

APPLICATION FOR INSTALLATION OF ADVERTISING DEVICES

Isaac Regional Council is collecting personal information you supply on this form in accordance with the *Information Privacy Act 2009*. Your personal information will be used by Council officers who have been authorised to do so. The information will not be given to any other person or agency unless required by law or unless your permission is sought. Personal information will be handled in accordance with the *Information Privacy Act 2009*.

INSTRUCTIONS

1. This form is for installation of advertising devices on Council Owned Roads ONLY.
2. This form is for installation of advertising devices which **DO NOT** meet the prescribed criteria under *Subordinate Local Law 1.4 (installation of advertising devices)*
3. Use a BLACK or BLUE pen.
4. Use BLOCK letters.
5. Read through all of the questions before beginning your application.
6. **Applications that do not have required sections completed will not be accepted or may be refused**

APPLICATION TYPE

Are you applying for:

- New installation of advertising device
- Alteration to existing installation of advertising device
- Replacement of existing installation of advertising device

Applications are assessed against Schedules 3 & 4 of Isaac Regional Council Subordinate Local Law 1.4 (installation of advertising devices)

ADDITIONAL REQUIREMENTS

Does your proposal require any **Development (Planning) Approval** under Councils planning scheme?

- YES NO *(Check with the Planning Department in Council)*

Does your proposal require **Building Approval**?

- YES NO *(Check with a private building certifier)*

APPLICANT DETAILS

NAME	
BUSINESS NAME	<i>(Individual / Sole Trader, Company, Incorporated Association)</i>

WHAT IS AN ADVERTISING DEVICE?

A structure or device which is visible from a road or other public place and which conveys information or directions of any kind.

STATE CONTROLLED ROADS

See Department of Transport and Main Roads

Council has no authority to assess applications for signage on State Controlled Roads.

Application to install an Advertising device on a State Controlled should be made to Department of Transport and Main Roads.

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ABN / ACN	
POSTAL ADDRESS	
PHONE	
EMAIL	

SITE DETAILS

Include Site Plan as per "lodgement"

STREET / ROAD ADDRESS	
LOT ON PLAN	
NAME OF ROAD ON WHICH SIGN IS VISIBLE	
NEAREST ROAD INTERSECTION	
NEAREST SIGN	
LOCATION OF SIGN ON LAND	
PRESENT USE OF PREMISES	

SIGN DETAILS

Include Sign Plan as per "lodgement", including relevant certificates (structural, fixings, illumination etc.)

APPLICATION	<input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Replacement			
STATUS OF SIGN	<input type="checkbox"/> Permanent <input type="checkbox"/> Temporary (specify time):			
TYPE OF SIGN	<input type="checkbox"/> Under Awning <input type="checkbox"/> Pylon <input type="checkbox"/> Box Sign <input type="checkbox"/> Fascia <input type="checkbox"/> Sky Sign <input type="checkbox"/> Billboard/Hoarding sign <input type="checkbox"/> Other:			
DIMENSIONS	Length:		Width:	
NUMBER OF FACES		Face Size (m2)	Angle Between Faces	
OVERALL HEIGHT			Post Height Above Ground	
CONSTRUCTION MATERIAL USED				
METHOD OF FIXING				
TYPE AND LEVEL OF ILLUMINATION				

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ESTIMATED COST	\$ _____ (including value of all labour and materials)
DESCRIPTION OF ADVERTISING	_____
EXACT WORDING OF SIGN	_____ (as shown each side)

CONSENT OF LAND OWNER/S

If there are additional owners, please attached additional owner details.

FULL NAME	_____
POSTAL ADDRESS	_____
PHONE	_____
EMAIL	_____

I, being the owner of the property described in this application, hereby consent to the above-mentioned applicant/s making this application.

SIGNATURE	_____	Date
PRINT NAME	_____	

LODGEMENT

Your application should include the following:

1. A site plan, not smaller than one to one hundred (1:100) showing:
 - The location of the sign in relation to boundaries and buildings on site
 - Details of any other signs on the property and
2. A sketch of the sign showing:
 - Elevations
 - Clearances of the sign from ground level or footpath
 - Structural details
 - Dimensions
 - Permanent wording and
 - Any other advertising devices
3. A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.
4. A certificate indicating the level of illumination where applicable.

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DECLARATION

I declare that the particulars provided on this form are true and correct in every detail. I am aware that it is an offence to knowingly provide false or misleading information.

Note: If the application is made by a corporation or incorporated association, the person signing the form must occupy a position that is legally entitled to make an application on behalf of the corporation or incorporated association.

SIGNATURE		Date
PRINT NAME		

Once completed please send form and any attachment to:
records@isaac.qld.gov.au or Isaac Regional Council, PO Box 97, Moranbah QLD 4744
or deliver in person to your local Isaac Regional Council office

DEPARTMENT USE ONLY

DATE RECEIVED			
<input type="checkbox"/> Approved	<input type="checkbox"/> Approved with Conditions	<input type="checkbox"/> Refused	
NOTES:			
PROCESSED BY	Signature	Date	
	Print Name		