

# UNCONFIRMED MINUTES

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**ORDINARY MEETING OF  
ISAAC REGIONAL COUNCIL**

HELD ON

**TUESDAY, 12 DECEMBER 2023**

**COMMENCING AT 9.00AM**

**ISAAC REGIONAL COUNCIL**

**COUNCIL CHAMBERS, MORANBAH**

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# UNCONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

TUESDAY 12 DECEMBER 2023

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# UNCONFIRMED MINUTES

## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

#### TUESDAY 12 DECEMBER 2023 COMMENCING AT 9.00AM

#### **ATTENDANCE**

Mayor Anne Baker, Chair  
Deputy Mayor, Cr Kelly Vea Vea, Division Five  
Cr Sandy Moffat, Division Two  
Cr Gina Lacey, Division Three (*by Video Conference*)  
Cr Simon West, Division Four  
Cr Carolyn Franzmann, Division Six  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight

#### **OFFICERS PRESENT**

Mr Ken Gouldthorp, Chief Executive Office  
Mr Darren Fettell, Director Corporate Governance and Financial Services  
Mr Daniel Wagner, Director Planning, Environment and Community Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mr Paul Simonds, Head of People and Capability  
Mr Beau Jackson, Acting Head of Advocacy and External Affairs  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

### **1. OPENING**

The Mayor declared the meeting open at 9.00am and welcomed all in attendance to the final Ordinary Meeting for 2023.

The Mayor acknowledged the traditional custodians of the land, the Barada Barna people, on which we meet today and paid her respects to their Elders past, present and emerging.

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## 2. LEAVE OF ABSENCE AND APOLOGIES

A request has been received from Cr Greg Austen for a leave of absence as he is on leave.

**Resolution No.: 8582**

**Moved: Cr West**

**Seconded: Cr Vea Ve**

**That Council:**

- 1. Grants a leave of absence for Cr Greg Austen for the 12 December 2023 Ordinary Meeting as he is on leave.**

**Carried**

## 3. CONDOLENCES

- SAAL, Stephen Donald late of Clermont
- SALMOND, Vivienne Margaret 'Goldie' late of Clermont
- GIBBINS, Marilyn May late of St Lawrence
- HEATHCOTE, Janet Joyce formerly of Moranbah

## 4. DECLARATION OF CONFLICTS OF INTEREST

### PREScribed CONFLICT OF INTEREST

Cr Sandy Moffat declared a Prescribed Conflict of Interest for Report 10.23 Vulcan South Coal Mine - Mining Lease (ML) 700073 in Central Queensland as Vitrinite are a major sponsor of her and her husband's variety bash vehicle.

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**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in Carmila Hall, Carmila, Wednesday 22 November 2023**

**Resolution No.: 8583**

**Moved: Cr Vea Vea**

**Seconded: Cr Franzmann**

**The Minutes of the Ordinary Meeting held in Carmila Hall, Carmila on Wednesday 22 November 2023 are confirmed.**

**Carried**



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## 8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

## 9. STANDING COMMITTEE REPORTS

No standing committee meeting reports this meeting.

## 10. OFFICER REPORTS

### 10.1

### Isaac Regional Council Monthly Financial Report as at 16 November 2023

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

#### OFFICER'S RECOMMENDATION

***That Council:***

1. *Receive the financial statements for the period ended 16 November 2023 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

**Resolution No.:** 8584

**Moved:** Cr Pickels

**Seconded:** Cr Franzmann

**That Council:**

1. **Receive the financial statements for the period ended 16 November 2023 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

**Carried**

## 10.2

### Safety and Resilience Update

#### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

#### OFFICER'S RECOMMENDATION

***That Council:***

1. *Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.*

**Resolution No.: 8585**

**Moved: Cr Coleman**

**Seconded: Cr Pickels**

**That Council:**

1. **Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.**

**Carried**

## 10.3

### Exception Based Contractual Arrangements – Local Government Regulation 2012 – Eftsure

#### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement via Council resolution to engage the services of Eftsure Pty Ltd as an exception to the Default Contracting Procedures within s235 (b) of *Local Government Regulation 2012*. This section of the act allows Council to enter into a medium or large-sized contractual arrangement without first inviting written quotes or tenders, where because of the specialised or confidential nature of the services that are sought, it would be impractical or disadvantageous for Council to do so.

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## OFFICER'S RECOMMENDATION

*That Council:*

- Endorse the following exception, to enter into a medium sized contractual arrangement with Eftsure Pty Ltd as per Section 235 (b) of the Local Government Regulation 2012 based on the demonstrated expertise and specialised service above alternative providers for cross-verification of essential banking information to increase fraud prevention from date of adoption of this report.*

**Resolution No.: 8586**

**Moved: Cr Pickels**

**Seconded: Cr Moffat**

**That Council:**

- Endorse the following exception, to enter into a medium sized contractual arrangement with Eftsure Pty Ltd as per Section 235 (b) of the Local Government Regulation 2012 based on the demonstrated expertise and specialised service above alternative providers for cross-verification of essential banking information to increase fraud prevention from date of adoption of this report.**

**Carried**

**10.4**

**2023/2024 1<sup>ST</sup> Quarter Budget Review**

## EXECUTIVE SUMMARY

A review of the budget for the 2023/2024 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and Executive Leadership Team as at 30 September 2023. The review proposes a \$14K increase to the budgeted operating surplus, along with a \$1M increase to capital revenue and a \$3.8M increase to the capital expenditure program.

## OFFICER'S RECOMMENDATION

*That Council:*

- In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2023/2024.*



**Resolution No.: 8587**

**Moved: Cr Franzmann**

**Seconded: Cr Vea Ve**

**That Council:**

- 1. In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2023/2024.**

**Carried**

## 10.5

## Fire Hazard Reduction Activities

### EXECUTIVE SUMMARY

To provide an update on activities in relation to bushfire mitigation including hazard reduction burns and fire control line maintenance around the Isaac Region, where Council is responsible for the land.

### OFFICER'S RECOMMENDATION

**That Council:**

- 1. Note the report and the outcomes of the 2023 hazard reduction measures and planned activities.*

**Resolution No.: 8588**

**Moved: Cr Coleman**

**Seconded: Cr Moffat**

**That Council:**

- 1. Note the report and the outcomes of the 2023 hazard reduction measures and planned activities.**

**Carried**

## 10.6

### Minor Community Grants Summary - November 2023

#### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 November to 30 November 2023.

#### OFFICER'S RECOMMENDATION

*That Council:*

1. *Notes the minor community grants approved under delegation for the period 1 November to 30 November 2023.*

**Resolution No.: 8589**

**Moved: Cr Coleman**

**Seconded: Cr Moffat**

**That Council:**

1. **Notes the minor community grants approved under delegation for the period 1 November to 30 November 2023.**

**Carried**

#### ATTENDANCE

Cr Kelly Veve left the meeting room at 9.16am.

## 10.7

### Isaac Arts and Cultural Advisory Committee Minutes – 23 November 2023

#### EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the IACAC meeting held on 23 November 2023 and presents committee recommendations for consideration.

## OFFICER'S RECOMMENDATION

### *That Council:*

1. *Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 23 November 2023.*
2. *Adopts the following recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 23 November 2023:*
  - i. *Endorses the revised Regional Arts Development Fund (RADF) funding guidelines for the 2023-2024 funding year.*
  - ii. *Endorses the new application forms for the 2023-2024 Regional Arts Development Fund program being:*
    - a. *RADF Application for "Develop" funding category; and*
    - b. *RADF Application for "Inspire" and "Grow" funding categories.*
  - iii. *Authorises the Chief Executive Officer, or delegate, to approve any administrative changes to the 2023-2024 Regional Arts Development Fund (RADF) funding guidelines and the RADF application forms.*

**Resolution No.: 8590**

**Moved: Cr Moffat**

**Seconded: Cr Pickels**

### **That Council:**

1. **Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 23 November 2023.**
2. **Adopts the following recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 23 November 2023:**
  - i. **Endorses the revised Regional Arts Development Fund (RADF) funding guidelines for the 2023-2024 funding year.**
  - ii. **Endorses the new application forms for the 2023-2024 Regional Arts Development Fund program being:**
    - a. **RADF Application for "Develop" funding category; and**
    - b. **RADF Application for "Inspire" and "Grow" funding categories.**

- iii. **Authorises the Chief Executive Officer, or delegate, to approve any administrative changes to the 2023-2024 Regional Arts Development Fund (RADF) funding guidelines and the RADF application forms.**

**Carried**

**10.8**

**Nebo Showgrounds Master Plan Advisory Committee Minutes - 30 October 2023**

## EXECUTIVE SUMMARY

The purpose of this report is to present to Council the minutes of the Nebo Showgrounds Master Plan Advisory Committee (NSMPAC) meeting held on Monday, 30 October 2023.

## OFFICER'S RECOMMENDATION

*That Council:*

1. *Receives and notes the minutes of the Nebo Showgrounds Master Plan Advisory Committee held on 30 October 2023; and*
2. *Adopts the following recommendations of the Nebo Showgrounds Master Plan Advisory Committee held on 30 October 2023:*
  - i. *Receives and notes the Nebo Showgrounds Master Plan project status update of related activities for the Master plans ongoing delivery.*
  - ii. *Receives and notes the updated Nebo Showgrounds Master Plan Advisory Committee Action List as 20 October 2023.*
  - iii. *Endorse the continuation of Nebo Showgrounds Master Plan Advisory Committee for a further of 12 months to 30 June 2025.*
  - iv. *Endorse the updated Terms of Reference Nebo Showgrounds Master Plan Advisory Committee.*
  - v. *Note the existing Council elected members on the Nebo Showgrounds Master Plan Advisory Committee will remain in place until the conclusion of the 2020-2024 term of Council. Following the local government election Council will resolve membership for the new term.*
  - vi. *Endorse the Nebo Showgrounds Master Plan Working Group continue to be engaged on the scoping of Stage 1 Projects as required.*



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## ATTENDANCE

Cr Kelly Veve entered the meeting room at 9.22am.

**10.9**

### **Draft Isaac Tourism Trails Strategic Plan Public Consultation**

#### **EXECUTIVE SUMMARY**

The purpose of this report is to seek endorsement of the Draft Isaac Tourism Trails Strategic Plans for public consultation.

#### **OFFICER'S RECOMMENDATION**

***That Council:***

- 1. Receives and notes the Draft Isaac Tourism Trails Strategic Plan - Engagement Plan on Draft Strategies.*
- 2. Endorses the Draft Isaac Tourism Trails Strategy and Draft Isaac Recreational Prospecting and Fossicking Strategic Plan 2023 – 2028 be provided for public consultation as per the engagement plan subject to photos in the Strategy documents being Isaac images/photos.*

**Resolution No.: 8592**

**Moved: Cr Pickels**

**Seconded: Cr Franzmann**

**That Council:**

- 1. Receives and notes the Draft Isaac Tourism Trails Strategic Plan - Engagement Plan on Draft Strategies.**
- 2. Endorses the Draft Isaac Tourism Trails Strategy and Draft Isaac Recreational Prospecting and Fossicking Strategic Plan 2023 – 2028 be provided for public consultation as per the engagement plan subject to photos in the Strategy documents being Isaac images/photos.**

**Carried**



## 10.10

## Theresa Creek Dam Concept Development Plan

### EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement of the Theresa Creek Dam Concept Development Plan.

### OFFICER'S RECOMMENDATION

*That Council:*

- 1. Receives and notes Consultation Report - Theresa Creek Dam Concept Development Plan.*
- 2. Adopt the Final Theresa Creek Dam Concept Development Plan for implementation, subject to Council approving budget funds and/or attraction of external grant funding for delivery of improvement projects as identified in the plan.*
- 3. Direct the Chief Executive Officer, or Delegate, to prepare communication informing the community of the outcomes of consultation and endorsement of the Theresa Creek Dam Concept Development Plan.*

**Resolution No.: 8593**

**Moved: Cr Franzmann**

**Seconded: Cr Vea Vea**

**That Council:**

- 1. Receives and notes Consultation Report - Theresa Creek Dam Concept Development Plan.**
- 2. Adopt the Final Theresa Creek Dam Concept Development Plan for implementation, subject to Council approving budget funds and/or attraction of external grant funding for delivery of improvement projects as identified in the plan.**
- 3. Direct the Chief Executive Officer, or Delegate, to prepare communication informing the community of the outcomes of consultation and endorsement of the Theresa Creek Dam Concept Development Plan.**

**Carried**

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## ATTENDANCE

Cr Gina Lacey ended her video conference with the meeting at 9.30am.

**10.11**

## **Climate Change Response Policy**

### **EXECUTIVE SUMMARY**

This report presents the Climate Change Response Policy for Council's consideration and endorsement. The objective of the policy is to promote and apply Council's commitment to improve its knowledge and capability to appropriately respond to climate change risks and opportunities through meaningful and inclusive actions which simultaneously foster the conditions which create positive and socially sustainable futures for our communities.

### **OFFICER'S RECOMMENDATION**

*That Council:*

1. *Notes and endorses the white paper 'Isaac Climate Change Response: Towards a Policy Position'.*
2. *Adopts the Climate Change Response Policy.*

**Resolution No.: 8594**

**Moved: Cr West**

**Seconded: Cr Coleman**

**That Council:**

1. **Notes and endorses the white paper 'Isaac Climate Change Response: Towards a Policy Position'.**
2. **Adopts the Climate Change Response Policy.**

**Carried**

10.12

## Commence Interim Local Government Infrastructure Plan Amendment of Isaac Regional Planning Scheme 2021

### EXECUTIVE SUMMARY

This report seeks Council resolution to undertake an Interim Amendment to the Local Government Infrastructure Plan of the *Isaac Regional Planning Scheme 2021* in accordance with section 21 of the *Planning Act 2016*. The Interim Amendment will support Council to ensure that the content of the Local Government Infrastructure Plan remains consistent with Council's long term trunk infrastructure capital planning.

### OFFICER'S RECOMMENDATION

*That Council:*

1. *Resolves to make an Interim Local Government Infrastructure Plan Amendment to the Isaac Regional Planning Scheme 2021 in accordance with section 21 of the Planning Act 2016 and Chapter 5, Part 2 of the Ministers Guidelines and Rules.*

**Resolution No.: 8595**

**Moved: Cr Pickels**

**Seconded: Cr Coleman**

**That Council:**

1. **Resolves to make an Interim Local Government Infrastructure Plan Amendment to the Isaac Regional Planning Scheme 2021 in accordance with section 21 of the *Planning Act 2016* and Chapter 5, Part 2 of the Ministers Guidelines and Rules.**

**Carried**

10.13

## Commencement of Major Amendment (Flood Hazard) of Isaac Regional Planning Scheme 2021

### EXECUTIVE SUMMARY

Since the adoption of the *Isaac Regional Planning Scheme* (Planning Scheme) in 2021 a number of flood studies have been initiated within the Isaac local government area that have provided a more detailed understanding of our flood hazards. This report seeks Council's resolution to commence a Major Amendment to the Planning Scheme, in accordance with section 20 of the *Planning Act 2016*, to incorporate the outcomes of these flood studies and amend the regulatory planning framework for flood hazards to better align with the State Planning Policy.

### OFFICER'S RECOMMENDATION

*That Council:*

- Resolves to prepare a Major Amendment to update mapping and provisions related to flood hazard in the Isaac Regional Planning Scheme 2021 in accordance with section 20 of the Planning Act 2016 and the Ministers Guidelines and Rules.*

**Resolution No.: 8596**

**Moved: Cr Coleman**

**Seconded: Cr Vea Vea**

**That Council:**

- Resolves to prepare a Major Amendment to update mapping and provisions related to flood hazard in the Isaac Regional Planning Scheme 2021 in accordance with section 20 of the *Planning Act 2016* and the Ministers Guidelines and Rules.**

**Carried**

10.14

## ST LAWRENCE AND DISTRICT BOWLS CLUB INC. – TENURE ARRANGEMENTS

### EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of part of Lot 132 on MC676, located at 5 Railway Parade, St Lawrence, by way of a ten (10) year lease to St Lawrence and District Bowls Club Inc and part of Lot 122 on MC676, located at 7 Railway Parade, St Lawrence, by way of a three (3) year Licence to Occupy, plus a three (3) year option.

### OFFICER'S RECOMMENDATION

*That Council:*

1. *Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over part of Lot 132 on MC676, 5 Railway Parade, St Lawrence (being the bowling green and outside shed area) and part of Lot 122 on MC676, 7 Railway Parade, St Lawrence (being the external facing bar and undercover shade area plus access to and use of internal amenities).*
2. *Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a ten-year lease agreement with St Lawrence and District Bowls Club Inc. over part of Lot 132 on MC676, 5 Railway Parade, St Lawrence (being the bowling green and outside shed area).*
  - a. *Lease fees to be charged in accordance with 2023-2024 Fees & Charges – annual rent/usage fee \$580.00 ex GST, matrix attached.*
  - b. *Survey the land on which the greens and shed are located as per Attachment 4.*
  - c. *All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.*
  - d. *Acknowledging that all built assets are owned by the St Lawrence and District Bowls Club Inc. therefore all repairs and maintenance will be the responsibility of the club.*
3. *Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a three-year Licence to Occupy, with a three-year option with St Lawrence and District Bowls Club Inc. over part of Lot 122 on MC676, 7 Railway Parade, St Lawrence (being the bar area, external facing bar servery and undercover shade area plus access to and use of internal amenities).*
  - a. *Lease fees to be charged at a peppercorn rate of \$1.00 per annum, recognising the lease fee contributions being collected over part of Lot 122 on MC676 for the bowling green and outside*

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*shed area, and the non-exclusive licence-to-occupy arrangement for the bar area, external facing bar servery and undercover shade area plus access to and use of internal amenities on Saturdays and Sundays.*

*b. Acknowledging that all built assets are owned by Isaac Regional Council therefore repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions over the area subject to the Licence to Occupy.*

4. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 and 3 above.*

**Resolution No.: 8597**

**Moved: Cr Coleman**

**Seconded: Cr Moffat**

**That Council:**

1. **Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over part of Lot 132 on MC676, 5 Railway Parade, St Lawrence (being the bowling green and outside shed area) and part of Lot 122 on MC676, 7 Railway Parade, St Lawrence (being the external facing bar and undercover shade area plus access to and use of internal amenities).**
2. **Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a ten-year lease agreement with St Lawrence and District Bowls Club Inc. over part of Lot 132 on MC676, 5 Railway Parade, St Lawrence (being the bowling green and outside shed area).**
  - a. **Lease fees to be charged in accordance with 2023-2024 Fees & Charges – annual rent/usage fee \$580.00 ex GST, matrix attached.**
  - b. **Survey the land on which the greens and shed are located as per Attachment 4.**
  - c. **All outgoings will be at the expense of the Trustee Lessee as detailed in the Standard Terms Documents.**
  - d. **Acknowledging that all built assets are owned by the St Lawrence and District Bowls Club Inc. therefore all repairs and maintenance will be the responsibility of the club.**
3. **Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a three-year Licence to Occupy, with a three-year option with St Lawrence and District Bowls Club Inc. over part of Lot 122 on MC676, 7 Railway Parade, St**



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Lawrence (being the bar area, external facing bar servery and undercover shade area plus access to and use of internal amenities).

- a. Lease fees to be charged at a peppercorn rate of \$1.00 per annum, recognising the lease fee contributions being collected over part of Lot 122 on MC676 for the bowling green and outside shed area, and the non-exclusive licence-to-occupy arrangement for the bar area, external facing bar servery and undercover shade area plus access to and use of internal amenities on Saturdays and Sundays.
  - b. Acknowledging that all built assets are owned by Isaac Regional Council therefore repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions over the area subject to the Licence to Occupy.
4. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 and 3 above.

Carried

## ATTENDANCE

Mr Ken Gouldthorp and Mr Beau Jackson left the meeting room at 9.28am and returned to the meeting room at 9.29am.

10.15

**Planning, Environment and Community Services FY2023-24 Capital Projects Progress Report as at 20 November 2023**

## EXECUTIVE SUMMARY

This report is to provide an update to the Planning, Environment and Community Services (PECS) Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

## OFFICER'S RECOMMENDATION

*That Council:*

1. *Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 20 November 2023.*

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**Resolution No.: 8598**

**Moved: Cr West**

**Seconded: Cr Vea Vea**

**That Council:**

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Projects Progress Summary as at 20 November 2023.**

**Carried**

**10.16**

**Engineering and Infrastructure 2023/2024 Capital Projects Progress Report**

## EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

## OFFICER'S RECOMMENDATION

*That Council:*

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.*

**Resolution No.: 8599**

**Moved: Cr West**

**Seconded: Cr Pickels**

**That Council:**

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

**Carried**

## 10.17

## Peak Downs Mine Road – Asset Installation and Maintenance Licence

### EXECUTIVE SUMMARY

The report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the installation and maintenance of powerline infrastructure and relocated pipelines along the Peak Downs Mine Road.

### OFFICER'S RECOMMENDATION

*That Council:*

- Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Peak Downs Mine Road for the installation and maintenance of powerline infrastructure, relocated pipelines and access track in accordance with the terms of the Pipeline Installation and Maintenance Licence.*

**Resolution No.: 8600**

**Moved: Cr Pickels**

**Seconded: Cr West**

**That Council:**

- Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Peak Downs Mine Road for the installation and maintenance of powerline infrastructure, relocated pipelines and access track in accordance with the terms of the Pipeline Installation and Maintenance Licence.**

**Carried**

## 10.18

## Water and Waste 2023-2024 Capital Projects Progress Report

### EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in the delivery of the Water and Waste 2023/2024 Capital Works Program.

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## OFFICER'S RECOMMENDATION

*That Council:*

- Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.*

**Resolution No.: 8601**

**Moved: Cr West**

**Seconded: Cr Moffat**

**That Council:**

- Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.**

**Carried**

**10.19**

**Water Quality Investigation Action Plan Update**

## EXECUTIVE SUMMARY

The purpose of this report is to present to Council a report for the Water Quality Reliability Investigation Action Plan Deliverables.

## OFFICER'S RECOMMENDATION

*That Council:*

- Receives and notes the Report for the Water Quality Reliability Investigation Action Plan Deliverables.*

**Resolution No.: 8602**

**Moved: Cr West**

**Seconded: Cr Moffat**

**That Council:**

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1. **Receives and notes the Report for the Water Quality Reliability Investigation Action Plan Deliverables.**

**Carried**

**10.20**

**Draft 2022-2023 Annual Report**

## EXECUTIVE SUMMARY

The preparation and adoption of the Annual Report is a legislative requirement pursuant to section 182 of the *Local Government Regulation 2012*. Isaac Regional Council's 2022-2023 Annual Report has been prepared in accordance with all requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*.

## OFFICER'S RECOMMENDATION

*That Council*

1. *Adopts the Isaac Regional Council's 2022-2023 Annual Report and delegates authority to the Mayor and Chief Executive Officer to approve minor editorial and administrative changes and to finalise the annual report, no later than 21 December 2023.*

**Resolution No.: 8603**

**Moved: Cr Pickels**

**Seconded: Cr Moffat**

**That Council:**

1. **Adopts the Isaac Regional Council's 2022-2023 Annual Report and delegates authority to the Mayor and Chief Executive Officer to approve minor editorial and administrative changes and to finalise the annual report, no later than 21 December 2023.**

**Carried**

10.21

## Schedule Of Ordinary Meetings and Standing Committee Meetings of Council – January 2024 to March 2024

### EXECUTIVE SUMMARY

Council is required under legislation to advertise its meeting dates and times for the coming year in a newspaper that is distributed in the local government area. Council is requested to resolve the meeting schedule for the period January 2024 to March 2024.

### OFFICER'S RECOMMENDATION

*That Council:*

1. *Adopt the following meeting schedule for Ordinary Meetings of Council for the period of January 2024 to March 2024.*

#### ORDINARY MEETINGS

| MEETING DATE               | TIME   | LOCATION  |
|----------------------------|--------|---|
| Wednesday 24 January 2024  | 9.00am | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |
| Wednesday 28 February 2024 | 9.00am | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |
| Wednesday 13 March 2024    | 9.00am | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |

2. *Adopt the following meeting schedule for Standing Committee Meetings of Council for the period of January 2024 to March 2024.*

#### CORPORATE, GOVERNANCE AND FINANCIAL SERVICES AND PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETINGS

| MEETING DATE               | TIME             | LOCATION  |
|----------------------------|------------------|---|
| Wednesday 21 February 2024 | 9.00am – 12.30pm | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |

#### ENGINEERING AND INFRASTRUCTURE AND WATER AND WASTE STANDING COMMITTEE MEETINGS

| MEETING DATE               | TIME          | LOCATION  |
|----------------------------|---------------|---|
| Wednesday 21 February 2024 | 1.00pm to 4pm | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |



# UNCONFIRMED MINUTES

Resolution No.: 8604

Moved: Cr Coleman

Seconded: Cr Franzmann

That Council:

1. Adopt the following meeting schedule for Ordinary Meetings of Council for the period of January 2024 to March 2024.

## ORDINARY MEETINGS

| MEETING DATE               | TIME   | LOCATION  |
|----------------------------|--------|---|
| Wednesday 24 January 2024  | 9.00am | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |
| Wednesday 28 February 2024 | 9.00am | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |
| Wednesday 13 March 2024    | 9.00am | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |

2. Adopt the following meeting schedule for Standing Committee Meetings of Council for the period of January 2024 to March 2024.

## CORPORATE, GOVERNANCE AND FINANCIAL SERVICES AND PLANNING, ENVIRONMENT AND COMMUNITY SERVICES STANDING COMMITTEE MEETINGS

| MEETING DATE               | TIME             | LOCATION  |
|----------------------------|------------------|---|
| Wednesday 21 February 2024 | 9.00am – 12.30pm | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |

## ENGINEERING AND INFRASTRUCTURE AND WATER AND WASTE STANDING COMMITTEE MEETINGS

| MEETING DATE               | TIME          | LOCATION  |
|----------------------------|---------------|---|
| Wednesday 21 February 2024 | 1.00pm to 4pm | Isaac Regional Council, Batchelor Parade, Moranbah – Chamber Room |

Carried

**10.22**

## **Naming of Council Roads and Community Infrastructure Documents**

### **EXECUTIVE SUMMARY**

This report seeks Council's consideration to review and adopt the updated Naming of Council Roads and Community Infrastructure Policy and note the supporting procedure and form.

### **OFFICER'S RECOMMENDATION**

*That Council:*

- 1. Repeals the Naming of Council Roads and Private Roads Policy (EI-POL-093).*
- 2. Adopts the updated Naming of Council Roads and Community Infrastructure Policy (CORP-POL-093).*
- 3. Notes the Naming of Roads and Community Infrastructure Procedure (CORP-PRO-107) and Request to Name/Rename Road or Community Infrastructure Form (CORP-FRM509).*

**Resolution No.: 8605**

**Moved: Cr Franzmann**

**Seconded: Cr Pickels**

**That Council:**

- 1. Repeals the Naming of Council Roads and Private Roads Policy (EI-POL-093).**
- 2. Adopts the updated Naming of Council Roads and Community Infrastructure Policy (CORP-POL-093).**
- 3. Notes the Naming of Roads and Community Infrastructure Procedure (CORP-PRO-107) and Request to Name/Rename Road or Community Infrastructure Form (CORP-FRM509).**

**Carried**

# UNCONFIRMED MINUTES

## PRESCRIBED CONFLICT OF INTEREST

Cr Sandy Moffat declared a Prescribed Conflict of Interest for Report 10.23 Vulcan South Coal Mine - Mining Lease (ML) 700073 in Central Queensland as Vitrinite are a major sponsor of her and her husband's variety bash vehicle. Cr Moffat left the meeting room at 9.38am and did not participate in the discussion or vote for Report 10.23.

**10.23**

**Vulcan South Coal Mine - Mining Lease (ML) 700073 In Central Queensland**

## EXECUTIVE SUMMARY

This report seeks Council's consideration for the removal of objections to the Vulcan South Coal Mine, on Mining Lease (ML) 700073 in Central Queensland.

## OFFICER'S RECOMMENDATION

*That Council:*

- 1. Authorise the removal of objections to the Vulcan South coal mine, on Mining Lease (ML) 700073 in Central Queensland subject to council receiving a satisfactory Traffic Impact assessment.*
- 2. Authorise Chief Executive Officer in consultation with the Mayor and Deputy Mayor to negotiate, execute and vary the Infrastructure Access Agreement, Social Infrastructure Framework and Housing Contribution Agreement with Qld Coal Aust No 1 Pty Ltd ACN 135 731 154 and Queensland Coking Coal Pty Ltd ACN 129 600 004 (Vitrinite).*

**Resolution No.: 8606**

**Moved: Cr Pickels**

**Seconded: Cr Vea Vea**

**That Council:**

- 1. Authorises the Chief Executive Officer to remove objections to the Vulcan South coal mine, on Mining Lease (ML) 700073 in Central Queensland subject to Council receiving a satisfactory Traffic Impact Assessment.**
- 2. Authorises the Chief Executive Officer in consultation with the Mayor and Deputy Mayor to negotiate, execute and vary the Infrastructure Access Agreement, Social Infrastructure**

# UNCONFIRMED MINUTES

**Framework and Housing Contribution Agreement with Qld Coal Aust No 1 Pty Ltd ACN 135 731 154 and Queensland Coking Coal Pty Ltd ACN 129 600 004 (Vitrinite).**

**Carried**

## ATTENDANCE

Cr Sandy Moffat returned to the meeting room at 9.46am.

**10.24**

**Childcare Leadership Alliance Request to Support the Queensland Thrive by Five Alliance Action Plan**

## EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to support the Queensland Thrive by Five Alliance Action Plan by signing the open letter advocating for the children of Queensland.

## OFFICER'S RECOMMENDATION

*That Council:*

- Approves signing the open letter advocating for the children of Queensland by supporting the Queensland Thrive by Five Alliance Action Plan.*

**Resolution No.: 8607**

**Moved: Cr Pickels**

**Seconded: Cr Coleman**

**That Council:**

- Approves signing the open letter advocating for the children of Queensland by supporting the Queensland Thrive by Five Alliance Action Plan.**

**Carried**

10.25

## Queensland Risk Reduction and Resilience Fund Grant Application

### EXECUTIVE SUMMARY

The Queensland Risk Reduction and Resilience Fund (QRRRF) aims to deliver projects that make Queensland communities and infrastructure more resilient to disasters by reducing the risk and limiting the impact of disasters associated with natural hazards, improving understanding of disaster risk and disaster risk planning. This report nominates projects for 2023/24 round of funding which is now open.

### OFFICER'S RECOMMENDATION

*That Council:*

1. *Supports the nomination of the following project for submission under Queensland Risk Reduction and Resilience Fund on a 50/50 funding arrangement:*
  - a. *Installation of automated road closure signage and river height monitors - \$360,000.*
2. *Authorises the allocation of Council's contribution amount of \$180,000 to be included within the 2024/25 Budget should the grant be successful.*
3. *Delegates the Authority to the Chief Executive Officer to submit the required application to the Queensland Reconstruction Authority.*

**Resolution No.: 8608**

**Moved: Cr Pickels**

**Seconded: Cr Moffat**

**That Council:**

1. **Supports the nomination of the following project for submission under Queensland Risk Reduction and Resilience Fund on a 50/50 funding arrangement:**
  - a. **Installation of automated road closure signage and river height monitors - \$360,000.**
2. **Authorises the allocation of Council's contribution amount of \$180,000 to be included within the 2024/25 Budget should the grant be successful.**
3. **Delegates the Authority to the Chief Executive Officer to submit the required application to the Queensland Reconstruction Authority.**

**Carried**





# UNCONFIRMED MINUTES

## OFFICER'S RECOMMENDATION

*That Council:*

- Endorses a change to Council's organisational structure to create a temporary additional position of Program Leader Saleyards and Showgrounds to be based in Clermont on a full-time, two-year fixed term basis as a trial solution to address business risks around staff hours and workload whilst maintaining service levels across Council's saleyard and showground assets.*

**Resolution No.: 8611**

**Moved: Cr West**

**Seconded: Cr Coleman**

**That Council:**

- Endorses a change to Council's organisational structure to create a temporary additional position of Program Leader Saleyards and Showgrounds to be based in Clermont on a full-time, two-year fixed term basis as a trial solution to address business risks around staff hours and workload whilst maintaining service levels across Council's saleyard and showground assets.**

**Carried**

## CONFIDENTIAL REPORT

Closed under s254J (3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

**11.2**

**Clermont Waste Management Facility Weighbridge Reconfiguration and Installation**

## EXECUTIVE SUMMARY

The purpose of the report is to award the contract to the preferred tenderer for Contract No. IRCT-CLM3-0823-338 Clermont Waste Management Facility Reconfiguration and Weighbridge Installation.

## OFFICER'S RECOMMENDATION

*That Council:*

1. *Approves the awarding of Contract IRCT-CLM3-0823-338 Clermont Waste Management Facility Reconfiguration and Weighbridge Installation to Keltone Constructions Pty Ltd for a value of \$1,033,417.29 excluding GST allowing Waste Services Department to meet legislative compliance timeframes.*
2. *Approves the additional funding of \$271,000 to be sourced from:*
  - i. *Removal of constrained funds for Moranbah Cardboard Compactor \$130,323*
  - ii. *Utilisation of unallocated depreciation in the amount of \$140,677.*
3. *Delegates the authority to the Chief Executive Officer to negotiate, execute and vary the contract.*

**Resolution No.: 8612**

**Moved: Cr Franzmann**

**Seconded: Cr Moffat**

**That Council:**

1. **Approves the awarding of Contract IRCT-CLM3-0823-338 Clermont Waste Management Facility Reconfiguration and Weighbridge Installation to Keltone Constructions Pty Ltd for a value of \$1,033,417.29 excluding GST allowing Waste Services Department to meet legislative compliance timeframes.**
2. **Approves the additional funding of \$271,000 to be sourced from:**
  - i. **Removal of constrained funds for Moranbah Cardboard Compactor \$130,323**
  - ii. **Utilisation of unallocated depreciation in the amount of \$140,677.**
3. **Delegates the authority to the Chief Executive Officer to negotiate, execute and vary the contract.**

**Carried**

## CONFIDENTIAL REPORT

Closed under s275 (1) (b) industrial matters affecting employees.

11.3

**Flaggy Rock Community and Recreation Centre – Management Arrangements**

### EXECUTIVE SUMMARY

This report seeks the endorsement and approval from Council to operate the Flaggy Rock Community and Recreation Centre under a Council managed operating model for the for a trial period of twelve (12) months to enable review of options to find a long-term solution.

### OFFICER'S RECOMMENDATION

*That Council:*

- 1. Acknowledges Flaggy Rock Community and Recreation Centre Inc. have relinquished their rights to manage the facility.*
- 2. Endorses and approves a Council managed operating model at the Flaggy Rock Community and Recreation Centre for a twelve (12) month trial period to enable prompt reactivation of services at the facility and allow for detailed consideration of an ongoing service model for the facility.*
- 3. Endorses the creation of three temporary casual positions (two labourers and one pool attendant) to provide services at the facility for an estimated combined total of 36 hours per week for the twelve month trial period.*
- 4. Endorses the reallocation of \$10,000 of 2023-2024 financial year budgeted funds currently allocated to materials and services and management fees for the Flaggy Rock Community and Recreation Centre (cost centre 3621-7699) to contribute to salaries, wages and oncosts for the facility (cost centre 3621-7111).*
- 5. Endorses the reallocation of \$25,000 of 2023-2024 financial year budgeted funds currently allocated to salaries and wages for the Moranbah Community Centre (cost centre 4607-7111) to contribute to salaries and wages and oncosts for the Flaggy Rock Community and Recreation Centre staff (cost centre 3621-7111).*
- 6. Notes that further funds will need to be allocated in the 2024-2025 financial year budget for salaries and wages and oncosts for the remainder of the trial period, estimated to be to the value of \$40,000.*

# UNCONFIRMED MINUTES

**Resolution No.: 8613**

**Moved: Cr Coleman**

**Seconded: Cr Pickels**

**That Council:**

- 1. Acknowledges Flaggy Rock Community and Recreation Centre Inc. have relinquished their rights to manage the facility.**
- 2. Endorses and approves a Council managed operating model at the Flaggy Rock Community and Recreation Centre for a twelve (12) month trial period to enable prompt reactivation of services at the facility and allow for detailed consideration of an ongoing service model for the facility.**
- 3. Endorses the creation of three temporary casual positions (two labourers and one pool attendant) to provide services at the facility for an estimated combined total of 36 hours per week for the twelve-month trial period.**
- 4. Endorses the reallocation of \$10,000 of 2023-2024 financial year budgeted funds currently allocated to materials and services and management fees for the Flaggy Rock Community and Recreation Centre (cost centre 3621-7699) to contribute to salaries, wages and oncosts for the facility (cost centre 3621-7111).**
- 5. Endorses the reallocation of \$25,000 of 2023-2024 financial year budgeted funds currently allocated to salaries and wages for the Moranbah Community Centre (cost centre 4607-7111) to contribute to salaries and wages and oncosts for the Flaggy Rock Community and Recreation Centre staff (cost centre 3621-7111).**
- 6. Notes that further funds will need to be allocated in the 2024-2025 financial year budget for salaries and wages and oncosts for the remainder of the trial period, estimated to be to the value of \$40,000.**

**Carried**

## 12. INFORMATION BULLETIN

### 12.1 Office of the Chief Executive Officer Information Bulletin – December 2023

#### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for November 2023 is provided for Council review.

**Resolution No.: 8614**

**Moved: Cr Franzmann**

**Seconded: Cr Moffat**

**That Council:**

- Notes the Office of the Chief Executive Officer Information Bulletin for December 2023.**

**Carried**

#### ATTENANCE

Cr Gina Lacey video conferenced back into the meeting at 9.55am.

## 13. COUNCILLOR QUESTION TIME

### 13.1 Building Bush Tourism Fund

Cr Jane Pickels advised Council of the Building Bush Tourism Fund which provides financial support to eligible Queensland tourism operators, not-for-profit organisations and local governments to deliver new or enhanced tourism related infrastructure, or improve amenity and/or accessibility of social, community and tourism infrastructure or experiences, and will attract and grow both regional participation and visitors to the region. Cr Pickels asked if Isaac Regional Council was planning to submit a grant application in particular Cr Pickels thought that the St Lawrence Recreation Grounds and St Lawrence Sports Grounds could be possible eligible projects.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.2

### Southern Cross Grounds – Expression of Interest Process

Cr Sandy Moffat enquired about the Expression of Interest Process for the Southern Cross Grounds, Dysart. Cr Moffat advised that two groups in Dysart are interested in leasing these grounds – what is the current progress on the EOI process.

**ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES**

## 13.3

### Nebo State School Parking

Cr Coleman passed on her thanks to the team for the communication that had gone out informing the community on the progress of the Nebo State School parking project.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.4

### Greenhill Community Projects

Cr Coleman thanked the team for the discussions and work on the Greenhill Boat Ramp Access area.

Cr Coleman also followed up on the progress of a Greenhill BBQ Playground area and toilet block. Cr Coleman asked what the status of the research for a PAG Project for the next financial year for this project.

**ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE**

## 13.5

### Isaac Regional Council – Clermont Administration Office

Cr Franzmann requested an update on the Clermont Administration Office.

The Director Engineering and Infrastructure provided a brief update to Council on the current progress of this Project.

13.6

## Additional Accommodation in Moranbah for Construction Workforces for Community Projects

Mayor Anne Baker asked for an update on additional temporary accommodation for construction workforces for community projects.

Resolution No.: 8615

Moved: Cr Lacey

Seconded: Cr West

That Council be provided with an update and options paper on how Council can assist the Construction Industry in facilitating additional temporary workforce accommodation for community projects.

Carried

### ACTION: DIRECTOR PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

13.7

## Mayor Anne Baker – Thank You and Christmas Message

Mayor Anne Baker thanked the Councillors, Chief Executive Officer, Executive Leadership Team and Staff for all of their efforts throughout 2023 and wished everyone a Merry Christmas – take this time to refresh, enjoy time with family and friends, stay safe and I look forward to seeing you all back in 2024.

13.8

## Local Government Mutual Services (LGMS) 2023 Risk Excellence Award

The Chief Executive Officer presented Council with the Local Government Mutual Services (LGMS) 2023 Risk Excellence Award which was presented to Isaac Regional Council at the LGAQ's 2023 Annual Conference. Isaac Regional Council was selected as the winner for the Central Queensland Region in the annual LGMS Risk Excellence Awards for 2023 in recognition of Council's development of an Insurance Guideline.



# UNCONFIRMED MINUTES

13.9

## Local Government Manager Association of Queensland - 2023 Award for Excellence Finalist

Council received a certificate and congratulations on being a finalist in the 2023 LGMA Queensland Awards for Excellence for Excellence in Sustainability Category for the Smart Water Metering Program.

13.10

## Glenden State School 2023 Certificate of Appreciation

Council was presented with the Certificate of Appreciation received from Glenden State School (Kindy to Year 12 Campus) in recognition of Council continued support to Glenden State School in 2023.

### ATTENDANCE

Cr Kelly Veve left the meeting room at 10.16am.

## 14. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 10.17am.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday 24 January 2024.

.....  
MAYOR

..... / ..... / .....  
DATE