

SURVEY PLAN ENDORSEMENT APPLICATION LODGEMENT FORM

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SECTION 1 – APPLICANT DETAILS

NAME – INDIVIDUAL OR BUSINESS	
CONTACT NAME – FOR BUSINESS	
POSTAL ADDRESS	
PHONE	
EMAIL	

SECTION 2 – SITE DETAILS

SITE ADDRESS	
EXISTING LOT / PLAN DESCRIPTION	
STAGE NO. / ESTATE NAME (IF APPLICABLE)	

SECTION 3 – APPLICATION / SURVEY PLAN DETAILS

APPROVAL REFERENCE NO. & DESCRIPTION	
CURRENCY PERIOD FOR LAPSING OF APPROVAL	
PROPOSED LOT / PLAN DESCRIPTION	
SURVEY PLAN TYPE	<input type="checkbox"/> Standard Format Plan <input type="checkbox"/> Building Format Plan <input type="checkbox"/> Volumetric Format Plan <input type="checkbox"/> Lease <input type="checkbox"/> Grant of Easement <input type="checkbox"/> Other:
CREATED LOT DETAILS	Number of lots created

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(IF APPLICABLE)	Number of balance lots on survey plan	
	Are any lots being transferred to council? (specify lot number)	
EASEMENT DETAILS & PURPOSE (IF APPLICABLE)		
ELECTRONIC ENDORSEMENT	<input type="checkbox"/> Yes – Form 18B to be completed by Council once endorsed <input type="checkbox"/> No – Original copies have been submitted for endorsement	
RE-ENDORSEMENT OF SURVEY PLANS	Is this application for endorsement of a survey plan which was previously endorsed by council and has not been submitted to the Queensland Titles Office within six (6) months of the endorsement date? <input type="checkbox"/> No <input type="checkbox"/> Yes – provide details of previous endorsement application (reference number / endorsement date):	

BONDING FOR UNCOMPLETED WORKS (IF APPLICABLE)

BONDING	Has a bond been paid for uncompleted works associated with the development? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable
DETAILS OF WORK THAT HAVE BEEN BONDED	
BOND AGREEMENT REFERNECE AND VALUE	
DATE BOND WAS PAID AND RECEIPT NUMBER	

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CHECKLIST OF LODGEMENT DOCUMENTS

DOCUMENTS LODGED	General requirements:
	<input type="checkbox"/> Survey plan provided
	<input type="checkbox"/> Signed Form 18A – General Consent
	<input type="checkbox"/> Report demonstrating compliance with conditions of approval
	<input type="checkbox"/> Confirmation of Infrastructure Charges paid (receipt) – if applicable
	<input type="checkbox"/> Confirmation of Rates and Charges paid (receipt)
	<input type="checkbox"/> Operational Works finalised / 'on maintenance' / bonded – if applicable
	For Easements & Covenants:
	<input type="checkbox"/> Easement / Covenant Documentation (executed or submitted for execution)
	For Community Management Statements & Building Format Plans:
	<input type="checkbox"/> Original First Community Management Statement
	<input type="checkbox"/> Certificate of Classification or Final Inspection Certificate for buildings
	<input type="checkbox"/> Final Plumbing Certificate(s)

AUTHORISATION

I certify that I/we declare that to the best of my/our knowledge, all conditions of approval have been complied with. *Note: it is unlawful to intentionally provide false or misleading information.*

REQUESTED BY	Signature	Date
	Print Name	

Once completed please send form and any attachment to:
records@isaac.qld.gov.au or Isaac Regional Council, PO Box 97, Moranbah QLD 4744
or deliver in person to your local Isaac Regional Council office

DEPARTMENT USE ONLY

PROCESSED BY	Signature	Date
	Print Name	