

APPRENTICE PARKS AND RECREATION POSITION DESCRIPTION

Position Title	School Based Apprentice Parks and Recreation
Directorate	Infrastructure Services
Department	Parks and Recreation
Position No.	52,229.00
Classification	Percentage (%) of Level Classification
Awards Stream	Queensland Local Government Industry (Stream B) Award - State 2017
Reports To	Overseer – Parks and Recreation
Last Review Date	October 2025

ORGANISATION SUMMARY:

OUR VISION:	Helping to energise the world. A region that feeds, powers and builds communities, now and for the future.
OUR GOAL:	To pursue long-term sustainable futures for Isaac's communities.
OUR VALUES:	Community Focus Teamwork Caring Positive Work Ethic

We're a region unique in charm and a character-growing attraction for many keen to explore the road less travelled. It's a place where traditional country qualities live on within modern, vibrant communities.

Isaac Regional Council plays a role to ensure our communities have a long sustainable life, so it continues to be a great place to raise a family and to find new or old passions.

Our public spaces are valued and activated, our communities' lifestyles and wellbeing are prioritised, and our individual and collective identities are celebrated.

We need to use new ideas in everything we do because of the fast changes happening all over the world.

This helps us deal with changes and provide the best service. As a Council, we will continue to maintain a clear and balanced vision for the future that shapes all our decisions as we feed, build and power communities.

DEPARTMENT SUMMARY:

The Infrastructure Services Directorate ensures an integrated approach to the delivery of infrastructure and related services across the organisation. The Infrastructure Directorate is responsible for civil, engineering and core service functions including operations of Council.

The Parks and Recreation Department ensures an integrated approach to internal organisational services across the organisation. The Parks and Recreation Department is responsible for various horticultural maintenance practices such as, but not limited to; the care and maintenance of township parks, sportsgrounds and open space areas through the delivery of operational works. The Parks and Recreation Department is also responsible for the delivery of the Capital Works Programme and implementation of the Recreation and Open Spaces Strategy.

POSITION SUMMARY:

The School Based Apprentice Parks and Recreation position is responsible for assisting with the maintenance and development of community usage areas including sportsgrounds, parks, open space, playgrounds and cemeteries for the Infrastructure Directorate Services (or Parks & Recreation Department) across Isaac Regional Council.

DUTIES:

Position Accountabilities and Performance Objectives

1. Assisting with general maintenance and gardening for Council's parks, sportsgrounds, open space areas and including mowing, whipper snipping, blowing, spraying, irrigation, garden maintenance and graffiti removal.
2. Operating and maintaining plant and equipment for maintenance and gardening requirements as needed.
3. Undertaking labouring duties as required.
4. Attending and participating in all classes at an approved TAFE college as required in accordance with TAFE policies and regulations.
5. Attending and completing relevant on-the-job training as required.
6. Completing a Certificate III in Sports Turf Management

KEY COMPETENCIES:

Essential Knowledge and Skills

1. A genuine interest in Parks and Recreation and enjoys working outdoors
2. Sound level literacy and numeracy skills (applicants may be required to undertake pre-employment literacy and numeracy tests)
3. Committed to undertaking the training requirements and personal development required for the role
4. Demonstrated strong work ethic and reliability.
5. Ability to work in multi-disciplinary teams.
6. Willingness to work and gain experience in various locations across the region
7. An understanding Workplace Health and Safety highly regarded.

Qualifications

Mandatory – this role requires the possession of:

1. Minimum completion of at least Year 10 school certificate.
2. Current C Class Australian Drivers Licence.

Desirable

Previous experience or awareness of plant and equipment

DELEGATED AUTHORITY AND ACCOUNTABILITY:

Delegations as detailed in Council's Delegation of Authority register.

EXTENT OF AUTHORITY:

Position exercises a degree of autonomy and works under general direction with the freedom to act within established policies practices. The position must understand that their powers are limited to their delegated authority and know and comply with any authority and obligation that comes with their powers.

CERTIFICATION:

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

	EMPLOYEE	DEPARTMENT MANAGER
Name		
Signature		
Date		