

# NOTICE OF MEETING

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Dear Committee Members

You are requested to attend the following meeting of Council.

INFRASTRUCTURE SERVICES STANDING COMMITTEE  
MEETING OF  
**ISAAC REGIONAL COUNCIL**

TO BE HELD ON  
**WEDNESDAY, 11 MARCH 2026**  
**COMMENCING AT 9.00AM**  
**COUNCIL CHAMBERS - MORANBAH**

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**CALE DENDLE**  
Chief Executive Officer

**ROBERT PERNA**  
Committee Officer  
Director Infrastructure Services

**Committee Members:**  
Cr Jane Pickels (Chair)  
Mayor Kelly Ve a Ve a  
Cr Viv Coleman  
Cr Alaina Earl  
Cr Rachel Anderson  
Cr Terry O'Neill  
Cr Simon West

# LOCAL GOVERNMENT ACT 2009

## Local Government Regulation 2012

### Chapter 8, Part 2 Local Government Meetings and Committees

#### Division 1A, Requirements for Local Government Meetings Generally

##### 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (a) the appointment, discipline or dismissal of the chief executive officer;
  - (b) industrial matters affecting employees;
  - (c) the local government's budget;
  - (d) rating concessions;
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);

- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
  - (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section [150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
  - (a) state the matter mentioned in subsection (3) that is to be discussed; and
  - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

#### **254K Participating in meetings by audio link or audio visual link**

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—

**audio link** see the [Evidence Act 1977, section 39C](#).

**audio visual link** see the [Evidence Act 1977, schedule 3](#).

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**INFRASTRUCTURE SERVICES  
STANDING COMMITTEE MEETING  
OF ISAAC REGIONAL COUNCIL  
TO BE HELD ON  
WEDNESDAY 11 MARCH 2026  
COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
  - 1.1 ACCEPTANCE OF PARTICIPATION BY VIDEO CONFERENCE
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
7. GENERAL BUSINESS
8. CONCLUSION

# TABLE OF CONTENTS

## 1. OPENING OF MEETING

## 2. APOLOGIES AND LEAVE OF ABSENCE

## 3. DECLARATION OF CONFLICTS OF INTEREST

## 4. CONFIRMATION OF MINUTES

Infrastructure Services Standing Committee Meeting of Isaac Regional Council held in the Council Chambers, Moranbah, commencing at 9.30am on Wednesday 11 February 2025.

## 5. OFFICER REPORTS

### 5.1 INFRASTRUCTURE SERVICES 2025-2026 CAPITAL PROJECTS PROGRESS REPORT – FEBRUARY 2026

#### EXECUTIVE SUMMARY

This report is to provide an update to the Infrastructure Services Standing Committee and Council of the progress in delivery of the Infrastructure Services 2025-2026 Capital Works Program.

### 5.2 ROADS INFRASTRUCTURE OPERATIONAL UPDATE – FEBRUARY 2026

#### EXECUTIVE SUMMARY

This report is to provide a monthly update to Council on the current operational status of the Roads Infrastructure Department.

### 5.3 2025-2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - SECOND QUARTER

# TABLE OF CONTENTS

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## EXECUTIVE SUMMARY

This report provides an update of Infrastructure Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the second quarter.

### **5.4 FLEET DEPARTMENT OPERATIONAL UPDATE – 1 DECEMBER 2025 TO 27 FEBRUARY 2026**

## EXECUTIVE SUMMARY

The intent of the report is to provide an update on the operational activities undertaken by the Fleet Department.

### **5.5 CORPORATE PROPERTIES DEPARTMENT OPERATIONAL UPDATE – FEBRUARY 2026**

## EXECUTIVE SUMMARY

This report is to provide Council with an update on the Corporate Properties operational program.

## 6. GENERAL BUSINESS

## 7. CONCLUSION

# UNCONFIRMED MINUTES

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INFRASTRUCTURE SERVICES STANDING COMMITTEE MEETING OF  
**ISAAC REGIONAL COUNCIL**

HELD ON

**WEDNESDAY, 11 FEBRUARY 2026**

**COMMENCING AT 9.30AM**

**ISAAC REGIONAL COUNCIL**  
**UNCONFIRMED MINUTES OF THE**  
**INFRASTRUCTURE SERVICES**  
**STANDING COMMITTEE MEETING**  
**HELD IN COUNCIL CHAMBERS, MORANBAH**  
**ON WEDNESDAY 11 FEBRUARY 2026**

| <b>Table of Contents</b>                | <b>Page</b> |
|---|-------------|
| 1. Opening                              | 4           |
| 2. Apologies and Leave of Absences      | 4           |
| 3. Declaration of Conflicts of Interest | 5           |
| 4. Confirmation of Minutes              | 5           |
| 5. Officer Reports                      | 5           |
| 6. General Business                     | 14          |
| 7. Conclusion                           | 16          |

**ISAAC REGIONAL COUNCIL**

**UNCONFIRMED MINUTES OF THE**

**INFRASTRUCTURE SERVICES**

**STANDING COMMITTEE MEETING**

**HELD IN COUNCIL CHAMBERS, MORANBAH**

**ON WEDNESDAY 11 FEBRUARY 2026 COMMENCING AT 9.30AM**

**ATTENDANCE**

Cr Jane Pickels, Division Six (Chair)  
Mayor Kelly Ve a Ve a  
Cr Terry O'Neill, Division One  
Cr Simon West, Division Four  
Cr Alaina Earl, Division Five  
Cr Viv Coleman, Division Eight (*Via Videoconference*)

**COMMITTEE  
APOLOGIES/  
LEAVE OF ABSENCE**

Cr Rachel Anderson, Division Seven

**OBSERVERS**

Nil

**OFFICERS PRESENT**

Mr Cale Dendle, Chief Executive Officer  
Mr Rob Perna, Director Infrastructure Services  
Mr Sean Robinson, Manager Engineering Services  
Mr Bob Stephen, Manager Roads and Infrastructure  
Mr Michael Buckley, Manager Parks and Recreation  
Mr Jesse Walker, Coordinator Capital Trades  
Mr Malcolm Gardner, Manager Fleet  
Mr Scott Hampton, Program Leader, Leased Council Facilities  
Ms Tegan Philpott, Manager Public Affairs  
Ms Brianna Baggow, Communications Officer  
Ms Kelly Shepherd, Senior Community Leasing Officer  
Mrs Kylie Dowd, Executive Assistant, Engineering and Infrastructure  
Ms Teika Kirkman, Executive Assistant to the Office of the Mayor and CEO

## 1. OPENING

The Chair, Cr Jane Pickels declared the meeting open at 9.30am and welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

## 2. APOLOGIES AND LEAVE OF ABSENCES

A leave of absence has been received from Cr Rachel Anderson as she is on leave.

**Resolution No.:** INF02/26-001

**Moved:** Mayor Kelly Vea Vea

**Seconded:** Cr Alaina Earl

**That the Infrastructure Services Standing Committee grants a leave of absence for Cr Rachel Anderson.**

**Carried**

## 3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interests declared this meeting.

### NOTE:

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 4. CONFIRMATION OF MINUTES

Engineering and Infrastructure Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing at 9.30am on Wednesday 12 November 2025.

**Resolution No.: INF02/26-002**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Alaina Earl**

**That the minutes from the Engineering and Infrastructure Standing Committee meeting held in Council Chambers, Moranbah on Wednesday 12 November 2025 are confirmed.**

**Carried**

## 5. OFFICERS REPORTS

### 5.1 Infrastructure Services 2024/2025 Capital Projects Progress Report – January 2026

#### EXECUTIVE SUMMARY

This report is to provide an update to the Infrastructure Services Standing Committee and Council of the progress in delivery of the Infrastructure Services 2025-2026 Capital Works Program.

#### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Infrastructure Services 2025/2026 Capital Projects Progress Summary Report for January 2026.**

**Resolution No.: INF02/26-003**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Alaina Earl**

**That the Committee recommends that Council:**

- 1. Receives and notes the monthly Infrastructure Services 2025/2026 Capital Projects Progress Summary Report for January 2026.**

**Carried**

**Note: Further clarification of the financial figures for project CW243236 – MBH: New 4 x 2-Bedroom Units will be provided at the February Ordinary Meeting.**

**Additionally, an amendment to the report heading is required to reflect the year 2026 instead of 2025.**

## **5.2 Roads Infrastructure Operational Update – January 2025**

### **EXECUTIVE SUMMARY**

This report is to provide a monthly update to Council on the current operational status of the Roads Infrastructure Department.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Notes the Roads Infrastructure Department monthly update for December 2025.*

**Resolution No.: INF02/26-004**

**Moved: Cr Simon West**

**Seconded: Cr Viv Coleman**

**That the Committee recommends that Council:**

- 1. Notes the Roads Infrastructure Department monthly update for December 2025.**

**Carried**

**Note: An amendment to the report title and recommendation is required to reflect January 2026 instead of January 2025 and December 2025.**

## 5.3 Clermont Pony Club Inc – Tenure Arrangements

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of Lease A on SP252783 being part of Lot 228 on CLM63, located on Wattle Hill Road, Clermont.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over Lease A on SP252783 being part of Lot 228 on CLM63, Wattle Hill Road, Clermont.**
- 2. Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a ten-year lease agreement with Clermont Pony Club Inc. over Lease A on SP252783 being part of Lot 228 on CLM63, Wattle Hill Road, Clermont.**
  - a. Lease fees to be charged in accordance with 2025-2026 Fees & Charges – annual rent/usage fee \$440.00 ex GST, matrix attached.**
  - b. All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.**
  - c. Acknowledging that built assets owned by the Clermont Pony Club Inc. will be the responsibility of the club to repair and maintain; and**
  - d. Acknowledging that the amenities facility is owned by Isaac Regional Council therefore repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions.**
- 3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.**

**Resolution No.: INF02/26-005**

**Moved: Cr Terry O'Neill**

**Seconded: Cr Simon West**

**That the Committee recommends that Council:**

- 1. Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over Lease A on SP252783 being part of Lot 228 on CLM63, Wattle Hill Road, Clermont.**

2. Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a ten-year lease agreement with Clermont Pony Club Inc. over Lease A on SP252783 being part of Lot 228 on CLM63, Wattle Hill Road, Clermont.
  - a. Lease fees to be charged in accordance with 2025-2026 Fees & Charges – annual rent/usage fee \$440.00 ex GST, matrix attached.
  - b. All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.
  - c. Acknowledging that built assets owned by the Clermont Pony Club Inc. will be the responsibility of the club to repair and maintain; and
  - d. Acknowledging that the amenities facility is owned by Isaac Regional Council therefore repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions.
3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above

Carried

## ATTENDANCE

Kelly Shepherd, Senior Community Leasing Officer left the meeting at 9.44am.

## 5.4 Naming Of The New Bridge Over Cooroora Creek

### EXECUTIVE SUMMARY

This report is seeking Council resolution to proceed with Community consultation following a request to name the new bridge recently constructed over Cooroora Creek.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Acknowledges the individual request for naming the new bridge over Cooroora Creek.*
2. *Approves to undertake community consultation, in accordance with the Naming of Roads and Community Infrastructure Policy CORP-POL-093, to provide suggest names (in addition to the formal request received) for consideration by Council for naming of the new bridge over Cooroora Creek.*

Resolution No.: INF02/26-006

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. *Acknowledges the individual request for naming the new bridge over Cooroora Creek.*

2. ***Approves to undertake community consultation, in accordance with the Naming of Roads and Community Infrastructure Policy CORP-POL-093, to provide suggest names (in addition to the formal request received) for consideration by Council for naming of the new bridge over Cooroora Creek.***

Carried

**Note:** The Engineering Services Department are to work with the Communications and Engaged Communities teams to develop a standardised template for requesting feedback when carrying out naming of roads and community infrastructure community consultation.

## 5.5 Regional Pool Status Report – December 2025

### EXECUTIVE SUMMARY

This report provides an overview of the operating and administrative status of the region's swimming pools for the period ending December 2025.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Receives and acknowledges the status of the region's swimming pools in relation to operating status.***

**Resolution No.:** INF02/26-007

**Moved:** Cr Terry O'Neill

**Seconded:** Cr Alaina Earl

**That the Committee recommends that Council:**

- Receives and acknowledges the status of the region's swimming pools in relation to operating status.**

Carried

**Note:** Safety Management Report for pools to be sent to the Mayor.

### ATTENDANCE

Mr Scott Hampton, Program Leader, Leased Council Facilities left the meeting at 10.01am

Mr Cale Dendle, Chief Executive Officer left the meeting at 10.01am.

## 5.6 Active Transport Grants Program – Walking Network Plan

### EXECUTIVE SUMMARY

The report is seeking endorsement for submission of an application to the Active Transport Grants Program

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. ***Endorses a submission to the Active Transport Grants program for the following projects***
  - a. ***Preparation of a Walking Network Plan for Dysart;***
  - b. ***Preparation of a Walking Network Plan for Nebo; and***
  - c. ***Design and Construction of Priority 1 Action items included within the Moranbah Walking Network Plan.***
2. ***Approves the funding of \$67,500 within the 2026-27 Operational Budget for the delivery of the Dysart and Nebo Walking network plans being 50% of the total grant application.***
3. ***Approves in principle support for funding of \$180,000 across the 2026-27, 2027-28 and 2028-29 Capital Program for Financial Years being 50% of the total grant application subject to project approval under Council's Project Accountability Gateway (PAG) process.***

Resolution No.: INF02/26-008

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

*That the Committee recommends that Council:*

1. ***Endorses a submission to the Active Transport Grants program for the following projects***
  - a. ***Preparation of a Walking Network Plan for Dysart;***
  - b. ***Preparation of a Walking Network Plan for Nebo; and***
  - c. ***Design and Construction of Priority 1 Action items included within the Moranbah Walking Network Plan.***
2. ***Approves the funding of \$67,500 within the 2026-27 Operational Budget for the delivery of the Dysart and Nebo Walking network plans being 50% of the total grant application.***

3. *Approves in principle support for funding of \$180,000 across the 2026-27, 2027-28 and 2028-29 Capital Program for Financial Years being 50% of the total grant application subject to project approval under Council's Project Accountability Gateway (PAG) process.*

Carried

## 5.7 Consent and Compensation Agreement MI100478

### EXECUTIVE SUMMARY

The purpose of this report is for Council to consider the Consent and Compensation Agreement with Cherie-Anne Morgan.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Supports the negotiation to enter into a Consent and Compensation Agreement with Cherie-Anne Morgan in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].*
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Consent and Compensation Agreement in relation to ML100478 in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].*

Resolution No.: INF02/26-009

Moved: Cr Alaina Earl

Seconded: Cr Simon West

That the Committee recommends that Council:

- 1. Supports the negotiation to enter into a Consent and Compensation Agreement with Cherie-Anne Morgan in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].**
- 2. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Consent and Compensation Agreement in relation to ML100478 in accordance with section 279 of the Mineral Resources Act 1989 (Qld) [MRA].**

Carried

### ATTENDANCE

Cr Vern Russell entered the meeting at 10.11am.

Mr Cale Dendle, Chief Executive Officer entered the meeting at 10.21am.

## **5.8 Amendments to the Corporate Properties Capital Program - Project CW263353 – Buildings and Fascia Renewals**

### **EXECUTIVE SUMMARY**

This report seeks approval to amend the Corporate Properties capital works program to cancel project CW263353 – Buildings and Fascia Renewals and transfer the budget to CW263350 CORP Residential Renewals

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Approves the cancellation of CW263353 – Buildings and Fascia Renewals project from the 2025-2026 financial year capital works program and transfer of the \$150,000 budget to CW263350 CORP Residential Renewals 2026 project.***

**Resolution No.: INF02/26-010**

**Moved: Mayor Kelly Vevea**

**Seconded: Cr Alaina Earl**

**That the Committee recommends that Council:**

- 1. Approves the cancellation of CW263353 – Buildings and Fascia Renewals project from the 2025-2026 financial year capital works program and transfer of the \$150,000 budget to CW263350 CORP Residential Renewals 2026 project.***

**Carried**

#### **Note:**

- Consideration for a new gutter and fascia project in 2026-2027, noting that in the current financial year operational funds are being used for cleaning and future capital project identification.**
- The \$150,000 budget to be reallocated on needs base intention to get staff housing back online.**

### **ATTENDANCE**

Ms Brianna Baggow, Communications Officer left the meeting at 10.27am.

Mr Cale Dendle, Chief Executive Officer left the meeting at 10.32am.

## **5.9 Early Procurement for Identified 2026-2027 Capital Program – Infrastructure Services Departments**

### **EXECUTIVE SUMMARY**

This report seeks approval for the commencement of early procurement through a Request for Quote/Request for Tender process for selected Capital Projects identified for the 2026-2027 Capital program within the Infrastructure Services departments.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Approves the commencement of early procurement through a Request for Quotation or Request for Tender process for the following identified projects proposed for the Infrastructure Services 2026-2027 Capital Works program with award subject to the 2026-2027 budget process:**
  - a. Regional Sealed Surface Renewal Program**
  - b. Sealed Road Rehabilitation (including Reseal Prep)**
  - c. Regional Re-sheeting Program (including supply/preparation of gravel)**
  - d. Various Unsealed Roads – CORP Floodway Renewal Program and CORP Unsealed Roads New Floodway Program**
  - e. CORP Residential Renewals 26/27 (part of)**
  - f. CORP Parks Facility Renewal (Eastern Pedestrian Boardwalk – Hoods Lagoon)**

**Resolution No.:** INF02/26-011

**Moved:** Cr Alaina Earl

**Seconded:** Cr Viv Coleman

**That the Committee recommends that Council:**

- 1. Approves the commencement of early procurement through a Request for Quotation or Request for Tender process for the following identified projects proposed for the Infrastructure Services 2026-2027 Capital Works program with award subject to the 2026-2027 budget process:**
  - a. Regional Sealed Surface Renewal Program**
  - b. Sealed Road Rehabilitation (including Reseal Prep)**
  - c. Regional Re-sheeting Program (including supply/preparation of gravel)**

- d. Various Unsealed Roads – CORP Floodway Renewal Program and CORP Unsealed Roads New Floodway Program
- e. CORP Residential Renewals 26/27 (part of)
- f. CORP Parks Facility Renewal (Eastern Pedestrian Boardwalk – Hoods Lagoon)

Carried

**Note:** That the Governance department is to have oversight on the report, particularly the process for advance tendering, prior to the tender going out.

## ATTENDANCE

Mr Cale Dendle, Chief Executive Officer left the meeting at 10.32am.

## 5.10 PERMANENT ROAD CLOSURE – 4552 PIONEER ROAD SPRINGVALE ON SP350216

### EXECUTIVE SUMMARY

This report recommends supporting a non-objection by Council of the proposed permanent road closure of road reserve off from Pioneer Road to support the purpose of cattle grazing.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Resolves to support/issue a non-objection letter to the proposed permanent road closure, and*
2. *Delegates the authority to the Chief Executive Officer to sign the Authorisation of the Road Closure application Part C.*

Resolution No.: INF02/26-012

Moved: Cr Terry O'Neill

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. *Resolves to support/issue a non-objection letter to the proposed permanent road closure, and*
2. *Delegates the authority to the Chief Executive Officer to sign the Authorisation of the Road Closure application Part C.*

Carried

## ATTENDANCE

Ms Brianna Baggow, Communications Officer entered the meeting at 10.36am.

## 5.11 PARKS AND RECREATION DEPARTMENT UPDATE – FEBRUARY 2026

### EXECUTIVE SUMMARY

This report is to provide an update to Council on the current operational status of the Parks and Recreation Department.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

1. *Notes the Parks and Recreation Department update for February 2026.*

**Resolution No.: INF02/26-013**

**Moved: Cr Alaina Earl**

**Seconded: Cr Viv Coleman**

**That the Committee recommends that Council:**

1. **Notes the Parks and Recreation Department update for February 2026.**

**Carried**

**Note: That Mayor Kelly Veve and Cr Terry O'Neill wanted to thank the Parks and Recreation Department for the enormous clean-up efforts in Clermont post tropic cyclone Koji.**

### **PROCEDURAL MOTION: INF02/26-014**

**Resolution No.:**

**Moved: Mayor Kelly Veve**

**That the Infrastructure Services Standing Committee closes the meeting to the public at 10.44am under s254J (3) (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government; to receive confidential discussions relating to Report 5.12 Vitrinite Notifiable Road User Agreement.**

**Carried**

## ATTENDANCE

Mr Cale Dendle, Chief Executive Officer entered the meeting at 10.44am.  
Ms Tegan Philpott, Manager Public Affairs left the meeting room at 10.47am.

### PROCEDURAL MOTION: INF02/26-015

Resolution No.:

Moved: Cr Terry O'Neill

That the Committee open the meeting to the public at 10.53am.

Carried

### CONFIDENTIAL REPORT

Closed under LGR s254J (3) (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

## 5.12 VITRINITE NOTIFIABLE ROAD USE AGREEMENT

### EXECUTIVE SUMMARY

The report seeks to provide an update as to the various agreements including the Notifiable Road Use Agreements between Isaac Regional Council and Queensland Coking Coal Pty Ltd ACN 129 600 004 and QLD Coal Aust No. 1 Pty Ltd ACN 135 731 154 (Vitrinite).

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes the update regarding the compliance with the various agreements between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite).*

Resolution No.: INF02/26-016

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Notes the update regarding the compliance with the various agreements between Isaac Regional Council, Queensland Coking Coal Pty Ltd and QLD Coal Aust No. 1 Pty Ltd (Vitrinite).

Carried

Note: An updated is to be provided to the Committee outlining how Vitrinite's localised and travelling workforce impacts the Dysart community.

## 6. GENERAL BUSINESS

### 6.1 Road Safety Management and Safety Standards on Key Arterial Roads

Mayor Kelly Vea Vea enquired about the safety standards that are followed when maintaining key arterial roads in the region and if Council adheres to the highest standards.

The Director Infrastructure Service, Robert Perna provided a verbal update on standard that is written into when works are scoped.

The Manager Engineering Services, Sean Robinson also provided a verbal update and will be providing further information to the Committee in due course.

**ACTION: Manager Engineering Services**

### 6.2 Footpath Damage on Mills Avenue, Moranbah

Cr Alaina Earl notified the Committee about a section of footpath on Mills Avenue, Moranbah that is damaged and been the cause of quite a few bad scooter and bike accidents involving children riding to and from school.

Cr Alaina Earl confirmed that this will be escalated through the Councillor Helpdesk to get the matter resolved.

**ACTION: Office of the Mayor and CEO**

### 6.3 Traffic Island Damage on Clements Street, Moranbah

Cr Alaina Earl notified the Committee about a traffic island on Clements Street that is falling apart and requested for this to be rectified.

**ACTION: Manager Roads Infrastructure**

## 6.4 St Lawrence Recreation Grounds

Cr Viv Coleman notified the Committee about a potential funding opportunity that the St Lawrence Recreation Group has been presented, along with what the group will propose to spend the funds on if secured.

Mr Michael Buckley, Manager Parks and Recreation provided technical advice on the proposed plans and identified what would have to be considered.

### ATTENDANCE

Mr Bob Stephen, Manager Roads Infrastructure left the meeting at 11.29am.

Cr Melissa Westcott entered the meeting at 11.30am.

Mr Bob Stephen, Manager Roads Infrastructure entered the meeting at 11.30am.

## 7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 11.32am.

These minutes will be confirmed by the Committee at the Engineering and Infrastructure Standing Committee Meeting to be held on Wednesday 11 March 2026 in Moranbah.

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|                        |  |
|------------------------|--|
| <b>MEETING DETAILS</b> | <b>Infrastructure Services Standing Committee Meeting</b><br>Wednesday 11 March 2026 |
| <b>AUTHOR</b>          | Robert Perna   |
| <b>AUTHOR POSITION</b> | Director Infrastructure Services   |

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## **5.1 INFRASTRUCTURE SERVICES 2025-2026 CAPITAL PROJECTS PROGRESS REPORT – FEBRUARY 2025**

### **EXECUTIVE SUMMARY**

This report is to provide an update to the Infrastructure Services Standing Committee and Council of the progress in delivery of the Infrastructure Services 2025-2026 Capital Works Program.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Infrastructure Services 2025-2026 Capital Projects Progress Summary Report for February 2026.**

### **BACKGROUND**

Progressive updates of the financial and physical position of projects in the 2025-2026 Infrastructure Services Capital Works Program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

### **IMPLICATIONS**

The attached Infrastructure Services 2025-2026 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects.

#### **Compliance**

To ensure that the Infrastructure Services 2025-2026 Capital Works Program is achieved within the identified timeframes of the 2025-2026 financial year.

#### **Benefits**

Council can see a monthly progress report detailing progress of the projects. This report communicates risks/failures/delays that have been identified in the Infrastructure Services 2025-2026 Capital Works Program.

#### **Project Highlights**

The wet weather has impacted physical progress of capital works during February, notwithstanding this the month saw the awarding of the contract for installation of solar panels on the Moranbah administration building and the issuing of a tender for the replacement of the roof on the Nebo admin building and hall.

---

## CONSULTATION

Manager Engineering Services  
Manager Parks and Recreation  
Manager Fleet  
Manager Corporate Properties  
Manager Roads Infrastructure  
Department Coordinators

## BASIS FOR RECOMMENDATION

To improve business within Infrastructure Services Directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

## ACTION ACCOUNTABILITY

The Managers and Director Infrastructure Services oversee the scoping, procurement and the completion of the projects identified within the 2025-2026 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director Infrastructure Services are held accountable for the delivery of the project stages and are completed within the identified timeframes.

## KEY MESSAGES

That Council has open communication, oversight and transparency of the Infrastructure Services 2025-2026 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

|   |   |
|---|---|
| <p><b>Report prepared by:</b><br/>ROBERT PERNA<br/><b>Director Infrastructure Services</b><br/>Date: 2 March 2026</p> | <p><b>Report authorised by:</b><br/>CALE DENDLE<br/><b>Chief Executive Officer</b><br/>Date: 5 March 2026</p> |
|---|---|

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – INF Capital Projects Progress Summary – February 2025

## REFERENCE DOCUMENT

- Nil

PAGES 27 TO 28 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

## MEETING DETAILS

**Infrastructure Services Standing Committee Meeting**  
 Wednesday 11 March 2026

## AUTHOR

Bob Stephen

## AUTHOR POSITION

Manager Roads Infrastructure

## 5.2 ROADS INFRASTRUCTURE OPERATIONAL REPORT – FEBRUARY 2026

### EXECUTIVE SUMMARY

This report is to provide a monthly update to Council on the current operational status of the Roads Infrastructure Department.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- Notes the Roads Infrastructure Department monthly update for February 2026.**

### BACKGROUND

The below information highlights the monthly activities of the Roads Infrastructure Department.

### INFRASTRUCTURE

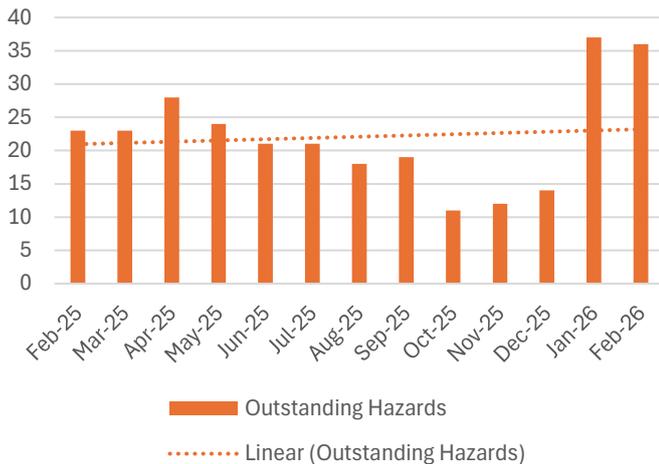
#### ACHIEVEMENTS COMPLETED – FEBRUARY 2026:

| Clermont and surrounding area  |                                      |
|--|--------------------------------------|
| Alpha Bypass Rd, Peakvale Rd, Pioneer Rd, Spoonbill Rd, Old School Rd, Wuthung Rd and Cheeseborough Rd | Flood damage emergency works         |
| Kenlogan Rd, Mt McLaren Rd and Russell Park Rd   | Slashing                             |
| Cheeseborough Rd, Lime St, Capricorn St, Drummond St, Charles St, Rubyvale Rd and Laglan Rd            | Signage installation and replacement |
| Dysart and surrounding area  |                                      |
| Golden Mile Rd - 50%   | Slashing                             |
| Saraji Rd, Golden Mile Rd, Mt Stuart Bedford Weir Rd and Dysart Clermont Rd                            | Pothole patching                     |
| Isaac River Road 50%   | Flood damage emergency works         |

| <b>Middlemount and surrounding area</b>   |                               |
|---|-------------------------------|
| Middlemount town streets  | Pothole patching              |
| <b>Moranbah and surrounding area</b>  |                               |
| Peak Downs Mine Rd, Moranbah Access Rd, Goonyella Rd and Railway Station Rd – 100% complete | Slashing                      |
| Mitchell Tce  | Drainage works                |
| PDMA Rd and Redhill Rd  | Vegetation clearing           |
| Cunningham Wy   | Concrete island repairs       |
| <b>Nebo and surrounding area</b>  |                               |
| Multiple locations  | Pothole patching              |
| Lake Elphinstone Rd and Suttor Development Rd   | Slashing                      |
| Formation grading in multiple locations / Gravel patching                                   | Flood damage emergency works  |
| <b>Coast and surrounding area</b>   |                               |
| Wumalgi Rd  | Mowing and vegetation pruning |
| Multiple locations  | Pothole patching              |
| Formation grading in multiple locations / Gravel patching                                   | Flood damage emergency works  |

## Local Road Hazards and Defects Update

Outstanding Hazards Local Roads



### Outstanding Hazards local roads

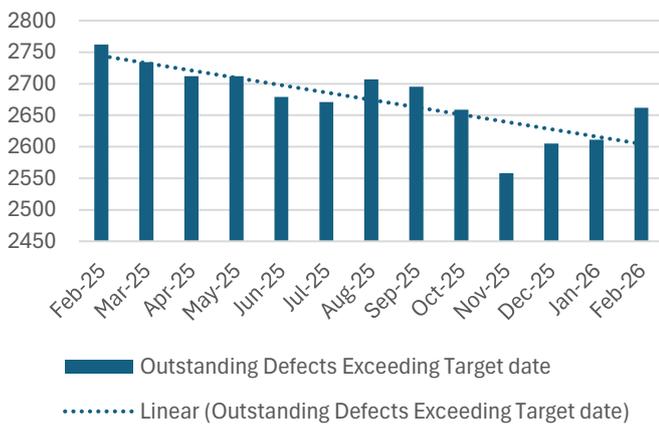
This graph shows the number of defects each month for the past year that have been raised as higher than intervention level and identified as being a hazard.

In the last three months the number of outstanding defects has reduced.

Upon review of the data there are some defects that have been completed and not closed out in the system. This will be addressed in the next month.

There are planned works in the procurement phase to address some defects. Temporary measures such as signage have been put in place to reduce the risk until the works are completed.

Outstanding Defects Exceeding Target date Local Roads

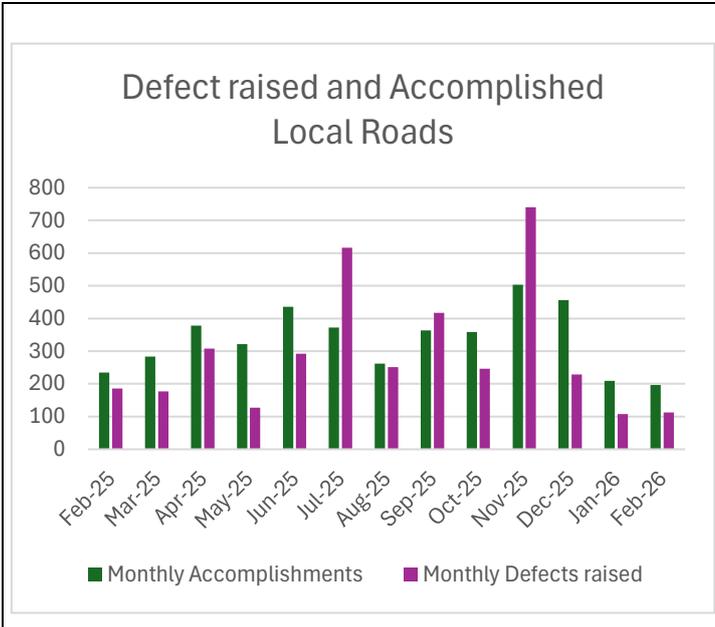


### Outstanding Defect Exceeding Target Date Local Roads

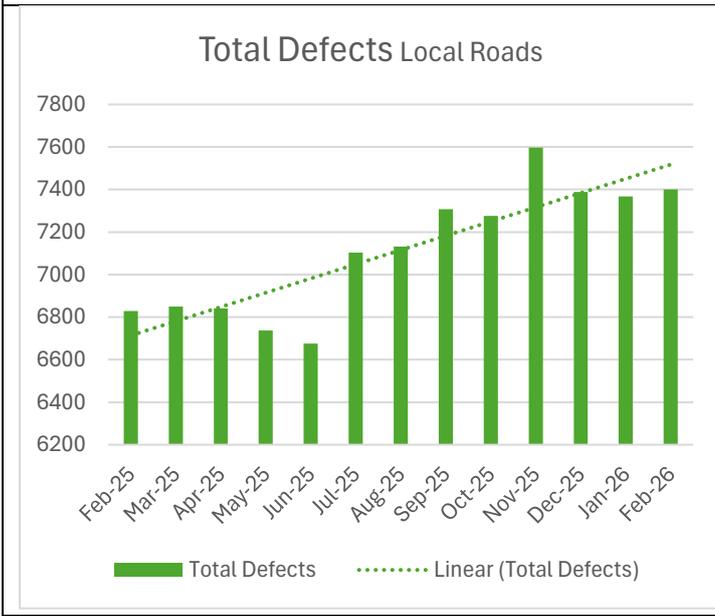
This graph shows number of defects each month for the past year that have been raised and are past the response time (based on the Main Roads requirements).

This graph includes all defects. Some defects are raised at a lower intervention level. Whilst these defects have a response time for TMR on the local road network, they are monitored and used to predict future workload and help to inform some of the capital program development.

This is being reviewed to be able to separate out the different types of defects for future reports.



**Defect Raised and Accomplished Local Roads**  
 This graph shows number of defects and accomplishments each month for the past year that have been raised and completed

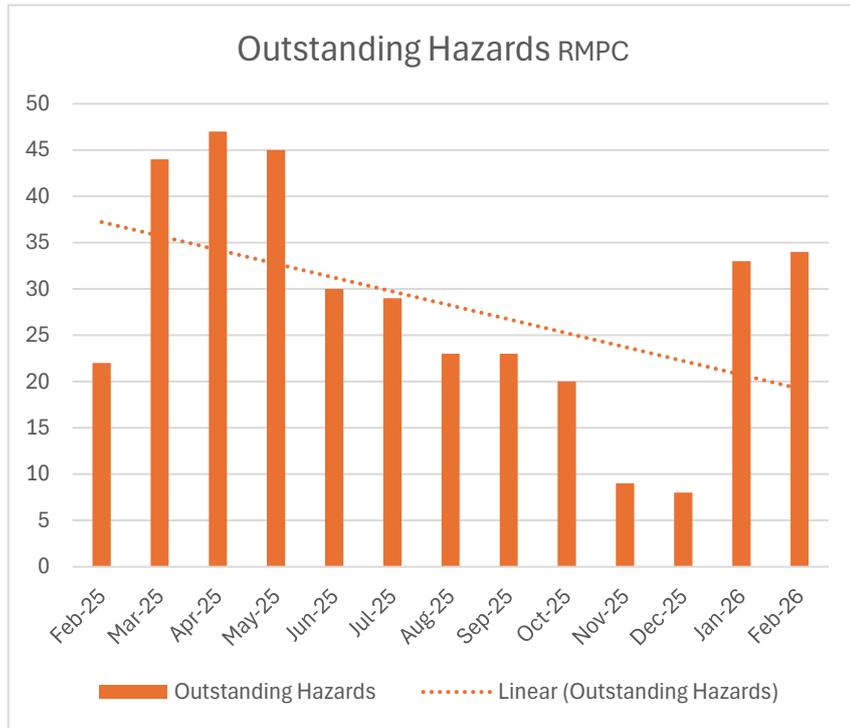


**Total Defects Local Roads**  
 This graph shows the total number of defects each month for the past year that have been raised and have not been completed.

## RMPC Hazards and Defects Update - February

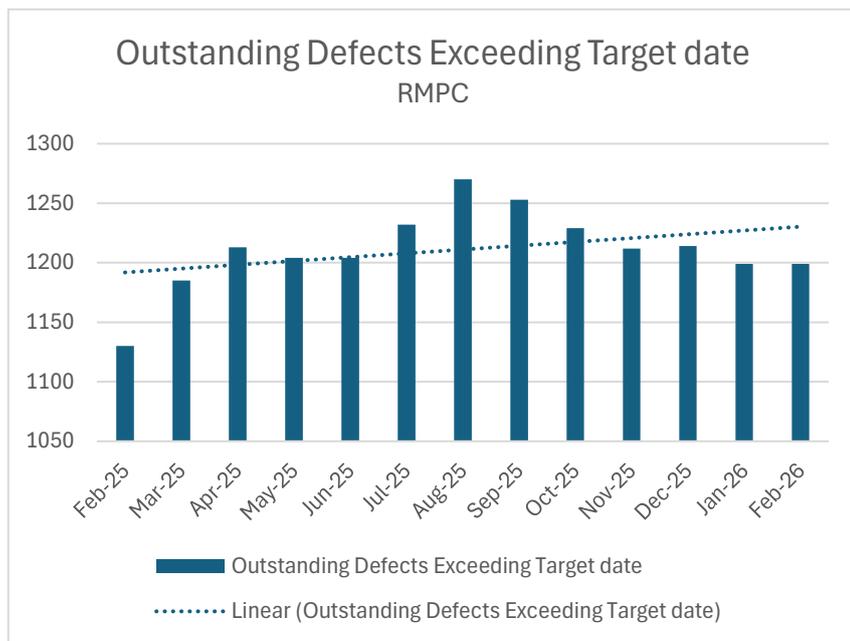
### Outstanding Hazards RMPC

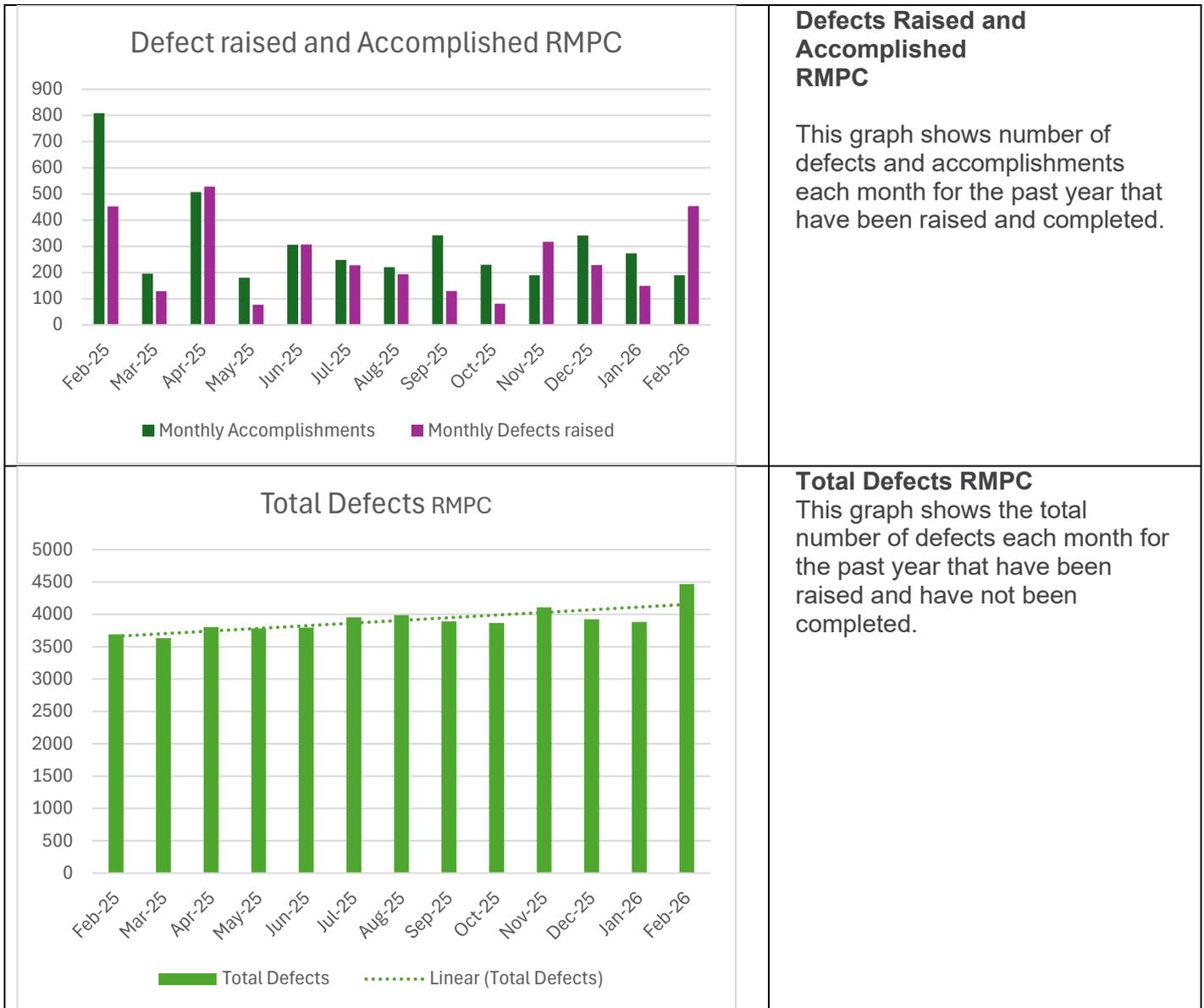
This graph shows number of defects each month for the past year that have been raised as higher than intervention level and identified as being a hazard.



### Outstanding Defect Exceeding Target Date RMPC

This graph shows number of defects each month for the past year that have been raised and are past the response time as per Main Roads Standard





## RMPC Hazards and Defects Update - February

|                       |  |
|-----------------------|--|
| Suttor Development Rd | Pothole repair works                   |
| May Downs Rd          | Flood damage Grading works             |
| May Downs Rd          | Flood damage Pothole/ Pavement Repairs |
| Various sites         | Flood Damage inspections               |

## RMPC Programmed works - February

|  |   |
|--|---|
| <p>27C Gregory Hwy ch0 to ch14 100%</p> <p>98A Gregory Developmental Rd Mazeppa Park ch62.15 to ch67.06 100%</p> <p>98A Gregory Developmental Rd Clermont - Belyando Crossing ch27.76 to ch157.88 completed to 80%</p> <p>33A Peak Downs Hwy CH101.7 to CH178.2 100%</p> <p>33A Peak Downs Hwy CH0.00 to CH101.77 100%</p> <p>551 Clermont Connection Rd Clermont 100%</p> <p>552 Clermont Alpha Rd Clermont 100%</p> <p>5309 Kilcummin-Diamond Downs Rd 100%</p> <p>98A Gregory Developmental Rd CH0.00 to CH27.76 100%</p> | <p>Roadside Slashing &amp; Spraying</p> |
| <p>Dysart Middlemount Rd</p> <p>33B Peak Downs Hwy</p> <p>33A Peak Downs Hwy</p> <p>10F/10G Bruce Hwy</p> <p>Oxford Downs Sarina Rd</p> <p>Marlborough Sarina Rd 60%</p>   | <p>Pothole patching</p>                 |
| <p>Marlborough Sarina Rd 100%</p> <p>Dysart Middlemount Rd 90%</p> <p>Peak Downs Hwy 10%</p> <p>TMR network</p>  | <p>Stabilisation</p>                    |

## ROAD INSPECTORS UPDATE

**2320.95 km inspected for the month of February**

**1852.81 km (41.17 %) of the total network for the month of February**

**1031.05 km State Road for the month of February**

**821.75 Km Local Roads for the month of February**

### List of Roads inspected February 2026

|                                      |                                      |
|--------------------------------------|--------------------------------------|
| • 10F Bruce Highway (South) (RACAS)  | • Lizzie Creek Road                  |
| • 10G Bruce Highway (North) (RACAS)  | • Marian Settlement Notch Point Road |
| • 27B Gregory Highway (RACAS)        | • Marlborough Sarina Road (RACAS)    |
| • 27C Gregory Highway (RACAS)        | • May Downs Carfax Road              |
| • 33A Peak Downs Highway             | • May Downs Road (RACAS)             |
| • 33B Peak Downs Highway             | • Mount Addar Road                   |
| • 85C Fitzroy Developmental Road     | • Mount Britton Road                 |
| • Moranbah Access Road               | • Mt Donald Road                     |
| • Saraji Road                        | • No Name Road                       |
| • Gregory Developmental Road (RACAS) | • Notch Point Road                   |
| • Clermont Connection Road (RACAS)   | • Peak Downs Mine Road               |
| • Alpha Bypass Road                  | • Red Hill Road                      |
| • Barrylar Road                      | • Red Hill Road (Private) (RACAS)    |
| • Betoota Road                       | • Redcliffe Vale Road                |
| • Blair Athol Mine Road (RACAS)      | • Ripplebrook Road                   |
| • Bulls Head Road                    | • Rubbish Dump Road                  |
| • Burrenbring Road                   | • Russell Park Road                  |
| • Camerons Road                      | • Schneiders Road                    |
| • Cape Palmerston Road               | • Scrub Creek Road                   |
| • Carmila West Road                  | • St Lawrence North Road             |
| • Carmila West Service Road          | • St Lawrence-Croydon                |
| • Dysart Clermont Road               | • Streeters Road                     |
| • Dysart Middlemount Road (RACAS)    | • Taylors Road                       |
| • Eaglefield Road                    | • Tieri Road                         |

|                    |                        |
|--------------------|------------------------|
| • Frankfield Road  | • Turrawulla Road      |
| • Garnhams Road    | • Valkyrie Road        |
| • Gittins Road     | • Wolfgang Access Road |
| • Golden Mile Road | • Wumalgi East Road    |
| • Goonyella Road   | • Wumalgi Road         |
| • Karmoo Road      | • Wuthung Road         |
| • Landells Road    | • Wyena Road           |
| • Lindley Road     | • Wynyard Road         |

| <b>List of Roads Planned for inspection March 2026</b> |                                      |
|--|--------------------------------------|
| • 10F Bruce Highway (South)                            | • Kallaroo Road                      |
| • 10G Bruce Highway (North)                            | • Leos Flat Road                     |
| • 27B Gregory Highway                                  | • Limestone Road                     |
| • 27C Gregory Highway                                  | • Marion Settlement Notch Point Road |
| • 33A Peak Downs Highway                               | • Marion Settlement Road             |
| • 33B Peak Downs Highway                               | • Marrs Road                         |
| • 85C Fitzroy Developmental Road                       | • McDonald Flat Road                 |
| • Moranbah Access Road                                 | • Mt Flora Mine Road                 |
| • Saraji Road  | • Nimmitabel Road                    |
| • Gregory Developmental Road                           | • Old School Road                    |
| • Clermont Connection Road                             | • Peak Downs Mine Road               |
| • Oxford Downs Sarina Road (RACAS)                     | • Peakvale Road                      |
| • Avalon Road  | • Railway Station Road               |
| • Barker Road  | • Red Hill Road                      |
| • Blair Athol Mine Road                                | • Red Rock Road                      |
| • Borgs Road   | • Round Road                         |
| • Braeside Road  | • Rubyvale Road                      |
| • Bridson Road   | • Salt Bush Park Road                |
| • Burwood Road   | • Silver K Road                      |
| • Carmichael Road                                      | • Spring Valley Road                 |
| • Cockenzie Road                                       | • Strathfield Road                   |

|                                |                           |
|--------------------------------|---------------------------|
| • Cotherstone Capella Road     | • Tieri Road              |
| • Dysart Clermont Road (RACAS) | • Tinerta Road            |
| • Dysart Middlemount Road      | • Turrawulla Road (RACAS) |
| • Gaviglios Road               | • Twin Hills Road         |
| • Gillinbin Creek Road         | • Watkins Road            |
| • Golden Downs Road            | • West Banchory Road      |
| • Golden Mile Road (RACAS)     | • West Hill Road          |
| • Goonyella Road               | • Wondabah Road           |

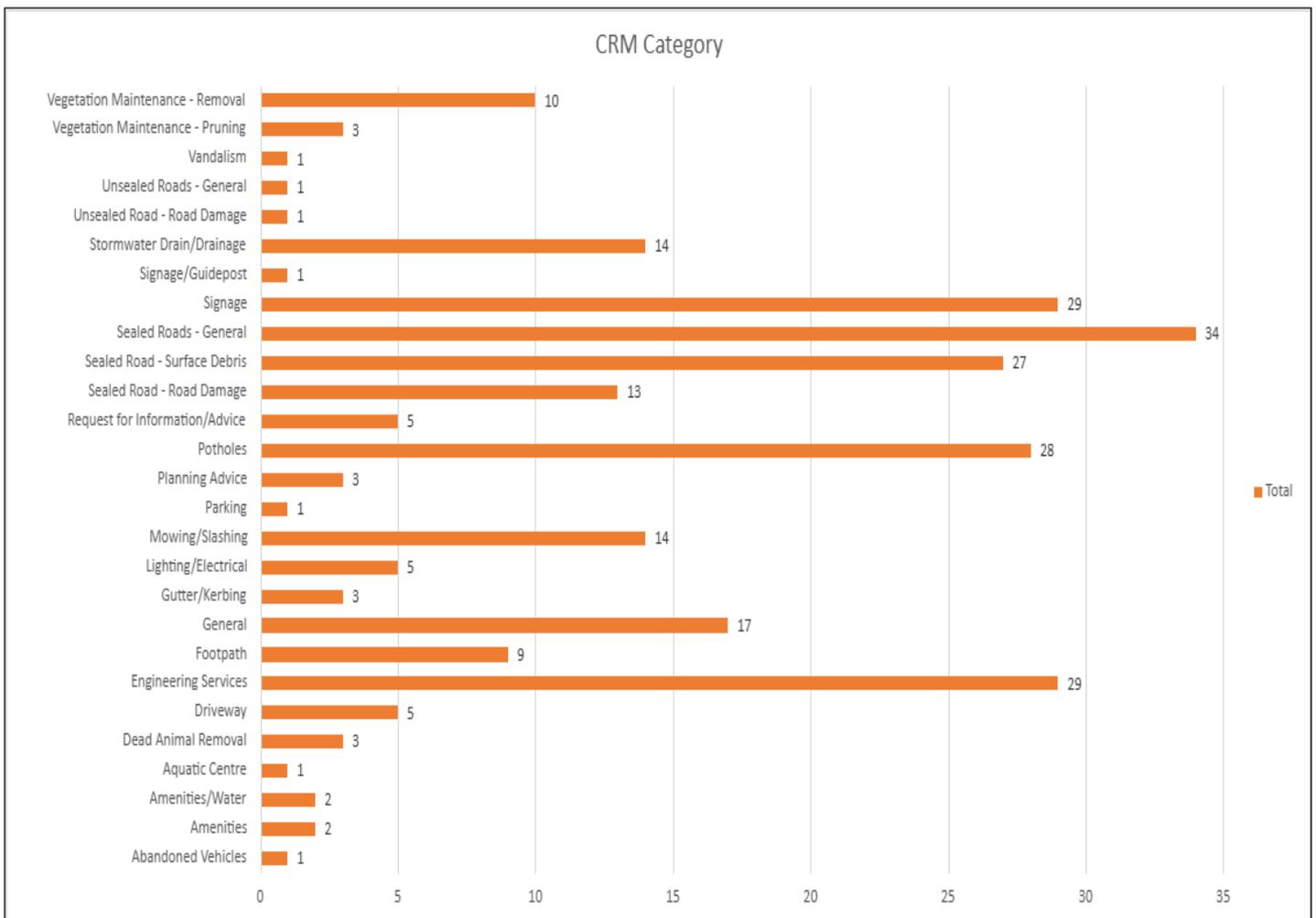
**PLANNED WORKS FOR MARCH 2026: THIS PROGRAM IS SUBJECT TO CHANGE DEPENDING ON WEATHER CONDITIONS AND EMERGENT WORKS**

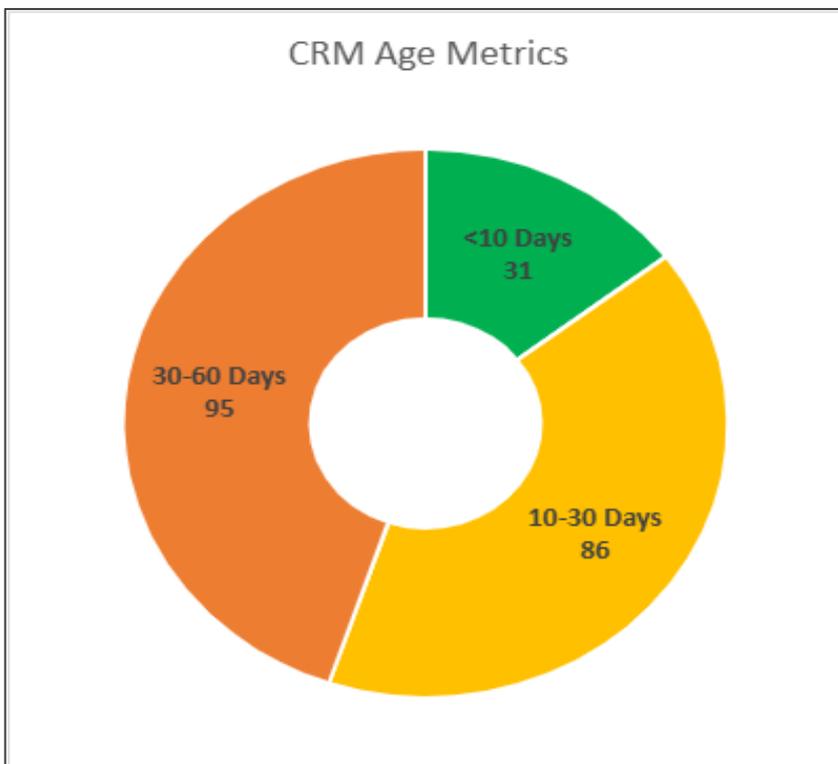
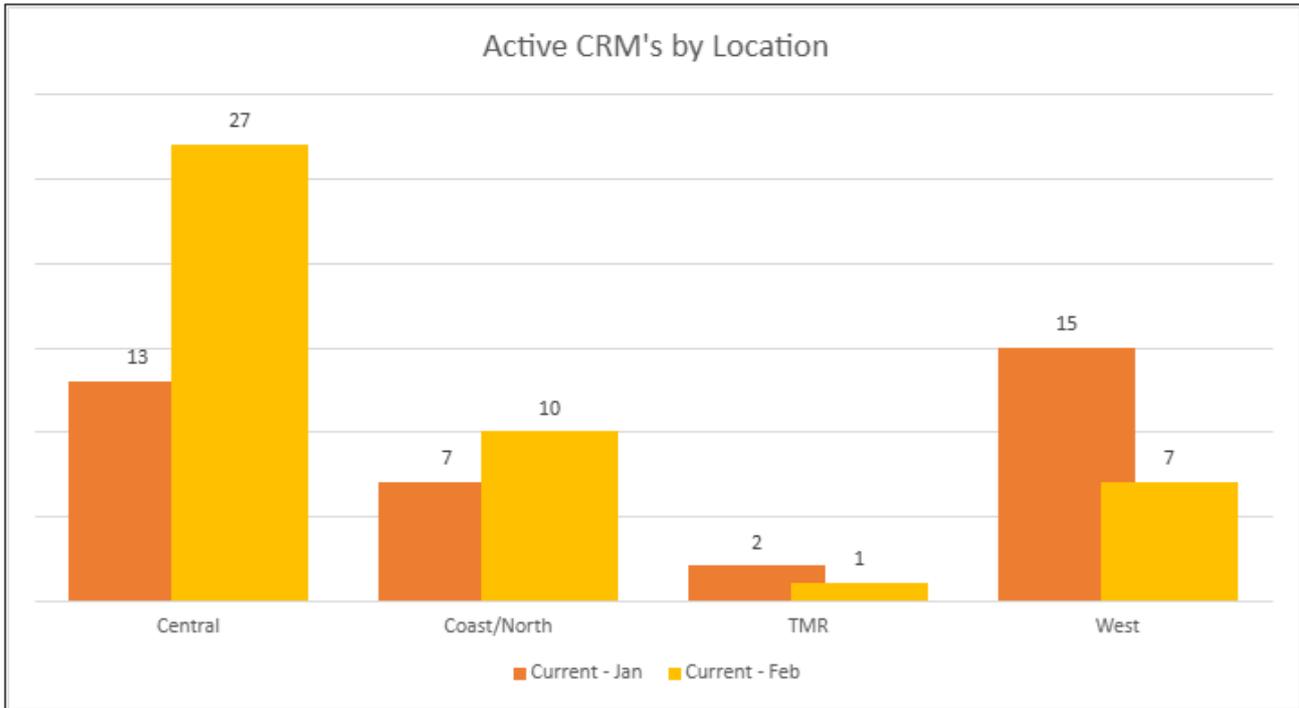
|   |                                 |
|---|---------------------------------|
| <b>Clermont and surrounding area</b>                                |                                 |
| Mount Gregory Rd  | Programmed maintenance grading  |
| Rubyvale Rd, Laglan Rd and Wolfgang Access Rd                       | Slashing and herbicide spraying |
| Capella St, Huntley Rd and Clermont township streets                | Pothole Patching                |
| Laglan Rd, Frankfield Rd, Walthum Rd, Lou Lou Park Rd and Bygana Rd | Flood damage emergency works    |
| <b>Dysart and surrounding area</b>                                  |                                 |
| Saraji Rd, Golden Mile Rd and Dysart Clermont Rd                    | Pothole Patching                |
| Dysart Clermont Road  | Slashing                        |
| Queen Elizabeth Dr  | Footpath repairs                |
| May Downs Carfax Rd and Carfax Rd                                   | Flood damage emergency works    |
| <b>Middlemount and surrounding area</b>                             |                                 |
| Town streets  | Pothole patching                |
| <b>Moranbah and surrounding area</b>                                |                                 |
| Pasha Rd and Red Hill Rd  | Slashing                        |

|   |                                |
|---|--------------------------------|
| Moranbah Township   | Signage                        |
| <b>Nebo and surrounding area</b>  |                                |
| Strathfield Rd, Braeside Rd, Burgess Rd and Johnson Rd  | Programmed maintenance grading |
| Homevale Rd and Turrawulla Rd   | Slashing                       |
| Town streets  | Pothole patching               |
| Remaining works to be completed   | Flood damage emergency works   |
| <b>Coast and surrounding area</b>   |                                |
| Collaroy – Killarney Rd   | Programmed maintenance grading |
| Carmila Beach Rd  | Slashing                       |
| Remaining works to be completed   | Flood damage emergency works   |
| <b>State Controlled Network</b>   |                                |
| 33A Peak Downs Hwy, Bruce Hwy and Marlborough – Sarina Rd   | Pothole patching               |
| 98A Gregory Developmental Rd 20%, 10F/10G Bruce Hwy, 33B Peak Downs Hwy, 85C Fitzroy Development Rd, 5122 May Downs Rd, 519 Dysart Middlemount Rd and rest areas on above roads | Slashing                       |

## INFRASTRUCUTRE CRM REPORT (CUSTOMER REQUEST MODULE)

The west region experienced a marked increase in CRM requests as a result of the January flooding and rainfall event, while the central region has recorded a similar surge in February due to heavy rain and associated flooding.





## ACTION ACCOUNTABILITY

Not applicable.

---

## KEY MESSAGES

Isaac Regional Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

|                                     |   |
|-------------------------------------|---|
| <b>Report prepared by:</b>          | <b>Report authorised by:</b>            |
| BOB STEPHEN                         | ROBERT PERNA                            |
| <b>Manager Roads Infrastructure</b> | <b>Director Infrastructure Services</b> |
| Date: 2 March 2026                  | Date: 3 March 2026                      |

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Nil

|                        |  |
|------------------------|--|
| <b>MEETING DETAILS</b> | <b>Infrastructure Services Standing Committee Meeting</b><br>Wednesday 11 March 2026 |
| <b>AUTHOR</b>          | Robert Perna   |
| <b>AUTHOR POSITION</b> | Director Infrastructure Services   |

**5.3 2025-2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - SECOND QUARTER**

## EXECUTIVE SUMMARY

This report provides an update of Infrastructure Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the second quarter.

## OFFICER’S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes Infrastructure Services second quarter progress update on the 2025-2026 Annual Operational Plan.**

## BACKGROUND

Council is required under section 174(3) *Local Government Regulation 2012* to report and publish its progress towards the Annual Operational Plan each quarter.

The table below shows the status of the Infrastructure Services activities nominated in the 2025/26 Annual Operational Plan.

## ACTIVITY SUMMARY TABLE

| AOP # | ACTIVITY/PROJECT/ INITIATIVE                                      | BUSINESS UNIT  | STATUS<br>(COMPLETE, ON TARGET, MONITOR, BELOW TARGET) |
|-------|---|----------------|--|
| 4.5   | Embed Volunteer "Good Samaritan" Roadworks Program (30 June 2026) | Infrastructure | Monitor  |

### PROGRESS THIS QUARTER

Further work was completed to compile the individual documents into a comprehensive information booklet and forms for volunteers. Outstanding issue is confirmation from Snap Send Solve to enable the volunteers to utilise this app to collect before and after photos of any works to be/have been completed. Plan is to have all documentation ready for the Roads Community Meetings in March.

|   |   |                      |           |
|---|---|----------------------|-----------|
| 4.6   | Conduct Planning Study to assess Moranbah alternate access (1 March 2026) | Infrastructure       | Monitor   |
| <b>PROGRESS THIS QUARTER</b>  |   |                      |           |
| Concept report presented to Councillors as part of discussions on Railway Station Rd intersection works. Further works currently on hold. |   |                      |           |
| 6.1   | Commence Building Asset Condition Assessment (30 June 2026)               | Corporate Properties | On Target |
| <b>PROGRESS THIS QUARTER</b>  |   |                      |           |
| Initial inspections completed. Presentation scheduled for March Standing Committee.   |   |                      |           |

## IMPLICATIONS

In accordance with section 174(3) of the *Local Government Regulation 2012*, Council must be presented with a written assessment of Council's progress towards implementing the Operational Plan on a quarterly basis.

## CONSULTATION

Department Managers

## BASIS FOR RECOMMENDATION

The Operational Plan and associated quarterly reporting is a legislative requirement pursuant to the *Local Government Act 2009* and *Local Government Regulation 2012*.

## ACTION ACCOUNTABILITY

Not Applicable

|  |  |
|--|--|
| <p><b>Report prepared by:</b><br/>                 ROBERT PERNA<br/> <b>Director Infrastructure Services</b><br/>                 Date: 2 March 2026</p> | <p><b>Report authorised by:</b><br/>                 CALE DENDLE<br/> <b>Chief Executive Officer</b><br/>                 Date: 2 March 2026</p> |
|--|--|

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- 2025-2026 Annual Operational Plan
- 2023-2028 Corporate Plan

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|                        |  |
|------------------------|--|
| <b>MEETING DETAILS</b> | <b>Infrastructure Services Standing Committee Meeting</b><br>Wednesday 11 March 2026 |
| <b>AUTHOR</b>          | Malcolm Gardiner   |
| <b>AUTHOR POSITION</b> | Manager Fleet  |

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## **5.4 FLEET DEPARTMENT OPERATIONAL UPDATE – 1 DECEMBER 2025 TO 27 FEBRUARY 2026**

### **EXECUTIVE SUMMARY**

The intent of the report is to provide an update on the operational activities undertaken by the Fleet Department.

### **OFFICER'S RECOMMENDATION**

*That the Committee recommends that Council:*

- 1. Notes the operational update provided for the Fleet Department – 1 December 2025 to 28 February 2026.**

### **BACKGROUND**

#### **Management of Council Workshops**

The fit out of the new office space at the Moranbah depot store which will allow space for the roading team is due to be completed 27 February.

#### **Fleet and Plant Maintenance**

- Light Vehicle servicing is now mostly being done in house at all our IRC workshops.
- Continue to use a mix of internal and outsourced suppliers for servicing of plant and for repairs.
- The whole Fleet team met to set expectations. The whole team including management were given 10 questions to answer designed to find out how we perceive ourselves as a team. Overall, the team works well together and support each other.
- Our Apprentice Fitter was presented with his trade certificate; we also presented our Technical Officer with her 10-year service award.

#### **VMS Reporting**

VMS reporting is an ongoing process, and we are having regular meetings with our service providers Manage my Fleet and Fleetyr to refine our data and ensure accuracy for reporting.

#### **Purchasing of new Fleet, Plant and other Capital delivery projects**

The final two vehicles from our 24/25 Vehicle replacement project have been received which completes the project.

# INFRASTRUCTURE SERVICES

All 20 cars from our original 25/26 Vehicle Replacement list have been received, however we ordered an additional 8 vehicles for 25/26 with budget transferred from another project. Two of these additional vehicles have been delivered, one being a new MUX for the Manager Community and Cultural Services and one Isuzu MUX for the SES Local Controller. The remaining 6 vehicles are due to arrive in April/May 2026.



Finalised all except two of our 25/26 Plant projects with the new truck and dog water truck due to arrive mid-April and the other Isuzu 4x4 truck due in the 26/27 financial year.



---

Early procurement of our plant for the 26/27 financial year has commenced with all orders expected to be finalised by the end March. Completed early procurement of vehicles for the 26/27 financial year with vehicles due to arrive from July onwards.

## **Depot Maintenance**

Traffic flow plans are currently being developed with the help of the Engineering Services team for all the depots, once completed the risk assessment and line marking for the depots will be updated.

With the separation from Corporate Properties, Fleet has now taken back responsibility for the maintenance of the depots. We have been working with Corporate Properties to streamline a process for these so repairs can get done in a timely manner. Fleet have organised for the testing and tagging to be done at all the IRC depots, along with various other maintenance tasks. Streamlined the repairs and recording process for the maintenance of the depots, capturing all information in Techone and moving away from Propertytime.

## **Staff**

We welcomed our new tech officer-Mechanical Planning, in October who is assisting with workshop scheduling and maintenance.

We have welcomed our new Mechanical Fitter and are currently recruiting for an additional Mechanical Fitter.

## **Hire Rate**

The internal hire rate was increased by 18%, this is the first increase in five years. The hire rate will continue to increase in line with the annual CPI rate.

## **Challenges and areas for improvement**

Increase the fleet utilization

External training for our fitters to stay up to date with new OEM technology.

## **IMPLICATIONS**

Fleet operations shall continue to operate to maintain and improve service levels for internal and external customers.

## **CONSULTATION**

Fleet Team

Finance Department

## **BASIS FOR RECOMMENDATION**

The report provides council with an understanding of the Plant and Fleet Department Operations

## **ACTION ACCOUNTABILITY**

Manager Fleet to continue to lead and develop team members to ensure continued service delivery for internal and external customers.

---

## KEY MESSAGES

Fleet operations continue to strive to maintain a high level of Service to ensure other departments can undertake their roles in supporting the community

|   |                                |
|---|--------------------------------|
| <b>Report prepared by:</b>              | <b>Report authorised by:</b>   |
| ROBERT PERNA                            | CALE DENDLE                    |
| <b>Director Infrastructure Services</b> | <b>Chief Executive Officer</b> |
| Date: 2 March 2026                      | Date: 2 March 2026             |

## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Nil

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|                        |  |
|------------------------|--|
| <b>MEETING DETAILS</b> | <b>Infrastructure Services Standing Committee Meeting</b><br>Wednesday 11 March 2026 |
| <b>AUTHOR</b>          | Darrin Anderson  |
| <b>AUTHOR POSITION</b> | Manager Corporate Properties   |

---

**5.5 CORPORATE PROPERTIES DEPARTMENT OPERATIONAL UPDATE – FEBRUARY 2026**

## EXECUTIVE SUMMARY

This report is to provide Council with an update on the Corporate Properties operational program.

## OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Notes the Corporate Properties Department Operational Update February 2026.**

## BACKGROUND

The below information highlights the operational activities of the Corporate Properties Department.

### Manager highlights

#### Buildings Condition Assessments:

Using W4QLD grant funding, we have engaged Better Aim to complete a Building Condition Assessment (BCA) to all our residential properties throughout the Region.

This includes:

1. BCA Scope and Data Specifications
2. Asset Inspection and Condition Assessment (actual inspections - Power BI tool)
3. Digital Asset Management Plan (AMP) - 10 Year Capital and Operational Forecast

The Project will be completed in three phases:

1. Project Methodology (Phase 1) - Asset data modelling
2. Project Methodology (Phase 2) - site asset capture data
3. Project Methodology (Phase 3) - Digital state of asset reporting

### **Project Methodology (Phase 1) - Asset data modelling – completed**

We set up an Asset Data Model (ADM) during the desktop phase to match our data needs and standards. This includes location structure, asset types, and key details. We fill it with available data like asset registers,

reports, drawings, and maintenance history. We also need information on asset risk and importance. Doing this early helps make site inspections faster and less disruptive. The ADM is the base of our service, helping ensure things run smoothly, consistently, and with useful early insights.

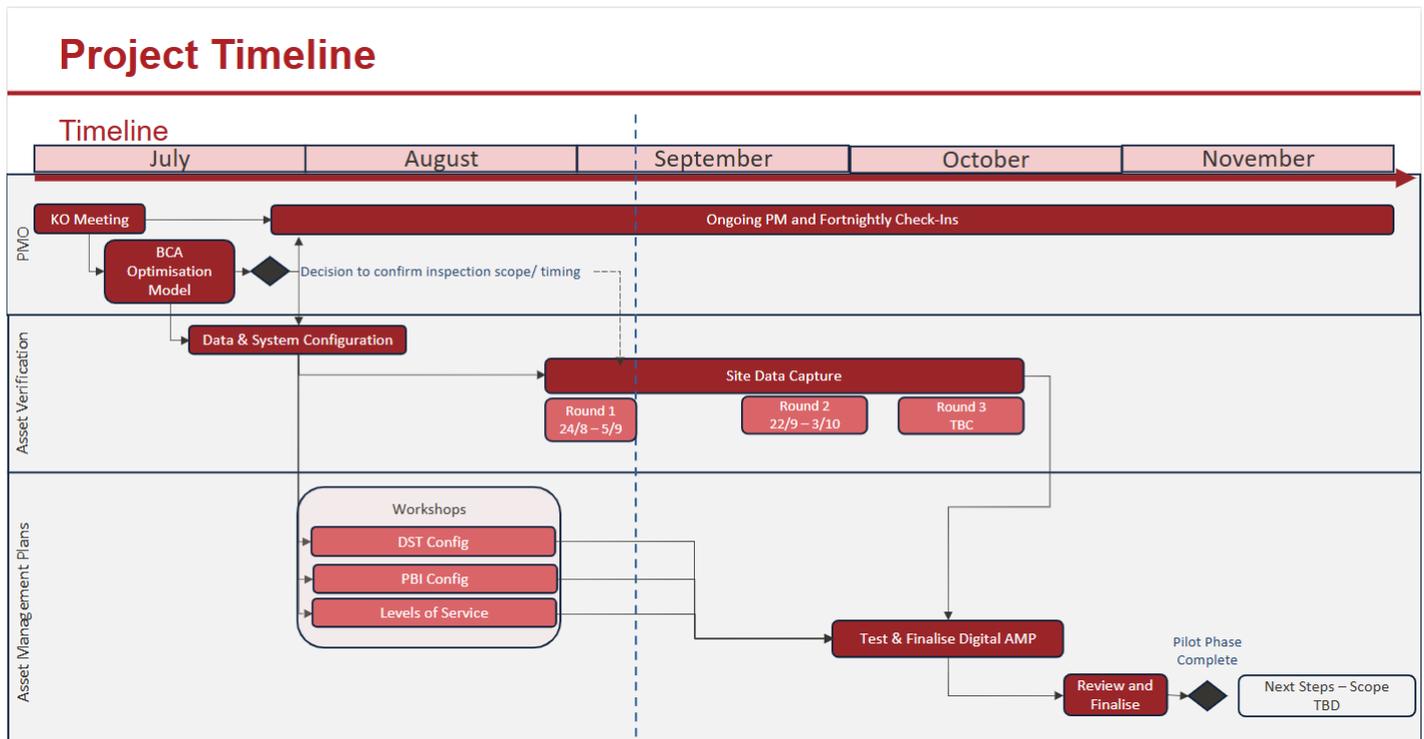
**Project Methodology (Phase 2) - site asset capture data – began July and completed late October.**

During the inspection phase, we verify assets, assess their condition, and collect required data including photos and documentation. Our operations team has been completing inspection schedules to assign qualified staff to specific asset groups to identify defects and systemic issues.

We use a mobile data capture app to ensure compliance with client standards, improve efficiency, reduce errors, and enable real-time reporting and quality control.

**Project Methodology (Phase 3) - Digital state of asset reporting – underway**

The digital asset reporting is built utilising both our asset management system and Betteraim’s, incorporating key elements like asset health, performance, criticality, and risk. This approach aligns with industry standards and supports ongoing development of our AMS. The ADM asset data model provides strong foundation for generating insights, configuring reports across asset classes, locations and portfolios. It will also offer systems to enhance data accuracy and governance.



**Current status**

The Asset Decision Model (ADM) is now live, with data from all residential assets fully entered. Initial testing has commenced, and Corporate Assets stakeholders have been conducting scenario assessments and providing feedback to the Business Analyst. This process has delivered a clearer understanding of asset condition and future budget requirements.

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The next phase will involve progressing through the commercial asset portfolio and establishing procedural governance to ensure ongoing data integrity and reliability.

## OPERATIONS

We have successfully recruited both the Coordinator Capital and Trades and the Coordinator Property and Operations. With these roles now fully established, the Coordinators are implementing consistent processes, procedures, and service levels to ensure Council continues to meet—and exceed—operational requirements.

Given the number of improvement areas identified, our upcoming focus will include:

- Improving response timeframes and communication for Building Maintenance Requests (BMRs).
- Establishing clearer criteria outlining what constitutes a BMR versus a general property note.
- Enhancing the work order process, including coordination with both our internal trades team and external contractors.
- Strengthening reporting and oversight of work orders to ensure timely completion and accountability.
- Increasing cross-departmental communication to support better visibility of tenancy requirements, tenancy breaches, allocations, and ensuring properties remain fit for purpose.
- Implementing structured schedules for planned maintenance and ensuring property inspections are carried out within required timeframes. This will help verify property condition and, where necessary, ensure appropriate action is taken in collaboration with People & Culture.

## UPDATES

### **Moranbah Council Building Air Conditioning**

The air conditioning system has been repaired and is currently operating effectively. A small number of minor repairs are still outstanding, and we are awaiting a report and quotation from the supplier to finalise the remaining works.

### **Moranbah Administration Generator**

A component failure has been identified. Fleet has sourced a replacement part, and installation will occur upon arrival. The generator is expected to be operational again by 6 March 2026.

## PROPERTY MANAGEMENT

### CP Property Report – February 2026

| Town/Area     | Number of Properties | Tenanted   | Allocated - Incoming Tenants | Vacant    | Offline - Maintenance/Capital Works |
|---------------|----------------------|------------|------------------------------|-----------|-------------------------------------|
| St Lawrence   | 17                   | 12         | 0                            | 3         | 2                                   |
| Glenden       | 8                    | 5          | 0                            | 0         | 3                                   |
| Nebo          | 16                   | 11         | 0                            | 2         | 3                                   |
| Middlemount   | 18                   | 14         | 0                            | 3         | 1                                   |
| Dysart        | 18                   | 12         | 0                            | 4         | 2                                   |
| Clermont      | 22                   | 20         | 0                            | 0         | 2                                   |
| Moranbah      | 90                   | 71         | 4                            | 5         | 10                                  |
| <b>Totals</b> | <b>189</b>           | <b>145</b> | <b>4</b>                     | <b>17</b> | <b>23</b>                           |

### Social affordable housing Report – February 2026

| Town/Area     | Number of Properties | Tenanted  | Allocated - Incoming Tenants | Vacating | Offline - Maintenance/Capital Works |
|---------------|----------------------|-----------|------------------------------|----------|-------------------------------------|
| Glenden       | 3                    | 0         | 1                            | 0        | 2                                   |
| Nebo          | 6                    | 5         | 0                            | 1        | 0                                   |
| Clermont      | 8                    | 7         | 0                            | 0        | 1                                   |
| Moranbah      | 4                    | 3         | 0                            | 0        | 1                                   |
| <b>Totals</b> | <b>21</b>            | <b>15</b> | <b>1</b>                     | <b>1</b> | <b>4</b>                            |

### IAHT housing Report – February 2026

| Town/Area     | Number of Properties | Tenanted  | Allocated - Incoming Tenants | Vacant    | Offline - Maintenance/Capital Works |
|---------------|----------------------|-----------|------------------------------|-----------|-------------------------------------|
| Dysart        | 4                    | 2         | 0                            | 1         | 1                                   |
| Clermont      | 3                    | 3         | 0                            | 0         | 0                                   |
| Moranbah      | 42                   | 27        | 0                            | 13        | 2                                   |
| <b>Totals</b> | <b>49</b>            | <b>32</b> | <b>0</b>                     | <b>14</b> | <b>3</b>                            |

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## GENERAL

As we continue refining our processes and establishing stronger operational foundations, our next report will include more detailed and comprehensive information. We are still working through key improvement areas and implementing the necessary frameworks to ensure our teams are aligned, coordinated and working effectively together. These ongoing efforts will support greater oversight, enhanced service delivery and continuous improvement across our operations.

## ACTION ACCOUNTABILITY

Manager Corporate Properties and the leadership team are accountable for delivery of effective works across the region.

## KEY MESSAGES

Isaac Regional Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

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| <p><b>Report prepared by:</b><br/>DARRIN ANDERSON<br/><b>Manager Corporate Properties</b><br/>Date: 4 March 2026</p> | <p><b>Report authorised by:</b><br/>ROBERT PERNA<br/><b>Director Engineering and Infrastructure</b><br/>Date: 4 March 2026</p> |
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## ATTACHMENTS

- Nil

## REFERENCE DOCUMENT

- Nil