



A GUIDE ON COMMERCIAL USE OF LOCAL GOVERNMENT CONTROLLED AREAS AND ROADS IN THE ISAAC REGION

This Information kit has been developed to assist business owners, individuals and industry who would like to use a particular part of a local government controlled area or road for serving food and drink, or for other business purposes in the ISAAC Region. The information provided in this kit will help you identify your prescribed activity, how to lodge an application and to ensure your prescribed activity complies with the conditions & criteria with in the *Subordinate Local Law 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011* prior to submitting your application to Council.

State-controlled Roads to which the Local Law applies

Subject to the chief executive's written agreement under the *Transport Operations (Road Use Management) Act 1995*, Section 66(5)(b), every State-controlled road in the local government area of the local government.

The Purpose of the Subordinate Local Law

The purpose of this subordinate local law is to supplement *Local Law No. 1 (Administration) 2011* by providing appropriate criteria and conditions for prescribed activities under the Local Law.

How do I Lodge an Application for a Prescribed Activity under the Local Law?

Prescribed activities need council approval and it is the business owner/individual or Industry's responsibility to comply with Council's requirements.

Approval is required for the following activities

- ✚ Mobile roadside vending
- ✚ Stationary roadside vending
- ✚ Footpath dining
- ✚ Display of goods for sale on a footpath

- ✚ Application For Commercial Use of Local Government Controlled Areas, Roads Food vendors new application, renewal.

Application Fee will apply; this includes the cost for processing and an inspection.

For fees and charges visit the Council website at www.isaac.qld.gov

Application forms you will need to submit

The Following Information must be Included when lodging an Application

- ✚ A statement covering the criteria for the granting of an approval
- ✚ A detailed site plan/diagram showing:
 - Exact location of proposed operation
 - Distance from any major landmark , road/street boundaries
- ✚ A copy of the Registration Certificate for each vehicle to be used in the activity
- ✚ A certificate of currency for Liability Insurance Policy to the minimum value of \$10 million is required by Council. The standard liability insurance must indemnify Isaac Regional Council and the State against personal injury and property damage claims arising from the operation of this activity.
- ✚ A copy of the additional owner/s consent (if applicable). This consent must state the applicant/s name, the premises to which the application refers, provide details regarding the owner/s consent to the application and be signed by the owner/s.



The Process

- ✚ The Local Laws application (Commercial Use of Local Government Controlled Areas and Roads) is assessed
- ✚ The site may be inspected
- ✚ Application approved (or declined pending more information or premises not suitable)
- ✚ Permit issued

Term of Approval

- ✚ **New Application** – The term of approval shall be the term stated in the approval
- ✚ **Renewal** – The renewal term of approval shall be the term stated in the approval
- ✚ **Extension** – The extended term of approval shall be the term stated in the approval
- ✚ **Term must not exceed 1 year**

Enquiries

If you require further information regarding Commercial Use of Local Government Controlled Areas and Roads, you can call 1300 472 227 and ask to speak to a member of the Local Laws team.

Fees

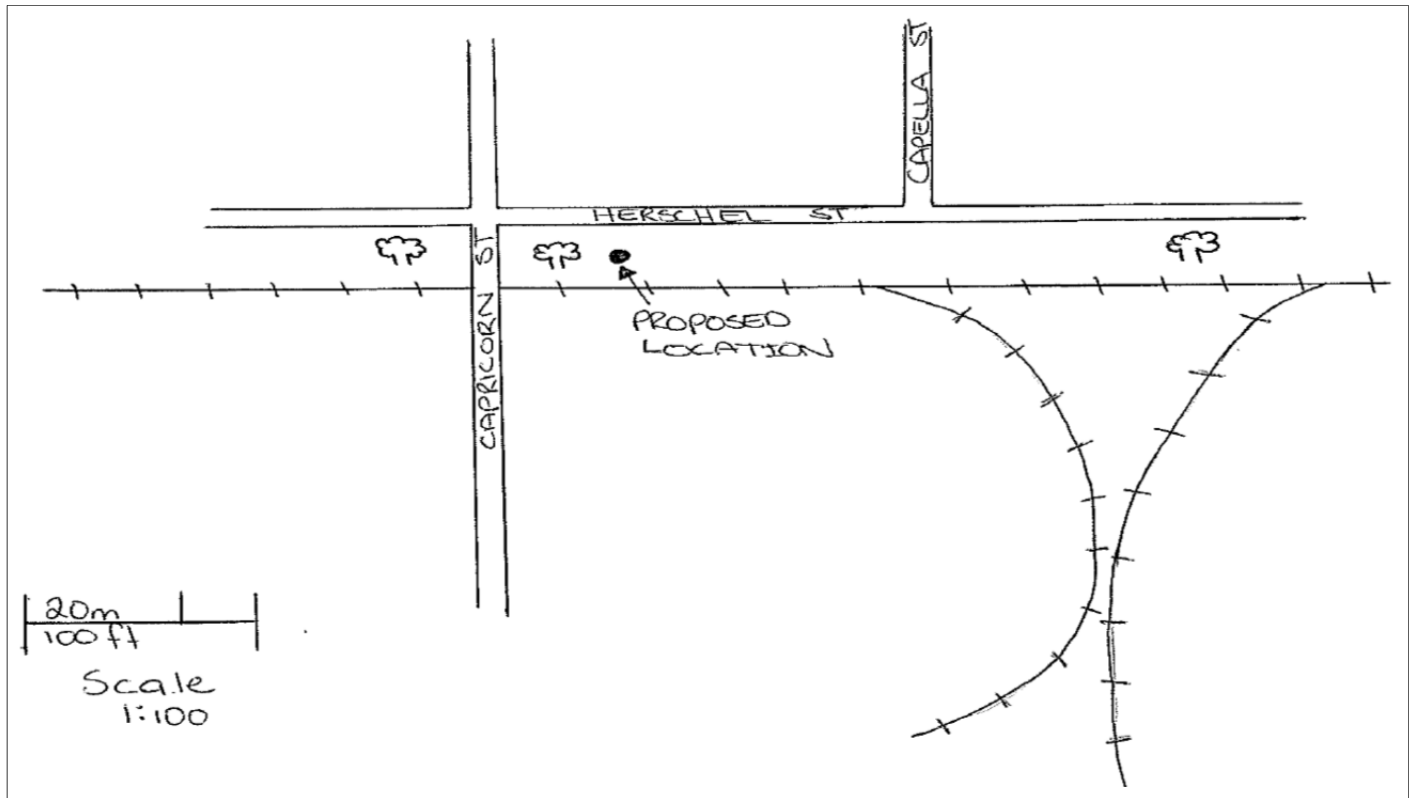
Payment of application fees is required upon lodgement of your application to Council. You can lodge the application over the counter at any Isaac Regional Council office or via email to records@isaac.qld.gov.au

Payment can be made by either over the counter at one of the Isaac Regional Council Offices, by Electronic Funds Transfer or Credit Card over the phone by calling the Customer Service Centre in Moranbah on 1300 472 227

Can a Permit be Transferred?

Each approval for the prescribed activity named in Schedule 1, in the *Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011* is transferable.

Example Site Plan



Example for Footpath Dining

