

COMPLIANCE NOTICES & INFRINGEMENTS



What is a compliance notice?

A compliance notice is an official documented warning. Isaac Regional Council keeps a record of who receives compliances and why. A compliance notice is not a fine and there is no money required to be paid. However, a fee amount is identified in the notice to make you aware of the infringement value if you don't comply with the notice requirements within the timeframe given.

Infringement notices and payments

Penalty Infringement Notices can be issued for a breach of a Council local law or a breach of state law.

Visit www.legislation.qld.gov.au for more information on state laws, Queensland legislation.

The dollar value of an infringement is displayed on the infringement notice and is dictated by the penalty unit value set by the State government under the Penalties and Sentences Act 1992.

I don't agree with my fine - what can I do?

If you have been issued an infringement notice and you believe there may be cause for it to be waived, you may request Council to review the fine. An infringement may be withdrawn in the following circumstances:

- An exemption from the law.
- Reasonable excuse (e.g. compassionate grounds, emergency medical reason or circumstance).
- An error on the infringement notice.

To lodge an appeal to have an infringement withdrawn please provide a written summary of your dispute.

Providing evidence and additional information

It is important that you provide sufficient supporting evidence when you lodge your request for an appeal to have an infringement withdrawn. This helps Council to make an informed decision.

What is the prosecution process?

Appeal requests should be submitted in writing addressed to the Chief Executive Officer, Isaac Regional Council, PO Box 97, Moranbah QLD 4744 or via email to records@isaac.qld.gov.au. All supporting evidence must be attached to support the request for an infringement to be waived:

- Documents that support medical or compassionate grounds.
- Statutory declaration can be provided as support for extenuating circumstances.

FOR MORE INFORMATION:
ISAAC.QLD.GOV.AU | **1300 ISAACS** (1300 47 22 27)

f [isaacregionalcouncil](https://www.facebook.com/isaacregionalcouncil) | [isaacregionalcouncil](https://www.instagram.com/isaacregionalcouncil) | [isaaccouncil](https://twitter.com/isaaccouncil)

ISAAC
REGION



COMPLIANCE NOTICES & INFRINGEMENTS

Payment Options

Option 1: Pay in Full

If Council receives full payment within 28 days after the date of the notice, the infringement will be finalised and no further prosecution or enforcement action will be taken.

Failure to pay will not negate the circumstances under which the fine was originally issued.

Option 2: Apply to pay by instalments (offences of \$200 or more)

Applications to pay by instalments can be made for infringements over \$200 and must be made within 28 days after the date of the notice.

Complete the details on the infringement notice and return it by mail or in person to any one of our offices with your first instalment of \$60 (dollar values correct as at July 1, 2016)

The State Penalties Enforcement Registry (SPER) will send you an instalment plan.

If you make all monthly payments, this infringement notice will be finalised and no further prosecution or enforcement action will be taken against you.

Failure to comply with the instalment plan will result in enforcement action being taken by SPER.

Note: Once your instalment plan is in place all enquiries should be directed to SPER on 1300 365 635.

Option 3: Elect to have a court hearing

Complete the details on the infringement notice and return it to the Chief Executive Officer, Isaac Regional Council, PO Box 97, Moranbah QLD 4744. If Council receives your court election

prosecution against you may be commenced in a Magistrates Court.

Paying an infringement

- Via phone on credit card
- In person at any Council customer service centre
- Mail by sending cheques to:
Isaac Regional Council
PO Box 97 MORANBAH QLD 4744

The infringement amount must be paid by the due date, failure to do so may result in additional charges being applied.

If the infringement has not been paid in full, Council will refer the infringement to the State Penalties Enforcement Registry (SPER). This will result in further charges. Note: Once Council has referred the infringement to SPER, all inquiries should be directed to SPER on 1300 365 635.

FOR MORE INFORMATION:
ISAAC.QLD.GOV.AU | 1300 ISAACS (1300 47 22 27)

f isaacregionalcouncil i isaacregionalcouncil t isaaccouncil



ISAAC
REGION