

CONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 15 MARCH 2022
COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD VIA VIDEO CONFERENCE
ON TUESDAY 15 MARCH 2022

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CONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
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ON TUESDAY 15 MARCH 2022 COMMENCING AT 1:00PM

ATTENDANCE

Cr Jane Pickels, Division Seven (Chair)
Cr Sandy Moffat, Division Two
Cr Carolyn Moriarty, Division Six
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Darren Fettell, Director Corporate, Governance and Financial Services
Mrs Susan Martin, Acting Manager Financial Services
Mr John Squire, Manager Contracts and Procurement
Mr Bilal Akhtar, Strategic Asset Manage
Mrs Alexis Coutts, Manager Safety and Resilience
Mr Robert Kane, Chief Information Officer
Mr Beau Jackson, Manager Brand, Media and Communications
Mrs Nicole Money, Executive Assistant
Ms Dannette Barfield, Executive Assistant Corporate, Governance and Financial Services

1. OPENING

The Chair declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

The Committee received an apology from Mayor Anne Baker.

Resolution No.: CGFS0716

Moved: Cr Carolyn Moriarty

Seconded: Cr Sandy Moffat

That the Corporate, Governance and Financial Services Standing Committee accepts the apology received from Mayor Anne Baker.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Corporate, Governance and Financial Services Standing Committee Meeting of Isaac Regional Council held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 8 February 2022.

Resolution No.: CGFS0717

Moved: Cr Sandy Moffat

Seconded: Cr Viv Coleman

That the minutes from the Corporate, Governance and Financial Services Standing Committee meeting held at Council Chambers, Moranbah, commencing at 1.00pm on Tuesday 8 February 2022 are confirmed.

Carried

ATTENDANCE

Cr Viv Coleman ended her video conference at 1.02pm and re-joined the meeting via video conference at 1.02pm

Mr Dan Wagner, Director Planning, Environment and Community Services joined the meeting via video conference at 1.02pm

Resolution No.: CGFS0719

Moved: Cr Viv Coleman

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. Notes the Safety and Resilience update report and attachments listed.

Carried

ACTION: Manager Safety and Resilience to review the evacuation drill processes regarding the use of mobile first aid kits by the First Aid responder in all evacuation drills.

5.3 Exception Based Contractual Arrangements - Local Government Regulations (2012)

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement for the continued use of the International and Australian Standard documents purchased under licence from SAI Global Australia Pty Ltd, under the exception provisions for entering into medium or large sized contractual arrangement within s235 (a) of the *Local Government Regulations (2012)*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Resolves it is satisfied that there is only 1 supplier who is reasonably available for any future licence renewals in relation to International and Australian Standard documents;*
2. *Retrospectively endorse the accumulated expenditure of annual licence renewals as an exception to enter into a medium or large sized contractual arrangement as per s235 of the Local Government Regulations (2012).*

Resolution No.: CGFS0720

Moved: Cr Sandy Moffat

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. Resolves it is satisfied that there is only 1 supplier who is reasonably available for any future licence renewals in relation to International and Australian Standard documents;
2. Retrospectively endorse the accumulated expenditure of annual licence renewals as an exception to enter into a medium or large sized contractual arrangement as per s235 of the Local Government Regulations (2012).

Carried

5.4 Policy Update - Surveillance in Public Places

EXECUTIVE SUMMARY

The purpose of this report is to consider the adoption of the updated Surveillance in Public Places Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Adopts the updated 'Surveillance in Public Places' Policy (CORP-POL-032)**

Resolution No.: CGFS0721

Moved: Cr Viv Coleman

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. **Adopts the updated 'Surveillance in Public Places' Policy (CORP-POL-032)**

Carried

5.5 Not-for-Profit - Rates Concession Register

EXECUTIVE SUMMARY

As per Resolution No. 5444, Council adopted a Rates Concession – Not for Profit Policy that came into effect on 1 July 2018. This report outlines subsequent organisations that have submitted the appropriate documentation and outlines the concession entitlements as per the adopted Policy, along with the updated register.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopts the updated Rates Concession Register for Not-For-Profit organisations as per the Rates Concession – Not-for-Profit Policy.***

Resolution No.: CGFS0722

Moved: Cr Carolyn Moriarty

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

- Adopts the updated Rates Concession Register for Not-For-Profit organisations as per the Rates Concession – Not-for-Profit Policy.**

Carried

ACTION: Acting Manager Financial Services to circulate an updated document with the inclusion of the localities in which each club / organisation is located.

5.6 Local Disaster Management Group Meeting Minutes

EXECUTIVE SUMMARY

The purpose of this report is to present the Local Disaster Management Group Minutes for 2021 to Council.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes and accepts the minutes from the Local Disaster Management Group meeting held on 11 March 2021, 30 July 2021 and 25 November 2021***

MEETING MINUTES



8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.25pm.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 12 April 2022.

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Chair

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DATE