

# CONFIRMED MINUTES

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**SPECIAL MEETING OF  
ISAAC REGIONAL COUNCIL**

HELD ON  
**MONDAY, 28 FEBRUARY 2022**  
**COMMENCING AT 2.00PM**  
**BY VIDEO CONFERENCE**

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# CONFIRMED MINUTES

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**ISAAC REGIONAL COUNCIL**

**CONFIRMED MINUTES OF THE SPECIAL MEETING**

**HELD BY VIDEO CONFERENCE**

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# CONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### CONFIRMED MINUTES OF THE SPECIAL MEETING

#### HELD BY VIDEO CONFERENCE

#### ON MONDAY 28 FEBRUARY 2022

#### COMMENCING AT 2.00PM

#### **ATTENDANCE**

Mayor Anne Baker  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Gina Lacey, Division Three  
Cr Simon West, Division Four  
Cr Kelly Veava, Division Five  
Cr Carolyn Moriarty, Division Six  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight

#### **OFFICERS PRESENT**

Mr Jeff Stewart-Harris, Chief Executive Officer  
Mr Dan Wagner, Director Planning, Environment and Community Services  
Mr Darren Fettell, Director Corporate, Governance and Financial Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mr Michael St Clair, Manager Liveability and Sustainability  
Mrs Mary-Anne Uren, Senior Advisor  
Mrs Tricia Hughes, Coordinator Executive Support

### **1. OPENING**

The Mayor welcomed all in attendance and declared the meeting open at 2.01pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

### **2. APOLOGIES**

An apology was received from Cr Greg Austen.

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**Resolution No.: 7726**

**Moved: Cr Pickels**

**Seconded: Cr Lacey**

**That Council accept the apology received from Cr Greg Austen.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

### CONFLICT OF INTEREST

Mrs Mary-Anne Uren declared a conflict of interest for Report 6.2 Refinements to the Functions and Structure of the Office of Chief Executive Officer as her current position as Senior Advisor would be impacted by the functions and structure refinements.

## 4. DEPUTATIONS

No deputations this meeting.

### **PROCEDURAL MOTION:**

**Resolution No.: 7727**

**Moved: Cr Moriarty**

**Seconded: Cr Vea Vea**

**That Council bring forward Confidential Report 6.1 MCU22/0003 – Change Application for a Minor Change to Existing Development Approval PA15/021 – Works Camp (Temporary) (Construction camp 349 Rooms / 350 Persons) and Ancillary Uses Located at 529 Wollombi Road, Suttor for consideration.**

**Carried**

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## CLOSURE OF MEETING

### **PROCEDURAL MOTION:**

**Resolution No.: 7728**

**Moved: Cr Pickels**

**Seconded: Cr Moriarty**

**That Council closes the meeting to the public at 2.05pm under *Local Government Regulations 2012 Section 254J (3) (e)* to deliberate on Confidential Report 6.1 and under *Local Government Regulations 2021 Section 254J (3) (b)* to deliberate on Confidential Report 6.2.**

**Carried**

### ATTENDANCE

Mr Michael Quirk, Solicitor King and Co video conferenced into the meeting at 2.05pm.

Mr Scott Casey ended his video conference with the meeting at 2.05pm and rejoined the meeting at 2.09pm.

Mr Michael Quirk ended his video conference with the meeting at 2.18pm.

Mr Michael St Clair ended his video conference with the meeting at 2.42pm.

### CONFLICT OF INTEREST

Mrs Mary-Anne Uren declared a conflict of interest for Report 6.2 Refinements to the Functions and Structure of the Office of Chief Executive Officer as her current position as Senior Advisor would be impacted by the functions and structure refinements. Mrs Uren ended her video conference and left the meeting at 2.43pm and did not participate in the discussions held relating to Report 6.2.

### **PROCEDURAL MOTION:**

**Resolution No.: 7729**

**Moved: Cr Pickels**

**Seconded: Cr Coleman**

**That Council open the meeting to the public at 2.46pm.**

**Carried**

## CONFIDENTIAL REPORT

Closed under s254J (3) (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government.

6.1

**MCU22/0003 – Change Application for a Minor Change to Existing Development Approval PA15/021 – Works Camp (Temporary) (Construction camp 349 Rooms / 350 Persons) and Ancillary Uses Located at 529 Wollombi Road, Suttor**

### EXECUTIVE SUMMARY

The purpose of this report is to consider a minor change to an existing Development Permit for a Material Change of Use – Works Camp (Temporary) (Construction Camp - 349 rooms / 350 persons) and ancillary uses located at 529 Wollombi Road, Suttor and described as Lot 1 on SP278043.

**Resolution No.: 7730**

**Moved: Cr Vea Vea**

**Seconded: Cr West**

**That Council:**

1. **Approve the change application for a minor change to existing Development Permit (PA15/021) for a Material Change of Use – Works Camp (Temporary) (Construction Camp – 349 rooms/350 persons) and ancillary uses for land located at 529 Wollombi Road, Suttor and described as Lot 1 on SP278043 as follows:**

a. **Deletion of current conditions 2.1 and 2.2 of the most recent decision notice issued on 6 March 2018 (MCU17/0021.01).**

b. **Replace the deleted conditions with:**

**2.1 Approval is granted for the temporary use of the site until 31 January 2023.**

**(NOTE: The granting of a short-term extension to the operating period of the use is done so taking into account the timeframes associated with Court of Appeal proceeding 14693 of 2021 and the community interest in facilitating discussions with local mine operators and the Queensland Government about long-term housing and accommodation solutions in the township of Glenden, proposed to occur during calendar year 2022. Further, it is considered that continuation of the use past 31 January 2023 will introduce new impacts or increase the severity of known impacts thereby constituting substantially different development not capable of being the subject of a further change application for a minor change.)**

**Carried**

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## ATTENDANCE

Cr Gina Lacey ended her video conference with the meeting at 2.50pm and rejoined the meeting at 2.52pm.

## 5. OFFICER REPORTS

### 5.1

### Major Grant Application - Moranbah Race Club Race Schedule of Events 2022

#### EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application to support delivery of the Moranbah Race Club's schedule of events throughout 2022.

**Resolution No.: 7731**

**Moved: Cr Lacey**

**Seconded: Cr Pickels**

**That Council:**

- 1. Approves a major grant application from the Moranbah Race Club Inc. to the value of \$10,000 (excluding GST) for the purpose of a gold level sponsorship of the November 2022 race meeting, inclusive of exclusive naming rights for the race day event and the main race on the program. Such naming rights are to be to the effect of "Moranbah Miners' Memorial Spring Race Day presented by Isaac Regional Council" or a variation of same.**
- 2. Approves that the grant be funded equally from the community grants operational budgets for Division 3, Division 4 and Division 5.**
- 3. Advises the applicant that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements under the Community Grants program.**
- 4. Request that a meeting occur with the Moranbah Race Club Committee and Council (Elected Members and delegated officer/s) to discuss the sponsorship model changes for future years.**

**Carried**

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5.2

## Major Grant Application - Moranbah Rock FM Association Inc. Auspicing for Newman Trucking and Excavations

### EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application to support Moranbah Rock FM Association Inc. auspicing for Newman Trucking and Excavations to host their Newman Excavation 100 event.

Resolution No.: 7732

Moved: Cr Pickels

Seconded: Cr Vea Vea

That Council:

1. Approves a major grant application from Moranbah Rock FM Association Inc. (4RFM) to the value of \$4,000 (excluding GST) for the purpose of holding the Newman Excavation 100.
2. Approves that the grant be used for costs associated with hiring Queensland Ambulance Service and amenities for competitors and spectators.
3. Approves that the grant be funded equally from the community grants operational budgets for Division 3, Division 4, Division 5 and Division 7.

Carried

5.3

## Major Grant Application - Gymnastics Moranbah Inc. 2022 Country Easter Fete

### EXECUTIVE SUMMARY

This report seeks Council's consideration of an out-of-round major grant application to support the Gymnastics Moranbah Inc. 2022 Country Easter Fete.

Resolution No.: 7733

Moved: Cr Vea Vea

Seconded: Cr Moffat

That Council:

1. Approves a major grant application from the Gymnastics Moranbah Inc. to the value of \$4,000 (excluding GST) for the purpose of holding their Country Easter Fete on Friday 18 March 2022.
2. Approve that the grant be funded equally from the community grants operational budgets for Division 3, Division 4 and Division 5.

Carried



## 6. CONFIDENTIAL REPORTS

### CONFIDENTIAL REPORT

Closed under s254J (3) (b) industrial matters affecting employees

**6.2**

#### **Refinements to the Functions and Structure of the Office of Chief Executive Officer**

#### **EXECUTIVE SUMMARY**

This report seeks Council's approval for some refinements to the functions and Organisation Structure for the Office of Chief Executive Officer, to better position Council for future challenges and opportunities, following a strategic review of functions.

**Resolution No.: 7736**

**Moved: Cr Lacey**

**Seconded: Cr Moffat**

**That Council:**

- 1. Approves a repositioning of the currently vacant position of Manager People and Performance to Head of People and Capability with accountability for additional functions to the existing including:**
  - i. Organisation development**
  - ii. Change management**
  - iii. Business improvement**
  - iv. Strategic capability development, and**
  - v. Other relevant functions as reasonably required by the Chief Executive Officer;**
- 2. Approves the repositioning of the current position of Senior Advisor to Head of Advocacy and External Affairs with accountability for additional functions to the existing including:**
  - i. Strategic advocacy**
  - ii. External affairs**
  - iii. First Nations relations**
  - iv. Strategic communications**
  - v. Strategic external stakeholder management**
  - vi. Council-wide grants coordination, and**
  - vii. Other relevant functions as delegated or reasonably required by the Chief Executive Officer;**

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- 3. Notes that appropriate processes will be implemented immediately to fill these roles as soon as possible to facilitate the implementation of these changes with the least disruption to the ongoing delivery of Council’s priorities;
- 4. Requests the Chief Executive Officer to provide a further report to Council in May 2022, setting out a detailed organisation structure and resourcing plan for the full extent of these refinements from within the existing approved Full Time Equivalent staffing establishment; and
- 5. Notes that pending item 4, the Chief Executive Officer will approve and fill a temporary position of Research Assistant/Grants Coordinator, reporting to the Head of Advocacy and External Affairs, to assist with the research associated with the escalating advocacy task and establishment of central grants coordination functions and processes; and that this position will be filled via an internal recruitment process.

Carried

## 7. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 3.30pm.

These minutes were confirmed by Council at the Ordinary Meeting held on 30 March 2022 in Dysart.

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MAYOR

..... / ..... / .....  
DATE