

# NOTICE OF MEETING

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Dear Councillors

You are requested to attend the following meeting of Council.

ORDINARY MEETING OF  
**ISAAC REGIONAL COUNCIL**

TO BE HELD ON  
**WEDNESDAY, 13 MARCH 2024**  
**COMMENCING AT 9.00AM**  
**COUNCIL CHAMBERS, MORANBAH**

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**KEN GOULDTHORP**  
Chief Executive Officer

## LOCAL GOVERNMENT ACT 2009

### Local Government Regulation 2012

#### Chapter 8, Part 2 Local Government Meetings and Committees

#### Division 1A, Requirements for Local Government Meetings Generally Section 254J

##### Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
  - (a) the appointment, discipline or dismissal of the chief executive officer;
  - (b) industrial matters affecting employees;
  - (c) the local government's budget;
  - (d) rating concessions;
  - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
  - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
  - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
  - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
  - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
  - (a) state the matter mentioned in subsection (3) that is to be discussed; and
  - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

##### Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—  
**audio link** see the [Evidence Act 1977, section 39C](#).  
**audio visual link** see the [Evidence Act 1977, schedule 3](#).

##### Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

**ORDINARY MEETING**  
**OF ISAAC REGIONAL COUNCIL**  
**TO BE HELD ON**  
**WEDNESDAY 13 MARCH 2024**  
**COMMENCING AT 9.00AM**  
**COUNCIL CHAMBERS, MORANBAH**

**AGENDA**

1. OPENING OF THE MEETING
  - 1.1 WELCOME
  - 1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS
  - 1.3 VIDEO CONFERENCE PARTICIPATION
2. APOLOGIES AND LEAVE OF ABSENCES
3. CONDOLENCES
4. DECLARATION OF CONFLICTS OF INTEREST
5. DEPUTATIONS
6. CONSIDERATION OF NOTICE OF MOTIONS
7. CONFIRMATION OF MINUTES
8. BUSINESS ARISING FROM PREVIOUS MEETING
9. STANDING COMMITTEE REPORTS
10. OFFICER REPORTS
11. CONFIDENTIAL REPORTS
12. COUNCILLOR QUESTION TIME
13. CONCLUSION

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### 1. OPENING OF MEETING

### 2. APOLOGIES AND LEAVE OF ABSENCES

### 3. CONDOLENCES

- BIRD, Loraine Denise formerly of Moranbah
- DUNBAR, Wendy Margaret formerly of Carmila

### 4. DECLARATION OF CONFLICTS OF INTEREST

### 5. DEPUTATIONS

### 6. CONSIDERATION OF NOTICE OF MOTION

### 7. CONFIRMATION OF MINUTES

- Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council Chambers, Moranbah on Wednesday 28 February 2024 at 10.00am.

### 8. BUSINESS ARISING FROM PREVIOUS MEETING

## 9. STANDING COMMITTEE REPORTS

No Standing Committee Reports this meeting.

## 10. OFFICER REPORTS

### 10.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL STATEMENTS AS AT 29 FEBRUAR 2024

#### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

### 10.2 SAFETY AND RESILIENCE UPDATE

#### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### 10.3 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023/2024 CAPITAL PROJECTS PROGRESS REPORT AS AT 29 FEBRUARY 2024

#### EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

### 10.4 ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

**EXECUTIVE SUMMARY**

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in the delivery of the Water and Waste 2023/2024 Capital Works Program.

**EXECUTIVE SUMMARY**

The Water and Wastewater Preventative Maintenance Programme was initially prepared to provide a multiyear program addressing a wide range of high priority maintenance needs across the Water and Wastewater Directorate asset base. This report highlights the progress against the schedule of preventive maintenance proposed for the 2023/2024 Financial Year. The report outlines the total number of preventative maintenance programs implemented based on the approved FY2023/2024 budget.

**11. CONFIDENTIAL REPORTS**

No Confidential Reports this meeting.

**12. INFORMATION BULLETIN****EXECUTIVE SUMMARY**

The Office of the Chief Executive Officer Information Bulletin for March 2024 is provided for Council review.

**13. COUNCILLOR QUESTION TIME**

**14. CONCLUSION**

# UNCONFIRMED MINUTES

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**ORDINARY MEETING OF  
ISAAC REGIONAL COUNCIL**

**HELD ON  
WEDNESDAY, 28 FEBRUARY 2024  
COMMENCING AT 10.00AM  
ISAAC REGIONAL COUNCIL  
COUNCIL CHAMBERS, MORANBAH**

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# UNCONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

WEDNESDAY 28 FEBRUARY 2024

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# UNCONFIRMED MINUTES

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## ISAAC REGIONAL COUNCIL

### UNCONFIRMED MINUTES OF THE ORDINARY MEETING

#### HELD AT ISAAC REGIONAL COUNCIL

#### COUNCIL CHAMBERS, MORANBAH

#### WEDNESDAY 28 FEBRUARY 2024 COMMENCING AT 10.00AM

#### **ATTENDANCE**

Mayor Anne Baker, Chair  
Deputy Mayor, Cr Kelly Veve, Division Five  
Cr Greg Austen, Division One  
Cr Sandy Moffat, Division Two (*By Video Conference*)  
Cr Gina Lacey, Division Three  
Cr Simon West, Division Four  
Cr Carolyn Franzmann, Division Six  
Cr Jane Pickels, Division Seven  
Cr Viv Coleman, Division Eight (*By Video Conference*)

#### **OFFICERS PRESENT**

Mr Ken Gouldthorp, Chief Executive Office  
Mr Darren Fettell, Director Corporate Governance and Financial Services  
Mr Shane Brandenburg, Acting Director Planning, Environment and Community Services  
Mr Robert Perna, Director Engineering and Infrastructure  
Mr Scott Casey, Director Water and Waste  
Mr Paul Simonds, Head of People and Capability  
Mr Beau Jackson, Executive Manager Advocacy and External Affairs  
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

<b>1. OPENING</b>
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The Mayor declared the meeting open at 10.00am and welcomed all in attendance to the February Ordinary Meeting.

# UNCONFIRMED MINUTES

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The Mayor acknowledged the traditional custodians of the land, the Barada Barna people, on which we meet today and paid her respects to their Elders past, present and emerging.

## ATTENDANCE

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Cr Kelly Veve and Cr Jane Pickels were not in the meeting room at the commencement of the meeting.

## 2. LEAVE OF ABSENCE AND APOLOGIES

No apologies for this meeting.

## ATTENDANCE

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Cr Kelly Veve and Cr Jane Pickels entered the meeting room at 10.01am.

## 3. CONDOLENCES

- KERR, Garry Michael (Bluey) formerly of Moranbah
- HANSEN, Kim Leanne late of Moranbah
- NICHOLSON, Barbara Alethea late of Clermont
- CURRAN, Lawrence Francis (Larry), formerly of Moranbah
- BOWIE, Pauline Anne formerly of Moranbah
- LUKE, Janelle Anne (Jan) formerly of Clermont
- BLOOMER, Janet Lee late of Nebo
- DAVIES, Lyle formerly of Clermont
- CARTER, Marjorie Alice formerly of Clermont
- MARTIN, Robina Anne late of Clermont
- CORNEAL, Ailsa Jean late of Clermont
- MACKENZIE-FORBES, Donald (Donny) formerly of Moranbah
- REIF, James Robert (Jim) formerly of Moranbah
- KAHOTEA, Tani late of Moranbah
- CASEY, Kevin late of Mackay (Former Councillor, Mackay City Council and Mackay Regional Council)

# UNCONFIRMED MINUTES

## 4. DECLARATION OF CONFLICTS OF INTEREST

No Conflict of Interests declared this meeting.

**NOTE:**

*Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.*

## 5. DEPUTATIONS

No deputations this meeting.

## 6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

## 7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in Isaac Regional Council Chambers, Moranbah, Wednesday 24 January 2024**

**Resolution No.: 8655**

**Moved: Cr Franzmann**

**Seconded: Cr Vea Vea**

**The Minutes of the Ordinary Meeting held in Isaac Regional Council Chambers, Moranbah on Wednesday 24 January 2024 are confirmed.**

**Carried**



## 9.2

## SAFETY AND RESILIENCE UPDATE

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0862

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the Committee recommends that Council:

1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

Resolution No.: 8657

Moved: Cr Franzmann

Seconded: Cr Pickels

That Council:

1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

## 9.3

## CONTROLLED ENTITIES FINANCIAL STATEMENTS

### EXECUTIVE SUMMARY

Council has received the audited financial statements for the Moranbah Early Learning Centre Pty Ltd (MELC), Isaac Affordable Housing Trust (IAHT) and the Isaac Affordable Housing Fund Pty Ltd (IAHF) for the year ended 30 June 2023. As per Section 213 (B) (3) of the *Local Government Regulation 2012* the Mayor must present the copy of the audited financial statements at the next ordinary meeting of the local government.

# UNCONFIRMED MINUTES

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## COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0863

Moved: Cr Sandy Moffat

Seconded: Cr Carolyn Franzmann

That the Committee recommends that Council:

1. *Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2023 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).*

Carried

Resolution No.: 8658

Moved: Cr Vea Vea

Seconded: Cr Moffat

That Council:

1. **Receives the financial statements from Moranbah Early Learning Centre Pty Ltd, Isaac Affordable Housing Trust and Isaac Affordable Housing Fund Pty Ltd for the period ended 30 June 2023 pursuant to and in accordance with the Local Government Regulation 2012 (s213B).**

Carried

## 9.4

## MINOR COMMUNITY GRANTS SUMMARY – JANUARY 2024

### EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 January to 31 January 2024.

# UNCONFIRMED MINUTES

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## COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1123

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. Notes the minor community grants approved under delegation for the period 1 January to 31 January 2024.

Carried

Resolution No.: 8659

Moved: Cr Austen

Seconded: Cr Franzmann

That Council:

1. Notes the minor community grants approved under delegation for the period 1 January to 31 January 2024.

Carried

### 9.5

### ISAAC RESOURCES EXCELLENCE PRECINCT – PROJECT UPDATE, COLLABORATION DEED AND GOVERNANCE

#### EXECUTIVE SUMMARY

This report provides an update to Council on the status of the Isaac Resources Excellence Precinct (IREP) project, as well as providing Council with a draft collaboration deed and governance structure for consideration.





## 9.6

### ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT

#### EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

#### COMMITTEE'S RECOMMENDATION

Resolution No.: E&I0735

Moved: Cr Sandy Moffat

Seconded: Cr Simon West

That the Committee recommends that Council:

1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.

Carried

Resolution No.: 8661

Moved: Cr Austen

Seconded: Cr West

That Council:

1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.

Carried

## 9.7

### WATER AND WASTE 2023-2024 CAPITAL PROJECTS PROGRESS REPORT

#### EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in the delivery of the Water and Waste 2023/2024 Capital Works Program.

# UNCONFIRMED MINUTES

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## COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0484

Moved: Cr Sandy Moffat

Seconded: Cr Kelly Vea Vea

That the Committee recommends that Council:

1. Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.

Carried

**Resolution No.: 8662**

**Moved: Cr West**

**Seconded: Cr Austen**

**That Council:**

1. Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.

Carried

## 9.8

## WATER QUALITY INVESTIGATION ACTION PLAN UPDATE

### EXECUTIVE SUMMARY

The purpose of this report is to present to Council the Water Quality Reliability Investigation Action Plan Deliverables following the 2021/2022 Christmas Period water quality incidents.

## COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0485

Moved: Cr Sandy Moffat

Seconded: Cr Kelly Vea Vea

That the Committee recommends that Council:

# UNCONFIRMED MINUTES

1. *Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.*

*Carried*

**Resolution No.: 8663**

**Moved: Cr West**

**Seconded: Cr Austen**

**That Council:**

1. **Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.**

**Carried**

## 10. OFFICER REPORTS

### 10.1

### 2023/2024 2<sup>nd</sup> QUARTER BUDGET REVIEW

#### EXECUTIVE SUMMARY

A review of the current budget has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors as at 31 December 2023, with consideration to the current January trends.

Despite managing large variations, the budget review proposes retaining an operating surplus of \$8K compared to its prior position of an operating surplus of \$1.3M.

Review of the capital program has resulted in proposing a \$4.9M decrease to capital revenue and a \$10.6M decrease to the capital expenditure program.

#### OFFICER'S RECOMMENDATION

*That Council:*

1. *In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2023/2024.*

## UNCONFIRMED MINUTES

**Resolution No.: 8664**

**Moved: Cr Pickels**

**Seconded: Cr Moffat**

**That Council:**

- 1. In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2023/2024.**

**Carried**

***PROCEDURAL MOTION:***

**Resolution No.: 8665**

**Moved: Cr Vea Vea**

**Seconded: Cr West**

**That Council adjourn the meeting at 10.28am.**

**Carried**

***PROCEDURAL MOTION:***

**Resolution No.: 8666**

**Moved: Cr Lacey**

**Seconded: Cr Pickels**

**That Council resume the meeting at 11.04am.**

**Carried**

## UNCONFIRMED MINUTES

**PROCEDURAL MOTION:**

Resolution No.: 8667

Moved: Cr Vea Vea

Seconded: Cr Franzmann

That Council closes the meeting to the public at 11.04am under *Local Government Regulations 2012* Section 254J (3) (g) to deliberate on Confidential Reports 11.1 Isaac Regional Council, Adani Mining Pty Ltd and Anor - Supreme Court proceedings 15992/23 – Status Update.

Carried

**PROCEDURAL MOTION:**

Resolution No.: 8668

Moved: Cr Austen

Seconded: Cr Pickels

That Council open the meeting at 11.31am.

Carried

## 11. CONFIDENTIAL REPORTS

### CONFIDENTIAL REPORT

Closed under LGR s254J (3) (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;

11.1

**ISAAC REGIONAL COUNCIL, ADANI MINING PTY LTD AND ANOR - SUPREME COURT PROCEEDINGS 15992/23 – STATUS UPDATE**

#### EXECUTIVE SUMMARY

This report provides an update on the status of the legal dispute and Court action associated with Adani Mining Pty Ltd.

Resolution No.: E&I0738

Moved: Cr Simon West

Seconded: Cr Sandy Moffat

That the Committee recommends that Council:

1. Receives the information.

Carried

Resolution No.: 8669

Moved: Cr West

Seconded: Cr Vea Vea

That Council receives the information.

Carried





# UNCONFIRMED MINUTES

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<b>14. CONCLUSION</b>
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There being no further business, the Mayor declared the meeting closed at 11.35am.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday 16 March 2024.

.....  
MAYOR

..... / ..... / .....  
DATE

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<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday, 13 March 2024
<b>AUTHOR</b>	Michael Krulic
<b>AUTHOR POSITION</b>	Manager Financial Services

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## 10.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL STATEMENTS AS AT 29 FEBRUARY 2024

### EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

### OFFICER'S RECOMMENDATION

*That Council:*

- 1. Receives the financial statements for February 2024 pursuant to, and in accordance with, the Local Government Regulation 2021(s204).**

### BACKGROUND

#### Statutory Obligation Table – Isaac Regional Council

The table below outlines key statutory obligations relating to the requirement for monthly financial reporting.

Requirement	Date
Budget 2023/2024	Budget adopted 28 June 2023
Financial Statements 2022/2023	Financial statements adopted 22 November 2023

### IMPLICATIONS

Council continues to operate within budget over and any budget variances are anticipated to come in line with budget over the remainder of the financial year.

The second quarter budget review was adopted in the February Council meeting with the updates incorporated within these financial statements.

### CONSULTATION

Financial Services.

### BASIS FOR RECOMMENDATION

Requirement of legislation for a financial report to be presented to council at least monthly.

### ACTION ACCOUNTABILITY

Not Applicable.

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## KEY MESSAGES

Council is committed to meeting its legislative requirements, ensuring its financial sustainability and transparent decision making.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
MICHAEL KRULIC Manager Financial Services	DARREN FETTELL Director Corporate, Governance and Financial Services
Date: 27 February 2024	Date: 29 February 2024

## ATTACHMENTS

- Attachment 1 - Monthly Financial Statements as at 29 February 2024

## REFERENCE DOCUMENT

- Nil

# FINANCIAL STATEMENTS REPORT TO COUNCIL

Current as at 29 February 2024

Presented by **Corporate, Governance and Financial Services**



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# FINANCIAL STATEMENTS FOR THE PERIOD ENDED 29 FEBRUARY 2024

## EXECUTIVE SUMMARY

At the end of February, the operating result is \$4,768,282 ahead of budgeted operating position, noting the actual result is a loss of \$20,833,662. The positive result is due to number of revenue line items being above budget complemented by lower operating expenses.

Capital Revenue for February was \$9,276,692 which combined with the Operating Position leads to a deficit \$11,556,969 (noting Council operating result will be budgeted as a loss until the rates invoices are issued during the April period).

PRELIMINARY FEBRUARY FINANCIAL STATEMENTS AT A GLANCE					
	YTD Actual	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	%
Total operating revenue	68,549,479	67,539,285	1,010,194	140,728,334	48.7%
Total operating expenses	89,383,141	93,141,229	3,758,088	140,720,021	63.5%
<b>Operating position</b>	<b>(20,833,662)</b>	<b>(25,601,944)</b>	<b>4,768,282</b>	<b>8,313</b>	<b>(250608.8%)</b>
Capital revenue	9,276,692	6,197,818	3,078,874	15,971,798	58.1%
<b>Net result</b>	<b>(11,556,969)</b>	<b>(19,404,126)</b>	<b>7,847,157</b>	<b>15,980,111</b>	<b>(72.3%)</b>

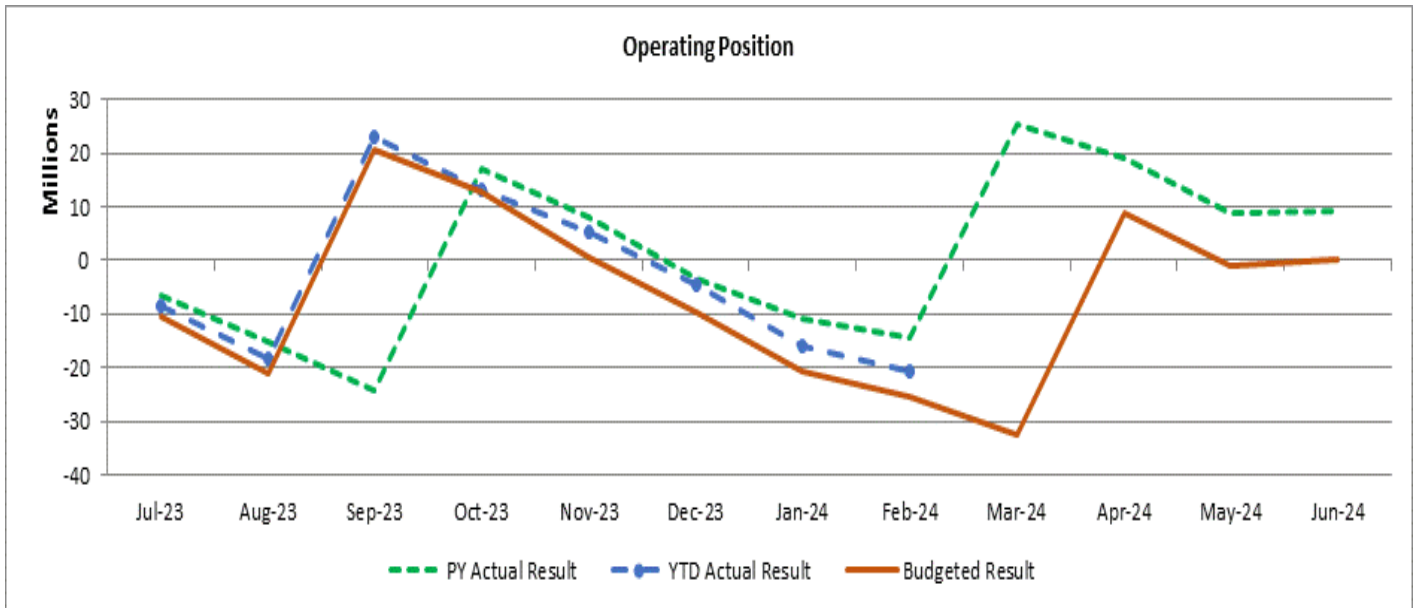
## BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against the latest adopted budget. Attached are the financial statements for the period ended 29 February 2024. Actual amounts are compared against year to date adopted Revised Budget figures (noting 2nd Quarter Budget Review adopted at February Council meeting). See appendix 1 for detailed financial statements.

Council is cognisant of the current economic climate and will be paying particular attention to how the various revenue streams are tracking throughout the year. Expenditure items will also be monitored to ensure that Council remains within budget and delivers efficient and effective services to the community. It is also noted that revenue and expenditure items will be reassessed through the Quarter 3 Budget Review and monitored to ensure that Council remains within budget and delivers efficient and effective services to the community.

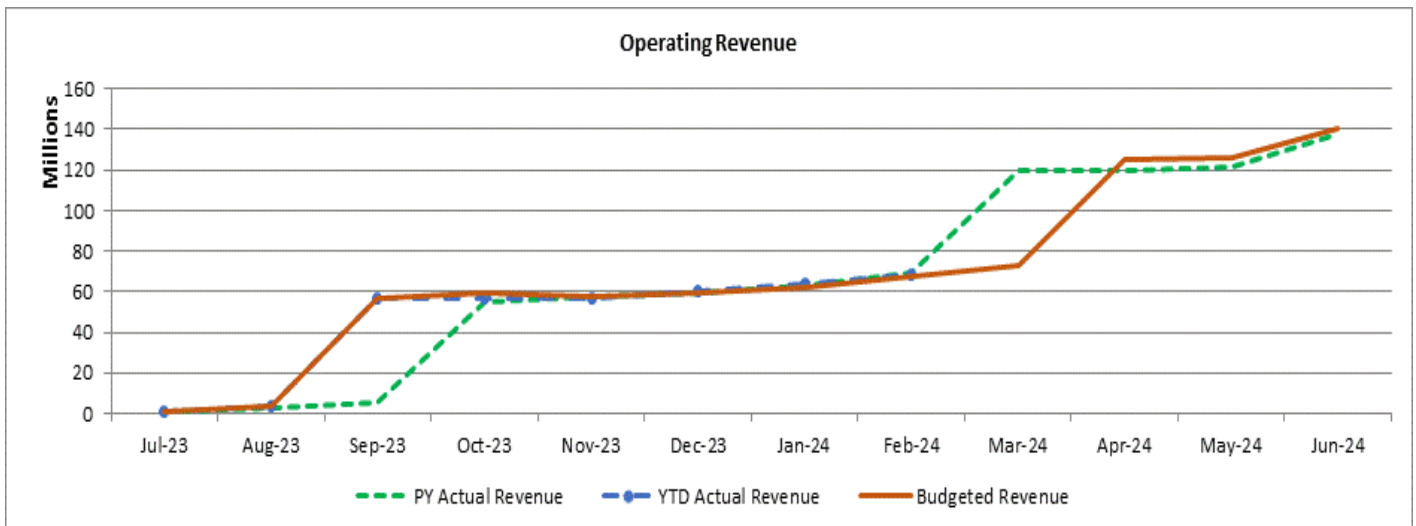
It should be noted that figures provided are accurate as at date of publication. Figures reported are cumulative year to date which may include adjustments for revenue or expenses accrued to prior accounting periods.

## OPERATING POSITION



The current operating position for February has resulted in a deficit of \$20,833,662. This is favourable when compared to the YTD budget by \$4,768,282. Operating Revenue is \$1,010,194 favourable compared to YTD budget complemented by Operating Expenses which are \$3,758,088 favourable when compared to YTD budget.

## OPERATING REVENUE

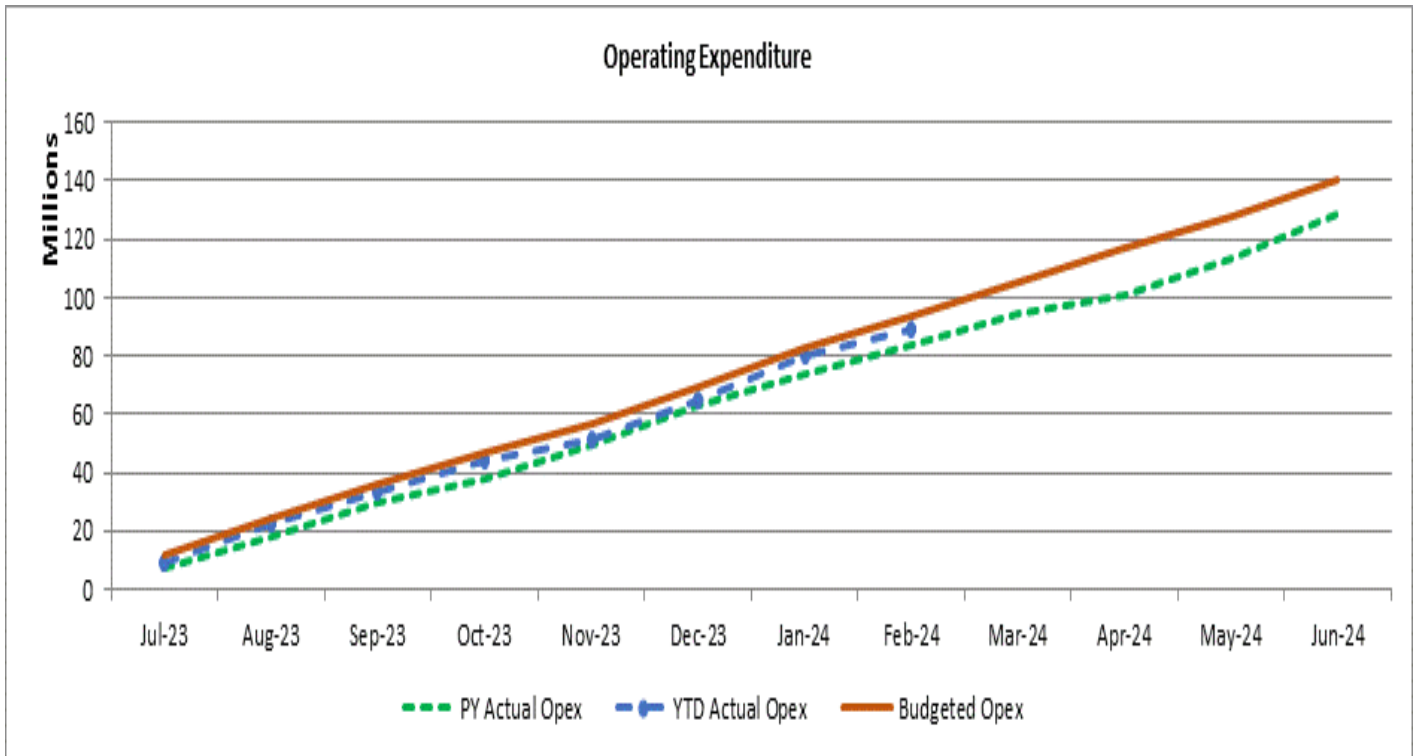


Operating Revenue comprises the following items – Rates & Utility Charges, Fees & Charges, Rental Income, Interest Received, Sale of Contract & Recoverable Works, Operating Grants, Subsidies & Contributions and Other Recurrent Revenue.

The operating revenue for February was \$68,549,479 which is favourable when compared to the budget by \$1,010,194. This favourable position is primarily due to higher than anticipated water and sewerage access charges, potable water sales and receipt of funds for DRFA November 2021 event partially offset by lower waste revenue.

It is noted that cashflow projections will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.

# OPERATING EXPENDITURE



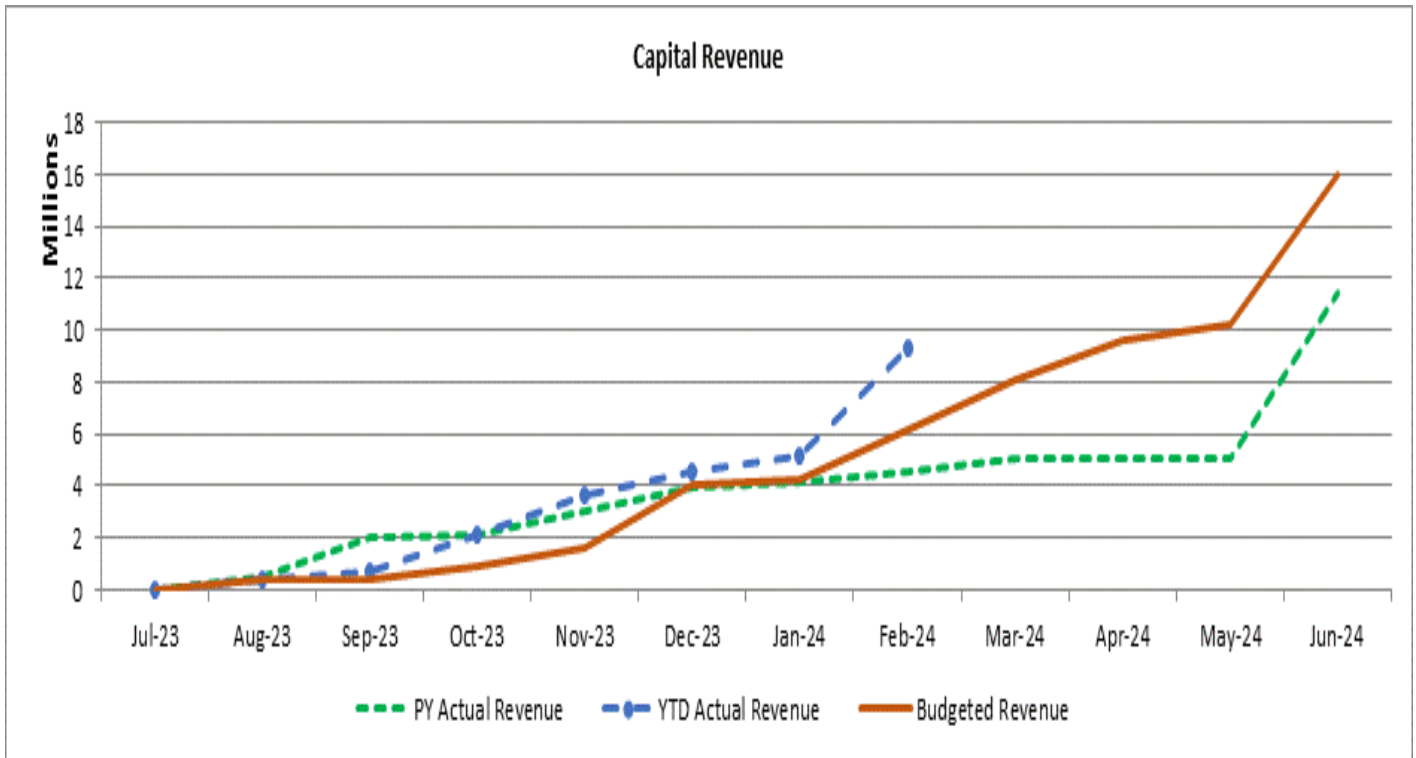
Operating expenditure consists of Employee Expenses, Materials and Services, Finance Costs and Depreciation.

Actual operating expenditure for February was \$89,383,141 which is favourable to budget by \$3,758,088. This favourable result is mainly due to the allocation of budgeted cashflow.

It is noted that cashflowing of projects will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.



## CAPITAL REVENUE

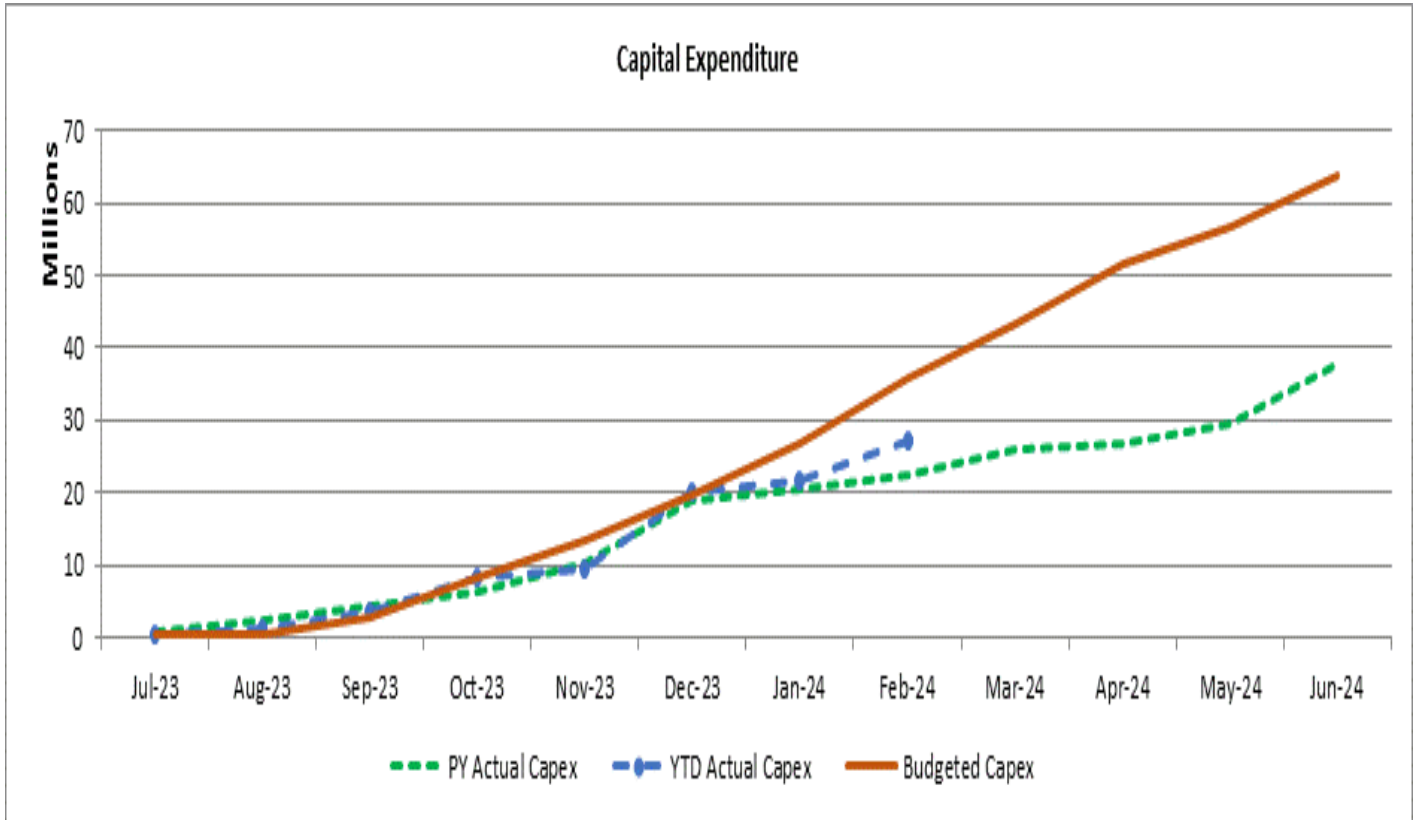


Capital Revenue for February YTD is \$9,276,692 which consists of grants, contributions and proceeds from the disposal of assets. The current favourable variance of \$3,078,874 is due to the cashflowing of receipts from grants and proceeds of sale of PPE.

Budgeted capital revenue for 2023/2024 is detailed below:

Grants	Revised Budget	YTD Actuals
Resource Community Infrastructure Fund	5,700,000	4,500,000
Local Roads & Community Infrastructure Grants	1,677,916	1,197,045
Transport Infrastructure Development Scheme	1,477,035	833,928
Local Government Grants and Subsidies Program	1,196,446	273,150
Heavy Vehicle Safety & Productivity Program	1,217,398	730,398
Roads to Recovery Program	1,157,910	-
Sale of Plant and Equipment	1,145,410	814,841
Building our Regions	907,232	255,142
Levy Ready Grant Program	605,000	181,500
Developer Contributions	323,259	323,257
Queensland Resilience and Risk Reduction Fund	121,193	-
Other various Minor Grants	442,999	167,431
<b>Total</b>	<b>15,971,798</b>	<b>9,276,692</b>

# CAPITAL EXPENDITURE



Capital expenditure (\$27M) is under YTD budget excluding commitments, noting that when the \$31.3M of commitments are included, the capital expenditure is at 91.3% of annual budget. It should be noted that approximately \$10.4M of commitments relating to the Moranbah Community Centre Refurbishment, \$4.6M for Golden Mile Road Rehabilitation and \$4.3M for project management costs. It is anticipated that expenditure will come in line throughout the financial year.

Major budgeted projects for 2023/2024 financial year are:

Project	Revised Budget	YTD Actuals	YTD Commitments
MBH Community Centre - Refurbishment	10,002,850	1,754,530	10,439,936
Moranbah Landfill Phase 2 Stage 2	8,857,097	7,170,744	1,423,893
Fleet / Plant replacement program	5,840,645	4,350,781	1,385,789
Golden Mile Road Rehab Pavement, Drainage	4,157,747	669,062	4,637,771
Rural Network Resheeting	3,560,000	184,350	2,214,228
Regional Reseals	2,909,877	2,455,186	157,766
Moranbah 400ML raw water dam - remediation	2,333,990	907,583	35,189
St Lawrence Water Storage & Raw Water Main	1,765,250	647,146	89,096
CORP Sewer Relining	1,621,194	236,554	1,134,781
Clermont WMF Weighbridge Installation	1,391,635	102,524	1,069,100
Moranbah Asphalt Renewals	1,338,000	692,880	575,276
Regional Floodways Construction Program	1,200,000	972,501	174,893
MBH WTP - roof replacement	972,667	59,835	908,994
NBO Water Network Augmentation	965,598	273,171	628,931

# CAPITAL FUNDING AND PROJECT COMMITTALS

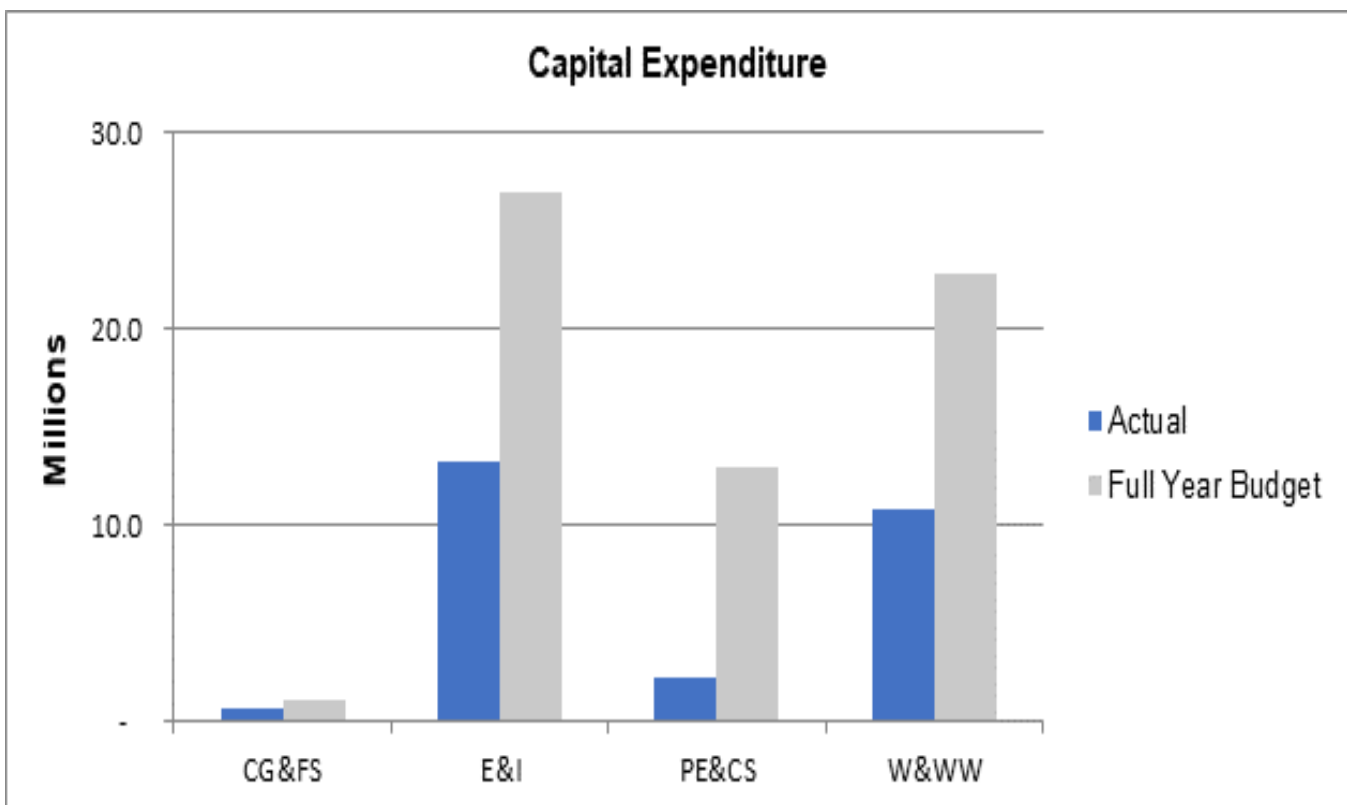
Capital expenditure is financed through loan borrowings, proceeds on disposal of assets, general reserves and the future capital sustainability reserve.

The future capital sustainability reserve represents accumulated funded depreciation monies which are held to maintain capital value under Council's long-term asset management plan.

The following table illustrates the Council's capital project expenditure as at February 2024.

Department	YTD Actual	YTD Commitment	YTD Total Expenditure	Full Year Budget	% Complete	% Complete
					(YTD Actual vs FY Budget)	(YTD Total vs FY Budget)
CG&FS	719,754	13,486	733,240	1,137,838	63.3%	64.4%
E&I	13,255,924	12,606,661	25,862,585	26,980,295	49.1%	95.9%
PE&CS	2,276,236	11,627,692	13,903,928	12,906,995	17.6%	107.7%
W&WW	10,732,689	7,068,244	17,800,934	22,818,187	47.0%	78.0%
<b>TOTAL</b>	<b>26,984,603</b>	<b>31,316,083</b>	<b>58,300,687</b>	<b>63,843,315</b>	<b>42.3%</b>	<b>91.3%</b>

The following graph illustrates the data above.



# STATE DEVELOPMENT, INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING (DLGP) FINANCIAL SUSTAINABILITY RATIOS

In accordance with s169(5) of the Local Government Regulation 2012, the following financial sustainability ratios have been provided.

The ratios are designed to provide an indication of the performance of Council against key financial sustainability criteria which must be met to ensure the prudent management of financial risks.

Ratio	Description	Formula	YTD Actual Result	Bench mark	Within Limits	FY Budget
Operating Surplus Ratio	This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.	Net operating surplus	-30.79%	0 - 10%	No	0.94%
		Total operating revenue				
Net Financial Liabilities Ratio	This is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues.	Total liabilities less current assets	-38.38%	<=60%	Yes	-5.54%
		Total operating revenue				
Asset Sustainability Ratio	This ratio provides a guide as to whether the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.	Capital expenditure on renewals	63.83%	>90%	No	70.54%
		Depreciation expense				
Total Debt Service Cover	This ratio provides a guide as to the Council's ability to meet its loan repayments.	Operating cash flow plus interest	0.5	2	No	10.33
		Interest plus current borrowings				
Cash Expense Ratio	This ratio provides a guide as to the ability of the Council to pay its costs within the short term.	Current cash balance	6.4 Months	3 Months	Yes	7.19 Months
		Operating expenses less depreciation and finance costs				

1. **Operating Surplus Ratio** - This ratio is an indicator of the extent to which revenues raised cover the operational expenses only or are available for capital funding purposes. The target result for this ratio is between 0-10% per annum (on average over the long term). With the net operating profit year to date a loss of \$20,833,662 the ratio is currently negative 30.79%, which is outside Council's budget and benchmark range. It is noted that this ratio is expected to improve with the issuing of Council's half yearly rates in April and expected to remain within benchmark range for the remainder of the year.
2. **Net Financial Liabilities Ratio** - This ratio is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues. As Council's current assets are greater than total liabilities, the resulting ratio is currently showing as favourable with a negative 38.38%.
3. **Asset Sustainability Ratio** - This ratio is a guide as to whether infrastructure assets managed by Council are being replaced as they reach the end of their useful lives. Council's target is to have a result of greater than 90%, however the budget for the financial year is 70.54% (due to significant buildings renewals being carried out during the year, however not included within budget percentage calculation). The ratio is at 63.83% for February YTD which is below target benchmark. This ratio is expected to improve throughout the remainder of the financial year, taking into account significant grant funded projects.
4. **Total Debt Service** - This ratio represents Council's ability to meet its loan repayments through operating cash. A ratio greater than two (2) times, is the ideal result for Council. Council's year to date ratio is 0.5 and indicates that Council has insufficient operating cash flow to cover its loan repayments. It is noted that this ratio will improve with the issuing of Council's half yearly rates in April.
5. **Cash Expense Ratio** - This ratio helps Council calculate how many months the current year's cash balance can cover operating expenses (excluding depreciation and finance costs), without additional cash flows. Council has enough current cash to cover 6.4 months as at 29 February 2024. This is above the targeted benchmark of three (3) months.

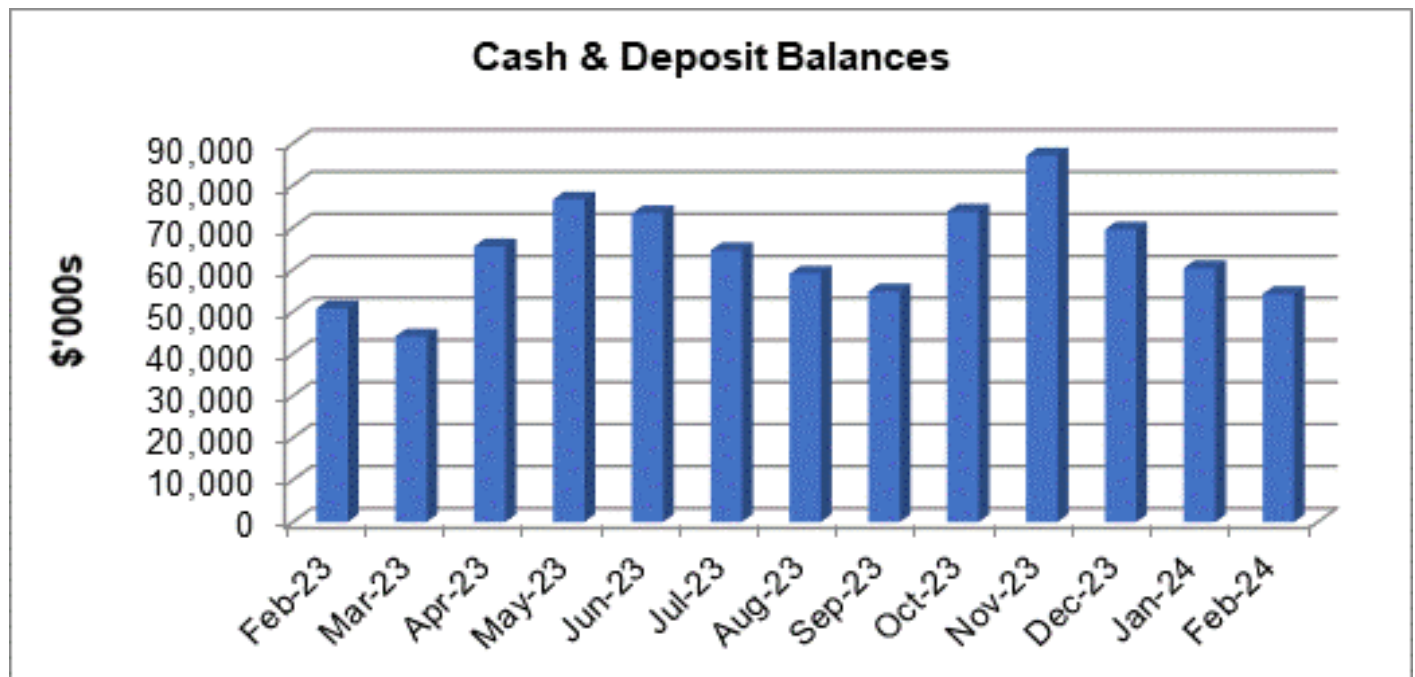
# INVESTMENTS AND CASH BALANCES

The following is a list of all investments held by Council as at the period ending 29 February 2024.

ISAAC REGIONAL COUNCIL					
Investments					
For the Period Ended 29 February 2024					
Account	Description	Institution	Amount	Maturity Date	Interest Rate
5016-001-1124	Police & Nurses Ltd Term Deposit	PNU	10,000,000	15-May-24	5.25%
10-000-1116	QTC Operating Fund	QTC	42,041,254		5.04%
10-000-1113	Cash at Bank - ANZ	ANZ	1,258,510		
10-000-1117	ANZ Business Premium Saver	ANZ	859,776		4.30%
10-000-1114	Cash at Bank NAB	NAB	28,944		
10-000-1132	Floats		4,080		
10-000-1131	Petty Cash		2,800		
Total Investments			54,195,364		

Bank	Credit Rating	% of Funds	Policy Total Profile
ANZ Banking Group	AA-	3.92%	Maximum 60%
National Australia Bank	AA-	0.05%	Maximum 60%
Police & Nurses Ltd (P&N Bank)	A2	18.45%	Maximum 30%
Queensland Treasury Corporation	QTC	77.58%	No Limit

The following chart outlines the Council's cash and deposit balances for the previous twelve months up to the period ending 29 February 2024.



# LOANS

ISAAC REGIONAL COUNCIL							
Loans							
For the Period Ended 29 February 2024							
							Repayment Due 15 Mar 2024
Loan Name	Balance as at 29 February 2024	Rate as at 29 February 2024	Approved Term	Remaining Term	Principal	Interest	Total
Land Purchase - Moranbah	\$9,793,827	5.1	20	8.80	\$216,086	\$124,847	\$340,932
Land Development Moranbah	\$7,541,914	4.37	20	9.30	\$161,183	\$82,395	\$243,578
Waste Loan	\$2,244,471	2.22	20	17.30	\$26,338	\$12,429	\$38,766
<b>Total</b>	<b>\$19,580,212</b>				<b>\$403,606</b>	<b>\$219,671</b>	<b>\$623,277</b>

Debt service repayments are made quarterly. The second repayment for 2023/2024 financial year was made on 15 December 2023. The next repayment for the 2023/2024 financial year is due on 15 March 2024.

## ACCOUNTS RECEIVABLE

The following is a breakdown of the Council's accounts receivable by age for the period ending 29 February 2024.

Accounts Receivable Ageing Analysis at 29 February 2024			
Ageing	Number of Documents	Amount Outstanding	% of Total Outstanding
Current	186	5,299,434.00	62.37%
30 Day	50	684,638.65	8.06%
60 Day	6	286,156.52	3.37%
90 Day	137	2,226,055.59	26.20%
<b>Total</b>	<b>379</b>	<b>8,496,284.76</b>	<b>100.00%</b>

The Accounts Receivable balance at 29 February 2024 is \$8,496,284.76 which has significantly increased from 31 January 2024 balance of \$5,995,589.35 due to a large grant invoice being raised (RCIF Milestone 3).

- 30 day balances have increased this month due to some large waste invoices becoming overdue.
- 60 day balances have decreased due to a grant invoice ageing to 90 Days noting various other invoices being paid.
- 90 days and over receivables have increased due to a grant invoice ageing to 90 Days, in addition to other smaller invoices ageing to 90 Days. There are 137 invoices totalling \$2,226,055.59 in 90 Days which are made up of the following charges:
  - 2 Invoice totalling \$1,250,000.00 relate to grant invoices for which payment has been delayed due to administration issues.
  - 1 Invoice totalling \$519,363.54 relates to a capital works project that is currently subject to legal proceedings.
  - 1 Invoice totalling \$307,329.95 relates to an infrastructure access agreement invoice that is subject to a legal dispute.
  - 1 Invoice totalling \$55,324.50 relates to historic planning/infrastructure charges which is currently being assessed by Liveability and Sustainability.
  - 40 Invoices totalling \$35,061.97 relate to compliance invoices in various stages of recovery.
  - 2 Invoices totalling \$33,356.76 relate to historical water charges. Company is in liquidation and its unlikely Council will recover these funds.
  - 70 Invoices totalling \$13,910.79 relate to housing invoices. The management and recovery of housing invoices is the responsibility of Corporate Properties. Majority relates to affordable housing, community housing and aged care. There are process in place to recover these arrears including engaging debt recovery services. This will continue to be reviewed and monitored by the responsible department.
  - 1 Invoice totalling \$8,341.48 relates to planning charges which is currently subject to a payment arrangement.
  - The remaining 19 Invoices totalling \$3,366.60 relate to other charges in various stages of collection.

A review will be carried out by Account Receivable with relevant departmental managers to determine if outstanding balances are deemed recoverable as part of the end of financial year process.



## ACCOUNTS PAYABLE

The following is a breakdown of the Council's accounts payable by age for the period ending 29 February 2024.

Accounts Payable Ageing Analysis at 29 February 2024			
Ageing	Number of Documents	Amount Outstanding	% of Total Outstanding
Current	139	1,060,400.41	81.54%
30 Day	24	159,433.50	12.26%
60 Day	0	-	0.00%
90 Day	16	80,658.85	6.20%
<b>TOTAL</b>	<b>179</b>	<b>1,300,492.76</b>	<b>100.00%</b>

The outstanding Accounts Payable balance as at 29th February 2024 was \$1,300,492.76. The 30, 60 & 90 day aging accounts total \$240,092.35.

At the date this report was prepared the following invoices remain unpaid:

- 30-day balances – \$159,433.50 (24 invoices) remain unpaid with 19 invoices (\$118,484.01) awaiting approval, 1 invoice (\$1,149.00) waiting on goods to be delivered, 1 invoice (\$11,852.10) in dispute with discussions being held with the supplier, 1 invoice (\$26,700.00) was received late from the supplier and 2 invoices (\$1,248.39) have now been approved for payment.
- 60-day balances – There are no outstanding invoices for this period.
- 90-day balances – \$80,658.85 (16 invoices) 5 invoices (\$39,247.25) awaiting approval, 2 invoices (\$2,752.40) waiting on goods to be delivered, 7 invoices (\$38,218.60) in dispute with discussions being held with creditors, 1 invoice (\$115.00) received late and 1 invoice (\$325.60) has been entered in error.

# YEAR TO DATE RATES REPORT

The following is a breakdown of the Council's rates transactions the year to date as at 29 February 2024.

<b>Rates Balancing Report As At 29 February 2024</b>		
	<b>29 Feb 2024</b>	<b>YTD 29 Feb 2023</b>
Opening Balance	2,486,266	4,175,810
<b>Rates Charges</b>		
Rates Levied	57,037,135	53,007,941
Interest	257,658	281,465
Refunds	1,150,993	224,565
<b>Total Rates</b>	<b>58,445,786</b>	<b>53,513,970</b>
<b>Discounts and Receipts</b>		
Discounts	(3,672,147)	(3,212,779)
Receipts	(52,663,141)	(49,220,307)
Government Subsidy	(37,334)	(37,667)
Council Subsidy	(114,143)	(111,514)
Remissions	(43,429)	(9,263)
Write Offs	(180)	(147)
<b>Total Discounts &amp; Receipts</b>	<b>(56,530,376)</b>	<b>(52,591,677)</b>
Legal	47,145	59,205
<b>Closing Balance</b>	<b>4,448,822</b>	<b>5,157,308</b>

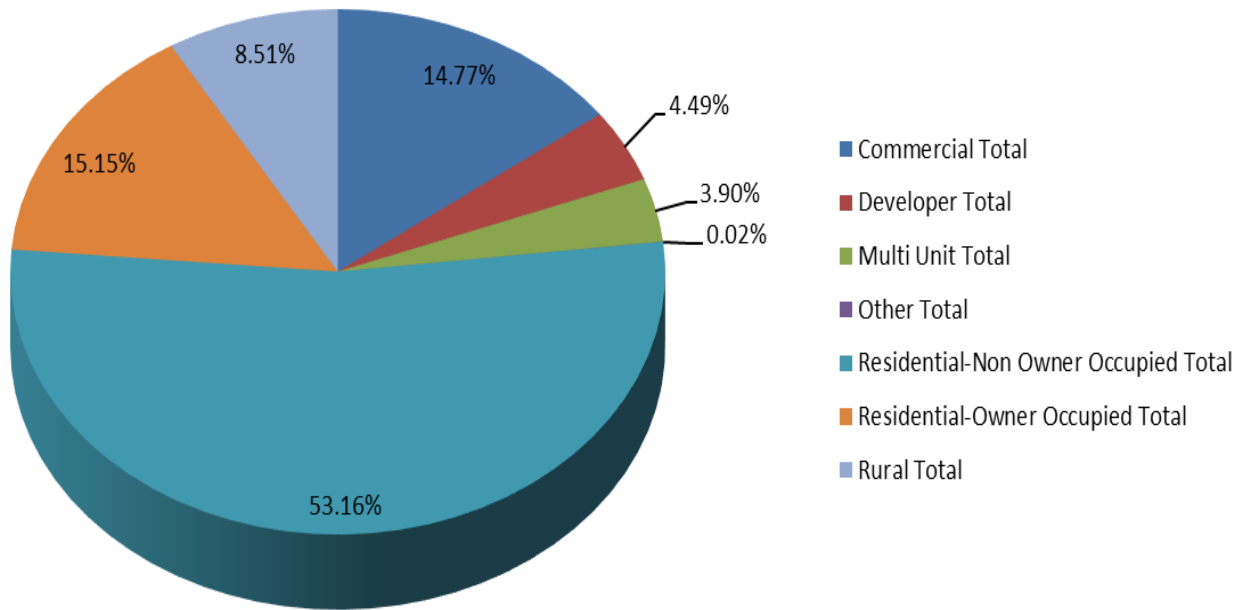
<b>Rates Breakdown</b>	<b>As At 29 Feb 2024</b>
Rates in Credit	(1,235,489)
Rates Not Due Yet	2,749,288
Rates In Arrears	2,935,023
<b>Total Rates Balance</b>	<b>4,448,822</b>

Variances in prior year comparisons can relate to the timing of rates processing and subsequent due dates.

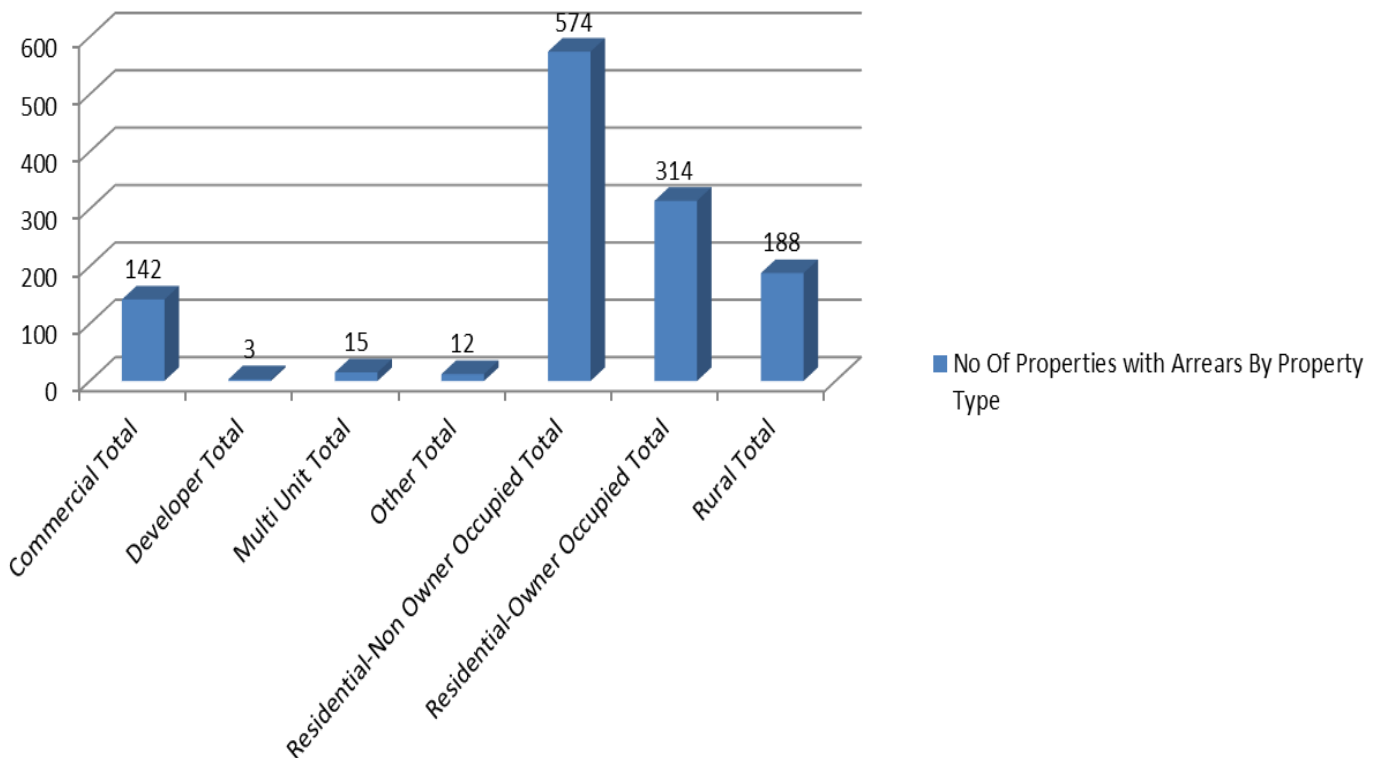
## Rate Arrears – Aged by Year

Prior 2020	2020/21	2021/22	2022/23	2023/24	TOTAL
1,443,411	265,474	308,988	423,720	493,431	2,935,023
49.18%	9.05%	10.53%	14.44%	16.81%	100.00%

## Percentage of Arrears By Property Type



## No Of Properties with Arrears By Property Type



## APPENDIX 1 – FINANCIAL STATEMENTS

Attached are the financial statements for the period ended 29 February 2024. Actual amounts are compared against the year to date Revised Budget.

Financial statement included:

- **Statement of Comprehensive Income** – Displays Council’s year to date profit and loss up to the period end.
- **Statement of Financial Position** – Summarises Council’s assets, liabilities and community equity up to the period end.
- **Statement of Cash Flows** – Summarises the changes in the Council’s cash and cash equivalents by operating, investing, and financing activities.

**ISAAC REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
**For the Period Ended 29 February 2024**

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
<b>Income</b>								
<b>Operating Revenue</b>								
Net Rates & Utility Charges	1	50,533,162	-	50,533,162	50,342,083	191,080	98,761,423	51.2%
Fees & Charges	2	3,006,114	-	3,006,114	2,886,537	119,577	4,181,608	71.9%
Rental Income		1,260,340	-	1,260,340	1,276,662	(16,322)	1,899,050	66.4%
Interest Received		2,410,016	-	2,410,016	2,355,967	54,049	3,476,610	69.3%
Sales of Contract & Recoverable Works		1,483,803	-	1,483,803	1,540,239	(56,435)	6,876,368	21.6%
Operating Grants, Subsidies & Contributions	3	2,875,943	-	2,875,943	1,815,359	1,060,584	14,073,065	20.4%
Other Recurrent Revenue	4	6,980,100	-	6,980,100	7,322,439	(342,338)	11,460,210	60.9%
		<b>68,549,479</b>	<b>-</b>	<b>68,549,479</b>	<b>67,539,285</b>	<b>1,010,194</b>	<b>140,728,334</b>	<b>48.7%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses	5	31,364,849	-	31,364,849	32,144,747	(779,899)	48,992,689	64.0%
Materials & Services	6	36,360,067	19,930,992	56,291,059	39,397,369	16,893,690	59,268,475	95.0%
Finance Costs		671,659	-	671,659	691,734	(20,075)	1,097,789	61.2%
Depreciation and Amortisation		20,986,566	-	20,986,566	20,907,379	79,187	31,361,068	66.9%
		<b>89,383,141</b>	<b>19,930,992</b>	<b>109,314,132</b>	<b>93,141,229</b>	<b>16,172,904</b>	<b>140,720,021</b>	<b>77.7%</b>
<b>Operating Position Before Capital Items</b>								
		<b>(20,833,662)</b>	<b>(19,930,992)</b>	<b>(40,764,653)</b>	<b>(25,601,944)</b>	<b>(15,162,709)</b>	<b>8,313</b>	<b>(490359.4%)</b>
<b>Capital Revenue</b>								
Capital Revenue	7	8,461,851	-	8,461,851	5,417,818	3,044,033	14,826,388	57.1%
Proceeds from Sale of Land & PPE		814,841	-	814,841	780,000	34,841	1,145,410	71.1%
		<b>9,276,692</b>	<b>-</b>	<b>9,276,692</b>	<b>6,197,818</b>	<b>3,078,874</b>	<b>15,971,798</b>	<b>58.1%</b>
<b>Net Result Attributable to Council in Period</b>								
		<b>(11,556,969)</b>	<b>(19,930,992)</b>	<b>(31,487,961)</b>	<b>(19,404,126)</b>	<b>(12,083,835)</b>	<b>15,980,111</b>	<b>(197.0%)</b>
<b>Total Comprehensive Income</b>								
		<b>(11,556,969)</b>	<b>(19,930,992)</b>	<b>(31,487,961)</b>	<b>(19,404,126)</b>	<b>(12,083,835)</b>	<b>15,980,111</b>	<b>(197.0%)</b>
Council's operating position at month end is a \$20.8M deficit								

1. **Net Rates & Utility Charges** are \$191,080 favourable when comparing actuals to revised budget. The favourable variance is predominately due to higher than anticipated water and sewerage access charges. This variance will be reviewed at the Quarter 3 Budget Review after the issuing of the second rates run for the financial year.
2. **Fees & Charges** are \$119,577 favourable when comparing actuals to revised budget. The predominant reason for this favourable variance is higher than anticipated revenue from Potable Water Sales at Middlemount. The budgeted amount for this revenue will be reviewed during the Quarter 3 Budget Review.
3. **Operating Grants, Subsidies & Contributions** are \$1,060,584 favourable compared to the annual budget. This favourable variance is predominately due to the receipt of funds for DRFA November 21 event which was cashflowed to be received in March.
4. **Other Recurrent Revenue** for the year to date is \$6,980,100 being \$342,338 unfavourable to budget. This unfavourable variance is primarily due to waste revenue which is yet to issue invoices for the February period.
5. **Employee Expenses** are favourable to the revised budget by \$779,899. This favourable variance is due to employee vacancies within Departments some of which are currently being backfilled through Agency Temp Staff (current actuals \$984K and commitments of \$1.1M).
6. **Materials & Services** actual expenses for the year to date are \$36,360,067 with \$19,930,992 being recorded in commitments, resulting in an unfavourable variance to adopted budget by \$16,893,690. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Excluding commitments YTD expenditure would be approximately \$3M below YTD budget. Large commitments to note are \$6.1M Galilee & Bowen Basin Operations (multi-year commitments), \$2.6M RMPC, \$1.6M Waste Levy, \$1.1M Water purchases and \$854K Contractors at IRC's landfills.
7. **Capital Revenue** for the year to date is \$8,461,851 which is favourable to revised budget by \$3,044,033. This favourable variance is due to the receipt of advance payment for RCIF Milestone 3.

<b>ISAAC REGIONAL COUNCIL</b>				
<b>Statement of Financial Position</b>				
<b>For the Period Ended 29 February 2024</b>				
	Notes	Actual YTD	30 June 2023	Variance
		\$	\$	%
<b>Current Assets</b>				
Cash & Cash Equivalents		54,195,364	73,414,123	(26.2%)
Trade & Other Receivables		13,834,161	15,249,240	(9.3%)
Inventories		1,287,621	1,315,591	(2.1%)
Contract assets		900,392	3,403,805	(73.5%)
Other assets		1,064,049	4,174,416	(74.5%)
<b>Total Current Assets</b>		<b>71,281,586</b>	<b>97,557,175</b>	<b>(26.9%)</b>
<b>Non-Current Assets</b>				
Receivables		5,286,713	5,286,713	0.0%
Inventories		18,437,891	18,437,891	0.0%
Property, Plant and Equipment		1,216,252,044	1,212,097,666	0.3%
Intangible assets		882	1,641	(46.3%)
<b>Total Non-Current Assets</b>		<b>1,239,977,530</b>	<b>1,235,823,911</b>	<b>0.3%</b>
<b>TOTAL ASSETS</b>		<b>1,311,259,116</b>	<b>1,333,381,086</b>	<b>(1.7%)</b>
<b>Current Liabilities</b>				
Trade and other payables		4,742,636	11,831,347	(59.9%)
Provisions		9,215,003	9,374,593	(1.7%)
Borrowings		958,321	1,689,710	(43.3%)
Contract liabilities		2,787,356	2,774,645	0.5%
Other liabilities		206,118	922,126	(77.6%)
		<b>17,909,434</b>	<b>26,592,421</b>	<b>(32.7%)</b>
<b>Non-Current Liabilities</b>				
Trade and other payables		90,727	44,730	102.8%
Provisions		22,278,455	22,365,985	(0.4%)
Borrowings		20,560,604	20,476,214	0.4%
Contract liabilities		180,041	180,041	0.0%
Other liabilities		2,391,182	2,424,892	(1.4%)
<b>Total Non-Current Liabilities</b>		<b>45,501,010</b>	<b>45,491,862</b>	<b>0.0%</b>
<b>TOTAL LIABILITIES</b>		<b>63,410,444</b>	<b>72,084,283</b>	<b>(12.0%)</b>
<b>NET COMMUNITY ASSETS</b>		<b>1,247,848,672</b>	<b>1,261,296,803</b>	<b>(1.1%)</b>
<b>Community Equity</b>				
Retained surplus		869,503,139	892,229,267	(2.5%)
Asset revaluation reserve		306,889,659	306,888,354	0.0%
Other reserves		71,455,874	62,179,182	14.9%
<b>TOTAL COMMUNITY EQUITY</b>		<b>1,247,848,672</b>	<b>1,261,296,803</b>	<b>(1.1%)</b>

**ISAAC REGIONAL COUNCIL**

**Statement of Cash Flows**

**For the Period Ended 29 February 2024**

	Actual YTD	30 June 2023	Variance
	\$	\$	%
<b>Cash Flows from Operating Activities</b>			
Receipts from customers	76,242,483	135,071,774	56.4%
Payments to suppliers and employees	(77,023,784)	(95,723,091)	80.5%
Cash provided by / (used in) net result	(781,302)	39,348,684	(2.0%)
<b>Cash Flows from Investing Activities</b>			
Profit / (Loss) on sale of capital assets	(1,077,631)	(7,756,733)	13.9%
Grants, subsidies, contributions and donations	8,463,355	10,112,259	83.7%
Payments for property, plant and equipment	(25,138,873)	(35,021,604)	71.8%
Net movement in loans to Community Organisations			0.0%
Net cash provided by investing activities	(17,753,150)	(32,666,079)	54.3%
<b>Cash Flow from Financing Activities</b>			
Proceeds from borrowings	-	(1,605,319)	0.0%
Repayment of borrowings	(684,308)	69,125	(990.0%)
Net cash provided by financing activities	(684,308)	(1,536,194)	44.5%
<b>Net Increase / (Decrease) in Cash Held</b>	<b>(19,218,759)</b>	<b>5,146,411</b>	<b>(373.4%)</b>
Cash at the beginning of the period	73,414,123	68,267,713	107.5%
<b>Cash at the end of the Reporting Period</b>	<b>54,195,364</b>	<b>73,414,123</b>	<b>73.8%</b>



## Appendix 2 – Preliminary Executive Level Reports

Executive Level operating statements provide information on the performance of each Directorate for the period ended 29 February.

Actual amounts and commitments are compared against the year to date Revised Budget.

Commitment balances are reported at a point of time and will continue to be reviewed as the year progresses. It should be noted that commitments are not currently able to be cash flowed across the financial year.

ISAAC REGIONAL COUNCIL

Statement of Comprehensive Income

For the Period Ended 29 February 2024

Office of the CEO

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Operating Grants, Subsidies & Contributions		372,446	-	372,446	275,000	97,446	275,000	135.4%
		<b>372,446</b>	<b>-</b>	<b>372,446</b>	<b>275,000</b>	<b>97,446</b>	<b>275,000</b>	<b>135.4%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses		3,312,829	-	3,312,829	3,292,335	20,494	4,826,784	68.6%
Materials & Services	1	1,057,056	181,014	1,238,070	1,352,300	(114,230)	1,979,896	62.5%
Corporate Overheads & Competitive Neutrality Costs		(2,816,026)	-	(2,816,026)	(2,816,026)	-	(4,224,039)	66.7%
		<b>1,553,860</b>	<b>181,014</b>	<b>1,734,873</b>	<b>1,828,609</b>	<b>(93,736)</b>	<b>2,582,641</b>	<b>67.2%</b>
<b>Operating Position Before Capital Items</b>		<b>(1,181,414)</b>	<b>(181,014)</b>	<b>(1,362,427)</b>	<b>(1,553,609)</b>	<b>191,182</b>	<b>(2,307,641)</b>	<b>59.0%</b>
<b>Capital Revenue</b>		-	-	-	-	-	-	0.0%
<b>Net Result Attributable to Council in Period</b>		<b>(1,181,414)</b>	<b>(181,014)</b>	<b>(1,362,427)</b>	<b>(1,553,609)</b>	<b>191,182</b>	<b>(2,307,641)</b>	<b>59.0%</b>
<b>Total Comprehensive Income</b>		<b>(1,181,414)</b>	<b>(181,014)</b>	<b>(1,362,427)</b>	<b>(1,553,609)</b>	<b>191,182</b>	<b>(2,307,641)</b>	<b>59.0%</b>

- Materials & Services** for the financial year to date are \$114,230 favourable with \$1,057,056 of actual expenditure and \$181,014 in commitments against YTD budget of \$1,352,300.

**ISAAC REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
**For the Period Ended 29 February 2024**

**Corporate, Governance & Financial Service**

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
<b>Income</b>								
<b>Operating Revenue</b>								
Net Rates & Utility Charges		33,420,074	-	33,420,074	33,389,868	30,207	67,135,744	49.8%
Fees & Charges		73,640	-	73,640	84,237	(10,598)	125,238	58.8%
Rental Income		1,350	-	1,350	1,350	-	1,350	100.0%
Interest Received		2,265,036	-	2,265,036	2,217,940	47,096	3,271,100	69.2%
Sales of Contract & Recoverable Works		63,033	-	63,033	53,333	9,699	80,000	78.8%
Operating Grants, Subsidies & Contributions		208,180	-	208,180	207,852	327	5,501,840	3.8%
Other Recurrent Revenue		66,120	-	66,120	53,333	12,787	290,000	22.8%
		<b>36,097,433</b>	<b>-</b>	<b>36,097,433</b>	<b>36,007,914</b>	<b>89,519</b>	<b>76,405,272</b>	<b>47.2%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses	1	5,725,264	-	5,725,264	5,388,970	336,294	9,310,229	61.5%
Materials & Services	2	10,498,805	1,502,220	12,001,025	10,085,918	1,915,107	13,410,089	89.5%
Finance Costs		320,342	-	320,342	343,976	(23,635)	543,028	59.0%
Depreciation and Amortisation		678,798	-	678,798	641,781	37,017	962,672	70.5%
Corporate Overheads & Competitive Neutrality Costs		(9,623,800)	-	(9,623,800)	(9,623,800)	-	(14,435,700)	66.7%
		<b>7,599,409</b>	<b>1,502,220</b>	<b>9,101,628</b>	<b>6,836,845</b>	<b>2,264,783</b>	<b>9,790,317</b>	<b>93.0%</b>
<b>Operating Position Before Capital Items</b>		<b>28,498,024</b>	<b>(1,502,220)</b>	<b>26,995,805</b>	<b>29,171,069</b>	<b>(2,175,264)</b>	<b>66,614,954</b>	<b>40.5%</b>
<b>Capital Revenue</b>								
Capital Revenue		-	-	-	-	-	105,413	0.0%
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>105,413</b>	<b>0.0%</b>
<b>Net Result Attributable to Council in Period</b>		<b>28,498,024</b>	<b>(1,502,220)</b>	<b>26,995,805</b>	<b>29,171,069</b>	<b>(2,175,264)</b>	<b>66,720,367</b>	<b>40.5%</b>
<b>Total Comprehensive Income</b>		<b>28,498,024</b>	<b>(1,502,220)</b>	<b>26,995,805</b>	<b>29,171,069</b>	<b>(2,175,264)</b>	<b>66,720,367</b>	<b>40.5%</b>

**1. Employee Expenses** for the financial year are unfavourable compared to budget by \$336,294. Excluding the Corporate Employee expenses (which is consolidated for the whole of Council in this Directorate), the position would be \$121,389 favourable. This unfavourable variance is due to under-recovery on budgeted oncosts (noting this should be offset by a decrease in individual Directorates wages).

**2. Materials & Services** for the financial year to date are \$1,915,107 unfavourable with \$10,498,805 in actual expenditure and \$1,502,220 in commitments against the YTD budget of \$10,085,918. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods and the inclusion of Sundry Creditors (\$453K) within this Directorate.

**ISAAC REGIONAL COUNCIL**  
**Statement of Comprehensive Income**  
**For the Period Ended 29 February 2024**

**Engineering & Infrastructure Services**

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
<b>Income</b>								
<b>Operating Revenue</b>								
Fees & Charges		251,889	-	251,889	242,047	9,843	363,070	69.4%
Rental Income		1,083,271	-	1,083,271	1,072,147	11,124	1,608,220	67.4%
Interest Received		3,060	-	3,060	3,060	-	3,060	100.0%
Sales of Contract & Recoverable Works		1,420,771	-	1,420,771	1,486,905	(66,135)	6,796,368	20.9%
Operating Grants, Subsidies & Contributions	1	1,567,624	-	1,567,624	595,373	972,251	6,688,387	23.4%
Other Recurrent Revenue		38,784	-	38,784	33,405	5,379	33,405	116.1%
		<b>4,365,399</b>	<b>-</b>	<b>4,365,399</b>	<b>3,432,937</b>	<b>932,462</b>	<b>15,492,510</b>	<b>28.2%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses		10,223,598	-	10,223,598	10,293,567	(69,968)	15,291,108	66.9%
Materials & Services	2	10,355,736	10,905,793	21,261,529	10,184,856	11,076,673	16,667,686	127.6%
Depreciation and Amortisation		11,420,801	-	11,420,801	11,384,258	36,543	17,076,387	66.9%
Corporate Overheads & Competitive Neutrality Costs		6,670,905	-	6,670,905	6,670,905	-	10,006,358	66.7%
		<b>38,671,040</b>	<b>10,905,793</b>	<b>49,576,833</b>	<b>38,533,586</b>	<b>11,043,248</b>	<b>59,041,540</b>	<b>84.0%</b>
<b>Operating Position Before Capital Items</b>		<b>(34,305,641)</b>	<b>(10,905,793)</b>	<b>(45,211,434)</b>	<b>(35,100,649)</b>	<b>(10,110,785)</b>	<b>(43,549,029)</b>	<b>103.8%</b>
<b>Capital Revenue</b>								
Capital Revenue		2,891,348	-	2,891,348	2,810,659	80,689	5,894,664	49.1%
Proceeds from Sale of Land & PPE		814,841	-	814,841	780,000	34,841	1,145,410	71.1%
		<b>3,706,189</b>	<b>-</b>	<b>3,706,189</b>	<b>3,590,659</b>	<b>115,530</b>	<b>7,040,074</b>	<b>52.6%</b>
<b>Net Result Attributable to Council in Period</b>		<b>(30,599,452)</b>	<b>(10,905,793)</b>	<b>(41,505,246)</b>	<b>(31,509,990)</b>	<b>(9,995,256)</b>	<b>(36,508,955)</b>	<b>113.7%</b>
<b>Total Comprehensive Income</b>		<b>(30,599,452)</b>	<b>(10,905,793)</b>	<b>(41,505,246)</b>	<b>(31,509,990)</b>	<b>(9,995,256)</b>	<b>(36,508,955)</b>	<b>113.7%</b>

- Operating Grants, Subsidies & Contributions** are \$972,251 favourable compared to the YTD budget. This favourable variance is due to the receipt of funds for DRFA November 21 event which was cashflowed to be received in March.
- Materials & Services** for the financial year to date are \$11,076,673 unfavourable with \$10,355,736 of actual expenditure and \$10,905,793 in commitments against YTD budget of \$10,184,856. It should be noted that without commitments the variance is unfavourable by \$170,880. This unfavourable variance is predominately due to cashflowing of RMPC expenditure. Large commitments to note are \$2.6M for RMPC works and \$6.1M Galilee and Bowen Basin recoverable works.


ISAAC REGIONAL COUNCIL

Statement of Comprehensive Income

For the Period Ended 29 February 2024

Planning, Environment & Community Service

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Fees & Charges		1,823,046	-	1,823,046	1,808,628	14,418	2,491,300	73.2%
Rental Income		135,638	-	135,638	162,851	(27,213)	244,277	55.5%
Operating Grants, Subsidies & Contributions		672,770	-	672,770	682,435	(9,666)	1,053,140	63.9%
Other Recurrent Revenue		9,956	-	9,956	18,859	(8,903)	62,526	15.9%
		<b>2,641,409</b>	<b>-</b>	<b>2,641,409</b>	<b>2,672,774</b>	<b>(31,364)</b>	<b>3,851,242</b>	<b>68.6%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses	1	7,195,983	-	7,195,983	7,970,467	(774,484)	11,840,684	60.8%
Materials & Services	2	4,559,055	1,356,230	5,915,285	5,504,308	410,977	8,511,259	69.5%
Finance Costs		319,813	-	319,813	316,505	3,308	504,758	63.4%
Depreciation and Amortisation		1,460,402	-	1,460,402	1,456,243	4,159	2,184,365	66.9%
Corporate Overheads & Competitive Neutrality Costs		2,049,330	-	2,049,330	2,049,330	-	3,073,995	66.7%
		<b>15,584,584</b>	<b>1,356,230</b>	<b>16,940,814</b>	<b>17,296,854</b>	<b>(356,040)</b>	<b>26,115,061</b>	<b>64.9%</b>
<b>Operating Position Before Capital Items</b>		<b>(12,943,174)</b>	<b>(1,356,230)</b>	<b>(14,299,405)</b>	<b>(14,624,080)</b>	<b>324,676</b>	<b>(22,263,818)</b>	<b>64.2%</b>
<b>Capital Revenue</b>								
Capital Revenue	3	4,685,823	-	4,685,823	1,695,627	2,990,196	5,942,743	78.8%
		<b>4,685,823</b>	<b>-</b>	<b>4,685,823</b>	<b>1,695,627</b>	<b>2,990,196</b>	<b>5,942,743</b>	<b>78.8%</b>
<b>Net Result Attributable to Council in Period</b>		<b>(8,257,351)</b>	<b>(1,356,230)</b>	<b>(9,613,582)</b>	<b>(12,928,453)</b>	<b>3,314,872</b>	<b>(16,321,075)</b>	<b>58.9%</b>
<b>Total Comprehensive Income</b>		<b>(8,257,351)</b>	<b>(1,356,230)</b>	<b>(9,613,582)</b>	<b>(12,928,453)</b>	<b>3,314,872</b>	<b>(16,321,075)</b>	<b>58.9%</b>

- 
- 1. Employee Expenses** are favourable compared to the revised budget by \$774,484. This favourable variance is predominately due to employee vacancies, some of which are currently being backfilled through Agency Temp Staff (current actuals \$308K and commitments of \$168K).
  - 2. Materials & Services** for the financial year to date are \$410,977 unfavourable with \$4,559,055 of actual expenditure and \$1,356,230 in commitments against YTD budget of \$5,504,308. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods.
  - 3. Capital Revenue** for the year to date is \$4,685,823 which is favourable to budget by \$2,990,196. This favourable variance is due to the receipt of advance payment for RCIF Milestone 3.

ISAAC REGIONAL COUNCIL

Statement of Comprehensive Income

For the Period Ended 29 February 2024

Water & Waste

	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
		\$	\$	\$	\$	\$	\$	%
<b>Income</b>								
<b>Operating Revenue</b>								
Net Rates & Utility Charges	1	17,113,088	-	17,113,088	16,952,215	160,873	31,625,679	54.1%
Fees & Charges	2	857,539	-	857,539	751,625	105,914	1,202,000	71.3%
Rental Income		40,082	-	40,082	40,314	(232)	45,203	88.7%
Interest Received		141,919	-	141,919	134,967	6,952	202,450	70.1%
Operating Grants, Subsidies & Contributions		54,923	-	54,923	54,698	225	554,698	9.9%
Other Recurrent Revenue	3	6,865,241	-	6,865,241	7,216,842	(351,601)	11,074,280	62.0%
		<b>25,072,792</b>	<b>-</b>	<b>25,072,792</b>	<b>25,150,660</b>	<b>(77,869)</b>	<b>44,704,310</b>	<b>56.1%</b>
<b>Expenses</b>								
<b>Operating Expenses</b>								
Employee Expenses	4	4,907,174	-	4,907,174	5,199,409	(292,235)	7,723,884	63.5%
Materials & Services	5	9,889,415	5,985,735	15,875,150	12,269,987	3,605,162	18,699,545	84.9%
Finance Costs		31,504	-	31,504	31,252	252	50,004	63.0%
Depreciation and Amortisation		7,426,565	-	7,426,565	7,425,096	1,469	11,137,644	66.7%
Corporate Overheads & Competitive Neutrality Costs		3,719,591	-	3,719,591	3,719,591	-	5,579,386	66.7%
		<b>25,974,249</b>	<b>5,985,735</b>	<b>31,959,984</b>	<b>28,645,335</b>	<b>3,314,649</b>	<b>43,190,462</b>	<b>74.0%</b>
<b>Operating Position Before Capital Items</b>		<b>(901,457)</b>	<b>(5,985,735)</b>	<b>(6,887,192)</b>	<b>(3,494,675)</b>	<b>(3,392,518)</b>	<b>1,513,848</b>	<b>(454.9%)</b>
<b>Capital Revenue</b>								
Capital Revenue		884,681	-	884,681	911,532	(26,851)	2,883,568	30.7%
		<b>884,681</b>	<b>-</b>	<b>884,681</b>	<b>911,532</b>	<b>(26,851)</b>	<b>2,883,568</b>	<b>30.7%</b>
<b>Net Result Attributable to Council in Period</b>		<b>(16,777)</b>	<b>(5,985,735)</b>	<b>(6,002,512)</b>	<b>(2,583,143)</b>	<b>(3,419,369)</b>	<b>4,397,416</b>	<b>(136.5%)</b>
<b>Total Comprehensive Income</b>		<b>(16,777)</b>	<b>(5,985,735)</b>	<b>(6,002,512)</b>	<b>(2,583,143)</b>	<b>(3,419,369)</b>	<b>4,397,416</b>	<b>(136.5%)</b>

1. **Net Rates & Utility Charges** is \$160,873 favourable, with actuals of \$17,113,088 compared to a revised budget of \$16,952,215. The favourable variance is predominately due to higher than anticipated water and sewerage access charges. This variance will be reviewed at the Quarter 3 Budget Review after the issuing of the second rates run for the financial year.
2. **Fees & Charges** are \$857,539 compared to YTD budget of \$751,629, resulting in a favourable variance of \$105,914. This favourable variance is predominantly due to higher than expected revenue for Potable Water Sales at Middlemount. The budgeted amount for this revenue will be reviewed during the Quarter 3 Budget Review.
3. **Other Recurrent Revenue** for the year to date is \$6,865,241 being \$351,601 unfavourable to budget. This unfavourable variance is primarily due to waste revenue which is yet to issue invoices for the February period.
4. **Employee Expenses** are favourable compared to the revised budget by \$292,235. This favourable variance is predominantly due to employee vacancies some of which are currently being backfilled through Agency Temp Staff (current actuals \$478K and commitments of \$567K).
5. **Materials & Services** for the financial year to date are \$3,605,162 unfavourable, with \$9,889,415 in actual expenditure and \$5,985,735 in commitments. The unfavourable variance is due to the inclusion of commitments which relate to future reporting periods (large commitments are noted for Waste Levy \$1.6M, Water purchases \$1.1M and Contractors at IRC's landfills \$854K).



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<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 13 March 2024
<b>AUTHOR</b>	Warren Clough
<b>AUTHOR POSITION</b>	Senior Safety Resilience Partner

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## 10.2

## SAFETY AND RESILIENCE UPDATE

### EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

### BACKGROUND

Review of safety statistics to monitor the effectiveness of Health, Safety and Wellbeing (HSW) Management System and identify incident trends, discuss relevant Health, Safety and Wellbeing issues, referring to statistics in the attached report.

### IMPLICATIONS

That the system is monitored to ensure compliance and continuous improvement of the Health, Safety and Wellbeing Management System. To ensure that recommendations from the Local Government Workcare (LGW) audit are implemented to support continuous improvement of the HSWMS.

### CONSULTATION

The following consultation as relevant to the attachment reports:

- Executive Leadership Team
- HSW Operational and Strategic Safety Committee (bi-monthly)
- Joint consultative Committee (as required)
- Safety and Resilience Team

### BASIS FOR RECOMMENDATION

The updated attachments include the normal monthly update.

### ACTION ACCOUNTABILITY

Manager Safety and Resilience

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## KEY MESSAGES

Positive progression of the Safety Improvement, strategic objectives and updated KPI's amendments.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
WARREN CLOUGH	DARREN FETTELL
<b>Senior Safety and Resilience Partner</b>	<b>Director Corporate, Governance and Financial Services</b>
Date: 27 February 2024	Date: 29 February 2024

## ATTACHMENTS

- Attachment 1 – Safety and Resilience Report February 2024

## REFERENCE DOCUMENT

- Nil

# SAFETY AND RESILIENCE MONTHLY REPORT

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DATE	February 2024
TO	March 2024, Ordinary Council meeting
FROM	Senior Safety and Resilience Partner

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## 1. SUMMARY

February has been a busy month for the Safety and Resilience team, supporting staff through our risk management processes, including facilitating a single hazard risk assessment for new playground apparatus within the Lions Park, Glenden. The team also attended a meeting with our LGW representative to discuss the Mutual Risk Audit and timeframes for this.

The Senior Wellbeing and Resilience Partner has completed conflict management training and is continuing to work with the People and Capability to ensure our pre-employment medical process is streamlined.

### Explanatory Note:

The green section lists the objective and the target measure. OBJECTIVE – what we plan to achieve.

The blue aligns with the due diligence index elements (DDI-S) standard.

TARGET – how we are going to measure and track the achievement of the objective, this will not always be strict numbers for data trending and may only be captured as an annual achievement

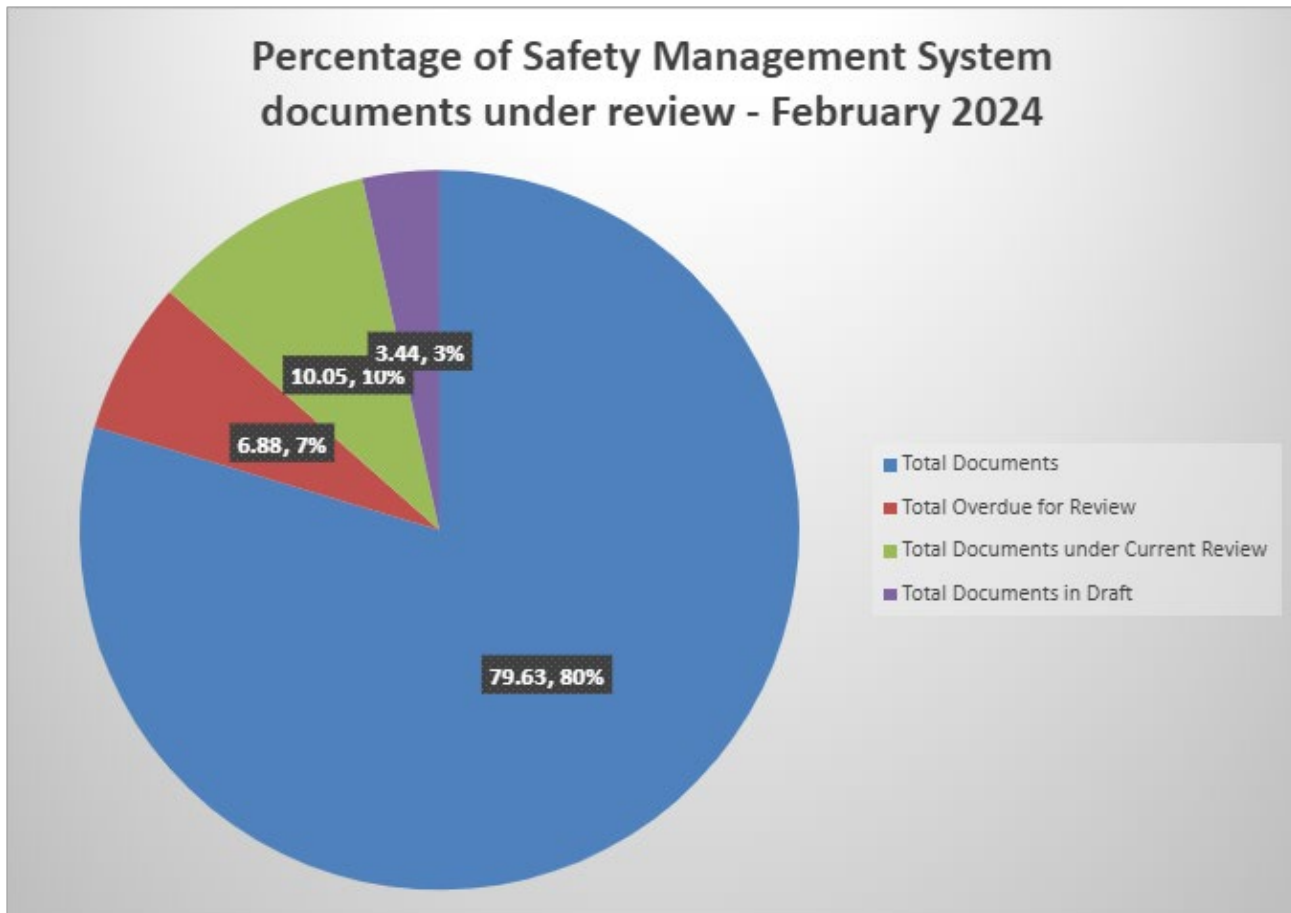
## 2. BEST PRACTICE SYSTEM

*Know about safety matters, monitoring and continuously improving our systems, aiming for best practice documentation.*

**OBJECTIVE** To review all Policies, Procedures, and work instructions biannually or on a risk basis.

TARGET 100% of documents reviewed within required time limits.

**STATUS:** there is continued improvement in the amount of documentation being reviewed.



## 1.2 LEGISLATIVE OR OTHER CHANGES

Nil updates.

## 2. OBJECTIVES AND TARGETS

*This is how we ensure due diligence to compliance with obligations.*

**OBJECTIVE** To establish annual LPs to support the policy and maintain the HSW improvement plan.

**TARGET** Complete quarterly review of the HSW improvement plan. Set LPs and monitor.

**STATUS:** LPs are being actively monitored refer to section 8 of this report for current compliance with LPs.

## 3. EFFECTIVE RISK MANAGEMENT

*Monitor hazards, risks, and incidents and ensure they are managed promptly.*

# SAFETY AND RESILIENCE MONTHLY REPORT

## 3.1 RISK ASSESSMENTS

The Safety and Resilience Partners have been supporting our E&I staff in Glenden and Moranbah with the facilitation of a single hazard risk assessment for new playground apparatus in Glenden. The Senior Safety Resilience Partner conducted a review and update of risk within the corporate risk register.

## 3.2 HAZARD HUNTER

**OBJECTIVE** to ensure risk management activities completed by identifying hazards.

TARGET: Number of hazards reported and rectified.

**STATUS** 8 hazards were identified for February, and 1 has been fully managed.

Noted consistent reporting of hazards for February, whilst this reflects a good result, the Safety and Resilience Partners are continuing to promote the importance of managing hazards at the source and ensuring reports are followed through Lucidity until closure.

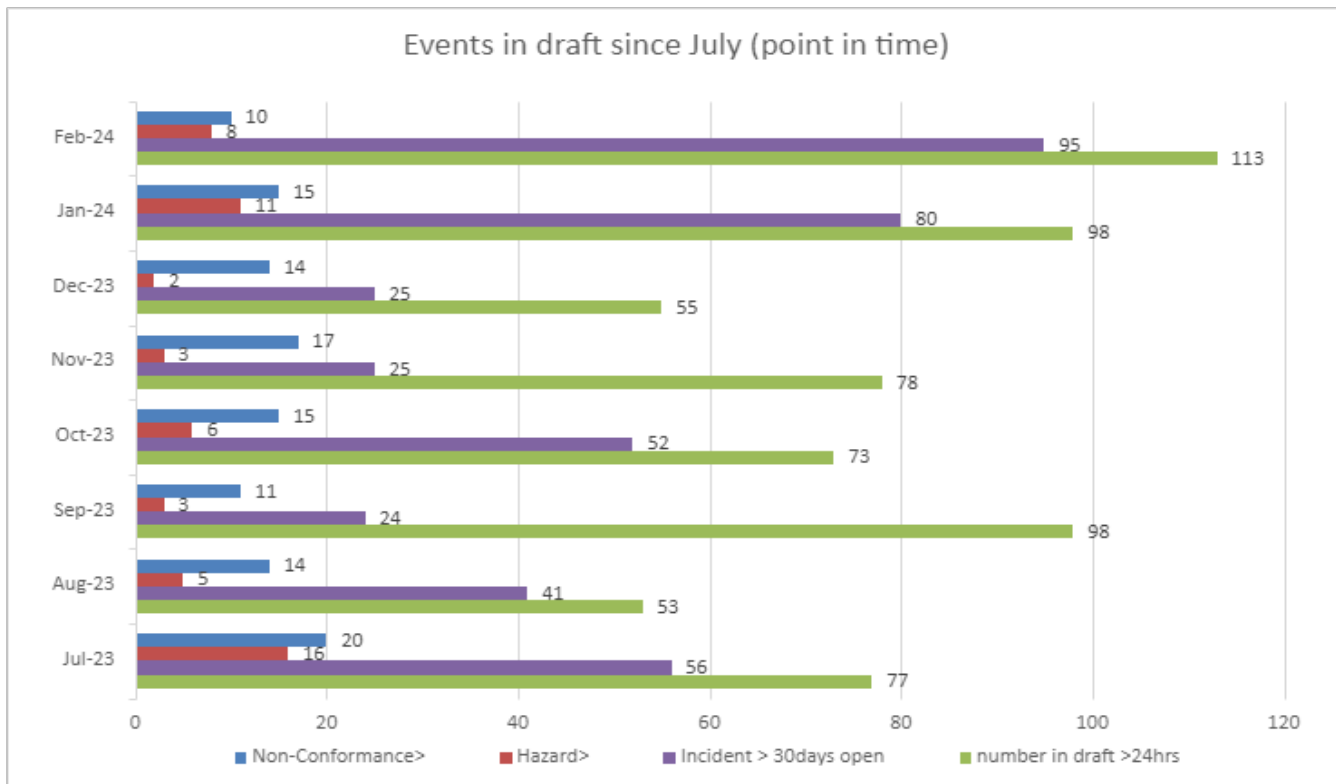
## 3.3 EVENT REVIEW

**OBJECTIVE** Risk management activities to support our systems and investigate accidents promptly.

TARGET # number of events in DRAFT after 24 hours (as EOM).

**STATUS** 113 events in draft for all date range.

This graph shows the trending of events still in draft >24-hour, there is a noted increase in the February period. The safety and resilience team will be working with their directorates and responsible managers to improve the overall status. Slightly early close-off for reporting is also noted and there are no items of notable concern.



# SAFETY AND RESILIENCE MONTHLY REPORT

## 3.4 EVENT FORMAL INVESTIGATIONS

Formal investigations completed and forwarded for approval to the manager and executive leadership team to endorse proposed corrective actions. **51** events were entered during the month of February.

One highlighted event was a new employee, not familiar to country driving and having a flat tyre. This triggered the release of a Talking Safety “Traveling and Road Safety” topic to all staff.

## 3.5 EMERGENCY MANAGEMENT COMMITTEE

Progress continues the Clermont Administration Office rectification, with recent work allowing for staff that have elected to, to return to their offices. There is an anticipated completion date for the end of March.

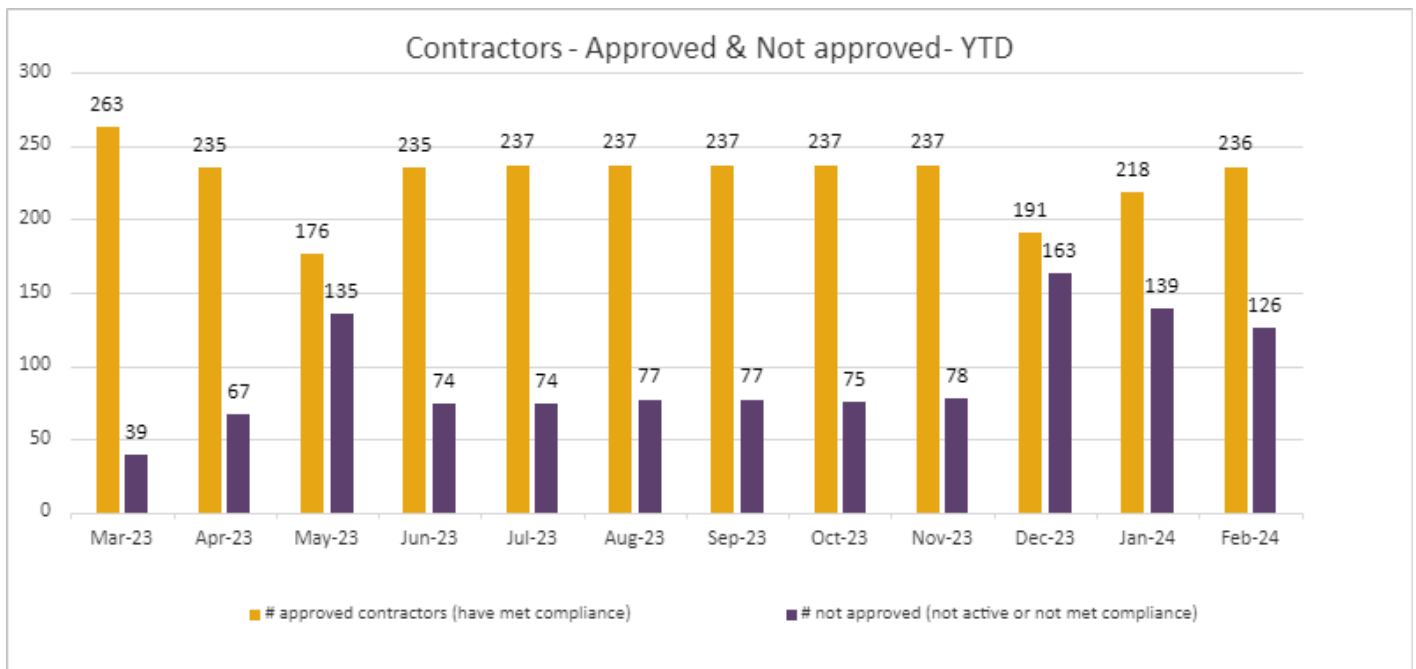
## 3.6 CONTRACTOR MANAGEMENT

### OBJECTIVE Evaluation of contractor and project management documentation and processes.

TARGET report on # approved contractors, # of not approved contractors.

**STATUS: # APPROVED contractor companies – 236 # NOT APPROVED – 126**

S&R team undertook a review of contractor compliance during December 2023, which has been reflected in the updated approved/non-approved contractor compliance numbers recorded during December 2023. There is a noted improvement since then, including February 2024, supporting the work being undertaken by the team in assisting our contractors to maintain compliance.



# SAFETY AND RESILIENCE MONTHLY REPORT

## 4. IMPROVING WORKER CONSULTATION

*This is how we seek to understand the nature of operations by engaging with the workforce.*

### 4.1 HEALTH, SAFETY, AND WELLBEING COMMITTEES

The 2024 HSW meeting schedule is currently being developed in consultation with OCEO. Once approved it will be posted on IRIS and on the Lucidity Home Page News Items.

**OBJECTIVE** Completed schedules of meetings.

TARGET 100% of meetings completed against a target at end of the year.

**STATUS** The meeting schedule specifically attendance at the HSW strategic committee is being monitored for Tier 1 compliance for ELT.

## 5. WELLBEING & CAPACITY TO WORK

*Ensuring we understand, resource, and monitor employee's health and wellbeing at work.*

### 5.1 VACCINATIONS

We continue to monitor the vaccination register to ensure all workers who are required to have vaccination as part of their employment are reminded and scheduled to receive vaccination.

### 5.2 DRUG & ALCOHOL TESTING

All Safety and Resilience team members are qualified to facilitate Drug and Alcohol testing. The team has been discussing a plan that will allow for more regular testing of individual departments within our towns, rather than whole of town testing.

**No** tests were completed for February at the time of reporting. **0** non-negative test results.

### 5.3 FIT TESTING - RESPIRATORY FACE MASK

Nil completed for February. The team will be scheduling same dates for testing in consultation with E&I team leaders.

### 5.4 WORKERS' COMPENSATION AND REHABILITATION

The Wellbeing and Resilience Partners actively monitor all work and non-work-related injuries and illnesses. Ongoing support is provided to staff rehabilitation cases.

### 5.5 MEDICALS/SKIN CHECKS/FOLLOW UPS AND FLU SHOTS

The Wellness and Resilience Partners continue to advocate this initiative, nil conducted in February.

## 6. AUDIT/ INSPECTIONS

*Conducting audits and inspections ensures we comply with our compliance requirements and verify the council's activities.*

Audit schedule for 2024 is currently being developed and will be published on IRIS.

**OBJECTIVE** Develop an audit schedule considering the risks of individual sites.

# SAFETY AND RESILIENCE MONTHLY REPORT

TARGET 100% of audits completed against the plan.

STATUS: **0** WHS &/OR Environmental Audits completed for **February** against the plan.

## 7. CONTINUOUS IMPROVEMENT

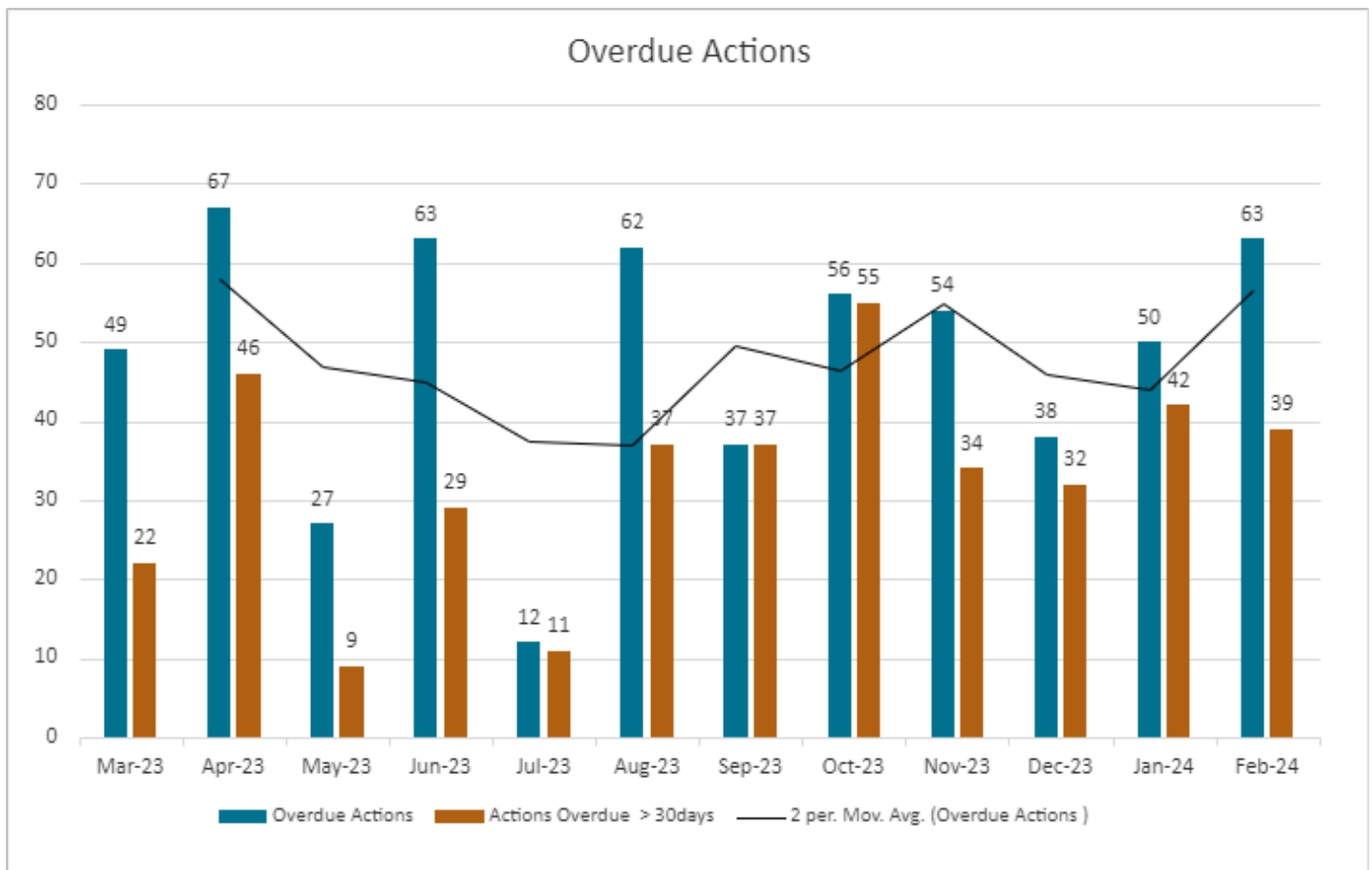
*This is the ongoing verification of due diligence activities.*

Expired actions from Event Management and Forms modules, as well as the number of actions overdue >30 days. A focus on training and email reminders will continue.

**OBJECTIVE** Ensure identified corrective actions followed to completion.

TARGET 0 actions greater than >30 days overdue

STATUS **Total 63** overdue actions, **39 overdue >30 days**. There is a noted increase for overdue actions from last month, whilst noting the number above >30 days has had a slight reduction. The safety and resilience team will be working with their directorates and responsible managers to improve the overall status. Slightly early close-off for reporting is also noted and there are no items of notable concern.





# SAFETY AND RESILIENCE MONTHLY REPORT

## 8. EMPOWERING AND SUPPORTING LEADERSHIP

*This is further verification to ensure that resourcing, monitoring, and compliance activities completed and recorded.*

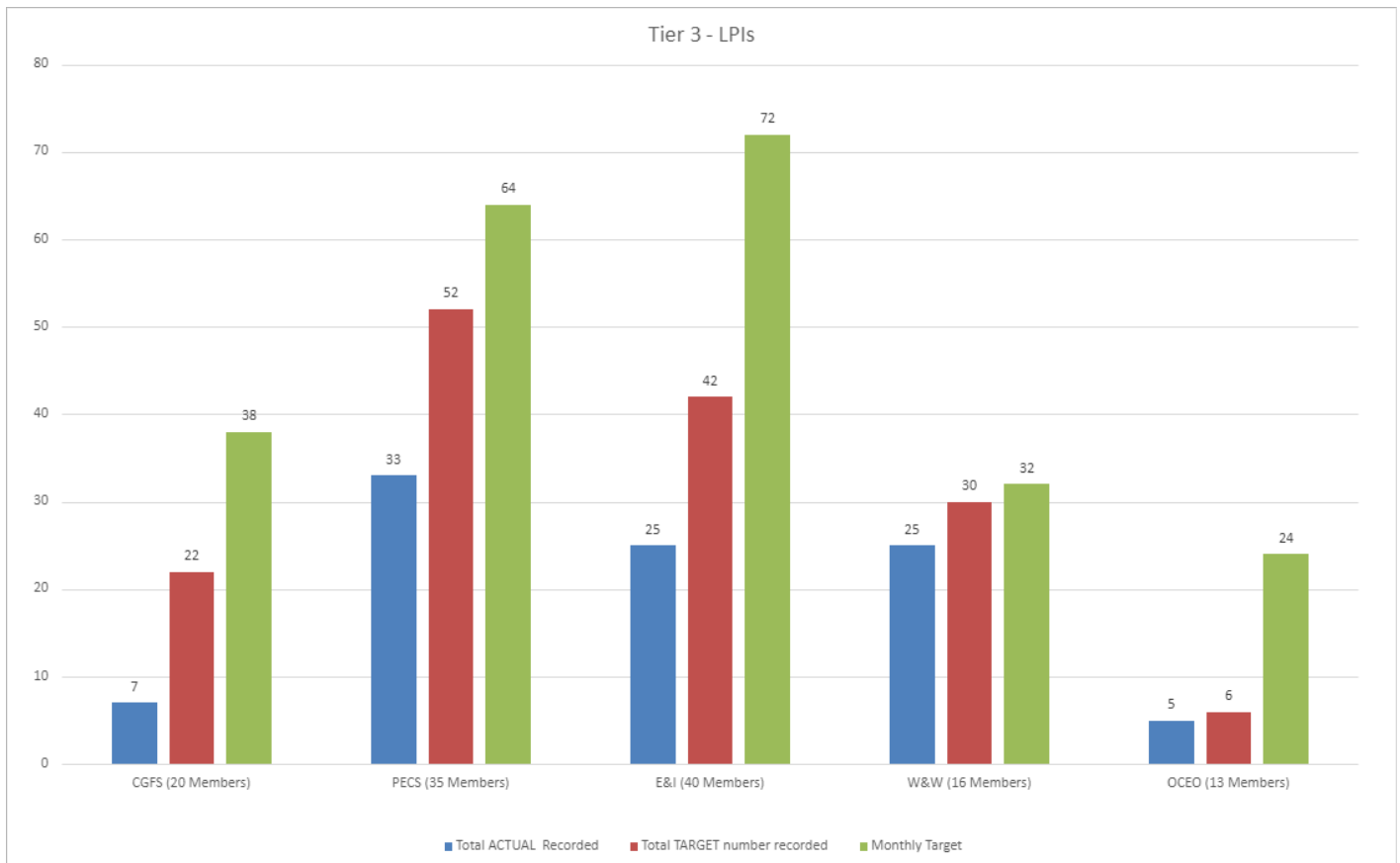
**OBJECTIVE** Establish LPIs for individual managers.

The monthly report will capture tier 3 LPIs, with the annual report capturing the Tier 1 and Tier 2 achievements against objective. Monitored monthly by ELT.

### TIER 3 LPIs – ELT, SLT & OLT Members

Each month, every ELT, SLT, and OLT member must complete two of the below LPIs.

TIER 3 LEAD PERFORMANCE INDICATORS ELT, SLT and OLT members - 2 per month - 24 per year									
Lead a Team Talk with your team	Lead a Prestart Talk with your team	Conduct and record a Safety Chat	Provide feedback on HSW procedure or policy	Conduct and record a Post Project Supplier Evaluation form	Conduct and record a Project Monitoring Inspection form	Conduct and record a Site Hazard Inspection	Conduct and record a Wellness Chat	Conduct a coaching session	Conduct a Leadership Activities Report



It is noted that vacancies and leave have again impacted on the monthly results, and it is noted that allowances for leave are made when looking at annual targets. It is confirmed that education and support is provided to new employees and employees acting in higher duties as/when receive notification.

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<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 13 March 2024
<b>AUTHOR</b>	Mark Davey
<b>AUTHOR POSITION</b>	Program Manager – Capital Delivery

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10.3

## PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023/2024 CAPITAL PROJECTS PROGRESS REPORT AS AT 29 FEBRUARY 2024

### EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

### OFFICER'S RECOMMENDATION

*That Council:*

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report as at 29 February 2024.***

### BACKGROUND

Progressive updates of the financial and physical position of projects in the 2023/2024 Planning, Environment and Community Services (PECS) Capital Works program have been identified as a requirement to ensure that Council is aware of the progress of and risk to the delivery of the program.

### IMPLICATIONS

The attached PECS 2023/2024 Capital Projects Progress Summary (Attachment 1) identifies the financial and physical position of all projects. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to Council or the community no additional commentary is provided. Where risks are significant separate commentary is provided in the Identified Issues section of this report.

### IDENTIFIED ISSUES

As identified in the Quarter 2 Capital Review, the PECS capital program has:

Deferred Budget \$150,000.00

- Dysart Community Hub Design and Construct - \$75,000.00
- St Lawrence Community Hub Design and Construct - \$75,000.00

Estimated Carry Forward Budget \$287,500

- Caravan Park Emergent Electrical Work - \$50,000.00
- Nebo Showgrounds Masterplan Preliminary Works - \$37,500.00

- Clermont Civic Centre Roof replacement - \$200,000.00

## CONSULTATION

Director Planning, Environment and Community Services

Planning, Environment and Community Services Leadership Team

Monthly engagement with the Capital Peer Review members on program delivery progress

## BASIS FOR RECOMMENDATION

To improve business within the Planning, Environment and Community Services Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

## ACTION ACCOUNTABILITY

The Program Manager – Capital Delivery in conjunction with the PECS leadership team and under the guidance of Director PECS hold responsibility for the scoping, procurement and the completion of the projects identified within the 2023/2024 Capital Program.

## KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Planning, Environment and Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

### Report prepared by:

MARK DAVEY  
Program Manager – Capital Delivery

Date: 27 February 2024

### Report authorised by:

SHANE BRANDENBURG  
Acting Director Planning, Environment and  
Community Services

Date: 27 February 2024

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 - PECS 2023/2024 Capital Projects Progress Summary as at 29 February 2024
- CONFIDENTIAL Attachment 2 - Moranbah Community Centre Redevelopment Project Update as at 29 February 2024

## REFERENCE DOCUMENT

- Nil

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<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 13 March 2024
<b>AUTHOR</b>	Jason Frost
<b>AUTHOR POSITION</b>	Acting Director Engineering and Infrastructure

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10.4

## ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT

### EXECUTIVE SUMMARY

This report is to provide an update to Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

### OFFICER'S RECOMMENDATION

*That the Committee recommends that Council:*

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

### BACKGROUND

Progressive updates of the financial and physical position of projects in the 2023/2024 Engineering and Infrastructure Capital Works program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

### IMPLICATIONS

The attached Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects. A red flag indicates either a time or budget issues, yellow indicates the project is of concern and green indicates no issues. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or community no additional commentary is provided.

### Compliance

To ensure that the Engineering and Infrastructure 2023/2024 Capital Works Program is achieved within the identified timeframes of the 2023/2024 financial year.

### Benefits

Council can see a monthly progress report detailing progress of projects in the Engineering and Infrastructure 2023/2024 Capital Program. This report communicates risks/failures/delays that have been identified within the Engineering and Infrastructure 2023/2024 Capital Works program.

### Project Highlights

Work has commenced on the Regional Rural Network Resheeting (CW243198) with road works underway on Barmount South Road. Works are planned to commence on other roads in March.

The Nebo Accessibility Footpaths and Parking (CW233069) project was completed in February and the final inspection with the contractor held on 29 February 2024. This project has improved safety and accessibility at the primary school and Centenary Park.

## CONSULTATION

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Acting Manager Fleet
- Acting Manager Corporate Properties
- Manager Galilee and Bowen Basin Operations
- Manager Infrastructure, Parks and Recreation
- Department Coordinators

## BASIS FOR RECOMMENDATION

To improve business within Engineering and Infrastructure Directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

## ACTION ACCOUNTABILITY

That the Managers and the Director of Engineering and Infrastructure oversee the scoping, procurement and the completion of the projects identified within the 2023/2024 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director Engineering and Infrastructure are held accountable for the delivery of the project stages are completed within the identified timeframes.

## KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2023/2024 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
JASON FROST	KEN GOULDTHORP
<b>Acting Director Engineering and Infrastructure</b>	<b>Chief Executive Officer</b>
Date: 29 February 2024	Date: 1 March 2024

## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Engineering and Infrastructure Capital Project Progress Summary Spreadsheet March 2024

## REFERENCE DOCUMENT

- Nil



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**MEETING DETAILS**

**Ordinary Meeting**

Wednesday 13 March 2024

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**AUTHOR**

Amal Meegahawattage

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**AUTHOR POSITION**

Manager Planning and Projects

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**10.5**

**WATER AND WASTE 2023/24 CAPITAL PROJECTS PROGRESS REPORT**

## EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the advancements in the Water and Waste 2023/2024 Capital Works Program.

## OFFICER'S RECOMMENDATION

*That Council:*

- 1. Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.***

## BACKGROUND

Regular updates on the financial and physical status of projects within the 2023/24 Water and Waste Capital Works program are crucial to keep Council informed about the program's progress and associated risks.

## IMPLICATIONS

The attached Water and Waste 2023/24 Capital Projects Progress Summary provides an overview of the financial and physical status of all projects, with red indicating a projected cost overrun of over 10% or completion after June 2024, yellow indicating a cost overrun of 0-10%, and green indicating no issues. Brief commentary is provided to explain the status of each project.

### Compliance

Compliance with the Water and Waste 2023/24 Capital Works Program is essential to meet the identified timeframes of the 2023/24 financial year.

### Key Capital Projects

- CW222974 – CORP Sewer Relining**

The project was initiated in September 2023 and has made significant progress. CCTV camera inspections were completed in Dysart and Moranbah before the year-end shutdown in 2023. The Operations team finalised the relining scope, and work commenced in early February 2024 in Moranbah, achieving 50% completion of Moranbah's scope. Completion of all works in both Moranbah and Dysart is expected by March 2024.

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- **CW233156 – Clermont Waste Management Facility Weighbridge Installation**

This project involves designing and constructing a weighbridge, gatehouse, and access road, integrating a waste data recording system at the Clermont landfill. The Design and Construct contract was awarded in January 2024 after the tender closure in November 2023. Design work is ongoing, and construction is anticipated to start after the weighbridge delivery on 29 February 2024.

- **CW223000 – Moranbah Landfill Phase 2 Stage 2**

Commenced in August 2023, this project achieved practical completion in mid-February 2024. The asset manager has taken over the site in order to commence operations, and the contractor is expected to issue as-constructed drawings to complete delivery.

- **CW222983 – Moranbah Water Treatment Plant Roof Replacement**

Structural welding works for roof components were conducted off-site in January 2024. Structural steel delivery to the site is expected by late February or early March 2024. As per the contractor's planning of works, roof installation is scheduled for early March.

- **CW233151 – St Lawrence Raw Water Storage and Raw Water Main**

The new raw water main construction was completed and commissioned in November 2023. However, the water storage tender, closed in December 2023, received only one response exceeding the budget. The project manager and the construction superintendent are exploring alternative designs to meet budget constraints while ensuring project objectives. A stakeholders' meeting held on 21 February 2024, discussed a reduced Scope of Works to align with the budget. Feedback from the contractor on cost adjustments yet to be received.

- **CW222971 – Clermont Water Network Augmentation**

Construction drawings are in the finalisation stage, with 80% drawings approved. An extension of time has been requested from the external funding agency. Finalised tender documentation and Issued for Construction drawings are awaited.

- **CW233150 – Clermont Water Treatment Plant Filter Media Replacement and Plant Modernisation**

This project includes installing Turbidity Analysers, Switchgear Upgrade Design and Construct, and Chemical Dosing Upgrade Design. Tender analysis for Turbidity Analysers is complete. The Chemical Dosing Upgrade design contract closed on 26 February 2024, with no responses. The Planning and Projects team plans to return to the market soon. Design and Construct Switchgear Upgrade contracts are open. Await approval from the external funding agency regarding scope change and extension.

- **CW233019 – MORANBAH 400ML RAW WATER DAM – REMEDIATION**

The original contract was terminated. A new contractor has been engaged to resume and complete the works, expected to finish in approximately three months, subject to weather conditions.

- **CW243205 – Moranbah Rectification of Landfill Cell**

A budget of \$4.2 million has been allocated for this project in the 2023/24 financial year. An external consultant presented a briefing report in December 2023. Further examination of site conditions is underway, with the Request for Quote (RFQ) for geotechnical specialist engagement extended to accommodate potential bidders. Tendering process expected to conclude in early March.

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- **CW243204 – Glenden Landfill to Transfer Station**

This project involves constructing a ramp, retaining walls, and handrails. One submission was received for the RFQ on 16 January 2024. After clarification, the contractor submitted an alternative proposal, deemed reasonable and compliant. The award recommendation report is underway.

### Benefits

Council can see a monthly progress report detailing the progress of projects in the Water and Waste 2023/24 Capital Program. This report communicates risks/failures/delays that have been identified within the Water and Waste 2023/24 Capital Works program.

### CONSULTATION

- Director Water and Waste
- Manager Operations and Maintenance
- Manager Waste Services
- Planning and Project Department Project Managers

### BASIS FOR RECOMMENDATION

To improve business within the Water and Waste Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

### ACTION ACCOUNTABILITY

The Managers and the Director of Water and Waste oversee the scoping, procurement, and completion of the projects identified within the 2023/24 Capital Projects Progress Summary spreadsheet. Furthermore, the appropriate Managers and the Director Water and Waste are held accountable for the delivery of the project stages which are completed within the identified timeframes.

### KEY MESSAGES

That Council has open communication, oversight, and transparency of the Water and Waste 2023/24 Capital Works Program, to ensure Isaac will have effective and sustainable water and waste infrastructure that supports the needs of the region's communities and economic sectors.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
AMAL MEEGAHAWATTAGE	SCOTT CASEY
<b>Manager Planning and Projects</b>	<b>Director Water and Waste</b>
Date: 26 February 2024	Date: 28 February 2024

## **ATTACHMENTS**

- CONFIDENTIAL Attachment 1 – Water and Waste Capital Projects Progress Summary Spreadsheet February 2024

## **REFERENCE DOCUMENT**

- Nil

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**MEETING DETAILS**

**Ordinary Meeting**

Wednesday 13 March 2024

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**AUTHOR**

Seungchan Bang

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**AUTHOR POSITION**

Maintenance Planner Water and Waste

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**10.6**

**WATER AND WASTEWATER PREVENTATIVE MAINTENANCE PROGRAM UPDATE**

## EXECUTIVE SUMMARY

The Water and Wastewater Preventative Maintenance Programme was initially prepared to provide a multiyear program addressing a wide range of high priority maintenance needs across the Water and Wastewater Directorate asset base. This report highlights the progress against the schedule of preventive maintenance proposed for the 2023/24 Financial Year. The report outlines the total number of preventative maintenance programs implemented based on the approved FY2023/2024 budget.

## OFFICER'S RECOMMENDATION

*That Council:*

- 1. Notes the contents of the Water and Wastewater Preventative Maintenance Program Update.**

## BACKGROUND

The preventative maintenance program was originally commenced in August 2022. Whilst previous efforts in preventative maintenance before August 2022 achieved some success, it was recognised that more detailed program development was necessary to aid the short-term improvement of asset condition and the long-term sustainability of Water and Wastewater infrastructure.

The implementation of the preventative maintenance program has significantly improved resource allocation strategies, shifting the focus from reactive maintenance (due to unexpected breakdowns and poor asset condition), to consistent and proactive maintenance. The preventative maintenance program aims to enhance the reliability of Water and Wastewater equipment and assets over the long term, consequently reducing reactive maintenance costs and enhancing service reliability. This report highlights the outcomes of the preventative maintenance program since its commencement and emphasises the need for continued commitment and support to ensure the successful execution of the entire preventative maintenance program.

Key milestones in the preventative maintenance program include:

- a) Preventative Maintenance Program Identification – Completed**

Equipment used for water treatment and wastewater treatment process was listed and categorised based on definitions and functions. A total of thirty-one (31) preventative maintenance activities were initially identified and designated as separate discrete maintenance programs.

## b) Priority Setting and Job Planning – **Completed**

The identified programs were prioritised by key criteria: Risk and Value.

Risk refers to the impacts on the treatment and distribution processes to provide service to the community and end-users. Value denotes the significance of the equipment in operating the treatment plant, monitoring the treatment process and sustaining the water and wastewater services.

The original preventative maintenance programme identified 31 programmes (or activities). In the first year FY2022/23 the first 12 PM programs were established with the remaining 19 planned to be rolled out by May 2024. To achieve this timeline the original cost estimate for financial year 2023/24 was \$1,250,000 which would have encompassed all remaining 19 preventative maintenance contracts by June 2024. As part of the FY2023/24 budget process the allocation for preventative maintenance was reduced to \$750,000. The consequence of this adjustment was to allow for nine (9) new maintenance programmes in FY2023/24 and a proposal to defer the remaining 10 items beyond June 2024.

This proposal was noted by Council (Resolution 8371) in June 2023.

### **Progress of the Preventative Maintenance Program**

In the first year of the preventative maintenance program, 12 individual activities were implemented of the 31 activities that were included in the overall preventative maintenance (PM) program.

The 12 original PM contracts have continued in the subsequent years and an additional four (4) activities have commenced so far in FY2023. The sixteen (16) preventative maintenance programs that have already been implemented from the original thirty-one (31) are listed below:

Scheduled PM programs completed in FY23-24 quarters 1 and 2:

- i. 25 Weigh Scale and Benchtop Lab Scale Annual Service
- ii. 23 Pressure Vessel Annual Service and Certification
- iii. 98 Water and Wastewater Treatment Plant Online Analyser Annual Service
- iv. 110 Water Treatment Plant (WTP) and Wastewater Treatment Plant (WWTP) Flow Meter Annual Verification Testing
- v. 14 WTP and WWTP Pest Control Bi-Annual Service
- vi. 1 Moranbah WWTP Belt Filter Press Annual Service
- vii. 19 WTP and WWTP Electric Gate and Roller Door Annual Service
- viii. 15 Air Compressor and 15 Blower Bi-Annual Service
- ix. 34 Generator Bi-annual Service (Whole of Council Contract)
- x. 50 Sewage Pump Station and Treatment Plant Well Cleaning Annual Service
- xi. 100 Sewage Pump Station and Raw Water Pump Station Pump Annual Service
- xii. 61 Benchtop Lab Analyser Annual Service
- xiii. 6 Wastewater Treatment Plant Inlet Screen Annual Service
- xiv. 6 UV Disinfection System Bi-annual Service
- xv. 9 Chlorination System Bi-Annual Service

xvi. Nebo WTP Ion Exchange Resin Inspection and Testing

An additional three (3) preventative maintenance activities will be implemented in FY23/24 quarters 3 and 4:

- i. 30 Overhead Crane and Lifting Beam Annual Service
- ii. 173 Safety Equipment Bi-Annual Service
- iii. 229 WTP and WWTP Lift, Dosing and Pressure Pump Annual Service

Description	# of PM activities	Budget estimate
Original PM program	31 (identified)	Est. \$1,250,000
PM activities implemented at June 2022	12	-
Reduced program proposed (June '23)	21	Est. \$750,000
PM activities implemented at February 2024	16	-
PM activities expected by June 2024	19	\$750,000 (Budget)

This will mean that by the end of the FY2023/24 year nineteen (19) of the 31 PM activities identified will have commenced.

The reduction in the number of PM activities implemented in FY23/24 from 21 to 19 is due to variation in the quantity of equipment identified for inclusion in each PM program being greater than the estimate at concept stage. Although less programs have been achievable this is still a good result and demonstrates the continued commitment to the implementation of a comprehensive preventative maintenance program.

Each of the individual PM contracts that have been set up, stretches across the whole Isaac Region embracing both water and wastewater assets. Where there are similar assets in other Council departments (e.g. generators) then the contracts have been scoped to include assets in the other Council areas. This is a good example of cross departmental collaboration and leads to additional cost efficiencies and reliability of assets across the broader Council asset base.

Embedded within each of the preventative maintenance contracts awarded, is a condition that requires the contractor to conduct comprehensive asset condition assessments and report their findings to Council. This process aims to identify assets in need of repair or replacement. Once such a need is identified, the Operations and Maintenance staff evaluate the identified repairs to ascertain the potential impact on the delivery of water and wastewater services and then determines the best course of action. The interventions arising from the condition assessments and PM inspections generally fall into three categories:

1. Repair (funded from the Repairs and Maintenance budget)
2. Replacement (funded from the Emergent Works and Programmed Renewals capital budget)
3. Deferral (the intervention is postponed to a future date)

Any costs associated with the preventative maintenance tasks included in the contract scope of the works are allocated across all the sites receiving the PM service on a pro-rata basis. Any additional works identified that fall outside of the scope of the PM contract are charged to the standard repairs and maintenance budget for the site in question.

Due to budget limitations, six packages of work identified through the preventative maintenance program but not requiring immediate intervention have been deferred:

- i. Moranbah WWTP Belt Filter Press Repair
- ii. Overhead Crane and Lifting Beam Repairs
- iii. WTP and WWTP Flow Meter Replacements
- iv. Pressure Vessel Internal Inspections
- v. Chlorination Dosing System Improvements
- vi. WTP and WWTP Lift, Dosing and Pressure Pump Repairs

Currently twelve (12) of the original preventative maintenance programs await budget approval to commence. These pending programs will be included in the FY24/25 budget submission and include:

- i. WTP and WWTP Process Equipment Maintenance (Aerator, Mixer, Drive Unit)
- ii. Filter Media and Resin Inspection and Maintenance
- iii. Sewage Pump Station Electrical Maintenance
- iv. Town water sluice valve exercise program and hydrant cleaning
- v. Water Network Scouring
- vi. Treated Water Reservoir Inspection and Cleaning
- vii. Electrical Switchboard Maintenance
- viii. WTP and WWTP RCD Testing
- ix. Test Tag Portable Tools Inspection
- x. WTP and WWTP Actuator Calibration
- xi. Anchor Points on Reservoir Roofs Inspection
- xii. WTP and WWTP DP and Level Sensor Calibration

## Supporting Capital Budget

The preventative maintenance program is a critical component of the strategy to maintain fit for purpose assets in the provision of water and wastewater services to the community, but it does not stand alone. Where maintenance (preventative or reactive) is insufficient to bring an asset up to the expected standard or where asset replacement is identified as being necessary, then capital investment may be considered. In FY23/24 an approved budget of \$625,000 has been allocated to address Emergent Work and Programmed Renewals.

The details of expenditure involving the replacement of the failed equipment or equipment that is uneconomical to repair in water and wastewater include:

## **CW243179 – CORP WTP Emergent and / or Prog Renewals**

<i>i. CW-013022 Moranbah WTP High Lift Pump Replacement</i>	<i>\$39,000</i>
<i>ii. CW-013030 Dysart WTP Concrete Res Plug Scour Line</i>	<i>\$14,000</i>
<i>iii. CW-013198 Moranbah WTP High Lift Pump Repair</i>	<i>\$15,000</i>
<i>iv. CW-013212 WTP Emergent Prog Renewals</i>	<i>\$32,000</i>
<b>Total</b>	<b>\$100,000</b>

## **CW243180 – CORP WWTP Emergent and / or Prog Renewals**

<i>i. CW-013018 Moranbah WWTP Effluent Filters Replacement</i>	<i>\$14,000</i>
<i>ii. CW-013019 Moranbah WWTP WAS Pump Replacement</i>	<i>\$9,000</i>
<i>iii. CW-013020 Moranbah WWTP RAS Pump Replacement</i>	<i>\$26,000</i>
<i>iv. CW-013026 Middlemount WWTP Aerator Remediation</i>	<i>\$225,000</i>
<i>v. CW-013171 Moranbah Finger Dam Emergency Work</i>	<i>\$14,000</i>
<b>Total</b>	<b>\$288,000</b>

The capital interventions above will return assets back to a serviceable standard. Once they are again fit for purpose, the ongoing preventative maintenance programs in place will monitor and maintain them so that their condition does not deteriorate unreasonably in the future. This combination of capital investment and preventative maintenance will service reliability and extend asset life.

## **Projection**

The preventative maintenance program represents a shift from the historical, reactive response to equipment failure and breakdowns, shifting to proactive condition assessments and preventative intervention. The Water and Wastewater team predicts positive outcomes from investment in this program. Proactive maintenance, encompassing thorough inspections and timely repairs, is anticipated to support uninterrupted operations for the provision of drinking water, wastewater treatment, recycled water production, and the mitigation of regulatory compliance breaches, and enhanced staff safety.

## **IMPLICATIONS**

Asset condition assessments gathered through the preventative maintenance program will inform future investment decision-making and serve as a key information source for both the asset management plans and the development of future preventative maintenance programs. The program is expected over time to minimise instances of asset failure and unplanned outages as well as reducing the reactive maintenance costs.

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## CONSULTATION

- Water and Wastewater Team
- Maintenance Planner – Water and Waste
- Treatment Plant Supervisor – North
- Project Managers Planning and Projects
- Coordinator Water and Wastewater
- Manager Planning and Projects
- Manager Operations and Maintenance
- Director Water and Waste
- Director Corporate Governance and Financial Services

## BASIS FOR RECOMMENDATION

The recommendation is to note the progress of the Water and Wastewater preventative maintenance program.

## ACTION ACCOUNTABILITY

The Manager Operations and Maintenance will be responsible to ensure that the works are included in yearly operational budgets and support the preventative maintenance programs to ensure successful delivery.

## KEY MESSAGES

Implementation of the Water and Wastewater preventative maintenance program will enhance the reliability of the water and wastewater processes and support delivery of essential community services.

<b>Report prepared by:</b>	<b>Report authorised by:</b>
SEUNGCHAN BANG	SCOTT CASEY
<b>Water and Waste Maintenance Planner</b>	<b>Director Water and Waste</b>
Date: 26 February 2024	Date: 5 March 2024

## ATTACHMENTS

- Attachment 1 – Preventative Maintenance Program Schedule March 2024

## REFERENCE DOCUMENT

- Nil

Task No.	Program Title	2022												2023												2024											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Water and Wastewater Air Compressor and Blower Maintenance																																				
2	Generator Maintenance Contract - Water & Waste Dept																																				
3	Overhead Cranes and Lifting Beams																																				
4	Sewage Pump Station and Raw Water Pump Station Maintenance Program																																				
5	Sewage Pump Station and Treatment Plant Well Cleaning																																				
6	WTP and WWTP Process Equipment Maintenance																																				
7	Filter Media and Resin Inspection and Maintenance (Nebo)																																				
8	Sewage Treatment Plant Inlet Screen Maintenance																																				
9	WTP and WWTP Pump Maintenance																																				
10	Water Network Scouring																																				
11	Belt Filter Press Inspection and Maintenance																																				
12	WTP and WWTP BA and Safety Equipment Inspection and Maintenance																																				
13	WTP and WWTP DP and Level Sensor Calibration																																				
14	WTP and WWTP Chlorination System Maintenance																																				
15	Weigh Scale Inspection and Maintenance																																				
16	WTP and WWTP RCD Testing																																				
17	Test Tag Portable Tools Inspection																																				
18	UV Disinfection System Maintenance																																				
19	Water and Wastewater Treatment Plants Online Analysers Maintenance																																				
20	Pressure Vessel Inspections and certification																																				
21	Filter Media and Resin Inspection and Maintenance																																				
22	WTP and WWTP Actuator Calibration																																				
23	Sewage Pump Station Electrical Maintenance																																				
24	Town water sluice valve excersis program and hydrant cleaning																																				
25	Electrical Switchboard Maintenance																																				
26	Bench Top Analyser Calibration																																				
27	Anchor Points on Reservoir Roofs Inspection																																				
28	Flowmeter Maintenance																																				
29	Treated Water Reservoir Inspection and Maintenance																																				
30	WTP and WWTP Electric Gate and Door Maintenance																																				
31	Treatment Plant Pest Control																																				



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<b>MEETING DETAILS</b>	<b>Ordinary Meeting</b> Wednesday 13 March 2024
<b>AUTHOR</b>	Ken Gouldthorp
<b>AUTHOR POSITION</b>	Chief Executive Officer

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12.1

## OFFICE OF THE CHIEF EXECUTIVE OFFICER INFORMATION BULLETIN – MARCH 2024

### EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for March 2024 is provided for Council review.

### OFFICER'S RECOMMENDATION

*That Council:*

1. ***Notes the Office of the Chief Executive Officer Information Bulletin for March 2024.***

### BACKGROUND

The attached Information Bulletin for March 2024 provides an operational update for Council review on the Office of the Chief Executive Officer including Executive Manager Advocacy and External Affairs and Executive Manager People and Capability.

### IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

### CONSULTATION

Office of the Chief Executive Officer  
Advocacy and External Affairs  
Brand Media and Communications  
People and Capability

### BASIS FOR RECOMMENDATION

This is an information only report.

### ACTION ACCOUNTABILITY

Information only report.

### KEY MESSAGES

Operational update to Elected Members.

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<b>Report prepared by:</b> KEN GOULDTHORP <b>Chief Executive Officer</b> Date: 8 March 2024	<b>Report authorised by:</b> KEN GOULDTHORP <b>Chief Executive Officer</b> Date: 8 March 2024
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## ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Office of the CEO Information Bulletin – March 2024

## REFERENCE DOCUMENT

- Nil

PAGES 99 TO 120 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS