



NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY, 6 OCTOBER 2020
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH

GARY STEVENSON PSM

Chief Executive Officer

JEFF STEWART-HARRIS

Committee Officer

Director Planning, Environment and
Community Services

Committee Members:

Cr Kelly Vea Vea (Chair)

Mayor Anne Baker

Cr Gina Lacey

Cr Jane Pickels

Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Chapter 8, Part 2 of the Local Government Regulation 2012

Division 3, Common provisions for local government and committee meetings

Section 275 Closed meetings

- 1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - a) the appointment, dismissal or discipline of employees;
 - b) or industrial matters affecting employees; or
 - c) the local government's budget; or
 - d) rating concessions; or
 - e) contracts proposed to be made by it; or
 - f) starting or defending legal proceedings involving the local government; or
 - g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- 2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- 3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.

Note: Due to restrictions to comply with social distancing measures for Covid-19, Council meetings are temporarily closed to the public (effective April 2020).

Please refer to the directive of the Department of Local Government, Racing and Multicultural Affairs <https://www.dlgrma.qld.gov.au/resources/covid/dg-message-regulation-26-march-2020.pdf>

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 6 OCTOBER 2020

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

TABLE OF CONTENTS

1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 9.00am on Tuesday, 8 September 2020.

5. OFFICER REPORTS

5.1 MIDDLEMOUNT YOUTH SUPPORT

EXECUTIVE SUMMARY

This report seeks endorsement from Council for the continuation of youth support arrangements in Middlemount via an annual funding agreement with Scripture Union Queensland for FY2020-21.

5.2 CLOSE OUT REPORT – INITIAL COVID SUPPORT AND STIMULUS PACKAGES

EXECUTIVE SUMMARY

This paper presents the final close out report on the Business Support and Stimulus, Community Support and Wellbeing and Community Compliance Response Packages.

TABLE OF CONTENTS

5.3 MAJOR GRANT APPLICATION ROUND 1 FY20-21 CAPELLA TIERI MIDDLEMOUNT COMMUNITY SUPPORT NETWORK INCORPORATED

EXECUTIVE SUMMARY

The Capella Tieri Middlemount Community Support Network (CTM Links) have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program. CTM Links is requesting \$4,775.85 to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.

CONFIDENTIAL REPORT

Closed under s275 (1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

5.4 CHANGE OF SERVICE – UNACCOMPANIED CHILDRENS PROGRAMS, DYSART AND GLENDEEN RECREATION CENTRES

EXECUTIVE SUMMARY

The Dysart and Glenden Recreation Centres have, for a number of years, operated unaccompanied children's programs. These services provide an invaluable community service, particularly in the absence of licensed providers with capacity to support similar programs and after school care. This type of service is required to be appropriately licensed by the Regulator; at this time, Council does not hold the prescribed licensure.

This report seeks to cease all unaccompanied children's programs at the Dysart and Glenden Recreation Centre and at the same time, provide for an alternative solution for families in both centres.

CONFIDENTIAL REPORT

Closed under s275 (1) (a) the appointment, dismissal or discipline of employees and (b) industrial matters affecting employees

5.5 NEW POSITION - COMMUNITY RESILIENCE OFFICER

EXECUTIVE SUMMARY

This report seeks Council's approval to amend the Organisation Structure to add a temporary two-year fixed term position to support Isaac's community organisations to ensure that Council's stimulus and recovery momentum is maintained.

TABLE OF CONTENTS

6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – OCTOBER 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2020 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 11 AUGUST 2020

COMMENCING AT 9.00AM

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 8 SEPTEMBER 2020

Table of Contents	Page
1. Opening	4
2. Apologies	4
3. Declaration of Conflicts of Interest	4
4. Confirmation of Minutes	5
5. Officer Reports	5
6. Information Bulletin Reports	21
7. General Business	22
8. Conclusion	22

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 8 SEPTEMBER 2020 COMMENCING AT 9.00AM

ATTENDEES

Cr Kelly Veale, Division Five (Chair)
Mayor Anne Baker
Cr Gina Lacey (*by teleconference*)
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Jeff Stewart-Harris, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Dan Wagner, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Jim Hutchinson, Manager Engaged Communities
Mr Bruce Wright, Manager Community Facilities (*via video conference*)
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services
Ms Sade Quill, Administration Officer

Next PECS0546

1. OPENING

The Chair declared the meeting open at 9.17am and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Cr Jane Pickels and Cr Viv Coleman were not present at the commencement of the meeting.

UNCONFIRMED MINUTES

Resolution No.: PECS0546

Moved: Mayor Baker

Seconded: Cr Vea Ve

That the Planning, Environment and Community Services Standing Committee accepts Cr Gina Lacey's participation in the meeting by teleconference.

Carried

2. APOLOGIES

No apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 11 August 2020.

Resolution No.: PECS0547

Moved: Mayor Baker

Seconded: Cr Lacey

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 11 August 2020 are confirmed.

Carried

5. OFFICERS REPORTS

5.1

North Queensland Sports Foundation Three Year Resource and Performance Agreement

EXECUTIVE SUMMARY

The North Queensland Sports Foundation (NQSF) have introduced a three-year, non-compulsory Resource and Performance Agreement for medium and large local government partners. This report seeks Council's endorsement to accept the proposal from NSQF to commit to a three-year agreement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve a three-year Resource and Performance Agreement between the North Queensland Sports Foundation and Isaac Regional Council conditional on amendments proposed in point 2 of the resolution.*
- 2. Approve that the cash payment amounts payable in years two and three of the proposed agreement be recalculated in accordance with updated Census data of the Isaac region's population, plus 2% indexation, as per Council's Long-Term Financial Forecast.*
- 3. Authorise the Chief Executive Officer to execute an amended funding agreement.*

Resolution No.: PECS0548

Moved: Mayor Baker

Seconded: Cr Lacey

That the Committee recommends that Council:

1. Approve a three-year Resource and Performance Agreement between the North Queensland Sports Foundation and Isaac Regional Council conditional on amendments proposed in point 2 of the resolution.
2. Approve that the cash payment amounts payable in years two and three of the proposed agreement be recalculated in accordance with updated Census data of the Isaac region's population, plus 2% indexation, as per Council's Long-Term Financial Forecast.
3. Authorise the Chief Executive Officer to execute an amended funding agreement.

Carried

ATTENDANCE

Cr Jane Pickels entered the meeting room at 9.29am.

5.2

Community Tenure and Facilities Advisory Committee Minutes - 25 August 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Community Tenure and Facilities Advisory Committee Meeting held on Tuesday, 25 August 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receives and notes the minutes of the Community Tenure and Facilities Advisory Committee held on 25 August 2020.***
- 2. *Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, in particular that;***
 - i. Council notes the progress of the Action List***
 - ii. Expressions of interest be called for the old Pottery Club building on the basis of "as is where is" with a view to enabling Council to determine the appropriate future for this building.***
 - iii. The proposed tenure fee scaling model is endorsed in principle to replace the existing tenure fee scale from 1 July 2021.***
 - iv. A report be presented to September Planning, Environment and Community Services Standing Committee formally recommending the detailed fee scale model together with a table of old and new fees for each tenure and the resulting budget implications.***
 - v. Council recognises the proposed fee scaling model includes a nominal area/usage fee which will need to be removed from the model if another model of area usage fees is subsequently adopted by Council.***
 - vi. Council notes the status of the leasing program.***
 - vii. Council issues a Notice to Remedy Breach to those organisations who have not returned their Community Group Annual update and have current tenure.***
 - viii. Council advise Moranbah Gymnastics and Moranbah AFL that it approves in principle their requests for additions to leased area subject to satisfying the requirements set out in earlier correspondence and impact of the forward growth of the area and on physical and emergency services.***
 - ix. Council notes and accepts the decision in the Logan City Council -v- Brookes appeal, as the basis for the development of the Isaac Regional Council's Policy for shipping container placement on Council owned and controlled land (incorporating State land).***
 - x. Council notes the Shipping Container Discussion Points (attached) as being the***

- foundation on which the Isaac Regional Council's position for the management of container placement on Council owned and controlled land will be developed.*
- xi. Council notes the proposed action accountability to be undertaken within the ensuing reporting period leading up to the October Community Tenure and Facilities Advisory Committee meeting.*
 - xii. Council notes the Titles Registry Alert – Prescribed Terms for Trustee Leases and Subleases and Subleases of Land Act Leases.*
 - xiii. Council notes that valuation and Native Title advice are being sought to in relation to reserve land at 15 Monash St Clermont to enable the necessary funding and engagement strategies to be prepared for further consideration by Community Tenure and Facilities Advisory Committee.*
 - xiv. Council receives and notes the Infrastructure Parks and Recreation Asset Management Update report.*
 - xv. Council advises St Lawrence Sports Ground Committee Inc. that it approves in principle their requests to a leased area and construction of shed subject to satisfying the requirements set out in correspondence and impact of the forward growth of the area and on physical and emergency services.*

Resolution No.: PECS0549

Moved: Cr Lacey

Seconded: Mayor Baker

That the Committee recommends that Council:

- 1. Receives and notes the minutes of the Community Tenure and Facilities Advisory Committee held on 25 August 2020.**
- 2. Adopts the recommendations of the Community Tenure and Facilities Advisory Committee held on 22 June 2020, in particular that;**
 - i. Council notes the progress of the Action List**
 - ii. Expressions of interest be called for the old Pottery Club building on the basis of “as is where is” with a view to enabling Council to determine the appropriate future for this building.**
 - iii. The proposed tenure fee scaling model is endorsed in principle to replace the existing tenure fee scale from 1 July 2021.**
 - iv. A report be presented to September Planning, Environment and Community Services Standing Committee formally recommending the detailed fee scale model together with a table of old and new fees for each tenure and the resulting budget implications.**
 - v. Council recognises the proposed fee scaling model includes a nominal area/usage fee which will need to be removed from the model if another model of area usage fees is subsequently adopted by Council.**
 - vi. Council notes the status of the leasing program.**
 - vii. Council issues a Notice to Remedy Breach to those organisations who have not returned their Community Group Annual update and have current tenure.**

- viii. Council advise Moranbah Gymnastics and Moranbah AFL that it approves in principle their requests for additions to leased area subject to satisfying the requirements set out in earlier correspondence and impact of the forward growth of the area and on physical and emergency services.
- ix. Council notes and accepts the decision in the Logan City Council -v- Brookes appeal, as the basis for the development of the Isaac Regional Council's Policy for shipping container placement on Council owned and controlled land (incorporating State land).
- x. Council notes the Shipping Container Discussion Points as being the foundation on which the Isaac Regional Council's position for the management of container placement on Council owned and controlled land will be developed.
- xi. Council notes the proposed action accountability to be undertaken within the ensuing reporting period leading up to the October Community Tenure and Facilities Advisory Committee meeting.
- xii. Council notes the Titles Registry Alert – Prescribed Terms for Trustee Leases and Subleases and Subleases of Land Act Leases.
- xiii. Council notes that valuation and Native Title advice are being sought to in relation to reserve land at 15 Monash Street, Clermont to enable the necessary funding and engagement strategies to be prepared for further consideration by Community Tenure and Facilities Advisory Committee.
- xiv. Council receives and notes the Infrastructure Parks and Recreation Asset Management Update report.
- xv. Council advises St Lawrence Sports Ground Committee Inc. that it approves in principle their requests to a leased area and construction of shed subject to satisfying the requirements set out in correspondence and impact of the forward growth of the area and on physical and emergency services.

Carried

5.3

Domestic Dog Advisory Committee - Minutes 13 August 2020

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Domestic Dog Advisory Committee Meeting held on Thursday, 13 August 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the minutes of the Domestic Dog Advisory Committee held on 13 August 2020.*
2. *Adopts the recommendations of the Domestic Dog Advisory Committee held on 13 August 2020, in particular, that Council;*

UNCONFIRMED MINUTES

- i. *Receives the Animal Management Discussion Paper Off leash Dog parks for reference in future discussion regarding off leash dog park areas.*
- ii. *Notes that the feedback from the Follow My Lead program may provide some additional insight.*
- iii. *Receives and endorses the Systematic Inspection Program.*
- iv. *Resolves to include the Systematic Inspection Program for consideration in the Third Quarter Budget Review.*

Resolution No.: PECS0550

Moved: Cr Lacey

Seconded: Mayor Baker

That the Committee recommends that Council:

1. **Receives and notes the minutes of the Domestic Dog Advisory Committee held on 13 August 2020.**
2. **Adopts the recommendations of the Domestic Dog Advisory Committee held on 13 August 2020, in particular, that Council;**
 - i. **Receives the Animal Management Discussion Paper Off leash Dog parks for reference in future discussion regarding off leash dog park areas.**
 - ii. **Notes that the feedback from the Follow My Lead program may provide some additional insight.**
 - iii. **Receives and endorses the Systematic Inspection Program.**
 - iv. **Resolves to include the Systematic Inspection Program for consideration in the Third Quarter Budget Review.**

Carried

NOTE:

The Committee request that the Animal Management - Off-Leash Dog Park Discussion Paper is provided to all Councillors prior to Ordinary Meeting.

ATTENDANCE

Cr Viv Coleman entered the meeting room at 9.35am.

5.4

Reef Catchments Financial Support Request – Provenance Magazine

EXECUTIVE SUMMARY

Reef Catchments (Mackay – Isaac – Whitsunday) Ltd (RCL) has made request to Council to support the development of second version of the Provenance Magazine, which covers the Mackay, Isaac and Whitsunday regions and the report provides details as to the request and recommendation.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorse a financial contribution to Reef Catchments Limited to a value of \$5,000 to support the development of the second version of the Provenance magazine.*
- 2. Note the costs be funded from Economy and Prosperity departments operational budget, and that this amount be considered for replenishment as a COVID-19 Pandemic Recovery Project when recovery projects are considered further for budget review.*

Resolution No.: PECS0551

Moved: Cr Pickels

Seconded: Mayor Baker

That the Committee recommends that Council:

- 1. Endorse a financial contribution to Reef Catchments Limited to a value of \$5,000 to support the development of the second version of the Provenance magazine.**
- 2. Note the costs be funded from Economy and Prosperity Departments operational budget, and that this amount be considered for replenishment as a COVID-19 Pandemic Recovery Project when recovery projects are considered further for budget review.**

Carried

NOTES:

Update to be provided to Council at the Briefing Session to provide further clarity on what the benefit is for Isaac Regional Council for the \$5,000 contribution and additional information relating to benefits to the Isaac Region and the producers.

5.5 **Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Minutes 17 August 2020**

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Meeting held on Monday, 17 August 2020.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 17 August 2020; and***
- 2. *Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 17 August 2020, in particular, that Council;***
 - i. *Receives and endorses the amended Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Terms of Reference.***
 - ii. *Receives and notes the Clermont Saleyards and Showground Revitalisation Project Update report and endorse the proposed delivery of the projects funded by the Clermont Rodeo and Show Society through the Regional Agricultural Show Development Grants program.***
 - iii. *Acknowledges and thanks the Clermont Rodeo and Show Society Committee for their efforts and their own financial contribution in gaining successful funding for delivery of projects that align with the Clermont Saleyards and Showgrounds Revisitation project and improve the amenity and standing of the Clermont Saleyards and Showgrounds.***
 - iv. *Defers discussion on the Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan project pending further consideration of alternative master plan projects for function facilities subject to another meeting of the Advisory Committee to be scheduled in the near future to further consider these concepts.***
 - v. *Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on Tuesday 1 September 2020; and***
- 3. *Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Advisory Committee held on 1 September 2020, in particular that Council:***
 - i. *Receives and notes the report outlining the concepts for Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan.***
 - ii. *Receives and notes the report that informs the committee on the development of the Revitalisation Master plan main bar project.***

- iii. Recommends to Council that (the first four elements) of the stage two works be endorsed, with further investigations to be undertaken in relation to the upgrade of the southern pavilion and undercover area together with any other options that might produce similar benefits in a cost-effective way, within the overall estimated stage two budget of \$2.95M.*
- iv. Recommends to Council that investigations be undertaken into the options and feasibility of providing a large undercover area within the context of the master plan.*

Resolution No.: PECS0552

Moved: Cr Coleman

Seconded: Mayor Baker

That the Committee recommends that Council:

- 1. Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 17 August 2020; and**
- 2. Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on 17 August 2020, in particular, that Council;**
 - i. Receives and endorses the amended Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee Terms of Reference.**
 - ii. Receives and notes the Clermont Saleyards and Showground Revitalisation Project Update report and endorse the proposed delivery of the projects funded by the Clermont Rodeo and Show Society through the Regional Agricultural Show Development Grants program.**
 - iii. Acknowledges and thanks the Clermont Rodeo and Show Society Committee for their efforts and their own financial contribution in gaining successful funding for delivery of projects that align with the Clermont Saleyards and Showgrounds Revisitation project and improve the amenity and standing of the Clermont Saleyards and Showgrounds.**
 - iv. Defers discussion on the Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan project pending further consideration of alternative master plan projects for function facilities subject to another meeting of the Advisory Committee to be scheduled in the near future to further consider these concepts.**
 - v. Receives and notes the minutes of the Clermont Saleyards and Showgrounds Revitalisation Project Advisory Committee held on Tuesday 1 September 2020; and**
- 3. Adopts the recommendations of the Clermont Saleyards and Showgrounds Revitalisation Advisory Committee held on 1 September 2020, in particular that Council:**

- i. Receives and notes the report outlining the concepts for Stage 2 projects of the Clermont Saleyards and Showgrounds Revisitation Master Plan.
- ii. Receives and notes the report that informs the committee on the development of the Revitalisation Master Plan main bar project.
- iii. Recommends to Council that the first four elements of the stage two works, comprising:
 - a) The relocated rodeo ring, additional saleyards yards and loading/unloading ramp;
 - b) The acquisition of adjacent land and construction of new carpark and entrance to the showgrounds;
 - c) Public open space improvements; and
 - d) Second stage stables replacement including the stallion stables,be endorsed, with further investigations to be undertaken in relation to the upgrade of the southern pavilion and undercover area together with any other options that might produce similar benefits in a cost-effective way, within the overall estimated stage two budget of \$2.95M.
- iv. Recommends to Council that investigations be undertaken into the options and feasibility of providing a large undercover area within the context of the master plan.

Carried

5.6 Major Grant Application – Round 1 FY20-21 Moranbah Miners Junior Rugby League Club

EXECUTIVE SUMMARY

The Moranbah Miners Junior Rugby League Club have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$3,520.80 for the purchase of new training equipment.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Approve the grant for \$3,520.80 to Moranbah Miners Junior Rugby League Club, divided equally between the Divisions 3, 4 and 5 Community Grants budget for the purchase of new training equipment.***

- Note the in-kind volunteer labour offered by team coaches in the development of training regimes utilising the newly purchased equipment as the Club's co-funding contribution.*
- As a condition of funding, requests that the Isaac Regional Council logo is printed on to the new equipment where feasible.*

Resolution No.: PECS0553

Moved: Cr Pickels

Seconded: Mayor Anne Baker

That the Committee recommends that Council:

- Approve the grant for \$3,520.80 to Moranbah Miners Junior Rugby League Club, divided equally between the Divisions 3, 4 and 5 Community Grants budget for the purchase of new training equipment.**
- Note the in-kind volunteer labour offered by team coaches in the development of training regimes utilising the newly purchased equipment as the Club's co-funding contribution.**
- As a condition of funding, requests that the Isaac Regional Council logo is printed on to the new equipment where feasible.**

Carried

5.7 Major Grant Application – Round 1 FY20-21 Moranbah East State School Parents and Citizens Association

EXECUTIVE SUMMARY

Moranbah East State School Parent and Citizens Association have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$5,000 to assist with costs associated with the delivery of an in-school Relationships and Sexuality Education Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Declines the application of \$5,000 from Moranbah East State School Parent and Citizen Association as it is not compliant with the Isaac Community Grants guidelines.***

Resolution No.: PECS0554

Moved: Cr Coleman

Seconded: Mayor Baker

That the Committee recommend that Council:

- 1. Declines the application of \$5,000 from Moranbah East State School Parent and Citizen Association as it is not compliant with the Isaac Community Grants guidelines.**

Carried

NOTE: Further advise to be provided on whether this program is part of the school curriculum.

5.8 Major Grants Application – Round 1 FY2021 Blair Athol Clermont Bowls Incorporated

EXECUTIVE SUMMARY

The Blair Athol Clermont Bowls Club Incorporated have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program for \$3,000 to assist with the costs of catering and greens preparation for the Clermont Bowls Club Carnival in October 2020.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Approves the grant of \$3,000 to Blair Athol Clermont Bowls Club Incorporated, payable from the Division 6 Community Grants budget, to assist with the costs of catering and greens preparation for the Clermont Bowls Club Carnival in October 2020.**
- 2. As a condition of funding, request that a COVID Safe Event Checklist or approved COVID Safe Event Plan for the Clermont Bowls Club Carnival, whichever is required, is provided to Council at least one week prior to the event.**

Resolution No.: PECS0555

Moved: Cr Pickels

Seconded: Mayor Baker

That the Committee recommend that Council:

- 1. Approves the grant of \$3,000 to Blair Athol Clermont Bowls Club Incorporated, payable from the Division 6 Community Grants budget, to assist with the costs of catering and greens preparation for the Clermont Bowls Club Carnival in October 2020.**

ISAAC
REGION

HELPING TO ENERGISE THE WORLD

- Carried**

Mr Bruce Wright ended his video conference with the meeting at 10.09am.

Carried

Carried

Mr Bruce Wright ended his video conference with the meeting at 11.08am.

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – September 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for September 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends Council:

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for September 2020.*

Resolution No.: PECS0558

Moved: Mayor Baker

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for September 2020.

Carried

ATTENDANCE

Mr Dan Wagner left the meeting room at 11.41am and returned at 11.43am.

7. GENERAL BUSINESS

No general business this meeting.

8. CONCLUSION

UNCONFIRMED MINUTES

There being no further business, the Chair declared the meeting closed at 11.53am.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 6 October 2020 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS	Planning, Environment and Community Services
	Standing Committee
	Tuesday 6 October 2020
AUTHOR	Jim Hutchinson
AUTHOR POSITION	Manager Engaged Communities

5.1

MIDDLEMOUNT YOUTH SUPPORT

EXECUTIVE SUMMARY

This report seeks endorsement from Council for the continuation of youth support arrangements in Middelmount via an annual funding agreement with Scripture Union Queensland for FY2020-21.

OFFICER'S RECOMMENDATIONS

That the Committee recommends that Council:

- Approves a one-year funding agreement with Scripture Union Queensland to the value of \$30,000 (GST exclusive) for the provision of youth support services to the Middelmount community.***
- That the stated funding is conditional on its use only for the provision of youth support services.***
- Authorises the Chief Executive Officer to negotiate and finalise the terms of the funding agreement.***

BACKGROUND

Council has a long-standing partnership with Scripture Union Queensland for the provision of youth support services to the Middelmount community, an arrangement originally established under the former Broadsound Shire. Council supports this arrangement by way of an annual financial contribution supporting the delivery of youth programs by a local youth worker/chaplain. This funding agreement was previously renewed for three years in November 2017 (Resolution 5176) for FY2017-18, FY2018-19 and FY2019-20 at a value of \$30,000 annually. Scripture Union Queensland has written to Council seeking a continuation of the previous agreement. The attached correspondence is reproduced in-part below, summarising the scope of activities undertaken:

"Thanks to the Isaac Regional Council's ongoing financial support, support worker will commence his tenth year in providing social, emotional and spiritual support to students, parents and staff of Middelmount Community School in 2021. He provides support for a range of day-to-day matters affecting the school community and communicates regularly and effectively with a diverse group of people.

Support worker facilitates programs that build positive, supportive relationships with peers, family and adults. Some of these programs include but not limited to, Rock & Water, Bullying No Way Week, Yr. 12 Retreat, Breakie Club and school camps. He is also trained in facilitating an anger management course for 11-17-year old's (RAGE). Support worker spends much of his time working with students on a one on one basis, helping them through a wide variety of personal issues.

Support worker also has the role of Youth Worker for the Middlemount Community. In this role, he runs the Youth centre from 7-10pm on Friday Nights. These nights cater for 25-35 young people and are well received by those who attend. His training in mental health first aid helps increase the protective factors for young people within the community."

At present Council does not have a holistic approach to the support and/or delivery of youth support services across the communities of the region. This long-standing arrangement in Middlemount is reflective of historic, localised responses to youth support which are not consistent across all population centres. Given the progression of the Isaac Unmet Youth Needs Study in FY2020-21, it is recommended that the present arrangement be renewed for one year and further reviewed in FY2021-22, subject to the outcome of this body of work, which will help to inform Council's future direction at the regional and community level.

IMPLICATIONS

Financial

Funding of \$30,000 has been provided in the Engaged Communities FY2020-21 Budget.

CONSULTATION

Division Seven Councillor

Director Planning Environment and Community Services

Manager Community Engagement, Programs and Events

Community Relations Officer Middlemount/Dysart

BASIS FOR RECOMMENDATION

To provide certainty regards the provision of youth support in Middlemount in FY2020-21 pending outcomes of the Isaac Region Youth Unmet Needs Study.

ACTION ACCOUNTABILITY

Manager Engaged Communities will be responsible for implementation.

KEY MESSAGES

Isaac Regional Council is committed to celebrating the pure people power of our region's youth.

Report prepared by: JIM HUTCHINSON Manager Engaged Communities Date: 30 September 2020	Report authorised by: JEFF STEWART-HARRIS Director Planning, Environment and Community Services Date: 30 September 2020
---	--

ATTACHMENTS

- Attachment 1 - Letter Issac Regional Council - Middlemount CS 2020_Redacted
- Attachment 2 - Middlemount Community School Reference Letter 2019_Redacted

REFERENCE DOCUMENT

- Nil



20/9/2020

Isaac Regional Council

Chief Executive Office

To Whom it May Concern,

The purpose of this communication is to acknowledge the significant financial support that has been provided for the Middlemount Community School Chaplaincy Service and wider youth work in Middlemount. It is also to request that this financial support continue in 2020 and beyond.

Below is a summary of the work that Youth Worker/Chaplain [REDACTED] is providing in the Middlemount community.

Thanks to the Isaac Regional Council's ongoing financial support, [REDACTED] will commence his tenth year in providing social, emotional and spiritual support to students, parents and staff of Middlemount Community School in 2021. He provides support for a range of day-to-day matters affecting the school community and communicates regularly and effectively with a diverse group of people.

[REDACTED] facilitates programs that build positive, supportive relationships with peers, family and adults. Some of these programs include but not limited to, Rock & Water, Bullying No Way Week, Yr. 12 Retreat, Breakie Club and school camps. He is also trained in facilitating an anger management course for 11-17-year olds (RAGE). [REDACTED] spends much of his time working with students on a one on one basis, helping them through a wide variety of personal issues.

[REDACTED] also has the role of Youth Worker for the Middlemount Community. In this role, he runs the Youth centre from 7-10pm on Friday Nights. These nights cater for 25-35 young people and are well received by those who attend. His training in mental health first aid helps increase the protective factors for young people within the community. He also runs or participates in the following community events, Clean Up Australia Day, Skate Clinic and Australia Day.

I have enclosed a letter of recommendation from the Middlemount Community School Principal. It details the importance of the youth work/chaplaincy role within the Middlemount Community for your reference. Previously the Council has supported Youth Work and Chaplaincy with a grant of \$30,000/yr for 3 years. We are thankful that IRC's ongoing support that has allowed [REDACTED] position to remain a permanent one.

Yours faithfully

[REDACTED]

[REDACTED]

Regional Manager – Central & North Queensland

29 March 2019

To Whom It May Concern

I wish to confirm my support for the funding application by Middlemount Youth Support, to support the Middlemount Youth Centre.

The Youth Centre and the role of youth worker/chaplain is integral in our community to supporting our young people. Middlemount has no other support services specifically available to support the wellbeing of children and adolescents. We have limited access to mental health professionals or services, apart from those offered at school or by the youth worker/chaplain. Like many other places, we are seeing increased reporting rates of mental health concerns among our students. The Youth Centre provides a stable, welcoming place where young people feel they belong and can be supported.

We have seen, over the life of the Youth Centre, very low rates of youth crime and disengagement. The Youth Centre has provided a place to go, activities to engage in and adult mentors and supporters. It is my belief that the Youth Centre has contributed to a sense of stability and belonging which prevents many of the youth issues prevalent in other places.

One of the great benefits of the Youth Centre is the integrated way it operates with the school. The chaplain/youth worker works in both places and there are a number of activities and programs which happen at school which reflect the same values and objectives as the youth centre. Breakfast club and the Year 12 Retreat are two very positive examples of this. This integration also contributes to a sense of belonging and wellbeing among our students.

This service is vital to our community. Without it, our young people have no other alternatives.

Yours sincerely

[REDACTED]

[REDACTED]

Principal

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 6 October 2020

AUTHOR

Jeff Stewart-Harris

AUTHOR POSITION

Director Planning Environment and Community Services

5.2

CLOSE OUT REPORT – INITIAL COVID SUPPORT AND STIMULUS PACKAGES

EXECUTIVE SUMMARY

This paper presents the final close out report on the Business Support and Stimulus, Community Support and Wellbeing and Community Compliance Response Packages.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the close out report on the timely implementation of the initial three support and stimulus packages, namely Business Support and Stimulus Package, Community Support and Wellbeing Package and Community Compliance Response Package which were adopted by Council on 26 March 2020.***

BACKGROUND

Following the World Health Organisation's declaration of the COVID-19 Pandemic on 11 March 2020, Council acted quickly to adopt a range of response and measures to the pandemic and the anticipated recessionary impacts of the pandemic. On 26 March 2020 Council adopted:

- The COVID-19 Tactical Response Framework,
- Three Support and Stimulus Packages including:
 - Business Support and Stimulus Package;
 - Community Support and Wellbeing Package
 - Community Compliance Response Package

All comprising 58 separate measures;

- The establishment of the Community Chest; and
- The establishment of the Special Emergency Community Grants Program.

Implementation of all adopted programs commenced immediately upon adoption and have continued to create considerable value to Isaac communities.

Attached (as Attachment 1) to this report is the close out report on the three support and stimulus packages. 56 of the total 58 measures have been completed. Two measures have not and will not be commenced as the originally anticipated demand for them did not materialise.

=====

This fourth and final close out report follows the three interim status reports that have chronicled implementation over the six months.

IMPLICATIONS

It is worth noting that the three packages have been achieved with very modest budget implications. In most cases they have been achieved with minor redirections of existing budgets except for the Special Emergency Grants program which was a redirection of \$125,000. Total other redirections for FY2020 were \$52,600.

Direct budget implications arose from foregone revenue to provide a range of fee reliefs. In FY2020 these totalled \$46,800 and the implications for FY2021 will be \$148,500.

These amounts are separate from the funds reserved by Council in the FY2021 Budget for the Strategic Recovery Plan. Similarly, they do not include wage and salary costs for officers whose time was redirected in managing the pandemic or specifically implementing these measures.

CONSULTATION

Isaac Regional Councillors

Audit and Risk Advisory Committee – External Members

Local Disaster Management Group – Recovery Sub-Group

Manager Economy and Prosperity

Manager Engaged Communities

Manager Community Education and Compliance

BASIS FOR RECOMMENDATION

The recommendation is to provide transparency on the significant efforts of several teams and managers to respond to the COVID-19 and to set up positive recovery opportunities in anticipation of the expected recessionary impacts of the pandemic.

ACTION ACCOUNTABILITY

Director Planning Environment and Community Services to provide reporting outcomes to relevant audiences.

KEY MESSAGES

Council has delivered three support and stimulus packages comprising 56 completed measures within six months of their adoption.

Measures have supported community needs and wellbeing.

They have also provided support and stimulus for local small to medium enterprises and have eased burdensome administrative and compliance activities to assist businesses generally.

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

Report prepared by:

JEFF STEWART-HARRIS

**Director Planning Environment and Community
Services**

Date: 30 September 2020

Report authorised by:

GARY STEVENSON PSM

Chief Executive Officer

Date: 30 September 2020

ATTACHMENTS

- Attachment 1 - Final Close Out Report - PECS Support and Stimulus Packages 23 September 2020

REFERENCE DOCUMENT

- Nil

Community Support and Wellbeing Package (Lead: Manager Engaged Communities)

C1: COMMUNITY CONNECTIVITY					
No	Initial Package approved by Council on 26 March 2020	Status	Comments	Direct Costs	Implementation Risks by Exception
C1.1	Customer Contact				
C1.1.1	Maintain delivery of phone-based service via 1300 ISAACS 24/7 (in-house and Peak Services) with contingency planning for business continuity, including redeployment of staff where required	Complete	Frontline Service Officers continued to deliver business hours contact centre operation from IRC offices as business-critical activity. Virtual Contact Centre fully implemented – 1300 ISAACS can be serviced from anywhere with an internet and mobile phone service. The system has been stood down to a care and maintenance status pending any second wave/new pandemic. Market testing for a permanent solution is underway.	Redirected FY2020 budget \$14,600 initial investment for 6-month trial which has now expired. Further \$6,800 for 12 months care and maintenance.	
C1.2.1	Develop opportunities for video conference appointments with departmental subject matter experts in lieu of face-to-face meetings	Complete	Skype for Business or Teams were utilised for internal and external meetings, with a strong uptake of online platforms for meetings.	Included within normal operational budget	
C1.2	Libraries				
C1.2.1	Activation of regionwide wifi network through library sites to enable residents to access free wifi in public spaces 7am-7pm seven days (ie Town Square and hotspots around all libraries)	Complete	Wifi launched at all library sites, communications to promote availability of wifi launched.	Budgeted FY2020 project	
C1.2.2	Promotion of online library membership (accessible via Council website) to utilise array of online resources and learning tools – Borrowbox, Freegal, RBDigital, Kanopy, Lynda.com	Complete	Communications campaign delivered. 30% increase in use of online resources during COVID 19 now supported by free wifi at libraries.	Included within normal operational budget	
C1.2.3	Increased investment in library e-resource collection from FY2019-20 budget to meet increased demand	Complete	Redirection of acquisitions budget to focus on e-resources commenced during April for the monthly acquisitions cycle. Ongoing focus on increasing acquisition of e-resources.	Budgeted – State Library grant	
C1.2.4	Development of webinar-style delivery for library programs and activities	Complete	Weekly First 5 Forever virtual sessions launched via YouTube and Council website.	Included within normal operational budget	
C1.2.5	Extended return times for physical library resources	Complete	All loans were initially extended to 31 May 2020 and no overdue notices were issued. Patrons have turned over hardcopy stock since libraries re-opened.	Included within normal operational budget	

C1.3	Online community engagement				
C1.3.1	Deploy <i>Bang the Table</i> online community platform (currently in pre-launch configuration) to: <ul style="list-style-type: none"> Strengthen online community connections without “white noise” of social media Position Council as a listening organisation by providing forum for community conversations, information gathering and response to FAQs Develop contact list of registered users for ongoing community communications including newsletters to keep residents and stakeholders informed Direct community members to reliable sources of information (Council and other) 	Complete	Platform was live as at 20 April 2020 with supporting communications plan. Platform has been successfully utilised to promote COVID19 stimulus packages and planning scheme consultation	Budgeted FY2020 project	
C1.3.2	Implement My Community Directory (website and app) in Isaac Region as a shared online information resource for community organisations and residents	Complete	Platform is complete and tested. Launch communications are scheduled for October 2020.	Redirected FY2020 budget \$11,220	
C1.3.3	Bring forward implementation of SMS messaging platform to FY2019/20 (originally FY2020/21) as a direct communication and engagement tool for organisation and LDMG	Complete	Broadcast SMS capability now exists within the organisation. Some privacy limitations relate to the use of personal phone numbers where they were not collected for general communication purposes.	Achieved through existing systems and the virtual contact centre	
C1.4	Shared virtual and distant experiences				
C1.4.1	Develop shared experiences which can be enjoyed in a social distancing/social isolation environment to maintain and strengthen community spirit: <ul style="list-style-type: none"> Walking trails First 5 Forever Storybook Trail Isaac couch choir Youth blogs Digital hangouts/meeting places 	Complete	#isocreate Youth Week competition successfully delivered with around 170 participants. It received more than 100 registrations in 24 hours. Programs for other age groups, ie National Simultaneous Storytime, completed. Clermont F5F storywalk soft-launched so as not to offend social distancing requirements. Isaac Computer Choir project in July was well subscribed. F5F sessions have been virtualised (as per C1.2.4).	Included within normal operational budget	Messaging around any activities which encourage people to visit somewhere, has continued to emphasise the social distancing requirements

C2: COMMUNITY WELLBEING					
No	Initial Package approved by Council on 26 March 2020	Status	Comments	Direct Costs	Implementation Risks by Exception
C2.1	Strengthen connections				
C2.1.1	Maintain organisational visibility in the community to show care and support	Complete	Community Relations Officers (CROs) have maintained contact with community groups. CROs continued to engage with stakeholder groups. Engaged communities facilitated work of Lifeline Community Recovery following Grosvenor Mine event.	Included within normal operational budget	
C2.1.2	Keep community stakeholders informed and celebrate good news in uncertain times	Complete	Information was circulated to stakeholder groups as required. Good news page incorporated on Speak Up Isaac.	Included within normal operational budget	
C2.1.3	Undertake scheduled welfare checks with community stakeholders (clubs, groups, not-for-profits) to maintain and enhance community linkages	Complete	Ongoing schedule of welfare checks continued to be undertaken. Welfare checks continuing at lower frequency based on feedback from local groups.	Included within normal operational budget	
C2.1.4	Report community intelligence and emerging issues back to IRC and LDMG	Complete	Ongoing at local and regional level. Intelligence gathering has continued.	Included within normal operational budget	
C2.1.5	Share information in relation to Federal and State assistance programs, in addition to private sector initiatives, to aid resilience of community groups.	Complete	Ongoing through collaboration with Qld Dept of Communities. Participated in regional level inter-agency meetings, frequency of meeting schedule is being reduced. Relevant stakeholders including in IRC LDMG recovery subgroup.	Included within normal operational budget	
C2.2	Virtual connectivity				
C2.2.1	Facilitate teleconferencing for stakeholder groups to maintain continuity of meetings and decision making in social isolation.	Complete	To date the anticipated need/demand for this capacity has not materialised, however it is available if required.	Included within normal operational budget	

C2.3	Capacity building				
C2.3.1	Deliver small scale professional/community development and/or mentoring opportunities via webinar/virtual conference model.	Complete	<p>Tested Microsoft Zoom (favoured by education providers) as a platform for live and recorded program delivery.</p> <p>Leveraged upcoming events including National Simultaneous Storytime.</p> <p>Isaac Computer Choir project commenced in July.</p> <p>F5F sessions have been virtualised (as per C1.2.4).</p>	Included within normal operational budget	
C2.3.2	Identify existing offerings (RSDC) which could be re-rendered for online delivery.	Complete	It was not feasible to conduct the Regional Unmet Youth Needs Study virtually. It is now commencing in Q2 FY2021.	Budgeted project for FY2021	

C3: FINANCIAL SUPPORT					
No	Initial Package approved by Council on 26 March 2020	Status	Comments	Direct Costs	Implementation Risks by Exception
C3.1	Grants				
C3.1.1	Suspend remainder of Major (Round 15) and Minor Community Grants for FY2019-20 and redirect funds (approx. \$125,000) to provide targeted support for community organisations at-risk of collapse due to inability to deliver programmed functions and fundraising.	Complete	Special Emergency Community Grants program launched and in operation.	Redirection of FY2020 budgeted funds	
C3.1.2	Develop guidelines for special emergency grants to allow financial supplement to be paid to qualifying organisations to assist with recurrent operating costs – ie rent, fuel, insurance, loan payments – currently ineligible expenses under Community Grants Guidelines for approval under delegation to CEO in consultation with Mayor and Councillors to expedite implementation.	Complete	Special Emergency Community Grants program launched and in operation. About 80% of available funds have been disbursed and the balance carried over into FY2021.	Redirection of approximately \$125,000 FY2020 budgeted funds	
C3.2	Rates and lease fees				
C3.2.1	Continue moratorium on charging rents for community leases to not-for-profit community groups under stress for FY2020/21.	Complete	Community Facilities team has been engaging with community lessees. A particular outcome of those engagements is that several community organisations are experiencing significant drop-offs in membership numbers.	Foregone FY2021 revenue circa \$50,000	
C3.2.2	Extending rate concessions to Not for Profit organisations under the existing policy to 100% relief on all charges effective 1 July 2019 to 30 June 2020.	Complete	Implemented by Council's Finance Team.	FY2020 estimate of <i>Additional</i> rate concessions \$51,454.21	
C3.3	Additional assistance				
C3.3.1	Connect community groups under stress to Federal and State assistance programs, in addition to private sector offerings.	Complete	Ongoing facilitation under Council's Community Relations, and Economy and Prosperity engagements.	Included within normal operational budget	
C4: VULNERABLE COMMUNITIES					
No	Initial Package approved by Council on 26 March 2020	Status	Comments	Direct Costs	Implementation Risks by Exception
C4.1	Wellbeing				
C4.1.1	Partner with grassroots agencies across region to identify at-risk groups and individuals	Complete	Ongoing work with Qld Dept of Communities and other regional agencies. Assisting ELAM to provide meals for vulnerable groups. Liaising with Volunteering Qld regards Care Army opportunities.	Included within normal operational budget	

ISAAC REGIONAL COUNCIL AGENCY MASTER FINAL CLOSE-OUT REPORT AS AT 23 SEPTEMBER 2020

C4.1.2	Undertake regular check-ins and ensure parties are connected with required support services	Complete	Continuing work in line with C3.3.1 and C4.1.1.	Included within normal operational budget	
C4.1.3	Build networks with schools (particularly rural/remote small schools) and day care facilities	Complete	IRC program delivery with rural/remote schools recommenced with resumption of classes in mid Term 2.	Included within normal operational budget	
C4.1.4	Develop neighbourhood/locality self-support models to build community capacity and resilience	Complete	Worked with LGAQ #covidkindess neighbourhood campaign and actions of Clermont Community and Business Group. Continued to support ELAM with meal preparation to help at-risk people.	Included within normal operational budget	
C4.1.5	Redeploy surplus staff and volunteers for regular welfare checks	Complete	All IRC staff were productively deployed throughout the lockdown. This meant that the Redeployment Policy adopted by Council on 28 April 2020, was not triggered. All welfare checking was completed by staff from Engaged Communities, Economy and Prosperity and Community Education and Compliance under their regular activities.	Included within normal operational budget	

Business Support and Stimulus Package (Lead: Manager Economy and Prosperity)

B1: CONNECTION AND WELLBEING					
No	Initial Package	Status	Comments	Direct Costs	Implementation Risks by Exception
B1.1	Wellbeing				
B1.1.1	<p>Economy & Prosperity team to conduct immediate and ongoing direct contact local Business wellbeing check ins throughout the pandemic and aftermath, to:</p> <ul style="list-style-type: none"> Establish an immediate understanding of business support needs; Develop regional intelligence and relevant advocacy positions; Facilitate connection to support services 	Complete	<p>REMPAN Covid-19 survey with Mackay Regional Council (MRC), Whitsunday Regional Council (WRC) & Greater Whitsunday Alliance (GW3) conducted and being promoted in business engagement to gather continued intelligence.</p> <p>Second stage intelligence gathering has been conducted through direct face to face questionnaire in SME business registration process for Shop Isaac.</p>	Included within normal operational budget	
B1.2	Connecting with local businesses				
B1.2.1	<p>Establish a Business Support communication platform through the <i>Bang the Table</i> medium to enable direct dialogue with and feedback from local businesses for informing business support needs over time and changing circumstances.</p>	Complete	<p>In accounting for the engagement fatigue and overload of information being provided to SME's from a plethora of organisations it was determined not to pursue this initially. Instead, ongoing face to face engagement has continued throughout to provide a more personal and targeted support.</p> <p>Review of Business to Business (B2B) platforms for potential inclusion in a future business support and stimulus package has been conducted and will be considered in subsequent support and stimulus packages.</p>	Included within normal operational budget	
B1.2.2	<p>Economy & Prosperity team to establish regional economic development & business support networking connections to remain informed, leverage relationships and share information and opportunities for support.</p>	Complete	<p>Continued collaboration with Dept Employment & Small Business (DESBIT) to inform IRC of Local govt best role to support and connect its regional businesses with assistance.</p> <p>Continuing collaboration with regional networks at local government level, Treasury (State Development), GW3, MRC, WRC, Regional Development Australia MIW, Central Highlands Development Corporation (CHDC), Mackay Tourism Limited (MTL), Local Buying Foundation (LBF), Queensland Local Content Leaders Network (QLCLN) to ensure collaboration and share initiatives.</p>	Included within normal operational budget	

ISAAC REGIONAL COUNCIL AGENCY MASTER FINAL CLOSE-OUT REPORT AS AT 23 SEPTEMBER 2020

B1.3	Supporting information				
B1.3.1	Research sources and contacts for clear, simple, easily understood critical information to assist decision-making by small to medium businesses and facilitate contact with those sources.	Complete	Differing Business supporting information packages have been developed and shared as required after wellbeing check-ins. Continued sharing of DESBIT information updates to local Small to Medium Enterprises (SMEs).	Included within normal operational budget	
B1.3.2	Publish relevant links to key information, support and funding sources on a prominent business support tab on Council's website.	Complete	Complete with links to relevant sites.	Included within normal operational budget	
B1.3.3	Continue to publish Economic Indicators reports with content review to reflect relevant Economic information, report to published be on a quarterly basis.	Complete	Reports have continued although timing has been delayed by the redirection of staffing effort to areas of higher response and recovery needs.	Included within normal operational budget	
B1.3.4	Provide a concierge service to facilitate prompt and reliable planning scheme advice to assist small to medium businesses make any adjustments to operations that may be necessitated by the pandemic and its consequences.	Complete	Council's Economy and Prosperity Department has undertaken a facilitation role with a working relationship established with the Liveability and Sustainability Department to make it simple for proponents to be provided advice while not compromising the integrity of the statutory development assessment process. This will be formalised through the investment attraction framework documentation in coming months.	Included within normal operational budgets	

B2: ECONOMIC STIMULUS					
No	Initial Package	Status	Comments	Direct Costs	Implementation Risks by Exception
B2.1	Shop Isaac – driving local cashflow				
B2.1.1	Bring forward the commencement of the 'Shop Isaac' program for Isaac's small to medium businesses; and develop and deliver the supporting 'buy local' promotion and messaging to support its introduction.	Complete	<ul style="list-style-type: none"> Approximately 100 businesses now registered Two Corporate card sponsors and others imminent Council has provided a modest stimulus by providing a card to each employee as a support measure with a further planned as a recovery measure closer to Christmas 2020. Other leverage measures will be incorporated into subsequent recovery plans. 	FY2020 Budgeted project	The inability of any of the offered cards to provide a geographically limited online offering, may be seen as a shortcoming during the pandemic. The program was always intended to have a long-term focus. In the interim it will promote cashflow to local businesses still with a physical operating presence.
B2.1.2	Council will cover the costs for participating small to medium businesses to register for the first 12 months of the program.	Complete	Included in above.	Redirection of approximately \$20,000 FY2020 budget	
B2.1.3	Engagement with the resources industry partners and major employers in the Isaac region to redirect their established programs for distributing gift cards as part of their usual business, to the Shop Isaac cards.	Complete	Engagement has been undertaken and will continue into the long term.	Included within normal operational budget	
B2.1.4	Payment by Council of all invoices for local businesses within 7 days.	Complete	Council's Finance Team has confirmed this is already in place for unchallenged invoices.	Negligible financing cost	
B2.2	Economic relief				
B2.2.1	Continue the moratorium for annual increases of Clermont Saleyards fees for the FY2020/21 year.	Complete	Continued from previous years.	Foregone budget revenue of circa \$7,000 for FY2021	
B2.2.2	Review the impacts of Business-Related Fees and Charges for the whole of the Planning Environment and Community Services Directorate, for small to medium businesses to address in the FY2020/21 Budget.	Complete	Council's Liveability and Sustainability Department sponsored a paper through the June 2020 Council meeting process to provide a 12-month partial fee relief for particular development applications for SMEs in the Region.	FY2021 expected budget impacts \$40,000	
B2.3	Stimulus projects				

ISAAC REGIONAL COUNCIL AGENCY MASTER FINAL CLOSE-OUT REPORT AS AT 23 SEPTEMBER 2020

B2.3.1	Re-weight the criteria in the Council's 2020/21 Project Accountability Gateway business case analysis to provide greater priority for capital projects which have a stronger stimulus effect for the local economy.	Complete	Revised weightings have been applied to the FY2021 project bids.	No change to the overall value of the program	
B2.3.2	Subject to any Commonwealth or State directive and appropriate pandemic related risk management, continue to deliver Council's FY2020 Capital works program and undertake early programming to continue with the FY2021 Capital works program	Complete	Council's overall Capital program is being delivered in line with schedule as separately reported in the monthly and quarterly performance reporting of Council.	In line with the third quarter budget review adopted by Council on 28 April 2020	

B3: CAPACITY BUILDING

No	Initial Package	Status	Comments	Direct Costs	Implementation Risks by Exception
B3.1	Interim capacity				
B3.1.1	Review available Council facilities that may support or enable interim or short-term business pop up spaces, virtual community hubs and digital connectivity opportunities.	Not Yet Complete / Below Target	The anticipated demand for this opportunity has not materialised. However, it is likely to have more application during a recovery phase rather than the immediate sustain/survival phase.	N/A	
B3.1.2	Review the Small Business Month activities that have been postponed from May 2020 and promote and engage in delivery of virtual business support programs for growth in resilience and capability	Complete	Small business month was been postponed to September 2020. In reviewing the multiple online business resilience and training being provided by a range of sources, it was determined to promote these services being delivered rather than developing and delivering additional offerings. Bespoke advice is eligible for grant funding under the Isaac Community Chest.	Included within normal operational budget	
B3.1.3	Facilitate one or more 'Down-time Hackathon' event/s to encourage innovation from adversity.	Not Yet Complete / Below Target	The demand/opportunity to pursue this did not really materialise. From review of the grant applications for the Isaac Community Chest and the continuing outreach and check-ins with SMEs, there has been an incredible degree of innovation and resourcefulness applied by the SMEs in the region.	N/A	

ISAAC REGIONAL COUNCIL AGENCY MASTER FINAL CLOSE-OUT REPORT AS AT 23 SEPTEMBER 2020

B3.2	Tourism capacity				
B3.2.1	In anticipation of the resumption of tourism related activities post-pandemic, conduct pre-assessment of Isaac Region tourism localities that would enable safe-haven outdoor experiences and develop informative guides i.e. Cosgrove Peak hikes/drives, gold prospecting, fishing, self-drive tours, mountain biking, Isaac secluded coastal and other locality camp grounds.	Complete	<p>A number of domestic marketing programs were conducted in June, with release of "My Isaac" campaign, new itineraries for camping and prospecting, capture of content in July booked for Isaac coastal area and Peak Ranges. Further itineraries have been progressed for promotion i.e. "70 plus things to do in Isaac (and growing!)".</p> <p>Solid work has also continued with Mackay Tourism Limited as Isaac's Regional Tourism Organisation, including MTLs successful application to the Local Buying Foundation for an MTL Tourism Development Officer based in Isaac.</p>	Included within normal operational budget and considered in the formulation of Council FY2021 budget.	

Business and Community Support Compliance Response Package (Lead: Manager Community Education and Compliance)

R1: COMPLIANCE POSTURE					
No	Initial Package	Status	Comments	Direct Costs	Implementation Risks by Exception
R1.1	Risk based approach				
R1.1.1	Council will only undertake high-risk essential compliance activities for the next six months.	Complete	<p>Reactive compliance Response: Regulatory risk characterisation completed; and prioritisation matrix completed to implement a "risk & outcomes-based compliance response" based on the following criteria:</p> <ul style="list-style-type: none"> (i) risks to health and safety of persons; (ii) levels of environmental harm; (iii) levels of amenity impact; (iv) Council reputation/public perception; (v) levels of statutory non-compliance; and (vi) legal or economic consequences. <p>Pro-active compliance and regulatory functions Proactive compliance has been undertaken by through the following functions:</p> <ul style="list-style-type: none"> (a) building certification (approvals and inspections); (b) plumbing certification (approvals and inspections); (c) development assessment (approvals and inspections); and (d) environmental health business activities (approvals and inspections). <p>Officers continue to assess new food business license applications with two new applications received.</p>	Included within normal operational budget	
R1.1.2	During this time Council will provide grace for the timing of existing compliance requirements other than high-risk requirements.	On Target	<p>Licensed Food Premises:</p> <ul style="list-style-type: none"> • Tailored enforcement response for Licensed Food premises completed. • "Food Act Compliance Strategy" completed • High Risk (<i>those that have frequent consistent failures around food hygiene and personal hygiene issues</i>) have been proactively inspected to provide education and awareness and guidance to comply. • Proactive inspection schedule (11 Food premises) finalised with notification and engagement correspondence issued. 	Included within normal operational budget	

ISAAC REGIONAL COUNCIL AGENCY MASTER FINAL CLOSE-OUT REPORT AS AT 23 SEPTEMBER 2020

			<ul style="list-style-type: none"> Low /Medium Risk Premises – No proactive inspections. Only reactive inspections subject to customer complaints. <p>Other: Tailoring the enforcement response for the rest of the compliance disciplines are in progress.</p> <p>Stage 1 - easing of restrictions education awareness completed</p> <p>Stage 2 - easing of restrictions education awareness in progress</p>		
R1.1.3	Council will continue to develop its community education focus to support its future compliance programs.	On Target	Gap analysis of education material is in progress and continuing with the intention of community developing an education plan to support voluntary compliance.	Included within normal operational budget	
R1.1.4	Council will continue to undertake its systematic review of all compliance activities under its regulatory reset program during this period, so that business can have a greater confidence that future compliance and regulatory activities are based on international risk methodologies and are applied consistently and objectively.	On Target	Risk Based Compliance Policy (Community Policy) has been drafted and is expected to be progressed through the Council meeting process within the next month to six weeks.	Included within normal operational budget	
R1.2	Advisory capacity for pandemic impacts and consequences				
R1.2.1	Council's Community Education and Compliance team will be ready and willing to provide advice on the pandemic in line with Commonwealth and State advice and for consequential matters such as food spoilage and disposal	On Target	<p>The Environmental Health Officers have been supporting Queensland Health efforts by proactively issuing information packages regarding COVID Safe Premises to 75 licensed premises and have had outreach conversations with 60 of those. Officers provided general advice to licence holders and have being in regular contact with Queensland Health, Public Health Unite Mackay behalf of our licence holders.</p> <p>The Environmental Health Officers actively participate in a weekly team meeting with Queensland Health, Mackay Regional Council and Whitsunday Regional Council to share information and bring consistency to COVID 19 public health-related educational activities.</p>	Included within normal operational budget	
R1.2.3	The team will provide advice on new practices necessitated by Commonwealth and State directives (such as food transport and delivery practices) to ensure the introduction to these practices does not add unnecessary risk to the local food supply chains.	Complete	<p>Environmental Health team has been making phone welfare checks and providing advice, education material/factsheets to 74 food business to transition to the takeaway and homedelivery.</p> <p>Overall 68 food premises registered to operate takeaway & homedelivery services.</p>	Included within normal operational budget	

R2: ECONOMIC RELIEF					
No	Initial Package	Status	Comments	Direct Costs	Implementation Risks by Exception
R2.1	Waiver of imminent fees				
R2.1.1	Waive Backflow Prevention Device Annual Registration fees otherwise due by 31 May 2020 - there are currently 634 devices registered with Council by small to medium businesses.	Complete	Statement of Account issued on 17 April 2020.	Foregone FY2020 budgeted revenue \$20,795	
R2.1.2	Waive Trade Waste Annual Registration fees which are otherwise due by 31 May 2020 - There are currently 140 registered small to medium business trade waste generators in the region.	Complete	Invoices issued credited. Statement of Account with credit note issued on 17 April 2020.	Foregone FY2020 budgeted revenue \$25,984	
R2.1.3	Trade Waste audit inspections which are aimed at reducing risks to the operations of essential sewage treatment plants across the region will continue as normal. These inspections do not attract a fee.	Complete	Trade Waste audit inspections have continued. Department is also using the information gathered to ascertain the current volume of flow from businesses who have modified their operations to adhere to social distancing guidelines to determine whether the frequency of pump out of the grease arrestor can be reduced to assist businesses during this time.	Included within normal operational budget	
R2.2	Further review				
R2.2.1	Review the impacts of Business-Related Fees and Charges for the whole of the Planning Environment and Community Services Directorate to address in the FY2020/21 Budget	Complete	Undertaken in the development of Council's 2020/21 budget, with no net impacts other than those described above.	Negligible additional impact on FY2021 budget	

Jeff Stewart-Harris

Director Planning Environment and Community Services

23 September 2020

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday 6 October 2020

AUTHOR

Jana Hesketh

AUTHOR POSITION

Manager Community Engagement, Programs and Events

5.3

MAJOR GRANT APPLICATION – ROUND 1 FY20-21 CAPELLA TIERI MIDDLEMOUNT COMMUNITY SUPPORT NETWORK INCORPORATED

EXECUTIVE SUMMARY

The Capella Tieri Middlemount Community Support Network (CTM Links) have submitted a Major Grant application to be considered in Round 1 FY20-21 of the Isaac Community Grants program. CTM Links is requesting \$4,775.85 to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.

OFFICER'S RECOMMENDATIONS

That the Committee recommend that Council:

- 1. Approves the grant of \$4,775.85 to the Capella Tieri Middlemount Community Support Network, payable from the Division 7 Community Grants budget, to purchase promotional materials, cover performance fees and travel expenses for artists associated with the 2020 Middlemount NAIDOC Celebration, scheduled to be held on 29 October 2020.***
- 2. Notes the additional in-kind support provided by the Community Relations Officer (Middlemount/Dysart) who is assisting with COVID Safe protocols and delivery of the event.***
- 3. Notes a condition of funding, the event will operate under a COVID Safe Event Checklist.***

BACKGROUND

In conjunction with Isaac Regional Council, Anglo American Coal, Middlemount Community School, Civeo and the Barada Barna Traditional Owner Group, CTM Links is presenting the 2020 NAIDOC Week Celebrations in Middlemount. Following on from the success of the 2019 NAIDOC Week event, community and key stakeholders in Middlemount have worked together to develop a stronger offering for 2020.

The Middlemount event on 29 October 2020 will include traditional dance performances, a cultural heritage and artefacts presentation, face painters and a community barbeque. Traditional Owners, the Barada Barna People, will be represented during the day's celebration speaking about connection to Country and their contribution to our nation. The NAIDOC Celebration will enable residents to celebrate and support the region's Aboriginal and Torres Strait Islander community.

The event was postponed from July 2020 due to the impacts of COVID-19. The celebration will precede the rescheduled national dates for NAIDOC Week 2020, which will be held from 8-15 November.

The \$4,775.85 requested from the Isaac Community Grants budget will be put towards the purchase of NAIDOC promotional materials plus performance and travel expenses for two indigenous artists. The Community Relations Officer (Middlemount/Dysart) will also provide support with the development of a COVID Safe Event Plan or Checklist, whichever is required, plus on-the-day assistance to stage and delivery the event. This contribution of staff time will be funded by the Engaged Communities Operational Budget.

IMPLICATIONS

Financial

FY2020-21 Community Grants program is funded from the annual Operational Budget.

Division	Allocation	YTD Actuals Major	YTD Actuals Minor	Multi Year Commitments - Not Yet Paid	Round 1 FY20-21 Proposals	Total Spend	Budget Remaining
One	\$ 42,000.00	\$ -	\$ 900.00	\$ 7,500.00	\$ 3,750.00	\$ 12,150.00	\$ 29,850.00
Two	\$ 42,000.00	\$ -	\$ 2,517.45	\$ -		\$ 2,517.45	\$ 39,482.55
Three	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Four	\$ 42,000.00	\$ -	\$ 333.33	\$ 1,666.66	\$ 3,506.93	\$ 5,506.92	\$ 36,493.08
Five	\$ 42,000.00	\$ -	\$ 333.34	\$ 1,666.68	\$ 3,506.93	\$ 5,506.95	\$ 36,493.05
Six	\$ 42,000.00	\$ -	\$ -	\$ 2,500.00	\$ 6,750.00	\$ 9,250.00	\$ 32,750.00
Seven	\$ 42,000.00	\$ -	\$ 3,954.00	\$ -	\$ 4,775.85	\$ 8,729.85	\$ 33,270.15
Eight	\$ 42,000.00	\$ -	\$ -	\$ -		\$ -	\$ 42,000.00
	\$ 336,000.00	\$ -	\$ 8,371.45	\$ 15,000.00	\$ 25,796.64	\$ 49,168.09	\$ 286,831.91

Previous funding awarded to CTM Links

2019 - \$1000 Minor Grant

2018 - \$1000 Minor

2017 - \$5000 Major Grant

CONSULTATION

Division Seven Councillor

Director Planning, Environment and Community Services

Manager Engaged Communities

Departmental Administration Officer – Engaged Communities

Community Relations Officer, Middlemount/Dysart

Grants and Administration Officer

BASIS FOR RECOMMENDATION

To celebrate the Pure People Power of the Isaac Region and recognise the history of our First Peoples and their connection with Country.

ACTION ACCOUNTABILITY

The Manager Engaged Communities will oversee the timely notification of application outcome.

The Manager Engaged Communities will oversee the preparation and execution of associated funding documentation.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

JIM HUTCHINSON
Manager Engaged Communities

Date: 1 October 2020

Report authorised by:

JEFF STEWART-HARRIS
**Director Planning Environment and Community
Services**

Date: 1 October 2020

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Round 1 FY 20-21 Application from CTM Links_Redacted

REFERENCE DOCUMENT

- Isaac Community Grants Guidelines

PAGES 49 TO 77 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

**Planning, Environment and Community Services Standing
Committee Meeting**
Tuesday 6 October 2020

AUTHOR

Jeff Stewart-Harris

AUTHOR POSITION

Director Planning, Environment and Community Services

6.1

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – OCTOBER 2020

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2020 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. ***Note the Planning, Environment and Community Services Directorate Information Bulletin for October 2020.***

BACKGROUND

The attached Information Bulletin for October 2020 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:	Report authorised by:
JEFF STEWART-HARRIS	GARY STEVENSON PSM
Director Planning, Environment and Community Services	Chief Executive Officer
Date: 30 September 2020	Date: 30 September 2020

ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – October 2020

REFERENCE DOCUMENT

- Nil

DATE: OCTOBER 2020

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

DIRECTORATE HIGHLIGHTS

Community Engagement Training

The Planning Environment and Community Services (PECS) Leadership Team and Community Engagement Programs and Events (CEPE) team are completing the final sessions of the IAP2 Community Engagement training on 30 September and 1 October 2020. This will see around 14 members of the PECS team fully accredited in community engagement planning, design and practice.

COVID Recovery Planning

Following the COVID Recovery Planning Workshop on 18 September 2020, work has continued on developing Council's Draft Strategic Recovery Plan. In the meantime, and in line with Council's resolution at the September Ordinary Meeting the interim recovery approaches are being implemented. As reported separately in this agenda, a formal recommendation to amend the Organisational Structure to incorporate a Community Resilience Officer has been completed. Once the Manager Economy and Prosperity has returned from leave on 5 October 2020, the Director will liaise with him with a view to scoping the temporary (two year) COVID Business Recovery and Stimulus role and preparing a direct to Council report for Council's consideration at the October Ordinary Meeting

Cultural Reform

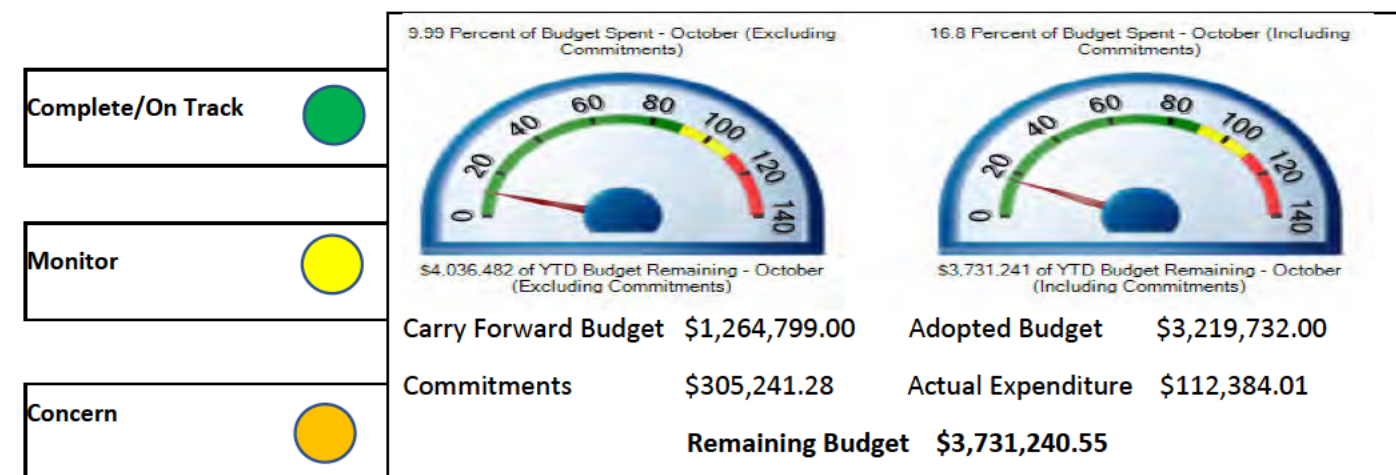
At a recent PECS Operational Leadership Team meeting, the Director ran a brief survey to gauge the level of engagement and outcomes from the earlier work done on creating psychological safety in the workplace. The results confirmed the expected outcome that cultural change needs ongoing support and follow-up, which has already been planned. The survey also highlighted that many teams had responded warmly to the opportunity, however in groups where there had been historically lower levels of trust, some people are yet to fully engage. The survey will be repeated quarterly to monitor the continued engagement by the operational leadership team on the pathway to creating better workplace culture.








Annual Clermont Historical Centre Closedown

In line with the resolution at the September Ordinary meeting, work has commenced on identifying opportunities to extend the hours of the Clermont Historical Centre during the Christmas school holidays. A final suite of proposals was not finalised by the close of Standing Committee agenda but will be available to be considered as a direct to Council report for the October Ordinary meeting.










INFORMATION BULLETIN

PECS Capital Works 2020/2021












Project	Budget	YTD	Commitments	Remaining Budget	Risk	Progress Comments
CLM - Theresa Creek Dam Septic Renewal	\$262,706	\$3000	\$1,400	\$258,306		Design finalised, minor delays in EA application, project progressing but delays from the state in approvals require key milestone dates to be reevaluated.
CLM – Spelling yards	\$353,523	\$266,930	\$32,032	\$54,560		Yards and crossing completed, finalising some accounting issues
NBO - Showgrounds Amenities Block – W4Q	\$261,000	\$0.00	\$0.00	\$261,000		Project progressing to schedule
CLM - Saleyard Renewal	\$165,000	\$0.00	\$0.00	\$165,000		Project progressing to schedule
Corp – Tourism signs	\$40,000	\$0.00	\$7,218	\$32,782		Project progressing to schedule. Waverly creek signage committed
Corp – Emergent pool works	\$123,800	\$0	\$113,113.44	\$10,753		Project awarded, delivery timeframe for pump to be confirmed.
CLM - Swimming Pool	\$25,000	\$0	\$0	\$25,000		Design complete





INFORMATION BULLETIN

Disability Access						
NBO – Aquatic Centre Plant and Infrastructure	\$440,000	\$0	\$0	\$440,000		Project progressing to schedule, planning in progress design RFQ to be released by September 30. Implementation schedule for construction under review to minimise operational disruptions.
Corp - Equipotential Bonding	\$100,000	\$0	\$0	\$100,000		Project progressing to schedule. RFQ For design out
CLM - Clermont Aquatic Centre Amenities	\$95,000	\$0	\$0	\$95,000		Project re-scheduled to later in financial year to ensure minimal disruption to pool operations.
STL - Cemetery Shade and Memorial Wall - W4Q	\$74,894	\$1,560	\$0	\$73,334		Project progressing ahead of schedule, design complete, delivery date under review to ensure completion prior to St Lawrence Wetlands weekend.
Corp - IRC Swimming Pools	\$250,000	\$37,881	\$15,106	\$197,011		Works underway
Corp - Hub development	\$25,000	\$0	\$0	\$25,000		Nebo Community Hub design awarded
Project	Budget	YTD	Commitments	Remaining Budget	Risk	Progress Comments
DYS Pool Mech/Elec/Filter	\$132,538	\$6,515	\$6,609	\$119,412		Works underway and progressing to schedule
MBH - Community Centre Construction Ready Design	\$200,000	\$0	\$0	\$200,000		Disappointing responses to RFQ, all over budget. Open Tender paperwork being internally reviewed for release
MBH - Pool Water Park	\$65,000	\$0	\$0	\$65,000		Reassessment of works due to failed soft fall

INFORMATION BULLETIN

Refurbishment						
GLN - Aquatic Centre Foot Valve Replacement	\$15,000	\$0	\$0	\$15,000		Project progressing to schedule
CLM - Aquatic Centre Dive Block Remediation	\$125,000	\$0	\$5,528	\$119,471		Project progressing to schedule, design works underway.
Corp - Community Centre Facilities Works	\$150,000	\$0	\$0	\$150,000		Project progressing to schedule, scope of works being finalised.
Coastal - Hall Painting and Miscellaneous Repairs – W4Q	\$97,000	\$0	\$0	\$97,000		Project progressing to schedule, RFQ due for release.
DYS - Rec Centre Cladding	\$85,000	\$0	\$0	\$85,000		RFQ out currently, minimum 2 responses expected
MMT- Hall Structural Renewal	\$213,789	\$10,191	\$23,050	\$180,547		Project progressing to schedule, BCA/DDA investigations underway.
DYS Civic Centre - W4Q	\$249,493	\$89,355	\$39,808	\$120,329		Project progressing to schedule, BCA/DDA investigations underway
GLN Recreation Centre / Nebo Community Hub - W4Q	\$293,594	\$10,127	\$24,700	\$258,766		Variation request sitting with the State to change project to Nebo.
CLM - Civic Centre	\$437,537	\$18,637	\$31,300	\$387,635		Investigations undertaken during air-con design have identified power supply issue to the centre meaning Ergon main feed upgrade will be required.

INFORMATION BULLETIN

MBH - Dog Pound Renewal	\$115,300	\$0	\$0	\$115,300		Letter of award issued, construction starting end October, expected budget exceedance of 20k expected to fully complete both stages of project.
CLM - Historical Centre Flood Mitigation	\$66,339	\$0	\$0	\$66,339		RFQ out for response
CLM - Netball toilet replacement	\$315,000	\$0	\$0	\$315,000		Club consultation planned
MBH - AFL Lighting	\$370,000	\$0	\$0	\$370,000		Design RFQ out for response

PECS Remaining Capital Delivery Program

Project	Procurement	Construction	Completion
CLM - Theresa Creek Dam Septic Renewal	30 Nov	19 April	31 May
CLM - Spelling yards	10 Sep	30 Sep	30 Oct
NBO - Showgrounds Amenities Block - W4Q	31 Dec	15 March	31 March
CLM - Saleyard Renewal	31 Dec	15 March	31 March
Corp - Tourism signs	15 Jan	26 Feb	30 March
Corp - Emergent pool works	31 July	30 Sep	30 Oct
CLM - Swimming Pool Disability Access	20 Oct	19 Nov	30 Nov
NBO - Aquatic Centre Plant and Infrastructure	26 Feb	23 April	30 April
Corp - Equipotential Bonding	12 Jan	12 March	30 March
CLM - Clermont Aquatic Centre Amenities	25 Jan	25 March	31 March
STL - Cemetery Shade and Memorial Wall - W4Q	1 Nov	1 Jan	20 Feb
Corp - IRC Swimming Pools	19 April	31 May	29 Jun
DYS Pool Mech/Elec/Filter	2 Feb	26 Feb	30 March
MBH - Community Centre Construction Ready Design	25 Sep	31 Dec	31 Jan
MBH - Pool Water Park Refurbishment	27 Nov	31 March	29 April
GLN - Aquatic Centre Foot Valve Replacement	4 Dec	18 Dec	31 Dec

INFORMATION BULLETIN

CLM - Aquatic Centre Dive Block Remediation	18 Nov	01 Jan	22 Feb
Corp - Community Centre Facilities Works	19 April	31 May	29 June
Coastal - Hall Painting and Miscellaneous Repairs	11 Nov	27 Jan	26 Feb
DYS - Rec Centre Cladding	30 Sep	31 Dec	31 Jan
MMT- Hall Structural Renewal	1 Feb	19 March	2 April
DYS Civic Centre - W4Q	1 Feb	19 March	2 April
GLN Recreation Centre - W4Q	1 Feb	19 March	2 April
CLM - Civic Centre	1 Feb	19 March	2 April
MBH - Dog Pound Renewal	15 Sep	30 Nov	31 Dec
CLM - Historical Centre Flood Mitigation	7 Oct	18 Dec	28 Jan
Corp - Hub development	10 Sep	30 Oct	30 Nov
CLM - Netball toilet replacement	31 Dec	15 March	31 March
MBH - AFL Lighting	31 Dec	2 April	30 April

LIVEABILITY & SUSTAINABILITY

PREVIOUS MONTH'S ACHIEVEMENTS

Land Use Planning

Development Assessment Activity	Number
Development application received (MCU / ROL / OPW)	3
Building works siting concessions received	3
Survey plans received for endorsement	2
Decided developments applications (MCU / ROL / OPW)	3
Decided building works siting concessions	2
Decided survey plans	1

Application received from Economic Development Queensland for a Multiple Residential development (16 units) at 121 Mills Avenue, Moranbah. The applicant is seeking a reduction in the headworks charges due for the development (if approved). A report on this request will be presented to the November 2020 Standing Committee meeting.

QCoal have been granted approval (subject to conditions) for construction of 12 x multiple dwelling units at Dalton Place, Glenden.

A report presenting recommendations on a development application for a mechanical workshop, temporary works camp and office over land at 160 Walshs Road, Nebo will be presented to the November 2020 Standing Committee.

Prelodgement Meetings

Meeting with Capcoal Middlemount regarding changes to their existing recreation facility within their approved non-resident workforce accommodation.

Meeting with State Assessment and Referral Agency to support lodgement of state approval requests for construction of the Philips Creek Bridge (supporting Engineering and Infrastructure directorate).

New Planning Scheme

Council has received Ministerial approval to adopt the draft Isaac Region Planning Scheme, subject to a couple of minor conditions relating to updates of state mapping layers and improved clarity of erosion impact areas on the Coast. The Liveability and Sustainability Department is currently undertaking these changes in consultation with the local office of Queensland Treasury.

Once Ministerial approval has been granted for the draft Local Government Infrastructure Plan, the document will be combined and presented to Council for adoption and gazettal of a commencement date.

Infrastructure Charging Framework and Local Government Infrastructure Plan

Ministerial approval is pending on the draft Local Government Infrastructure Plan, however, State Government caretaker conventions commence on Tuesday 6 October 2020 and it is unlikely a decision will be received prior to the caretaker period commencing. On this basis, a decision is likely to be received by Council in late-November 2020.

Land Development Advisory Committee Outcomes

Development of a stakeholder engagement strategy commenced.

Coastal Hazard Adaptation Strategy

Phase 3 of *Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy* endorsed by Council at its September 2020 Ordinary meeting.

Public consultation sessions were held in St Lawrence, Carmila, Flaggy Rock, Greenhill and Clairview from 11-14 September, with approximately 35 attendees across all sessions.

Feedback from surveys and the engagement sessions has been collated and will be used to inform Phase 4 of the project – Asset and Value Identification, and risk analysis.

Social Planning

Olive Downs Social Impact Management Plan review finalised, with Pembroke agreeing to improvements in flexible work location arrangements and financial investment improvements in social and community services.

Preparation of a social sustainability white paper is currently underway to inform decision making on an Isaac Regional Council Environmental Impact/Social Impact assessment framework, policy positions and subsequent social infrastructure plan. Anticipated release for staff consultation in late October 2020.

Environment and Biodiversity

Flying fox roost monitoring is currently underway, with roosts observed at Centenary Park, Clermont and Koala Terrace, Moranbah.

Vegetation management has commenced around the Centenary Park roost site, observing Department of Environment and Science limits surrounding extent of vegetation removal in a 12 month period.

Dust sampling activities are continuing at Utah Drive and Cunningham Way, Moranbah, with a reference sample collector at the Clermont Council offices. Delays in release of test results have been sustained as a result of COVID-19 and staff availability within Department of Environment and Science.

Table 1: Average daily dust deposition rates at Moranbah (Utah Dr) monitoring site, February 2020 to June 2020

Station and month	Dust deposition rate (mg/m ² /day)		
	Insoluble solids ^{a, b}	Ash	Combustible matter
Moranbah (Utah Dr)			
February	87	64	24
March	56	40	16
April	109	79	30
May	87	60	26
June	55	43	12

^a the Air Impacts Guideline recommends that the insoluble solids deposition rate not exceed 120 mg/m²/day (averaged over a one month period) to minimise dust nuisance impacts. Values in bold indicate an exceedance of the Air Impacts Guideline criterion for dust deposition.

^b Sum of ash and combustible matter may not equal insoluble solids total due to rounding in calculations

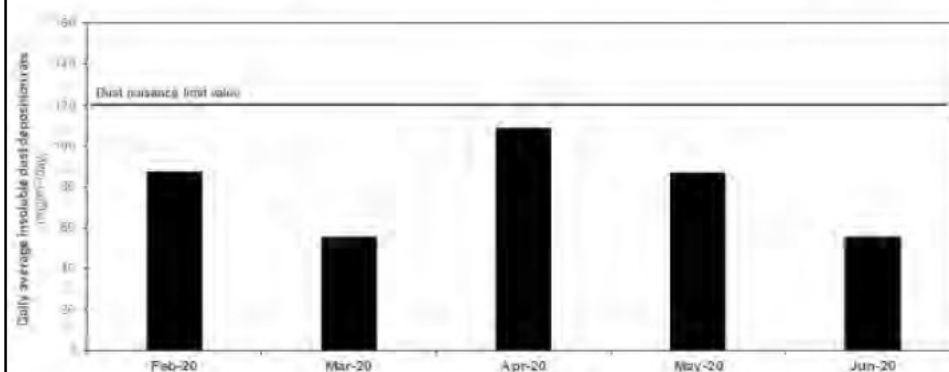


Figure 1: Average daily dust (insoluble solids fraction) deposition rates at Moranbah (Utah Dr) monitoring site, February 2020 to June 2020

Table 2: Deposited dust particle composition analysis results for Moranbah (Utah Dr) monitoring site, February 2020 to June 2020

Station and month	Surface coverage (%) of deposited dust sample ^{a, b}		
	Coal	Soil or rock	Other particle types
Moranbah (Utah Dr)			
February	2	91	7
March	2	85	13
April	1	89	10
May	5	81	14
June	1	88	11

^a the uncertainty in the measurement of surface coverage is typically $\pm 5\%$.

^b particle types that were artefacts of the sampling method and not present in the air environment (such as copper sludge from the added algicide and photosynthetic slime and fungi from biological growth) have been excluded and the surface area coverage of the remaining particle types proportionally scaled up to give a total surface area coverage for atmospheric particles of 100 per cent.

Test results obtained from Department of Environment and Science for February-June 2020 at the Utah Drive Sediment Collection point.

Land Management

Council's 1080 Baiting program concluded on 18 September 2020 with 20 properties registered as part of the program. The department is undertaking a strategic review of the program in October 2020 to understand the costs and benefits of the program, and how it can be adjusted to improve efficiencies in delivery.

Weed management activities at Sarchedon Drive have concluded, to remove problem Belly Ache Bush.

EMERGING ISSUES

Resourcing constraints are being experienced in the land use planning team in scaling up for commencement of the new planning scheme, coupled with needs for staff leave.

Flying fox management activities are coming under community scrutiny via social media. Community notices and education material are being developed for re-release showcasing the benefits to Council and the community in implementing the Statement of Management Intent.

NEXT MONTH'S PROGRAM

Assessment of development application and provision of development advice in response to customer enquiries.

Pre-lodgement meetings.

Supporting State approvals process for adoption of the draft LGIP.

Commencement of preparations for adoption of the planning scheme and LGIP package – including DA processing system improvements and review of Council's fees and charges for development applications.

Phase 4 of the Coastal Hazard Adaptation Strategy, including internal engagement with asset custodians around risks and forecast impacts of coastal hazards.

Flying fox SoMI review and preparations for 2020/21 migration season.

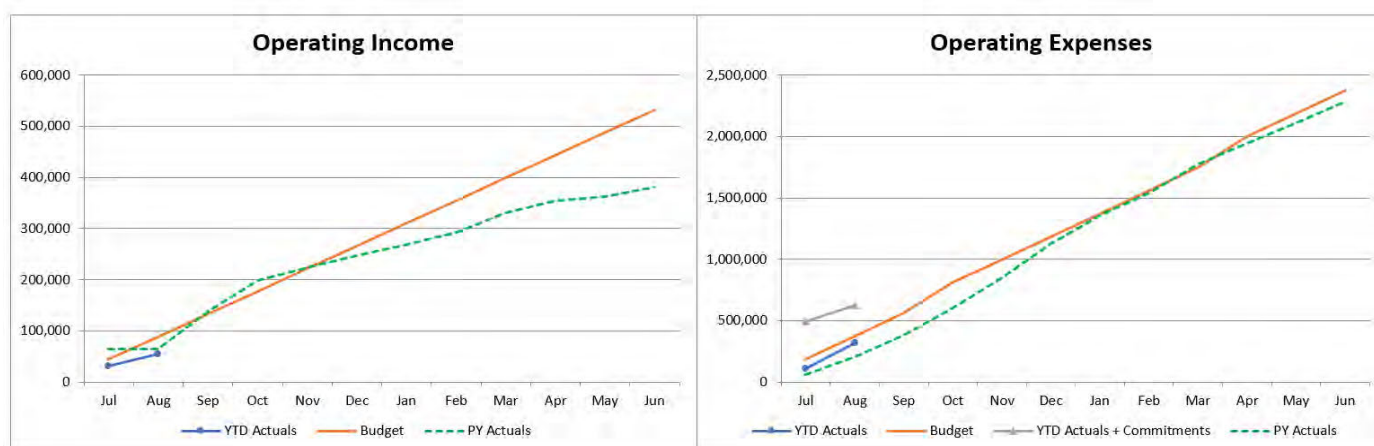
Environmental and Social Impact Assessment processes, including the Clermont Mine Closure project.

Corporate sustainability investigations.

Environmental monitoring program – including follow-up on dust data outputs from Department of Environment and Science.

Social infrastructure strategy project planning.

FINANCIAL REPORT



Department is operating below budget for both income and expenditure, however revenue from September activities will assist in improving the income budget outlook.

DEVIATION FROM BUDGET AND POLICY

Nil.

ENGAGED COMMUNITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Community Hubs

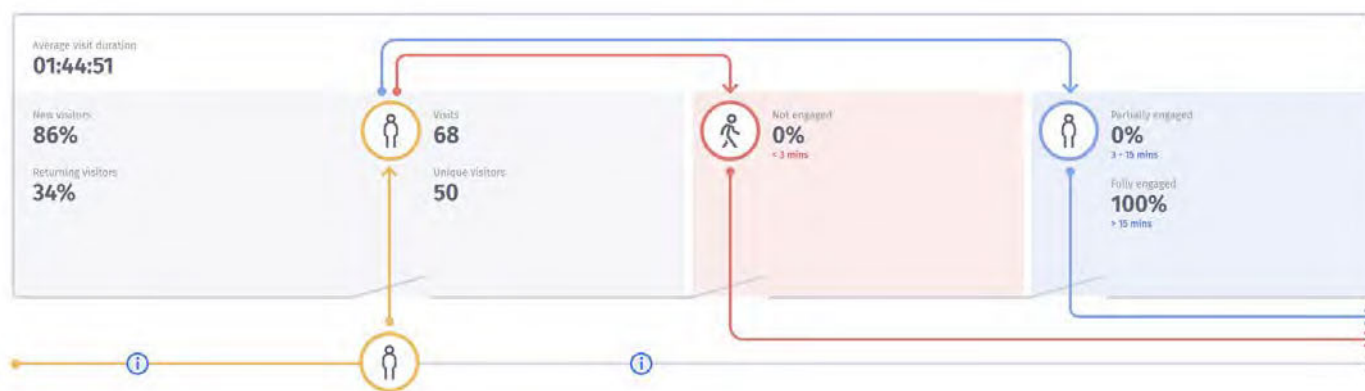
Isaac Libraries

New Memberships	87 new residents joined the libraries in August 2020 10 residents joined online in August 2020	160 residents joined the libraries in FY2020/21 17 residents joined online in FY2020/21 1 institution joined the libraries in FY2020/21
Library visitation - building communities through engagement	4,529 people visited the libraries August 2020 Increase of 5% in foot traffic month-on-month	8,843 people visited the libraries for FY2020/21 On average, 4,422 people visit the library network each month
Borrowings	5,852 items borrowed in August 2020 2,410 (41%) of those items were online collections	Total of 11,795 borrowings in FY2020/21 Of the borrowings, 4,855 were online collections. This equates to 41%
Collection utilisation	Collection Utilisation Rate for FY2020/21 Moranbah 3 items Nebo 4 items Glenden 3 items St Lawrence 3 items Middlemount 5 items Dysart 4 items Clermont 4 items Carmila 5 items	Patrons, on average, borrowed seven items at any one point On average, each Carmila and Middlemount patrons borrowed 5 items On average, each Nebo, Dysart and Clermont patrons borrowed 4 items On average, each issue Moranbah, Glenden and St Lawrence patrons borrowed 3 items
Library services - building communities through value	Service 573 residents used the public access computers in August 2020 1 more than the previous month Usage Residents spent 361.64 hours on the public PCs in August 2020 8% increase in hours month-on-month On average, the customer used the public computer for 38mins per booking in August 2020	Service 1,145 residents utilised the public PCs in FY2020/21 Usage Residents expended 695.34 hours on the public PCs in FY2020/21 On average, the customer used the public computer for 36 mins per booking in FY2020/21
Community Hubs are focal point where Isaac communities come to learn, to play, to discover and to seek information	40 activities were delivered in August @ Libraries 186% increase in delivery month-on-month	54 activities were delivered by your Library Team in FY2020/21 781 residents benefited from the 54 activities in FY2020/21

	619 residents benefited from these activities 282% increase in participations month-on-month	
Community Hubs are more than bricks and mortar - building communities through value	27 visits were undertaken to schools, kindergartens and childcare centres in August 536 residents benefited from August visits. 289% increase month-on-month Storytime, Baby Bounce activities will be restored in the week commencing 5 October 2020.	The Library team visited 36 schools, kindergartens and childcare centres in FY2020/21 674 residents benefited from these visits in FY2020/21
Community Partnerships	25 activities were delivered jointly with community and other organisations in August 79% increase month-on-month	39 activities were delivered in FY2020/21
Reference and Information Services	754 Reference and Information Services were provided in July 2020 10% decrease in request for reference and information service month-on-month	754 Reference and Information Service were provided in FY2020/21 On average, your Library Team handled 796 reference and information services per month across the network
Building communities through value	65.5 hours invested in conducting and undertaking activities in August 143% increase in investment month-on-month	93 hours were expended in the delivery of activities in FY2020/21

Library Wifi

Council offers free public wifi to the residents in the libraries and surrounding areas. This service is available to the residents from 7am to 7pm daily. In August, there were 68 connections to the wifi network. Of the 68 visitors, 50 were unique visitors (not repeat log-ins). Average visit duration is 1 hours 44 minutes.



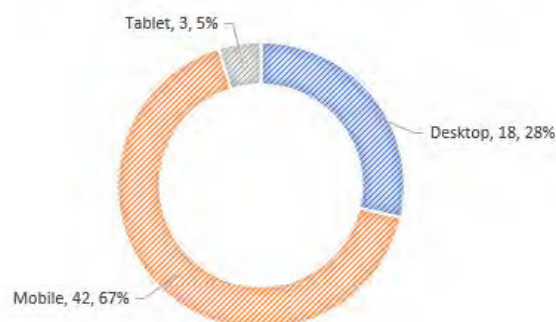
3 more visits compared to July 2020.

Access via Device Types

67% (42) of the visitors used mobile phones to access WIFI. 18 (28%) people used desktop and 3 persons (5%) used tablets to access the wifi network. A significant increase of people using laptops or tablets to access wifi.

Sum of Value

DEVICE TYPE FOR AUGUST



Isaac Museums

Clermont Historical Centre	230 people visited the Clermont Historical Centre in August 2020 22% decrease in foot traffic month-on-month	523 people visited the Centre in FY2020/21
Historic Nebo Museum	40 persons visited the Nebo Museum in August 2020 43% increase in foot traffic month-on-month	68 people visited the Museum in FY2020/21
Volunteering	Total volunteer hours for August 2020 was 62	Our communities invested 110 hours in our Clermont Information Centre in FY2020/21
Visitor Information Centres	279 tourists visited the Clermont Visitor Information Centre 17% decrease in visitor month-on-month	615 visitors utilised the Clermont Visitor Information Service in FY2020/21

During August, ABC Radio Tropical North aired a promotional piece on Mount Britton including an interview with Angie Caldwell.

Customer Service

Call Volume	1,940 calls received in August 2020 Almost a 14% increase in call volume month on month	3,693 calls received in FY2020/21 An average of 1,820 calls per month
Abandoned Calls	36 (2%) calls were abandoned in August 2020 5 more calls being abandoned month-on month	67 (2%) calls were abandoned in FY2020/21
Calls Transferred	9 calls were transferred in August 2020	21 (1%) calls were transferred in FY2020/21
Customer Requests	558 CRs were created in August 2020 359 (64%) CRs were completed in August 2020	1,088 CRs were created in FY2020/21 694 (64%) CRs were completed in FY2020/21

INFORMATION BULLETIN

Call Responsiveness	88.5% of 1,940 calls received in August were answered within 20 seconds. A decrease in grade of services. Frontline Officers took an average of 5 minutes to close out telephone-based contact	On average, 89% of the calls were answered in 20 seconds in FY2020/21
Transactions	2,191 transactions were completed in August 2020	5,191 transactions were completed in FY2020/21 On average, 2,596 transactions were undertaken each month

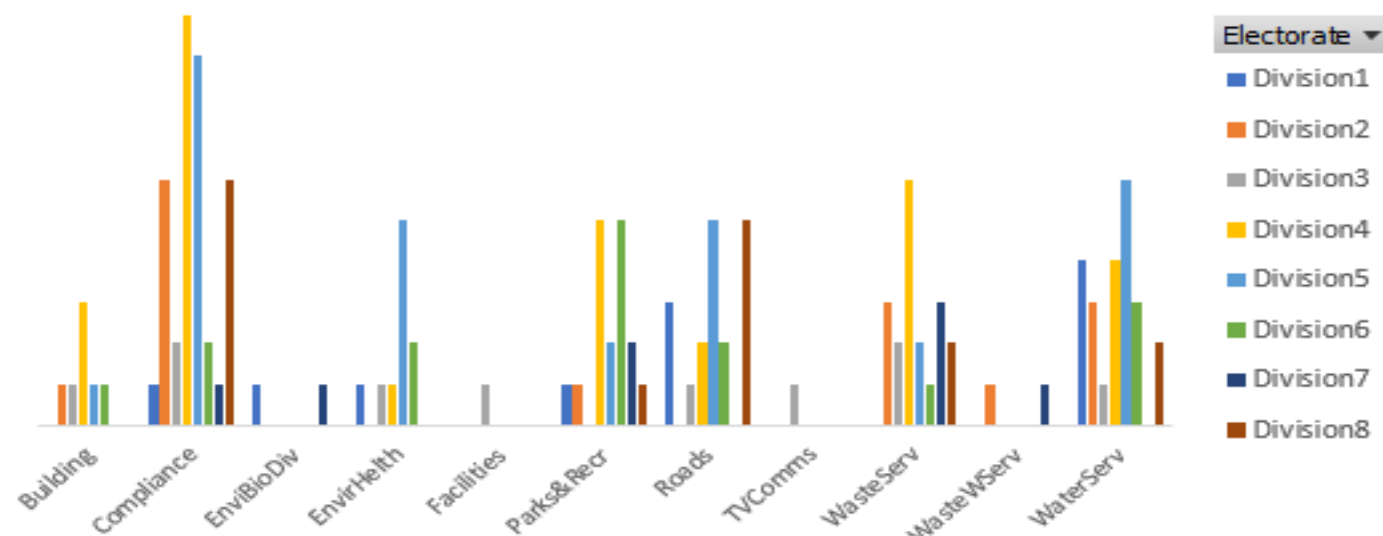


Total Customer Requests created in August

Classifications	Number of Requests
Building	19
Community Facilities	6
Compliance	96
Environmental Diversity	9
Environmental Health	19
Facilities	48
Park and Recreation	28
Roads	61
TV Comms	1
Waste Services	95
Wastewater Services	11
Water Services	165

Number of Current Customer Requests by Division

Division	D1	D2	D3	D4	D5	D6	D7	D8	Total
Building		1	1	3	1	1			7
Compliance	1	6	2	10	9	2	1	6	37
EDiversity	1						1		2
EHealth	1		1	1	5	2			10
Facilities			1						1
P&R	1	1		5	2	5	2	1	17
Roads	3		1	2	5	2		5	18
TV Comms			1						1
Waste		3	2	6	2	1	3	2	19
Waste H2O		1					1		2
Water	4	3	1	4	6	3		2	23
Total	11	15	10	31	30	16	8	16	137



Community Engagement, Programs and Events

- National Flag Raising Ceremony was held in multiple communities on 3 September, with Councillor attendance and a social post in recognition.
- World Suicide Prevention Day was recognised by the Mayor, CEO and representatives from Dyno Nobel and Run for Mi Life in Moranbah through a morning event, speech and accompanying social media post.
- Nominations for Isaac Region Australia Day Awards opened to the public on 7 September, with continued promotion from the team and via communications channels.
- Rural Women Connect event at Ilbilbie held on 26 September to celebrate both International Day of Rural Women and Queensland Mental Health Week. Hosted by the Coastal Community Development Service Neighbourhood Centre.
- The Dig It Isaac Gardening competition has launched to the public with a number of early bird registrations and entries. The first newsletter sent to early bird registrants full of tips from the Environmental team and sponsors. For more information visit: <https://speakup.isaac.qld.gov.au/dig-it-isaac-gardening-competition>
- Jamie's Ministry of Food course was launched to the public, with the first session of the five-week course beginning on 12 October.
- The "Going with the Flow: Acrylic Art by Lynnie Busk" exhibition closed on Friday 11 September.
- "#ourisaac in Pictures" exhibition opened in the Coalface Art Gallery on 21 September, and the launch was successfully opened by Acting Mayor Vea Vea on 23 September.
- Three-month social media acknowledgement for key national/international dates calendar was designed in conjunction with BMC. The social posts are being designed by BMC currently.
- The ABC Heywire online storytelling webinar for Isaac youth was held 7 September.
- Pop Ups in the Park were held in Dysart and Glenden.
- 3D Print CQ ran the 3D Printing workshops in Clermont, Middlemount, Glenden and Nebo which were well received.
- The Youth Action Group for Moranbah is reinvigorated from a meeting on 4 September, with the next meeting on the 9 October.
- A Zentangle art webinar has been developed by the team that participants can offer from their home.

EMERGING ISSUES

Community Hubs

- In-library programs resumed W/C 5 October 2020
- Libero training for the museum database has been completed.
- The WebOPAC is now being updated to Isaac requirements and titles have begun to be entered accordingly.
- IRC customer contact centre rolled back to desktop platform W/C following trial of virtual solution. Exploring long-term customer contact solution which integrates with NEC phone system.

Community Engagement, Programs and Events

- Applications for the Moranbah Community Relations Officer role closed 30 September, with shortlisting and interviews to begin in October.
- There is continued planning for NAIDOC events in Moranbah, Dysart and Middlemount, with events in Clermont, Nebo, Glenden and the Isaac coast in planning stages.
- Forward planning has begun for running Australia Day events in a COVID Safe manner across the Region.

- Feedback from some community members is to have Council programs and events shared to relevant Facebook community pages by Council to share the message and reach a broader audience.
- A meeting was held with Senior Sergeant Adam Dyer to discuss upcoming priorities for Moranbah Police. There is a drink driving campaign to be launched over the next few months, and a possible minor or major grant application for associated events and activities, similar to the “Assault Free Zone” campaign.
- An end of year event for the Mackenzie River Community is in talks to occur in November.
- Awaiting notification from Arts Queensland of signing of Funding Agreement for Regional Arts Development Fund 2020-2021 so that we may commence promoting opening of Round One of RADF community grants program (funding events/programs/activities from 1 November 2020 to 28 February 2021).
- Negotiating with Mackay based artist Wanda Bennett to facilitate two upcycling crockery workshops (one in Dysart on Saturday 24 October and one in Nebo on Sunday 25 October) as a companion activity for the “Dig It” Isaac gardening competition.
- Working with Lisa Bielby of Flying Arts Alliance on a public program to support the Queensland Regional Arts Awards: State of Diversity exhibition which will be displayed in the Coalface Art Gallery from 1 December 2020 to 13 January 2021.

Emerging issues – community events and activities update

- **Moranbah:**
 - Pride Moranbah are having their first committee meeting to start a new community group on 15 October and MDSS have their AGM on 22 October.
 - The Moranbah Christmas Lights Competition, run by 4RFM in Moranbah, will be launched in November. Council has supported via a minor grant.
 - Moranbah Freemasons Markets have indicated a return to monthly Sunday markets in the new year.
 - The team have been working with Oasis Church regarding Christmas Carols event. Oasis Church have declined applying for a major grant, and the church believes they will host a streamed carols and church service, 4 December. Face-to-face meeting booked with Pastor Jon Larsen to discuss.
 - Christmas event brainstorming to activate community engagement in COVID safe environment, such as, pre-filming of choirs, smaller events in parks where attendance can be controlled, use of the movie screens to stream, late night Christmas shopping with smaller event in Town Square.
 - School Presentation evenings – details are being confirmed, possible Councillor engagement required.
- **Glenden:**
 - Newlands staff and families Christmas Day/Evening has been cancelled.
 - Glenden Christmas Lights Competition run by Council will proceed as normal.
 - Glenden State School Presentation Night will proceed as normal. Councillor attendance has been requested.
- **Nebo:**
 - Nebo Town Christmas Party at the Nebo Community Sport and Rec Club is being confirmed.
 - Nebo Christmas Lights Competition run by Council will proceed as normal.
 - Nebo State School Presentation Night and Concert will be done class by class in line with the COVID safe capacity of the Nebo Memorial Hall. Councillor duties may include presentation of a bursary award.
 - Nebo State School Year 6 graduation is proceeding in the Nebo Memorial Hall in line with COVID safe capacity. There are no Councillor duties required.

- **Middlemount**
 - Middlemount Christmas party run by Anglo has been cancelled due to COVID restrictions
 - Middlemount Christmas Lights Competition run by Council will proceed as normal
 - Twilight Markets will be held on 5 December run by Middlemount Golf Club. The Golf club have indicated a need for financial assistance to add some rides and Santa bags to give out to the children to substitute for the cancelled Christmas Party.
 - School Presentation evening – details are being confirmed, possible Councillor engagement required
- **Dysart**
 - Annual Christmas Party organised by BMA Saraji Mine is postponed to early 2021. They have indicated a possible need for financial and human resources to help run.
 - The Dysart Christmas Lights Competition will be run in partnership with the Dysart Community Centre. The Lions Club train will not be running due to COVID restrictions as only 12 people would be allowed to go on the train.
 - Halloween letterbox competition run by the Dysart Community Centre is going ahead as there is no direct contact. People are asked to decorate their letterbox which will be judged by the Dysart Community Centre. No financial or human resources needed.
 - Carols at the Dysart Community Centre is still to be confirmed.
 - Dysart State School Awards presentation only allows teachers and one parent to attend. No Councillor engagement
 - Dysart State High School presentation details are being confirmed.
- **Clermont:**
 - Seniors Monthly Market to resume in November and December 2020, however there is no promise for 2021.
 - The Anglican Church is starting a fortnightly market until the end of the year in the church grounds. Further details are being confirmed.
 - Beef Expo on 30 October is going ahead in a reduced capacity. Further details are being confirmed.
 - School end of year awards afternoon may not go ahead at the Clermont Civic Centre on 18 November. There are no guests allowed and no Councillor engagement.
 - Christmas in the Park on 4 December at Centenary Park by Life Church is going ahead however they may need human resource and assistance with set up and contact tracing on the night of event.
 - Christmas Lights Competition details are being confirmed.
- **Coast:**
 - St Lawrence Christmas Fair will continue if they can – request for assistance from IRC to undertake under COVIDSafe plan.
 - Ilbilbie Hall Committee Melbourne Cup Luncheon
 - Carmila Christmas Tree event has been cancelled, which will impact the announcement of the Christmas Lights Competition winners.
 - Coastal Christmas Lights Competition being run by Council, however with the Carmila Christmas Tree event cancelled there may need to be discussions with how to announce the winners or move it to the St Lawrence Christmas Fair.
 - St Lawrence Primary School Graduation/Awards/Concert is limited to parents, teachers and students. No Councillor engagement.
 - Carmila Primary School Graduation/Awards/Concert is limited to parents, teachers and students. No Councillor engagement.

Emerging issues – Australia Day event planning

- Early thinking in relation to Australia Day events has identified a number of options to present community awards events and supporting celebrations in a COVIDSafe context. One issue is the potential need for additional human resources, compared to past years, to support the types of event delivery outlined below on the day.
- Potential options for event delivery include:
 - Regional level award announcement: option for a pre-recorded virtual announcement involving Mayor and Councillors broadcast on social media evening before (may require additional budget consideration).
 - Local award events: could be programmed largely as normal. Attendance capped as per venue capacity with COVIDSafe protocols so nominees may only be able to bring a few guests via RSVP. Each ceremony could be live streamed on a channel to be determined. This extra layer would require additional staff resourcing on the day. Other issues to be considered are the constraints around catering.
 - Community pool parties and BBQs: will be subject to host venue's COVIDSafe plan in first instance.
 - Citizenship ceremony: Have flagged with OCEO the potential for this to be a separate function on Australia Day.

NEXT MONTH'S PROGRAM

Community Engagement, Programs and Events

- NAIDOC celebrations in Moranbah, Dysart and Middlemount will be held in October in conjunction with the Barada Barna and local working groups.
- My Community Directory Roadshow across the region:
 - Tuesday 13 Oct - St Lawrence morning event, Middlemount afternoon event
 - Wednesday 14 Oct - Glenden morning event, Nebo lunch event, Moranbah afternoon event
 - Thursday 15 Oct - Dysart morning event, Clermont lunch event
- "Our Isaac in Pictures" exhibition will close on Friday 9 October.
- RADF Showcase exhibition to open on 19 October and close on 14 November 2020.
- Nebo Bush Poets Smoko to be held at Nebo Memorial Hall on 18 October starting at 9am.
- Upcycling Crockery workshops to be held in Dysart and Nebo on 24 and 25 October as a companion activity to the "Dig It" Isaac gardening competition.
- Subject to receiving notification from Arts Queensland that the RADF funding agreement for 2020-2021 has been signed, it is proposed to close RADF Grants Round One on 9 October.
- Unmet Youth Needs Study in progress through RSDC in conjunction with Youth Officer.
- Young Writers' Program will be launched and held for four weeks from 27 October.
- Continuing to promote Australia Day nominations.
- Jamie's Ministry of Food course launches on 12 October.
- Assistance with the Moranbah Miners' Memorial event.
- Rural Women Connect event at St Lawrence held on 10 October to celebrate both International Day of Rural Women and Queensland Mental Health Week. Hosted by the Coastal Community Development Service Neighbourhood Centre.
- St Lawrence Dive-In for Mental Health and Pool opening event on 10 October.

FINANCIAL REPORT

Community Hubs

Not available at time of report submission.

Community Engagement, Programs and Events

Not available at time of report submission.

DEVIATION FROM BUDGET AND POLICY

Community Hubs

N/A

Community Engagement, Programs and Events

N/A

ECONOMY & PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS

The Economy and Prosperity (E&P) team during September had a number of staff resourcing movements that were the focus for the month with the vacating of the Economic Development Advisor role and recruitment still progressing. Onboarding of an E&P departmental coordinator role for a 12 month secondment which will provide the Department with much needed support in administrative coordination and other asset management functions. Also, programs were further impacted with planned and unplanned leave required during the month of the Manager, Business Support, & Tourism portfolio lead officers.

Economic Development

- The Economic Development advisor role was vacated during the month and works on ensuring corporate knowledge capture was conducted with handover to the broader team of projects and information
- Economy and Prosperity continued its role in delivery of the Community Chest program.
- Update on the Novum Energy project in Nebo is the site securement is still progressing with impacts of Covid-19 the reasoning for delay on that. Meetings were conducted to inform the process for subdivision of the lots that are not part of the actual plant development were had.
- The LDAC real estate agent engagement is progressing with timing of the meetings to be confirmed.
- The Investment attraction framework is still to go to a Council Briefing session, the session could not progress in September due to the Council workshop on the coast being conducted.
- E&P have been working with CHDC and are now members of the Ag Frontier 2.0 working group to develop and promote the program which will enable greater exposure and opportunities that incorporate Isaac producers, with focus on promoting a Beef Tech breakfast and catalyst mission the first elements.
- Economy and Prosperity were engaged in external working groups for RDA MIW – Leadership program committee, METS Export hub – project accountability group, Future Skills partnership Transformation Group.

Business Support

- Shop Isaac program continued with;
 - Further registration of businesses
 - Completion of the initial shopping competition program and media,
 - Development of the Xmas shopping competition
 - Continued promotion through the Engaged Communities gardening competition
 - Confirmation and order of supporter packages of 500 employee reward cards by Stanmore Coal and Anglo American
- Continued engagement in works towards progressing an Isaac region Business alliance.
- Octobers Small Business month events finalisation and delivery has and will be a major focus for the September and October, Covid-19 requirements and GW3 being the holder of the received funds from LBF and leading the marketing has delayed some of the initial event promotion.
- Focus group meetings with Anglo American were conducted in relation to a number of their social impact areas with E&P attending their Business support meetings.

Tourism

- With limited notice collaboratively MTL and E&P had the opportunity to host the Today Show in region and this was conducted at the Cape Palmerston Holiday Park which received great exposure and included footage of the Courtney Atkinson Peaks video, crabbing, Cape Palmerston lookout and Holiday park and a crossover to Cr Pickles and Cr Coleman.

- The “Our Isaac” photo competition gallery exhibition opening was held and further planning for Dysart progressing.
- Continued engagement with QPWS & Mackay Tourism on development and promotion of the Peaks experiences. QPWS is continuing approvals of their trail for Gemini Peaks and MTL and E&P conducted a further video and photography shoot at Gemini Peaks. This will provide content to support the QPWS trail, images for billboards & social media and a short promo video that will be released for the Xmas holiday period which captures an itinerary of Gemini peaks, TCD, Clermont Historical Centre and Hoods Lagoon similar to the Isaac coastal AWOL family video.
- MTL delivered a 16 days of September program, which included some Isaac content, discussions held on greater itineraries for the Isaac region.
- Engagement on development of the Edith Mary Gold mine tours has been occurring with positive outcomes on development approvals progressed, and an itinerary development similar to the Peaks and Isaac coast promo video to include Tullawarra road, Mt Britton Edith Mary Mine tour and Nebo museum & Hotel being considered.
- Works are continuing on redevelopment of the new brochures for Experience Isaac, top things to do in the region to support visitor information.
- Works progressing the Capital program for installation of 4 billboards, (2 Bruce Highway, 1 at the retreat on entry to Isaac region and 1 at the Moranbah airport.) as well as signage for Waverly ck rest area, the team are waiting on the Gemini Peaks shoot to finalise the images for the boards.
- Meetings occurred with MTL, IRC, WRC & MRC to review opportunities to promote a cross regional event for visitor attraction with the outcome being a promotional virtual fishing competition being proposed and continued development of this is occurring.
- Engagement with the Moranbah Race Club and the Moranbah Miners memorial committee continued following the 2019 event wherein Council played a lead role in both the Miners memorial unveiling and had a lead role in the presentation of the following Council sponsored race day, with the intended connection of the two events to be a significant perpetual highlight on the regions calendar of events and in line with Councils & MTL’s Tourism strategies to promote the regions horse racing circuit.

For 2020 E&P have continued to liaise with both groups and the Memorial committee will this year lead the delivery of the Memorial ceremony and will provide the Race club will additional furnishings, signage, marquees etc that Council provided the previous year. The Memorial committee has expressed a willingness to continue the link between the two events but its primary focus for 2020 is on the ceremony given its increased role this year. E&P’s role for 2020 is primarily to continue the link between the two events and will support the Race club in a decreased element with this year in kind support through liaison with the Memorial committee and collaborative planning for the presentation of the race day and some in kind elements as in tablecloths and table dressings, plants etc that it provided the previous year.

E&P propose to engage with both groups following the 2020 event to come together to consider the 2021 and future events and further alignment opportunities, which will be important noting both events financial support from Council, in particular given the end of Councils three year sponsorship funding of the Moranbah Race club November event. E&P would propose a decreased role to participation in collaborative planning meetings and increased engagement in development of linkages and promotion of the regions racing circuit with regions clubs, Covid-19 has impacted this year’s racing calendar of events and further engagement with the other clubs.

Asset Management

- Information handover to the new E&P Departmental coordinator occurred with a strong focus on improved asset management and coordination of activities, with COVID safe event hiring one key element currently due to changing restrictions.

- It is to be advised that approval for a two year extension of the TCD management agreement is progressing. The extension option as per the contract agreement has been requested by the current agreement holders and as per Council resolution 5145 officers have reviewed the current agreement and recommend the extension is approved in line with the current management agreement. A number of factors were considered in regard to whether conditions of the agreement should be amended and or the agreement extension not accepted. These included noting any amendment to the agreement would require renegotiation, a review of the income of the agreement, the upcoming TCD master plan and future opportunities from that, the impacts of the pending desilting project, and the current performance of the existing management holders amongst other elements.
- Works are progressing the Clermont R&SS projects funded under the Federal Agricultural Show grant program are progressing with scoping and quoting progressing on those four projects.
- Capital program continuation as per the Capital works program update with notable completion of the expansion of the six new spelling yards coming to fruition.
- Inspection of the Clermont Aerodrome was conducted with members of E&I to review the GBA report and advise on treatment methods, the Aerodrome resealing to progress towards an Economy and Prosperity 2021/22 Capital PAG bids.
- Works on assessing E&P's other PAG bids is occurring as well.

EMERGING ISSUES

Resourcing will continue to be an issue in the immediate term with the recruitment of the Advisor role a key element that will likely impact delivery of programs until the role is filled on fully onboarded.

NEXT MONTH'S PROGRAM

Primary focus will be continuing works on the recruitment of the Advisor role, the Small Business month delivery, Shop Isaac program, the community chest program, completion of the investment attraction framework and development of the supporting marketing collateral, LDAC meetings, CLM Saleyards & Showgrounds Revitalisation advisory committee meetings, renewal of the experience Isaac tourism brochure and delivery of Economy and Prosperity's approved tourism signage capital project.

The Economy and Prosperity team has a number of projects that are due to progress further with Monash Lodge EOI, Nbo Showgrounds master plan and the fossicking strategy all started but needing to progress further.

FINANCIAL REPORT

Not available at time of report submission.

DEVIATION FROM BUDGET AND POLICY

N/A

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS

Overview:

- The Greg Cruickshank Aquatic Centre was returned to Council and is currently under Departmental Management.
- The Department Capital Works Program is progressing very well.
- The Community Centres are receiving consistent patronage.
- The GCAC was the subject of an inspection by Queensland Workplace Health and Safety following a chemical related incident.

People:

- The Department has multiple vacancies at this time with limited to no applicant interest – it would appear that COVID-19 restrictions, supplements and prevailing conditions are impacting on recruitment.
- The Moranbah Community Centre Cook resigned from her position to pursue other opportunities – recruitment is underway for a replacement.
- Casual Cleaning / Hospitality roles at the Moranbah Community Centre are currently being recruited for – although a very limited response has been evidenced, it is anticipated that at least one of the roles will be filled.
- Mrs Kigan Motu has returned to the Glenden Recreation Centre following completion of her Maternity Leave.
- Mr Scott Hampton is currently commuting between Middlemount and Moranbah to support the ongoing operation of the GCAC.
- Multiple positions for Lifeguard and Attendant are being recruited for the GCAC – applicant numbers are disappointing.
- Information from external labour hire organisations is highlighting an extreme shortage of hospitality and pool attendant / lifeguard candidates.

Process:

- The Cemetery Policy is currently under further review in preparation for circulation and submission;
- GCAC operating protocols and procedures are consistently under review, amendment and application;
- The Leasing Policy is under review to incorporate shipping container management and the proposed amendments to the tenure fee structure;
- Community Centres and Halls operating protocols are being continually reviewed, amended and applied.

Assets:

- The Moranbah Community Centre ducted air conditioning has undergone various reactive works following the electrical components of a heating element "melting" within the ducting. The units have been rendered safe, however, a pungent residual smell has been observed and steps are underway to collect the residual in absorbent smell removal materials;
- Routine maintenance and inspections continued throughout the month with a focus on fire detection equipment;
- Minor works remain ongoing throughout the estate;
- All assets and low valued assets throughout the Department controlled assets have been collated and a planned preventative maintenance schedule and service RFQ is currently under construction.

Leasing:

- The Moranbah Speedway lease has been executed during the month of reporting;
- Extensive work is underway on the development of a comparative spreadsheet that identifies existing lease costs against the proposed tenure fee review matrix;
- Similar and extensive work is underway on the development and upkeep of the leased asset register incorporating: risk, opex commitment and structure ownership;
- The Annual Lessee Survey continues with very limited response – this will be addressed in the upcoming sittings of CTFAC;
- EOI's for the Glenden Bowls, Golf and Arts and Crafts facilities have been returned – a sole respondent has lodged interest for all three facilities with an innovative approach to the management of the Arts and Crafts highlighted. This will be the subject of further reporting;

Cemeteries:

- The month has seen a spike in funerals throughout the region;
- Consolidation of old inventory including coffins and decorations is underway with a view to planning for appropriate disposal;
- Existing equipment is currently being upgraded and/or modified to support emerging requirements and increases in plot sizes;
- Works will shortly commence on the installation of vase holders at the Clermont Cemetery.

Health and Safety:

- A young child sprained her ankle while attempting to cross over the fixed seating at the GCAC. First aid was applied, and the child was collected from the pool by her father. Follow up inquiries have determined that the child is recovering well;
- During the early part of the month, a chemical incident occurred at the GCAC. Liquid chlorine was inadvertently poured into an acid storage vessel. The chlorine reacted with the acid creating toxic fumes. The incident occurred out of operating hours and no person was injured. Emergency services responded and rendered the site safe. Queensland Workplace Health and Safety Inspectors carried out an inspection of the site, one improvement notice was served for the facial fitting settings of the breathing apparatus;
- No other incidents were reported during the period.

EMERGING ISSUES

- Ongoing works at the GCAC have seen delays in the re-opening of the 25m pool and the children's water park – this is expected to continue into October;
- GCAC operations – staffing levels are not conducive to fully fledged operating hours at this time. Cross functional training is being arranged to dual purpose Attendants into Lifeguard roles. Recruitment responses are considered as being extremely disappointing – Department staff are supporting operations to allow continuous opening.

NEXT MONTH'S PROGRAM

- The GCAC remains a focal point for the Department;
- The Department managed capital works RFQ's and responses will be finalised during October and scheduling implemented.

FINANCIAL REPORT

- The GCAC operating costs have seen a spike as a consequence of minor maintenance, acquisition of equipment and consumables;
- The spike is offset by Department staff augmenting operations and limiting labour costs. The former lease management fees are further offsetting operational costs;
- General maintenance at various sites has seen a commensurate increase in operational expenditure. This is expected to settle as works are prioritised;
- Capital works are progressing well – some replacement and renewal costs (pumps and major repairs) at the GCAC are being incorporated in the emergent works fund.

DEVIATION FROM BUDGET AND POLICY

- GCAC operations and maintenance – this will be the subject of further reporting as financial reporting is reconciled and becomes available.

COMMUNITY EDUCATION & COMPLIANCE

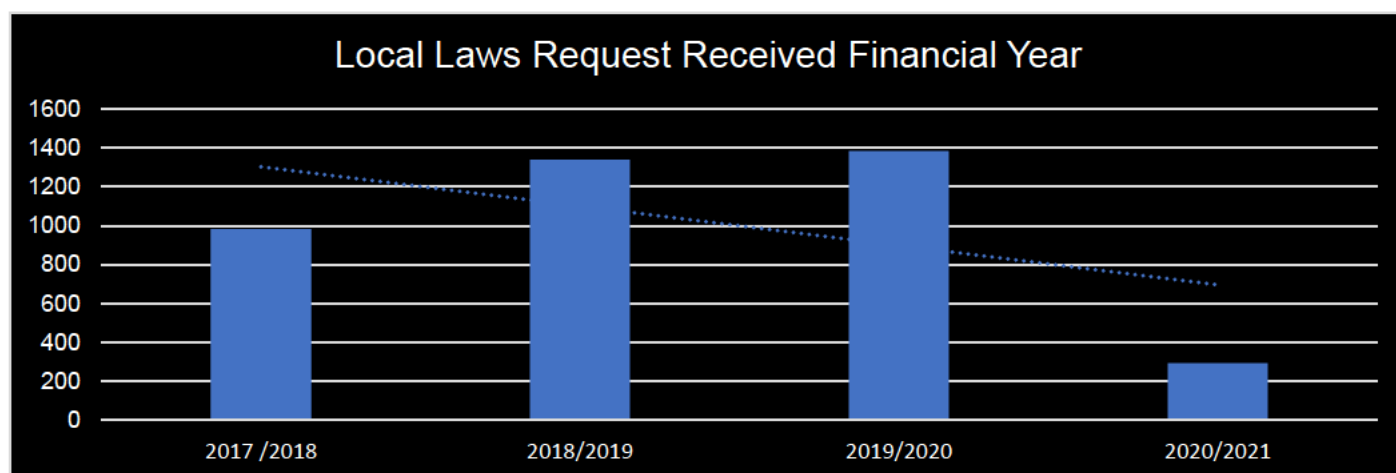
PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Data cleansing activities undertaken during the month of March has indicated an error in the dog registration data reported previously. This has now been corrected separating the non-renewals.

Description	July 20	August 20	September 20	Financial YTD
New Dogs Registered	41	39	45	125
Dog Registration Renewals	11	302	681	994
Total Registered	52	341	726	1119
Dog Registration non-renewals				919

Local Laws Compliance Customer Request Activity



The Compliance Services received 90 requests in September 2020 resolving 83 requests during the period.

Building Services

Description	July 20	August 20	September 20	Financial YTD
Concurrence Applications	5	3	1	9
Building Works Application	1	0	1	2
Total Received	6	3	1	10
Total Decided	4	2	4	10

INFORMATION BULLETIN



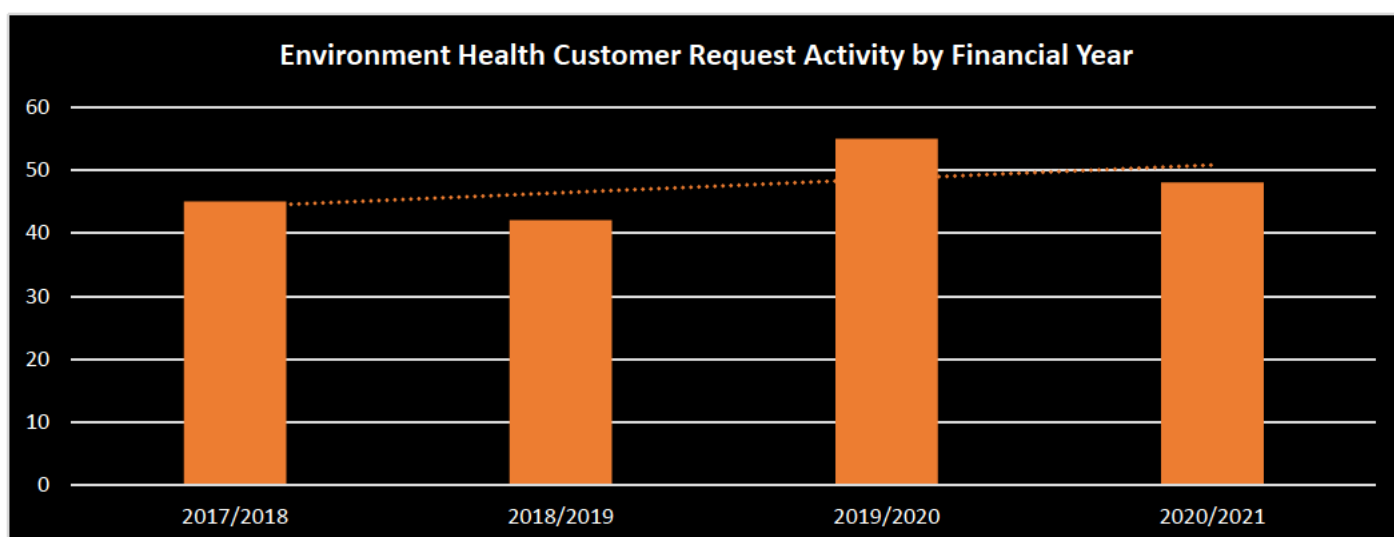
Description	July 20	August 20	September 20	Financial YTD
Building Inspections	4	3	6	13
Pool Safety Inspections	0	0	0	0
Building Compliance Inspections - internal leasing	0	0	0	0
Building Property Searches	14	11	17	42
Archiving of private other certifier approvals	17	18	11	46

Plumbing Services

Description	July 20	August 20	September 20	Financial YTD
New Applications	7	7	17	31
Total Decided	3	12	16	31

Description	July 20	August 20	September 20	Financial YTD
Plumbing Inspections	23	12	19	54
Trade Waste Audits	0	0	6	6
Backflow Testing	29	35	10	74

Environmental Health Services



The Environmental Health Services received 15 requests in September 2020, resolving 9 requests during the period.

The Environmental Health Services are currently down to one Officer and the workload for routine inspections has been programmed in accordance with the *Compliance Strategy for the Food Act 2006* with the Compliance and Integration Manager taking on some operational functions to maintain the annual inspection program.

Service Level	Number of Premises	Sept 2020	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	173 premises	17	20.8%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	3 premises	0	0%	Operational

Applications Received	September 2020
Number of Food Business Licence Applications	1
Number of Short-Term Food Business Licence Applications	0
Number of Mobile Food Business Licence Applications	1
Total Number of Approved Food Business Licences	4
Personal Appearance Service	0
Licences/Inspections	Financial YTD
Total Number of Annual Inspections for Food Business Licences undertaken	35

Highlights

Compliance Services

During the month of September council issued the annual dog registration notices. Part of the process this year was the launching of the new pensioner and assistance dog incentives thanks to the Paws-itive Blueprint for Responsible Dog Ownership.

- Free registration is now on offer for pensioners who hold concession cards and own a desexed and microchipped dog. As such 86 pensioner registrations were issued in September.
- Free registration is now on offer for assistance dogs. Nine such registration was also issue during the period.

A Renewal Notice will continue to be issued each year to the owner with Nil fees at the end of the registration period to ensure Council holds the most up to date contact information.

Chip N Check Pop Up Microchip Clinics

Preparations are underway to hold the first of the five free microchipping clinics in Clermont on the 11 October organised in partnered with Moranbah Veterinary Clinic and Clermont Veterinary Surgery. Microchipping will be done 'on the spot' at our clinics with the help of our local Isaac veterinarians. This is to increase the number of microchipped dogs in the region to increase the odds of reuniting them with their owners in the case they get lost or found wandering at large. Council is also offering one off free dog registration for the current registration period to ensure all residents of the Isaac region can take advantage of this special initiative.

INFORMATION BULLETIN



Plumbing Services

September has seen a movement of plumbing applications from the resource sector. In particular, for BMD along the Adani rail corridor with 9 applications for the installation of site facilities in various locations.

Administration Services

As part of continuous improvement program, Administration Services have been reviewing the animal & local laws correspondence and notices to ensure they are customer focused. Administration Services are also assisting in the preparation for the upcoming "Chip N Check" clinics.

NEXT MONTH'S PROGRAM

In October the department will be busy with

- Accommodating the capital works program at the Moranbah Animal Management Centre whilst continuing normal operations.
- Chip N Check Pop Up Microchip Clinics

FINANCIAL REPORT

Not available at time of report submission.

DEVIATION FROM BUDGET AND POLICY

N/A

Report Authorised By:

JEFF STEWART-HARRIS
**Director Planning, Environment and Community
Services**

Date: 30 September 2020

ATTACHMENTS

- Nil