

# CONFIRMED MINUTES

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ENGINEERING AND INFRASTRUCTURE STANDING COMMITTEE MEETING  
OF  
**ISAAC REGIONAL COUNCIL**

HELD ON  
**WEDNESDAY, 11 MAY 2022**  
**COMMENCING AT 9.00AM**

**ISAAC REGIONAL COUNCIL**  
**CONFIRMED MINUTES OF THE**  
**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 11 MAY 2022**

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**ISAAC REGIONAL COUNCIL**  
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**ENGINEERING AND INFRASTRUCTURE**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 11 MAY 2022 COMMENCING AT 9.00AM**

**ATTENDANCE**

Cr Jane Pickels, Division Seven (Chair) *(via video conference)*  
Cr Greg Austen, Division One *(via video conference)*  
Cr Sandy Moffat, Division Two *(via video conference)*  
Cr Gina Lacey, Division Three *(via video conference)*  
Cr Simon West, Division Four

**OFFICERS PRESENT**

Mr Robert Perna, Director Engineering and Infrastructure  
Mr Gordon Robertson, Manager Corporate Properties and Fleet  
Mr Nic Crous, Acting Manager Parks and Recreation  
Mr Sean Robinson, Manager Galilee and Bowen Basin Operations  
Mr Joel Kuczynski, Acting Manager Infrastructure Planning and Technical Services  
Mrs Nicole Money, Executive Assistant

**1. OPENING**

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

**Resolution No.:** E&I0595

**Moved:** Cr West

**Seconded:** Cr Austen

**That the Engineering and Infrastructure Standing Committee accepts Cr Jane Pickels, Cr Greg Austen, Cr Gina Lacey and Cr Sandy Moffat's participation in the meeting by video conference.**

**Carried**

## 2. APOLOGIES

The Committee received an apology from Mayor Anne Baker

**Resolution No.: E&I0596**

**Moved: Cr Lacey**

**Seconded: Cr West**

**That the Engineering and Infrastructure Standing Committee accepts the apology received from Mayor Anne Baker.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Moranbah Council Chambers on Wednesday 13 April 2022.

**Resolution No.: E&I0597**

**Moved: Cr Lacey**

**Seconded: Cr Austen**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Moranbah Council Chambers on Wednesday 13 April 2022 are confirmed.**

**Carried**

## 5. OFFICERS REPORTS

### 5.1 Engineering and Infrastructure 2021-2022 Capital Projects Progress Report

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2021/2022 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Engineering and Infrastructure 2021/2022 Capital Projects Progress Summary Report.*
- 2. Receives and notes works awarded under the 2021/2022 Engineering and Infrastructure Procurement Plan.*
- 3. Receives and notes the 2021/2022 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).*

Resolution No.: E&I0598

Moved: Cr West

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2021/2022 Capital Projects Progress Summary Report.**
- 2. Receives and notes works awarded under the 2021/2022 Engineering and Infrastructure Procurement Plan.**
- 3. Receives and notes the 2021/2022 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).**

**Carried**

### 5.2 Anglo Coal – Powerline Infrastructure Installation and Maintenance Licence

#### EXECUTIVE SUMMARY

This report seeks Council's consideration to enter into a licence with Anglo Coal (Moranbah North Management) Pty Ltd to facilitate the installation and maintenance of a 66kV powerline and associated infrastructure underground across Goonyella Road and Thorpe Street, Moranbah.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Approves to enter into a Licence with Anglo Coal (Moranbah North Management) Pty Ltd to facilitate the installation and maintenance of a 66kV powerline and associated infrastructure underground across Goonyella Road and Thorpe Street, Moranbah***
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute a Powerline Infrastructure Installation and Maintenance Licence with Anglo Coal (Moranbah North Management) Pty Ltd in terms similar to the draft licence.***

**Resolution No.: E&I0599**

**Moved: Cr Moffat**

**Seconded: Cr Austen**

**That the Committee recommends that Council:**

- 1. Approves to enter into a Licence with Anglo Coal (Moranbah North Management) Pty Ltd to facilitate the installation and maintenance of a 66kV powerline and associated infrastructure underground across Goonyella Road and Thorpe Street, Moranbah**
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute a Powerline Infrastructure Installation and Maintenance Licence with Anglo Coal (Moranbah North Management) Pty Ltd in terms similar to the draft licence.**

**Carried**

## **5.3 Road Transport Advisory Group Meeting Minutes - March 2022**

### **EXECUTIVE SUMMARY**

The intent of this report is to provide an update regarding the matters discussed at the March Local Government Association Queensland (LGAQ) Road and Transport Advisory Group (RTAG) Meeting.

## **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Notes the meeting minutes of the Local Government Association Queensland (LGAQ) Road and Transport Advisory Group meeting minutes.***

Resolution No.: E&I0600

Moved: Cr Moffat

Seconded: Cr Lacey

That the Committee recommends that Council:

1. Notes the meeting minutes of the Local Government Association Queensland (LGAQ) Road and Transport Advisory Group meeting minutes.

Carried

## 5.4 Memorandum of Understanding - Peak Downs\_Saraji Road Intersection Realignment

### EXECUTIVE SUMMARY

The report seeks delegation to enter into a Memorandum of Understanding between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite) and Central Queensland Coal Associates (BMA) in order to fund Construction for the upgrade of Peak Downs Mine Road - Saraji Road Intersection.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Approves to enter into a Memorandum of Understanding between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite) and Central Queensland Coal Associates (BMA) in order to fund the construction for the upgrade of Peak Downs Mine Road - Saraji Road Intersection.*
2. *Delegates the Authority to the Chief Executive Officer to negotiate, execute and vary the Memorandum of Understanding between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite) and Central Queensland Coal Associates (BMA) for construction for the upgrade of Peak Downs Mine Road - Saraji Road Intersection with the following funding components*
  - a. *BMA – 60%*
  - b. *Vitrinite – 20-30%*
  - c. *Isaac Regional Council – 10-20%*
3. *Notes the inclusion within the draft 2022-23 Capital Budget Isaac Regional Council's proposed contribution of up to \$200,000 based on a contribution of between 10-20% of the total project value.*



Resolution No.: E&I0601

Moved: Cr Lacey

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Approves to enter into a Memorandum of Understanding between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite) and Central Queensland Coal Associates (BMA) in order to fund the construction for the upgrade of Peak Downs Mine Road - Saraji Road Intersection.
2. Delegates the Authority to the Chief Executive Officer to negotiate, execute and vary the Memorandum of Understanding between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite) and Central Queensland Coal Associates (BMA) for construction for the upgrade of Peak Downs Mine Road - Saraji Road Intersection with the following funding components
  - a. BMA – 60%
  - b. Vitrinite – 20-30%
  - c. Isaac Regional Council – 10-20%
3. Notes the inclusion within the draft 2022-23 Capital Budget Isaac Regional Council's proposed contribution of up to \$200,000 based on a contribution of between 10-20% of the total project value.

Carried

## 5.5 2022-2023 Engineering and Infrastructure Strategic Procurement Plan

### EXECUTIVE SUMMARY

This report seeks endorsement of the Strategic Procurement Plan for the delivery of works from within the Engineering and Infrastructure Directorate for the 2022/2023 Financial Year.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Endorses the Procurement Plan pending adoption of the 2022/2023 budget for the delivery of works within the Engineering and Infrastructure Directorate for the 2022/2023 financial year.*
2. *Endorses the Engineering and Infrastructure Directorate to commence issuing RFQ/RFT for 2022-2023 works in June 2022 based on the proposed works program, conditional on award being after approval of the 2022-2023 budget.*
3. *Delegates the authority to the Chief Executive Officer to determine the successful tenderer for the listed works valued under \$1m under delegation LGR88 – "Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in*



accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;

- a. *All tender evaluation reports to be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,*
  - b. *Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee or Council Meeting,*
  - c. *Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,*
  - d. *The Chief Executive officer shall report outcomes of his actions to the Engineering and Infrastructure Standing Committee on a monthly basis.*
4. *Delegates the authority to the Engineering and Infrastructure Standing Committee to determine the successful tenderer for the listed works valued under \$10m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;*
- a. *All tender evaluation reports to be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,*
  - b. *Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee or Council Meeting,*
  - c. *Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,*
  - d. *The Chief Executive officer shall report outcomes of his actions to the Engineering and Infrastructure Standing Committee on a monthly basis.*

5. *Delegates the authority to the Chief Executive Officer to negotiate, execute and vary contracts determined under delegation by the Chief Executive Officer or the Engineering and Infrastructure Standing Committee.*

Resolution No.: E&I0602

Moved: Cr West

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Endorses the Procurement Plan pending adoption of the 2022/2023 budget for the delivery of works within the Engineering and Infrastructure Directorate for the 2022/2023 financial year.
2. Endorses the Engineering and Infrastructure Directorate to commence issuing RFQ/RFT for 2022-2023 works in June 2022 based on the proposed works program, conditional on award being after approval of the 2022-2023 budget.
3. Delegates the authority to the Chief Executive Officer to determine the successful tenderer for the listed works valued under \$1m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;
  - a. All tender evaluation reports to be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,
  - b. Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee or Council Meeting,
  - c. Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,
  - d. The Chief Executive officer shall report outcomes of his actions to the Engineering and Infrastructure Standing Committee on a monthly basis.
4. Delegates the authority to the Engineering and Infrastructure Standing Committee to determine the successful tenderer for the listed works valued under \$10m under delegation LGR88 – “Power to enter into a medium-sized contractual arrangement or large-sized contractual arrangement in accordance with a quote or tender consideration plan adopted by local government resolution” under Section 230(1) Local Government Regulation 2012 subject to the following conditions;
  - a. All tender evaluation reports to be provided to all Councillors at the same time that the Chief Executive Officer is considering the report,

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- b. Should any Councillor (free of any conflict of interest or material personal interest) notify the Chief Executive Officer that the matter should be escalated for Committee consideration, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee or Council Meeting,
- c. Should the Chief Executive Officer consider that the tender evaluation gives rise to extraordinary or potentially contentious issues, the Chief Executive Officer shall not exercise his delegated authority to determine the tender and shall instead arrange for the matter to be included in the agenda for the next available Engineering and Infrastructure Standing Committee Meeting or Council Meeting,
- d. The Chief Executive officer shall report outcomes of his actions to the Engineering and Infrastructure Standing Committee on a monthly basis.
5. Delegates the authority to the Chief Executive Officer to negotiate, execute and vary contracts determined under delegation by the Chief Executive Officer or the Engineering and Infrastructure Standing Committee.

Carried

**PROCEDURAL MOTION:**

Resolution No.: E&I0603

Moved: Cr Lacey

Seconded: Cr Moffat

That the Engineering and Infrastructure Standing Committee closes the meeting to the public at 9.22am under *Local Government Regulations 2012 Section 254J (3) (g)* to deliberate on Confidential Report 5.6 Hyde Park Road – Bully Creek Bridgeworks.

Carried

**PROCEDURAL MOTION:**

Resolution No.: E&I0604

Moved: Cr Lacey

Seconded: Cr Moffat

That the Engineering and Infrastructure Standing Committee open the meeting to the public at 9.43am.

Carried

## CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

### 5.6 Hyde Park Road - Bully Creek Bridgeworks

#### EXECUTIVE SUMMARY

This report is seeking endorsement of options assessment and identified delivery of works associated with Bully Creek Bridge Replacement project.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Accepts the options assessment for the delivery of Bully Creek Bridge Replacement Works including the progression of Option 3 Provide Short term mitigation works and undertake further design.*
- 2. Delegates the authority to the Chief Executive Officer to make application to cancel the current grant funding under the Bridges Renewal Program for the replacement of Bully Creek Bridge.*
- 3. Notes the identification that the Council contribution funds are to be used to construct a temporary heavy vehicle bypass and further progress additional design works.*
- 4. Notes that the Chief Executive Officer will inform the preferred Tenderer that the previously proposed works will not be proceeding.*

Resolution No.: E&I0605

Moved: Cr Moffat

Seconded: Cr West

That the Committee recommends that Council:

- 1. Accepts the options assessment for the delivery of Bully Creek Bridge Replacement Works including the progression of Option 3 Provide Short term mitigation works and undertake further design.**
- 2. Delegates the authority to the Chief Executive Officer to make application to cancel the current grant funding under the Bridges Renewal Program for the replacement of Bully Creek Bridge.**
- 3. Notes the identification that the Council contribution funds are to be used to construct a temporary heavy vehicle bypass and further progress additional design works.**
- 4. Notes that the Chief Executive Officer will inform the preferred Tenderer that the previously proposed works will not be proceeding.**

**Carried**

# MEETING MINUTES

## ATTENDANCE

Cr Viv Coleman joined the meeting via video conference at 9.50am

## 6. INFORMATION BULLETIN REPORTS

### 6.1 Engineering and Infrastructure Information Bulletin – May 2022

#### EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate Information Bulletin for May 2022 is provided for Committee Review.

#### OFFICER'S RECOMMENDATION

*That the Committee:*

- Notes the Engineering and Infrastructure Directorate Information Bulletin for May 2022.**

Resolution No.: E&I0606

Moved: Cr West

Seconded: Cr Moffat

*That the Committee:*

- Notes the Engineering and Infrastructure Directorate Information Bulletin for May 2022.**

**Carried**

## 7. GENERAL BUSINESS

### 7.1 Mills Avenue Median Strip

Cr West raised concerns with the edging on Mills Avenue median strip noting that this issue was raised in April and has not yet been actioned.

Cr West acknowledged the manning issues however requested an update of how the issues will be resolved.

Acting Manger Parks and Recreation advised the committee that this is being addressed with the Team to concentrate on this area however this has been further delayed due to current manning issues and weather however he is working with the Overseer.

Cr Coleman reconfirmed Cr West's concerns and requested an update be provided to the Committee at the next meeting.

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Acting Manger Parks and Recreation advised the committee that a program and plan are being implemented with the Overseer and Team Leader to prioritise and resolve these issues.

**ACTION: ACTING MANAGER PARKS AND RECREATION**

**7.2 Acknowledgement and Thanks**

On behalf on the Committee the Chair acknowledged the work that is being carried by the Teams on the ground under trying circumstances with reduced resources as well as the demands especially from the community. Their work is appreciated, and the Committee understands the pressure this causes.

**7.3 Commissioning of Traffic Lights**

Manager Galilee and Bowen Basin Operations advised the Committee of the commissioning of the first set of traffic lights on Isaac council road scheduled for end of May / early June by Peabody on Annandale Road.

**8. CONCLUSION**

There being no further business, the Chair declared the meeting closed at 10.13am

These minutes were confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting held in Moranbah on Wednesday 15 June 2022.

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CHAIR

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DATE