

UNCONFIRMED MINUTES

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES STANDING
COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 14 MARCH 2023
COMMENCING AT 9.00AM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 14 MARCH 2023

Table of Contents	Page
1. Opening	3
2. Apologies	3
3. Declaration of Conflicts of Interest	3
4. Confirmation of Minutes	4
5. Officer Reports	4
6. Information Bulletin Reports	8
7. General Business	9
8. Conclusion	9

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
CORPORATE, GOVERNANCE AND FINANCIAL SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 14 MARCH 2023

ATTENDANCE Cr Jane Pickels, Division Seven (Chair)
Mayor Anne Baker
Cr Sandy Moffat, Division Two (*by video conference*)
Cr Carolyn Franzmann, Division Six (*by video conference*)
Cr Viv Coleman, Division Eight

OFFICERS PRESENT Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Michael Krulic, Manager Financial Services
Mr Robert Kane, Chief Information Officer
Mr John Squire, Manager Contracts and Procurement
Mrs Tricia Hughes, Coordinator Executive Support

1. OPENING

The Chair declared the meeting open at 9.00am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

No apology received this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared this meeting.

MEETING MINUTES

Resolution No.: CGFS0811

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Receives the financial statements for the period ended 28 February 2023 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

Carried

ATTENDANCE

Mr Bilal Akhtar, Strategic Asset Manager entered the meeting room at 9.25am.

5.2 Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.***

Resolution No.: CGFS0812

Moved: Mayor Baker

Seconded: Cr Coleman

That the Committee recommends that Council:

1. **Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

Carried

5.3 State Emergency Service Bi-Annual Update

EXECUTIVE SUMMARY

To provide an update on State Emergency Service (SES) operations within the Isaac region as required. Group sizes have decreased overall, however there has been a recent round of recruitment of new members.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the report of the Isaac State Emergency Services unit status.*

Resolution No.: CGFS0813

Moved: Cr Moffat

Seconded: Cr Franzmann

That the Committee recommends that Council:

- Notes the report of the Isaac State Emergency Services unit status.

Carried

ATTENDANCE

Cr Viv Coleman left the meeting room at 9.58am.

Cr Viv Coleman returned to the meeting room at 10.04am.

5.4 Exception Based Contractual Arrangements - Local Government Regulations (2012) – Purchase of Bulk Fuel

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council to approve the ongoing purchases of Bulk Fuels from Ampol under the exception provisions for entering into medium or large sized contractual arrangements within s235 (a) of the *Local Government Regulations 2012*.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Resolves it is satisfied that there is only 1 supplier who is reasonably available;*
- 2. Acknowledges the limited supplier base for the cost-effective supply of bulk fuel to the Isaac Regional Council Depots and thereafter resolves that only quotations shall be required to be obtained from the viable sources identified.*

Resolution No.: CGFS0814

Moved: Mayor Baker

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Resolves it is satisfied that there is only one (1) supplier who is reasonably available for the cost-effective, direct and reliable supply of bulk fuel to the Isaac Regional Council Depots, being Ampol.**

Carried

ATTENDANCE

Mayor Anne Baker left the meeting room at 10.11am.

Mayor Anne Baker returned to the meeting room at 10.12am.

5.5 Audit And Risk Committee Meeting Minutes – Tuesday 21 February 2023

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Audit and Risk Committee Meeting commencing on Tuesday, 21 February 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

- 1. Receives and notes the Minutes of the Audit and Risk Committee Meeting held on Tuesday, 21 February 2023.*
- 2. Adopts the recommendations of the Audit and Risk Committee meeting held on Tuesday, 21 February 2023.*

Resolution No.: CGFS0815

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

- 1. Receives and notes the Minutes of the Audit and Risk Committee Meeting held on Tuesday, 21 February 2023.**
- 2. Adopts the recommendations of the Audit and Risk Committee meeting held on Tuesday, 21 February 2023.**

Carried

6. INFORMATION BULLETIN REPORTS

6.1 Corporate, Governance and Financial Services Information Bulletin – March 2023

EXECUTIVE SUMMARY

The Corporate, Governance and Financial Services Information Bulletin for March 2023 is provided for Council review.

OFFICER'S RECOMMENDATION

That the Committee:

- 1. Notes the Corporate, Governance and Financial Services Information Bulletin for March 2023.**

Resolution No.: CGFS0816

Moved: Cr Coleman

Seconded: Cr Franzmann

That the Committee:

- 1. Notes the Corporate, Governance and Financial Services Information Bulletin for March 2023.**

Carried

7. GENERAL BUSINESS

7.1 Thank you to Mr Bilal Akhtar, Strategic Asset Manager

The Chair, Cr Jane Pickels thanked Bilal Akhtar for his service to organisation during his time at Isaac Regional Council and wish him and his family all the best for the future.

7.2 Investment Update from Financial Services

The Manager Financial Services provided an update to the Committee on some recent investments undertaken and asked the Committee if they had any interest in amending the Investment Policy when it is due to be reviewed to allow for greater investment opportunities.

The Committee has requested that the Investment Policy is presented to Council at a budget workshop with options for consideration.

ACTION: MANAGER FINANCIAL SERVICES

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10.51am.

These minutes were confirmed by the Committee at the Corporate, Governance and Financial Services Committee Meeting held in Moranbah on Tuesday 11 April 2023.

.....
Chair

..... / /
DATE