning Centre Board. Mayor Baker left the meeting room at 9.38am and did not participate in the discussion or vote for Report 11.1.

REAL CONFLICT OF INTEREST

Cr Gina Lacey declared a real conflict of interest for Report 11.1 Moranbah Early Learning Centre as she is a Director of the Moranbah Early Learning Centre Board. Cr Lacey left the meeting room at 9.38am and did not participate in the discussion or vote for Report 11.1.

REAL CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a real conflict of interest for Report 11.1 Moranbah Early Learning Centre as she is a Director of the Moranbah Early Learning Centre Board. Cr Vea Vea left the meeting room at 9.38am and did not participate in the discussion or vote for Report 11.1.

PROCEDURAL MOTION:

Resolution No.: 6446

Moved: Cr Wheeler

Seconded: Cr West

That Council appoint Cr Geoff Bethel as Chair while the Mayor is absent from the meeting room.

Carried

CLOSURE OF MEETING

PROCEDURAL MOTION:

Resolution No.: 6447

Moved: Cr Pickels

Seconded: Cr West

CONFIRMED MINUTES

That Council closes the meeting to the public at 9.39am under *Local Government Regulations 2012 Section 275 (1) (h)* to deliberate on Confidential Report 11.1.

Carried

ATTENDANCE

Daily Mercury Reporter, Ms Melanie Whiting left the meeting room at 9.39am.

PROCEDURAL MOTION:

Resolution No.: 6448

Moved: Cr Pickels **Seconded:** Cr Wheeler

That Council open the meeting to the public at 9.46am.

Carried

11. CONFIDENTIAL REPORTS

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.1 Moranbah Early Learning Centre

EXECUTIVE SUMMARY

Council is requested to consider latest advice from the Moranbah Early Learning Centre regarding its outlook and development strategies.

Resolution No.: 6449

Moved: Cr Pickels **Seconded:** Cr West

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That Council:

1. Receives the advice from Moranbah Early Learning Centre Pty Ltd.
2. Accedes to the request for Moranbah Early Learning Centre to attend Council's February Ordinary meeting to provide a confidential briefing on its outlook and development strategies.
3. Invites the Chair of the Isaac Regional Council Audit and Risk Committee to participate in the February Meeting for the deputation with Moranbah Early Learning Centre Board.

Carried

ATTENDANCE

Mayor Anne Baker, Cr Gina Lacey and Cr Kelly Veve Veve returned to the meeting room at 9.47am.

The Mayor assumed the position of Chair on her return to the meeting room.

PROCEDURAL MOTION:

Resolution No.: 6450

Moved: Cr Pickels

Seconded: Cr West

That Council closes the meeting to the public at 9.47am under *Local Government Regulations 2012 Section 275 (1) (h)* to deliberate on Confidential Report 11.2 and under *Local Government Regulations 2012 Section 275 (1) (e)* to deliberate on Confidential Reports 11.3, 11.4, 11.5, 11.6, 11.7 and 11.8

Carried

CONFLICT OF INTEREST

Mr Gary Stevenson declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as the report is regarding a request from Mr Stevenson to transition to retirement and succession planning arrangements relating to this request. Mr Stevenson left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

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CONFLICT OF INTEREST

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as he is a direct report of the Chief Executive Officer and the matters to be discussed could have an impact on his role. Mr Stewart-Harris left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Darren Fettell, Director Corporate, Governance and Financial Services declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as he is a direct report of the Chief Executive Officer and the matters to be discussed could have an impact on his role. Mr Fettell left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Sean Robinson, Acting Director Engineering and Infrastructure declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed could have an impact on his role. Mr Robinson left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Karl Murdock, Acting Director Water and Waste declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed could have an impact on his role. Mr Murdoch left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Alex Staines, Manager Brand Media and Communications declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed could have an impact on his role. Mr Staines left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mrs Tricia Hughes, Coordinator Executive Support declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer who is her direct report and the matters to be discussed could have an impact

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on her role. Mrs Hughes left the meeting room at 10.02am and did not participate in any discussions regarding report 11.8.

ATTENDANCE

Mr Gary Stevenson, Mr Jeff Stewart-Harris, Mr Darren Fettell, Mr Sean Robinson, Mr Karl Murdoch, Mr Alex Staines and Mrs Tricia Hughes returned to the meeting room at 10.15am

PROCEDURAL MOTION:

Resolution No.: 6451

Moved: Cr Jones Seconded: Cr Vea Vea

That Council open the meeting to the public at 10.15am.

Carried

ATTENDANCE

Daily Mercury Reporter, Ms Melanie Whiting returned to the meeting room at 10.15am.

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.2 Notifiable Road Use – Vitrinite Vulcan Project

EXECUTIVE SUMMARY

The report seeks to endorse the principles for a Road Impact Agreement for notifiable road use under the Mineral and Energy Resources (Common Provisions) Act 2014 MERC and seek delegation to the Chief Executive Officer to negotiate, execute and vary the Road Impact Agreement.

Resolution No.: 6452

Moved: Cr Wheeler Seconded: Cr Pickels

That Council:

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1. Endorse the Principles for dealing with Vitrinite for the Notifiable Road Use on Saraji Road and Peak Downs Mine Road.
2. Following the provision for Council to review and provide comment on the final draft agreement, delegate Authority to the Chief Executive Officer to negotiate, execute and vary a Road Impact Agreement under section 64 of the *Mineral and Energy Resources (Common Provisions) Act 2014* for the Notifiable Road Use on Saraji Road and Peak Downs Mine Road.
3. Include additional principle with requirement for provision of variable electronic messaging devices to be used to alert drivers.

Carried

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (e) contracts proposed to be made by it.

11.3

IRCT2054-1219-182 Sarchedon Drive Drainage Improvement Tender

EXECUTIVE SUMMARY

This report seeks endorsement from Council to award the Sarchedon Drive Drainage Improvement Tender.

Resolution No.: 6453

Moved: Cr Lacey

Seconded: Cr West

That Council:

1. Endorse the award of the Sarchedon Drive Drainage Improvement tender IRCT2054-1219-182 to Durack Civil for a total value of \$354,153.61 excluding GST.
2. Note funding for this project from CW-182485 MBH – Sarchedon Drive Road Works.
3. Authorise the Chief Executive Officer to negotiate, execute and vary the contract.
4. Request that the Director Engineering and Infrastructure facilitate discussions at February Engineering and Infrastructure Standing Committee Meeting regarding remaining works.

Carried

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (e) contracts proposed to be made by it.

11.4 **IRCT2084-1119-147 Preferred Supplier Arrangement for the Supply of Quarry Materials**

EXECUTIVE SUMMARY

This report is seeking the endorsement of the tender assessment recommendations for the panel of preferred suppliers for the supply of quarry materials.

Resolution No.: 6454

Moved: Cr Bethel

Seconded: Cr Wheeler

That Council:

- 1. Endorse the inclusion of the following Companies on the Isaac Regional Council Preferred Supplier Arrangement “Supply of Quarry Materials”, contract period 24 months with an option to extend by 12 months:**
 - **Blackwater Quarries Pty Ltd**
 - **Boral Resources (Qld) Pty Ltd**
 - **Clermont Quarries Pty Ltd**
 - **Crush-It Pty Ltd**
 - **Gromac Quarries (NQ) Pty Ltd**
 - **Quarrico Products Pty Ltd**
 - **Quarries of Queensland Pty Ltd**
 - **Vella’s Plant Hire Pty Ltd**
 - **W Wall and Sons**
- 2. Authorise the Chief Executive Officer to negotiate, execute and vary the contract as required.**

Carried

CONFIDENTIAL – CLOSED SESSION

Closed under s275(1) (e) contracts proposed to be made by it.

11.5

Dysart Wastewater Treatment Plant Balance Tank Installation

EXECUTIVE SUMMARY

Tenders have been called for the installation of a Balance Tank for the Dysart Wastewater Treatment Plant (WWTP). This report seeks to award the successful tender for the installation of the balance tank. The tender is for the installation and commissioning of the balance tank only.

Resolution No.: 6455

Moved: Cr Wheeler

Seconded: Cr Austen

That Council:

- 1. Award the contract for IRCQ2023-1119-640 Dysart Wastewater Treatment Plant (WWTP) Balance Tank to the preferred tenderer Roebuck Civil PTY LTD for the Lump Sum Price of \$ 828,006.14 excluding GST**
- 2. Endorse the use of funds from project CW202817 Dysart SN – Enforceable Undertaking.**
- 3. Authorise the Chief Executive Officer to negotiate, execute and vary the contract as required.**

Carried

CONFIDENTIAL – CLOSED SESSION

Closed under s275 (1) (e) contracts proposed to be made by it.

11.6

Clermont Wastewater Treatment Plant Inlet Screen

EXECUTIVE SUMMARY

Tenders have been called for the installation of the Sewer Inlet Screen at Clermont Wastewater Treatment Plant (WWTP). This report seeks to award the successful tender the installation of the inlet screen. The tender is for the installation and commissioning of the inlet screen that Isaac Regional Council has previously procured.

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Resolution No.: 6456

Moved: Cr Jones

Seconded: Cr Austen

That Council:

1. Award the contract for IRCQ2013-1019-636 Clermont Sewage Treatment Plant (CLM STP) Inlet Screen Installation to the preferred tenderer Roebuck Civil PTY LTD – Alternative Tender for the Lump Sum Price of \$ 547,854.85 excluding GST.
2. Endorse the use of funds from project CW182581 Clermont Sewage Treatment Plant (CLM STP) inlet screen installation.
3. Authorise the Chief Executive Officer to negotiate, execute and vary the contract as required.

Carried

CONFIDENTIAL – CLOSED SESSION

Closed under s275(1) (e) contracts proposed to be made by it.

11.7

Design and Construction of the Clermont Treated Water Reservoir

EXECUTIVE SUMMARY

This report serves to award the successful tenderer the design and construction contract for the Clermont 5 megalitre (ML) Treated Water Reservoir tender. The report will highlight the findings and recommend a successful tenderer for Council approval.

Resolution No.: 6457

Moved: Cr Jones

Seconded: Cr Austen

That Council:

1. Award the contract for IRCT2013-1019-171 for the Design and Construction of the Clermont five megalitre (5ML) Treated Water Reservoir to the preferred tenderer Dowden's Pumping and Water Treatment PTY LTD - Alternative Tender for the Lump Sum Price of \$1,875,072.41 excluding GST.

CONFIRMED MINUTES

2. **Endorse the use of funds from project CW202808 Clermont five megalitre (CLM 5ML) Treated Water Reservoir.**
3. **Authorise the Chief Executive Officer to negotiate, execute and vary the contract as required.**

Carried

CONFLICT OF INTEREST

Mr Gary Stevenson declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as the report is regarding a request from Mr Stevenson to transition to retirement and succession planning arrangements relating to this request. Mr Stevenson left the meeting room at 10.17am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as he is a direct report of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role. Mr Stewart-Harris left the meeting room at 10.17am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Darren Fettell, Director Corporate, Governance and Financial Services declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as he is a direct report of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role. Mr Fettell left the meeting room at 10.17am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Sean Robinson, Acting Director Engineering and Infrastructure declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role. Mr Robinson left the meeting room at 10.17am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Karl Murdock, Acting Director Water and Waste declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his

CONFIRMED MINUTES

role. Mr Murdoch left the meeting room at 10.17am and did not participate in any discussions regarding report 11.8.

CONFLICT OF INTEREST

Mr Alex Staines, Manager Brand Media and Communications declared a conflict of interest for report 11.8 Chief Executive Officer Succession Plan as this is a confidential report relating to the employment conditions of the Chief Executive Officer and the matters to be discussed and voted on could have an impact on his role. Mr Staines left the meeting room at 10.17am and did not participate in any discussions regarding report 11.8.

CONFIDENTIAL – CLOSED SESSION

Closed under s275(1) (a) the appointment, dismissal or discipline of employees;

11.8

CHIEF EXECUTIVE OFFICER SUCCESSION PLAN

EXECUTIVE SUMMARY

Council is requested to consider succession planning arrangements for the Chief Executive Officer in light of his recent notice of intention to transition to retirement.

Resolution No.: 6458

Moved: Cr Lacey

Seconded: Cr West

That Council:

- 1. Acknowledges Mr Stevenson's notice of intention to transition to retirement with an intended final date of employment being 22 January 2021.**
- 2. Approves the five weeks' unpaid leave application for 2020 submitted by Mr Stevenson with dates to be confirmed and approved by the Mayor in due course.**
- 3. Amends the Organisational Structure to include the temporary position of Deputy Chief Executive Officer as a temporary role to facilitate succession to the Chief Executive Officer.**
- 4. Delegates authority to the Mayor to engage suitably qualified and experienced recruitment consultants to facilitate the recruitment and selection for the position of Deputy Chief Executive Officer.**

CONFIRMED MINUTES

5. Approves in principle the transition of the incumbent Deputy Chief Executive Officer to the position of Chief Executive Officer to succeed Mr Stevenson on his departure, providing the incumbent satisfies agreed performance criteria.

Carried

ATTENDANCE

Mr Gary Stevenson, Mr Darren Fettell, Mr Jeff Stewart-Harris, Mr Karl Murdoch, Mr Sean Robinson and Mr Alex Staines returned to the meeting room at 10.18am.

12. COUNCILLOR QUESTION TIME

12.1

Works in School Zones

Cr Pickels advised that it is the first day of school for 2020 and two lanes are closed on Mills Avenue which creates safety risks for pedestrians and motorists.

Why aren't these works completed within the school holiday period? Why was this project delayed and how do we capture learnings from this? Further discussions to be held at February E&I Standing Committee Meeting.

Cr Wheeler advised that this also occurs with TMR and a recent matter that occurred with Dysart Pedestrian Crossing.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

12.2

Moranbah Lions Time Capsule

Cr Nick Wheeler has been advised that there is a Moranbah Lions Time Capsule that is sitting in Moranbah. Suggestion that the opening of the capsule to be incorporated in the Moranbah 50th Birthday Celebrations. Request to be referred to the Moranbah 50th Anniversary Working Group for consideration.

ACTION: MANAGER ENGAGED COMMUNITIES

CONFIRMED MINUTES

12.3 Golden Mile Road Culvert Works

Cr Nick Wheeler asked for Council to contact TMR and request update on when the culvert will be installed on the Golden Mile Road. The Acting Director Engineering and Infrastructure advised that the design stage for the culvert/s was being completed this current financial year and then the works is to be considered throughout the PAG process.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

12.4 Dead Fish Hoods Lagoon, Clermont

Cr Jones asked if there was anything Council could do to clean up the dead fish at Hoods Lagoon as it is not a pleasant smell.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

12.5 Staffing Moranbah Community Centre

Cr Lacey requested update on the replacement of key staff for the Moranbah Community Centre.

ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

12.6 Toilet Block – Glenden Park

Cr Austen advised that the toilet block at the Glenden Park has been condemned. This park is well utilised and has a liquor licence. There have been promises that a demountable toilet would be installed but nothing has occurred. Acting Director Engineering and Infrastructure advised that this project is being considered in the PAG Process? How can this be addressed in the short term for community events?

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

CONFIRMED MINUTES

12.7 Recreation Open Space Strategy – Glenden Population

Cr Austen advised that the Recreation Open Space Strategy only includes 800 as the Glenden population. This does not take into consideration the camp residents (non-resident population) that utilise this park.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

12.8 Australia Day Events – Isaac Region

The Mayor welcomed the rain that has been seen across our region and advised that the wet weather alternatives for the Australia Day Activities and Events was well organised.

The Mayor thanked all involved from across the Isaac Region for their participation in these fantastic events. The Mayor said it was evident to see the fantastic team work from right across Isaac that went into the planning of these events. The Mayor made a special mention and thanks to the Manager Engaged Communities and his team for a wonderful job. The Mayor also thanked the Australia Day Ambassador, Mr Scott Stidston for his contribution to the Isaac Australia Day Events.

12.9 1300 After hours for Isaac Regional Council

Cr Wheeler asked if there were problems with the 1300 Afterhours number over the long weekend. Cr Wheeler experienced problems with connections issues over the weekend. Can this be investigated.

ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

13. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 10.41am.

These minutes were confirmed by Council at the Ordinary Meeting held on 25 February 2020 in Moranbah.

.....
MAYOR

..... / /
DATE