CONFIRMED MINUTES

INFRASTRUCTURE SERVICES STANDING COMMITTEE MEETING OF

ISAAC REGIONAL COUNCIL

HELD ON

WEDNESDAY, 8 JULY 2026
COMMENCING AT 9.00AM

MEETING MINUTES

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HELPING TO ENERGISE THE WORLD

ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE

INFRASTRUCTURE SERVICES

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

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STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON WEDNESDAY 8 JULY 2026 COMMENCING AT 9.00AM

ATTENDANCE	Cr Jane Pickels, Division Six (Chair) Cr Vern Russell, Division Two Cr Terry O'Neill, Division One Cr Alaina Earl, Division Five Cr Rachel Anderson, Division Seven Cr Viv Coleman, Division Eight *(Via videoconference)*
COMMITTEE APOLOGIES/ LEAVE OF ABSENCE	Mayor Kelly Vea Vea Cr Simon West, Division Four
OBSERVERS	Cr Melissa Westcott, Division Three
OFFICERS PRESENT	Mr Cale Dendle, Chief Executive Officer Mr Jason Devitt, Director Infrastructure Services Mr Bob Stephen, Manager Roads Infrastructure Mr Michael Buckley, Manager Parks and Recreation Mr Darrin Anderson, Manager Corporate Properties Mr Graham Bebington, Acting Manager Engineering Services Mr Darryl Sheild, Overseer Infrastructure Mrs Brianna Baggow, Public Affairs and Media Officer Mrs Teegan Philpott, Manager Public Affairs Mrs Kylie Dowd, Executive Assistant, Engineering and Infrastructure Ms Teika Kirkman, Executive Assistant to the Office of the Mayor and CEO

MEETING MINUTES

1. OPENING

The Chair, Cr Jane Pickels declared the meeting open at 9.00am and welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A leave of absence was received from Mayor Kelly Vea Vea as she is on personal leave.

Resolution No.: **COMM07/26-0058**

Moved: **Cr Alaina Earl** **Seconded:** **Cr Rachel Anderson**

That the Infrastructure Services Standing Committee accepts the leave of absences received from Mayor Kelly Vea Vea.

Carried

A leave of absence was received from Cr Simon West as he is on personal leave.

Resolution No.: **COMM07/26-0059**

Moved: **Cr Alaina Earl** **Seconded:** **Cr Rachel Anderson**

That the Infrastructure Services Standing Committee accepts the leave of absences received from Cr Simon West.

Carried/Lost

3. DECLARATION OF CONFLICTS OF INTEREST

There are no declaration of conflicts of interest for this meeting.

NOTE:
Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 9.00am on Wednesday 10 June 2026.

Resolution No.: INF07/26-0060

Moved: Cr Terry O'Neill Seconded: Cr Alaina Earl

That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 10 June 2026 are confirmed.

Carried

5. OFFICERS REPORTS

5.1	INFRASTRUCTURE SERVICES 2025-2026 CAPITAL PROJECTS PROGRESS REPORT – JUNE 2026

EXECUTIVE SUMMARY

This report is to provide an update to the Infrastructure Services Standing Committee and Council of the progress in delivery of the Infrastructure Services 2025-2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Receives and notes the monthly Infrastructure Services 2025/2026 Capital Projects Progress Summary Report for June 2026.

Resolution No.: INF07/26-0061

Moved: Cr Rachel Anderson Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Receives and notes the monthly Infrastructure Services 2025/2026 Capital Projects Progress Summary Report for June 2026.

Carried

ATTENDANCE

Mr Scott Hampton, program Leader Leased Council Facilities entered the meeting at 9:07am.

5.2 ROADS INFRASTRUCTURE DEPARTMENT OPERATIONAL REPORT – JUNE 2026

EXECUTIVE SUMMARY

This report is to provide a monthly update to Council on the current operational status of the Roads Infrastructure Department.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Notes the Roads Infrastructure Department operational report for June 2026.

Resolution No.: INF07/26-0062

Moved: Terry O'Neill **Seconded: Rachel Anderson**

That the Committee recommends that Council:

1. Notes the Roads Roads Infrastructure Department operational update for June 2026.

Carried

5.3 Fleet Department Operational Update – 1 March to 30 June 2026

EXECUTIVE SUMMARY

This report is to provide an update on the operational activities undertaken by the Fleet Department from 1 March to 30 June 2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. Notes the operational update provided for the Fleet Department – 1 March to 30 June 2026.

Resolution No.: INF07/26-0063

Moved: Rachel Anderson Seconded: Terry O'Neill

That the Committee recommends that Council:

1. Notes the operational update provided for the Fleet Department – 1 March to 30 June 2026.

Carried

5.4 Fleet And Plant 10 Year Replacement Program 2027-2036

EXECUTIVE SUMMARY

This report seeks Council endorsement of the current Fleet and Plant 10-year Replacement Program for 2027-2036. This program is renewed annually and is a 10-year projection for all Fleet and Plant asset replacements.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Endorses the updated 10-year Fleet and Plant Replacement Program 2027-2036.***
2. ***Approves procurement of long lead time assets based on supplier advised availability to ensure deliveries are received in the relevant financial year the asset is due for replacement.***
   a. ***Light Passenger Vehicles***
   b. ***Mobile Plant***
   c. ***Trucks***
   d. ***Mowers***
3. ***Endorses the requirement for an annual update of the 10-year Fleet and Plant program inclusive of details of deviations from the program.***

Resolution No.: INF07/26-0064

Moved: Cr Rachel Anderson Seconded: Cr Terry O'Neill

1. **That the Committee Endorses the updated 10-year Fleet and Plant Replacement Program 2027-2036.**
2. **Approves procurement of long lead time assets based on supplier advised availability to ensure deliveries are received in the relevant financial year the asset is due for replacement.**
   a. **Light Passenger Vehicles**

b. Mobile Plant

c. Trucks

d. Mowers

3. Endorses the requirement for an annual update of the 10-year Fleet and Plant program inclusive of details of deviations from the program.

Carried

ATTENDANCE

Mrs Kylie Dowd left the meeting and returned at 9:31am.
Mr Michael Stanton, Asset and Planning Engineer entered the meeting at 9:31am.
Mrs Tegan Philpott left the meeting at 9:37am.
Mrs Tegan Philpott entered the meeting at 9:40am.

5.5 Black Spot Grant Application - St Francis Drive Footpath

EXECUTIVE SUMMARY

This report seeks Council's approval to submit the St Francis Drive Footpath project nomination for funding under the 2027–2028 Black Spot Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Approves the submission of a Proactive Black Spot Program application (100% funded) seeking $190,000 to improve pedestrian movement and safety between the existing footpath near The Family Op Shop, between Bacon Street and Bacon Lane, and the 4RFM Radio Station.***
2. ***Delegates authority to the Chief Executive Officer to finalise the application, negotiate the project scope with the Department of Transport and Main Roads, and execute any associated funding agreements.***
3. ***Notes that, subject to funding approval, Infrastructure Services will deliver the project within the funding timeframe and report quarterly on progress and outcomes.***

Resolution No.: **INF07/26-0065**

Moved: **Cr Rachel Anderson** **Seconded:** **Cr Alaina Earl**

That the Committee recommends that Council:

1. Approves the submission of a Proactive Black Spot Program application (100% funded) seeking $190,000 to improve pedestrian movement and safety between the existing footpath

near The Family Op Shop, between Bacon Street and Bacon Lane, and the 4RFM Radio Station.

2. **Delegates authority to the Chief Executive Officer to finalise the application, negotiate the project scope with the Department of Transport and Main Roads, and execute any associated funding agreements.**
3. **Notes that, subject to funding approval, Infrastructure Services will deliver the project within the funding timeframe and report quarterly on progress and outcomes.**

Carried

ATTENDNACE

Mr Michael Stanton left the meeting at 9:40am.
Mr Malcolm Gardner, Manager Fleet entered the meeting at 9:41am.

5.6 2025/2026 Annual Operation Plan – Quarterly Report – Fourth Quarter

EXECUTIVE SUMMARY

This report provides an update of Infrastructure Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the fourth quarter.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes Infrastructure Services fourth quarter progress update on the 2025-2026 Annual Operational Plan.***

Resolution No.: **INF07/26-0066**

Moved: **Cr Alaina Earl** **Seconded:** **Cr Rachel Anderson**

That the Committee recommends that Council:

1. **Receives and notes Infrastructure Services fourth quarter progress update on the 2025-2026 Annual Operational Plan.**

Carried

NOTE:

MEETING MINUTES

In relation to Operational Plan Item 4.6 - Conduct Planning Study to assess Moranbah alternate access it's noted that a separate report will be presented to a future Council meeting to receive the Planning Study for Moranbah alternative access.

Resolution No.: **INF07/26-0067**

Moved: **Cr Alaina Earl** **Seconded:** **Cr Viv Coleman**

That the Community Services Standing Committee closes the meeting to the public at 9:45am under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government, to receive a confidential briefing for Confidential Report 5.7 Expression of Interest Response Greg Cruickshank Aquatic Centre Management and Operation Major.

Carried

PROCEDURAL MOTION:

Resolution No.: **INF07/26-0068**

Moved: **Cr Alaina Earl**

That the Committee open the meeting to the public at 10:15am.

Carried

ATTENDANCE

Mr Scott Hampton, program Leader Leased Council Facilities left the meeting at 10:17am.

CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

5.7	Expression Of Interest Response Greg Cruickshank Aquatic Centre Management and Operation

EXECUTIVE SUMMARY

This report seeks to provide an overview of the Expression of Interest (EOI) process including the outcomes and recommendations for Council's consideration and endorsement.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes the outcome of the Expression of Interest process for the management and operation of the Greg Cruickshank Aquatic Centre and authorises the closure of the process.***
2. ***Authorises the Manager Parks and Recreation to progress a restructured Council operated management model focused on reducing wage cost and improving service reliability;***

Resolution No.: **INF07/26-0069**

Moved: **Cr Rachel Anderson** **Seconded:** **Cr Alaina Earl**

That the Committee recommends that Council:

1. **Receives and notes the outcome of the Expression of Interest process for the management and operation of the Greg Cruickshank Aquatic Centre and authorises the closure of the process.**
2. **Authorises the Manager Parks and Recreation to progress a restructured Council operated management model for a nominal 3-5year period focused on reducing wage cost and improving service reliability;**

Carried

6. GENERAL BUSINESS

6.1	Thank you to the Parks and Gardens Team

Cr Viv Coleman advised the Committee that the St Lawrence Wetlands Weekend was a tremendous success and expressed her appreciation to the Parks and Recreation team for their hard work and dedication in the lead-up to the event

6.2 Park at Greenhill

Cr Viv Coleman requested that an update be provided to the Committee outlining the works and projects planned for the park at Greenhill within this financial year's budget, to enable further discussion and consideration by the Committee.

ACTION: MANAGER PARKS AND RECREATION

6.3 Clairview Drainage

Cr Viv Coleman requested an update on the costing and design work currently being undertaken for the drainage project at Clairview. She also queried whether funding for the project has been allocated in this year's budget or if Council intends to seek grant funding. If grant funding is being pursued, Cr Coleman asked whether there is any indication of when Council plans to apply.

ACTION: MANAGER ROADS INFRASTRUCTURE

6.4 St Lawence Recreation Grounds Toilets

Cr Viv Coleman advised the Committee that there is an ongoing odour issue at the St Lawrence Recreation Grounds toilets and requested an update on what actions are being taken to address the matter, including an expected timeframe for resolution.

ACTION: MANAGER PARKS AND RECREATION

6.5 Overtaking Lanes, Peak Downs Highway

Cr Rachel Anderson enquired about the anticipated commencement date for the construction of the overtaking lanes on the Peak Downs Highway near Carborough Downs Mine.

The Chief Executive Officer provided a verbal update to the Committee and confirmed that he will follow up with the Department of Transport and Main Roads and provide another update when the information is at hand.

ACTION: CHIEF EXECUTIVE OFFICER

6.6 Reminder for Road Safety Week

Cr Alaina Earl reminded the Committee that the 4rFM are coordinating the Road Safety Week Crane Drop and Rescue Demonstration that is being held on Thursday 16 July, 8:45am – 2:10pm at the Eastern Sporting Fields Car Park and encouraged everyone to attend.

6.7 Engineering and Infrastructure Vacant Positions

Cr Westcott enquired about the significant number of Engineering and Infrastructure positions that have been sitting in management review, position description review, or modification before advertising for an extended period with no apparent progress. She questioned when it is expected that these roles reviews will be completed.

The Director Infrastructure provided a verbal update to the Committee and advised that the reviews are nearing completion, with the positions expected to be advertised and filled in the near future.

ACTION: DIRECTOR INFRASTRUCTURE SERVICES

6.8 Safety and Resilience Reporting – Shift in Safety Culture

Cr Westcott informed the Committee that the Safety and Resilience report considered by the Corporate Services Committee yesterday identified a concerning shift in safety culture across the organisation, with Infrastructure Services specifically noted. While it is acknowledged that this directorate has a larger workforce in higher-risk operational roles, the increase in Incident Frequency Rate and the volume of overdue corrective actions is a concern the committee should not overlook. Cr Westcott requested if an officer could talk through the directorate's current approach to staff safety, including what is being done to address the overdue corrective actions and how the department is supporting staff following recent injuries?
The Director Infrastructure Services advised that a safety and workplace culture reset initiative will be implemented in the near future, commencing with the management team before being rolled out to team leaders and overseers to support consistent implementation across their respective teams.

The Manager Parks and Recreation also advised that he will work closely with all teams to ensure workplace procedures are clearly understood and consistently followed, and that a renewed focus on workplace safety will be reinforced through refresher training and ongoing engagement.

ACTION: THE DIRECTOR INFRASTRUCTURE SERVICES
AND MANAGER PARKS AND RECREATION

6.9 Phillips Creek Bridge Speed Limit

Cr Melissa Westcott enquired about the continued 60 km/h speed limit on the Phillips Creek Bridge stretch of road. She questioned whether the reduced speed limit remains necessary, noting that there do not appear to be any workers on site and that no visible construction activities are currently taking place.

The Manager Roads Infrastructure advised that he would investigate the matter further and provide an update to the Committee on the outcome.

ACTION: MANAGER ROADS INFRASTRUCTURE

6.10 Thank you and Farwell to Malcolm Gardner, Manager Fleet

Cr Jane Pickels, on behalf of the Infrastructure Services Standing Committee, extended her sincere thanks to Malcolm Gardner, Manager Fleet, for his 11 years of dedicated service to Council. She acknowledged the significant contributions and achievements he has delivered throughout his tenure, noting that his work will leave a lasting legacy and has positioned the Fleet team and Council well for the future.

Cr Pickels wished Malcolm every success in his future endeavours and again expressed the Committee's gratitude for his commitment, leadership and service to Council.

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 10:30 am.

These minutes will be confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting to be held on Wednesday 12 August 2026 in Moranbah.