

COMMUNITY IN-KIND SUPPORT – POLICY INTENT

All standalone requests for in-kind support from Council are considered in light of operational priorities, availability of resources and annual budget allocation with approval by the Chief Executive Officer.

Requests for in-kind support are limited to a maximum equivalent value of up to \$1000.00 per financial year, for one or multiple requests by the same applicant. Where requests exceed these values applicants will be required to follow community grant procedures or may be deemed ineligible for further Council support.

To apply to IRC for in-kind support, applicants must:

- Be a community group, community organisation or representing a community-led initiative
- Be located in the Isaac region and operate to benefit the region's residents and communities
- Be undertaking a project in the public interest which aligns with the objectives of the Isaac Community Plan and Social Sustainability Policy.
- Not intending to realise a commercial profit

The nature of in-kind support provided by Council will generally be limited to labour, technical expertise, repairs and maintenance provided or undertaken by Council staff, waiver of Council's fees and charges and/or loaning of equipment and other assets.

Where the use or loan of Council equipment or other assets is requested the applicant is responsible for the collection and return of such equipment or assets, unless otherwise specified in Council's approval of the request.

The applicant is liable for any loss or damages incurred to equipment or assets loaned by Council as part of the loan agreement.

If the loan of fleet assets including heavy plant and light vehicles is requested, the applicant must demonstrate qualification and competence to operate. The applicant must also hold a current public liability insurance certificate with a coverage value of not less than \$20 million. If the in-kind support application is on behalf of an informal group undertaking the initiative, or the above public liability insurance requirement cannot be satisfied, the applicant can request Council operators as part of the application for the loan of fleet assets.

Council will calculate the value of the in-kind support based on costs identified in Council's annual budget and annual fees and charges schedule.

Where the in-kind support requested can be managed within Council's day-to-day operations with minimum disruption to work programs, such as grounds maintenance activities being undertaken less than a week either side of the original schedule, Council will consider this 'business as usual' and not part of the total equivalent value of the in-kind support requested.

In considering applications for in-kind support, Council will take into account:

- the availability of the requested asset or service, and any potential disruptions to planned works schedules
- the extent to which the community organisation or initiative aligns with the objectives of the community plan and Social Sustainability Policy
- the equivalent financial value of the in-kind support
- Council's reputational objectives

While Council remains committed to supporting community initiatives through the provision of in-kind support where possible, no guarantee is made and should not be relied upon by applicants.

Delegations and authority

The Chief Executive Officer, following consultation with the relevant directorate(s) and divisional Councillor(s), has authority to approve applications for standalone in-kind assistance of any value up to \$1000.00 (excluding GST), or refer applications to Council for decision and determination of funding sources.

Where the nominal \$1,000.00 threshold might prevent a particular event or activity from proceeding due to emergent circumstances the Chief Executive Officer can approve a higher amount in consultation with the Mayor.