

CONFIRMED MINUTES

**ORDINARY MEETING OF
ISAAC REGIONAL COUNCIL**

HELD ON
TUESDAY, 25 JANUARY 2022
COMMENCING AT 9AM
BY VIDEO CONFERENCE

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE ORDINARY MEETING

HELD BY VIDEO CONFERENCE

ON TUESDAY 25 JANUARY 2022

Table of Contents	Page
1. Opening	3
2. Apologies	4
3. Condolences	4
4. Declaration of Conflicts of Interest	4
5. Deputations	4
6. Consideration of Notice of Motion	5
7. Confirmation of Minutes: -	5
• Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council, Board Room, Moranbah on Wednesday 15 December 2021	
8. Business Arising from Previous Meeting	5
9. Standing Committee Reports	5
10. Officer Reports	6
11. Confidential Reports	30
12. Information Bulletin	30
13. Councillor Question Time	31
14. Conclusion	33

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE ORDINARY MEETING

HELD BY VIDEO CONFERENCE

ON TUESDAY 25 JANUARY 2022 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Anne Baker
Cr Greg Austen, Division One
Cr Sandy Moffat, Division Two
Cr Gina Lacey, Division Three
Cr Simon West, Division Four
Cr Kelly Veava, Division Five
Cr Carolyn Moriarty, Division Six
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Chief Executive Officer
Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Darren Fettell, Director Corporate, Governance and Financial Services
Mr Robert Perna, Director Engineering and Infrastructure
Mrs Linda Roberts, Acting Director Water and Waste
Mrs Tricia Hughes, Coordinator Executive Support

1. OPENING

The Mayor declared the meeting open at 9.00am and welcomed all in attendance by video conference and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

CONFIRMED MINUTES

2. APOLOGIES

No apologies received this meeting.

3. CONDOLENCES

No condolences acknowledged this meeting.

4. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a declarable conflict of interest for Report 10.19 Policy Update – COVID-19 – Special Leave Policy and Flexible working Arrangements Policy due to Cr Pickels' spouse being an employee of Isaac Regional Council.

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a declarable conflict of interest for Report 10.25 Water Rates Remission Clermont as she owns an investment property in Clermont.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

5. DEPUTATIONS

No deputations this meeting.

CONFIRMED MINUTES

6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

7. CONFIRMATION OF MINUTES

Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council Board Room, Moranbah on Wednesday 15 December 2021

Resolution No.: 7654

Moved: Cr Lacey

Seconded: Cr Vea Vea

That the Minutes of the Ordinary Meeting held at Isaac Regional Council Board Room, Moranbah on Wednesday 15 December 2021 are confirmed.

Carried

8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

9. STANDING COMMITTEE REPORTS

There are no committee reports this meeting.

10. OFFICER REPORTS

10.1

Minor Community Grants Summary November - December 2021

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 23 November to 31 December 2021.

Resolution No.: 7655

Moved: Cr Lacey

Seconded: Cr Moffat

That Council:

1. Notes the minor community grants approved under delegation for the period 23 November to 31 December 2021.

Carried

10.2

Major Grant Application - Beyond Blue Charity Gala

EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application to support delivery of the 2022 Beyond Blue Charity Gala in Clermont.

Resolution No.: 7656

Moved: Cr Lacey

Seconded: Cr Moriarty

That Council:

1. Approves a major grant application from Kennedy Livestock auspiced by the Clermont Bulls Senior Cricket Club, to the value of \$5,000 (excluding GST) for the purpose of supporting the third bi-annual Beyond Blue Charity Gala in Clermont on 26 February 2022.

CONFIRMED MINUTES

2. Approves that the grant be funded from the community grants operational budget for Division 6, conditional on receiving a complete eligible application.
3. Advise the applicant that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements under the Community Grants Program.

Lost

Note: Addendum to Report 10.2 Major Grant Application Beyond Blue Charity Gala provided to Councillors prior to the meeting.

Resolution No.: 7657

Moved: Cr Moriarty

Seconded: Cr Lacey

That Council:

1. Decline a major grant application from Kennedy Livestock auspiced by the Clermont Bulls Senior Cricket Club for the purpose of supporting the third bi-annual Beyond Blue Charity Gala in Clermont on 26 February 2022, due to the currently submitted application not being compliant; failing to meet the eligibility criteria outlined in Council's Community Grants guidelines and previous acquittals for this event having not been finalised.

Carried

10.3

**Isaac Arts and Cultural Advisory Committee Unconfirmed Minutes - 1
December 2021**

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receive and note the Minutes from the IACAC meeting held on 1 December 2021 and presents committee recommendations for consideration.

CONFIRMED MINUTES

Resolution No.: 7658

Moved: Cr Pickels

Seconded: Cr Coleman

That Council:

- 1. Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Wednesday, 1 December 2021 in the Council Chambers, Moranbah.**
- 2. Approves the redirection of \$40,000.00 in the FY2021-2022 Engaged Communities operational budget previously allocated to a Queensland Music Festival partnership to a schedule of performances to be hosted in Council's halls and community facilities between February and June 2022.**
- 3. Endorse the 2022-2023 Regional Arts Development Fund grant funding priorities as:**
 - i. Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
 - ii. Local content/local product: Valuing our local artists, performers, creators and arts administrators.**
 - iii. Place-making: Facilitating creative activation of places and spaces.**
 - iv. Lifelong learning: Supporting opportunities for growth.**
- 4. Endorse the 2022-2023 Regional Arts Development Fund Council-led strategic initiatives as:**
 - i. Implementation of Isaac's Arts and Cultural Action Plan**
 - ii. Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
 - iii. 2023 St Lawrence Wetlands Weekend arts and cultural activities**
- 5. Endorse the 2022-2023 Regional Arts Development Fund funding bid to Arts Queensland for \$55,000.00 (excluding GST).**
- 6. Endorse the carry forward of \$15,000.00 from Round One of the 2021-2022 Regional Arts Development Fund into Round Two, for expenditure on Round Two grants.**
- 7. Approve for any surplus funds from Round Two of the 2021-2022 Regional Arts Development Fund grants to be carried forward into Round Three, for expenditure on Round Three grants.**

CONFIRMED MINUTES

8. Approve the partial funding of the Regional Arts Development Fund 2021-2022 Round Two application from Great Barrier Reef Festival Inc for the “Reef Sculptures in the Isaacs” project to the amount of \$11,856.00 (excluding GST).
9. Approve the funding of the Regional Arts Development Fund 2021-2022 Round Two application from Noosa Film Academy Pty Ltd for the “Youth Screen Production Workshops and Community Screening” project to the amount of \$4,958.00 (excluding GST).
10. Approve the public art project proposed by Ross Shannon and Peter Hughes as trustees for The John and Margaret Shannon Memorial Trust for the installation of a sculptural artwork in Centenary Park, Nebo, conditional on a suitable location for installation being approved by the Director, Engineering and Infrastructure.
11. Authorise the Chief Executive Officer to negotiate and execute an agreement between Council and Ross Shannon and Peter Hughes as trustees for The John and Margaret Shannon Memorial Trust to deliver the project.

Carried

10.4

Community Tenure and Facilities Advisory Committee Unconfirmed Minutes - 2 December 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Community Tenure and Facilities Advisory Committee Meeting held on Thursday, 2 December 2022.

Resolution No.: 7659

Moved: Cr Lacey

Seconded: Cr Veava

That Council:

1. Receives and notes the minutes of the Community Tenure and Facilities Advisory Committee held on 2 December 2021.
2. Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 2 December 2021, in particular that Council;

CONFIRMED MINUTES

- i. Notes the progress of the Strategic Priority Action Plan and Action List.
 - ii. Notes the status of the Leasing Program.
 - iii. Requests the Chief Executive Officer prepare a report on the status of Clermont Kindergarten land tenure to be tabled at the 8 February 2022 Planning, Environment and Community Services Standing Committee.
3. Amends the Evaluation Panel for Expressions of Interest for Community Tenure as follows:
- i. Repeal item 2.a from resolution 5308 dated 27 March 2018 which reads;
 - a. Endorse the composition of the Evaluation Panel on Expressions of Interests to be the Chair, Divisional Councillor, Asset Owner, Manager Governance and Corporate Services and where necessary a fifth member as determined by the Chair.
 - ii. Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 2 December 2021:
 - a. Endorse the composition of the Evaluation Panel on Expressions of Interests to be the Chair, Divisional Councillor, Asset Custodian, Manager Community Facilities and where necessary a fifth member as determined by the Chair.

Carried

10.5

Nebo Showgrounds Master Plan Advisory Committee Unconfirmed Minutes - 2 December 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Nebo Showgrounds Master Plan Advisory Committee Meeting held on Thursday, 2 December 2021.

Resolution No.: 7660

Moved: Cr Coleman

Seconded: Cr Moriarty

That Council:

1. **Receives and notes the minutes of the Nebo Showgrounds Master Plan Advisory Committee held on 2 December 2021; and**

- 2. Adopts the recommendations of the Nebo Showgrounds Master Plan Advisory Committee held on 2 December 2021, in particular, that Council;**
- i. Note the invitation to members of the Nebo Showgrounds Master Plan Advisory Committee to participate in a Master plan working group for scoping and analysis of individual project components.**
 - ii. Note and endorse the Nebo Showgrounds Master Plan working group membership with addition of Terry Kerr from the St Lawrence and Nebo Polo Crosse Club.**
 - iii. Note and receive the updated Nebo Showgrounds Masterplan Advisory Committee Action List as at 14 October 2021.**
 - iv. Notes the workshop conducted on the updated Nebo Showgrounds Master Plan site options analysis document and actions recorded in the Nebo Showgrounds Master Plan Advisory Committee Action List.**
 - v. The Working Group is to be activated in early January 2022 to workshop the site options analysis document and make recommendations to the Advisory Committee.**
 - vi. Request the Chief Executive Officer provide a Council Briefing outlining site expansion options as part of the Draft Nebo Showgrounds Masterplan.**

Carried

10.6

Domestic Dog Advisory Committee Unconfirmed Minutes - 13 December 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Monday 13 December 2021.

Resolution No.: 7661

Moved: Cr West

Seconded: Cr Moffat

That Council:

- 1. Receives and notes the Minutes of the Domestic Dog Advisory Committee held on 13 December 2021**

2. **Adopts the recommendations of the Domestic Dog Advisory Committee held on 13 December 2021, in particular;**
- i. **Adopts the Surrendered and Unclaimed Dog Policy (PECS-POL-074).**
 - ii. **Endorses the implementation of 'Chip N Check' – Microchipping in March' voucher Programme.**
 - iii. **Approves the amended desexing voucher draw programme (pilot programme) in principle.**
 - iv. **Receives and considers a stand-alone report on the pilot programme which specifies amended eligibility criteria.**
 - v. **Receives and notes the Unidentified Impounded Dogs on Social Media progress report, and;**
 - vi. **Endorses the implementation of celebrating dogs that have been reunited and adopted Social Media Posts.**
 - vii. **Receives and endorses the changes to the delivery of the 'Paw Prints & Pet News' and Little Paw Zone' Webpages.**

Carried

10.7

Amended Domestic Dog Desexing Incentive Draw (Pilot Programme)

EXECUTIVE SUMMARY

This report outlines the proposed updated Domestic Dog Desexing Incentive Draw (Pilot) for consideration and endorsement.

Resolution No.: 7662

Moved: Cr West

Seconded: Cr Vea Ve

That Council:

1. **Receives and notes the updated Domestic Dog Desexing Incentive Draw (Pilot) updated Terms of Reference.**

Carried

10.8

Queensland Ambulance Service Nebo – Tenure Arrangements

EXECUTIVE SUMMARY

This report seeks Council's endorsement of a proposed plan to relocate the Nebo State Emergency Services and Queensland Rural Fire Service from shared premises at 38 Reynolds Street to the Nebo Council Depot and the continued occupation of 38 Reynolds Street by Queensland Ambulance Service. Concurrently, it seeks Council's endorsement of the allocation of funding to affect the relocation and seeks approval for the release of an Expression of Interest relating to the Nebo Medical Centre occupancy for the management and operation of the centre.

Resolution No.: 7663

Moved: Cr Coleman

Seconded: Cr Lacey

That Council:

- 1. Notes the update on the strategies and subsequent outcomes associated with activating the Nebo Medical Centre.**
- 2. Notes the offer, as per resolution 7050 in December 2020, to the Queensland Ambulance Service to relocate their Nebo branch from 38 Reynolds Street, Nebo to the Nebo Medical Centre was rejected.**
- 3. Endorses the relocation of the Nebo branches of the Queensland Rural Fire Service and State Emergency Services from 38 Reynolds Street, Nebo to the Isaac Regional Council Depot in Nebo.**
- 4. Endorses the in-principle approval of sourcing capital funds in the amount of \$200,000.00 through the second quarter Capital budget review to affect the relocation and construction costs to relocate the Nebo branches of the Queensland Rural Fire Service and State Emergency Services from 38 Reynolds Street, Nebo to the Isaac Regional Council Depot in Nebo.**
- 5. Endorses a two (2) year Licence to Occupy between the Nebo branch of the Queensland Ambulance Service and Isaac Regional Council to occupy premises at 38 Reynolds Street, Nebo.**
- 6. Authorises the release of an Expression of Interest for the Management and Operation of the Nebo Medical Centre.**

CONFIRMED MINUTES

7. Authorises the Chief Executive Officer to negotiate, vary and execute the legal and administrative instruments to action clauses 2, 3, 4, and 5 above.

Carried

10.9

Authorisation to Quote and Award Delegation to Chief Executive Officer – Moranbah Community Centre Revitalisation Project

EXECUTIVE SUMMARY

This report seeks authority to issue a request for a quote through an appropriate LocalBuy Panel, for the engagement of Project Management Services, to enable the successful delivery of the Moranbah Community Centre Revitalisation Project, and authorisation to the Chief Executive Officer to negotiate, execute, vary and award the contract.

Resolution No.: 7664

Moved: Cr Lacey

Seconded: Cr Pickels

That Council:

1. Authorises the quotation request for Project Management Services.
2. Authorises the Chief Executive Officer to negotiate, execute, vary and award the contract within allocated capital budget amounts, but with the following condition:
 - i. All tender evaluation reports be provided to all Councillors at the same time that the Chief Executive Officer is considering the report.
 - ii. Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Planning Environment and Community Services Standing Committee Meeting or Council Meeting.

Carried

10.10

Isaac Regional Council Pools - Corrective Actions

EXECUTIVE SUMMARY

This report provides Council with an overview of the status of corrective actions that were identified during inspections of Isaac Regional Pools during December 2021. In addition, it seeks the endorsement of Council to accept a reporting mechanism to receive inspection reports and corrective actions status reports on an alternating month by month basis.

Resolution No.: 7665

Moved: Cr West

Seconded: Cr Vea Vea

That Council:

- 1. Notes the status of corrective actions identified at Isaac Regional Pools during inspections conducted in December 2021.**
- 2. Endorses a revised inspection and reporting regime for the Isaac Regional Pools to include a bi-monthly physical inspection and alternate monthly reporting of corrective actions status.**

Carried

10.11

Community Chest Fund Applications

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the recommendations to resolve applications received for the Community Chest fund.

Resolution No.: 7666

Moved: Cr Moffat

Seconded: Cr Pickels

That Council:

CONFIRMED MINUTES

1. Determines the following application as incomplete due to insufficient information to process the application, further noting this does not preclude further applications;
 - a) CF0103 for \$10,000.00.
2. Note that application CF0104 was withdrawn.

Carried

10.12

Isaac Regional Council Monthly Financial Report - as at 31 December 2021

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

Resolution No.: 7667

Moved: Cr Moffat

Seconded: Cr Pickels

That Council:

1. Receive the financial statements for the period ended 31 December 2021 pursuant to, and in accordance with, the *Local Government Regulation 2012* (s204).

Carried

10.13

Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an updated to Council on the current status of Work Health and Safety Management System (WHSMS).

CONFIRMED MINUTES

Resolution No.: 7668

Moved: Cr Vea Vea

Seconded: Cr Coleman

That Council:

- 1. Notes the Safety and Resilience update report.**

Carried

10.14

Isaac Disaster Resilience-Incident Management Trailer

EXECUTIVE SUMMARY

To request the allocation of fleet reserve money to purchase of a purpose-built Disaster Resilience/Incident Management Trailer for the Isaac State Emergency Services/Disaster Management team.

Resolution No.: 7669

Moved: Cr Coleman

Seconded: Cr Moriarty

That Council:

- 1. Supports the purchase of Disaster Resilience/Incident Management Trailer for Isaac State Emergency Services from the supplier Bartel Trailers.**

Carried

10.15

Fire Hazard Reduction Activities

EXECUTIVE SUMMARY

To provide an update on activities in relation to hazard reduction burns and fire control line maintenance around the Isaac Region.

CONFIRMED MINUTES

Resolution No.: 7670

Moved: Cr Coleman

Seconded: Cr Moffat

That Council:

- 1. Notes the report and the outcomes of the 2021 hazard reduction measures.**

Carried

10.16

Controlled Entities Financial Statements

EXECUTIVE SUMMARY

Council has received the audited financial statements for the Moranbah Early Learning Centre Pty Ltd (MELC), Isaac Affordable Housing Trust (IAHT) and the Isaac Affordable Housing Fund Pty Ltd (IAHF) for the year ended 30 June 2021. As per Section 213 (B) (3) of the *Local Government Regulation 2012* the Mayor must present the copy of the audited financial statements at the next ordinary meeting of the local government.

Resolution No.: 7671

Moved: Cr Moffat

Seconded: Cr Pickels

That Council:

- 1. Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and the Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2021 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).**

Carried

CONFIRMED MINUTES

10.17

Policy Repeal - Copyright

EXECUTIVE SUMMARY

This report seeks Council's consideration on repealing the existing Copyright Policy and replacing it with a guideline.

Resolution No.: 7672

Moved: Cr Lacey

Seconded: Cr Pickels

That Council:

1. Repeals the Copyright Policy (CGFS-004).
2. Notes that a Guideline has been developed to provide guidance to the organisation in its obligations under the *Copyright Act 1968* (CORP-GDS-214).

Carried

10.18

Women in Local Government Advisory Committee Meeting Minutes - Monday
13 December 2021

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Women in Local Government Advisory Committee meeting held on Monday 13 December 2021 and to seek endorsement of the proposed actions from the Committee meeting.

Resolution No.: 7673

Moved: Cr Vevea

Seconded: Cr Moffat

That Council:

CONFIRMED MINUTES

1. **Receives and notes the minutes from the Women in Local Government Advisory Committee Meeting held on Monday 13 December 2021 and endorses the following Committee recommendations:**
 - a) **Endorses the updated Domestic and Family Violence Policy - CORP-POL-104.**
 - b) **Receives and approves the Women in Local Government Advisory Committee Workplan which focuses on the following areas:**
 1. **Closing the Gap of Gender Imbalance**
 2. **Empowering Gender Inclusivity**
 3. **Celebrating Achievements**
 4. **Commit to Ongoing Achievements**
 5. **Ending Domestic Violence**

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a declarable conflict of interest for Report 10.19 Policy Update – COVID-19 – Special Leave Policy and Flexible working Arrangements Policy due to Cr Pickels' spouse being an employee of Isaac Regional Council.

Cr Pickles ended her video conference at 9.51am and did not participate in the discussion or vote on Report 10.19.

10.19

Policy Update - COVID-19 - Special Leave Policy and Flexible Working Arrangements Policy

EXECUTIVE SUMMARY

The purpose of this report is to consider the updated COVID-19 – Special Leave Policy and Flexible Working Arrangements Policy.

Resolution No.: 7674

Moved: Cr Lacey

Seconded: Cr Moffat

That Council:

1. **Adopts the updated Covid-19 – Special Leave Policy (CORP-POL-080).**

CONFIRMED MINUTES

2. **Adopts the updated Flexible Working Arrangements Policy (CORP-POL-078).**

Carried

ATTENDANCE

Cr Pickels re-joined the meeting via video conference at 10.00am.

10.20

Engineering and Infrastructure 2021-2022 Capital Projects Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2021/2022 Capital Works Program.

Resolution No.: 7675

Moved: Cr Moffat

Seconded: Cr Lacey

That Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2021/2022 Capital Projects Progress Report.**
- 2. Receives and notes the 2021/2022 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).**
- 3. Receives and notes works awarded under the 2021/2022 Engineering and Infrastructure Procurement Plan.**

Carried

CONFIRMED MINUTES

10.21

Additional Full Time Equivalent Electrician

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for the appointment of an additional Full Time Equivalent (FTE) of one (1) Electrician position within the Corporate Properties and Fleet Department.

Resolution No.: 7676

Moved: Cr Lacey

Seconded: Cr Moriarty

That Council:

- 1. Approves an additional Full Time Equivalent of one (1) Electrician position within the Corporate Properties and Fleet Department.**

Carried

10.22

Policy Update - Motor Vehicle

EXECUTIVE SUMMARY

This report seeks Council's consideration on updating the Motor Vehicle Policy.

Resolution No.: 7677

Moved: Cr Moffat

Seconded: Cr Austen

That Council:

- 1. Adopts the updated Motor Vehicle Policy (CORP-POL-034).**

Carried

CONFIRMED MINUTES

10.23

Policy Update - Conditionally Registered Vehicles Policy

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's consideration of the updated.

Resolution No.: 7678

Moved: Cr Moffat

Seconded: Cr Austen

That Council:

- 1. Adopt the updated 'Conditionally Registered Vehicles' (EI-POL-129).**

Carried

10.24

Exception to Local Government Regulations (2012) – Big Belly Litter Fences

EXECUTIVE SUMMARY

The purpose of this report is to obtain ongoing approval to procure fences, parts and labour to install as required for the Big Belly Litter Fence™ currently utilised at the Moranbah and Glenden Waste Management Facilities from Toro Waste Equipment as an exception to the competitive bidding requirements under s235 (a) and (b) of the *Local Government Regulations 2012* for medium or large sized contractual arrangements.

Resolution No.: 7679

Moved: Cr Veve

Seconded: Cr Pickels

That Council:

- 1. Resolves it is satisfied that there is only one (1) supplier who is reasonably available that requires payment to supply and install Big Belly Litter Fences™ due to the patent protected status of the product.**

CONFIRMED MINUTES

2. Resolves that, because of the unique specialised fabrication and patent of the Big Belly Litter Fences™, it would be impractical or disadvantageous for the local government to invite quotes or tenders for an alternative replacement.
3. Endorse the following exception to enter into medium or large sized contractual arrangements as per s235 of the Local Government Regulations (2012):

4.

<u>Company</u>	<u>Service provided/engaged for delivery of</u>
Toro Waste Equipment	Supplier of Big Belly LitterFence™ in North Queensland

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a declarable conflict of interest for Report 10.25 Water Rates Remission Clermont as she owns an investment property at Clermont.

Cr Pickels ended her video conference at 10.14am and did not participate in the discussion or vote on Report 10.25

10.25

Water Rates Remission Clermont

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement to enact the Utility Charge Remission – Extraordinary Circumstances Policy (WW-POL-053) in regard to the recent water discolouration event in Clermont.

Resolution No.: 7680

Moved: Cr Moriarty

Seconded: Cr Austen

That Council:

1. Enact the Utility Charge Remission – Extraordinary Circumstances Policy and grant an annualised twenty-two (22) day proportional rates remission to those properties in the

CONFIRMED MINUTES

locality of Clermont which receive water usage (consumption) charges for the relevant rating period 1 July 2021 to 31 December 2021.

2. Enact the Utility Charge Remission – Extraordinary Circumstances Policy and grant an annualised twenty-two (22) day proportional rates remission to those properties in the locality of Clermont which receive water infrastructure charges for the relevant rating period 1 July 2021 to 31 December 2021.

Carried

NOTE: Updated report provided which included updated financial information.

ATTENDANCE

Cr Pickels re-joined the meeting via video conference at 10.15am.

10.26

Schedule of Standing Committee Meetings and Ordinary Meeting of Council – Changes for June 2022

EXECUTIVE SUMMARY

Council is required under legislation to advertise its meeting dates and times for the coming year in a newspaper that is distributed in the local government area. Council is requested to resolve the meeting schedule for June 2022 to align the Standing Committee Meetings with the ongoing schedule of being held in the second week of the month and to avoid a clash of the Ordinary Meeting with the National General Assembly scheduled for 20 to 23 June 2022.

Resolution No.: 7681

Moved: Cr Coleman

Seconded: Cr Moriarty

That Council:

1. Adopt the following updated meeting schedule for the Standing Committee Meetings and Ordinary Meeting of Council for June 2022.

CONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE

PECS STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Tuesday 14 June 2022	9.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING COMMITTEE

CGFS STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Tuesday 14 June 2022	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE

E&I STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Wednesday 15 June 2022	9.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

WATER AND WASTE STANDING COMMITTEE

W&W STANDING COMMITTEE MEETING DATE	TIME	LOCATION
Wednesday 15 June 2022	1.00pm	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

ORDINARY MEETING DATE	TIME	LOCATION
Wednesday 29 June 2022	9.00am	Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room

Carried

10.27

Queensland Risk Reduction and Resilience Fund Grant Application

EXECUTIVE SUMMARY

The Queensland Risk Reduction and Resilience Fund (QRRRF) aims to deliver projects that make Queensland communities and infrastructure more resilient to disasters by reducing the risk and limiting the impact of disasters associated with natural hazards, improving understanding of disaster risk and disaster risk planning.

Resolution No.: 7682

Moved: Cr Coleman

Seconded: Cr Austen

That Council:

- 1. Supports the nomination of the following projects for submission under Queensland Risk Reduction and Resilience Fund.**
 - a. Construction of ten (10) Concrete Floodways - \$900,000**
 - b. Clermont, Moranbah and Nebo Flood Model and Hazard Mapping Study - \$60,000**
- 2. Authorises the allocation of the Council contribution to be included within the 2022/23 Budget. This contribution shall be drawn from the depreciation reserve.**
- 3. Delegates the Authority to the Chief Executive Officer to submit the required applications to the Queensland Reconstruction Authority.**

Carried

NOTE:

Cr Coleman advised that incorrect dates are mentioned in the report they should be January and February 2023 not January and February 2022.

CONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: 7683

Moved: Cr Pickels

Seconded: Cr Austen

That Council adjourn the meeting at 10.29am.

Carried

PROCEDURAL MOTION:

Resolution No.: 7684

Moved: Cr Lacey

Seconded: Cr Vevea

That Council reconvene the meeting at 10.45am.

Carried

ATTENDANCE

Cr Gina Lacey ended her video conference with the meeting at 10.55am.

Cr Sandy Moffat ended her video conference with the meeting at 10.58am.

10.28

Remote Roads Upgrade Pilot Program Grant Application

EXECUTIVE SUMMARY

The Remote Roads Upgrade Program (RRUP) aims to deliver projects which targets road infrastructure improvements for regional communities and addresses substantial deficiencies on key regional and rural roads that limit community access, pose safety risks and impact the economic development.

CONFIRMED MINUTES

Resolution No.: 7685

Moved: Cr Austen

Seconded: Cr Pickels

That Council:

- 1. Supports the nomination of the following project for submission under Remote Roads Upgrade Pilot Program**
 - i. Construction of 20km seal along Pioneer Road - approximate value - \$8,000,000.**
- 2. Authorises the allocation of the Council contribution to be included within the 2022/2023 Budget. This contribution shall be drawn from the depreciation reserve.**
- 3. Delegates the Authority to the Chief Executive Officer to submit the required applications to the Department of Infrastructure, Transport, Regional Development and Communications.**

Carried

ATTENDANCE

Cr Gina Lacey re-joined the meeting by video conference at 11.00am.

10.29

Professional Development Mayor and Councillors

EXECUTIVE SUMMARY

This is a report is to provide on the request for a further report relating to the professional development course for the Mayor and Councillors.

Resolution No.: 7686

Moved: Cr Veve Veve

Seconded: Cr Moriarty

That Council:

- 1. Resolves to fund the Councillor professional development for the Australian Institute of Company Directors Course through Quarter 2 budget review, with the following conditions;**

CONFIRMED MINUTES

- a. Councillors continue a conservative approach in their professional development requests for the remainder of the 2022 financial year, with a view to offset expenses with savings at year end, and
- b. Should a Councillor not attend the training or not make a reasonable attempt at the assessment, they must personally reimburse Council for the cost of the training, unless the non-attendance/completion of the course is pre-approved by the Mayor or Chief Executive Officer due to unforeseen circumstances.

Carried

Note: Cr Greg Austen advised Council that he will not be participating in the AICD Course.

11. CONFIDENTIAL REPORTS

No confidential reports this meeting.

12. INFORMATION BULLETIN

12.1

Office of the Chief Executive Officer Information Bulletin - January 2022

EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for January 2022 is provided for Council review.

Resolution No.: 7687

Moved: Cr Coleman

Seconded: Cr West

That Council:

1. Notes the Office of the Chief Executive Officer Information Bulletin for January 2022.

Carried

Note: Amendment to first date of water issues public notice – should be 19 December not 21 December – 21 December was when the matter was escalated to the Acting Chief Executive Officer.

CONFIRMED MINUTES

13. COUNCILLOR QUESTION TIME

13.1

Councillor Helpdesk

Cr Moriarty has asked if all Councillor Helpdesk enquiries provide the details of who the response is coming from in future.

ACTION: OFFICE OF THE CHIEF EXECUTIVE OFFICER

13.2

AICD Discussion/Debrief and Study Days

Cr Gina Lacey has requested that AICD discussion/debrief, and study days are added to the calendars as soon as possible.

ACTION: CHIEF EXECUTIVE OFFICER

13.3

Waste Pick Up

Cr Pickels has advised that over the last two months she has noticed that the recycle labelled trucks have been picking up the red general waste bins and the general waste truck has been picking up the recycle bins. This is not great messaging to encourage people to recycle.

Cr Pickels advised that the waste pick up truck had a break down yesterday which was parked up at 8am in the morning however a public notice was not issued to late in the day (just before 5pm). Can these notices be sent out earlier – made a priority to avoid confusion.

ACTION: DIRECTOR WATER AND WASTE

13.4

Acknowledgments from Cr Coleman

Cr Coleman acknowledged the great work that the St Lawrence Community is making in conserving water, and she also acknowledged the work and effort of the Isaac Team in ensuring the Community has water.

Cr Coleman also acknowledged the efforts of Council staff and the community throughout this current COVID outbreak.

CONFIRMED MINUTES

The Chief Executive Officer advised that it has been a big focus by the Isaac Team on business continuity and keeping everyone safe during not only this current COVID outbreak but the last two years and also planning in place for the year ahead.

The residual effects of COVID will be with us for the foreseeable future and while there have not been significant impacts on the delivery of capital and operational projects to date, it is expected that those COVID impacts will increase.

ATTENDANCE

Cr Sandy Moffat video conferenced back into the 11.38am.

13.5 COVID-19 Wellness Check in Process for Isaac Staff and Councillors

The Mayor asked if all Councillors understood and have been using the COVID-19 Wellness check in process when returning to work from being out of the region.

The Mayor requested a briefing note on how this information is used.

ACTION: DIRECTOR CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

13.6 Australia Day Preparations

The Mayor asked if Councillors had any questions or concerns with the Australia Day Preparations and asked for Councillors to send through any enquiries this afternoon.

ACTION: COUNCILLORS

13.7 Annual Staff Gathering

Cr Lacey and the Mayor both asked if a 2022 Annual Staff Gathering event will be proceeding and to consider a mental health guest speaker/ambassador considering the difficult times throughout the COVID pandemic.

ACTION: CHIEF EXECUTIVE OFFICER

13.8 Grant Funding

CONFIRMED MINUTES

The Mayor requested that throughout the budget process and when considering grant funding that officers are mindful of budget capability and ability to deliver within the required timeframes if successful in receiving the grant funding.

ACTION: EXECUTIVE LEADERSHIP TEAM

14. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 11.48am.

These minutes were confirmed by Council at the Ordinary Meeting held on Wednesday 23 February 2022 in Moranbah.

.....
MAYOR

..... / /
DATE