

CONFIRMED MINUTES

**ORDINARY MEETING OF
ISAAC REGIONAL COUNCIL**

HELD ON

TUESDAY, 26 FEBRUARY 2019

COMMENCING AT 9AM

COUNCIL CHAMBERS, MORANBAH

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE ORDINARY MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 26 FEBRUARY 2019

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CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE ORDINARY MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 26 FEBRUARY 2019

COMMENCING AT 9.00AM

ATTENDANCE

Cr Anne Baker, Mayor
Cr Greg Austen, Division One
Cr Nick Wheeler, Division Two
Cr Gina Lacey, Division Three (*via teleconference*)
Cr Peter Freeleagus, Division Four
Cr Kelly Veve, Division Five, Deputy Mayor
Cr Lyn Jones, Division Six
Cr Jane Pickels, Division Seven (*via teleconference*)
Cr Geoff Bethel, Division Eight

OFFICERS PRESENT

Mr Gary Stevenson, Chief Executive Officer
Mr Greg Searle, Director Water and Waste
Mr Patrick Moore, Director Engineering and Infrastructure
Mr Scott Greensill, Director Corporate, Governance and Financial Services
Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Jim Hutchinson, Manager Brand, Media and Communications
Mrs Mary-Anne Uren, Senior Advisor
Mrs Tricia Hughes, Coordinator Executive Support

1. OPENING

The Mayor declared the meeting open at 9.00am and welcomed all in attendance.

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Resolution No.: 5846

Moved: Cr Vea Ve

Seconded: Cr Jones

That Council approves Cr Gina Lacey and Cr Jane Pickels' participation in the meeting by teleconference.

Carried

2. APOLOGIES

Council received apologies from Cr Gina Lacey and Cr Jane Pickels as they are unable to attend the entire meeting.

Resolution No.: 5847

Moved: Cr Freeleagus

Seconded: Cr Bethel

That Council accepts apologies from Cr Gina Lacey and Cr Jane Pickels as they are unable to attend the entire meeting.

Carried

3. CONDOLENCES

The Mayor acknowledged the extreme sadness that has been felt in the Moranbah community over the last week with regards to the tragic loss of two of our community members. Our thoughts and prayers are with all involved in these tragic accidents.

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- LANGFORD, Mary formerly of Moranbah and former Belyando Shire Councillor
- DANIEL, Stephen Michael "Shorty" late of Moranbah
- HARDWICK, Bradley late of Moranbah
- THOMPSON, Jan formerly of Clermont

Council observed a minute silence to pay respect for the tragic loss of life in the community.

4. DECLARATION OF CONFLICTS OF INTEREST

CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a Conflict of Interest for Report 11.12 Aquatic Centres – Lane Hire as she is an executive committee member on the Moranbah Highlanders Swimming Club that has an interest in this report.

CONFLICT OF INTEREST

The Mayor declared a conflict of interest for report 11.11 Infrastructure Access Agreement - Adani as she received a gift on 18 March 2017 (transport and hospitality valued at \$1,467.45) as part of the Premier's Trade Mission. The Mayor declared that she didn't and still does not consider that she has a conflict of interest due to change in legislation.

5. DEPUTATIONS

No deputations this meeting.

6. CONSIDERATION OF NOTICE OF MOTIONS

No items this meeting.

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7. CONFIRMATION OF MINUTES

Ordinary Meeting of Isaac Regional Council held in Council Chambers, Nebo on Tuesday 29 January 2019

Resolution No.: 5848

Moved: Cr Wheeler

Seconded: Cr Jones

That the Minutes of the Ordinary Meeting held in Council Chambers, Nebo on Tuesday 29 January 2019 be confirmed.

Carried

8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

PROCEDURAL MOTION:

Resolution No.: 5849

Moved: Cr Freeleagus

Seconded: Cr Austen

That the order of business be changed to bring forward report 11.12 Aquatic Centres.

Carried

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CONFLICT OF INTEREST

Cr Kelly Vea Vea declared a Conflict of Interest for Report 11.12 Aquatic Centres – Lane Hire as she is an executive committee member on the Moranbah Highlanders Swimming Club that has an interest in this report. Cr Vea Vea left the meeting room at 9.06am and did not participate in the discussion or vote on report 11.12.

PROCEDURAL MOTION:

Resolution No.: 5850

Moved: Cr Austen

Seconded: Cr Bethel

That Council close the meeting to the public at 9.06am under *Local Government Regulations 2012 Section 275 (1) (h)* to deliberate on confidential report 11.12 Aquatic Centres – Lane Hire.

Carried

PROCEDURAL MOTION:

Resolution No.: 5851

Moved: Cr Bethel

Seconded: Cr Wheeler

That Council open the meeting to the public at 9.42am.

Carried

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CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.12 Aquatic Centres – Lane Hire

EXECUTIVE SUMMARY

The purpose of this report is to confirm Council's intended purpose of Lane Hire being to provide customer choice for swimming coaching within the applicable Isaac Regional Council Swimming and Aquatic Centres; and to clarify associated implementation and administrative matters.

Resolution No.: 5852

Moved: Cr Lacey

Seconded: Cr Bethel

That Council:

- 1. Reaffirms its stated intention to provide customer choice for swimming coaching at the Greg Cruickshank Aquatic Centre and Middlemount Public Swimming Pool and in support of that intention:
 - a. Confirms that up to four (4) swimmers may be coached at any one time in one lane for the purpose of Lane Hire (based on the analysis of the trial results), and**
 - b. Confirms that Lane Hire is not available for Learn To Swim (LTS) programs****
- 2. Amends the previously noted requirement for “the lessee to keep a minimum of two (of six) lanes available during pool opening hours for third party private coaching” to “the lessee to provide a maximum of two (of six) lanes to be available during pool opening hours for third party private coaching”**
- 3. Amends the description for Lane Hire in the 2018/19 Schedule of Fees and Charges to reflect items 1a and 1b above as follows:
 - a. For Training purposes up to four (4) swimmers only (based on the analysis of the trial results). Lane Hire is not available for Learn to Swim programs.****
- 4. Requests the Chief Executive Officer to finalise the execution of the lease for the Greg Cruickshank Aquatic Centre reflecting this resolution at the earliest opportunity.**

Carried

NOTE: A late addendum was tabled and added to the agenda - 'Extract from Moranbah Highlanders Swimming Club Minutes of Meeting – Jan/Feb 2019' was added to the Aquatic Centres - Lane Hire report.

ATTENDANCE

Cr Kelly Vea Vea entered the meeting room at 9.46am.

Cr Gina Lacey and Cr Jane Pickels ended their teleconference with the meeting at 9.46am.

Mr Gary Stevenson left the meeting room at 9.47am and returned at 9.52am.

9. STANDING COMMITTEE REPORTS

9.1

Container Refund Scheme

EXECUTIVE SUMMARY

Council has requested research and information on Isaac Regional Councils current status in relation to the implementation and operation of the “Container Refund Scheme”.

Resolution No.: PECS0264

Moved: Cr Pickels

Seconded: Cr Austen

That the Committee recommend to Council to:

1. Receive and note the discussion paper and planning work.
2. Endorse, based on the Standing Committee’s discussion, the following principles for dealing with the location of the container collection points;
 - i. To regard this use (up to a six metre shipping container size receptacle) as an ancillary use on land with a commercial or industrial designation.
 - ii. Promptly identify sites (public or private) for the location of these facilities.
 - iii. Promptly develop a code of practice (dealing with amenity, access and housekeeping issues) for use of these facilities on these sites in collaboration with the container supplier and operator, RE Group.

Carried

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Resolution No.: 5853

Moved: Cr Vea Ve

Seconded: Cr Austen

That Council:

1. Receive and note the discussion paper and planning work.
2. Endorse, based on the Planning, Environment and Community Services Standing Committee's discussion, the following principles for dealing with the location of the container collection points;
 - i. To regard this use (up to a six metre shipping container size receptacle) as an ancillary use on land with a commercial or industrial designation.
 - ii. Promptly identify sites (public or private) for the location of these facilities.
 - iii. Promptly develop a code of practice (dealing with amenity, access and housekeeping issues) for use of these facilities on these sites in collaboration with the container supplier and operator, RE Group to be presented to Council at the April 2019 Ordinary Meeting.

Carried

ATTENDANCE

Cr Peter Freeleagus left the meeting room at 9.56am.

9.2 Designated Public Places For The Purposes Of The Liquor Act 1992

EXECUTIVE SUMMARY

Council has requested research and information on Isaac Regional Councils current status in relation to designated public places in terms of the Liquor Act 1992.

Resolution No.: PECS0265

Moved: Cr Pickels

Seconded: Mayor Baker

That the Committee recommend to Council to:

1. Receive and note the presentation and planning work.

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2. *That in progressing a proposal for Council's consideration, officers give consideration to a balance of "wet areas" and "dry areas" and glass free areas and permission tied to events.*

Carried

Resolution No.: 5854

Moved: Cr Bethel

Seconded: Cr Jones

That Council:

- 1. Receive and note the presentation and planning work.**
- 2. That in progressing a proposal for Council's consideration, officers give consideration to a balance of "wet areas" and "dry areas" and glass free areas and permission tied to events.**

Carried

9.3 Local Government Association Queensland Great Barrier Reef Councils Major Integrated Project Proposal

EXECUTIVE SUMMARY

This report seeks Council's endorsement of the Reef Councils Major Integrated Project Proposal prepared by the Local Government Association Queensland (LGAQ) to underpin external funding of a "whole of reef" series of integrated projects aimed at improving water quality and reef wellbeing over an extended period.

Resolution No.: PECS0266

Moved: Cr Jones

Seconded: Cr Pickels

That the Committee recommend to Council to:

- 1. Endorse the Local Government Association Queensland Reef Councils Major Integrated Project Proposal as a prospectus for seeking external investment in priority collaborative actions by Queensland Reef region councils;*
- 2. Support the Local Government Association Queensland to include the Isaac Regional Council logo for the publication and promotion of the Reef Council's Major Integrated Projects Proposal.*

Carried

CONFIRMED MINUTES

Resolution No.: 5855

Moved: Cr Bethel

Seconded: Cr Wheeler

That Council:

- 1. Endorse the Local Government Association Queensland Reef Councils Major Integrated Project Proposal as a prospectus for seeking external investment in priority collaborative actions by Queensland Reef region councils;**
- 2. Support the Local Government Association Queensland to include the Isaac Regional Council logo for the publication and promotion of the Reef Council's Major Integrated Projects Proposal.**

Carried

9.4 Greg Cruickshank Aquatic Centre User Group Meeting Minutes – Monday 21 January 2019

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Greg Cruickshank Aquatic Centre (GCAC) User Group Meeting held on Monday 21 January 2019.

Resolution No.: PECS0267

Moved: Cr Pickels

Seconded: Cr Austen

That the Committee recommends that Council:

- 1. Receive and note the minutes from the Greg Cruickshank Aquatic Centre (GCAC) User Group Meeting held on Monday 21 January 2019.*
- 2. Direct the Chief Executive Officer to present a report to the March Engineering and Infrastructure Standing Committee regarding options for the implementation of the Parella Street Foot Path access project.*

Carried

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Resolution No.: 5856

Moved: Cr Bethel

Seconded: Cr Wheeler

That Council:

1. Receive and note the minutes from the Greg Cruickshank Aquatic Centre (GCAC) User Group Meeting held on Monday 21 January 2019.
2. Direct the Chief Executive Officer to present a report to the March Engineering and Infrastructure Standing Committee regarding options for the implementation of the Parella Street Foot Path access project.

Carried

ATTENDANCE

Cr Peter Freeleagus returned to the meeting room at 9.58am.

9.5 Isaac Regional Council Monthly Financial Report

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of month before the meeting is held.

Resolution No.: CGFS0297

Moved: Cr Vea Vea

Seconded: Cr Lacey

That the Committee recommends to Council to:

1. Receive the financial statements for the period ending 31 January 2019 pursuant to and in accordance with the *Local Government Regulation 2012 (s204)*.

Carried

CONFIRMED MINUTES

Resolution No.: 5857

Moved: Cr Vea Ve

Seconded: Cr Bethel

That Council:

1. Receive the financial statements for the period ending 31 January 2019 pursuant to and in accordance with the Local Government Regulation 2012 (s204).

Carried

9.6 Work, Health and Safety Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of work health and safety management system.

Resolution No.: CGFS0298

Moved: Cr Lacey

Seconded: Cr Vea Ve

That the Committee recommends to Council to:

1. Note the work health and safety report.

Carried

Resolution No.: 5858

Moved: Cr Jones

Seconded: Cr Wheeler

That Council:

1. Note the work health and safety report.

Carried

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9.7 Community Tenure And Facilities Advisory Committee – 23 January 2019

EXECUTIVE SUMMARY

The purpose of this report is to present to Council an update on the Community Tenure and Facilities Advisory Committee activities and related matters.

Resolution No.: CGFS0299

Moved: Cr Lacey *Seconded:* Cr Vea Vea

The Committee recommends that Council:

- 1. Receive and note the Minutes of the Community Tenure and Facilities Advisory Committee held on 23 January 2019.*
- 2. Adopt the recommendations of the Community Tenure and Facilities Advisory Committee held on 23 January 2019.*
- 3. Note the status of community leasing program.*

Carried

Resolution No.: 5859

Moved: Cr Vea Vea Seconded: Cr Bethel

That Council:

- 1. Receive and note the Minutes of the Community Tenure and Facilities Advisory Committee held on 23 January 2019.**
- 2. Adopt the recommendations of the Community Tenure and Facilities Advisory Committee held on 23 January 2019.**
- 3. Note the status of community leasing program.**

Carried

9.8 2018-19 Annual Operational Plan – 2nd Quarter Performance Report

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the 2nd quarterly performance report, for period ending 31 December 2018, on the progress towards implementing the 2018-19 Annual Operational Plan.

Resolution No.: CGFS0300

Moved: Cr Vea Vea Seconded: Cr Lacey

The Committee recommends that Council:

1. *Receive and note the 2nd quarterly performance report on the 2018-19 Annual Operational Plan, for period ending 31 December 2018.*

Carried

Resolution No.: 5860

Moved: Cr Freeleagus Seconded: Cr Austen

That Council:

- 1. Receive and note the 2nd quarterly performance report on the 2018-19 Annual Operational Plan, for period ending 31 December 2018.**

Carried

9.9 Review of Advertising Spending Policy

EXECUTIVE SUMMARY

A periodic review of Council's Advertising Spending Policy has been undertaken and a revised document is presented for consideration.

Resolution No.: CGFS0301

Moved: Cr Vea Vea Seconded: Mayor Baker

The Committee recommends that Council:

Carried

9.11

Women in Local Government Advisory Committee Meeting Minutes – Monday 21 January 2019

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Women in Local Government Advisory Committee Meeting held on Monday 21 January 2019.

Resolution No.: CGFS0303

Moved: Cr Vea Vea

Seconded: Mayor Baker

The Committee recommends that Council:

1. *Receive and note the minutes from the Women in Local Government Advisory Committee Meeting held on Monday 21 January 2019.*
2. *Endorses the following recommendations of the Women in Local Government Advisory Committee:*
 - a) *Endorse the following amendments to the Terms of Reference:*
 - *Extend the initial term of office to January 2020*
 - *Membership – to extend invitation to include 2 additional members from the outdoor workforce*
 - b) *Note the report and the substantive achievement of 7 of the 13 recommendations.*
 - c) *In relation to recommendation 8 - Explore better feedback for job candidates.*
 - d) *In relation to recommendation 9 - Explore short term implementation of simple mentoring programs.*
 - e) *In relation to recommendation 10 - Explore concept of internal careers advisor/s.*
 - f) *Note the Breastfeeding-Friendly Workplace Policy and recommend the incorporation of the following:*
 - a. *Acknowledge that exceptional circumstances arise beyond the mothers control that limit choices for timing and location of lactation*
 - b. *Encourage Managers to discuss with returning mothers*
 - c. *Development of information packages*

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- g) *Note the Children in the Workplace Procedure and recommend incorporation of*
- a. *Exceptional circumstances might arise extending past the 2 hour limit*
 - b. *Clarify 5.2 where prior approval not possible*
 - c. *Cross reference option for adhoc working from home*
- h) *Note the revised Vehicle Policy trial and recommend consideration of the arrangement of pool car user for family responsibilities in exceptional circumstances.*
- i) *Seek a report on the Motor Vehicle Policy trial outcomes and learnings at the next meeting.*
3. *Direct the Chief Executive Officer to present a report at the next Women in Local Government Advisory Committee Meeting regarding WILG Conference and education opportunities and funding requirements and opportunities.*

Carried

Resolution No.: 5863

Moved: Cr Vevea

Seconded: Cr Bethel

That Council:

1. **Receive and note the minutes from the Women in Local Government Advisory Committee Meeting held on Monday 21 January 2019.**
2. **Endorses the following recommendations of the Women in Local Government Advisory Committee:**
 - a) **Endorse the following amendments to the Terms of Reference:**
 - **Extend the initial term of office to January 2020**
 - **Membership – to extend invitation to include 2 additional members from the outdoor workforce**
 - b) **Note the report and the substantive achievement of 7 of the 13 recommendations.**
 - c) **In relation to recommendation 8 - Explore better feedback for job candidates.**
 - d) **In relation to recommendation 9 - Explore short term implementation of simple mentoring programs.**
 - e) **In relation to recommendation 10 - Explore concept of internal careers advisor/s.**
 - f) **Note the Breastfeeding-Friendly Workplace Policy and recommend the incorporation**

of the following:

- a. Acknowledge that exceptional circumstances arise beyond the mothers control that limit choices for timing and location of lactation
 - b. Encourage Managers to discuss with returning mothers
 - c. Development of information packages
 - g) Note the Children in the Workplace Procedure and recommend incorporation of
 - a. Exceptional circumstances might arise extending past the 2 hour limit
 - b. Clarify 5.2 where prior approval not possible
 - c. Cross reference option for adhoc working from home
 - h) Note the revised Vehicle Policy trial and recommend consideration of the arrangement of pool car user for family responsibilities in exceptional circumstances.
 - i) Seek a report on the Motor Vehicle Policy trial outcomes and learnings at the next meeting.
3. Direct the Chief Executive Officer to present a report at the next Women in Local Government Advisory Committee Meeting regarding WILG Conference and education opportunities and funding requirements and opportunities.

Carried

9.12 Budget Community Engagement

EXECUTIVE SUMMARY

Chief Executive Officer is proposing a more effective program for community engagement regarding the preparation and adoption of the annual budget.

Resolution No.: CGFS0304

Moved: Cr Ve a Ve a

Seconded: Mayor Baker

The Committee recommends that Council:

1. Council publishes an annual program of strategy development and facilitates community

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engagement on all relevant policies that inform budget development noting that the published program subject to Council review and endorsement.

- 2. Council conducts an annual budget engagement survey to seek community opinion regarding critical aspects of budget development.*

Carried

Resolution No.: 5864

Moved: Cr Ve a Ve a

Seconded: Cr Austen

That Council:

- 1. Council publishes an annual program of strategy development and facilitates community engagement on all relevant policies that inform budget development noting that the published program subject to Council review and endorsement.**
- 2. Council conducts an annual budget engagement survey to seek community opinion regarding critical aspects of budget development.**

Carried

9.13 Drought Advocacy Framework Workshop And Rural Recharge Day Update

EXECUTIVE SUMMARY

The purpose of this report is to update the Committee on the Drought Advocacy Framework Workshop and Rural Recharge Day in Clermont.

Resolution No.: CGFS0308

Moved: Cr Ve a Ve a

Seconded: Mayor Baker

That the Committee recommend to Council:

- 1. To note the report and a verbal update advising of postponement of the Rural Recharge Day and Workshop due to the catastrophic weather events in North West Queensland.*

Carried

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Resolution No.: 5865

Moved: Cr Bethel

Seconded: Cr Jones

That Council:

1. To note the report and a verbal update advising of postponement of the Rural Recharge Day and Workshop due to the catastrophic weather events in North West Queensland.

Carried

9.14 Engineering and Infrastructure 2018/19 Overall Capital Projects Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2018/2019 Capital Works Program.

Resolution No.: E&I0208

Moved: Cr Lacey

Seconded: Cr Austen

That the Committee recommends to Council to:

1. Receive and note the monthly Engineering and Infrastructure 2018/19 Capital Works Program Progress Report and 2018/19 Overall Capital Project Progress spreadsheet.

Carried

Resolution No.: 5866

Moved: Cr Bethel

Seconded: Cr Jones

That Council:

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1. Receive and notes the monthly Engineering and Infrastructure 2018/19 Capital Works Program Progress report and 2018/19 Overall Capital Project Progress spreadsheet.

Carried

9.15 Options Analysis And Design Report On Binda Park Access

EXECUTIVE SUMMARY

The Engineering and Infrastructure Directorate recently undertook a detailed assessment options analysis to address road safety concerns in regards access to Binda Park along Isaacs Way. A design report has been prepared providing the options analysis for consideration. As an outcome of the multi-criteria analysis, the installation of a 'Roundabout' shall be the recommended option for consideration by Council.

Resolution No.: E&I0209

Moved: Cr Lacey

Seconded: Cr Wheeler

That the Committee recommends to Council to:

1. To endorse the 'Design Report' on the preferred option for the installation of a 'Roundabout' at the Binda Park access along Isaacs Way subject to the Project Accountability (PAG) Gateway process for construction budget allocation.

Carried

Resolution No.: 5867

Moved: Cr Veve

Seconded: Cr Bethel

That the Council:

1. To endorse the 'Design Report' on the preferred option for the installation of a 'Roundabout' at the Binda Park access along Isaacs Way subject to the Project Accountability (PAG) Gateway process for construction budget allocation.

Carried

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9.16 Isaac Urban Road Safety Audit Action Plan – Mills Avenue

EXECUTIVE SUMMARY

In October 2018 Isaac Regional Council engaged the services of Cardno to undertake a Road Safety Audit across the prescribed school zones and arterial streets within Moranbah, Clermont and Dysart. This report aims to provide detail as to the recommendations included for the configuration of Mills Avenue.

Resolution No.: E&I0210

Moved: Cr Austen Seconded: Cr Wheeler

That the Committee recommends to Council to:

1. *Note the proposed recommended action for the configuration of Mills Avenue with further consultation with the Moranbah Councillor and the Moranbah Community and affected businesses.*
2. *Officers to provide further details in regards to intersection treatments and extension of parking options.*
3. *Officers to explore alternative lane configuration utilising the existing median area and provide budget cost estimations.*

Carried

Resolution No.: 5868

Moved: Cr Bethel Seconded: Cr Vea Vea

That Council:

1. **Note the proposed recommended action for the configuration of Mills Avenue with further consultation with the Moranbah Councillor and the Moranbah Community and affected businesses.**
2. **Officers to provide further details in regards to intersection treatments and extension of parking options.**
3. **Officers to explore alternative lane configuration utilising the existing median area and provide budget cost estimations.**

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Carried

9.17

Proposal – Implementation Of Local Area Traffic Management Plan (LATMP) at Utah Drive (North-Western End)

EXECUTIVE SUMMARY

A Local Area Traffic Management Plan (LATMP) has been proposed for Council's endorsement for North-Western part of Utah Drive and Shaw Street based on the outcome of recent traffic investigation conducted within the locality.

Resolution No.: E&I0211

Moved: Cr Lacey

Seconded: Cr Wheeler

That the Committee recommends to Council to:

1. Note the traffic assessment outcomes.
2. Endorse the proposed Local Area Traffic Management Plan (LATMP) addressing reported safety concerns on Utah Drive and Shaw Street.

Carried

Resolution No.: 5869

Moved: Cr Freeleagus

Seconded: Cr Bethel

That Council:

1. Note the traffic assessment outcomes.
2. Endorse the proposed Local Area Traffic Management Plan (LATMP) addressing reported safety concerns on Utah Drive and Shaw Street.

Carried

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9.18 Directorates Collaboration on the Removal of Abandoned Vehicles across the Region

EXECUTIVE SUMMARY

This report is to seek Council's endorsement of the Engineering and Infrastructure Standing Committee's recommendation relating to Directorates Collaboration on the Removal of Abandoned Vehicles across the Region.

Resolution No.: E&I0220

Moved: Cr Wheeler Seconded: Cr Lacey

That the Committee recommend to Council that they request the relevant departments to genuinely collaborate on the removal of abandoned vehicles across the region. And further, that a policy/procedure be developed.

Carried

Resolution No.: 5870

Moved: Cr Wheeler Seconded: Cr Jones

That Council request the relevant departments to genuinely collaborate on the removal of abandoned vehicles across the region. And further, that a policy/procedure be developed.

Carried

9.19 Transfer of Capital Funds

EXECUTIVE SUMMARY

The purpose of this report is to request that Council approve the transfer of funds from Wastewater CW-192739 SN-GLN Inlet screen installation to Water CW-192730 CORP-WTP - Replace old failed equipment being for the Glenden Water Treatment Plant pneumatic plant control system upgrade and Dysart Water Treatment Plant raw water delivery and clear water high lift pumps refurbishment.

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This is possible as the CW-192739 SN-GLN Inlet screen installation project has been completed and has left over funds that can accommodate these important water projects.

Resolution No.: W&W0151

Moved: Cr Bethel *Seconded:* Cr Jones

The Committee recommend to Council to:

1. Transfer \$211,950.94 excluding GST from CW-192739 SN-GLN Inlet screen installation to CW-192730 CORP-WTP - Replace old failed equipment.
 1. \$121,684.93 excluding GST including 10% contingency and 10% project management costs for Glenden Water Treatment Plant pneumatic plant control system upgrade.
 2. \$90,266.00 excluding GST including 10% contingency and 10% project management costs for Dysart Water Treatment Plant raw water delivery and clear water high lift pump refurbishment.

Carried

Resolution No.: 5871

Moved: Cr Jones **Seconded:** Cr Wheeler

That Council:

- 1. Transfer \$211,950.94 excluding GST from CW-192739 SN-GLN Inlet screen installation to CW-192730 CORP-WTP - Replace old failed equipment.**
 - 1. \$121,684.93 excluding GST including 10% contingency and 10% project management costs for Glenden Water Treatment Plant pneumatic plant control system upgrade.**
 - 2. \$90,266.00 excluding GST including 10% contingency and 10% project management costs for Dysart Water Treatment Plant raw water delivery and clear water high lift pump refurbishment.**

Carried

10. OFFICER REPORTS

10.1 Request from the Local Government Association Queensland (LGAQ) to Support its Federal Election 2019 Advocacy to Increase Financial Assistance Grants to at Least 1 Percent of Commonwealth Taxation Revenue

EXECUTIVE SUMMARY

The Local Government Association Queensland (LGAQ) have written to Council requesting that Council supports its headline advocacy priority in the upcoming Federal election for the federal government to restore core local government funding of Financial Assistance Grants (FAGs) to at least 1% of Commonwealth taxation revenue.

Resolution No.: 5872

Moved: Cr Bethel

Seconded: Cr Vea Vea

That Council:

1. Authorise the Mayor and Chief Executive Officer to support LGAQ's Federal Election 2019 Advocacy priority, namely, for the federal government to restore core local government funding of Financial Assistance Grants (FAGs) to at least 1% of Commonwealth taxation revenue.

Carried

10.2 Western Queensland Local Government Association Conference - April 2019

EXECUTIVE SUMMARY

The Western Queensland Local Government Association (WQLGA) incorporating twelve Regional and Shire Councils has endorsed Longreach as the host Council for the 2019 Annual General Meeting and Annual Conference to be held from 8 April to 10 April 2019.

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Resolution No.: 5873

Moved: Cr Bethel

Seconded: Cr Austen

That Council:

1. **Appoint Mayor Anne Baker, Councillor Greg Austen and Councillor Nick Wheeler to be Council's delegate to attend the Western Queensland Local Government 2019 Conference.**

Carried

10.3

LGAQ Elected Member Update Sessions – March 2019

EXECUTIVE SUMMARY

The Local Government Association of Queensland (LGAQ) are running Elected Member Sessions in Mackay on 20 March 2019 and Emerald on 22 March 2019.

Resolution No.: 5874

Moved: Cr Austen

Seconded: Cr Bethel

That Council:

1. **Endorse the attendance of Mayor Anne Baker, Councillors Veve Veve, Jones, Austen, Bethel, Pickels and Wheeler to attend the Local Government Association of Queensland Elected Member Update Sessions being held in Emerald on 22 March 2019.**

Carried

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PROCEDURAL MOTION:

Resolution No.: 5875

Moved: Cr Austen

Seconded: Cr Vevea

That Council adjourn the meeting at 10.32am for morning tea.

Carried

PROCEDURAL MOTION:

Resolution No.: 5876

Moved: Cr Bethel

Seconded: Cr Freeleagus

That Council resume the meeting at 10.53am.

Carried

10.4 Division 4 – Councillor Resignation – Vacancy of Office

EXECUTIVE SUMMARY

This report is to provide an overview to Council of issues to be addressed in response to the appointment of a Councillor for Division 4, with the recent resignation of Cr Peter Freeleagus, effective 26 February 2019.

Resolution No.: 5877

Moved: Cr Vevea

Seconded: Cr Wheeler

That Council:

CONFIRMED MINUTES

CONFLICT OF INTEREST

The Mayor declared a conflict of interest for report 11.11 Infrastructure Access Agreement - Adani as she received a gift on 18 March 2017 (transport and hospitality valued at \$1,467.45) as part of the Premier's Trade Mission. The Mayor declared that she didn't and still does not consider that she has a conflict of interest due to change in legislation. Council is required to determine if she has an interest or not. Mayor Baker left the meeting room at 11.47am.

PROCEDURAL MOTION:

Resolution No.: 5879

Moved: Cr Austen

Seconded: Cr Wheeler

That Council open the meeting to the public at 11.47am.

Carried

PROCEDURAL MOTION:

Resolution No.: 5880

Moved: Cr Jones

Seconded: Cr Austen

That Council endorse the appointment of Cr Bethel as Chair while the Mayor is not in the meeting room.

Carried

ATTENDANCE

Cr Veava returned to the meeting room at 11.48am.

CONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: 5881

Moved: Cr Vea Vea **Seconded:** Cr Jones

That Council determines that Mayor Anne Baker does not have any conflict of interest, perceived or otherwise in dealings with Adani or its related bodies corporate in Report 11.11 Infrastructure Access Agreement – Adani.

Carried

PROCEDURAL MOTION:

Resolution No.: 5882

Moved: Cr Vea Vea **Seconded:** Cr Wheeler

That Council close the meeting to the public at 11.49am under *Local Government Regulations 2012* Section 275 (1) (h) to deliberate on confidential report 11.11 and to discuss other confidential matters which are a draft Memorandum of Understanding between Greater Whitsunday Council of Mayors and the Queensland Resource Council and the Moranbah Miners Memorial Project.

Carried

ATTENDANCE

The Mayor returned to the meeting room at 11.50am and resumed the position of chair.
Cr Peter Freeleagus left the meeting room at 11.52am and returned at 11.56am.

CONFIRMED MINUTES

Resolution No.: 5884

Moved: Cr Vea Vea **Seconded:** Cr Austen

That Council:

1. **Approve a general admission charge of \$10.00 (GST inclusive) per adult (children under 14 and bona fide volunteers free) for a weekend pass to the St Lawrence Wetlands Weekend 2019 to be added to Council's Fees and Charges Register.**

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.2 Policy Commercial Use Of Local Government Controlled Areas And Roads

EXECUTIVE SUMMARY

The development of a policy position for the management of commercial use of local government controlled areas and roads.

Resolution No.: PECS0273

Moved: Cr Jones *Seconded:* Cr Austen

That the Committee recommends that Council:

1. *Resolve to adopt the policy number STAT-POL-055, Commercial Use of Local Government Controlled Areas and Roads.*
2. *To note the intention for officers to identify of range of designated suitable sites for stationary roadside vending.*

Carried

CONFIRMED MINUTES

Resolution No.: 5885

Moved: Cr Wheeler **Seconded:** Cr Bethel

That Council:

1. Resolve to adopt the policy number STAT-POL-055, Commercial Use of Local Government Controlled Areas and Roads.
2. To note the intention for officers to identify a range of designated suitable sites for stationary roadside vending in consultation with the respective Divisional Councillors prior to reporting to Council through the Planning, Environment and Community Services Standing Committee for final adoption.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

11.3 Final Report On December 2018 Email Outage Report

EXECUTIVE SUMMARY

This report presents a summary of the events surrounding the email system outage of late November/early December 2018 and should be read in conjunction with the interim report presented to Council in January 2019.

Resolution No.: CGFS0307

Moved: Mayor Baker *Seconded:* Cr Veve Veve

The Committee recommends that Council:

1. Notes the report; and
2. Commits to undertake a strategic analysis of the IT system with a view to developing an IT Strategic Improvement Plan.

CONFIRMED MINUTES

Carried

Resolution No.: 5886

Moved: Cr Vea Vea **Seconded:** Cr Jones

That Council:

1. Notes the report; and
2. Commits to undertake a strategic analysis of the IT system with a view to developing an IT Strategic Improvement Plan.

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

11.4 Capella Street Footpath Reconstruction

EXECUTIVE SUMMARY

This report seeks endorsement from Council to award the Capella Street Footpath Reconstruction Tender IRCQ 2014-1218-548.

Resolution No.: E&I0216

Moved: Cr Wheeler *Seconded:* Mayor Baker

That the Committee recommends to Council to:

1. Undertake the Capella Street Footpath Reconstruction in a staged approach. Stage 1 comprises the sections at the eastern corner of Capella and Daintree Streets at the Post Office; and the western side of Capella Street from Herschel to Daintree Streets.
2. That Council consider funding Stage 2 comprising the western side of Capella Street from Daintree to Box Street in the 2019 Capital Budget.

CONFIRMED MINUTES

3. *Award the amended Capella Street Footpath Reconstruction Tender IRCQ 2014-1218-548 to Clermont Concrete and Constructions under Section 228(9) Local Government Regulation 2012 for a total of \$300,205.00 excl. GST and QLeave.*
4. *Authorise the Chief Executive Officer to negotiate, execute and vary the contract.*

Carried

Resolution No.: 5887

Moved: Cr Jones

Seconded: Cr Austen

That Council:

1. **Undertake the Capella Street Footpath Reconstruction in a staged approach. Stage 1 comprises the sections at the eastern corner of Capella and Daintree Streets at the Post Office; and the western side of Capella Street from Herschel to Daintree Streets.**
2. **That Council consider funding Stage 2 comprising the western side of Capella Street from Daintree to Box Street in the 2019 Capital Budget.**
3. **Award the amended Capella Street Footpath Reconstruction Tender IRCQ 2014-1218-548 to Clermont Concrete and Constructions under Section 228(9) Local Government Regulation 2012 for a total of \$300,205.00 excl. GST and QLeave.**
4. **Authorise the Chief Executive Officer to negotiate, execute and vary the contract.**

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.5 NDRRA Progress Report

EXECUTIVE SUMMARY

Isaac Regional Council is currently reconstructing its infrastructure assets following four activated events under the Natural Disaster Relief and Recovery Arrangements (NDRRA). This report serves as a status update.

CONFIRMED MINUTES

Resolution No.: E&I0217

Moved: Cr Lacey

Seconded: Cr Austen

That the Committee recommends to Council to:

1. Notes the progress to date on the projects related to the Natural Disaster Relief and Recovery Arrangements (NDRRA).

Carried

Resolution No.: 5888

Moved: Cr Wheeler

Seconded: Cr Austen

That Council:

1. Notes the progress to date on the projects related to the Natural Disaster Relief and Recovery Arrangements (NDRRA).

Carried

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.6 Extractive Activities – Environmentally Relevant Activities (EA) Progress

EXECUTIVE SUMMARY

As requested by Council this report reflects the progress achieved with compliance with the Environmental Protection Regulations and proposes a strategy on the way forward in obtaining an Environmental Authority for all gravel pits (quarries) being used by Council.

Resolution No.: E&I0218

Moved: Cr Lacey

Seconded: Cr Wheeler

CONFIRMED MINUTES

That the Committee recommends to Council to:

- 1. Note the status of the progress achieved with compliance with the Environmental Authority and endorse the proposed strategy to action on remaining gravel pits.*

Carried

Resolution No.: 5889

Moved: Cr Jones

Seconded: Cr Bethel

That Council:

- 1. Note the status of the progress achieved with compliance with the Environmental Authority and endorse the proposed strategy to action on remaining gravel pits.**

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (a) the appointment, dismissal or discipline of employees.

11.7 Water And Waste Mechanical/Electrical Maintenance Team

EXECUTIVE SUMMARY

This report is to seek Council approval of a new Water and Waste Maintenance Team to be implemented from 1 July 2019 in the Water and Waste (W&W) Directorate.

Resolution No.: W&W01055

Moved: Cr Bethel

Seconded: Cr Jones

The Committee recommend to Council to:

- 1. Endorse in principal the inclusion of the Water and Waste Mechanical/Electrical Maintenance Team (3 additional positions) in the Water and Waste Directorate Organisation Chart subject to budget approval.*

Carried

CONFIRMED MINUTES

Resolution No.: 5890

Moved: Cr Freeleagus

Seconded: Cr Bethel

That Council:

1. Endorse in principal the inclusion of the Water and Waste Mechanical/Electrical Maintenance Team (3 additional positions) in the Water and Waste Directorate Organisation Chart subject to budget approval.

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (a) the appointment, dismissal or discipline of employees.

11.8 Water and Waste Grounds Maintenance Team

EXECUTIVE SUMMARY

This report is to seek Council approval for additional positions in the Water and Waste (W&W) Directorate to undertake works currently carried out by land care and vegetation control contractors at all Water and Waste sites as from 1 July 2019.

Resolution No.: W&W01054

Moved: Cr Jones

Seconded: Cr Bethel

The Committee recommend to Council to:

1. Endorse in principal the inclusion of the Water and Waste Grounds Maintenance Team (2 additional positions) in the Water and Waste Directorate Organisation Chart subject to budget approval.

Carried

CONFIRMED MINUTES

Resolution No.: 5891

Moved: Cr Wheeler **Seconded:** Cr Jones

That Council:

1. Endorse in principle the inclusion of the Water and Waste Grounds Maintenance Team (2 additional positions) in the Water and Waste Directorate Organisation Chart subject to budget approval.

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (a) the appointment, dismissal or discipline of employees

11.9 Waste Services Team Leader

EXECUTIVE SUMMARY

This report seeks to gain Council's endorsement for a change in the Waste Services Organisation Chart within the Water and Waste Directorate regarding a new Team Leader role at Moranbah Waste Management Facility.

Resolution No.: W&W01056

Moved: Cr Jones *Seconded:* Cr Bethel

The Committee recommend to Council to:

1. Support expression of interest process which will endorse the proposed Waste Services organisational structure change.

Carried

CONFIRMED MINUTES

Resolution No.: 5892

Moved: Cr Wheeler **Seconded:** Cr Austen

That Council:

1. Support expression of interest process which will endorse the proposed Waste Services organisational structure change.
2. Request that the Chief Executive Officer bring a report to the next round of Standing Committee Meetings to reconsider minor structure changes having to be endorsed by Council.

Carried

CONFIDENTIAL REPORT

Closed under s275(1) (e) contracts proposed to be made by it.

11.10 **Anglo American Pipeline (Moranbah) Asset Transfer**

EXECUTIVE SUMMARY

This report is to seek Council approval to endorse the transfer of the Anglo – American pipeline between Sunwater Dam at Moranbah and Moranbah Water Treatment Plant to Isaac Regional Council to assist Isaac Regional Council in better managing the costs associated with our raw water supply for Moranbah town water supply.

Resolution No.: 5893

Moved: Cr Freeleagus **Seconded:** Cr Jones

That Council:

1. Endorse the transfer of the pipeline asset from Anglo – American and recognise the Pipeline in Council's asset register.
2. Authorise the Chief Executive Officer to negotiate and execute the agreement that details the transfer of the asset to Isaac Regional Council.

CONFIRMED MINUTES

Carried

CONFLICT OF INTEREST

The Mayor declared a conflict of interest for report 11.11 Infrastructure Access Agreement - Adani as she received a gift on 18 March 2017 (transport and hospitality valued at \$1,467.50) as part of the Premier's Trade Mission. The Mayor declared that she didn't and still does not consider that she has a conflict of interest due to change in legislation Council is required to determine if she has an interest or not.

Council resolved earlier in the meeting as per resolution 5881 above that Mayor Anne Baker does not have any conflict of interest, perceived or otherwise in dealings with Adani or its related bodies corporate.

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.11 Infrastructure Access Agreement - Adani

EXECUTIVE SUMMARY

Council is requested to note the draft agreement and basis for negotiations with Adani Mining Pty Ltd (Adani) and Carmichael Rail Network (CRN) and to authorise the Chief Executive Officer (CEO) to progress negotiations.

Resolution No.: 5894

Moved: Cr Vea Vea Seconded: Cr Bethel

That Council:

1. Notes the draft Infrastructure Access Agreement.
2. Authorises the Chief Executive Officer to continue negotiations with Adani Mining Pty Ltd and Carmichael Rail Network and report to Council again in March on progress and/or outcomes of negotiations prior to any formal agreement being reached.
3. Acknowledge the effort and work from staff involved with getting this draft agreement to this point, in particular the Senior Advisor, former Executive Support Officer, Director Engineering and Infrastructure and Engineering and Infrastructure officers.

CONFIRMED MINUTES

Carried

12. COUNCILLOR QUESTION TIME

12.1

Farewell and Thank you from Cr Peter Freeleagus

Cr Peter Freeleagus reflected on his 16 years as a Councillor of Isaac Regional Council and Mayor and Councillor of Belyando Shire Council. Cr Freeleagus acknowledged and thanked his fellow Councillors, the Chief Executive Officer, Directors and staff for their contributions to his time on Council.

The Mayor, Councillors and Executive Leadership Team acknowledged the contribution that Cr Freeleagus has made to the Isaac Regional Council and former Belyando Shire Council and shared their stories and provided personal thanks and best wishes to Cr Freeleagus, his wife Diane and family and wished them all well for their future.

13. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 12.48pm.

These minutes were confirmed by Council at the Ordinary Meeting held on 26 March 2019 in Middlemount.

.....
MAYOR

..... / /
DATE