

# CONFIRMED MINUTES

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**ORDINARY MEETING OF  
ISAAC REGIONAL COUNCIL**

HELD ON

**WEDNESDAY, 16 NOVEMBER 2022**

**COMMENCING AT 9.00AM**

**COUNCIL CHAMBERS, MORANBAH**

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# CONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### CONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD IN COUNCIL CHAMBERS, MORANBAH

WEDNESDAY 16 NOVEMBER 2022

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# CONFIRMED MINUTES

## ISAAC REGIONAL COUNCIL

### CONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD IN COUNCIL CHAMBERS, MORANBAH

#### WEDNESDAY 16 NOVEMBER 2022

#### **ATTENDANCE**

Chair - Cr Kelly Vea Vea, Division Five  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two  
Cr Gina Lacey, Division Three  
Cr Simon West, Division Four  
Cr Carolyn Moriarty, Division Six (via video conference)  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight

#### **OFFICERS PRESENT**

Mr Jeff Stewart-Harris PSM, Chief Executive Office  
Mr Darren Fettell, Director Corporate, Governance and Financial Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Dan Wagner, Director Planning, Environment and Community Services  
Mrs Mary-Anne Uren, Head of Advocacy and External Affairs  
Mrs Lisa Tonkin, Manager Business Services  
Mrs Jodie Jenings, Acting Head of People and Capability  
Mr Beau Jackson, Manager Brand Media and Communications  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

### **1. OPENING**

The Deputy Mayor declared the meeting open at 9.00am and welcomed all in attendance.

The Deputy Mayor acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

# CONFIRMED MINUTES

**Resolution No.: 8110**

**Moved: Cr Viv Coleman**

**Seconded: Cr Gina Lacey**

**That Council, under Section 254K of the *Local Government Regulations 2012*, accepts Cr Carolyn Moriarty's participation in the meeting by video conference.**

**Carried**

## 2. APOLOGIES

An apology was received from Mayor Anne Baker.

**Resolution No.: 8111**

**Moved: Cr Viv Coleman**

**Seconded: Cr Simon West**

**That Council accepts the apologies received from Mayor Anne Baker.**

**Carried**

## 3. CONDOLENCES

- BRADFORD, Roger Allen formerly of Moranbah
- THORN, Geoffrey William formerly of Moranbah
- BRIDGEMAN, Stephen, late of Clermont and formerly of Moranbah
- BURGESS, Adrian Charles formerly of Nebo

## 4. DECLARATION OF CONFLICTS OF INTEREST

### DECLARABLE CONFLICT OF INTEREST

Cr Gina Lacey declared a declarable conflict of interest for report 9.4 Rectification of Boundary Encroachments Over Lots 10 and 21 on M97378 and Adjoining Road Reserve as she is a personal friend of the former owners of the property.

### DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a conflict of interest for Report 9.13 Water Quality Reliability Investigation - Update and Consolidated Action Plan due to her spouse being an employee of Isaac Regional Council in the Water and Waste Directorate.

### CONFLICT OF INTEREST

Mr Robert Perna, Mr Darren Fettell and Mr Dan Wagner declared a conflict of interest for Report 10.6 Appointment of Acting Chief Executive Officer as they are all part of the Executive Leadership Team that are mentioned in the report to fill in as Acting Chief Executive Officers when the Chief Executive Officer is on leave.

### CONFLICT OF INTEREST

Mrs Jodie Jenings, Mrs Lisa Tonkin, Mr Beau Jenkin and Ms Barb Franklin declared a conflict of interest for Report 10.6 Appointment of Acting Chief Executive Officer as they are direct reports to the officers being considered in the report to fill in as Acting Chief Executive Officers when the Chief Executive Officer is on leave.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.

# CONFIRMED MINUTES

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in Kilcummin Group Selectors Association Hall, Carrols Creek, Kilcummin, Wednesday 16 November 2022**

**Resolution No.: 8112**

**Moved: Cr Jane Pickels**

**Seconded: Cr Sandy Moffat**

**The Minutes of the Ordinary Meeting held in Kilcummin Group Selectors Association Hall, Carrols Creek, Kilcummin, Wednesday 16 November 2022.**

**Carried**

## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

## 9. STANDING COMMITTEE REPORTS

**9.1**

**Minor Community Grants Summary September - October 2022**

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 28 September to 19 October 2022.

## CONFIRMED MINUTES

Resolution No.: PECS0995

Moved: Cr Viv Coleman

Seconded: Cr Jane Pickels

That the Committee recommend that Council:

1. Notes the minor community grants approved under delegation for the period 28 September to 19 October 2022.

Carried

**Resolution No.: 8113**

**Moved: Cr Viv Coleman**

**Seconded: Cr Greg Austen**

**That Council:**

1. **Notes the minor community grants approved under delegation for the period 28 September to 19 October 2022.**

**Carried**

### 9.2

### Domestic Dog Advisory Committee Minutes – 12 October 2022

#### EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Wednesday, October 12, 2022.

Resolution No.: PECS0996

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. Receives and notes the Minutes of the Domestic Dog Advisory Committee held on 12 October 2022.
2. Adopts the recommendations of the Domestic Dog Advisory Committee held on 12 October 2022, in particular:
  - i. Receives and notes the Annual Dog Registration Reminder Fridge Magnets Progress Report.

# CONFIRMED MINUTES

- ii. *Receives and notes the Dog Desexing Incentive Draw Program Progress Report.*
- iii. *Receives and notes the Annual Dog Registration Renewal – Early Bird Registration Results Report.*
- iv. *Support amendment of the Subordinate Local Law No. 2 (Animal Management) 2011 to require an approval for keeping of excess dogs in prescribed circumstances with assessment against identified criteria as part of the broader Local Laws review programmed for 2023 by Governance and Corporate Services.*
- v. *Support the trial period of three months for the use of body-worn cameras in the Community Education and Compliance Department.*
- vi. *Request the Chief Executive Officer present a report to a future Domestic Dog Advisory Committee providing detailed outcomes of the body-worn camera trial.*

*Carried*

**Resolution No.: 8114**

**Moved: Cr Simon West**

**Seconded: Cr Jane Pickels**

**That Council:**

- 1. Receives and notes the Minutes of the Domestic Dog Advisory Committee held on 12 October 2022.**
- 2. Adopts the recommendations of the Domestic Dog Advisory Committee held on 12 October 2022, in particular:**
  - i. Receives and notes the Annual Dog Registration Reminder Fridge Magnets Progress Report.**
  - ii. Receives and notes the Dog Desexing Incentive Draw Program Progress Report.**
  - iii. Receives and notes the Annual Dog Registration Renewal – Early Bird Registration Results Report.**
  - iv. Support amendment of the Subordinate Local Law No. 2 (Animal Management) 2011 to require an approval for keeping of excess dogs in prescribed circumstances with assessment against identified criteria as part of the broader Local Laws review programmed for 2023 by Governance and Corporate Services.**
  - v. Support the trial period of three months for the use of body-worn cameras in the Community Education and Compliance Department.**
  - vi. Request the Chief Executive Officer present a report to a future Domestic Dog Advisory Committee providing detailed outcomes of the body-worn camera trial.**

**Carried**



9.3

## Progress Update on the Illegal Dumping Management And Intervention Plan (The Pilot Plan)

### EXECUTIVE SUMMARY

The purpose of this report is to provide a progress update on the Illegal Dumping Management and Intervention Plan (the Pilot Plan) and seek endorsement of the plan as an ongoing operational activity.

Resolution No.: PECS0997

Moved: Cr Jane Pickels

Seconded: Cr Gina Lacey

That the Committee recommends that Council:

1. *Receives and notes the progress update on the Illegal Dumping Management and Intervention Plan (the Pilot Plan).*
2. *Endorses the adoption of the Illegal Dumping Management and Intervention Plan as an ongoing operational activity as part of day-to-day operations of the Community Education and Compliance department.*
3. *Endorses funding estimate of \$22,000 for the 2022/2023 Annual Amnesty Days through Quarter Two (2) Operational Budget Review and request that Amnesty Days are included in future operational budgets.*

*Carried*

**Resolution No.: 8115**

**Moved: Cr Gina Lacey**

**Seconded: Cr Jane Pickels**

**That Council:**

1. **Receives and notes the progress update on the Illegal Dumping Management and Intervention Plan (the Pilot Plan).**
2. **Endorses the adoption of the Illegal Dumping Management and Intervention Plan as an ongoing operational activity as part of day-to-day operations of the Community Education and Compliance department.**
3. **Endorses funding estimate of \$22,000 for the 2022/2023 Annual Amnesty Day in each location through Quarter Two (2) Operational Budget Review and request that an Annual Amnesty Day for each location is included in future operational budgets.**

**Carried**

# CONFIRMED MINUTES

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## DECLARABLE CONFLICT OF INTEREST

Cr Gina Lacey declared a declarable conflict of interest for report 9.4 Rectification of Boundary Encroachments Over Lots 10 and 21 on M97378 and Adjoining Road Reserve as she is a personal friend of the former owners of the property.

Cr Gina Lacey left the meeting room at 9.09am and did not participate in the discussions or vote for report 9.4.

**9.4**

### **Rectification of Boundary Encroachments Over Lots 10 and 21 On M97378 and Adjoining Road Reserve**

## EXECUTIVE SUMMARY

This report seeks Council's endorsement to rectify historic boundary encroachment issues over Lots 10 and 21 on M97378 and adjoining road reserve, for which Council has an interest as a trustee of reserve and road manager.

Resolution No.: PECS0998

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

*That the Committee recommends to Council to:*

1. *Notes the historic boundary encroachment issues related to Lot 10 M97378, Lot 21 M97378 and the adjoining road reserve.*
2. *Authorises the Chief Executive Officer (or delegate) to:*
  - a. *Provide written support to the Department of Resources supporting the purchase of part of Lot 21 MP97378 (State Reserve held by Council as trustee) by the owner of the adjoining site (Lot 10 M97378) in order to rectify the boundary encroachment.*
  - b. *Provide landowners consent for the making of a Reconfiguring a Lot development application to facilitate the future boundary realignment of the site required to rectify the boundary encroachment.*
  - c. *Enter into an agreement with the owner of Lot 10 M97378 to equally share all costs incurred, estimated to be \$40,000, in rectifying the boundary encroachment, to be funded through existing operational Engineering and Infrastructure budget.*

*Carried*

# CONFIRMED MINUTES

**Resolution No.: 8116**

**Moved: Cr Sandy Moffat**

**Seconded: Cr Jane Pickels**

**That Council:**

- 1. Notes the historic boundary encroachment issues related to Lot 10 M97378, Lot 21 M97378 and the adjoining road reserve.**
- 2. Authorises the Chief Executive Officer (or delegate) to:**
  - a. Provide written support to the Department of Resources supporting the purchase of part of Lot 21 MP97378 (State Reserve held by Council as trustee) by the owner of the adjoining site (Lot 10 M97378) in order to rectify the boundary encroachment.**
  - b. Provide landowners consent for the making of a Reconfiguring a Lot development application to facilitate the future boundary realignment of the site required to rectify the boundary encroachment.**
  - c. Enter into an agreement with the owner of Lot 10 M97378 to equally share all costs incurred, estimated to be \$40,000, in rectifying the boundary encroachment, to be funded through existing operational Engineering and Infrastructure budget.**

**Carried**

## ATTENDANCE

Cr Gina Lacey returned to the meeting room at 9.10am

## 9.5

### Isaac Regional Council Monthly Financial Report as at 31 October 2022

## EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

## CONFIRMED MINUTES

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*Resolution No.:* CGFS0798

*Moved:* Cr Moriarty *Seconded:* Cr Moffat

*That the Committee recommends that Council:*

1. *Receive the financial statements for the period ended 31 October 2022 pursuant to and in accordance with the Local Government Regulation 2012 (s204).*

*Carried*

**Resolution No.:** 8117

**Moved:** Cr Jane Pickels **Seconded:** Cr Simon West

**That Council:**

1. **Receive the financial statements for the period ended 31 October 2022 pursuant to and in accordance with the Local Government Regulation 2012 (s204).**

**Carried**

### 9.6

### Fire Hazard Reduction Report

#### EXECUTIVE SUMMARY

To provide an update on activities in relation to hazard reduction burns and fire control line maintenance around the Isaac Region.

*Resolution No.:* CGFS0799

*Moved:* Cr Moffat *Seconded:* Cr Coleman

*That the Committee recommends that Council:*

1. *Notes the report and the outcomes of the 2022 hazard reduction measures.*

*Carried*

# CONFIRMED MINUTES

**Resolution No.:** 8118

**Moved:** Cr Viv Coleman

**Seconded:** Cr Jane Pickels

**That Council:**

1. Notes the report and the outcomes of the 2022 hazard reduction measures.

**Carried**

## 9.7

### State Emergency Services Bi-Annual Update

#### EXECUTIVE SUMMARY

To provide an update on State Emergency Service (SES) operations within the Isaac region.

*Resolution No.:* CGFS0800

*Moved:* Cr Moriarty

*Seconded:* Cr Coleman

*That the Committee recommends that Council:*

1. Notes the report of the Isaac State Emergency Service (SES) unit status

*Carried*

**Resolution No.:** 8119

**Moved:** Cr Sandy Moffat

**Seconded:** Cr Viv Coleman

**That Council:**

1. Notes the report of the Isaac State Emergency Service (SES) unit status.

**Carried**

9.8

## Engineering and Infrastructure 2022-2023 Capital Projects Progress Report

### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2022/2023 Capital Works Program.

Resolution No.: E&I0659

Moved: Cr Moffat

Seconded: Cr West

That the Committee recommends that Council:

1. Receives and notes the monthly Engineering and Infrastructure 2022/2023 Capital Projects Progress Summary Report.
2. Receives and notes works awarded under the 2022/2023 Engineering and Infrastructure Procurement Plan.
3. Receives and notes the 2022/2023 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).

Carried

Resolution No.: 8120

Moved: Cr Gina Lacey

Seconded: Cr Jane Pickels

That Council:

1. Receives and notes the monthly Engineering and Infrastructure 2022/2023 Capital Projects Progress Summary Report.
2. Receives and notes works awarded under the 2022/2023 Engineering and Infrastructure Procurement Plan.
3. Receives and notes the 2022/2023 Engineering and Infrastructure Procurement Plan Report (detailing local contractor content).

Carried

9.9

## Removal of Project CW233074 – Clermont Lions Park Power Connection to Amenities and Skate Park

### EXECUTIVE SUMMARY

This report seeks approval to remove Capital Works project CW233074 – CLM Lions Park Power Connection to Amenities and Skate Park from the 2022/2023 financial year

Resolution No.: E&I0660

Moved: Cr Austen

Seconded: Cr Moffat

*That the Committee recommends that Council:*

- Approves the removal of CW233074 – CLM Lions Park Power Connection to Amenities and Skate Park from the Parks and Recreation Capital Program and returns the unused funds of \$58,772 to Parks Reserves at the request of Division 1 and 6 Councillors due to the costs to achieve the improvements not considered warranted at this point in time considering the sites usage, low crime rate in this area and consultation with relevant Community stakeholders not occurring.*

*Lost*

### STANDING COMMITTEE MOTION

Resolution No.: E&I0661

Moved: Cr Moffat

Seconded: Cr West

*That the Committee recommends that Council:*

- Requests Council Officers undertake an internal costing of the project by the Corporate Properties Team and bring the previous recommendation to approve the removal of project CW233074 back to Council for consideration.*

*Carried*

# CONFIRMED MINUTES

**Resolution No.:** 8121

**Moved:** Cr Sandy Moffat

**Seconded:** Cr Jane Pickels

**That Council:**

- 1. Acknowledges the verbal update provided by the Director Engineering and Infrastructure of the estimated internal costings for the CW233074 Project as requested by the Engineering and Infrastructure Standing Committee.**
- 2. Approves the removal of CW233074 – CLM Lions Park Power Connection to Amenities and Skate Park from the Parks and Recreation Capital Program and returns the unused funds of \$58,772 to Parks Reserves at the request of Division 1 and 6 Councillors due to the costs to achieve the improvements not considered warranted at this point in time considering the sites usage, low crime rate in this area and consultation with relevant Community stakeholders not occurring.**

**Carried**

**Cr Jane Pickels voted against the motion**

**9.10**

**Water and Waste 2022-2023 Capital Projects Progress Report**

## EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in delivery of the Water and Waste 2022/2023 Capital Works Program.

*Resolution No.:* W&W0407

*Moved:* Cr Austen

*Seconded:* Cr Moriarty

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Water and Waste 2022/2023 Capital Projects Progress Summary Report.*
- 2. Receives and notes works awarded under the 2022/2023 Water and Waste Procurement Plan.*

*Carried*



## CONFIRMED MINUTES

**Resolution No.:** 8122

**Moved:** Cr Gina Lacey

**Seconded:** Cr Sandy Moffat

**That Council:**

1. Receives and notes the monthly Water and Waste 2022/2023 Capital Projects Progress Summary Report.
2. Receives and notes works awarded under the 2022/2023 Water and Waste Procurement Plan.

**Carried**

### 9.11

### Water Meter Reading and Billing Policy

#### EXECUTIVE SUMMARY

The purpose of this report is to present the Water Meter Reading and Billing Policy for review and adoption.

*Resolution No.:* W&W0408

*Moved:* Cr Austen

*Seconded:* Cr Moriarty

*That the Committee recommends that Council:*

1. *Adopts the updated Water Meter Reading and Billing Policy (WW-POL-084).*

*Carried*

**Resolution No.:** 8123

**Moved:** Cr Viv Coleman

**Seconded:** Cr Simon West

**That Council:**

1. **Adopts the updated Water Meter Reading and Billing Policy (WW-POL-084).**

**Carried**

# CONFIRMED MINUTES

9.12

## Drinking Water Quality Management Plan Audit 2022

### EXECUTIVE SUMMARY

Council is a drinking water service provider to the communities in the Isaac Region, with water schemes in the townships of Carmila, Clermont, Dysart, Glenden, Nebo, Middlemount, Moranbah, and St Lawrence. These water schemes operate under an approved Drinking Water Quality Management Plan (DWQMP) and this report is to provide an update to the Water and Waste Standing Committee and Council of the recent external audit of the DWQMP.

Resolution No.: W&W0409

Moved: Cr Moriarty

Seconded: Cr Austen

That the Committee recommends that Council:

1. *Receives and notes the outcomes of the Isaac Regional Council Drinking Water Quality Management Plan Audit which occurred in October 2022.*

*Carried*

**Resolution No.: 8124**

**Moved: Cr Simon West**

**Seconded: Cr Gina Lacey**

**That Council:**

1. **Receives and notes the outcomes of the Isaac Regional Council Drinking Water Quality Management Plan Audit which occurred in October 2022.**

**Carried**

# CONFIRMED MINUTES

## DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a conflict of interest for Report 9.13 Water Quality Reliability Investigation - Update and Consolidated Action Plan due to her spouse being an employee of Isaac Regional Council in the Water and Waste Directorate.

**Resolution No.: 8125**

**Moved: Cr Gina Lacey**

**Seconded: Cr Simon West**

**That Council:**

- 1. Approve that Cr Jane Pickels remains in the meeting room to participate in the discussion and vote for Report 9.13 Water Quality Reliability Investigation - Update and Consolidated Action Plan as it would be in the best interests of Council if Cr Pickels was part of the discussion and vote for Report 9.13.**

**Carried**

**9.13**

**Water Quality Reliability Investigation - Update and Consolidated Action Plan**

## EXECUTIVE SUMMARY

The purpose of this report is to present to Council the finalised Water quality report investigation report into the water quality events experienced over the Christmas and New Year period in 2021/22 and provide visibility of the action plan which has arisen from these investigations.

*Resolution No.: W&W0410*

*Moved: Cr Moriarty*

*Seconded: Cr Austen*

*That the Committee recommends that Council:*

- 1. Receives and acknowledges the Water Quality Investigation Report;*
- 2. Receives and endorses the Water Quality Investigation Report Action Plan;*
- 3. Requests regular quarterly Council Reports presenting progress against the action plan deliverables.*

*Carried*

# CONFIRMED MINUTES

**Resolution No.:** 8126

**Moved:** Cr Simon West

**Seconded:** Cr Sandy Moffat

**That Council:**

1. **Receives and acknowledges the Water Quality Investigation Report;**
2. **Receives and endorses the Water Quality Investigation Report Action Plan;**
3. **Requests regular quarterly Council Reports presenting progress against the action plan deliverables.**

**Carried**

## 10. OFFICER REPORTS

### 10.1

### 2022-2023 1st Quarter Budget Review

#### EXECUTIVE SUMMARY

A review of the budget for the 2022/2023 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and ELT as at 30 September 2022.

The review proposes a \$629K decrease to the budgeted operating surplus, along with a \$443K decrease to capital revenue and a \$128K increase to the capital expenditure program.

As the variations to the 2022/2023 budget are balanced within the financial year, the forward estimates for the adopted Long-Term Financial Forecast are retained.

**Resolution No.:** 8127

**Moved:** Cr Greg Austen

**Seconded:** Cr Gina Lacey

**That Council:**

1. **In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2022/2023.**

**Carried**

# CONFIRMED MINUTES

10.2

**2021-2022 Queensland Audit Office Final Management Letter and Signed Financial Statements**

## EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (section 213), the Mayor must present a copy of the auditor-general's observation report about the audit of the local government's Financial Statements at the next ordinary meeting of the local government.

Isaac Regional Council has received an unmodified audit opinion issued with the 2021-2022 Financial Statements.

**Resolution No.: 8128**

**Moved: Cr Gina Lacey**

**Seconded: Cr Jane Pickels**

**That Council:**

- 1. Receives the Auditor-General's Final Management Letter along with Financial Statements for Isaac Regional Council for the 2021-2022 Financial Year, pursuant to and in accordance with the *Local Government Regulation 2012* (s213).**

**Carried**

10.3

**Draft 2021-2022 Annual Report**

## EXECUTIVE SUMMARY

The adoption of the Annual Report is a legislative requirement according to the *Local Government Regulation 2012*, Chapter 5 Financial planning and accountability; Part 3 Financial accountability documents, Sections 181 to 190 made under the *Local Government Act 2009*.

**Resolution No.: 8129**

**Moved: Cr Simon West**

**Seconded: Cr Sandy Moffat**

**That Council:**

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1. **Adopts the 2021-2022 Annual Report and delegate authority to the Mayor and Chief Executive Officer to approve administrative changes and finalise the annual report, no later than 30 November 2022.**

**Carried**

**NOTE: Further work will be undertaken to add context to all Councillor statistical information provided.**

## 10.4

### 2022-2023 Annual Operational Plan - 1st Quarter Performance Report

#### EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the 1<sup>st</sup> quarterly performance report, for period ending 30 September 2022, on progress towards implementing the 2022-2023 Annual Operational Plan.

**Resolution No.: 8130**

**Moved: Cr Greg Austen**

**Seconded: Cr Viv Coleman**

**That Council:**

1. **Receives and notes the 1<sup>st</sup> Quarterly Performance Report on the 2022-2023 Annual Operational Plan, for period ending 30 September 2022.**

**Carried**

**NOTE: Council requests that an amendment to the status of the Plant and Fleet Acquisition and Disposal Program – G3 is amended to on target with percentage complete of 90% (page 13 of report).**

## 10.5

### Safety and Resilience Update

#### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

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**Resolution No.:** 8131

**Moved:** Cr Jane Pickels

**Seconded:** Cr Sandy Moffat

**That Council:**

- Note the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

**Carried**

## CONFLICT OF INTEREST

Mr Robert Perna, Mr Darren Fettell and Mr Dan Wagner declared a conflict of interest for Report 10.6 Appointment of Acting Chief Executive Officer as they are all part of the Executive Leadership Team that are being considered in the report to fill in as Acting Chief Executive Officers when the Chief Executive Officer is on leave.

Mr Robert Perna, Mr Darren Fettell and Mr Dan Wagner left the meeting room at 10.15am and did not participate in the discussion for Report 10.6.

## CONFLICT OF INTEREST

Mrs Jodie Jenings, Mrs Lisa Tonkin, Mr Beau Jenkin and Ms Barb Franklin declared a conflict of interest for Report 10.6 Appointment of Acting Chief Executive Officer as they are direct reports to the officers being considered in the report.

Mrs Jodie Jenings, Mrs Lisa Tonkin, Mr Beau Jenkin and Ms Barb Franklin left the meeting room at 10.16am.

**10.6**

**Appointment of Acting Chief Executive Officer**

## EXECUTIVE SUMMARY

Council is requested to endorse the roster for appointment of Acting Chief Executive Officer for the period of absence of the Chief Executive Officer with the expiration of the previous approval finishing at the end of 2022.

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**Resolution No.: 8132**

**Moved: Cr Simon West**

**Seconded: Cr Gina Lacey**

**That Council:**

**1. Appoints the following officers to act as Chief Executive Officer in accordance with *Section 195 of the Local Government Act 2009* in the absence of the Chief Executive Officer on a rotational basis;**

- **Mr Darren Fettell**
- **Mrs Mary-Anne Uren**
- **Mr Robert Perna**
- **Mr Daniel Wagner**

**Carried**

## ATTENDANCE

Mr Robert Perna, Mrs Mary-Anne Uren, Mr Darren Fettell and Mr Dan Wagner returned to the meeting room at 10.22am.

Mrs Jodie Jenings, Mrs Lisa Tonkin, Mr Beau Jenkin and Ms Barb Franklin returned to the meeting room at 10.22am.

## 10.7

### Status Update on the Isaac Resources Excellence Hub

## EXECUTIVE SUMMARY

This report provides a status update on progress for the Isaac Resources Excellence Hub and on the back of successful first-stage external funding, seeks Council approval for further project development expenditure.

**Resolution No.: 8133**

**Moved: Cr Gina Lacey**

**Seconded: Cr Simon West**

**That Council:**



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1. Notes the status update on the progress of the Isaac Resources Excellence Hub, and
2. Approves a project development budget of \$240,000 to progress the broader Isaac Resources Excellence Hub campus.

**Carried**

**PROCEDURAL MOTION:**

Resolution No.:            **8134**

Moved:            **Cr Greg Austen**                                 **Seconded:    Cr Gina Lacey**

**That Council adjourn the meeting for morning tea at 10.32am.**

**Carried**

**PROCEDURAL MOTION:**

Resolution No.:            **8135**

Moved:            **Cr Gina Lacey**                                 **Seconded:    Cr Greg Austen**

**That Council resume the meeting at 11.00am.**

**Carried**

### ATTENDANCE

Cr Carolyn Moriarty video conferenced back into the meeting at 11.01am.

## **11. CONFIDENTIAL REPORTS**

No confidential reports this meeting.

## 12. INFORMATION BULLETIN

**12.1**

**Office of the Chief Executive Officer Information Bulletin – November 2022**

### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for November 2022 is provided for Council review.

**Resolution No.: 8136**

**Moved: Cr Greg Austen**

**Seconded: Cr Sandy Moffat**

**That Council:**

- Notes the Office of the Chief Executive Officer Information Bulletin for November 2022.**

**Carried**

## 13. COUNCILLOR QUESTION TIME

**13.1**

**Delay in receiving Rates Notice**

Cr Jane Pickels advised that she had sent a Councillor helpdesk enquiry through regarding recent issues that ratepayers have advised that they did not receive rates notices a month in advance of the due date which could have an impact on some rate payer's ability being able to pay their rates prior to the due date.

Cr Gina Lacey asked for future budget consideration to investigate options to allow an extended period of time for payment of rates in particular in times of hardship.

**ACTION: DIRECTOR CORPORATE, GOVERNANCE AND FINANCIAL SERVICES**

**13.2**

**Dysart Kindergarten – Major Grant – Creek Bed Upgrade Project**

Cr Sandy Moffat raised an enquiry relating to the Dysart Kindergarten major grant for their Creek Bed Upgrade Project and noted that they had previously been advised that Council's fatigue accommodation would be made available for this project. Now that the project is ready to commence the Dysart Kindergarten

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has been advised that there is no fatigue accommodation is available for this project. Cr Moffat asked if this could be investigated.

What is the obligations under the grant funding agreement?

What fatigue accommodation is available.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE AND DIRECTOR PLANNING,  
ENVIRONMENT AND COMMUNITY SERVICES**

Cr Jane Pickels asked what the process for other Community stakeholders or Council partners is to use Council Fatigue accommodation.

The Deputy Mayor requested that the Chief Executive Officer ensure that there is a clear process for the use of Council's fatigue accommodation for internal and external parties including on prioritisation of use.

**ACTION: EXECUTIVE LEADERSHIP TEAM**

## 13.3

### Abandoned Vehicles across the Region

Cr Viv Coleman noted that there are many abandoned vehicles across the region especially on the Peak Downs Highway.

The Director Engineering and Infrastructure updated Council on the process of these abandoned vehicles on the State Network.

## 13.4

### Development Application MCU22/0015 - Lot 4 on RP842862

Cr Greg Austen referred to the recent notification advising that a development permit for a material change of use (MCU22/0015) for Rural Industry (Grain Storage) located at 1461 Mount McLaren Road, Kilcummin (Lot 4 on RP842862).

Cr Austen asked why this development application had been received recently when he was of the understanding that this project had already been built.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

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## 13.5 Update on Tender for the Theresa Creek Dam Kiosk

Cr Greg Austen requested an update on the tender for the Theresa Creek Dam Kiosk.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

## 13.6 Glenden Futures Update

Cr Gina Lacey requested a date on when Council will receive an update on Glenden Futures.

**ACTION: CHIEF EXECUTIVE OFFICER**

## 13.7 Request for Meeting to discuss possible uses for the \$58,772 saved from not proceeding with Project CW233074

Cr Carolyn Moriarty requested a meeting for herself, Cr Greg Austen, the Director Engineering and Infrastructure and Manager Parks and Recreation to discuss the possible uses for the \$58,772 saved from not proceeding with Removal of Project CW233074 – Clermont Lions Park Power Connection to Amenities and Skate Park.

It was noted that Council resolved that the \$58,772 was returned to the Parks Reserves and any proposed use would require a Council Resolution and PAG Bid for consideration.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.8 Response to Isaac Regional Council's correspondence regarding the validity of 2022 Local Government Association of Queensland (LGAQ) Annual Conference Motion 104 - Better Recognition and Financial Support for "Regional" Challenges

A letter received from Local Government Association of Queensland responding to Council's correspondence relating to the validity of 2022 Local Government Association of Queensland (LGAQ) Annual Conference Motion 104 - Better Recognition and Financial Support for "Regional" Challenges was tabled for Council's consideration – refer minute attachment 1.

## 13.9

### **Clermont Local Reference Group - Integrating Health Care Planning for Health and Prosperity in NQ (Place-based planning)**

An invitation has been received for Council to become a member of the Clermont Local Reference Group of the Integrating Health Care Planning for Health and Prosperity in North Queensland (place-based planning) Project.

The Clermont local reference group, will guide planning for a series of four co-design community workshops between December 2022 and April 2023, advise on implementation of any actions emerging from the workshops, and advise on evaluation of any implemented actions.

The Project:

The Integrating Health Care Planning for Health and Prosperity in North Queensland (place-based planning) Project aims to improve the responsiveness of health services to the health needs of communities in the North Queensland (NQ) region. The region is bounded by five Hospital and Health Services from the Mackay region through to the Torres Strait and the Northern Territory border.

Place-based planning is an effective approach to health planning to improve programs and service provision by taking a holistic but localised approach. Following a data collation and mapping exercise, and a gap analysis in phase one of the project, subsequent consultation with Hospital and Health Service (HHS) representatives and project representatives prioritised communities with high unmet health needs to potentially participate in the place-based planning process in phase two of the project. Clermont was one of the communities that was prioritised during this initial consultation.

The project will end by April 2024. If the local reference group sees value in the project work, options may be explored for ongoing sustainability after the project finishes. Alternately if able to be integrated within an existing local group, monitoring and further work could be undertaken through a regular agenda item. This is a local advisory group. The group reports to the JCU Research Team for the purposes of this project.

#### Role of Members

1. Discuss, negotiate and make decisions regarding the local conduct of the project in collaboration with the Project Support Worker, and JCU Research Team as required.
2. Provide constructive, active contribution to meetings and engage in email, discussion or other forums as appropriate.

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3. Contribute to and read distributed material pertaining to the project development and implementation.
4. Establish a process to ensure all stakeholders are kept well informed and engaged.

The first meeting is scheduled to take place on Friday 18 November at 1pm.

**Resolution No.: 8137**

**Moved: Cr Greg Austen**

**Seconded: Cr Sandy Moffat**

**That Council:**

1. **Nominates Cr Carolyn Moriarty to attend for first meeting of the Clermont Local Reference Group – Integrating Health Care Planning for Health and Prosperity in NQ on 18 November 2022 and request that Cr Moriarty provide advice to Council on the outcome of the first meeting for Council’s consideration of becoming a member of the Clermont Local Reference Group – Integrating Health Care Planning for Health and Prosperity in NQ.**

**Carried**

## ATTENDANCE

Cr Carolyn Moriarty ended her video conference with the meeting at 11.45am.

### 13.10

### **Childcare Leadership Alliance Project – Moranbah and Dysart Communities – Membership for Board and Working Group**

At the August Ordinary Meeting Council appointed Cr Gina Lacey as an Ordinary Member of the Childcare Leadership Alliance Board however with recent engagement with the Childcare Leadership Alliance Project team it would be better placed with Cr Sandy Moffat to be the Ordinary Member of the Childcare Leadership Alliance Board as there is no Dysart representative on this Alliance.

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**Resolution No.: 8138**

**Moved: Cr Viv Coleman**

**Seconded: Cr Jane Pickels**

**That Council:**

- 1. Notes that Cr Gina Lacey will resign as an Ordinary Member of the Childcare Leadership Alliance Board to allow for a Dysart representative to be on the Alliance.**
- 2. Appoints Cr Sandy Moffat as Council's representative on the Childcare Leadership Alliance Board.**

**Carried**

## 13.11

### Local Government Association of Queensland Regional University Centres Tour

Council previously endorsed Cr Kelly Vea Vea and Cr Gina Lacey to attend the LGAQ Regional University Centres Tour however after further consultation Cr Gina Lacey will no longer attend and endorsement is being sought for Cr Carolyn Moriarty to attend.

**Resolution No.: 8139**

**Moved: Cr Greg Austen**

**Seconded: Cr Sandy Moffat**

**That Council:**

- 1. Endorses the attendance of Cr Carolyn Moriarty to participate in the Regional University Centres Tour in place of Cr Gina Lacey.**

**CARRIED**

## 13.12

### Queensland Tourism Awards – Festival and Events Category – Bronze Award

The Director Planning, Environment and Community Services presented to Council the Bronze Award Certificate received for the Festival and Events Category received at the Queensland Tourism Awards held recently.

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The Deputy Mayor formally thanked Council Staff, Community Groups and Community Members involved in the St Lawrence Wetlands Weekend Event and acknowledged the outstanding success of this event which is due to the contribution of those involved in organising this event.

Councillors requested that the awards for this event and other received by Council are displayed in the Council offices for public viewing in the towns they originate from (i.e. St Lawrence for the St Lawrence Wetlands Weekend).

**ACTION: CHIEF EXECUTIVE OFFICER**

## 13.13

### Local Roads and Community Infrastructure Program Round 3 Variation

As part of the continued review of the approved program of works, there has been identified some required changes to the funding of existing projects and subsequent identification of unallocated funds within the 2022-23 Local Roads and Community Infrastructure Program Round 3 projects. A report will be presented to Council which will seek delegation to reallocate funds within existing projects and nominate additional projects.

The Chief Executive Officer is to determine if a Special Meeting will be held to consider this request or if it will wait until the December Ordinary Meeting.

**ACTION: CHIEF EXECUTIVE OFFICER AND DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.14

### Briefing on Bravus Matters

The Chief Executive Officer provided a verbal update to Council on recent meetings held with Bravus and outcomes of matters relating to Bravus and Council.

## 13.15

### Briefing on Glenden Futures

The Chief Executive Officer provided a verbal update to Council on Glenden Futures:

1. Meeting held with State Government relating to escalation of concerns for Glenden Futures
2. Recent Glenden Community Reference Group Meeting held.

Councillors have requested that a date for a Glenden Futures Steering Committee Meeting is scheduled as soon as possible.

**ACTION: CHIEF EXECUTIVE OFFICER**



# CONFIRMED MINUTES

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<b>14. CONCLUSION</b>
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There being no further business, the Mayor declared the meeting closed at 12.28pm.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday 14 December 2022.

.....  
MAYOR

..... / ..... / .....  
DATE