

NOTICE OF MEETING

Dear Councillors

You are requested to attend the following meeting of Council.

ORDINARY MEETING OF
ISAAC REGIONAL COUNCIL

TO BE HELD ON
WEDNESDAY, 26 JUNE 2024
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH

DARREN FETTEL
Acting Chief Executive Officer

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally Section 254J

Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—
audio link see the [Evidence Act 1977](#), [section 39C](#).
audio visual link see the [Evidence Act 1977](#), [schedule 3](#).

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

ORDINARY MEETING
OF ISAAC REGIONAL COUNCIL
TO BE HELD ON
WEDNESDAY 26 JUNE 2024
COMMENCING AT 9.00AM
COUNCIL CHAMBERS, MORANBAH

AGENDA

1. OPENING OF THE MEETING
 - 1.1 WELCOME
 - 1.2 ACKNOWLEDGMENT OF TRADITIONAL OWNERS
 - 1.3 VIDEO CONFERENCE PARTICIPATION
2. APOLOGIES AND LEAVE OF ABSENCES
3. CONDOLENCES
4. DECLARATION OF CONFLICTS OF INTEREST
5. DEPUTATIONS
6. CONSIDERATION OF NOTICE OF MOTIONS
7. CONFIRMATION OF MINUTES
8. BUSINESS ARISING FROM PREVIOUS MEETING
9. STANDING COMMITTEE REPORTS
10. OFFICER REPORTS
11. CONFIDENTIAL REPORTS
12. INFORMATION BULLETIN
13. COUNCILLOR QUESTION TIME
14. CONCLUSION

Table of Contents

1. OPENING OF MEETING

2. APOLOGIES AND LEAVE OF ABSENCES

3. CONDOLENCES

- ANDERSON, Annie Olive formerly of Moranbah
- DALTON, Elizabet Rodger "Betty" formerly of Moranbah
- JAMES, Thomas formerly of Moranbah
- EDMONDS, Peter "Pedro" late of Moranbah
- HOWELL, Trevor Edward late of Nebo
- REGAN, Mabel Iris formerly of Nebo

4. DECLARATION OF CONFLICTS OF INTEREST

5. DEPUTATIONS

6. CONSIDERATION OF NOTICE OF MOTION

7. CONFIRMATION OF MINUTES

- Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council Board Room, Clermont on Tuesday 28 May 2024 at 10.00am.
- Special Meeting of Isaac Regional Council held at Isaac Regional Council Chambers, Moranbah on Friday 7 June 2024 at 9.00am.

8. BUSINESS ARISING FROM PREVIOUS MEETING

9. STANDING COMMITTEE REPORTS

9.1 ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL STATEMENTS AS AT 31 MAY 2024

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012* (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

9.2 SAFETY AND RESILIENCE UPDATE

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

9.3 DEBT POLICY 2024-2025

EXECUTIVE SUMMARY

Pursuant to Section 192 of *Local Government Regulation 2012*, a Local Government must prepare and adopt a Debt policy for a financial year. The debt policy must state the new borrowings planned for the current financial year and the next 9 financial years, and the period over which the Local Government plans to repay existing and new borrowings.

9.4 INVESTMENT POLICY 2024-2025

EXECUTIVE SUMMARY

Pursuant to Section 191 of *Local Government Regulation 2012*, a Local Government must prepare and adopt an Investment policy. The Investment policy must outline the local government's investment objectives and overall risk philosophy and procedures for achieving the goals related to the investments stated in the policy.

9.5 RESERVES POLICY 2024-2025

EXECUTIVE SUMMARY

Through the budget process, available funding sources for operational and capital purposes are reviewed for the annual budget and Long-Term Financial Forecast. This includes a review of Council's cash balances which are typically held in identified reserves. Adoption of the Reserves Policy provides the framework for maintaining management accounting records of Council's cash backed reserve funds.

9.6	AUDIT AND RISK COMMITTEE MEETING MINUTES – TUESDAY 21 MAY 2024
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EXECUTIVE SUMMARY

The purpose of this report is to present to Council the unconfirmed minutes of the Audit and Risk Committee Meetings held on Tuesday, 21 May 2024.

9.7	REGIONAL ARTS DEVELOPMENT FUND APPLICATIONS SUMMARY ROUND TWO 2023-2024
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EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round Two (2) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

9.8	ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT – JUNE 2024
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EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

9.9	INFRASTRUCTURE PLANNING AND TECHNICAL SERVICES POLICY UPDATES
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EXECUTIVE SUMMARY

The purpose of this report is to consider updates to Infrastructure Planning and Technical Services Policies.

9.10	BRIDGES RENEWAL GRANT APPLICATION – BULLY CREEK BRIDGE
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EXECUTIVE SUMMARY

This report seeks delegation for the Chief Executive Officer to submit a grant application under the Bridges Renewal Program for the replacement of Bully Creek Bridge on Hyde Park Road.

EXECUTIVE SUMMARY

This report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the existing power poles at identified locations within Council controlled road reserves between the Goonyella to Saraji South Mine areas.

EXECUTIVE SUMMARY

This report seeks Council's consideration to consent to an amendment to an existing compensation agreement between BM Alliance Coal Operations and Council relating to an area of Peak Downs Mine Road reserve.

EXECUTIVE SUMMARY

This report seeks to delegate the authority to the Chief Executive Officer to execute the Asset Installation and Maintenance Licence for a pipeline on Saraji Road.

EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the advancements in the Water and Waste 2023/24 Capital Works Program.

EXECUTIVE SUMMARY

This report defines the location of customer connection points to Council's water, recycled water and sewerage networks. Accurate definition of the connection point is required to ensure it is clear which part (Council or the homeowner) has responsibility for maintenance of the infrastructure.

EXECUTIVE SUMMARY

This report provides information on an audit of the composition of selected samples of commercial and industrial waste at Moranbah Waste Management Facility, carried out in October 2023.

EXECUTIVE SUMMARY

This report seeks endorsement of the renewed 2024-25 Recovery Share Arrangement with the operators of the Materials Recycling Facility (MRF) currently used by Isaac Regional Council for the disposal of recyclable household waste, in order to receive a share of the Container Deposit Scheme (CDS) deposits from eligible containers which are collected via Isaac Regional Council's kerbside recycling collection service.

10. OFFICER REPORTS**EXECUTIVE SUMMARY**

The purpose of this report is for Council to consider and adopt the draft 2024-2025 Annual Operational Plan.

The Annual Operational Plan aligns with the proposed Budget which was established through budget workshops with Council since the recent Council elections.

It is noted that with an incoming CEO, an opportunity for further engagement with the newly elected Council and in line with Section 174(4) of the *Local Government Regulation 2012* that a local government may amend the Annual Operational Plan at any time during the financial year.

EXECUTIVE SUMMARY

Council currently has several outstanding debts that are deemed unrecoverable. Consequently, it is proposed that Council write off \$39,151.28 in Accounts Receivable as bad debts.

EXECUTIVE SUMMARY

In accordance with *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation) Council is required to make certain assessments and disclosures in relation to its 'business' activities.

EXECUTIVE SUMMARY

In accordance with section 205 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a statement of estimated financial position for the 2023/2024 financial year.

The statement of estimated financial position provides a comparison between the original budget, revised budget and the estimated actual results.

EXECUTIVE SUMMARY

Pursuant to Section 94(2) of the *Local Government Act 2009*, Council must decide, by resolution at its budget meeting for the financial year, what rates and charges are to be levied for that financial year.

The Resolution proposed in this report are prepared to meet that requirement and other requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.

EXECUTIVE SUMMARY

The proposed 2024/2025 Isaac Regional Council Annual Budget and Long-Term Financial Forecast have been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

11. CONFIDENTIAL REPORTS

CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

11.1

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023-2024 CAPITAL PROJECTS PROGRESS REPORT AS AT 30 MAY 2024

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

12. INFORMATION BULLETIN

12.1

OFFICE OF THE CHIEF EXECUTIVE OFFICER INFORMATION BULLETIN – JUNE 2024

EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for June 2024 is provided for Council review.

13. COUNCILLOR QUESTION TIME

14. CONCLUSION

UNCONFIRMED MINUTES

ORDINARY MEETING OF ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 28 MAY 2024
COMMENCING AT 10.00AM
ISAAC REGIONAL COUNCIL
BOARD ROOM, CLERMONT

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE ORDINARY MEETING

HELD AT ISAAC REGIONAL COUNCIL

BOARD ROOM, CLERMONT

TUESDAY 28 MAY 2024

Table of Contents	Page
1. Opening	3
2. Leave of Absence and Apologies	4
3. Condolences	4
4. Declaration of Conflicts of Interest	5
5. Deputations	5
6. Consideration of Notice of Motion	6
7. Confirmation of Minutes: -	6
• Ordinary Meeting of Isaac Regional Council held in Isaac Regional Council Chambers, Moranbah on Wednesday 24 April 2024	
8. Business Arising from Previous Meeting	6
9. Standing Committee Reports	7
10. Officer Reports	63
11. Confidential Reports	64
12. Information Bulletin	64
13. Councillor Question Time	64
14. Conclusion	66

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE ORDINARY MEETING

HELD AT ISAAC REGIONAL COUNCIL

BOARD ROOM, CLERMONT

TUESDAY 28 MAY 2024 COMMENCING AT 10.00AM

ATTENDANCE

Mayor Kelly Veal, Chair
Deputy Mayor, Cr Jane Pickels, Division Six
Cr Terry O'Neill, Division One
Cr Vern Russell, Division Two
Cr Melissa Westcott, Division Three
Cr Simon West, Division Four
Cr Alaina Earl, Division Five
Cr Rachel Anderson, Division Seven
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Ken Gouldthorp, Chief Executive Office
Mr Darren Fettell, Director Corporate Governance and Financial Services
Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Scott Casey, Director Water and Waste
Mr Beau Jackson, Executive Manager Advocacy and External Affairs
Mr Sean Robinson, Acting Director Engineering and Infrastructure
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

1. OPENING

The Mayor declared the meeting open at 10.00am and welcomed all in attendance to Clermont for the May Ordinary Meeting.

UNCONFIRMED MINUTES

The Mayor acknowledged the traditional custodians of the land, the Wirdi People of Wangan and Jagalingou Country, on which we meet today and paid her respects to their Elders past, present and emerging.

2. LEAVE OF ABSENCE AND APOLOGIES

An apology was received from Councillor Rachel Anderson.

Resolution No.: 8727

Moved: Cr Pickels

Seconded: Cr Coleman

That Council accept the apology received from Cr Rachel Anderson.

Carried

3. CONDOLENCES

- HORTON, Alan (AI) late of Dysart (Isaac Regional Council employee of 33 Years)
- PERRIN, Ruth (nee Knight) formerly of Clermont
- SPRING, Betty late of Clermont
- BAULCH, Raymond John late of Strathfield Station, Nebo
- DALTON, Anne Marie late of Dysart
- GOURLAY, Lourina Doris late of Ilbilbie
- PHILLIPS, Penny late of Glenden
- HOLMES, Elaine Blanche formerly of Moranbah
- KUNCIR, George Peter formerly of Moranbah

4. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is an employee of 4RFM who does business with Council.

PRESCRIBED CONFLICT OF INTEREST

Cr Vern Russell declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council.

PRESCRIBED CONFLICT OF INTEREST

Cr Melissa Westcott declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council.

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest for Report 9.9 Minor Community Grants Summary – April 2024 as her employer, Rock FM Association Incorporated (4RFM) and her niece and nephew (Piper and Billy Earl) were recipients of the April 2024 Minor Community Grants Program.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

5. DEPUTATIONS

No deputations this meeting.

UNCONFIRMED MINUTES

6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

7. CONFIRMATION OF MINUTES

**Ordinary Meeting of Isaac Regional Council held in Isaac Regional Council Chambers, Moranbah,
Wednesday 24 April 2024**

Resolution No.: 8728

Moved: Cr O'Neill

Seconded: Cr Russell

**The Minutes of the Ordinary Meeting held in Isaac Regional Council Chambers, Moranbah on
Wednesday 24 April 2024 are confirmed.**

Carried

8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

9. STANDING COMMITTEE REPORTS

9.1

Isaac Regional Council Monthly Financial Report as at 30 April 2024

EXECUTIVE SUMMARY

In accordance with the Local Government Regulation 2012 (s204) a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0867

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. *Receive the financial statements for the period ended 30 April 2024 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

Carried

Resolution No.: 8729

Moved: Cr Earl

Seconded: Cr Coleman

That Council:

1. **Receive the financial statements for the period ended 30 April 2024 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204).***

Carried

UNCONFIRMED MINUTES

9.2 Safety and Resilience Update

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0870

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

Resolution No.: 8730

Moved: Cr Pickels

Seconded: Cr Earl

That Council:

1. Notes the Safety and Resilience Report provided on the current status of the Health, Safety and Wellbeing Management System.

Carried

9.3 Revenue Policy 2024/2025

EXECUTIVE SUMMARY

Pursuant to Section 193 of *Local Government Regulation 2012*, a Local Government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0868

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. *Adopts the 2024/2025 Revenue Policy in accordance with s193 of the Local Government Regulation 2012.*

Carried

Resolution No.: 8731

Moved: Cr Pickels

Seconded: Cr Russell

That Council:

1. **Adopts the 2024/2025 Revenue Policy in accordance with s193 of the *Local Government Regulation 2012*.**

Carried

9.4 Fees and Charges 2024/2025

EXECUTIVE SUMMARY

Pursuant to section 97 of the *Local Government Act 2009*, Council may impose a charge for a service, facility or activity that is supplied or undertaken by Council or someone on behalf of Council or, under a local law or a resolution, fix a cost-recovery fee.

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0869

Moved: Cr Terry O'Neill

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. *Adopts the Fees and Charges for 2024/2025.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 8732

Moved: Cr O'Neill

Seconded: Cr Westcott

That Council:

- 1. Adopts the Fees and Charges for 2024/2025.**

Carried

9.5

Councillor Remuneration 2024-2025: Local Government Remuneration Commission Annual Report 2023

EXECUTIVE SUMMARY

In accordance with the requirements of the *Local Government Regulation 2012* (s247), Council is to consider the Local Government Remuneration Commission Annual Report 2023, released on 1 December 2023, and seek Council's adoption of the remuneration for the Mayor and Councillors for Isaac Regional Council to apply from 1 July 2024.

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0871

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. In accordance with the requirements of the Local Government Regulation 2012 (s247) and the remuneration determinations of the Queensland Government's Local Government Remuneration Commission Annual Report 2023, resolves to accept the Commission's position and that the following remuneration amount apply with effect from 1 July 2024:**

	2024/ 2025
Mayor	\$146,593
Deputy Mayor	\$91,620
Councillor	\$77,876

UNCONFIRMED MINUTES

2. *Commit to continue its advocacy for a review of the current methodology and remuneration categories for Mayor, Deputy Mayor and Councillor remuneration and respond to invitations and provide submissions as they arise.*

Carried

Resolution No.: 8733

Moved: Cr West

Seconded: Cr Pickels

That Council:

1. In accordance with the requirements of the *Local Government Regulation 2012 (s247)* and the remuneration determinations of the Queensland Government's Local Government Remuneration Commission Annual Report 2023, resolves to accept the Commission's position and that the following remuneration amount apply with effect from 1 July 2024:

	2024/ 2025
Mayor	\$146,593
Deputy Mayor	\$91,620
Councillor	\$77,876

2. Commits to continue its advocacy for a review of the current methodology and categories for Mayor, Deputy Mayor and Councillors, (including, recognising the full-time role of the Mayor, the size and scale of the region, scope of issues and expectations of community) and respond to invitations and provide submissions as they arise.

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she is a small business owner that does business with Council.

UNCONFIRMED MINUTES

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.6 Updated Procurement Policy as she works for 4RFM who does business with Council.

Resolution No.: 8734

Moved: Cr West

Seconded: Cr Pickels

That Council:

1. Approves Cr Melissa Westcott and Cr Vern Russell remaining in the meeting room for the discussion and vote for Report 9.6 Updated Procurement Policy as per the *Local Government Act 2009* Section 150EF Personal interests in ordinary business matters of a local government and they will have no additional benefit than any other businesses dealing with Council for procurement related matters.
2. Approves Cr Earl remaining in the meeting room for the discussion for Report 9.6 Updated Procurement Policy as she will have no additional benefit than any other businesses dealing with Council for procurement related matters.

Carried

9.6 Updated Procurement Policy

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Procurement Policy CORP-POL-122.

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0873

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

UNCONFIRMED MINUTES

1. *Adopts the revised Procurement Policy (CORP-POL-122).*

Carried

Resolution No.: 8735

Moved: Cr West

Seconded: Cr Westcott

That Council:

1. **Adopts the revised Procurement Policy (CORP-POL-122).**

Carried

PREScribed CONFLICT OF INTEREST

Cr Vern Russell declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council. Cr Vern Russell left the meeting room at 10.25am and did not participate in the discussions or vote for Report 9.7.

PREScribed CONFLICT OF INTEREST

Cr Melissa Westcott declared a prescribed conflict of interest for Report 9.7 Updated Local Preference Policy as she is a small business owner that does business with Council. Cr Melissa Westcott left the meeting room at 10.25am and did not participate in the discussions or vote for Report 9.7.

9.7 Updated Local Preference Policy

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Local Preference Policy CORP-POL-086.

Note: There was no Committee Recommendation due to the Corporate Governance and Financial Services Committee being inquorate due to Prescribed Conflict of Interests declared by Committee Members.

UNCONFIRMED MINUTES

Resolution No.: 8736

Moved: Cr Pickels

Seconded: Cr Coleman

That Council:

1. Adopts the revised Local Preference Policy (CORP-POL-086).

Carried

ATTENDANCE

Cr Melissa Westcott and Cr Vern Russell returned to the meeting room at 10.29am.

ATTENDANCE

Cr Simon West left the meeting room at 10.30am.

9.8 Cybersecurity Recovery Update and Close-Out

EXECUTIVE SUMMARY

One year on from the cyber-attack of March 2023, a status review has been conducted of:

- recommendations made by both Dell and Palo Alto as a result of their investigations into the incident.
- long-tail recovery items identified through internal organisation engagement in September 2023.

The results of the review are presented here as an update for Council and as a way of closing off reporting on the incident. It should be noted that cybersecurity continues to be monitored and progressed through ongoing business-as-usual operations and the Digital Strategy project.

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: CGFS0875

Moved: Cr Terry O'Neill

Seconded: Cr Jane Pickels

That the Committee recommends that Council:

1. *Receives and notes the report as an update and close-out of the cyber security incident March 2023, whilst noting ongoing actions as business-as-usual operations.*

Carried

Resolution No.: 8737

Moved: Cr Coleman

Seconded: Cr O'Neill

That Council:

1. **Receives and notes the report as an update on the Cyber Security Incident March 2023, whilst noting the ongoing actions as business-as-usual operations.**

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest for Report 9.9 Minor Community Grants Summary – April 2024 as her employer, Rock FM Association Incorporated (4RFM) and her niece and nephew (Piper and Billy Earl) were recipients of the April 2024 Minor Community Grants Program. Cr Alaina Earl left the meeting room at 10.31am and did not participate in the vote or discussions for Report 9.9.

ATTENDANCE

Cr Simon West returned to the meeting room at 10.31am.

EXECUTIVE SUMMARY

COMMITTEE'S RECOMMENDATION

Carried

Carried

Cr Alaina Earl returned to the meeting room at 10.33am.

9.10 Regional Arts Development Fund Applications Summary Round One 2023-2024

EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round One (1) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1129

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommend that Council:

- Approves that any unallocated funds from Round One of the Regional Arts Development Fund Community Grants Program 2023-2024 to be carried forward into Round Two which opened on 11 April 2024 and closed on Friday, 3 May 2024
- Approves the following five applications for the Regional Arts Development Fund Community Grants Program Round One 2023-2024 as follows:

Application 1	Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust
Project	Noosa Film Academy has submitted an "Inspire" funding category application requesting \$8,000.00 (excluding GST) to assist with the costs of delivering a full day acting and filmmaking workshop in Moranbah (open to the wider community) and two community screening events (one each in Moranbah and Middlemount) including costs of editing the short film created at the community workshop and making it projection ready, and provision of red carpet and media wall for photographs. These events will take place between 22 July and 30 July 2024 as part of the applicant's roadshow in the region facilitating screen acting and screen production workshops at Moranbah State High School, Dysart State High School, Clermont State High School and Middlemount Community.
<u>Officer Recommendation</u>	
Details	Approve \$8,000.00 (excluding GST)

UNCONFIRMED MINUTES

Application 2	Dan Parsons
Project	Dan Parsons has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with his costs for participating in a four-day mentorship program with established sculpture artist Milynda Rogers. The applicant is a Clermont-based emerging local artist with a letter of reference from Clermont Artslink Inc. During the mentorship program to be held at the mentor's Jericho studio over 4 days (with dates available in June, mid-July and late August 2024), the applicant will receive one-on-one tuition with the program including advice on holding workshops and skill development in sculpture techniques.
<u>Officer Recommendation</u>	
Details	Approve \$2,000.00 (excluding GST)

Application 3	Clermont Crafters Incorporated
Project	Clermont Crafters has submitted an "Inspire" funding category application requesting \$1,045.00 to support the engagement of Brisbane-based textile artist Sue Howie to facilitate a two-day skills development workshop on Sashiko and Boro sewing techniques in Clermont on 17 and 18 July 2024.
<u>Officer Recommendation</u>	
Details	Approve \$1,045.00 (excluding GST)

Application 4	Glenden Rural Interests Incorporated
Project	Glenden Rural Interests has submitted an "Inspire" funding category application seeking \$7,335.00 to support the costs of engaging three artists [Nebo-based leathercraft artist Mary-Ellen McEvoy, Proserpine-based wood whittling artist Malcolm Byrne, and Calen-based painter Lyn Olsen (a former Glenden resident)] to facilitate a total of seven creative workshops open to men, women and children (where appropriate) of Glenden (whether they are permanent residents or in town during their work shift) during dates between July and October 2024.
<u>Officer Recommendation</u>	
Details	Approve \$7,335.00 (excluding GST)

Application 5	Clermont Artslink Incorporated
Project	Clermont Artslink has submitted an "Inspire" funding category application requesting \$6,506.00 to support the engagement of two Clermont-based artists (Tania Gillies and Marcia Braxton) to deliver eight wombat themed art workshops (one each in the communities of Clermont, Moranbah, Kilcummin, Dysart, Nebo, Middelmount,

UNCONFIRMED MINUTES

	Glendon and St Lawrence) between November 2024 and May 2025. The purpose of the workshops is not only skill development but also to promote the Northern Hairy Nosed Wombat and to encourage participants to enter their artworks in the annual competitions held in conjunction with the Wombat Festival and the Clermont Show.
<u>Officer Recommendation</u>	
Details	Approve \$6,506.00 (excluding GST)

3. *Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.*

Carried

Resolution No.: 8739

Moved: Cr Pickels

Seconded: Cr Westcott

That Council:

- Approves that any unallocated funds from Round One of the Regional Arts Development Fund Community Grants Program 2023-2024 to be carried forward into Round Two which opened on 11 April 2024 and closed on Friday, 3 May 2024.**
- Approves the following five applications for the Regional Arts Development Fund Community Grants Program Round One 2023-2024 as follows and noting additional consultation was undertaken with current IACAC Committee Members to inform Council's decision:**

Application 1	Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust
Project	Noosa Film Academy has submitted an "Inspire" funding category application requesting \$8,000.00 (excluding GST) to assist with the costs of delivering a full day acting and filmmaking workshop in Moranbah (open to the wider community) and two community screening events (one each in Moranbah and Middlemount) including costs of editing the short film created at the community workshop and making it projection ready, and provision of red carpet and media wall

UNCONFIRMED MINUTES

	for photographs. These events will take place between 22 July and 30 July 2024 as part of the applicant's roadshow in the region facilitating screen acting and screen production workshops at Moranbah State High School, Dysart State High School, Clermont State High School and Middlemount Community.
Details	Approves \$8,000.00 (excluding GST)
Application 2 Dan Parsons	
Project	Dan Parsons has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with his costs participating in a four-day mentorship program with established sculptor artist Milynda Rogers. The applicant is a Clermont-based emerging artist with a letter of reference from Clermont Artslink Inc. During the mentorship program to be held at the mentor's Jericho studio over 4 weeks (with dates available in June, mid-July and late August 2024), the applicant will receive one-on-one tuition with the program including advice on how to run workshops and skill development in sculpture techniques.
Details	Approves \$2,000.00 (excluding GST)
Application 3 Clermont Crafters Incorporated	
Project	Clermont Crafters has submitted an "Inspire" funding category application requesting \$1,045.00 to support the engagement of Brisbane-based textile artist Sue Howie to facilitate a two-day skills development workshop on Sashiko and Boro sewing techniques in Clermont on 17 and 18 July 2024.
Details	Approves \$1,045.00 (excluding GST)
Application 4 Glenden Rural Interests Incorporated	
Project	Glenden Rural Interests has submitted an "Inspire" funding category application seeking \$7,335.00 to support the costs of engaging three artists: [Nebo-based leathercraft artist Mary-Ellen McEvoy, Proserpine-based whittling artist Malcolm Byrne, and Calen-based painter Lyn Olsen (a former Glenden resident)] to facilitate a total of seven creative workshops open to men, women and children (where appropriate) of Glenden (whether they are permanent residents or in town during their work shift) during dates between July and October 2024.
Details	Approves \$7,335.00 (excluding GST)

UNCONFIRMED MINUTES

Application 5	Clermont Artslink Incorporated
Project	Clermont Artslink has submitted an “Inspire” funding category application requesting \$6,506.00 to support the engagement of two Clermont-based artists (Tania Gillies and Marcia Braxton) to deliver eight wombat theme workshops (one each in the communities of Clermont, Moranbah, Kilcurry, Dysart, Nebo, Middlemount, Glendon and St Lawrence) between November 2024 and May 2025. The purpose of the workshops is not only for artistic development but also to promote the Northern Hairy Nosed Wombat and encourage participants to enter their artworks in the annual competitions in conjunction with the Wombat Festival and the Clermont Show.
Details	Approves \$6,506.00 (excluding GST)

3. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.

Carried

9.11 Regional Pool Status Report – April 2024

EXECUTIVE SUMMARY

This report provides an overview of the operating and administrative status of the Region's swimming pools for the period ending April 2024.

COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1130

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommend that Council:

1. Receives and acknowledges the status of the Region's swimming pools.

UNCONFIRMED MINUTES

2. Council endorses amendment to the Annual Operational Plan measure of success to “Inspections undertaken biannually at all facilities to ensure a high standard of delivery” ensuring alignment with the seasonal operation of the region’s swimming pools.

Carried

Resolution No.: 8740

Moved: Cr Russell

Seconded: Cr Coleman

That Council:

1. **Receives and acknowledges the status of the Region’s swimming pools.**
2. **Council endorses amendment to the Annual Operational Plan measure of success to “Inspections undertaken biannually at all facilities to ensure a high standard of delivery” ensuring alignment with the seasonal operation of the region’s swimming pools.**

Carried

9.12

Tenure Arrangements – The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(i) of the Local Government Regulations 2012 to dispose of part of Lot 21 on MC291 located at 6 Music Street, Carmila; and part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo; and part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence by way of a three (3) year Licence to Occupy plus a three (3) year option to The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.

COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1131

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. *Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolves that an exception from inviting written quotes or tenders is granted for tenure over*
 - a. *part of Lot 21 on MC291 located at 6 Music Street, Carmila,*
 - b. *part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and*
 - c. *part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.*
2. *Under the provisions of Section 236 (1)(b)(i) of the Local Government Regulations resolves to approve to enter into a three-year Licence to Occupy with The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.*
 - a. *Lease fees to be charged in accordance with 2023-2024 Fees & Charges – annual rent/usage fee \$730.00 for each location, matrix attached.*
 - i. *part of Lot 21 on MC291 located at 6 Music Street, Carmila,*
 - ii. *part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and*
 - iii. *part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.*
 - b. *Acknowledging that the structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions Guideline.*
3. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 8741

Moved: Cr Coleman

Seconded: Cr Westcott

That Council:

- 1. Under the provisions of Section 236 (2) of the *Local Government Regulation 2012* resolves that an exception from inviting written quotes or tenders is granted for tenure over**
 - a. part of Lot 21 on MC291 located at 6 Music Street, Carmila,**
 - b. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and**
 - c. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.**
- 2. Under the provisions of Section 236 (1)(b)(i) of the *Local Government Regulation 2012* resolves to approve to enter into a three-year Licence to Occupy with The State of Queensland (Represented by Queensland Fire and Emergency Services) Rural Operations for each location.**
 - a. Lease fees to be charged in accordance with 2023-2024 Fees and Charges – annual rent/usage fee \$730.00 for each location, matrix attached.**
 - i. part of Lot 21 on MC291 located at 6 Music Street, Carmila,**
 - ii. part of Lot 3 on SP144386, located at 27 Bowen Street, Nebo, and**
 - iii. part of Lot 2 on RP609849, located at 3 Wilangi Street, St Lawrence.**
 - b. Acknowledging that the structures are Council assets, all repairs and maintenance responsibilities will be in accordance with the Base Building Inclusions and Exclusions Guideline.**
- 3. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.**

Carried

9.13 Adoption of Isaac Regional Planning Scheme Administrative Amendment 1

EXECUTIVE SUMMARY

The *Isaac Regional Planning Scheme* (Planning Scheme) was adopted in 2021. Since adoption, the Liveability and Sustainability Department have monitored the performance and workability of the Planning Scheme to identify areas of improvement. Administrative Amendment 1 (the Administrative Amendment) seeks to correct minor grammatical and mapping errors, unintentional drafting errors and reflect changes the State Government has made to defined terms. This report seeks Council's resolution to adopt the Administrative Amendment in accordance with section 20 of the *Planning Act 2016* and the Minister's Guidelines and Rules. The proposed amendment is the first time the Planning Scheme has been amended and will create Version 1.1 of the Planning Scheme.

COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1132

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommend that Council:

- 1. Adopts Administrative Amendment 1 in accordance with section 20 of the Planning Act 2016 and chapter 2, part 1, section 3.1 the Minister's Guidelines and Rules.*
- 2. Adopts a commencement date of 1 July 2024 for Administrative Amendment 1 as consolidated in Version 1.1 of the Isaac Regional Planning Scheme 2021.*
- 3. Approves the giving of a public notice advising the adoption of Administrative Amendment 1 in a newspaper circulating within the Isaac Regional Council area, on the Isaac Regional Council website and also in the Queensland Government Gazette in accordance with section 20 of the Planning Act 2016 and chapter 2, part 1, section 3.2 of the Minister's Guidelines and Rules.*
- 4. Delegates the Chief Executive Officer to issue correspondence to the Chief Executive of the Planning Act 2016 providing a copy of the public notice and a certified copy of the Administrative Amendment in accordance with section 20 of the Planning Act 2016 and chapter 2, part 1, section 3.3 of the Minister's Guidelines and Rules.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 8742

Moved: Cr O'Neill

Seconded: Cr Pickels

That Council:

1. Adopts Administrative Amendment 1 in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.1 the Minister's Guidelines and Rules.
2. Adopts a commencement date of 1 July 2024 for Administrative Amendment 1 as consolidated in Version 1.1 of the Isaac Regional Planning Scheme 2021.
3. Approves the giving of a public notice advising the adoption of Administrative Amendment 1 in a newspaper circulating within the Isaac Regional Council area, on the Isaac Regional Council website and also in the Queensland Government Gazette in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.2 of the Minister's Guidelines and Rules.
4. Delegates the Chief Executive Officer to issue correspondence to the Chief Executive of the *Planning Act 2016* providing a copy of the public notice and a certified copy of the Administrative Amendment in accordance with section 20 of the *Planning Act 2016* and chapter 2, part 1, section 3.3 of the Minister's Guidelines and Rules.

Carried

9.14

Exception to *Local Government Regulations 2012* Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation

EXECUTIVE SUMMARY

The purpose of this report is to seek approval to enter a medium to large contractual arrangement with Sarina Landcare Catchment Management Association and the Koinmerburra Aboriginal Corporation without requiring written quotes or tenders, as an exception to the Default Contracting Procedures contained in section 235 (b) of *Local Government Regulations 2012*. The engagement of these organisations will be for the purpose of supporting Council with the delivery of coastal restoration projects which are partially funded under the Federal Government's Reef Guardian Council Program.

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UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1133

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Approves an exception to enter in to a medium to large sized contractual agreement with Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation for the purpose of supporting Council with the delivery of coastal restoration projects funded under the Federal Government's Reef Guardian Council Program*
- 2. Resolves that this exception is provided in accordance with Section 235(b) of the Local Government Regulation 2012 because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.*

Carried

Resolution No.: 8743

Moved: Cr Coleman

Seconded: Cr Pickels

That Council:

- 1. Approves an exception to enter in to a medium to large sized contractual agreement with Sarina Landcare Catchment Management Association and Koinmerburra Aboriginal Corporation for the purpose of supporting Council with the delivery of coastal restoration projects funded under the Federal Government's Reef Guardian Council Program**
- 2. Resolves that this exception is provided in accordance with Section 235(b) of the *Local Government Regulation 2012* because of the specialised nature of the services that are sought, it would be impractical or disadvantageous for the local government to invite quotes or tenders.**

Carried

9.15	MCU23/0014 - Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence – Croydon Road, Collaroy, described as Lot 4 on KL210 and Lot 799 on PH391
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EXECUTIVE SUMMARY

Council has received a development application from Lotus Creek Wind Farm Pty Ltd for a Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence – Croydon Road, described as Lot 4 on KL210 and Lot 799 on PH391.

The Lotus Creek Wind Farm (LCWF) is an approved development which consists of 55 turbines and as part of the construction of the project three temporary concrete batching plants are required. The temporary concrete batching plants are proposed to supply the concrete required for the construction of the Lotus Creek Wind Farm (LCWF), with the majority of the concrete required for the footings for each turbine tower. The applicant intends for only one batch plant location to be in operation at any one time with the single mobile plant set to move progressively between batch locations as construction work progresses. The applicant estimates that 55,000m³ of concrete will be produced throughout the construction period.

The proposed, temporary concrete batching plant locations will be within the LCWF development footprint that has received previous approval for vegetation clearing through an Operational Works permit (SARA ref: 2312-38389 SDA) and a EPBC approval (EPBC ref: 2020/8867). No further vegetation clearing outside of the approved development footprint is proposed as part of this development application.

The proposed development has been assessed with regard to the applicable assessment benchmarks as identified within this report. The proposed development generally complies with these assessment benchmarks and does not raise any significant issues that cannot be addressed by reasonable and relevant conditions. The application is therefore recommended for approval.

COMMITTEE'S RECOMMENDATION

Resolution No.: **PECS1134**

Moved: **Cr Terry O'Neill**

Seconded: **Cr Melissa Westcott**

That the Committee recommends that Council:

UNCONFIRMED MINUTES

1. That Council Approve Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence-Croydon Road, Collaroy, described as Lot 4 on KL210, Lot 799 on PH391 in accordance with the below conditions:

NO.	CONDITION	TIMING										
GENERAL CONDITIONS												
1	Carry out the approved development generally in accordance with the approved drawings and documents.	At all times unless otherwise stated										
2	Maintain the approved development generally in accordance with the approved drawings and documents and any relevant Council engineering or other approval required by the conditions.	To be maintained										
3	Where there is any conflict between the conditions of this Decision Notice and details shown on the Approved Drawings, the conditions prevail.	At all times										
4	The applicant must meet the full cost of all works and any other requirements associated with this development, unless specified in a particular condition.	At all times										
5	The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times										
6	The applicant must demonstrate to Council compliance with the conditions of the approval prior to commencement of the changed use.	Prior to commencement of use										
APPROVED DRAWINGS AND DOCUMENTS												
7	<div>Except where amended by the conditions of this Decision Notice, the development is to be carried out, generally in accordance with the following approved drawings and/or documents:</div> <table><tr><th>Title</th><th>Drawing Number</th><th>Rev/ Amd't</th><th>Date</th><th>Prepared by</th></tr><tr><td>Proposed Batching Plant Locations</td><td>1</td><td>n/a</td><td>16 November 2023</td><td>Lotus Creek Wind Farm</td></tr></table>	Title	Drawing Number	Rev/ Amd't	Date	Prepared by	Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm	At all times
Title	Drawing Number	Rev/ Amd't	Date	Prepared by								
Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm								

UNCONFIRMED MINUTES

NO.	CONDITION					TIMING
	Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm	
	Proposed Batching Plant Locations - Central Batching Plant	3	n/a	16 November 2023	Lotus Creek Wind Farm	
	Proposed Batching Plant Locations - Southern Batching Plant	4	n/a	16 November 2023	Lotus Creek Wind Farm	
	Concrete Batch Plant Concept – Drawing 3 of 4	T505-DWG-0003	Rev.A	1 October 2022	Vestas	
	Concrete Batch Plant Concept – Drawing 4 of 4	T505-DWG-0004	Rev.A	1 October 2022	Vestas	
8	A legible copy of the Approved drawings and documents bearing "Council Approval" and the Conditions of this Decision Notice are to be available on site at all times during construction.					During construction
BUILDING WORK						
9	Complete all building work associated with this development approval, including work required by any of the Conditions of this Decision Notice; generally in accordance with the approved drawing(s), and/or documents. Where Building Work is Assessable Development, works are to be carried out in accordance with a current Development Permit.					Prior to issue of Certificate of Classification / Final Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained
OPERATIONAL WORK						
10	Complete all Operational Work associated with this development approval, including work required by any of the Conditions of this Decision Notice generally in accordance with the approved					Prior to issue of Certificate of Classification / Final

UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	<p>drawings and/or documents.</p> <p>Where Operational Work is Assessable Development, works are to be carried out in accordance with a current Development Permit and the Capricorn Municipal Development Guidelines.</p> <p>Note: <i>This Decision Notice does not represent an approval to commence Operational Work. Any Operational Work associated with this Material Change of Use or other engineering work proposed on the premises may be subject to assessment under the Isaac Regional Council Planning Scheme.</i></p>	<p>Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained</p>
COMMENCING AND CEASING USE		
11	The Applicant is required to submit formal written notification to Council confirming the date of commencement of the use, within 10 business days the day after the use commences.	As indicated
12	The development must cease use on or before 4 years from the date of commencement of the use.	As indicated
INDUSTRY ACTIVITIES		
13	The approved High impact industry is restricted to the provision of concrete materials for the development of the Lotus Creek Wind Farm only.	At all times
14	<p>Chemical storage and use areas must be appropriately designed and managed to minimise the risk and impact of any accidental spills and/or releases of fuels, chemicals and other hazardous materials that may contaminate soil, stormwater, groundwater and/or air.</p> <p>Storage of fuels and chemicals on-site is undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.</p>	Prior to commencement of use and at all times
15	Certification must be submitted to Council from a suitably qualified person who certifies that the onsite storage of fuels, chemicals and other hazardous materials has been undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use
16	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the vehicle access / driveway/s has	Prior to commencement of

UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	been designed and constructed in accordance with the conditions of this Decision Notice or any other relevant approval issued by the Assessment Manager.	use
17	Site facilities must be provided for staff to include at a minimum but not limited to: <ul style="list-style-type: none"> a. Site office and lunchroom b. Access and carparking c. Ablution facilities d. Potable water e. Power & lighting 	At all times during the use onsite
18	During the transportation of soil and other fill/excavated material: <ul style="list-style-type: none"> a. All trucks hauling raw materials must have their loads secure and covered. b. Prior to vehicles exiting the site, measures must be taken to remove the soil from the wheels of the vehicles to prevent soil and must being deposited on public roads. 	At all times
19	Submit and have endorsed by Council a Rehabilitation and Decommission Plan prepared by a suitably qualified person that, at a minimum: <ul style="list-style-type: none"> a. Demonstrates the site will be restored to a standard capable of the level of productivity that was available prior to the development occurring; b. Clearly establishes the objectives of the Plan; c. Show adopted performance criteria for rehabilitation efforts; d. Includes an Action Plan, with timing for remedial work such as the removal of structures, removal of import materials, such as gravel and soil; e. Outlines a program for monitoring rehabilitation success using appropriate indicators. 	One (1) year prior to cessation of the use.
20	Implement the Rehabilitation and Decommissioning Plan endorsed by Council.	Upon cessation of the development.
21	All internal driveways and access tracks must be constructed of compacted gravel or approved equivalent and must be to a suitable standard to sustain all traffic during construction.	During construction of the development
22	Materials (aggregates) used to produce cement must be stored within in a bin (storage bay or bunker), with a design that minimises wind-blown dust and particulate matter). The walls of the bin are to extend 1m above the height of the	At all times

UNCONFIRMED MINUTES

NO.	CONDITION	TIMING
	maximum quantity of raw material kept at the facility and extend 2m beyond the front of the stockpile to minimise dust emissions.	
23	Slump, truck wash down and drainage system must be designed to prevent tracking of sediment outside of the batch plant locations. In particular slump stands should be designed so that trucks do not drive through slurry water generated by truck wash down.	At all times
24	To ensure contaminants (fuel and any other hazardous material) are not released from the batching plant locations, the applicant is to provide to Council detailed plans demonstrating how the locations will be bunded and how spills will be managed. In particular, the applicant is demonstrating how area's where refuelling of machinery and vehicles occurs are to be bunded and managed.	Prior to construction commencing and at all times
AMENITY		
GENERAL AMENITY		
25	The approved use must not create environmental nuisance or impact on the amenity of the neighbourhood as a result of noise, vibration, air, odour, water, waste of other emissions. <i>Note: The operation must comply with the requirement not to cause Environmental Nuisance or Environmental Harm as per the Environmental Protection Act 1994.</i>	At all times
HOURS OF OPERATION		
26	Unless otherwise approved in writing by the Assessment Manager, the operations of the temporary concrete batching plant must be undertaken between the hours of 6am to 6pm Monday to Sunday.	At all times
NOISE		
27	To protect the noise amenity of nearby sensitive land use the development is to ensure noise emanating from the site does not exceed criteria set out in the <i>Environmental Protection (Noise) Policy 2008</i> as amended.	At all times

UNCONFIRMED MINUTES

ENGINEERING		
CONSTRUCTION MANAGEMENT		
28	<p>A Construction Management Plan (CMP) for the development is to be prepared in accordance with the Development Works Planning Scheme Policy.</p> <p>The CMP will include, but not be limited to the following details:</p> <ol style="list-style-type: none"> Provision of alternative pedestrian route/s, past or around the site; Personal Protection Equipment Areas; Existing and proposed kerbside allocation signs and line marking (such as bus stops, loading zones and parking meters and/or ticket dispensers); Temporary vehicular access points; A sign off page is required demonstrating that all contractors and construction staff have read and agreed to comply with the CMP; Employee and visitor parking areas; Provision for loading and unloading materials including the location of any remote loading sites; The location of materials, structures, plant and equipment to be stored or placed on the construction site; Waste collection and storage areas; The anticipated staging and programming; Signage is to be prominently erected at the perimeter of the site entrance stating: - Applicants Name and address - A contact representative of the Applicant and Principal Contractor and phone number. These people are to be responsible to provide 24 hr contact for complaints arising from the development; and Allowable works times as those set by the <i>Queensland Environmental Protection Policy (Noise) 2008</i>. <p>Works are to be carried out in accordance with the CMP, with the CMP being available on site at all times.</p> <p>Note: The Construction Management Plan does not require approval by Council but must be prepared and implemented prior to the commencement of works.</p>	<p>Prior to site/ operational/ building work commencing and at all times during construction</p>
29	<p>Contain all litter, building waste on the building site by the use of a skip and any other reasonable means during construction to prevent release to neighbouring properties or roads.</p>	<p>At all times during construction</p>

UNCONFIRMED MINUTES

EARTHWORKS		
30	Obtain a development permit for Operational work for Excavating and Filling.	Prior to site / operational / building work commencing
31	<p>The Earthworks Plan is to included, but not be limited to the following:</p> <ul style="list-style-type: none"> a. The location of cut and/or fill; b. The type of fill to be used and the manner in which it is to be compacted; c. The quantum of fill to be deposited or removed and finished cut and/or fill levels; d. Retaining structures (if necessary); and e. Surface and sub-surface drainage controls (if applicable). 	As part of a development application for Operational Work (Excavating and Filling)
32	Carry out Excavating and Filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the Approved Drawings and the provisions of a development permit for Operational Work (Excavating and Filling).	At all times
33	Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.	At all times
34	Ensure the excavation or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.	At all times
35	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the Earthworks have been designed and constructed generally in accordance with the Approved Drawings, the conditions of this Decision Notice and any other relevant approval issued by the Assessment Manager.	Prior to commencement of use
EROSION AND SEDIMENT CONTROL		
36	Submit an Erosion and Sediment Control Plan as part of the Operational Works application for council approval. The Erosion and Sediment Control Plan must be prepared and implemented in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.	Prior to site/ operational/ building work commencing and at all times during construction

UNCONFIRMED MINUTES

37	Implement and maintain the Erosion and Sediment Control Plan on-site for the duration of the operational or building works, and until all exposed soil areas are permanently stabilised (e.g. turfed, hydro-mulched, concreted, landscaped).	While site/ operational/ building work is occurring
STORMWATER		
38	Obtain a Development Permit for Operational Work for Stormwater Drainage Works.	Prior to site / operational / building work commencing
39	<p>Submit to Council a Site Based Stormwater Management Plan designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual and certified by a suitably Registered Professional Engineer of Queensland. The Plan is to include, but not be limited to the following:</p> <ul style="list-style-type: none"> a. The detailed design and layout of all necessary stormwater drainage systems and stormwater quality management systems. b. The provision of on-site detention / retention necessary to limit discharge to pre-development generated peak levels up to and including the Q100 ARI return interval (or 1 % AEP). c. The provision of stormwater quality improvement devices. d. Description of how contaminated water will be captured, treated, reused or taken from site. e. Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems. <p>Note: Where there are affected property owners. The in principle agreement would note the characteristics of the flow, the proffered solution, and the necessity for registration of easement(s) (prior to submission of the Operational work approval).</p>	Prior to the issue of any Development Permit for Operational Work
40	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the stormwater drainage system has been designed and constructed in accordance with the conditions of this approval and any other relevant approval issued by the Assessment Manager.	Prior to issue of Certificate of Classification/ Final Inspection Certificate or prior to commencement of use, whichever comes first

UNCONFIRMED MINUTES

WATER		
41	Provide an appropriate on-site rainwater collection tank and/or other means to service the anticipated water supply needs of the development, including but not limited to potable water supply and firefighting needs.	Prior to commencement of use
SEWERAGE		
42	<p>If required, provide an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. The establishment of an onsite waste water treatment and disposal system for the site requires a Plumbing and Drainage Compliance Permit to be obtained from Council under the <i>Plumbing and Drainage Act 2018</i>. The system must be designed, constructed, operated and maintained in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS1547: On-site Domestic Wastewater Management.</p> <p>Note: An approval from the Department of Environment and Science (DES) must be issued for the Environmentally Relevant Activity (ERA) 63 threshold 1 – operating one or more sewage treatment works at a site that have a total daily peak design capacity of at least 21 equivalent persons. The on-site sewerage design and ERA approval from DES must be submitted along with the application to the Council for the installation for regulated plumbing and drainage.</p>	Prior to commencement of use
VEGETATION MANAGEMENT		
43	<p>Restrict vegetation removal to the extent of the Project Area and Batch Plant Locations shown on the Approved Drawings.</p> <p>A “no clearing zone” must be established and maintained over the land area outside of the Project Area and Batch Plant Locations shown on the Approved drawings. The following activities must not be carried out within the no clearing zone:</p> <ol style="list-style-type: none"> clearing, cutting down, poisoning, lopping or pruning of native vegetation which is indigenous to, or planted within, the zone; soil/spoil dumping and/or compacting; and soil excavation, other than for planting indigenous native plants. <p>The following exceptions apply:</p>	At all times

UNCONFIRMED MINUTES

	<ul style="list-style-type: none"> a. declared plants under the Stock Route Management Act 2002 and sub-ordinate Stock Route Management Regulation 2003, and any Council Listed Environmental Weeds, Exotic Grasses and other plants identified in writing by the Assessment Manager. b. indigenous native trees which pose a well-founded threat to persons or property; and c. controlled bushfire burns to maintain ecological processes subject to submission of a Bushfire Hazard Assessment and Management Plan and agreed in writing by the Assessment Manager. 	
44	Chip, mulch or dispose of cleared vegetation at a waste disposal facility operated by Council or salvage timber for reuse. No burning of cleared material is permitted unless otherwise approved in writing by the Assessment Manager.	Immediately after clearing of approved vegetation
BUSHFIRE HAZARD		
45	Submit a Bushfire Hazard Assessment and Management Plan to Council for approval, which is prepared in accordance with the requirements in the Bushfire hazard Planning Scheme Policy. The plan must provide a detailed site-specific assessment to verify the potential level of bushfire hazard on the development site.	Prior to site / operational/ building work commencing
46	Implement the requirements and recommendations of the approved Bushfire Hazard Assessment and Management Plan.	Prior to commencement of use
WASTE MANAGEMENT		
47	Maintain and operate an adequate waste disposal service, including the maintenance of refuse bins and associated storage areas so as not to cause any environmental nuisance.	At all times
48	Ensure that any potential food / waste sources are covered and collected so that they are not accessible to wildlife.	At all times
49	Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in Council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.	At all times

UNCONFIRMED MINUTES

ADVICE NOTES		
ADVICES		
ENVIRONMENTAL HARM		
1	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.	At all times
FENCES		
2	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
3	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
ABORIGINAL CULTURAL HERITAGE		
4	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
RATES AND CHARGES		
5	In accordance with the Planning Act 2016, all rates, charges or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed	Prior to commencement of use

UNCONFIRMED MINUTES

	by the Assessment Manager.	
CONTAMINATED LAND		
6	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
FURTHER DEVELOPMENT APPROVALS		
7	Please be advised that the following development permits are required to be obtained before the development can be carried out: a. Stormwater b. Earthworks (Excavating and/or Filling)	Prior to site / operational/ building work commencing
SIGNAGE		
8	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
ADVICE AGENCY CONDITIONS		
9	Please refer to the Appendix 4 for the Powerlink Queensland, Referral Agency Response (Advice). The applicant must have regard to Powerlink Queensland conditions when undertaking the development.	At all times

Carried

Resolution No.: 8744

Moved: Cr Pickels

Seconded: Cr Westcott

That Council:

- Approves Development Permit for a Material Change of Use for High Impact Industry (Temporary concrete batching plants) located at St Lawrence-Croydon Road, Collaroy, described as Lot 4 on KL210, Lot 799 on PH391 in accordance with the below conditions:**

NO.	CONDITION	TIMING
GENERAL CONDITIONS		
1	Carry out the approved development generally in	At all times unless

UNCONFIRMED MINUTES

	accordance with the approved drawings and documents.	otherwise stated																				
2	Maintain the approved development generally in accordance with the approved drawings and documents and any relevant Council engineering or other approval required by the conditions.	To be maintained																				
3	Where there is any conflict between the conditions of this Decision Notice and details shown on the Approved Drawings, the conditions prevail.	At all times																				
4	The applicant must meet the full cost of all works and any other requirements associated with this development, unless specified in a particular condition.	At all times																				
5	The applicant must repair any damage to existing infrastructure (e.g. kerb and channel, footpath or roadway) that may have occurred during any works undertaken as part of the development. Any damage that is deemed to create a hazard to the community must be repaired immediately.	At all times																				
6	The applicant must demonstrate to Council compliance with the conditions of the approval prior to commencement of the changed use.	Prior to commencement of use																				
APPROVED DRAWINGS AND DOCUMENTS																						
7	<div>Except where amended by the conditions of this Decision Notice, the development is to be carried out, generally in accordance with the following approved drawings and/or documents:</div> <table><tr><th>Title</th><th>Drawing Number</th><th>Rev/ Amd't</th><th>Date</th><th>Prepared by</th></tr><tr><td>Proposed Batching Plant Locations</td><td>1</td><td>n/a</td><td>16 November 2023</td><td>Lotus Creek Wind Farm</td></tr><tr><td>Proposed Batching Plant Locations – Northern Batching Plant</td><td>2</td><td>n/a</td><td>16 November 2023</td><td>Lotus Creek Wind Farm</td></tr><tr><td>Proposed Batching Plant Locations - Central Batching</td><td>3</td><td>n/a</td><td>16 November</td><td>Lotus Creek Wind Farm</td></tr></table>	Title	Drawing Number	Rev/ Amd't	Date	Prepared by	Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm	Proposed Batching Plant Locations - Central Batching	3	n/a	16 November	Lotus Creek Wind Farm	At all times
Title	Drawing Number	Rev/ Amd't	Date	Prepared by																		
Proposed Batching Plant Locations	1	n/a	16 November 2023	Lotus Creek Wind Farm																		
Proposed Batching Plant Locations – Northern Batching Plant	2	n/a	16 November 2023	Lotus Creek Wind Farm																		
Proposed Batching Plant Locations - Central Batching	3	n/a	16 November	Lotus Creek Wind Farm																		

UNCONFIRMED MINUTES

	Plant			2023		
	Proposed Batching Plant Locations - Southern Batching Plant	4	n/a	16 November 2023	Lotus Creek Wind Farm	
	Concrete Batch Plant Concept – Drawing 3 of 4	T505-DWG-0003	Rev.A	1 October 2022	Vestas	
	Concrete Batch Plant Concept – Drawing 4 of 4	T505-DWG-0004	Rev.A	1 October 2022	Vestas	
8	A legible copy of the Approved drawings and documents bearing "Council Approval" and the Conditions of this Decision Notice are to be available on site at all times during construction.					During construction
BUILDING WORK						
9	Complete all building work associated with this development approval, including work required by any of the Conditions of this Decision Notice; generally in accordance with the approved drawing(s), and/or documents. Where Building Work is Assessable Development, works are to be carried out in accordance with a current Development Permit.					Prior to issue of Certificate of Classification / Final Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained
OPERATIONAL WORK						
10	Complete all Operational Work associated with this development approval, including work required by any of the Conditions of this Decision Notice generally in accordance with the approved drawings and/or documents. Where Operational Work is Assessable Development, works are to be carried out in accordance with a current Development Permit and the Capricorn Municipal Development Guidelines. Note: This Decision Notice does not represent an approval to commence Operational Work. Any Operational Work					Prior to issue of Certificate of Classification / Final Inspection Certificate or prior to commencement of use, whichever comes first and then to be maintained

UNCONFIRMED MINUTES

	associated with this Material Change of Use or other engineering work proposed on the premises may be subject to assessment under the Isaac Regional Council Planning Scheme.	
COMMENCING AND CEASING USE		
11	The Applicant is required to submit formal written notification to Council confirming the date of commencement of the use, within 10 business days the day after the use commences.	As indicated
12	The development must cease use on or before 4 years from the date of commencement of the use.	As indicated
INDUSTRY ACTIVITIES		
13	The approved High impact industry is restricted to the provision of concrete materials for the development of the Lotus Creek Wind Farm only.	At all times
14	Chemical storage and use areas must be appropriately designed and managed to minimise the risk and impact of any accidental spills and/or releases of fuels, chemicals and other hazardous materials that may contaminate soil, stormwater, groundwater and/or air. Storage of fuels and chemicals on-site is undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use and at all times
15	Certification must be submitted to Council from a suitably qualified person who certifies that the onsite storage of fuels, chemicals and other hazardous materials has been undertaken in accordance with Australian Standard AS1940 – Storage and Handling of Flammable and Combustible Liquids.	Prior to commencement of use
16	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the vehicle access / driveway/s has been designed and constructed in accordance with the conditions of this Decision Notice or any other relevant approval issued by the Assessment Manager.	Prior to commencement of use

UNCONFIRMED MINUTES

17	<p>Site facilities must be provided for staff to include at a minimum but not limited to:</p> <ul style="list-style-type: none"> a. Site office and lunchroom b. Access and carparking c. Ablution facilities d. Potable water e. Power & lighting 	At all times during the use onsite
18	<p>During the transportation of soil and other fill/excavated material:</p> <ul style="list-style-type: none"> a. All trucks hauling raw materials must have their loads secure and covered. b. Prior to vehicles exiting the site, measures must be taken to remove the soil from the wheels of the vehicles to prevent soil and must being deposited on public roads. 	At all times
19	<p>Submit and have endorsed by Council a Rehabilitation and Decommission Plan prepared by a suitably qualified person that, at a minimum:</p> <ul style="list-style-type: none"> a. Demonstrates the site will be restored to a standard capable of the level of productivity that was available prior to the development occurring; b. Clearly establishes the objectives of the Plan; c. Show adopted performance criteria for rehabilitation efforts; d. Includes an Action Plan, with timing for remedial work such as the removal of structures, removal of import materials, such as gravel and soil; e. Outlines a program for monitoring rehabilitation success using appropriate indicators. 	One (1) year prior to cessation of the use.
20	Implement the Rehabilitation and Decommissioning Plan endorsed by Council.	Upon cessation of the development.
21	All internal driveways and access tracks must be constructed of compacted gravel or approved equivalent and must be to a suitable standard to sustain all traffic during construction.	During construction of the development
22	<p>Materials (aggregates) used to produce cement must be stored within in a bin (storage bay or bunker), with a design that minimises wind-blown dust and particulate matter).</p> <p>The walls of the bin are to extend 1m above the height of the maximum quantity of raw material kept at the facility and extend 2m beyond the front of the stockpile to minimise</p>	At all times

UNCONFIRMED MINUTES

	dust emissions.	
23	Slump, truck wash down and drainage system must be designed to prevent tracking of sediment outside of the batch plant locations. In particular slump stands should be designed so that trucks do not drive through slurry water generated by truck wash down.	At all times
24	To ensure contaminants (fuel and any other hazardous material) are not released from the batching plant locations, the applicant is to provide to Council detailed plans demonstrating how the locations will be bunded and how spills will be managed. In particular, the applicant is demonstrating how area's where refuelling of machinery and vehicles occurs are to be bunded and managed.	Prior to construction commencing and at all times
AMENITY		
GENERAL AMENITY		
25	The approved use must not create environmental nuisance or impact on the amenity of the neighbourhood as a result of noise, vibration, air, odour, water, waste of other emissions. Note: The operation must comply with the requirement not to cause Environmental Nuisance or Environmental Harm as per the <i>Environmental Protection Act 1994</i> .	At all times
HOURS OF OPERATION		
26	Unless otherwise approved in writing by the Assessment Manager, the operations of the temporary concrete batching plant must be undertaken between the hours of 6am to 6pm Monday to Sunday.	At all times
NOISE		
27	To protect the noise amenity of nearby sensitive land use the development is to ensure noise emanating from the site does not exceed criteria set out in the Environmental Protection (Noise) Policy 2008 as amended.	At all times

UNCONFIRMED MINUTES

ENGINEERING		
CONSTRUCTION MANAGEMENT		
28	<p>A Construction Management Plan (CMP) for the development is to be prepared in accordance with the Development Works Planning Scheme Policy.</p> <p>The CMP will include, but not be limited to the following details:</p> <ul style="list-style-type: none"> a. Provision of alternative pedestrian route/s, past or around the site; b. Personal Protection Equipment Areas; c. Existing and proposed kerbside allocation signs and line marking (such as bus stops, loading zones and parking meters and/or ticket dispensers); d. Temporary vehicular access points; e. A sign off page is required demonstrating that all contractors and construction staff have read and agreed to comply with the CMP; f. Employee and visitor parking areas; g. Provision for loading and unloading materials including the location of any remote loading sites; h. The location of materials, structures, plant and equipment to be stored or placed on the construction site; i. Waste collection and storage areas; j. The anticipated staging and programming; k. Signage is to be prominently erected at the perimeter of the site entrance stating: - Applicants Name and address - A contact representative of the Applicant and Principal Contractor and phone number. These people are to be responsible to provide 24 hr contact for complaints arising from the development; and l. Allowable works times as those set by the Queensland Environmental Protection Policy (Noise) 2008.. <p>Works are to be carried out in accordance with the CMP, with the CMP being available on site at all times.</p> <p>Note: The Construction Management Plan does not require approval by Council but must be prepared and implemented prior to the commencement of works.</p>	<p>Prior to site/ operational/ building work commencing and at all times during construction</p>
29	<p>Contain all litter, building waste on the building site by the use of a skip and any other reasonable means during construction to prevent release to neighbouring properties or roads.</p>	<p>At all times during construction</p>

UNCONFIRMED MINUTES

EARTHWORKS		
30	Obtain a development permit for Operational work for Excavating and Filling.	Prior to site / operational / building work commencing
31	The Earthworks Plan is to included, but not be limited to the following: a. The location of cut and/or fill; b. The type of fill to be used and the manner in which it is to be compacted; c. The quantum of fill to be deposited or removed and finished cut and/or fill levels; d. Retaining structures (if necessary); and e. Surface and sub-surface drainage controls (if applicable).	As part of a development application for Operational Work (Excavating and Filling)
32	Carry out Excavating and Filling activities in accordance with the Capricorn Municipal Development Guidelines, AS3798-2007 Guidelines on earthworks for residential and commercial developments, the Approved Drawings and the provisions of a development permit for Operational Work (Excavating and Filling).	At all times
33	Ensure the excavating or filling does not concentrate or divert stormwater onto adjoining land to a degree which is worse than that which existed prior to the works.	At all times
34	Ensure the excavation or filling does not result in the ponding or permanent retention of surface water either on the site or on adjoining land.	At all times
35	Provide certification from a Registered Professional Engineer Queensland (RPEQ) that the Earthworks have been designed and constructed generally in accordance with the Approved Drawings, the conditions of this Decision Notice and any other relevant approval issued by the Assessment Manager.	Prior to commencement of use
EROSION AND SEDIMENT CONTROL		
36	Submit an Erosion and Sediment Control Plan as part of the Operational Works application for council approval. The Erosion and Sediment Control Plan must be prepared and	Prior to site/ operational/ building work

UNCONFIRMED MINUTES

	implemented in accordance with the Capricorn Municipal Development Guidelines D7 'Erosion Control and Stormwater Management'.	commencing and at all times during construction
37	Implement and maintain the Erosion and Sediment Control Plan on-site for the duration of the operational or building works, and until all exposed soil areas are permanently stabilised (e.g. turfed, hydro-mulched, concreted, landscaped).	While site/ operational/ building work is occurring
STORMWATER		
38	Obtain a Development Permit for Operational Work for Stormwater Drainage Works.	Prior to site / operational / building work commencing
39	<p>Submit to Council a Site Based Stormwater Management Plan designed in accordance with the Capricorn Municipal Development Guidelines and the Queensland Urban Drainage Manual and certified by a suitably Registered Professional Engineer of Queensland. The Plan is to include, but not be limited to the following:</p> <ul style="list-style-type: none"> a. The detailed design and layout of all necessary stormwater drainage systems and stormwater quality management systems. b. The provision of on-site detention / retention necessary to limit discharge to pre-development generated peak levels up to and including the Q100 ARI return interval (or 1 % AEP). c. The provision of stormwater quality improvement devices. d. Description of how contaminated water will be captured, treated, reused or taken from site. e. Incorporate details of ongoing maintenance and management actions required about any proposed detention basin and retention systems. <p>Note: Where there are affected property owners. The in principle agreement would note the characteristics of the flow, the proffered solution, and the necessity for registration of easement(s) (prior to submission of the Operational work approval).</p>	Prior to the issue of any Development Permit for Operational Work
40	Provide certification from a Registered Professional	Prior to issue of

UNCONFIRMED MINUTES

	Engineer Queensland (RPEQ) that the stormwater drainage system has been designed and constructed in accordance with the conditions of this approval and any other relevant approval issued by the Assessment Manager.	Certificate of Classification/ Final Inspection Certificate or prior to commencement of use, whichever comes first
WATER		
41	Provide an appropriate on-site rainwater collection tank and/or other means to service the anticipated water supply needs of the development, including but not limited to potable water supply and firefighting needs.	Prior to commencement of use
SEWERAGE		
42	<p>If required, provide an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. The establishment of an onsite waste water treatment and disposal system for the site requires a Plumbing and Drainage Compliance Permit to be obtained from Council under the Plumbing and Drainage Act 2018. The system must be designed, constructed, operated and maintained in accordance with the Queensland Plumbing and Wastewater Code and Australian Standard AS1547: On-site Domestic Wastewater Management.</p> <p>Note: An approval from the Department of Environment and Science (DES) must be issued for the Environmentally Relevant Activity (ERA) 63 threshold 1 – operating one or more sewage treatment works at a site that have a total daily peak design capacity of at least 21 equivalent persons. The on-site sewerage design and ERA approval from DES must be submitted along with the application to the Council for the installation for regulated plumbing and drainage.</p>	Prior to commencement of use
VEGETATION MANAGEMENT		
43	<p>Restrict vegetation removal to the extent of the Project Area and Batch Plant Locations shown on the Approved Drawings.</p> <p>A “no clearing zone” must be established and maintained over the land area outside of the Project Area and Batch Plant Locations shown on the Approved drawings. The following activities must not be carried out within the no</p>	At all times

UNCONFIRMED MINUTES

	<p>clearing zone:</p> <ol style="list-style-type: none"> 1. clearing, cutting down, poisoning, lopping or pruning of native vegetation which is indigenous to, or planted within, the zone; 2. soil/spoil dumping and/or compacting; and 3. soil excavation, other than for planting indigenous native plants. <p>The following exceptions apply:</p> <ol style="list-style-type: none"> a. declared plants under the <i>Stock Route Management Act 2002</i> and sub-ordinate <i>Stock Route Management Regulation 2003</i>, and any Council Listed Environmental Weeds, Exotic Grasses and other plants identified in writing by the Assessment Manager. b. indigenous native trees which pose a well-founded threat to persons or property; and c. controlled bushfire burns to maintain ecological processes subject to submission of a Bushfire Hazard Assessment and Management Plan and agreed in writing by the Assessment Manager. 	
44	<p>All vegetation cleared as a result of this development approval and requiring disposal is disposed of:</p> <ol style="list-style-type: none"> (i) on the premises for landscaping and sediment and erosion control purposes (for example as mulch); and/or (ii) at a waste disposal facility operated by a private third-party provider; and/or (iii) with prior approval and agreement in writing from the Assessment Manager, and upon exhaustion of all other options, disposal at a waste disposal facility operated by Council; and/or (iv) in such other environmentally responsible manner as meets with the written approval of the Assessment Manager; and <p>ensure any vegetation cleared as a result of this development approval is not burnt or incinerated unless otherwise approved in writing by the Assessment Manager.</p>	Immediately after clearing of approved vegetation
BUSHFIRE HAZARD		
45	Submit a Bushfire Hazard Assessment and Management Plan to Council for approval, which is prepared in	Prior to site / operational/

UNCONFIRMED MINUTES

	accordance with the requirements in the Bushfire hazard Planning Scheme Policy. The plan must provide a detailed site-specific assessment to verify the potential level of bushfire hazard on the development site.	building work commencing
46	Implement the requirements and recommendations of the approved Bushfire Hazard Assessment and Management Plan.	Prior to commencement of use
WASTE MANAGEMENT		
47	Maintain and operate an adequate waste disposal service, including the maintenance of refuse bins and associated storage areas so as not to cause any environmental nuisance.	At all times
48	Ensure that any potential food / waste sources are covered and collected so that they are not accessible to wildlife.	At all times
49	Store all liquid waste (e.g. oil, waste oil, paint tins, acid drums, batteries etc.) that cannot be disposed of in Council's sewerage system or an on-site industrial waste treatment system in a covered area on an impervious surface and ensure it is contained in a manner capable of containing the liquids in case of spillage.	At all times
ADVICE NOTES		
ADVICES		
ENVIRONMENTAL HARM		
1	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise,	At all times

UNCONFIRMED MINUTES

	vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.	
FENCES		
2	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
3	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
ABORIGINAL CULTURAL HERITAGE		
4	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
RATES AND CHARGES		
5	In accordance with the <i>Planning Act 2016</i> , all rates, charges or any expenses being a charge over the subject land under any Act must be paid prior to the Plan of Subdivision being endorsed by the Assessment Manager.	Prior to commencement of use
CONTAMINATED LAND		
6	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
FURTHER DEVELOPMENT APPROVALS		
7	Please be advised that the following development permits are required to be obtained before the development can be carried out: a. Stormwater b. Earthworks (Excavating and/or Filling)	Prior to site / operational/ building work commencing

UNCONFIRMED MINUTES

SIGNAGE		
8	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
ADVICE AGENCY CONDITIONS		
9	Please refer to the Appendix 4 for the Powerlink Queensland, Referral Agency Response (Advice). The applicant must have regard to Powerlink Queensland conditions when undertaking the development.	At all times
Carried		

9.16 Planning, Environment and Community Services FY2023/24 Capital Projects Progress Report as at 30 April 2024

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

COMMITTEE'S RECOMMENDATION

Resolution No.: PECS1135

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommend that Council:

1. Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 30 April 2024.

Carried

UNCONFIRMED MINUTES

Resolution No.: 8745

Moved: Cr O'Neill

Seconded: Cr Coleman

That Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023-2024 Capital Progress Summary Report as at 30 April 2024.**

Carried

9.17 Engineering and Infrastructure 2023/2024 Capital Projects Progress Report – May 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

COMMITTEE'S RECOMMENDATION

Resolution No.: E&I0742

Moved: Cr Alaina Earl

Seconded: Cr Simon West

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 8746

Moved: Cr West

Seconded: Cr Russell

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

Carried

9.18 Preferred Supplier Arrangement – Provision of Traffic Control Services Isaac Region

EXECUTIVE SUMMARY

This report summarises for Council's consideration the recommendations of the Request for Tender (RFT) for a Preferred Supplier Arrangement (PSA) for Provision of Traffic Control Services Isaac Region (IRCT-ALL4-0523-328). It will establish a Preferred Supplier Arrangement (PSA) across the Isaac Region for 12 months, with an option to extend for an additional 2 x 12-month extension periods, at the discretion of Council.

COMMITTEE'S RECOMMENDATION

Resolution No.: E&I0743

Moved: Cr Viv Coleman

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Appoints to the ranked Preferred Supplier Arrangement (PSA) panel the following suppliers for a term of 12 months from 1 June 2024, as follows:**

Rank	Contractor	ABN
1	Linemark Traffic Control Pty Ltd	50 652 512 948
2	A20 Traffic Solutions	48 133 998 740
3	Altus Traffic Pty Ltd	84 102 768 061
4	East Coast Traffic Control	73 165 710 261
5	Traffic QLD & NSW	86 638 294 818

UNCONFIRMED MINUTES

2. *Subject to satisfactory performance and delivery of services, and at the sole discretion of Council, Council has the option to extend the agreement by a further two periods of twelve (12) months.*
3. *Authorises the Chief Executive Officer to negotiate, execute and vary the necessary contracts with the Preferred Supplier Arrangements as per clauses 1 and 2 above.*

Carried

Resolution No.: 8747

Moved: Cr Coleman

Seconded: Cr Pickels

That Council:

1. **Appoints to the ranked Preferred Supplier Arrangement (PSA) panel the following suppliers for a term of 12 months from 1 June 2024, as follows:**

Rank	Contractor	ABN
1	Linemark Traffic Control Pty Ltd	50 652 512 948
2	A20 Traffic Solutions	48 133 998 740
3	Altus Traffic Pty Ltd	84 102 768 061
4	East Coast Traffic Control	73 165 710 261
5	Traffic QLD & NSW	86 638 294 818

2. **Subject to satisfactory performance and delivery of services, and at the sole discretion of Council, Council has the option to extend the agreement by a further two periods of twelve (12) months.**
3. **Authorises the Chief Executive Officer to negotiate, execute and vary the necessary contracts with the Preferred Supplier Arrangements as per clauses 1 and 2 above.**

Carried

UNCONFIRMED MINUTES

9.19 Queensland Coking Coal – Groundwater Monitoring Bores Installation and Maintenance Licence – Saraji Road

EXECUTIVE SUMMARY

The report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the installation, use and maintenance of groundwater monitoring bores within the Saraji Road reserve.

OFFICER'S RECOMMENDATION

Resolution No.: E&I0744

Moved: Cr Rachel Anderson

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. *Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Groundwater Monitoring Bores Installation and Maintenance Licence – Saraji Road MB01 and MB08 for the installation, use and maintenance of groundwater monitoring bores including driveways and access tracks as required across in accordance with the terms provided in the report.*

Resolution No.: 8748

Moved: Cr Pickels

Seconded: Cr O'Neill

That Council:

1. **Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Groundwater Monitoring Bores Installation and Maintenance Licence – Saraji Road MB01 and MB08 for the installation, use and maintenance of groundwater monitoring bores including driveways and access tracks as required across in accordance with the terms provided in the Report.**

Carried

UNCONFIRMED MINUTES

9.20

Water and Waste 2023/2024 Capital Projects Progress Report

EXECUTIVE SUMMARY

This report is to provide an update to the Water and Waste Standing Committee and Council of the progress in the delivery of the Water and Waste 2023/2024 Capital Works Program.

COMMITTEE'S RECOMMENDATION

That Council:

1. *Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.*

Carried/Lost

Resolution No.: 8749

Moved: Cr West

Seconded: Cr Russell

That Council:

1. **Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.**

Carried

9.21

Water Quality Investigation Action Plan Update

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the Water Quality Reliability Investigation Action Plan Deliverables following the 2021/2022 Christmas Period water quality incidents.

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0490

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. *Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.*

Carried

Resolution No.: 8750

Moved: Cr Coleman

Seconded: Cr West

That Council:

1. **Receives and notes the Report for the Water Quality Investigation Action Plan Deliverables.**

Carried

9.22 Revised Glenden Landfill Closure Plan

EXECUTIVE SUMMARY

This report seeks approval of the final Glenden Landfill Closure Plan following review by Department of Environment, Science and Innovation (DESI) of the previously approved Plan.

COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0491

Moved: Cr Vern Russell

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. *Approves the revised Glenden Landfill Closure Plan.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 8751

Moved: Cr West

Seconded: Cr O'Neill

That Council:

- 1. Approves the revised Glenden Landfill Closure Plan, subject to any expenditures being authorised through the relevant budget process including 2024/2025.**

Carried

9.23 Exception Based Contractual Arrangements – Adept Contractors

EXECUTIVE SUMMARY

The purpose of this report is to seek retrospective endorsement for the arrangement of continuing the watering of the hydro mulched banks at the Moranbah 400ML dam site through Adept Contractors Pty Ltd, following the completion of the construction project by Vassallo Constructions Pty Ltd (Contract IRCT-MBH3-1021-259 Moranbah 400ML Raw Water Dam Remediation Works), under the exception provisions for entering into medium or large-sized contractual arrangements within s235 (b) of the *Local Government Regulations (2012)*.

COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0493

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Notes that due to the importance and urgency of the watering of Moranbah 400ML hydromulched water reservoir banks, following the construction completion, it would have been impractical or disadvantageous for the local government to invite quotes from other suppliers;***
- 2. Retrospectively endorses the enclosed exception to enter into a medium or large-sized contractual arrangement as per s235 of the Local Government Regulations (2012) for watering the hydro-mulched Moranbah 400ML water reservoir banks as per Quotation 7562 dated 11 April 2024, conducted by Adept Contractors Pty Ltd.***

Carried

UNCONFIRMED MINUTES

Resolution No.: 8752

Moved: Cr Pickels

Seconded: Cr Westcott

That Council:

1. Notes that due to the importance and urgency of the watering of Moranbah 400ML hydromulched water reservoir banks, following the construction completion, it would have been impractical or disadvantageous for the local government to invite quotes from other suppliers;
2. Retrospectively endorses the exception to enter into a medium or large-sized contractual arrangement as per s235 of the *Local Government Regulations (2012)* for watering the hydro-mulched Moranbah 400ML water reservoir banks as per Quotation 7562 dated 11 April 2024, conducted by Adept Contractors Pty Ltd.
3. Notes that the Manager Contracts and Procurement has been consulted regarding this report.

Carried

9.24 Water and Waste Service Complaints Policy

EXECUTIVE SUMMARY

The purpose of this report is to present the Water and Waste Service Complaints Policy for review and adoption.

COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0493

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. *Adopts the updated Water and Waste Service Complaints Policy (WW-POL-108).*

Carried

UNCONFIRMED MINUTES

Resolution No.: 8753

Moved: Cr West

Seconded: Cr Russell

That Council:

- 1. Adopts the updated Water and Waste Service Complaints Policy (WW-POL-108).**

Carried

9.25 Water And Sewerage Connections And Disconnections Policy

EXECUTIVE SUMMARY

The purpose of this report is to present the Isaac Regional Council (Council) Water and Sewerage Connections and Disconnections Policy for review and adoption.

COMMITTEE'S RECOMMENDATION

Resolution No.: W&W0494

Moved: Cr Rachel Anderson

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- 1. Adopts the updated Water and Sewerage Connections and Disconnections Policy (CORP-POL-085).*

Carried

Resolution No.: 8754

Moved: Cr Coleman

Seconded: Cr West

That Council:

- 1. Adopts the updated Water and Sewerage Connections and Disconnections Policy (CORP-POL-085).**

Carried

10. OFFICER REPORTS

10.1

2023/2024 3rd Quarter Budget Review

EXECUTIVE SUMMARY

A review of the current budget has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors as at 31 March 2024, with consideration to the current April trends.

Despite managing large operational variations within the existing budget, the write off of interest (\$1.2M) for the Isaac Affordable Housing Trust (IAHT) loan has resulted in a projected operating deficit of \$881K. It is noted that with reserve transfers and the projected offsetting reduction to accounts receivable for the IAHT loan that Council retains the ability to fund loan repayments from the budgeted operating position before capital items.

Review of the capital program has resulted in proposing a \$725K increase to capital revenue and a \$277K decrease to the capital expenditure program.

OFFICERS'S RECOMMENDATION

That Council:

- In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2023/2024.*

Resolution No.: 8755

Moved: Cr Russell

Seconded: Cr Pickels

That Council:

- In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2023/2024.**

Carried

UNCONFIRMED MINUTES

11. CONFIDENTIAL REPORTS

No Confidential Reports this meeting.

12. INFORMATION BULLETIN

12.1 Office of the Chief Executive Officer Information Bulletin – May 2024

EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for May 2024 is provided for Council review.

Resolution No.: 8756

Moved: Cr Coleman

Seconded: Cr Russell

That Council:

- 1. Notes the Office of the Chief Executive Officer Information Bulletin for May 2024.**

Carried

13. COUNCILLOR QUESTION TIME

13.1 Petition – Extension of Mills Avenue, Moranbah to Meet the Peak Downs Highway

Cr West enquired about the outcome of the Petition presented to Belyando Shire Council in approximately 2007 regarding the Extension of Mills Avenue, Moranbah to meet the Peak Downs Highway.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

UNCONFIRMED MINUTES

13.2 LGAQ Advisory Groups 2024-2028

Cr Pickels advised that LGAQ is currently seeking Expressions of Interest (EOI) from elected members, CEOs and professional officers from Queensland councils for the following Advisory Groups, to be established for the 2024-2028 term of local government:

- Roads and Transport Advisory Group
- Water and Wastewater Advisory Group
- Waste Management and Circular Economy Advisory Group

Councillors are encouraged to speak with the Mayor if they are interested in the Expression of Interest Process.

The CEO and Executive Leadership Team are to consider any officer level participation in these Groups.

ACTION: EXECUTIVE LEADERSHIP TEAM

13.3 Hoods Lagoon – Salvina Weed

Cr Pickels advised that she has noticed that the Salvina Weed is spreading in Hoods Lagoon (escaping the barrier). Can controls be put in place to control this weed as soon as possible.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

13.4 Clairview Drainage Works

Cr Coleman has requested an update on the drainage works being undertaken at Clairview.

ACTION: DIRECTOR ENGINEERING AND INFRASTRUCTURE

UNCONFIRMED MINUTES

13.5

Mayoral Update

Mayor Vea Vea advised that a motion was considered at last year's LGAQ Conference on the opposition of Carbon Capture in the Great Artesian Basin. There is currently 1 application in the system to be considered and many more ready to be submitted. Council noted its advocacy support in opposing of the Carbon Capture in the Great Artesian Basin.

Resolution No.: 8757

Moved: Cr Coleman

Seconded: Cr West

That Council joins all Queensland Council's opposing Carbon Capture in the Great Artesian Basin and requests that a moratorium on any future applications in the Great Artesian Basin be put in place.

Carried

ACTION: EXECUTIVE MANAGER ADVOCACY AND EXTERNAL AFFAIRS

14. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 11.51am.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday 26 June 2024.

.....
MAYOR

..... / /
DATE

UNCONFIRMED MINUTES

SPECIAL MEETING OF ISAAC REGIONAL COUNCIL

HELD ON
FRIDAY, 7 JUNE 2024
COMMENCING AT 9.00AM
ISAAC REGIONAL COUNCIL
COUNCIL CHAMBERS, MORANBAH

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE SPECIAL MEETING

HELD AT ISAAC REGIONAL COUNCIL

COUNCIL CHAMBERS, MORANBAH

FRIDAY 7 JUNE 2024

Table of Contents	Page
1. Opening	3
2. Leave of Absence and Apologies	4
3. Condolences	4
4. Declaration of Conflicts of Interest	4
5. Deputations	5
6. Consideration of Notice of Motion	5
7. Confirmation of Minutes	5
8. Business Arising from Previous Meeting	5
9. Standing Committee Reports	6
10. Officer Reports	6
11. Confidential Reports	7
12. Information Bulletin	10
13. Councillor Question Time	10
14. Conclusion	10

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE SPECIAL MEETING

HELD AT ISAAC REGIONAL COUNCIL

COUNCIL CHAMBERS, MORANBAH

FRIDAY 7 JUNE 2024 COMMENCING AT 9.00AM

ATTENDANCE

Mayor Kelly Ve a Ve a, Chair
Deputy Mayor, Cr Jane Pickels, Division Six (*by Video Conference*)
Cr Terry O'Neill, Division One
Cr Vern Russell, Division Two
Cr Melissa Westcott, Division Three
Cr Simon West, Division Four
Cr Alaina Earl, Division Five
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Darren Fettell, Acting Chief Executive Officer
Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Beau Jackson, Executive Manager Advocacy and External Affairs
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

1. OPENING

The Mayor declared the meeting open at 9.00am and welcomed all in attendance to the Special Meeting of Council.

The Mayor acknowledged the traditional custodians of the land, the Barada Barna People, on which we meet today and paid her respects to their Elders past, present and emerging.

UNCONFIRMED MINUTES

2. LEAVE OF ABSENCE AND APOLOGIES

An apology was received from Councillor Rachel Anderson.

Resolution No.: 8758

Moved: Cr Pickels

Seconded: Cr Coleman

That Council accept the apology received from Cr Rachel Anderson.

Carried

3. CONDOLENCES

No condolences this meeting.

4. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Mr Darren Fettell declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as he is a direct report to the Chief Executive Officer.

DECLARABLE CONFLICT OF INTEREST

Mr Dan Wagner declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as he is a direct report to the Chief Executive Officer.

DECLARABLE CONFLICT OF INTEREST

Mr Beau Jackson declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as he is a direct report to the Chief Executive Officer.

DECLARABLE CONFLICT OF INTEREST

Mrs Tricia Hughes declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as she is a direct report to the Chief Executive Officer.

UNCONFIRMED MINUTES

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

5. DEPUTATIONS

No deputations this meeting.

6. CONSIDERATION OF NOTICE OF MOTIONS

No notice of motions for this meeting.

7. CONFIRMATION OF MINUTES

No confirmation of minutes this meeting.

8. BUSINESS ARISING FROM PREVIOUS MEETING

No business arising from previous meeting.

UNCONFIRMED MINUTES

9. STANDING COMMITTEE REPORTS

No standing committee reports this meeting.

10. OFFICER REPORTS

No officer reports this meeting.

PROCEDURAL MOTION:

Resolution No.: 8759

Moved: Cr Simon West

Seconded: Cr Alaina Earl

That Council closes the meeting to the public at 9.02am under *Local Government Regulations 2012* Section 254J (3) (g) to deliberate on Confidential Report 11.1 Country University Centres Isaac and under *Local Government Regulations 2012* Section 254J (3) (a) to deliberate on Confidential Report 11.2 Appointment of Chief Executive Officer.

Carried

DECLARABLE CONFLICT OF INTEREST

Mr Darren Fettell declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as he is a direct report to the Chief Executive Officer. Mr Fettell left the meeting room at 9.10am for the discussion on Report 11.2.

DECLARABLE CONFLICT OF INTEREST

Mr Dan Wagner declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as he is a direct report to the Chief Executive Officer. Mr Wagner left the meeting room at 9.10am for the discussion on Report 11.2.

DECLARABLE CONFLICT OF INTEREST

Mr Beau Jackson declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as he is a direct report to the Chief Executive Officer. Mr Jackson left the meeting room at 9.10am for the discussion on Report 11.2.

UNCONFIRMED MINUTES

DECLARABLE CONFLICT OF INTEREST

Mrs Tricia Hughes declared a conflict of interest for Report 11.2 Appointment of the Chief Executive Officer as she is a direct report to the Chief Executive Officer. Mrs Hughes left the meeting room at 9.10am for the discussion on Report 11.2.

PROCEDURAL MOTION:

Resolution No.: 8760

Moved: Cr Simon West

Seconded: Cr Alaina Earl

That Council open the meeting at 9.41am.

Carried

ATTENDANCE

Mr Darren Fettell and Mrs Tricia Hughes entered the meeting room at 9.41am.
Mr Beau Jackson entered the meeting room at 9.42am.

11. CONFIDENTIAL REPORTS

CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

11.1

Country University Centres Isaac

EXECUTIVE SUMMARY

Council is requested to review the attached materials and reconfirm their support for the Country University Centres Isaac project including the facilitation of funding applications, entering partnerships and incorporation of a company limited by guarantee consisting of Isaac Regional Council and Country Universities Australia.

UNCONFIRMED MINUTES

OFFICERS'S RECOMMENDATION

- 1. That Council confirms its commitment to delivering the Country University Centre Isaac project and acknowledges responsibility for funding shortfall related to the capital fit out of Country University Centre Isaac – Moranbah and Clermont Centres.***
- 2. That Council endorses the Chief Executive Officer or delegate to pursue funding opportunities for the Country University Centres Isaac and facilitate partnerships to support the ongoing success of the centres.***
- 3. That Council endorses progressing the incorporation of Country University Centres Isaac as a company limited by guarantee with the inaugural membership of the company to include Country University Centres Australia (or nominated subsidiary) and Isaac Regional Council.***
- 4. That Council delegates authority to the Chief Executive Officer to negotiate, vary and execute any documentation in relation to incorporation of the company limited by guarantee, funding agreements, partnership agreements, procurement documents and relevant governance materials for Country University Centres Isaac.***

Resolution No.: 8761

Moved: Cr Simon West

Seconded: Cr Viv Coleman

That Council:

- 1. That Council confirms its commitment to delivering the Country University Centre Isaac project and acknowledges responsibility for funding shortfall related to the capital fit out of Country University Centre Isaac – Moranbah and Clermont Centres.**
- 2. That Council endorses the Chief Executive Officer or delegate to pursue funding opportunities for the Country University Centres Isaac and facilitate partnerships to support the ongoing success of the centres.**
- 3. That Council endorses progressing the incorporation of Country University Centres Isaac as a company limited by guarantee with the inaugural membership of the company to include Country University Centres Australia (or nominated subsidiary) and Isaac Regional Council.**

UNCONFIRMED MINUTES

4. That Council delegates authority to the Chief Executive Officer to negotiate, vary and execute any documentation in relation to incorporation of the company limited by guarantee, funding agreements, partnership agreements, procurement documents and relevant governance materials for Country University Centres Isaac.

Carried

CONFIDENTIAL REPORT

Closed under 254J(3) (a) the appointment, discipline or dismissal of the chief executive officer;

11.2

APPOINTMENT OF CHIEF EXECUTIVE OFFICER

EXECUTIVE SUMMARY

This report is to finalise the recruitment of the Chief Executive Officer.

OFFICERS'S RECOMMENDATION

That Council:

1. *In accordance with Section 194(1) of the Local Government Act 2009 delegates to the Mayor to negotiate, execute, administer and vary the employment contract with the preferred candidate as selected by the full Council through the recruitment process.*

Resolution No.: 8762

Moved: Cr Jane Pickels

Seconded: Cr Melissa Westcott

That Council:

1. In accordance with Section 194(1) of the *Local Government Act 2009* delegates to the Mayor to negotiate, execute, administer and vary the employment contract with the preferred candidate as selected by the full Council through the recruitment process.

Carried

UNCONFIRMED MINUTES

12. INFORMATION BULLETIN

No information bulletin this meeting

13. COUNCILLOR QUESTION TIME

No councillor question time this meeting.

14. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 9.44am.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Wednesday 26 June 2024.

.....
MAYOR

..... / /
DATE

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Michael Krulic

AUTHOR POSITION

Acting Director Corporate, Governance and Financial Services

9.1

ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT AS AT 31 MAY 2024

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives the financial statements for the period ended 31 May 2024 pursuant to, and in accordance with, the Local Government Regulation 2021(s204).*

Resolution No.: CGFS0879

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receive the financial statements for the period ended 31 May 2024 pursuant to, and in accordance with, the *Local Government Regulation 2012 (s204)*.**

Carried

BACKGROUND

Statutory Obligation Table – Isaac Regional Council

The table below outlines key statutory obligations relating to the requirement for monthly financial reporting.

Requirement	Date
Budget 2023/2024	Budget adopted 28 June 2023
Financial Statements 2022/2023	Financial statements adopted 22 November 2023

IMPLICATIONS

Council continues to operate within budget over and any budget variances are anticipated to come in line with budget over the remainder of the financial year.

It is noted that the Revised Annual Budget has been amended following the third quarter Budget Review.

CONSULTATION

Financial Services.

BASIS FOR RECOMMENDATION

Requirement of legislation for a financial report to be presented to council at least monthly.

ACTION ACCOUNTABILITY

Not Applicable.

KEY MESSAGES

Council is committed to meeting its legislative requirements, ensuring its financial sustainability and transparent decision making.

Report prepared by: MICHAEL KRULIC Acting Director Corporate, Governance and Financial Services Date: 12 June 2024	Report authorised by: DARREN FETTELL Acting Chief Executive Officer Date: 12 June 2024
---	---

ATTACHMENTS

- Attachment 1 Monthly Financial Statements 31 May 2024

REFERENCE DOCUMENT

- Nil

FINANCIAL STATEMENTS REPORT TO COUNCIL

Current as at 31 May 2024

Presented by **Corporate, Governance and Financial Services**



TABLE OF CONTENTS

EXECUTIVE SUMMARY	3
BACKGROUND	3
OPERATING POSITION	4
OPERATING REVENUE	4
OPERATING EXPENDITURE	5
CAPITAL REVENUE	6
CAPITAL EXPENDITURE	7
CAPITAL FUNDING AND PROJECT COMMITMENTS	8
FINANCIAL SUSTAINABILITY RATIOS	9
INVESTMENTS AND CASH BALANCES	11
LOANS	12
ACCOUNTS RECEIVABLE	13
ACCOUNTS PAYABLE	14
YEAR TO DATE RATES REPORT	15
APPENDIX 1 – FINANCIAL STATEMENTS	17
APPENDIX 2 – PRELIMINARY EXECUTIVE LEVEL REPORTS	22

FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31 MAY 2024

EXECUTIVE SUMMARY

At the end of May, the operating result is \$5,011,146 ahead of budgeted operating position. The positive result is due to the timing of operational expenditure.

Capital Revenue for May year to date is \$11,354,338 which combined with the Operating Position leads to a net surplus of \$14,854,409.

PRELIMINARY MAY FINANCIAL STATEMENTS AT A GLANCE					
	YTD Actual	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
	\$	\$	\$	\$	%
Total operating revenue	126,064,553	128,272,533	(2,207,979)	143,386,393	87.9%
Total operating expenses	122,564,483	129,783,607	7,219,125	144,267,056	85.0%
Operating position	3,500,071	(1,511,075)	5,011,146	(880,663)	(397.4%)
Capital revenue	11,354,338	10,221,213	1,133,125	16,696,893	68.0%
Net result	14,854,409	8,710,138	6,144,271	15,816,230	93.9%

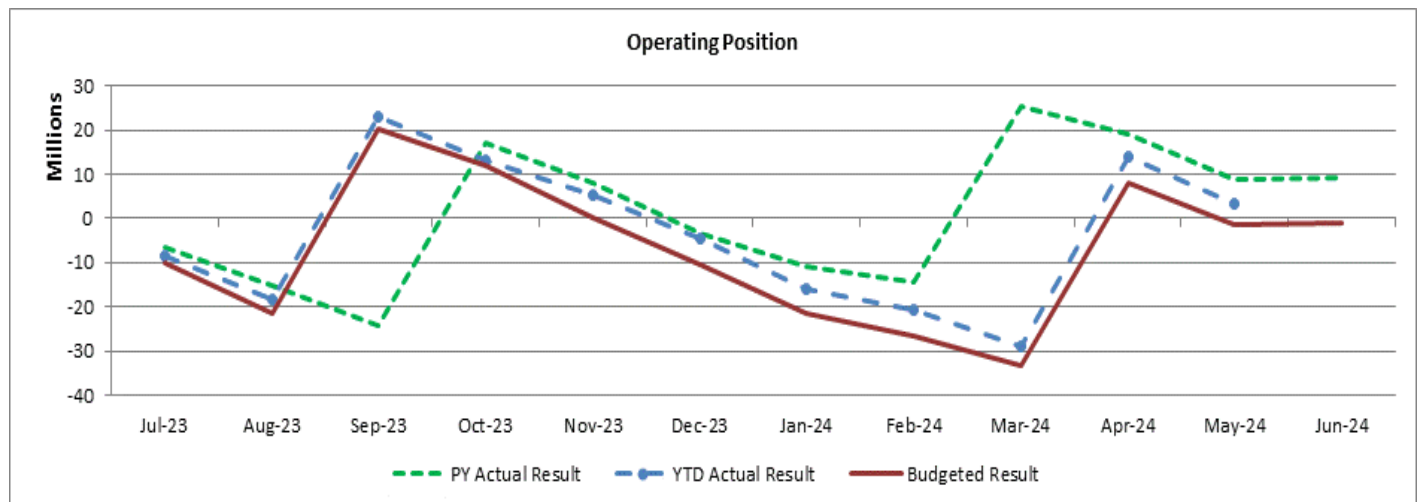
BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against the latest adopted budget. Attached are the financial statements for the period ended 31 May 2024. Actual amounts are compared against year to date adopted Revised Budget figures. See appendix 1 for detailed financial statements. It is noted that the Revised Annual Budget has been amended following the 3rd Quarter Budget Review.

Council is cognisant of the current economic climate and will be paying particular attention to how the various revenue streams are tracking throughout the year. Expenditure items will also be monitored to ensure that Council remains within budget and delivers efficient and effective services to the community.

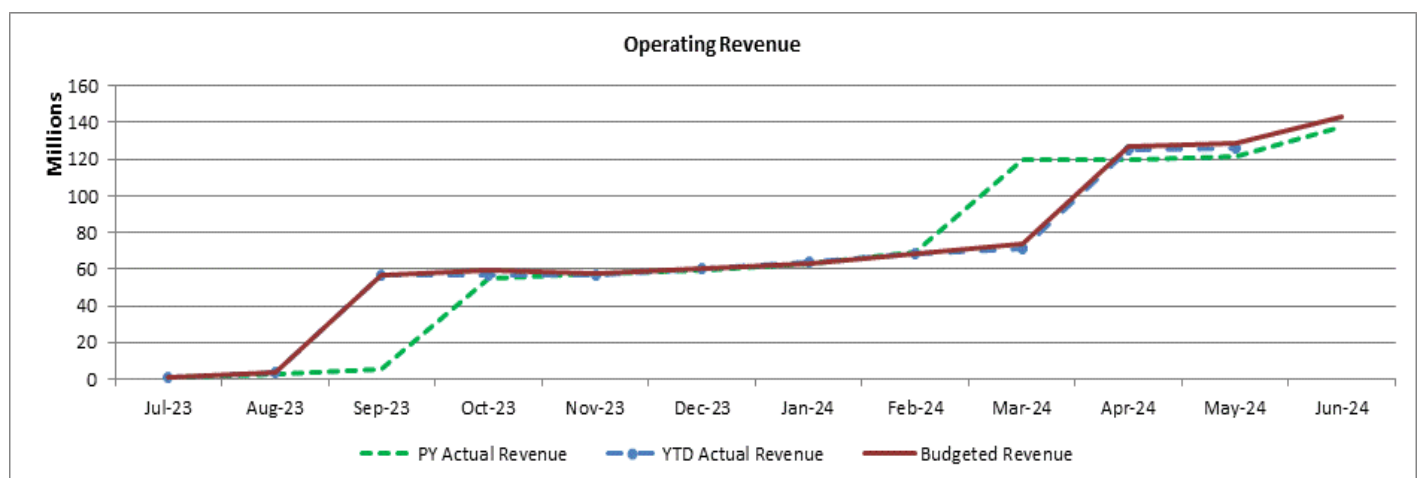
It should be noted that figures provided are accurate as at date of publication. Figures reported are cumulative year to date which may include adjustments for revenue or expenses accrued to prior accounting periods.

OPERATING POSITION



The current operating position for May year to date has resulted in a surplus of \$3,500,071. This is favourable when compared to the YTD budget by \$5,011,146. Operating Revenue is \$2,207,979 unfavourable compared to YTD budget offset by Operating Expenses which are \$7,219,125 favourable when compared to YTD budget.

OPERATING REVENUE

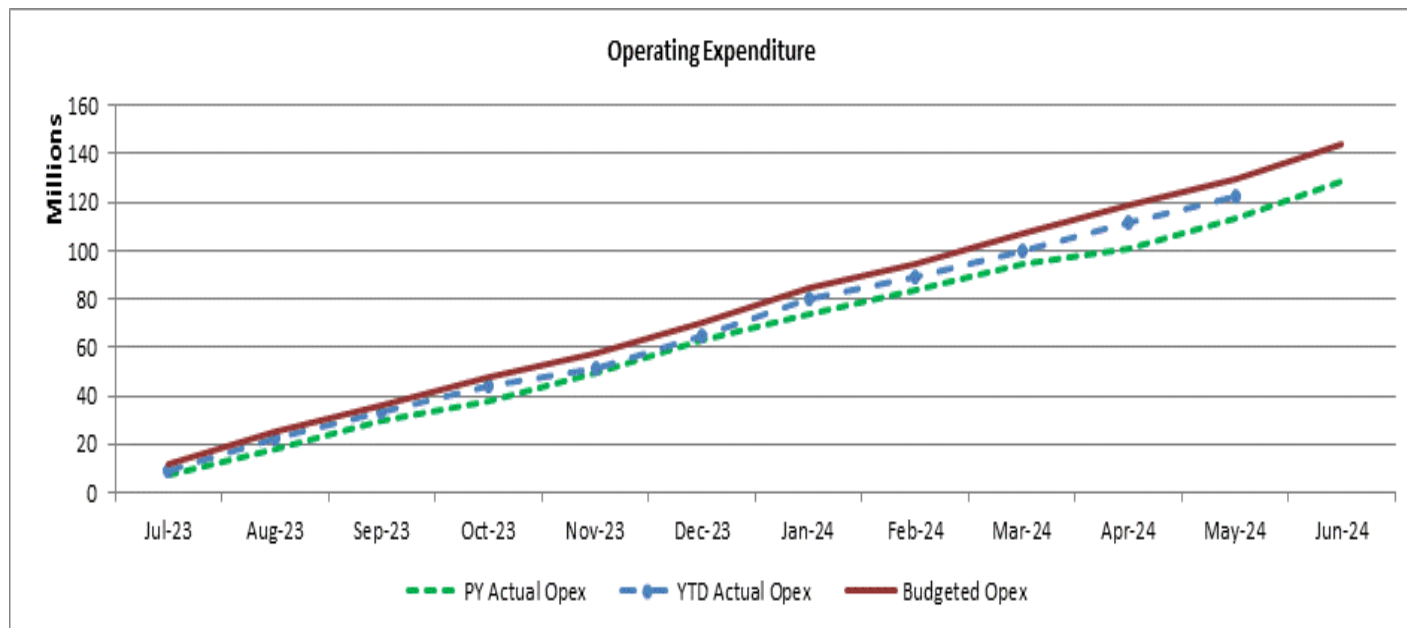


Operating Revenue comprises the following items – Rates & Utility Charges, Fees & Charges, Rental Income, Interest Received, Sale of Contract & Recoverable Works, Operating Grants, Subsidies & Contributions and Other Recurrent Revenue.

The operating revenue for May year to date is \$126,064,553 which is unfavourable when compared to the budget by \$2,207,979. This unfavourable position is predominately due to timing for waste and septic revenue, RMPC, recoverable works associated with infrastructure agreements, DRFA November 2021 event and discount on general rates.

It is noted that cashflow projections will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.

OPERATING EXPENDITURE

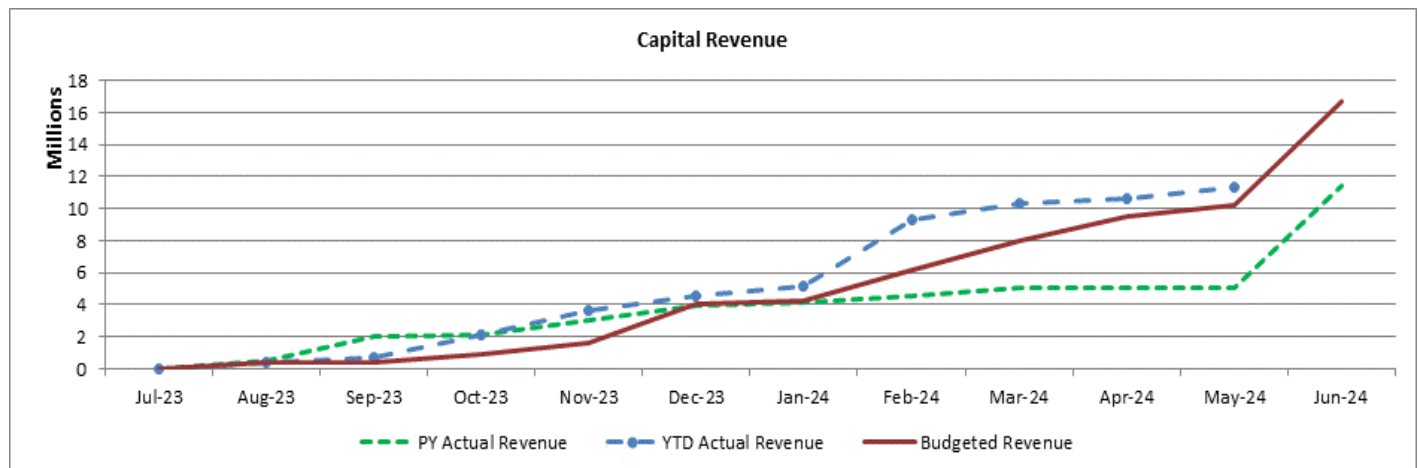


Operating expenditure consists of Employee Expenses, Materials and Services, Finance Costs and Depreciation.

Actual operating expenditure for May year to date was \$122,564,483 which is favourable to budget by \$7,219,125. This favourable result is mainly due to the allocation of budgeted cashflow.

It is noted that cashflowing of projects will be reviewed throughout the year. Any adjustments made will be a redistribution of existing budget amounts and have no bottom-line impact on the budget.

CAPITAL REVENUE

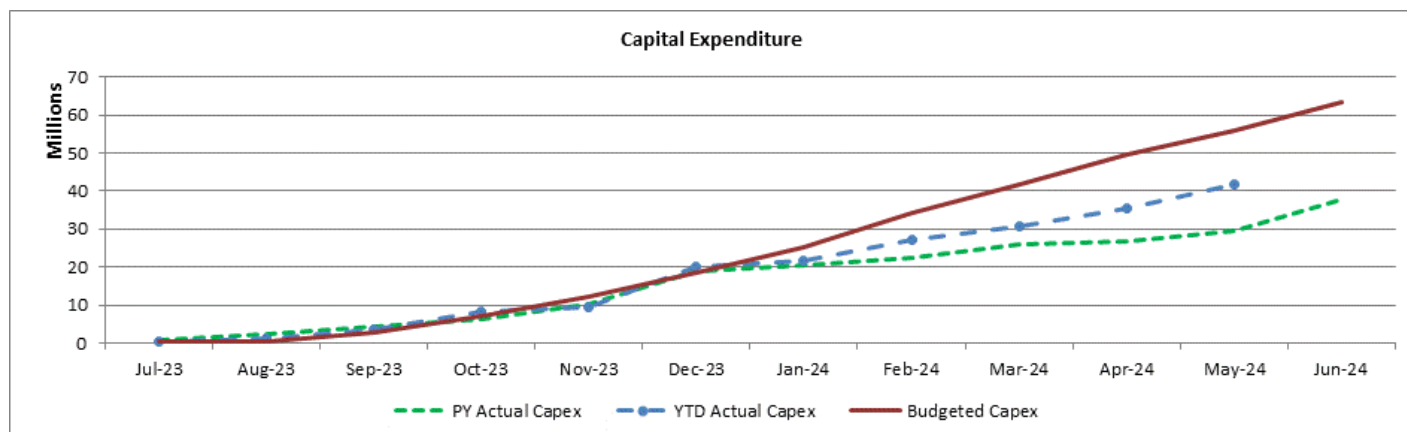


Capital Revenue for May year to date is \$11,354,338 which consists of grants, contributions and proceeds from the disposal of assets. The current favourable variance of \$1,133,125 is due to the cashflowing of receipts from grants and proceeds of sale of PPE.

Budgeted capital revenue for 2023/2024 is detailed below:

Grants	Revised Budget	YTD Actuals
Resource Community Infrastructure Fund	5,700,000	4,500,000
Local Roads & Community Infrastructure Grants	1,713,630	1,197,045
Transport Infrastructure Development Scheme	1,477,035	1,373,326
Local Government Grants and Subsidies Program	1,196,446	273,150
Heavy Vehicle Safety & Productivity Program	1,825,398	730,398
Roads to Recovery Program	1,157,910	1,092,778
Sale of Plant and Equipment	1,245,410	1,208,922
Building our Regions	907,232	255,142
Levy Ready Grant Program	605,000	181,500
Developer Contributions	323,259	377,273
Student Transport Infrastructure Program	150,000	75,000
Queensland Resilience and Risk Reduction Fund	102,574	-
Other various Minor Grants	292,999	89,804
Total	16,696,893	11,354,338

CAPITAL EXPENDITURE



Capital expenditure (\$41.9M) is under YTD budget excluding commitments, noting that when the \$22.6M of commitments are included, the capital expenditure is above the annual budget. It should be noted that some commitments relate to future years for multi-year projects. Notable commitments relate to: Moranbah Community Centre Refurbishment - \$9.2M, Golden Mile Road Rehabilitation - \$1M, Rural Network Resheeting - \$939K, St Lawrence Water Storage and Raw Water Main - \$933K and project management costs - \$2.9M.

Major budgeted projects for 2023/2024 financial year are:

Project	Revised Budget	YTD Actuals	YTD Commitments
MBH Community Centre - Refurbishment	10,002,850	3,100,554	9,207,748
Moranbah Landfill Phase 2 Stage 2	7,857,097	7,741,012	26,786
Fleet / Plant replacement program	5,899,930	4,975,711	903,357
Golden Mile Road Rehab Pavement, Drainage	5,015,747	4,277,649	1,030,694
Rural Network Resheeting	3,560,000	2,162,465	938,514
Regional Reseals	2,599,877	2,603,618	-
Moranbah 400ML raw water dam - remediation	2,233,990	2,121,610	41,648
St Lawrence Water Storage & Raw Water Main	1,765,250	716,766	932,751
CORP Sewer Relining	1,621,194	1,062,116	359,897
Moranbah Asphalt Renewals	1,288,000	1,235,882	-
Clermont WMF Weighbridge Installation	1,211,635	955,741	259,663
Regional Floodways Construction Program	1,200,000	978,218	174,893
MBH WTP - roof replacement	972,667	143,723	730,818
NBO Water Network Augmentation	965,598	781,929	177,270

CAPITAL FUNDING AND PROJECT COMMITTALS

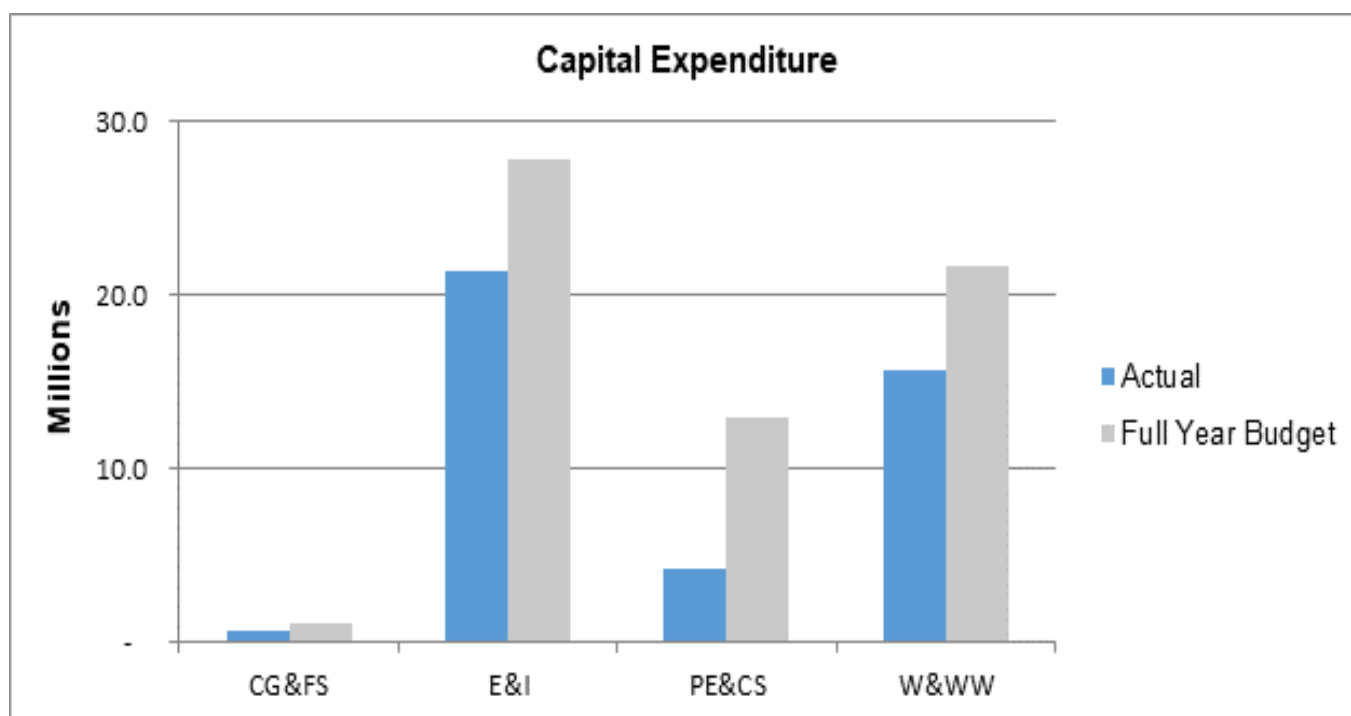
Capital expenditure is financed through loan borrowings, proceeds on disposal of assets, general reserves and the future capital sustainability reserve.

The future capital sustainability reserve represents accumulated funded depreciation monies which are held to maintain capital value under Council's long-term asset management plan.

The following table illustrates the Council's capital project expenditure as at May 2024.

Department	YTD Actual	YTD Commitment	YTD Total Expenditure	Full Year Budget	% Complete	% Complete
					(YTD Actual vs FY Budget)	(YTD Total vs FY Budget)
CG&FS	675,052	74,994	750,046	1,119,219	60.3%	67.0%
E&I	21,404,432	7,560,375	28,964,807	27,808,206	77.0%	104.2%
PE&CS	4,231,326	10,331,158	14,562,483	12,906,995	32.8%	112.8%
W&WW	15,611,960	4,667,443	20,279,403	21,732,187	71.8%	93.3%
TOTAL	41,922,770	22,633,969	64,556,739	63,566,607	66.0%	101.6%

The following graph illustrates the data above.



FINANCIAL SUSTAINABILITY RATIOS

In accordance with s169(5) of the Local Government Regulation 2012, the following financial sustainability ratios have been provided.

The ratios are designed to provide an indication of the performance of Council against key financial sustainability criteria which must be met to ensure the prudent management of financial risks.

Ratio	Description	Formula	YTD Actual Result	Bench mark	Within Limits	FY Budget
Operating Surplus Ratio	This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.	Net operating surplus	2.82%	0 - 10%	Yes	0.94%
		Total operating revenue				
Net Financial Liabilities Ratio	This is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues.	Total liabilities less current assets	-36.02%	<=60%	Yes	-5.54%
		Total operating revenue				
Asset Sustainability Ratio	This ratio provides a guide as to whether the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.	Capital expenditure on renewals	68.72%	>90%	No	70.54%
		Depreciation expense				
Total Debt Service Cover	This ratio provides a guide as to the Council's ability to meet its loan repayments.	Operating cash flow plus interest	22.6	2	Yes	10.33
		Interest plus current borrowings				
Cash Expense Ratio	This ratio provides a guide as to the ability of the Council to pay its costs within the short term.	Current cash balance	9.02 Months	3 Months	Yes	7.19 Months
		Operating expenses less depreciation and finance costs				

1. **Operating Surplus Ratio** - This ratio is an indicator of the extent to which revenues raised cover the operational expenses only or are available for capital funding purposes. The target result for this ratio is between 0-10% per annum (on average over the long term). With the net operating profit year to date a surplus of \$3,500,071 the ratio is currently positive 2.82%, which is within Council's budget and benchmark range.
2. **Net Financial Liabilities Ratio** - This ratio is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues. As Council's current assets are greater than total liabilities, the resulting ratio is currently showing as favourable with a negative 36.02%.
3. **Asset Sustainability Ratio** - This ratio is a guide as to whether infrastructure assets managed by Council are being replaced as they reach the end of their useful lives. Council's target is to have a result of greater than 90%, however the budget for the financial year is 70.54% (due to significant buildings renewals being carried out during the year, however not included within budget percentage calculation). The ratio is at 68.72% for May YTD which is below target benchmark. This ratio is expected to improve throughout the remainder of the financial year, where it is anticipated to reach the budgeted target, however, will remain the benchmark.
4. **Total Debt Service** - This ratio represents Council's ability to meet its loan repayments through operating cash. A ratio greater than two (2) times, is the ideal result for Council. Council's year to date ratio is 22.6 and indicates that Council has sufficient operating cash flow to cover its loan repayments.
5. **Cash Expense Ratio** - This ratio helps Council calculate how many months the current year's cash balance can cover operating expenses (excluding depreciation and finance costs), without additional cash flows. Council has enough current cash to cover 9.02 months as at 31 May 2024. This is above the targeted benchmark of three (3) months.

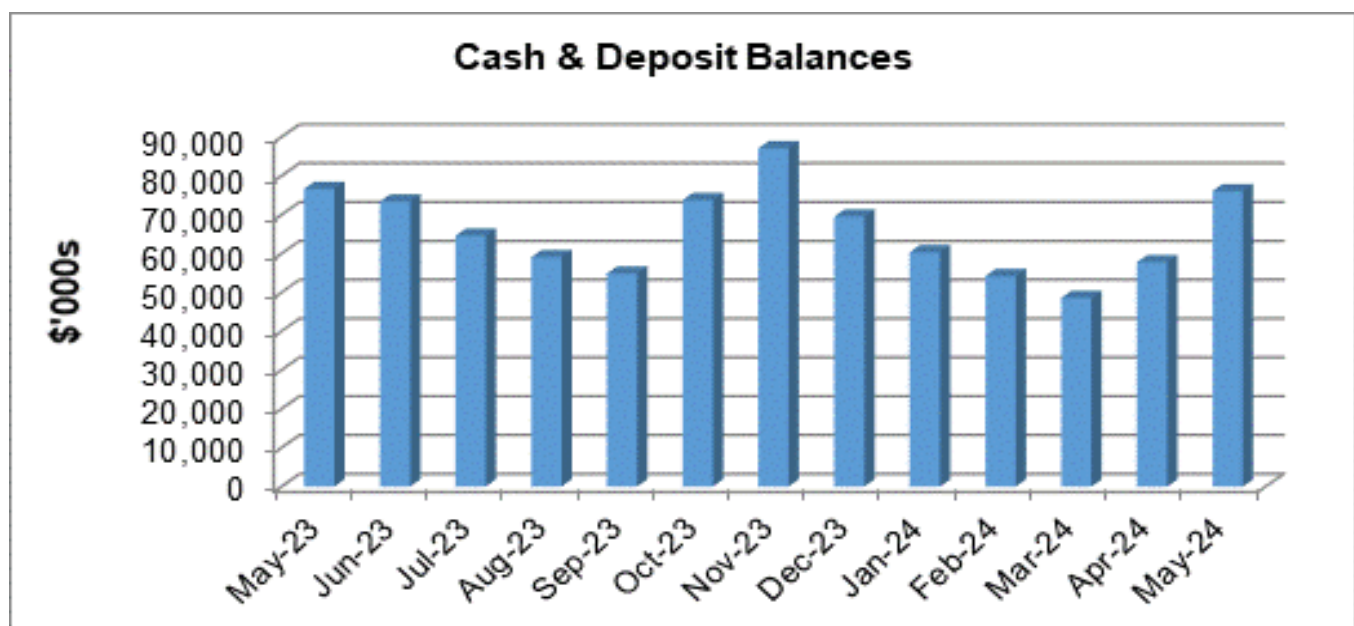
INVESTMENTS AND CASH BALANCES

The following is a list of all investments held by Council as at the period ending 31 May 2024.

ISAAC REGIONAL COUNCIL					
Investments					
For the Period Ended 31 May 2024					
Account	Description	Institution	Amount	Maturity Date	Interest Rate
10-000-1113	Cash at Bank - ANZ	ANZ	346,109		
10-000-1114	Cash at Bank NAB	NAB	28,864		
10-000-1116	QTC Operating Fund	QTC	74,013,054		4.63%
10-000-1117	ANZ Business Premium Saver	ANZ	1,661,255		4.30%
10-000-1131	Petty Cash		2,800		
10-000-1132	Floats		4,280		
Total Investments			76,056,362		

Bank	Credit Rating	% of Funds	Policy Total Profile
Queensland Treasury Corporation	QTC	97.31%	No Limit
National Australia Bank	AA-	0.04%	Maximum 60%
ANZ Banking Group	AA-	2.65%	Maximum 60%

The following chart outlines the Council's cash and deposit balances for the previous twelve months up to the period ending 31 May 2024.



LOANS

ISAAC REGIONAL COUNCIL							
Loans							
For the Period Ended 31 May 2024							
						Repayment Due 14 Jun 2024	
Loan Name	Balance as at 31 May 2024	Rate as at 31 May 2024	Approved Term	Remaining Term	Principal	Interest	Total
Land Purchase - Moranbah	\$9,577,742	5.1	20	8.55	\$218,840	\$122,092	\$340,932
Land Development Moranbah	\$7,380,731	4.37	20	9.05	\$162,944	\$80,634	\$243,578
Waste Loan	\$2,218,134	2.22	20	18.05	\$26,483	\$12,283	\$38,766
Total	\$19,176,606				\$408,267	\$215,010	\$623,277

Debt service repayments are made quarterly. The third repayment for 2023/2024 financial year was made on 15 March 2024. The next repayment for the 2023/2024 financial year is due on 14 June 2024.

ACCOUNTS RECEIVABLE

The following is a breakdown of the Council's accounts receivable by age for the period ending 31 May 2024.

Accounts Receivable Ageing Analysis at 31 May 2024			
Ageing	Number of Documents	Amount Outstanding	% of Total Outstanding
Current	216	1,979,583.08	44.99%
30 Day	62	1,003,646.87	22.81%
60 Day	44	158,663.67	3.61%
90 Day	132	1,258,103.43	28.59%
Total	454	4,399,997.05	100.00%

The Accounts Receivable balance at 31 May 2024 is \$4,399,997.05 which has decreased from 30 April 2024 balance of \$6,810,988.98.

- 30 day balances have increased this month due to large Waste invoices becoming overdue.
- 60 day balances have increased due to 2 large Waste invoices being under dispute, in addition to overdue Trade Waste & Backflow Prevention annual invoices ageing to 60 Days.
- 90 days and over receivables have decreased slightly due to Compliance invoices being paid partially offset by Housing invoices aging to 90 days. There are 132 invoices totalling \$1,258,103.43 in 90 Days which are made up of the following charges:
 - 1 Invoice totalling \$519,363.54 relates to a Capital Works Project that is currently subject to legal proceedings.
 - 2 Invoices totalling \$591,900.72 relate to infrastructure access agreement invoices that are subject to dispute resolution process including legal advice.
 - 1 Invoice totalling \$55,324.50 relates to historic planning/infrastructure charges which is currently being assessed by Liveability & Sustainability.
 - 39 Invoices totalling \$31,514.97 relate to Compliance invoices in various stages of recovery.
 - 2 Invoices totalling \$33,356.76 relate to historical water charges. Company is in liquidation and its unlikely Council will recover these funds.
 - 70 Invoices totalling \$15,690.64 relate to Housing invoices. The management and recovery of housing invoices is the responsibility of Corporate Properties. Majority relates to affordable housing, community housing and aged care. There are processes in place to recover these arrears including engaging debt recovery services. This will continue to be reviewed and monitored by the responsible department.
 - 1 Invoice totalling \$8,341.48 relates to Planning charges which is currently subject to a Payment arrangement.
 - The remaining 16 Invoices totalling \$2,610.82 relate to other charges in various stages of collection.

A review is currently being carried out by the Account Receivable team with relevant departmental managers to determine if outstanding balances are deemed recoverable as part of the end of financial year process. A report has been prepared and is tabled for the June Council meeting.

ACCOUNTS PAYABLE

The following is a breakdown of the Council's accounts payable by age for the period ending 31 May 2024.

Accounts Payable Ageing Analysis at 31 May 2024			
Ageing	Number of Documents	Amount Outstanding	% of Total Outstanding
Current	260	1,265,708.68	83.46%
30 Day	26	224,908.21	14.83%
60 Day	10	15,334.60	1.01%
90 Day	8	10,528.89	0.70%
TOTAL	304	1,516,480.38	100.00%

The outstanding Accounts Payable balance as at 31 May 2024 was \$1,516,480.38 The 30,60 & 90 day aging accounts total \$250,771.70.

At the date this report was prepared the following invoices remain unpaid:

- 30 day balances – \$224,908.21 (26 invoices) remain unpaid of which \$14,657.29 (4 invoices) relate to suppliers who reside in the IRC region. The 30 day balances is made up of 8 invoices (\$75,002.15) awaiting approval, 1 invoice (\$11,086.37) awaiting supply of goods, 1 invoice (\$109,271.04) awaiting creditor to confirm bank account changes and 16 invoices (\$29,548.65) were received late from the suppliers.
- 60 day balances – \$ 15,334.60 (10 invoices) remain unpaid of which \$5,873.30 (3 Invoices) relate to suppliers within the IRC region. The 60 day balance consists of 1 invoice (\$4,862.00) awaiting approval, 7 invoices (\$3,013.94) received late from suppliers, 1 Invoice (\$7,425.11) in dispute with discussions being held with the supplier and 1 invoice (\$33.55) awaiting on creditor to confirm bank details.
- 90 day balances – \$10,528.89 (8 invoices) remain unpaid with \$9,570.25 (4 invoices) relate to suppliers within the IRC region. The 90 day balance consists of 1 invoice (\$296.87) awaiting approval, 4 invoices (\$9,485.10) in dispute with discussions being held with the supplier and 3 invoices (\$746.92) received late from supplier.

It is noted that leading into the end of financial year additional reporting and follow up with relevant officers are planned to review all outstanding commitments and any aged invoices.

YEAR TO DATE RATES REPORT

The following is a breakdown of the Council's rates transactions the year to date as at 31 May 2024.

Rates Balancing Report As At 31 May 2024		
	31 May 2024	YTD 31 May 2023
Opening Balance	2,486,266	4,175,810
Rates Charges		
Rates Levied	108,812,962	101,812,544
Interest	346,944	381,068
Refunds	1,171,896	234,390
Total Rates	110,331,802	102,428,002
Discounts and Receipts		
Discounts	(7,160,075)	(6,360,459)
Receipts	(100,457,465)	(92,114,035)
Government Subsidy	(75,325)	(75,226)
Council Subsidy	(230,314)	(223,658)
Remissions	(46,993)	(13,037)
Write Offs	(277)	(1,493)
Total Discounts & Receipts	(107,970,450)	(98,787,908)
Legal	50,393	90,994
Closing Balance	4,898,011	7,906,898

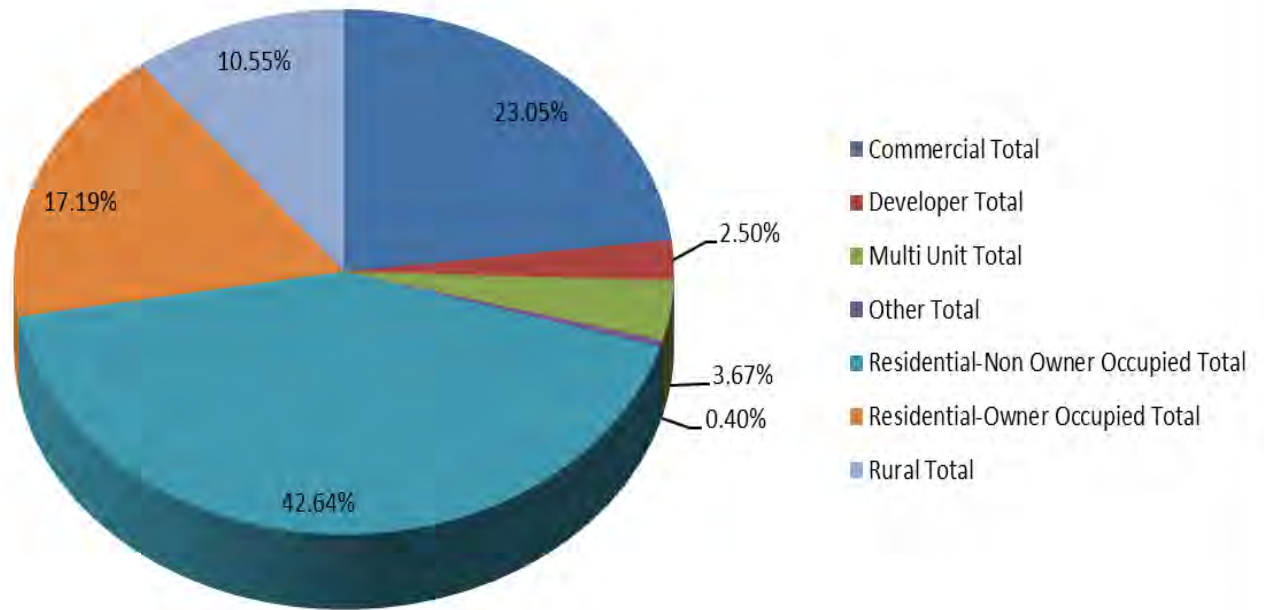
Rates Breakdown	As At 31 May 2024
Rates in Credit	(689,432)
Rates Not Due Yet	27,550
Rates In Arrears	5,559,893
Total Rates Balance	4,898,011

Variances in prior year comparisons can relate to the timing of rates processing and subsequent due dates.

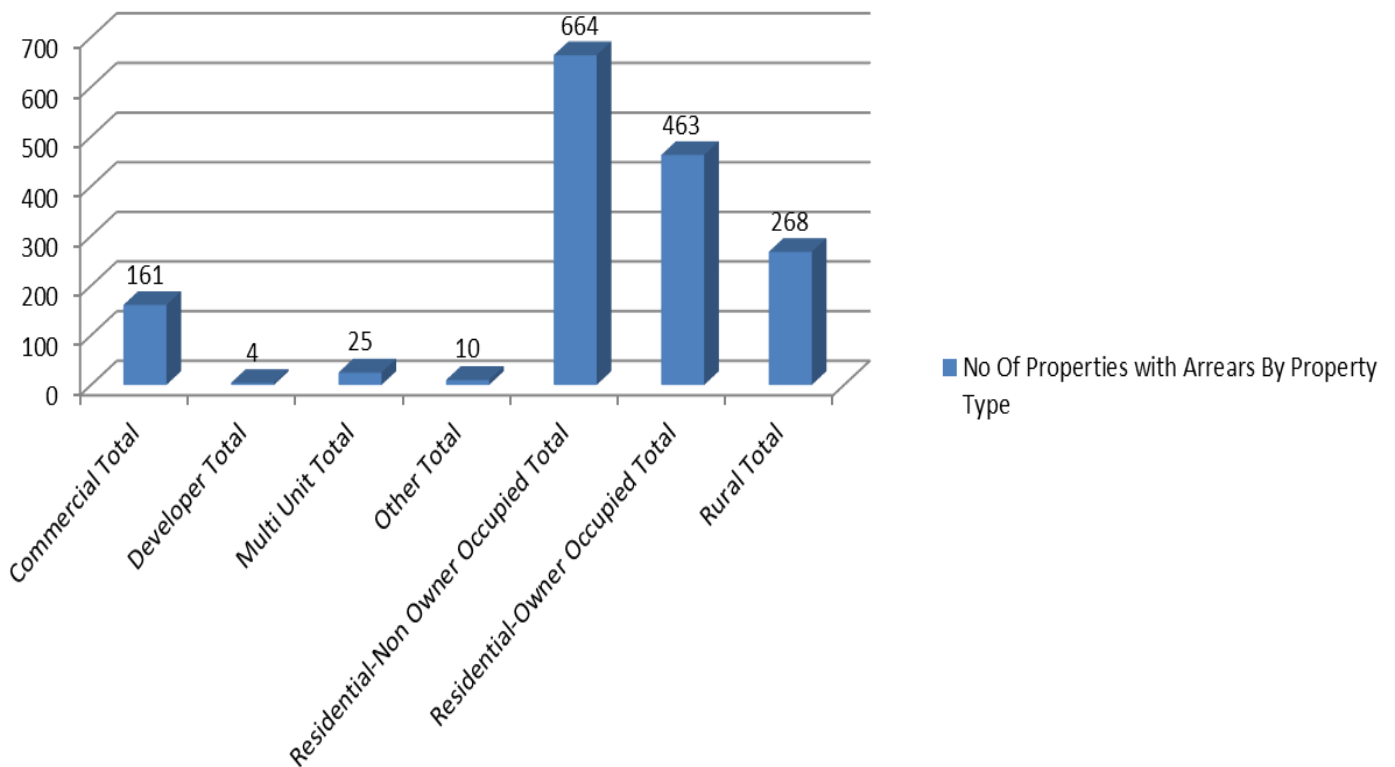
Rate Arrears – Aged by Year

Prior 2020	2020/21	2021/22	2022/23	2023/24	TOTAL
1,461,231	267,522	309,360	406,823	3,114,957	5,559,893
26.28%	4.81%	5.56%	7.32%	56.03%	100.00%

Percentage of Arrears By Property Type



No Of Properties with Arrears By Property Type



APPENDIX 1 – FINANCIAL STATEMENTS

Attached are the financial statements for the period ended 31 May 2024. Actual amounts are compared against the year to date Revised Budget.

Financial statement included:

- **Statement of Comprehensive Income** – Displays Council's year to date profit and loss up to the period end.
- **Statement of Financial Position** – Summarises Council's assets, liabilities and community equity up to the period end.
- **Statement of Cash Flows** – Summarises the changes in the Council's cash and cash equivalents by operating, investing, and financing activities.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 31 May 2024

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Net Rates & Utility Charges	1	97,606,049	-	97,606,049	97,717,126	(111,077)	98,897,933	98.7%
Fees & Charges	2	4,317,200	-	4,317,200	4,213,531	103,669	4,399,217	98.1%
Rental Income		1,751,229	-	1,751,229	1,751,944	(715)	1,900,271	92.2%
Interest Received		3,250,578	-	3,250,578	3,290,390	(39,812)	3,613,310	90.0%
Sales of Contract & Recoverable Works	3	5,530,400	-	5,530,400	6,150,676	(620,276)	7,610,589	72.7%
Operating Grants, Subsidies & Contributions	4	3,833,175	-	3,833,175	4,505,634	(672,459)	14,546,407	26.4%
Other Recurrent Revenue	5	9,775,923	-	9,775,923	10,643,231	(867,308)	12,418,666	78.7%
		126,064,553	-	126,064,553	128,272,533	(2,207,979)	143,386,393	87.9%
Expenses								
Operating Expenses								
Employee Expenses	6	42,154,126	-	42,154,126	43,771,465	(1,617,339)	48,992,689	86.0%
Materials & Services	7	50,590,106	17,156,181	67,746,287	56,304,566	11,441,722	61,627,557	109.9%
Finance Costs		925,070	-	925,070	959,931	(34,861)	2,285,742	40.5%
Depreciation and Amortisation	8	28,895,180	-	28,895,180	28,747,646	147,535	31,361,068	92.1%
		122,564,483	17,156,181	139,720,664	129,783,607	9,937,056	144,267,056	96.8%
Operating Position Before Capital Items		3,500,071	(17,156,181)	(13,656,111)	(1,511,075)	(12,145,036)	(880,663)	1550.7%
Capital Revenue								
Capital Revenue	9	10,145,416	-	10,145,416	9,291,213	854,203	15,451,483	65.7%
Proceeds from Sale of Land & PPE	10	1,208,922	-	1,208,922	930,000	278,922	1,245,410	97.1%
		11,354,338	-	11,354,338	10,221,213	1,133,125	16,696,893	68.0%
Net Result Attributable to Council in Period		14,854,409	(17,156,181)	(2,301,772)	8,710,138	(11,011,911)	15,816,230	(14.6%)
Total Comprehensive Income		14,854,409	(17,156,181)	(2,301,772)	8,710,138	(11,011,911)	15,816,230	(14.6%)
Council's operating position at month end is a \$3.5M surplus								

1. **Net Rates & Utility Charges** are \$111,077 unfavourable when comparing actuals to revised budget. The unfavourable variance is predominately due to higher than anticipated utilisation of the discount on general rates.
2. **Fees & Charges** are \$103,669 favourable when comparing actuals to revised budget. The predominant reason for this favourable variance is higher than anticipated revenue from building / plumbing fees and development fees.
3. **Sales of Contract & Recoverable Works** are unfavourable to the budget by \$620,276. This unfavourable variance is predominately due to cashflowing of RMPC Revenue and lower than anticipated invoicing for recoverable works associated with infrastructure agreements. The RMPC variance has historically corrected itself during the accrual period for the financial year.
4. **Operating Grants, Subsidies & Contributions** are \$672,459 unfavourable compared to the annual budget. This unfavourable variance is predominately due to DRFA November 21 event. It should be noted that this revenue was reviewed with the Quarter 3 Budget Review, with the determination by the Department that works would be completed this financial year.
5. **Other Recurrent Revenue** for the year to date is \$9,775,923 being \$867,308 unfavourable to budget. This unfavourable variance is due to Waste Revenue (invoices only issued to middle of April) and Septic Revenue (invoices only issued to March).
6. **Employee Expenses** are favourable to the revised budget by \$1,617,339. This favourable variance is due to employee vacancies within Departments some of which are currently being backfilled through Agency Temp Staff (current actuals \$1.7M and commitments of \$989K).
7. **Materials and Services** actual expenses for the year to date are \$50,590,106 with \$17,156,181 being recorded in commitments, resulting in an unfavourable variance to adopted budget by \$11,441,722. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Excluding commitments YTD expenditure would be approximately \$5.7M below YTD budget. Large commitments to note are \$5.5M Galilee & Bowen Basin Operations (multi-year commitments), \$1.7M RMPC, \$1.1 Water purchases, \$779K Waste Levy and \$316K Contractors at IRC's landfills.
8. **Depreciation and Amortisation** is unfavourable to the budget by \$147,535. This unfavourable variance is primarily due to depreciation for the Plant and Equipment Asset Class. Further movement is expected over the remaining month of the financial year as capitalisation of finished works occur.
9. **Capital Revenue** for the year to date is \$10,145,416 which is favourable to revised budget by \$854,203. This favourable variance is due to the invoicing of the advance payment for RCIF Milestone 3.
10. **Proceeds from Sale of Land & PPE** is currently favourable compared to the revised budget by \$278,922, noting that the proceeds are close to achieving annual budget.

ISAAC REGIONAL COUNCIL Statement of Financial Position For the Period Ended 31 May 2024				
	Notes	Actual YTD	30 June 2023	Variance
		\$	\$	%
Current Assets				
Cash & Cash Equivalents		76,056,362	73,414,123	3.6%
Trade & Other Receivables		9,597,883	15,249,240	(37.1%)
Inventories		1,267,854	1,315,591	(3.6%)
Contract assets		456,196	3,403,805	(86.6%)
Other assets		1,723,152	4,174,416	(58.7%)
Total Current Assets		89,101,446	97,557,175	(8.7%)
Non-Current Assets				
Receivables		5,295,732	5,286,713	0.2%
Inventories		18,437,891	18,437,891	0.0%
Property, Plant and Equipment		1,222,871,162	1,212,097,666	0.9%
Intangible assets		595	1,641	(63.7%)
Total Non-Current Assets		1,246,605,380	1,235,823,911	0.9%
TOTAL ASSETS		1,335,706,826	1,333,381,086	0.2%
Current Liabilities				
Trade and other payables		3,380,163	11,831,347	(71.4%)
Provisions		9,420,169	9,374,593	0.5%
Borrowings		551,607	1,689,710	(67.4%)
Contract liabilities		3,040,799	2,774,645	9.6%
Other liabilities		202,401	922,126	(78.1%)
Total Current Liabilities		16,595,140	26,592,421	(37.6%)
Non-Current Liabilities				
Trade and other payables		90,727	44,730	102.8%
Provisions		22,312,543	22,365,985	(0.2%)
Borrowings		20,560,604	20,476,214	0.4%
Contract liabilities		180,041	180,041	0.0%
Other liabilities		2,391,182	2,424,892	(1.4%)
Total Non-Current Liabilities		45,535,097	45,491,862	0.1%
TOTAL LIABILITIES		62,130,237	72,084,283	(13.8%)
NET COMMUNITY ASSETS		1,273,576,589	1,261,296,803	1.0%
Community Equity				
Retained surplus		893,211,913	892,229,267	0.1%
Asset revaluation reserve		306,831,156	306,888,354	0.0%
Other reserves		73,533,520	62,179,182	18.3%
TOTAL COMMUNITY EQUITY		1,273,576,589	1,261,296,803	1.0%

ISAAC REGIONAL COUNCIL Statement of Cash Flows For the Period Ended 31 May 2024			
	Actual YTD	30 June 2023	Variance
	\$	\$	%
Cash Flows from Operating Activities			
Receipts from customers	137,734,073	135,071,774	102.0%
Payments to suppliers and employees	(103,105,382)	(95,723,091)	107.7%
Cash provided by / (used in) net result	34,628,691	39,348,684	88.0%
Cash Flows from Investing Activities			
Profit / (Loss) on sale of capital assets	(1,308,508)	(7,756,733)	16.9%
Grants, subsidies, contributions and donations	10,146,919	10,112,259	100.3%
Payments for property, plant and equipment	(39,733,841)	(35,021,604)	113.5%
Net movement in loans to Community Organisations			0.0%
Net cash provided by investing activities	(30,895,430)	(32,666,079)	94.6%
Cash Flow from Financing Activities			
Proceeds from borrowings	-	(1,605,319)	0.0%
Repayment of borrowings	(1,091,021)	69,125	(1578.3%)
Net cash provided by financing activities	(1,091,021)	(1,536,194)	71.0%
Net Increase / (Decrease) in Cash Held	2,642,239	5,146,411	51.3%
Cash at the beginning of the period	73,414,123	68,267,713	107.5%
Cash at the end of the Reporting Period	76,056,362	73,414,123	103.6%



Appendix 2 – Preliminary Executive Level Reports

Executive Level operating statements provide information on the performance of each Directorate for the period ended 31 May.

Actual amounts and commitments are compared against the year to date Revised Budget.

Commitment balances are reported at a point of time and will continue to be reviewed as the year progresses. It should be noted that commitments are not currently able to be cash flowed across the financial year.


<p style="text-align: center;">ISAAC REGIONAL COUNCIL Statement of Comprehensive Income For the Period Ended 31 May 2024</p>								
Office of the CEO								
	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Operating Grants, Subsidies & Contributions		374,273	-	374,273	344,273	30,000	344,273	108.7%
		374,273	-	374,273	344,273	30,000	344,273	108.7%
Expenses								
Operating Expenses								
Employee Expenses		4,293,429	-	4,293,429	4,377,593	(84,163)	4,826,784	89.0%
Materials & Services	1	1,347,486	256,356	1,603,842	1,751,867	(148,025)	1,854,833	86.5%
Corporate Overheads & Competitive Neutrality Costs		(3,872,035)	-	(3,872,035)	(3,872,035)	-	(4,224,039)	91.7%
		1,768,881	256,356	2,025,236	2,257,424	(232,188)	2,457,578	82.4%
Operating Position Before Capital Items		(1,394,608)	(256,356)	(1,650,963)	(1,913,151)	262,188	(2,113,305)	78.1%
Capital Revenue								
		-	-	-	-	-	-	0.0%
Net Result Attributable to Council in Period		(1,394,608)	(256,356)	(1,650,963)	(1,913,151)	262,188	(2,113,305)	78.1%
Total Comprehensive Income		(1,394,608)	(256,356)	(1,650,963)	(1,913,151)	262,188	(2,113,305)	78.1%

1. Materials & Services for the financial year to date are \$148,025 favourable with \$1,347,486 of actual expenditure and \$256,356 in commitments against YTD budget of \$1,751,867. It should be noted that the favourable variance is predominately due to budgeted items (elections, recruitment) yet to be realised.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 31 May 2024

Corporate, Governance & Financial Service

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Net Rates & Utility Charges	1	66,833,883	-	66,833,883	66,953,244	(119,361)	66,953,244	99.8%
Fees & Charges		102,683	-	102,683	105,877	(3,193)	115,293	89.1%
Rental Income		1,350	-	1,350	1,350	-	1,350	100.0%
Interest Received		3,058,380	-	3,058,380	3,109,084	(50,703)	3,415,800	89.5%
Sales of Contract & Recoverable Works		80,737	-	80,737	74,067	6,670	80,800	99.9%
Operating Grants, Subsidies & Contributions		335,364	-	335,364	336,507	(1,144)	5,575,025	6.0%
Other Recurrent Revenue		88,344	-	88,344	83,833	4,511	327,042	27.0%
		70,500,741	-	70,500,741	70,663,961	(163,220)	76,468,554	92.2%
Expenses								
Operating Expenses								
Employee Expenses	2	7,970,072	-	7,970,072	7,821,685	148,387	9,229,720	86.4%
Materials & Services	3	12,780,655	1,804,705	14,585,360	12,750,323	1,835,038	13,743,774	106.1%
Finance Costs		438,411	-	438,411	473,483	(35,072)	1,730,981	25.3%
Depreciation and Amortisation		904,618	-	904,618	882,449	22,169	962,672	94.0%
Corporate Overheads & Competitive Neutrality Costs		(13,232,725)	-	(13,232,725)	(13,232,725)	-	(14,435,700)	91.7%
		8,861,031	1,804,705	10,665,737	8,695,215	1,970,522	11,231,447	95.0%
Operating Position Before Capital Items		61,639,710	(1,804,705)	59,835,005	61,968,747	(2,133,742)	65,237,107	91.7%
Capital Revenue								
Capital Revenue		-	-	-	86,794	(86,794)	86,794	0.0%
		-	-	-	86,794	(86,794)	86,794	0.0%
Net Result Attributable to Council in Period		61,639,710	(1,804,705)	59,835,005	62,055,541	(2,220,536)	65,323,901	91.6%
Total Comprehensive Income		61,639,710	(1,804,705)	59,835,005	62,055,541	(2,220,536)	65,323,901	91.6%

- 
1. **Net Rates & Utility Charges** are \$119,361 unfavourable when comparing actuals to revised budget. The unfavourable variance is predominately due to higher than anticipated utilisation of the discount on general rates.
 2. **Employee Expenses** for the financial year are unfavourable compared to budget by \$148,387. Excluding the Corporate Employee expenses (which is consolidated for the whole of Council in this Directorate), the position would be \$148,008 favourable. This unfavourable variance is due to under-recovery on budgeted oncosts (noting this should be offset by a decrease in individual Directorates wages) and the consolidation of Workcare expenses within this Directorate for the whole of Council of \$177K.
 3. **Materials & Services** for the financial year to date are \$1,835,038 unfavourable with \$12,780,655 in actual expenditure and \$1,804,705 in commitments against the YTD budget of \$12,750,323. This unfavourable variance is due to the consolidation of Sundry Creditors for the whole of Council within this Directorate of \$727K and the inclusion of commitments which relate to future reporting periods.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 31 May 2024

Engineering & Infrastructure Services

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Fees & Charges		374,650	-	374,650	375,833	(1,184)	410,000	91.4%
Rental Income		1,498,529	-	1,498,529	1,496,169	2,361	1,632,025	91.8%
Interest Received		3,060	-	3,060	3,060	-	3,060	100.0%
Sales of Contract & Recoverable Works	1	5,449,663	-	5,449,663	6,076,609	(626,946)	7,529,789	72.4%
Operating Grants, Subsidies & Contributions	2	1,789,440	-	1,789,440	2,460,878	(671,438)	7,109,265	25.2%
Other Recurrent Revenue		53,834	-	53,834	43,879	9,955	43,879	122.7%
		9,169,177	-	9,169,177	10,456,429	(1,287,252)	16,728,018	54.8%
Expenses								
Operating Expenses								
Employee Expenses	3	13,488,856	-	13,488,856	14,074,994	(586,138)	15,571,617	86.6%
Materials & Services	4	14,866,790	8,847,869	23,714,660	16,344,849	7,369,811	17,854,804	132.8%
Depreciation and Amortisation	5	15,789,680	-	15,789,680	15,653,355	136,325	17,076,387	92.5%
Corporate Overheads & Competitive Neutrality Costs		9,172,495	-	9,172,495	9,172,495	-	10,006,358	91.7%
		53,317,822	8,847,869	62,165,691	55,245,692	6,919,999	60,509,167	102.7%
Operating Position Before Capital Items		(44,148,645)	(8,847,869)	(52,996,514)	(44,789,264)	(8,207,251)	(43,781,148)	121.0%
Capital Revenue								
Capital Revenue	6	4,551,963	-	4,551,963	4,743,402	(191,439)	6,538,378	69.6%
Proceeds from Sale of Land & PPE	7	1,208,922	-	1,208,922	930,000	278,922	1,245,410	97.1%
		5,760,886	-	5,760,886	5,673,402	87,484	7,783,788	74.0%
Net Result Attributable to Council in Period		(38,387,759)	(8,847,869)	(47,235,629)	(39,115,862)	(8,119,767)	(35,997,360)	131.2%
Total Comprehensive Income		(38,387,759)	(8,847,869)	(47,235,629)	(39,115,862)	(8,119,767)	(35,997,360)	131.2%

1. **Sales of Contract & Recoverable Works** are unfavourable to the budget by \$626,946. This unfavourable variance is predominately due to cashflowing of RMPC Revenue and lower than anticipated invoicing for recoverable works associated with infrastructure agreements. The RMPC variance has historically corrected itself during the accrual period for the financial year.
2. **Operating Grants, Subsidies & Contributions** are \$671,438 unfavourable compared to the YTD budget. This unfavourable variance is predominately due to DRFA November 21 event. It should be noted that this revenue was reviewed with the Quarter 3 Budget Review, with the determination by the Department that works would be completed this financial year.
3. **Employee Expenses** are favourable compared to the revised budget by \$586,138. This favourable variance is predominantly due to employee vacancies, some of which are currently being backfilled through Agency Temp Staff (current actuals \$200K and commitments of \$109K).
4. **Materials & Services** for the financial year to date are \$7,369,811 unfavourable with \$14,866,790 of actual expenditure and \$8,847,869 in commitments against YTD budget of \$16,344,849. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods. Large commitments to note are \$1.7M for RMPC works and \$5.5M Galilee and Bowen Basin recoverable works.
5. **Depreciation and Amortisation** is currently unfavourable to the annual budget by \$136,325 primarily due to depreciation for the Plant and Equipment Asset Class. Further movement is expected over the remaining month of the financial year as capitalisation of finished works occur.
6. **Capital Revenue** for the financial year is \$191,439 unfavourable when compared to revised budget. This unfavourable variance is due to the timing of budgeted cashflow of grant fund receipts which are budgeted to be aligned with the delivery of capital projects.
7. **Proceeds from Sale of Land & PPE** is currently favourable compared to the revised budget by \$278,922, noting that proceeds are close to achieving annual budget.


ISAAC REGIONAL COUNCIL Statement of Comprehensive Income For the Period Ended 31 May 2024								
Planning, Environment & Community Service								
	Notes	YTD Actual	Commitments	YTD Actual + Commitments	YTD Revised Budget	Variance	Full Year Revised Budget	Completion
		\$	\$	\$	\$	\$	\$	%
Income								
Operating Revenue								
Fees & Charges		2,631,674	-	2,631,674	2,532,085	99,588	2,503,803	105.1%
Rental Income		196,910	-	196,910	201,660	(4,750)	219,993	89.5%
Operating Grants, Subsidies & Contributions		778,950	-	778,950	809,175	(30,225)	963,034	80.9%
Other Recurrent Revenue		18,417	-	18,417	16,389	2,028	52,741	34.9%
		3,625,950	-	3,625,950	3,559,309	66,641	3,739,570	97.0%
Expenses								
Operating Expenses								
Employee Expenses	1	9,749,493	-	9,749,493	10,517,273	(767,780)	11,640,684	83.8%
Materials & Services	2	6,566,570	1,946,653	8,513,222	7,516,928	996,294	8,365,987	101.8%
Finance Costs		442,824	-	442,824	442,695	129	504,758	87.7%
Depreciation and Amortisation		2,011,345	-	2,011,345	2,002,335	9,010	2,184,365	92.1%
Corporate Overheads & Competitive Neutrality Costs		2,817,828	-	2,817,828	2,817,828	-	3,073,995	91.7%
		21,588,059	1,946,653	23,534,712	23,297,059	237,653	25,769,790	91.3%
Operating Position Before Capital Items		(17,962,109)	(1,946,653)	(19,908,762)	(19,737,749)	(171,013)	(22,030,220)	90.4%
Capital Revenue								
Capital Revenue	3	4,683,196	-	4,683,196	3,045,627	1,637,569	5,942,743	78.8%
		4,683,196	-	4,683,196	3,045,627	1,637,569	5,942,743	78.8%
Net Result Attributable to Council in Period		(13,278,913)	(1,946,653)	(15,225,566)	(16,692,122)	1,466,556	(16,087,477)	94.6%
Total Comprehensive Income		(13,278,913)	(1,946,653)	(15,225,566)	(16,692,122)	1,466,556	(16,087,477)	94.6%

- Employee Expenses** are favourable compared to the revised budget by \$767,780. This favourable variance is predominately due to employee vacancies, some of which are currently being backfilled through Agency Temp Staff (current actuals \$460K and commitments of \$131K).
- Materials & Services** for the financial year to date are \$996,294 unfavourable with \$6,566,570 of actual expenditure and \$1,946,653 in commitments against YTD budget of \$7,516,928. This unfavourable variance is due to the inclusion of commitments which relate to future reporting periods.
- Capital Revenue** for the year to date is \$4,683,196 which is favourable to budget by \$1,637,569. This favourable variance is due to the invoicing of the advance payment for RCIF Milestone 3.

ISAAC REGIONAL COUNCIL
Statement of Comprehensive Income
For the Period Ended 31 May 2024

Water & Waste

	Notes	YTD Actual \$	Commitments \$	YTD Actual + Commitments \$	YTD Revised Budget \$	Variance \$	Full Year Revised Budget \$	Completion %
Income								
Operating Revenue								
Net Rates & Utility Charges		30,772,166	-	30,772,166	30,763,882	8,283	31,944,689	96.3%
Fees & Charges		1,208,193	-	1,208,193	1,199,736	8,457	1,370,121	88.2%
Rental Income		54,439	-	54,439	52,765	1,674	46,903	116.1%
Interest Received		189,137	-	189,137	178,246	10,891	194,450	97.3%
Operating Grants, Subsidies & Contributions		555,149	-	555,149	554,801	348	554,811	100.1%
Other Recurrent Revenue	1	9,615,328	-	9,615,328	10,499,130	(883,802)	11,995,004	80.2%
		42,394,412	-	42,394,412	43,248,560	(854,148)	46,105,977	91.9%
Expenses								
Operating Expenses								
Employee Expenses	2	6,652,275	-	6,652,275	6,979,920	(327,646)	7,723,884	86.1%
Materials & Services	3	15,028,605	4,300,598	19,329,203	17,940,600	1,388,603	19,808,158	97.6%
Finance Costs		43,836	-	43,836	43,753	83	50,004	87.7%
Depreciation and Amortisation		10,189,538	-	10,189,538	10,209,507	(19,969)	11,137,644	91.5%
Corporate Overheads & Competitive Neutrality Costs		5,114,437	-	5,114,437	5,114,437	-	5,579,386	91.7%
		37,028,690	4,300,598	41,329,288	40,288,217	1,041,071	44,299,075	93.3%
Operating Position Before Capital Items		5,365,723	(4,300,598)	1,065,124	2,960,343	(1,895,219)	1,806,903	58.9%
Capital Revenue								
Capital Revenue	4	910,257	-	910,257	1,415,390	(505,133)	2,883,568	31.6%
		910,257	-	910,257	1,415,390	(505,133)	2,883,568	31.6%
Net Result Attributable to Council in Period		6,275,979	(4,300,598)	1,975,381	4,375,733	(2,400,352)	4,690,471	42.1%
Total Comprehensive Income		6,275,979	(4,300,598)	1,975,381	4,375,733	(2,400,352)	4,690,471	42.1%

- 
1. **Other Recurrent Revenue** for the year to date is \$9,615,328 being \$883,802 unfavourable to budget. This unfavourable variance is due to Waste Revenue (invoices only issued to middle of April) and Septic Revenue (invoices only issued to March).
 2. **Employee Expenses** are favourable compared to the revised budget by \$327,646. This favourable variance is predominantly due to employee vacancies some of which are currently being backfilled through Agency Temp Staff (current actuals \$889K and commitments of \$530K).
 3. **Materials & Services** for the financial year to date are \$1,388,603 unfavourable, with \$15,028,605 in actual expenditure and \$4,300,598 in commitments against YTD budget of \$17,940,600. The unfavourable variance is due to the inclusion of commitments which relate to future reporting periods (large commitments are noted for waste levy \$779K, water purchases \$1.1M and contractors at IRC's landfills \$316K).
 4. **Capital Revenue** for the year to date is \$910,257 which is unfavourable to budget by \$505,133. This unfavourable variance is due to the timing of budgeted cashflow of grant fund receipts which are budgeted to be aligned with the delivery of capital projects.

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Warren Clough

AUTHOR POSITION

Senior Safety Resilience Partner

9.2

SAFETY AND RESILIENCE UPDATE

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of the Health, Safety and Wellbeing Management System (HSWMS).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.***

Resolution No.: CGFS0884

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Notes the Safety and Resilience report provided on the current status of the Health, Safety and Wellbeing Management System.**

Carried

BACKGROUND

Review of safety statistics to monitor the effectiveness of Health, Safety and Wellbeing (HSW) Management System and identify incident trends, discuss relevant Health, Safety and Wellbeing issues, referring to statistics in the attached report.

IMPLICATIONS

That the system is monitored to ensure compliance and continuous improvement of the Health, Safety and Wellbeing Management System. To ensure that recommendations from the Local Government Workcare (LGW) audit are implemented to support continuous improvement of the HSWMS.

CONSULTATION

The following consultation as relevant to the attachment reports:

- Executive Leadership Team
- HSW Operational and Strategic Safety Committee (bi-monthly)
- Joint consultative Committee (as required)
- Safety and Resilience Team

BASIS FOR RECOMMENDATION

The updated attachments include the normal monthly update.

ACTION ACCOUNTABILITY

Manager Safety and Resilience

KEY MESSAGES

Positive progression of the Safety Improvement, strategic objectives and updated KPI's amendments.

Report prepared by:

WARREN CLOUGH
Senior Safety and Resilience Partner

Date: 5 June 2024

Report authorised by:

DARREN FETTELL
Acting Chief Executive Officer

Date: 12 June 2024

ATTACHMENTS

- Attachment 1 – Safety and Resilience Monthly Report May 2024

REFERENCE DOCUMENT

- Nil

SAFETY AND RESILIENCE MONTHLY REPORT

DATE	May 2024
TO	June 2024, Ordinary Council meeting
FROM	Senior Safety and Resilience Partner

1. SUMMARY

May has been a busy month for the Safety and Resilience team, supporting staff with check in chats, town visits to Glenden and Dysart. They also facilitated a hazard hunter BBQ for the St Lawrence Roads crew.

With the arrival of an interim manager for Safety and Resilience, a team meeting was held, introducing everyone and discussing what roles each had within the greater team.

Explanatory Note:

The green section lists the objective and the target measure. **OBJECTIVE** – what we plan to achieve.

The blue aligns with the due diligence index elements (DDI-S) standard.

TARGET – how we are going to measure and track the achievement of the objective, this will not always be strict numbers for data trending and may only be captured as an annual achievement

2. BEST PRACTICE SYSTEM

Know about safety matters, monitoring and continuously improving our systems, aiming for best practice documentation.

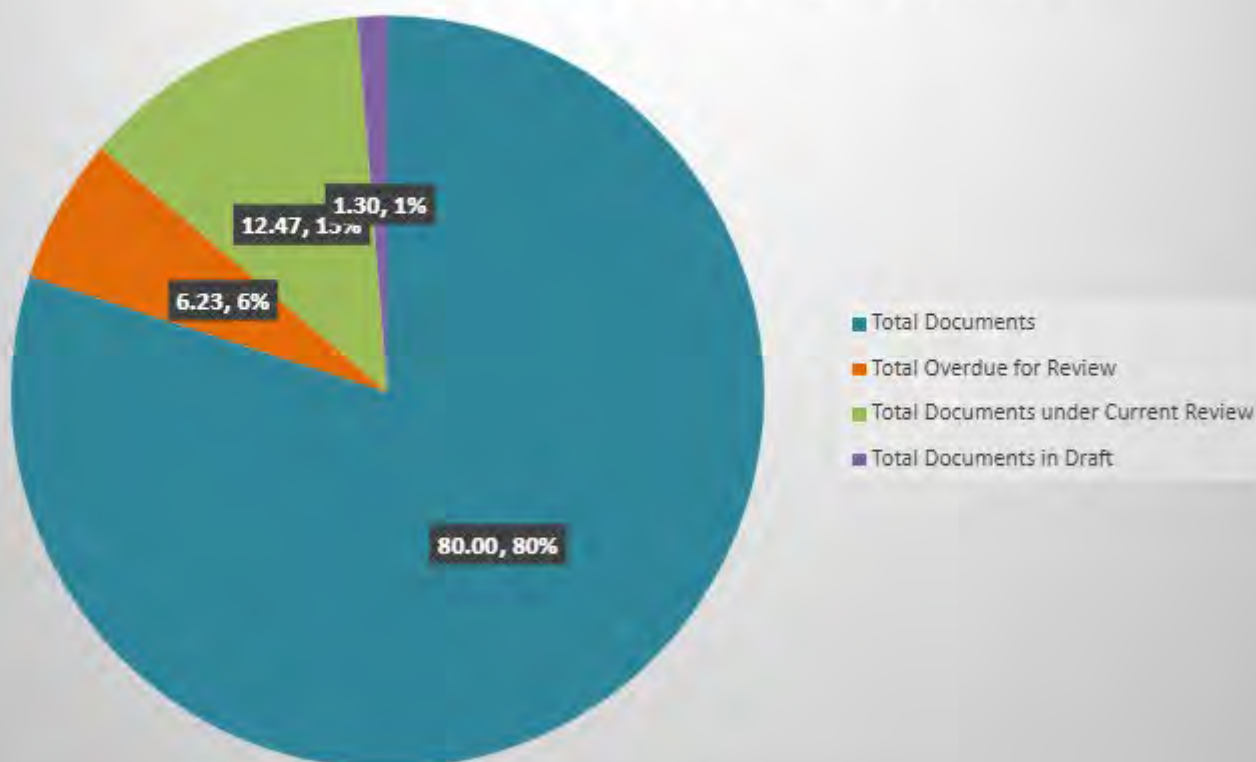
OBJECTIVE To review all Policies, Procedures, and work instructions biannually or on a risk basis.

TARGET 100% of documents reviewed within required time limits.

STATUS: Ongoing document review continuing, with focus on staff engagement and consultation.

SAFETY AND RESILIENCE MONTHLY REPORT

Percentage of Safety Management System
documents under review - as at 31 May 2024



1.2 LEGISLATIVE OR OTHER CHANGES

Nil updates.

2. OBJECTIVES AND TARGETS

This is how we ensure due diligence to compliance with obligations.

OBJECTIVE To establish annual LPIs to support the policy and maintain the HSW improvement plan.

TARGET Complete quarterly review of the HSW improvement plan. Set LPIs and monitor.

STATUS: LPIs are being actively monitored refer to section 8 of this report for current compliance with LPIs.

3. EFFECTIVE RISK MANAGEMENT

Monitor hazards, risks, and incidents and ensure they are managed promptly.

SAFETY AND RESILIENCE MONTHLY REPORT

3.1 RISK ASSESSMENTS

The Safety and Resilience Partners have been completing an initial review of risk assessments previously conducted for each functional work area, with plans for all to be reviewed with participation and consultation with the workforce.

3.2 HAZARD HUNTER

OBJECTIVE to ensure risk management activities completed by identifying hazards.

TARGET: Number of hazards reported and rectified.

STATUS 7 hazards were identified for May, and 3 have been fully managed.

Consistent reporting of hazards for May, whilst this reflects a good result, the Safety and Resilience Partners are continuing to promote the importance of managing hazards at the source and ensuring reports are followed through Lucidity until closure.

3.3 EVENT REVIEW

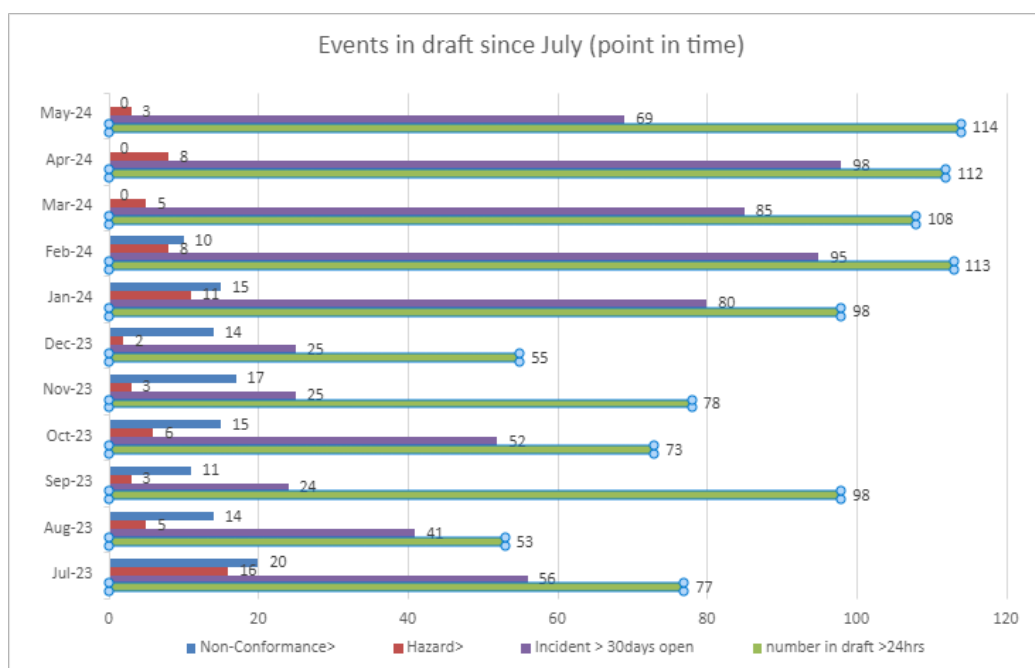
OBJECTIVE Risk management activities to support our systems and investigate accidents promptly.

TARGET # number of events in DRAFT after 24 hours (as EOM).

STATUS 114 events in draft for all date range.

This graph shows the trending of events still in draft >24-hour, it also showing a significant improvement in incidents open >30 days down from the April report and the beginning of the year. No reports of non-conformance, water quality non-conformance is now being captured and reported by W&W.

Review of the reporting objectives and measures continued to be reviewed with ELT and reports of non-conformance relating to water operations through their Integrated Management System also continue to be reviewed.



SAFETY AND RESILIENCE MONTHLY REPORT

3.4 EVENT FORMAL INVESTIGATIONS

Formal investigations completed and forwarded for approval to the manager and executive leadership team to endorse proposed corrective actions. **47** events were entered during the month of **May**.

One highlighted example was a vehicle rolling forward after not having its park brake, adequately applied.

3.5 EMERGENCY MANAGEMENT COMMITTEE

The team is working with corporate properties to review all the Chubb reports conducted on our facilities over the last 12 months, so the necessary occupier statements can be updated.

3.6 CONTRACTOR MANAGEMENT

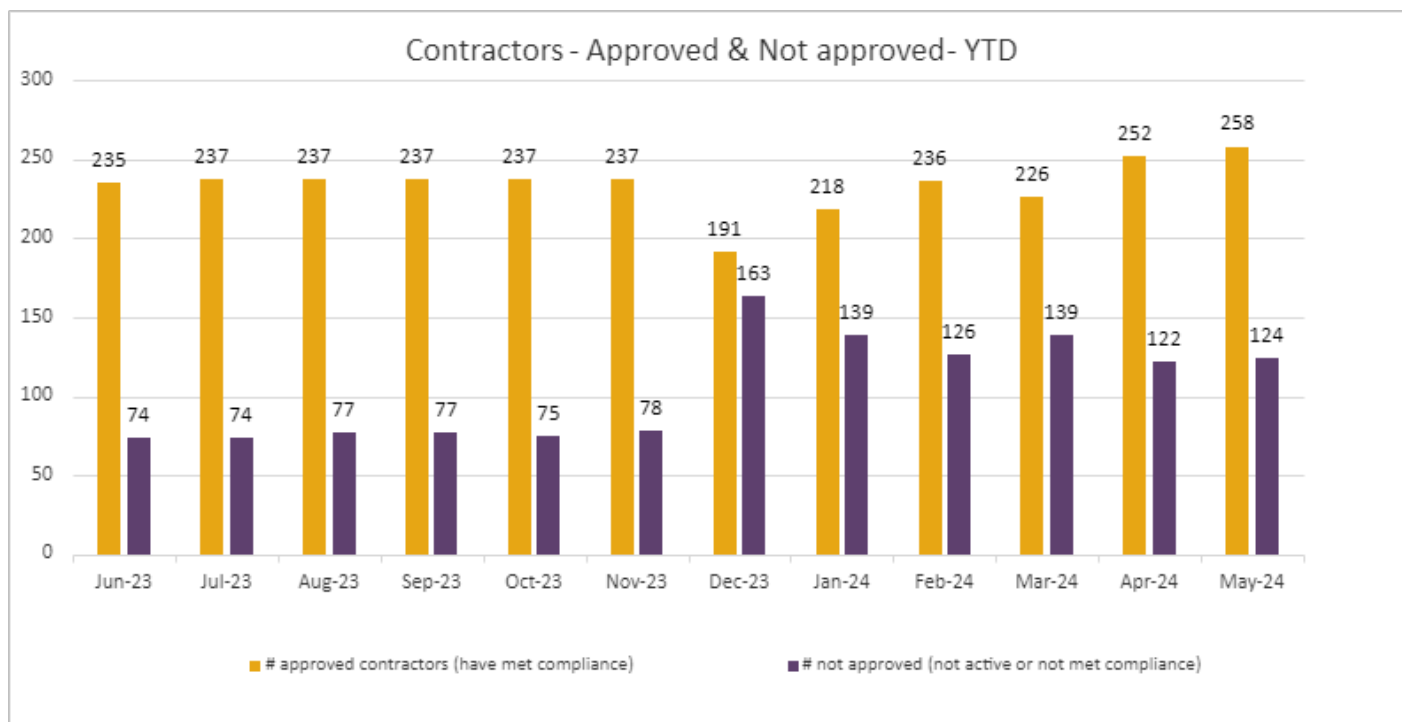
OBJECTIVE Evaluation of contractor and project management documentation and processes.

TARGET report on # approved contractors, # of not approved contractors.

STATUS: # APPROVED contractor companies – 258 # NOT APPROVED – 124

The S&R team is continuously working with our contractors to assist them in maintaining compliance. There is a slight increase in contractors being approved in May. The team is working at identifying non-compliant contractors and following up with reminders, so compliance can be maintained.

Note that only contractors with compliance requirements which have been met, are currently engaged.



SAFETY AND RESILIENCE MONTHLY REPORT

4. IMPROVING WORKER CONSULTATION

This is how we seek to understand the nature of operations by engaging with the workforce.

4.1 HEALTH, SAFETY, AND WELLBEING COMMITTEES

The 2024 HSW meeting schedule including strategic meetings is currently being developed in consultation with OCEO. Once approved it will be posted on IRIS and on the Lucidity Home Page News Items.

OBJECTIVE Completed schedules of meetings.

TARGET 100% of meetings completed against a target at end of the year.

STATUS The meeting schedule specifically attendance at the HSW strategic committee is being monitored for Tier 1 compliance for ELT.

5. WELLBEING & CAPACITY TO WORK

Ensuring we understand, resource, and monitor employee's health and wellbeing at work.

5.1 VACCINATIONS

We continue to monitor the vaccination register to ensure all workers who are required to have vaccination as part of their employment are reminded and scheduled to receive vaccination.

5.2 DRUG & ALCOHOL TESTING

All the Safety and Resilience team members and two Disaster Emergency Management members are qualified to facilitate Drug and Alcohol testing. Testing was scheduled for Glenden within May; however, this didn't eventuate because of leave and sickness. The team was approached by a staff member who is required to visit mine sites and has recently started new medication, wanting to ensure they aren't affected.

1 test were completed for May. **0** non-negative test results.

5.3 FIT TESTING - RESPIRATORY FACE MASK

Nil completed for May; however, plans are being put in place for ongoing fit testing across the region over the next several months.

5.4 WORKERS' COMPENSATION AND REHABILITATION

The Wellbeing and Resilience Partners actively monitor all work and non-work-related injuries and illnesses. Ongoing support is provided to staff rehabilitation cases.

5.5 MEDICALS/SKIN CHECKS/FOLLOW UPS AND FLU SHOTS

The Wellness and Resilience Partners continue to advocate this initiative, with 6 skin checks completed during May.

6. AUDIT/ INSPECTIONS

Conducting audits and inspections ensures we comply with our compliance requirements and verify the council's activities.

SAFETY AND RESILIENCE MONTHLY REPORT

Audit schedule for 2024 is currently being developed and will be published on IRIS.

OBJECTIVE Develop an audit schedule considering the risks of individual sites.

TARGET 100% of audits completed against the plan.

STATUS: 0 WHS &/OR Environmental Audits completed for May against the plan.

7. CONTINUOUS IMPROVEMENT

This is the ongoing verification of due diligence activities.

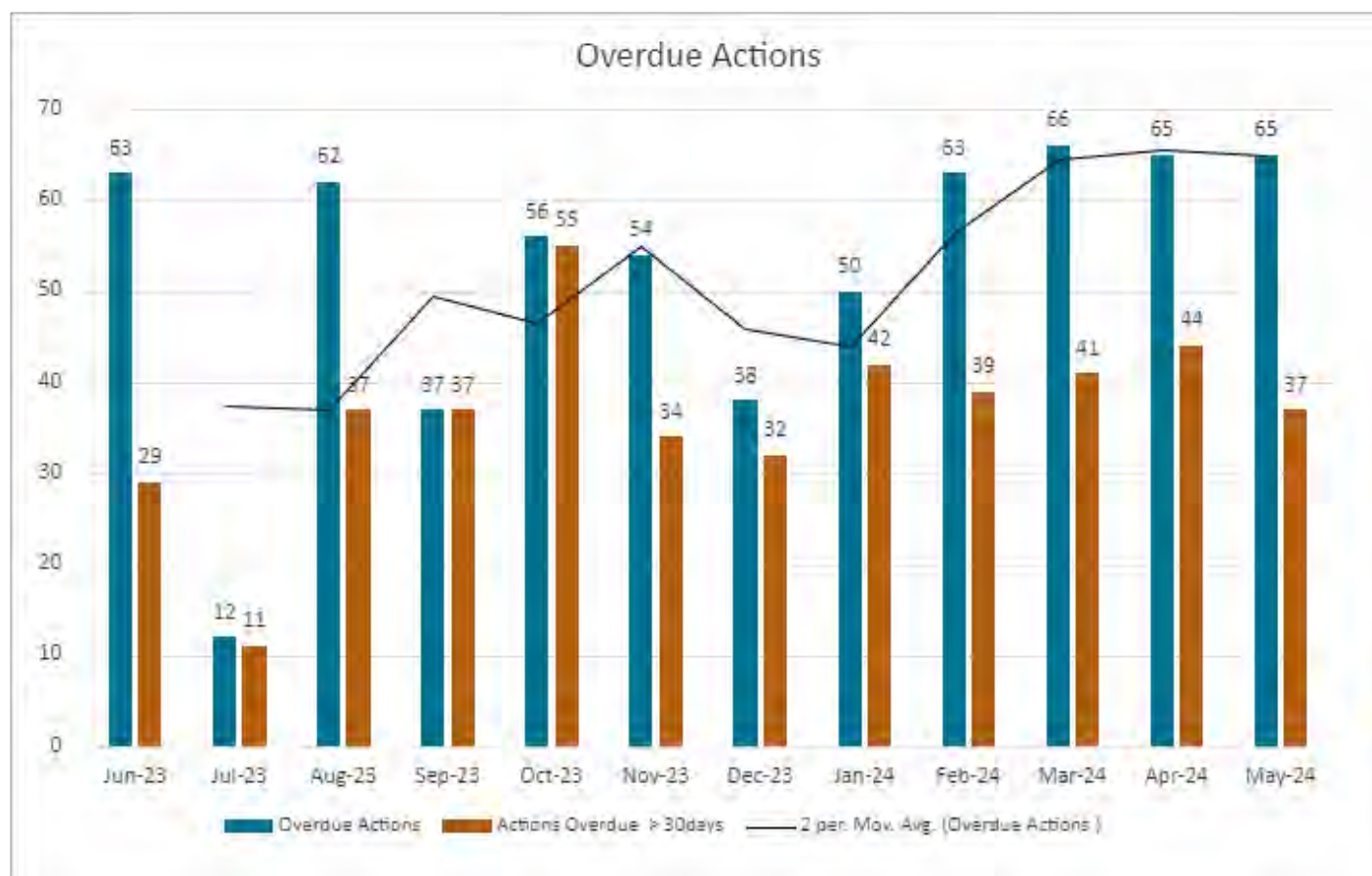
Expired actions from Event Management and Forms modules, as well as the number of actions overdue >30 days. A focus on training and email reminders will continue.

OBJECTIVE Ensure identified corrective actions followed to completion.

TARGET 0 actions greater than >30 days overdue

STATUS Total 65 overdue actions, 37 overdue >30 days. This is a static result for overdue actions from last month, whilst noting a slight improvement in the number above >30 days.

Review of reporting objectives and measures continue to be reviewed with ELT and reports of non-conformance relating to water operations through their Integrated Management System also continue to be reviewed.



SAFETY AND RESILIENCE MONTHLY REPORT

8. EMPOWERING AND SUPPORTING LEADERSHIP

This is further verification to ensure that resourcing, monitoring, and compliance activities completed and recorded.

OBJECTIVE Establish LPIs for individual managers.

The monthly report will capture tier 3 LPIs, with the annual report capturing the Tier 1 and Tier 2 achievements against objective. Monitored monthly by ELT.

TIER 3 LPIs – ELT, SLT & OLT Members

Each month, every ELT, SLT, and OLT member must complete two of the below LPIs.

TIER 3 LEAD PERFORMANCE INDICATORS ELT, SLT and OLT members - 2 per month - 24 per year									
Lead a Team Talk with your team	Lead a Prestart Talk with your team	Conduct and record a Safety Chat	Provide feedback on HSW procedure or policy	Conduct and record a Post Project Supplier Evaluation form	Conduct and record a Project Monitoring Inspection form	Conduct and record a Site Hazard Inspection	Conduct and record a Wellness Chat	Conduct a coaching session	Conduct a Leadership Activities Report

All tier 3 measures and requires are under review, with future reporting is to be shared with Council once reviewed and updated. It is noted that safety awareness and recording of actions continues whilst a review of measures and associated reporting requirements are reviewed by ELT with the Safety Team. For information purposes only it is noted that this month's reporting was in line with previous months. It is noted that vacancies, public holidays and leave impacted the monthly results, and it is also noted that allowances for leave are made when looking at annual targets.

It is noted that vacancies and leave impacted the monthly results, and it is also noted that allowances for leave are made when looking at annual targets.

MEETING DETAILS	Ordinary Meeting Wednesday 26 June 2024
AUTHOR	Michael Krulic
AUTHOR POSITION	Acting Director Corporate, Governance and Financial Services

9.3

DEBT POLICY 2024-2025

EXECUTIVE SUMMARY

Pursuant to Section 192 of *Local Government Regulation 2012*, a Local Government must prepare and adopt a Debt policy for a financial year. The debt policy must state the new borrowings planned for the current financial year and the next 9 financial years, and the period over which the Local Government plans to repay existing and new borrowings.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopts the 2024/2025 Debt Policy (CORP-POL-027) in accordance with s192 of the Local Government Regulation 2012.***

Resolution No.: CGFS0880

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- Adopts the 2024/2025 Debt Policy in accordance with s192 of the Local Government Regulation 2012.**

Carried

BACKGROUND

Local Government Act 2009

104 Financial management systems

- (5) The system of financial management established by a local government must include—
 - (c) the following financial policies of the local government—
 - (i) Investment policy;
 - (ii) Debt policy;
 - (iii) Revenue policy.

- (6) A local government must ensure the financial policies of the local government are regularly reviewed and updated as necessary.

Local Government Regulation 2012

192 Debt policy

- (1) A local government must prepare and adopt a debt policy for a financial year.
- (2) The debt policy must state—
 - (a) the new borrowings planned for the current financial year and the next 9 financial years; and
 - (b) the period over which the local government plans to repay existing and new borrowings.

BUDGET IMPLICATIONS

A review of Council's debt position and projected future borrowings has been completed in conjunction with the 2024/2025 budgetary process.

It is noted that this position may be further reviewed in assessing potential grant funding opportunities and future budget reviews through the year. This may result in amendments to the Debt Policy and Long-Term Financial Forecast as required by the *Local Government Regulation 2012*.

CONSULTATION

- Finance Managers
- Director Corporate, Governance and Financial Services
- Budget Workshops

BASIS FOR RECOMMENDATION

The Isaac Regional Council Debt Policy has been reviewed through the 2024/2025 budget process.

ACTION ACCOUNTABILITY

Manager Financial Services to ensure Policy is updated in relevant records.

KEY MESSAGES

Council's borrowing and debt position has been reviewed through the 2024/2025 budget process. Council remains in a sound financial position.

Report Prepared By:

MICHAEL KRULIC
**Acting Director Corporate, Governance and
Financial Services**

Date: 12 June 2024

Report Authorised By:

DARREN FETTELL
Acting Chief Executive Officer

Date: 12 June 2024

ATTACHMENTS

- Attachment 1 - Isaac Regional Council Debt Policy 2024/2025 – (CORP-POL-027)

REFERENCE DOCUMENT

- Nil

DEBT POLICY

APPROVALS

POLICY NUMBER	CORP-POL-027	DOC.ID
CATEGORY	Statutory	
POLICY OWNER	Financial Services	
APPROVAL DATE		RESOLUTION NUMBER

OBJECTIVE

To adopt a policy on borrowings for 2024-2025.

SCOPE

This policy is in accordance with the *Local Government Regulation 2012*.

DEFINITIONS

TERM / ACRONYM	MEANING
IRC	Isaac Regional Council

POLICY STATEMENT

POLICY PROVISIONS

To adopt a policy on borrowings that provides for responsible financial management on the loan funding of infrastructure capital projects by ensuring the level of Council indebtedness is within acceptable limits to Council, its ratepayers and interested external parties. This policy is in accordance with the *Local Government Regulation 2012*.

PURPOSE OF BORROWINGS

As a general principle, Council recognises that loan borrowings for capital works are an important funding source for Local Government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers but be contributed to by future ratepayers who will also benefit. Whilst recognising the importance of loan borrowings, Council should not place undue reliance upon loans as a source of capital income.

Council restricts all borrowings to expenditure on identified capital projects that are considered by Council to be of the highest priority, and which cannot be funded from other sources of revenue, as identified by the adopted budget. In no circumstances should Council borrow funds for recurrent expenditure.

The basis for determination of the utilisation of loan funds will be as follows:

- Analysis of existing debt levels with a loan servicing cost target of less than 25% in any one year.
- Where a capital project for a service that is funded by utility or user charges e.g. water, sewerage, waste, is determined to be funded by way of loans, the user charge should reflect the cost of providing the service including the loan servicing costs.
- Other specific capital projects, not funded by user charges, should only be considered for loan funding where the project is considered by Council to be beneficial to the majority of ratepayers.
- The term of any loan should not exceed the expected life of the asset being funded.

REPAYMENT OF BORROWINGS

Unless otherwise stated, new borrowings will be repaid over 20 years, however may be reduced ahead of schedule when net sale proceeds of land and development loans are realised, or through a resolution of Council. All other repayments on borrowed funds will be made in accordance with the terms of the loan unless otherwise stated in the loan repayment schedule.

TEN YEAR BORROWING PROGRAM FORECAST

Council utilises loan borrowing to fund major capital and infrastructure works so that repayments are spread over the years to which the Capital Works will be utilised by ratepayers.

The following ten-year borrowing program is proposed by Council, although allocations in future years are revised on an annual basis in conjunction with the review of the Capital Works / Loan Program:

Project	Loan Term	2024-25 '000	2025-26 '000	2026-27 '000	2027-28 '000	2028-29 '000	2029-30 '000	2030-31 '000	2031-32 '000	2032-33 '000	2033-34 '000
N/A	N/A	-	-	-	-	-	-	-	-	-	-

REPAYMENT SCHEDULE

The loan portfolio of Council is raised solely with the Queensland Treasury Corporation. The Queensland Treasury Corporation maintains Council debt as the Book Debt plus a market provision, to market value the total liability outstanding. The provision is principally a result of past movements in the Market Value of the liabilities within each Debt Pool. If the Council was to liquidate this debt it would be required to pay the Market Value of the loan portfolio. The portfolio has been dissected so that loan borrowings in relation to Land Purchase in Moranbah and Land Development - Moranbah are maintained in separate accounts to more accurately reflect the cost of the provision of this infrastructure. This approach is needed otherwise the loan term is amalgamated and the average term for repayments lengthens.

It is proposed that Council consider maintaining a repayment schedule consistent with an interest and principal repayment calculation so that the exposure to interest rate fluctuations is minimised. This basis of repayment will continue to be assessed even though separate accounts have been established for Land Purchase - Moranbah and Land Development - Moranbah. The Budgeted Loan Portfolio of Council for 2024-2025 is as follows:

TABLE (2)
ISAAC REGIONAL COUNCIL
BUDGET INTEREST AND REDEMPTION BY FUND AND FUNCTION
FOR THE YEAR TO 30 JUNE 2025

	A	B	C	D	(A – C)
FUNCTION DESCRIPTION	EST BOOK DEBT BALANCE 30/06/2024	QTC INTEREST	QTC REDEMPTION	REMAINING TERM (years)	EST BOOK DEBT BALANCE 30/06/2025
LAND DEVELOPMENT – MORANBAH	7,217,786.87	304,540.76	669,772.64	7.97	6,548,014.23
LAND PURCHASE – MORANBAH	9,358,901.73	460,114.52	903,615.16	7.47	8,455,286.57
LAND REHABILITATION – MORANBAH	2,191,650.31	47,656.98	107,408.29	15.97	2,084,242.02
COMMUNITY CENTRE – MORANBAH**	6,000,816.88	296,431.37	181,179.54	19.97	5,819,637.34
TOTAL ALL FUNDS	24,769,155.79	1,108,743.63	1,861,975.63		22,907,180.16

NOTE: This Policy will be reviewed each year with the adoption of the Budget.

**** Loan repayment schedule may change upon drawdown of loan from QTC**

AUTHORITIES AND ACCOUNTABILITIES

Delegations as per Isaac Regional Council Delegations Register.

The Chief Executive Officer is responsible for communicating, implementing and enforcing the Debt Policy.

LEGISLATIONS AND RELATED GUIDELINES

This policy complies with the requirements of *Local Government Regulation 2012*.

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Michael Krulic

AUTHOR POSITION

Acting Director Corporate, Governance and Financial Services

9.4

INVESTMENT POLICY 2024-2025

EXECUTIVE SUMMARY

Pursuant to Section 191 of *Local Government Regulation 2012*, a Local Government must prepare and adopt an Investment policy. The Investment policy must outline the local government's investment objectives and overall risk philosophy and procedures for achieving the goals related to the investments stated in the policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Adopts the 2024/2025 Investment Policy (CORP-POL-029) in accordance with s191 of the Local Government Regulation 2012.***

Resolution No.: CGFS0881

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. ***Adopts the 2024/2025 Investment Policy (CORP-POL-029) in accordance with s191 of the Local Government Regulation 2012.***

Carried

BACKGROUND

Local Government Act 2009

104 Financial management systems

- (5) The system of financial management established by a local government must include—
 - (c) the following financial policies of the local government—
 - (i) Investment policy;
 - (ii) Debt policy;
 - (iii) Revenue policy.

- (6) A local government must ensure the financial policies of the local government are regularly reviewed and updated as necessary.

Local Government Regulation 2012

191 Investment policy

- (1) A local government must prepare and adopt an investment policy.
- (2) The investment policy must outline —
 - (a) the local government's investment objectives and overall risk philosophy; and
 - (b) procedure for achieving the goals related to investment stated in the policy.

BUDGET IMPLICATIONS

A review of the policy has been completed in conjunction with the 2024/2025 budgetary process.

CONSULTATION

- Finance Managers
- Director Corporate, Governance and Financial Services
- Budget Workshops

BASIS FOR RECOMMENDATION

The Isaac Regional Council Investment Policy has been reviewed through the 2024/2025 budget process.

ACTION ACCOUNTABILITY

Manager Financial Services to ensure Policy is updated in relevant records.

KEY MESSAGES

Council's financial position has been reviewed through the 2024/2025 budget process.
Council remains in a sound financial position.

Report Prepared By:

MICHAEL KRULIC

Acting Director Corporate, Governance and Financial Services

Date: 12 June 2024

Report Authorised By:

DARREN FETTELL

Acting Chief Executive Officer

Date: 12 June 2024

ATTACHMENTS

- Attachment 1 - Isaac Regional Council Investment Policy 2024/2025 – (CORP-POL-029)

REFERENCE DOCUMENT

- Nil

INVESTMENT POLICY

APPROVALS

POLICY NUMBER	CORP-POL-029	DOC.ID
CATEGORY	Statutory	
POLICY OWNER	Financial Services	
APPROVAL DATE		RESOLUTION NUMBER

OBJECTIVE

To provide Council with a contemporary Investment Policy based on an assessment of counterparty, market and liquidity risk within the legislative framework of the *Statutory Bodies Financial Arrangements Act and Regulation*.

SCOPE

This policy applies to the investment of all surplus funds held by Isaac Regional Council in accordance with investment powers under Part 6 of the *Statutory Bodies Financial Arrangements Act 1982* (SBFAA). For the purpose of this policy, investments are defined as arrangements that are acquired or undertaken for the purpose of producing income and/or capital gains.

DEFINITIONS

TERM / ACRONYM	MEANING
Council	Isaac Regional Council.
CEO	The person appointed to the position of Chief Executive Officer under the Act and anyone acting in that position.
Another Employee	All employees of Council including Executive Directors and Managers, but excluding the Chief Executive Officer.
Investment Officers	Employees engaged in activities related to the physical investment of funds.
The Act	<i>Local Government Act 2009</i> .
SBFAA	<i>Statutory Bodies Financial Arrangements Act 1982</i> (as amended).

POLICY STATEMENT

PROVISIONS

Investment of Council's funds is to be in accordance with Council's power of investment as set out in the following flow of legislative Authority:

- Section 101(1) of the *Local Government Act 2009* refers to Local Government as a Statutory Body under the *Statutory Bodies Financial Arrangements Act 1982*.
- Section 101(2) of the *Local Government Act 2009* points to Part 2B of the *Statutory Bodies Financial Arrangements Act 1982* to set out the way in which that Act affects Council's powers of Investment.

- Section 42 of the *Statutory Bodies Financial Arrangements Act 1982* refers to three different categories of Investment power.
- Schedule 3, 4 and 5 of the *Statutory Bodies Financial Arrangements Regulation 2019* list the statutory bodies' categories and investment power.
- Section 44 of the *Statutory Bodies Financial Arrangements Act 1982* dictates the types of Investments that Council may use.
- Section 8 of the *Statutory Bodies Financial Arrangements Regulation 2019* prescribes the rating of the Investment arrangements as prescribed under Section 44 (1) (e) of the *Statutory Bodies Financial Arrangements Act 1982*.

POLICY OBJECTIVES

Isaac Regional Council's overall objective is to invest funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers the most appropriate given the circumstances.

Investment officers are to manage the investment portfolios not for speculation, but for investment and in accordance with the spirit of this Investment Policy. Investment officers are to avoid any transaction that might harm confidence in Isaac Regional Council.

In priority, the order of investment activities shall be preservation of capital, liquidity and return.

PRESERVATION OF CAPITAL

Preservation of capital shall be the principal objective of the investment portfolio. Investments are to be performed in a manner that seeks to ensure security of principal of the overall portfolio. This would include managing credit and interest rate risk within given risk management parameters and avoiding any transactions that would prejudice confidence in Council or its associated entities.

Credit Risk

Isaac Regional Council will evaluate and assess credit risk prior to investment. Credit risk is the risk of loss due to the failure of an investment issuer or guarantor. The investment officer will minimise credit risk in the investment portfolio by pre-qualifying all transactions including the brokers/securities dealers with which they do business, diversify the portfolio and limit transactions to secure investments.

Interest Rate Risk

The investment officers shall seek to minimise the risk of a change in the market value of the portfolio because of a change in interest rates. This would be achieved by considering the cash flow requirements of Council and structuring the portfolio accordingly. This will avoid having to sell securities prior to maturity in the open market. Secondly, interest rate risk can be limited by investing in shorter term securities.

MAINTENANCE OF LIQUIDITY

The investment portfolio will maintain sufficient liquidity to meet all reasonably anticipated operating cash flow requirements of Council, as and when they fall due, without incurring significant transaction costs due to being required to sell an investment.

For these purposes, illiquid investments are defined as investments that are not publicly traded in sufficient volume to facilitate, under most market conditions, prompt sale without severe market price affect.

Examples include:

- investment in private placements;
- a security that is not supported or priced by at least two approved brokers/securities dealers;
- sub investment grade (i.e. a lower than rating BBB- (Standard and Poors or equivalent); and
- unrated securities.

RETURN ON INVESTMENTS

The portfolio is expected to achieve a market average rate of return and take into account Isaac Regional Council's risk tolerance and current interest rates, budget considerations, and the economic cycle. Any additional return target set by Council will also consider the risk limitations, prudent investment principles and cash flow characteristics identified within this Investment Policy.

ETHICS AND CONFLICTS OF INTEREST

Investment officers/employees shall refrain from personal activities that would conflict with the proper execution and management of Isaac Regional Council's investment portfolio. This includes activities that would impair the investment officers' ability to make impartial decisions.

This policy requires that employees and investment officers disclose to the Chief Executive Officer any conflict of interest or any investment positions that could be related to the investment portfolio.

REQUIREMENTS

In accordance with Schedule 3 of the *Statutory Bodies Financial Arrangements Regulation 2019*, Isaac Regional Council has Category 1 investment power.

PORTFOLIO INVESTMENT PARAMETERS

Section 44(1) of *SBFAA* states that the authorised investments comprise all or any of the following:

- deposits with a financial institution;
- investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;

- other investment arrangements secured by investment arrangements accepted, guaranteed or issued by or for the Commonwealth or a State or a financial institution;
- investment with QIC Cash Trust, QIC Pooled Cash Fund, QTC Cash Fund, QTC 11 AM Fund or QTC Debt Offset Facility;
- an investment arrangement with a rating prescribed under a regulation for this paragraph;
- other investment arrangements prescribed under a regulation for this paragraph.

Section 44(2) of *SBFAA* states that the investment must be:

- at call; or
- for a fixed time of not more than 1 year.

PROHIBITED INVESTMENTS

This investment policy prohibits any investment carried out for speculative purposes. The following investments are prohibited by this investment policy.

- Derivative based instruments (excluding floating rate notices);
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Stand-alone securities that have the underlying futures, options, forward contracts and sways of any kind; and
- Securities issued in non-Australian dollars.

PLACEMENT OF INVESTMENT FUNDS

Overall, the amount invested with institutions should not exceed the following percentage ranges of average annual funds invested and appropriate documentation must be maintained. Also, when placing investments, consideration should be given to the relationship between credit rating and interest rate.

Investments with Financial Institutions and Investment

LONG TERM RATING (STANDARD & POORS)	SHORT TERM RATING (STANDARD & POORS)	INDIVIDUAL COUNTERPARTY LIMIT	TOTAL PORTFOLIO LIMIT
AAA to AA-	A1+	Maximum 60%	No Limit
A+ to A	A1	Maximum 40%	Maximum 50%
A- to BBB+	A2	Maximum 30%	Maximum 40%
Unrated or below BBB+	Unrated or below A2	Maximum 20%	Maximum 25%
QTC Cash Management Fund	No Limit	No Limit	

Council approves dealings with all financial institutions ('Financial Institution' is defined as an authorised deposit-taking institution within the meaning of the *Banking Act 1959* (Cwlth), Section 5(1)).

MATURITY

The maturity structure of the portfolio will reflect a maximum term to maturity of one year.

LIQUIDITY REQUIREMENT

Given the nature of the funds invested, no more than 20% of the investment portfolio will be in illiquid securities and at least 10% of the portfolio can be called at no cost or will mature within a maximum of seven (7) days.

IMPLEMENTATION

INTERNAL CONTROLS

The Director Corporate, Governance and Financial Services shall establish internal controls and processes that will ensure investment objectives are met and that the investment portfolios are protected from loss, theft or inappropriate use.

The Chief Executive Officer shall issue a letter to any approved counterparty advising that funds transferred from investments to Council must only be deposited into Council's General Account or Trust Account. This instruction cannot be varied unless a written request is made in writing signed in accordance with Council's account signing authority.

DELEGATION OF AUTHORITY

Authority for implementation of the Investment Policy is delegated by Council to the Chief Executive Officer in accordance with the *Local Government Act 2009*, Section 257 (1) (b).

Authority for the day-to-day management of Council's Investment Portfolio is to be delegated by the Chief Executive Officer to the Director Corporate, Governance and Financial Services.

BREACHES

Any breach of this Investment Policy is to be reported to the Director Corporate, Governance and Financial Services and rectified within seven (7) days of the breach occurring.

Where Council holds an investment that is downgraded below the minimum acceptable rating level, as prescribed under regulation for the investment arrangement, Council shall, within 28 days after the change becomes known to Council, either obtain Treasurer approval for continuing with the investment arrangement or sell the investment arrangement.

LEGISLATIONS AND RELATED GUIDELINES

Relevant legislation with which this policy complies includes –

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- *Statutory Bodies Financial Arrangements Act 1982*
- *Statutory Bodies Financial Arrangements Regulation 2019*
- *Banking Act 1959*

MEETING DETAILS	Ordinary Meeting Wednesday 26 June 2024
AUTHOR	Michael Krulic
AUTHOR POSITION	Acting Director Corporate, Governance and Financial Services

9.5 RESERVES POLICY 2024-2025

EXECUTIVE SUMMARY

Through the budget process, available funding sources for operational and capital purposes are reviewed for the annual budget and Long-Term Financial Forecast. This includes a review of Council’s cash balances which are typically held in identified reserves. Adoption of the Reserves Policy provides the framework for maintaining management accounting records of Council’s cash backed reserve funds.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Adopts the 2024/2025 Reserves Policy (CORP-POL-089).*

Resolution No.:	CGFS0882		
Moved:	Cr Terry O’Neill	Seconded:	Cr Vern Russell
That the Committee recommends that Council:			
1. Adopts the 2024/2025 Reserves Policy (CORP-POL-089).			
Carried			

BACKGROUND

This policy applies to the Isaac Regional Council budget and audited financial statements.

Through the budget process, available funding sources for operational and capital purposes are reviewed for the annual budget and Long-Term Financial Forecast. This includes review of Council’s cash balances which are typically held in identified reserves and consideration of any future requirements of reserve funds.

The creation of all reserves must be approved by Council. Reserves will only be created for specific purposes.

All reserves must be cash backed and represent funds that are accumulated within Council to meet specific anticipated future needs. In each case the amount relates to a perceived future requirement which is not currently a liability.

The purpose of all reserves shall be reviewed annually to confirm continued consistency with the corporate plan.

Movements in reserve balances can only occur in line with the approved budget, revised budget or by a Council resolution.

To create a new reserve, appropriate funds must be debited against accumulated funds and credited against the new reserve.

Where the maintenance of a reserve is no longer appropriate, the funds held in reserve must be credited to accumulated funds.

BUDGET IMPLICATIONS

The report supports Council's Budget for the 2024/2025 financial year which has been developed through the 2024/2025 budgetary process.

CONSULTATION

- Budget Workshops
- Director Corporate, Governance and Financial Services
- Financial Services

BASIS FOR RECOMMENDATION

To establish an accounting policy for reserves for Isaac Regional Council in line with workshops through the budget process.

ACTION ACCOUNTABILITY

Manager Financial Services to maintain financial management and accounting records in line with legislative and accounting requirements.

KEY MESSAGES

- Council reviews all available funding sources for operational and capital purposes through budget processes.
- Adopting a reserves policy continues Council's commitment to sustainable and responsible financial management.
- Council has ensured that budgeting decisions made have not impacted on the long-term sustainability of Council and ongoing provision of services.

Report Prepared By:

MICHAEL KRULIC
**Acting Director Corporate, Governance and
Financial Services**

Date: 12 June 2024

Report Authorised By:

DARREN FETTELL
Acting Chief Executive Officer

Date: 12 June 2024

ATTACHMENTS

- Attachment 1 - Isaac Regional Council Reserves Policy 2024/2025 – (CORP-POL-089)

REFERENCE DOCUMENT

- Nil

RESERVES POLICY

APPROVALS	Council	
POLICY NUMBER	CORP-POL-089	DOC.ID
CATEGORY	Administrative	
POLICY OWNER	Financial Services	
APPROVAL DATE		RESOLUTION NUMBER

PURPOSE

Council has established Reserve Funds that account for monies which have been received from specific sources for future application or are surplus funds which are determined to be constrained for future purposes. The Reserve Policy will provide a concise overview of the types of Reserves held by Council and the management and use of these Reserves to record future commitments for specific purpose expenditures.

SCOPE

This policy applies to both Capital and Operating Reserves held by Council and is to remain in force until otherwise determined by Council. This policy excludes the Asset Revaluation Reserve that arises under the Australian Accounting Standards due to a change in asset values rather than a collection of surplus funds.

DEFINITIONS

N/A

POLICY OBJECTIVES

Council maintains capital and operational reserve funds to meet anticipated future needs. Allocation of surplus funds are identified in the budgeting process as funds committed to repayment of debt or to be transferred to reserves. After the end of the financial year when results are completed, excess funds will be transferred as previously identified or by Council resolution if priorities have changed.

Funded depreciation which has not been utilised each financial year, will in the first instance, be used to balance out the Capital expenditure across Council through budget reviews and / or end of year processes, with any remaining excess funds then retained to the respective asset class capital sustainability reserves or to the Asset Management and Legacy Reserve.

Funding allocation from Reserves will be determined during the budget process and re-assessed during the financial year at quarterly budget reviews or through resolutions of Council.

Unless required by legislation or arrangement, interest earned on monies held in reserve will be treated as general revenue and will not be added back into the reserve balances.

Council maintains reserves that can be classified as Externally and Internally restricted. Externally restricted reserves are subject to legislative / legal requirements that govern the use of the funds and / or may be subject to an obligation or requirement to return funds to its contributor. Reserves that are classified as internally restricted typically have no legislative / legal requirement that governs the use of the funds and the reserve has been established for an internal purpose. If, however, Council changes its priorities, the funding may be diverted.

Council may at various times, hold a significant amount of funding in its financial reserves. In the interest of maximising its cash resources and minimising its net interest costs, funded reserve amounts may be utilised before entering into borrowing arrangements. The Long-Term Financial Forecast will consider the current balances of the financial reserves and allow for replenishment of these reserves as they are required.

EXTERNALLY RESTRICTED RESERVES

Developer Contributions

Developer contributions are funds collected by Council from developers to contribute towards trunk infrastructure.

Council will collect funds from developers in accordance with the *Planning Act 2016*. Funds collected will be in line with the relevant planning schemes for the following infrastructure:

- Water
- Sewerage
- Parks
- Stormwater
- Transport

Grants Subsidies & Contributions

Reserves that record the receipt of grants or subsidies from the State Government or Federal Government and contributions received from external parties which are to be used for specific operational or capital purposes within the financial year. Funds are expended from the reserves to fund the projects as works are undertaken. Additional funds may be retained in the reserve where they are not restricted by specific performance obligations.

Special Rates Reserves

In line with sections 94 and 95 of the *Local Government Regulation 2012*, these reserves record special rate or charge funds constrained for future expenditure in line with the identified overall plan for the service, facility or activity to which the special rates or charges apply.

Mining Town Asset Reserves

Reserves which relate to funds retained through the previous administration of separate mining town funding arrangements prior to the normalisation of rating. Funds are constrained for future expenditure on Council owned assets in the respective mining towns or localities.

INTERNALLY RESTRICTED RESERVES

Land & Building Reserve

Funds reserved for the future development, renewal or upgrade of Council owned Land, Housing or Building assets. Any funded building depreciation for a financial year not expended in the financial year should be constrained to this reserve.

Plant Reserve

This reserve consists of funds set aside for the future replacement of plant and equipment. Council may constrain surplus funds towards funding the purchase, renewal or upgrade of Council owned plant and fleet assets. Any capital revenue received through the auction or trade-in of the fleet replacement program over and above the amount budgeted in a financial year should also be constrained to this reserve.

Roads Infrastructure Reserve

The roads infrastructure reserve is to be utilised to fund the expansion, renewal or upgrade of Council's road, bridge or drainage network assets. Any funded roads, bridges or drainage depreciation for a financial year not expended in the financial year should be constrained to this reserve.

Carryover Reserve

This reserve holds the balance of unexpended capital works funds that are requested to be carried forward to the following financial year and ensures the proper management of those funds. The constrained funds are then allocated for the cost of completing the works in the following financial year / s.

Water Infrastructure Reserve

This reserve consists of funds set aside for the future expansion, renewal or upgrade of water assets. Any funded water depreciation for a financial year not expended in the financial year should be constrained to this reserve.

Sewerage Infrastructure Reserve

This reserve consists of funds set aside for the future expansion, renewal or upgrade of sewerage (wastewater) assets. Any funded sewerage depreciation for a financial year not expended in that financial year should be constrained to this reserve.

Disaster Recovery Fund Arrangements Reserve

This reserve consists of funds received or constrained for works associated with the response and recovery of natural disasters which impact on Council owned assets. This typically relates to any State / Federal Government grant funding programs such as DRFA. Council may also constrain surplus funds to this reserve to be utilised for future trigger point contributions or to contribute to complimentary works.

Asset Management & Legacy Reserve

This reserve will be established to constrain funds for the future commitment of establishing, restoring or maintaining Council infrastructure. The reserve acknowledges that demand on infrastructure to support industry and residents can be unpredictable and place immediate demands on Council resources.

Funds in this reserve are anticipated to be used for purposes such as:

- Managing impacts of economic / industry cycles resulting in increased demand on Council infrastructure

- Managing legacy asset issues such as contributed or donated assets with limited remaining life or requiring significant renewal / restoration
- Managing legacy asset issues discovered through continuing improvement of Council asset management practices and external review

Surplus funds at the end of the financial year can be constrained to this reserve to offset this future obligation.

Pandemic & Recession Recovery Reserve

This reserve funds future commitments of Council that may result from a pandemic situation and associated economic recession. The reserve may be used for operational and capital purposes that will assist the Council and community in recovery from the economic and social impacts of a declared pandemic. Council may constrain budgeted surpluses to this reserve.

Landfill Remediation Reserve

Council may constrain surplus funds towards funding the remediation of Council's waste assets. Any funded waste amortisation / landfill provision for a financial year not expended in the financial year should be constrained to this reserve.

Insurance Reserve

Council will maintain a reserve that records the receipt of funds from Insurance Claims which are to be used to repair or rebuild assets.

Operational Sustainability Reserve

This reserve will be established to constrain funds for the future management of operational impacts to Council's budget from time to time.

Funds in this reserve are anticipated to be used for purposes such as:

- Managing cashflow impacts of the timing of grant funds (i.e. advance payments) such as the Federal Assistance Grant or other grants which are operational in nature
- Managing impacts of economic / industry cycles resulting in increased demand on Council services which may require external expert or legal assistance
- Managing legacy asset issues such as contributed or donated assets with limited remaining life or requiring significant repairs as opposed to capital renewal / restoration
- Managing cashflow of maintenance contributions received for specific purposes

Surplus funds at the end of the financial year can be constrained to this reserve to offset this future obligation.

LEGISLATIONS AND RELATED GUIDELINES

- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Australian Accounting Standards

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

John Nyawo

AUTHOR POSITION

Manager Governance and Corporate Services

9.6 AUDIT AND RISK COMMITTEE MEETING MINUTES – TUESDAY 21 MAY 2024

EXECUTIVE SUMMARY

The purpose of this report is to present to Council the unconfirmed minutes of the Audit and Risk Committee Meetings held on Tuesday, 21 May 2024.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the Minutes of the Audit and Risk Committee Meeting held on 21 May 2024.*

Resolution No.: CGFS0883

Moved: Cr Jane Pickels Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. **Receives and notes the Minutes of the Audit and Risk Committee Meeting held on 21 May 2024.**

Carried

BACKGROUND

Pursuant to section 211 of the *Local Government Regulation 2012* an Audit Committee must as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

The Audit and Risk Committee (ARC) met on 21 May 2024 for their second scheduled meeting for the 2024 calendar year in accordance with Council's audit workplan. The minutes for the meeting are attached for Council's information and consideration.

IMPLICATIONS

The proposed actions ensure compliance with the *Local Government Act 2009* and relevant Regulations related to audit committees and internal audit.

CONSULTATION

- Audit and Risk Committee Chairperson
- Audit and Risk Committee
- Chief Executive Officer
- Director Corporate, Governance and Financial Services
- Governance and Corporate Services Officers

BASIS FOR RECOMMENDATION

Consideration and adoption of Audit and Risk Committee Minutes is required by the *Local Government Regulation 2012*.

ACTION ACCOUNTABILITY

The Manager Governance and Corporate Services will ensure the approved Minutes are stored in corporate memory and the actions recorded and registered for follow-up.

KEY MESSAGES

Council is committed to transparent decision making, identifying and managing its risks and continuous improvement.

Report prepared by: JOHN NYAWO Manager Governance and Corporate Services Date: 3 June 2024	Report authorised by: DARREN FETTELL Acting Chief Executive Officer Date: 12 June 2024
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ATTACHMENTS

- CONFIDENTIAL Attachment - Unconfirmed Minutes - Audit and Risk Committee Meeting – 21 May 2024.

REFERENCE DOCUMENT

- Nil

PAGES 155 TO 180 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Anne-Marie Loeskow

AUTHOR POSITION

Arts and Cultural Programs Officer

9.7 REGIONAL ARTS DEVELOPMENT FUND APPLICATIONS SUMMARY ROUND TWO 2023-2024

EXECUTIVE SUMMARY

The purpose of this report is to endorse the Isaac Arts and Cultural Advisory Committee members' recommendations on the applications received during Round Two (2) of the Regional Arts Development Fund (RADF) Community Funding Program for 2023-2024.

OFFICER'S RECOMMENDATION

That the committee recommends that Council:

1. ***Approves the following six applications for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:***

Application 1	Artists Connect Incorporated
Project	Artists Connect submitted a "Grow" funding category application requesting \$8,000.00 (excluding GST) to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver some of the professional development program. A handmade market open to the public will be held on the Sunday morning.
Officer Recommendation	
Details	Approve \$8,000.00 (excluding GST)

Application 2	Kathryn Michelle Cullen
Project	Emerging artist Kathryn Michelle Cullen has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with her costs for undertaking a four-day (three nights') mentorship program with established artist

	Margaret Burgess. During the mentorship program to be held at the mentor's Bloomsbury studio over 4 days (with dates available in August and September 2024), the applicant will receive one-on-one tuition with the program including advice on business skills (tips for merchandising her art), skills development in painting (learning new techniques) and general advice on progressing her development as an artist (tips for running workshops).
Officer Recommendation	
Details	Approve \$2,000.00 (excluding GST)

Application 3	Moranbah Arts Council Incorporated
Project	Moranbah Arts has submitted a "Grow" funding category application requesting \$5,000.00 to support the cost of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region.
Officer Recommendation	
Details	Approve \$5,000.00 (excluding GST)

Application 4	Clermont Artslink Incorporated
Project	Clermont Artslink Inc has submitted a "Grow" funding category application seeking \$3,100.00 to support the purchase of timber to be made into tables by members of the Clermont Work Camp to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The applicant has advised that they will endeavour to buy timber from local businesses.
Officer Recommendation	
Details	Approve \$3,114.00 (excluding GST). This amount is \$14.00 more than the amount requested by the Applicant. The reason for this increase is to ensure that all of the available RADF funds are allocated. Refer to Basis for recommendation for further details.

Application 5	Middlemount Community School Parents and Citizens Association
Project	The Middlemount Community School Parents and Citizens Association submitted an application to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents. As that community Grants budget had been exhausted, the Engaged Grants Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
Officer Recommendation	

Details	Approve \$1,000.00 (excluding GST)
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Application 6	Clermont Artslink Incorporated
Project	Clermont Artslink applied to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the cost of acquiring a hanging system to display art in the Blair Athol Recreation Hall. As the Community Grants program had been exhausted, the Engaged Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
Officer Recommendation	
Details	Approve \$1,000.00 (excluding GST)

2. *Advise the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.*

Resolution No.: PECS1139	
Moved:	Cr Terry O'Neill
Seconded:	Cr Vern Russell
That the Committee recommends that Council:	
1. Approves Application 1 Artists Connect Incorporated for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:	
Application 1	Artists Connect Incorporated
Project	Artists Connect submitted a "Grow" funding category application requesting \$8,000.00 (excluding GST) to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver some of the professional development program. A handmade market open to the public will be held on the Sunday morning.
Details	Approves \$8,000.00 (excluding GST)
Carried	

Resolution No.: PECS1140

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Approves Application 2 Kathryn Michelle Cullen for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:

Application 2	Kathryn Michelle Cullen
Project	Emerging artist Kathryn Michelle Cullen has submitted a "Develop" funding category application requesting \$2,000.00 (exclusive of GST) to assist with her costs for undertaking a four-day (three nights') mentorship program with established artist Margaret Burgess. During the mentorship program to be held at the mentor's Bloomsbury studio over 4 days (with dates available in August and September 2024), the applicant will receive one-on-one tuition with the program including advice on business skills (tips for merchandising her art), skills development in painting (learning new techniques) and general advice on progressing her development as an artist (tips for running workshops).
Details	Approve \$2,000.00 (excluding GST)
Carried	

Due to the Committee being inquorate Application 3 will be deferred to Council for consideration at the June Ordinary Meeting.

Application 3	Moranbah Arts Council Incorporated
Project	Moranbah Arts has submitted a "Grow" funding category application requesting \$5,000.00 to support the cost of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region.

Resolution No.: PECS1141

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Approves Application 4 Clermont Artslink Incorporated for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:

Application 4 Clermont Artslink Incorporated	
Project	Clermont Artslink Inc has submitted a “Grow” funding category application seeking \$3,100.00 to support the purchase of timber to be made into tables by members of the Clermont Work Camp to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The applicant has advised that they will endeavour to buy timber from local businesses.
Details	Approves \$3,114.00 (excluding GST). This amount is \$14.00 more than the amount requested by the Applicant. The reason for this increase is to ensure that all of the available RADF funds are allocated. Refer to Basis for recommendation for further details.
Carried	

Resolution No.: PECS1142

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Approves Application 5 Middlemount Community School Parents and Citizens Association for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:

Application 5 Middlemount Community School Parents and Citizens Association	
Project	The Middlemount Community School Parents and Citizens Association submitted an application to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents. As that Community Grants budget had been exhausted, the Engaged Grants Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
Details	Approves \$1,000.00 (excluding GST)
Carried	

NOTE:

Further advice to be sorted regarding the Middlemount Community Schools Parents and Citizens Associations eligibility of them providing this service under their funding guidelines.

Resolution No.: PECS1143

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- Approves Application 6 Clermont Artslink Incorporated for the Regional Arts Development Fund Community Grants Program Round Two 2023-2024 as follows:**

Application 6	Clermont Artslink Incorporated
Project	Clermont Artslink applied to the Isaac Regional Council Community Grants Program seeking \$1,000.00 to support the cost of acquiring a hanging system to display art in the Blair Athol Recreation Hall. As the Community Grants program had been exhausted, the Engaged Communities Grants Officer and the Arts and Cultural Programs Officer identified that this application is an arts and cultural activity that is eligible for funding from RADF.
Details	Approves \$1,000.00 (excluding GST)
Carried	

Resolution No.: PECS1144

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- Advises the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2023-2024 Community Funding Program Guidelines.**

Carried

BACKGROUND

The Regional Arts Development Fund (RADF) is a partnership between the Queensland Government and Isaac Regional Council to support local arts and culture in regional Queensland. In the 2022-2023 RADF funding year (15 September 2023 – 14 September 2024), Council is delivering the RADF program via a mixture of Council-led strategic initiatives and a community grants program presented via two application rounds.

Round Two of the RADF grants program closed on Friday 3 May 2024. A total of two applications were received for activities, events and initiatives aiming to be delivered between 1 August 2024 and 31 July 2025 with requests to the value of \$10,000.00 with the amount of \$10,114.00 still available.

There is no ability to roll over unallocated RADF funds to FY2024-2025 due to Arts Queensland advising Council that it is changing the RADF delivery model to multi-year funding for FY 2024-2025, FY 2025-2026, FY2026-2027 and FY2027-2028. Council lodged its funding application for the period FY2024-2025 on Thursday 2 May 2024 and awaits notification of its outcome.

Engaged Grants Communities Grants Officer and the Arts And Cultural Programs Officer identified that two applications received to the Isaac Regional Council Community Grants Program were arts and cultural activities that were eligible for funding from RADF. Representatives of Moranbah Arts Council Inc and Clermont Artslink Inc were also encouraged to lodge RADF applications notwithstanding the closure of Round Two on 3 May 2024.

The outcome of this is that there are six applications received for activities, events and initiatives aiming to be delivered between 1 August 2024 and 31 July 2025 with requests to the value of \$20,110.00.

The applications have been assessed by the members of the Isaac Arts and Cultural Advisory Committee (during an internal consultation conducted via email exchange by the Arts and Cultural Programs Officer under the supervision of the Acting Manager Community Engagement, Programs and Events without holding a formal meeting) as per the attached table (Attachment 1). The committee members assessed each application on its merit, in accordance with the four assessment criteria outlined in the Regional Arts Development Fund (RADF) 2023-2024 Community Funding Program Guidelines and considering Council's locally identified priority areas for funding in 2023-2024.

The applications have been assessed against the Regional Arts Development Fund (RADF) 2023-2024 Community Funding Program Guidelines and the four assessment criteria of:

- Quality;
- Reach;
- Impact; and
- Viability.

The applications were also reviewed on their alignment with Council's locally identified priority areas for funding in 2023-2024 of:

- Community resilience - Using arts and cultural initiatives as a tool for positive social impact;
- Local content/local product – Valuing our local artists, performers, creators and arts administrators;
- Place-making – Facilitating creative activation of spaces and places; and
- Lifelong learning – Supporting opportunities for growth.

The following table summarises the applications received in Round Two RADF 2023-24, and further details are provided in Attachment 1.

Individual Community Group /Organisation	Amount Applied (excluding GST)	Amount Recommend ed (excluding GST)	Purpose	Breakdown
Artists Connect Incorporated	\$8,000.00	\$8,000.00	The funds will be used to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking.	\$5,500 to support paying \$500.00 to each of 11 artist facilitators comprising Tracey Robb, Glenda Hobdell, Nelida Avila, Lyn Laver-Ahmat, Susan Gee, Perry Hobdel, Catherine Clark Dowden, Stacey Nicholas, Fiona Flohr, Desma Munro and Brigitte Zimmermann); \$2,000 for the costs of project management - : \$1,000 each to artist Margaret Burgess and to Artists Connect Inc (which will be processing event registrations and providing other support), \$384 to pay for hire of the St Lawrence Recreation Grounds); and the balance to hire fees of tables and chairs. Total cost of event at this stage is \$25,700.00. The applicant awaits provision of quotes for hire of glamping tents, hire costs for table and chairs and catering costs.
Kathryn Michelle Cullen	\$2,000.00	\$2,000.00	The funds will be used to contribute to costs of emerging artist Kathryn Michelle Cullen travelling from St Lawrence to Bloomsbury (and return) to participate in a four-day (three nights') mentorship program with established artist Margaret Burgess.	\$422 to support cost of travel by car from St Lawrence to Bloomsbury and return; \$1,200.00 to pay the mentorship fee of artist Margaret Burgess; and \$378 towards cost of art supplies needed for the mentorship program.

Moranbah Arts Council Incorporated	\$5,000.00	\$5,000.00	The funds will be used to contribute towards the costs of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region.	\$5,000.00 will be paid to BSG Sound Vision Lighting which has quoted \$39,079.50 as the total cost of the equipment.
Clermont Artslink Incorporated	\$3,100.00	\$3,114.00	The funds will support the purchase of timber to be made into tables to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink.	\$3,114.00 for purchase of timber to make the tables. Although the timber quote is from Bunnings, the applicant has advised that they will endeavour to buy timber from local businesses. Total cost of project is \$6,567.00
Middlemount Community School Parents And Citizens Association	\$1,000.00	\$1,000.00	The requested funds of \$1,000 would support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents.	\$1,000.00 to be spent on sewing materials. Total cost of project is \$8,000
Clermont Artslink Incorporated	\$1,000.00	\$1,000.00	This project seeks \$1,000.00 as a contribution to the cost of acquiring a hanging system to display art in the BA Hall.	\$1,000.00 to be spent on part of the cost of buying a hanging system. Total cost of project is \$1,421

IMPLICATIONS

\$45,000.00 have been allocated to the Regional Arts Development Fund (RADF) 2023-2024 funding year- RADF Community Grants program. The table below outlines the total expenditure to date for all grants including those recommended for Round One and Round Two FY2023-24. Further details are provided in Attachment 1.

	Funds available	Funds recommended to be expended
RADF Round One 2023-2024 funding allocation	\$30,000.00	
Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust Round One application, amount recommended for funding		\$8,000.00
Dan Parsons Round One application, amount recommended for funding		\$2,000.00
Clermont Crafters Incorporated		\$1,045.00
Glenden Rural Interests Incorporated		\$7,335.00
Clermont Artslink Incorporated		\$6,506.00
		(\$24,886.00)
Amount to be carried forward from RADF Round One 2023-2024	\$5,114.00	
RADF Round Two 2023-2024 funding allocation	\$15,000.00	
Artists Connect Incorporated		\$8,000.00
Kathryn Michelle Cullen		\$2,000.00
Moranbah Arts Council Incorporated		\$5,000.00
Clermont Artslink Incorporated		\$3,114.00
Middlemount Community School Parents And Citizens Association		\$1,000.00
Clermont Artslink Incorporated		\$1,000.00
TOTAL	\$45,000.00	(\$45,000.00)

CONSULTATION

Internal

Isaac Arts and Cultural Advisory Committee Members

Manager Budgets and Statutory Reporting

Manager Engaged Communities

Acting Manager Community Engagement and Programs and Events

Arts and Cultural Programs Officer

Engaged Communities Grants Officer

BASIS FOR RECOMMENDATION

Each application aligns with at least two of Council's locally identified priorities for funding in 2023-2024. Each application also meets the RADF assessment criteria and will help to implement actions of the Arts and Cultural Policy and Action Plan.

It is recommended to approve the Clermont Artslink Incorporated equipment project for funding of \$3,114.00 (excluding GST) (an increase of \$14.00 more than the amount requested by the applicant) in order to ensure that all of the available RADF Grant funds are allocated. It was decided in consultation to allocate the excess of \$14 to the Clermont Artslink Incorporated equipment project as the project is eligible for the amount increase, the project total far exceeds the amount required, and the completion of the project will hold regional significance for its contribution towards the two annual festivals (the Wombat Festival in May, and the Gold and Coal Festival in August) hosted by Clermont Artslink Incorporated.

ACTION ACCOUNTABILITY

The Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Regional Arts Development Fund (RADF) 2023-2024 Community Funding Program.

The Isaac Arts and Cultural Programs Officer will communicate application outcomes and will prepare the RADF grant funding agreement and associated paperwork.

The Acting Manager Community Engagement, Programs and Events will oversee payment of RADF grants to successful applicants.

KEY MESSAGES

Isaac Regional Council is committed to arts and cultural development in the Isaac region. The Regional Arts Development Fund is a partnership between the Queensland Government and Isaac Regional Council to support local arts and culture in regional Queensland.

Report prepared by:

LINDSAY WOODLAND

Manager Engaged Communities

Date: 10 June 2024

Report authorised by:

DAN WAGNER

**Director Planning, Environment and
Community Services**

Date: 10 June 2024

ATTACHMENTS

- Attachment 1 - Regional Arts Development Fund Grants Summary Assessment- Round Two

REFERENCE DOCUMENT

- Regional Arts Development Fund 2023-2024 Community Funding Program Guidelines

IRC Regional Arts Development Fund (RADF) 2023-2024 Round Two Grants Evaluation Summary													
Application #	Individual/Community Group/Organisation/Auspice	Project Description	Community	Past funding	Acquittal-Previous	Eligible project	Amount requested (ex GST)	Amount Recommended (Ex GST)	Local Priorities	Assessment Criteria	Officers Recommendation	Comments	Further action
1	Artists Connect Incorporated	The funds will be used to support costs of delivering the St Lawrence Artists Retreat from 5 to 8 September 2024. This cross regional event is for artists from Isaac, Mackay and Whitsundays and offers attendees a diverse program covering professional development and skills sharing workshops and opportunities for collaboration and networking. This event is supported by Regional Arts Services Network Central Queensland University with Manager Trudie Leigo to deliver some of the professional development program. A handmade market open to the public will be held on the Sunday morning. The requested funding of \$8,000 will support the payment of workshop facilitators (\$5,500 - \$500 to each of 11 artist facilitators comprising Tracey Robb, Glenda Hobbell, Nelida Avila, Lyn Laver-Ahmat, Susan Gee, Perry Hobdel, Catherine Clark Dowden, Stacey Nicholas, Fiona Flohr, Desmond Munro and Bridget Zimmermann), project management (\$2,000: \$1,000 each to artist Margaret Burgess and to Artists Connect Inc (which will be processing event registrations and providing other support), venue hire (\$384 to Council for hire of the St Lawrence Recreation Grounds) and the balance to hire fees of tables and chairs. Total cost of event at this stage is \$25,700. The applicant awaits provision of quotes for hire of glamping tents, hire costs for table and chairs and catering costs.	Isaac, Mackay and Whitsundays	Artists Connect Inc has not received RADF support. Artist Margaret Burgess was RADF funded in RADF 2020-2021: \$13,243 grant (Isaac's Plastic Boutique Healthy Planet project) and in RADF 2022-2023: \$5,372 grant (Artist Studio Trail in the Isaacs)	Yes	Yes "Grow" funding category	\$8,000	\$8,000	Addresses four funding priorities: o "Community resilience" – This project will build capacity and resilience in local artists. "Local content/local product" – The project values local artists encouraging them to come together and improve their skills as well as expand their networks with opportunities to collaborate with artists from the wider Mackay and Whitsunday regions. Place-making: This artist retreat is helping to activate the use of the St Lawrence Recreational Grounds, both as a venue for a creative conference and the site of a handmade market on the Sunday morning. Lifelong learning - supporting opportunities for the growth and development of local artists. o "Lifelong learning" - The retreat provides individuals with opportunities for skills development in different arts practice and how to operate as a business.	o Quality: The applicant is an experienced project manager with a demonstrated track record of delivering high quality arts activities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. There are two letters of support: one from Clermont Artslink and one from the Regional Services Network Central Queensland University (RASN CQU). o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Artists Connect Inc has established the Mackay and Whitsunday Art Trails. It has a proven capacity to deliver impactful arts activities that empower artists and provide them with opportunities to earn income. o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services. The budget is still being developed as more quotes are to come in (for infrastructure - hire of tents, tables and chairs; and for catering)	To approve	Supporting Artists Connect Inc to hold this cross regional artists retreat in St Lawrence will help achieve a goal identified last year by the Isaac Arts And Cultural Advisory Group - bringing Isaac artists together for professional development and networking.	
2	Kathryn Michelle Cullen	The funds will be used to contribute to costs of emerging artist Kathryn Michelle Cullen travelling from St Lawrence to Bloomsbury (and return) to participate in a four day (three nights') mentorship program with established artist Margaret Burgess. \$422 to support cost of travel by car (\$0.85 per km x 248 km x 2); \$1,200.00 to pay the mentorship fee of artist Margaret Burgess, and \$378 towards cost of art supplies needed for the mentorship program.	Kathryn is a resident of St Lawrence	Nil	N/A	Yes "Develop" funding category	\$2,000.00	\$2,000.00	Addresses two funding priorities: "Local content/local product" – Supporting a local creative to attend professional development activities demonstrates that her contribution to the social capital of our region is valued. Receiving one-on-one mentoring from an acclaimed artist will help the applicant learn new techniques, build her confidence and develop her ability to hold workshops in the Isaac region; and "Lifelong learning" – This activity provides a local artist with opportunities for learning and skill development	o Quality: Produces or contributes to high quality arts and cultural initiatives for local communities. The applicant is known within her community as a talented painter. Supporting her professional development will build her confidence to facilitate activities within St Lawrence and beyond; o Reach: Provides access to and engagement in arts and culture for diverse communities, practitioners, participants and audiences. This applicant is a First Nations artist. Supporting her career development expands Isaac's cultural capacity resources. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Investing in the development of a local artist should result in her receiving opportunities to be employed as an artist to run local programs. o Viability: The application shows evidence of good planning and a realistic budget.	To approve	Artist also identifies as having First Nations cultural connections although not to any traditional custodians within the Isaac region	
3	Moranbah Arts Council Incorporated	The funds will be used to contribute towards the cost of acquiring a portable truss system to support stage lights and sound equipment for use in Moranbah Arts' centre and the Moranbah Darts centre (which Moranbah Arts also manages). The equipment will be available for hire by other Isaac based community groups for use in the region. The funds of \$5,000.00 will be paid to BSG Sound Vision Lighting which has quoted \$39,079.50 as the total cost of the equipment.	Moranbah	2018-2019 RADF - \$683 (auspiced for Dysart Arts - Dysart Creative Day) 2021-2022 RADF- \$4,000 - Dance Concert 2022	Yes	Yes "Grow" funding category	\$5,000	\$5,000	Addresses four funding priorities: o "Community resilience" – This project will build the capacity and resilience of local performers (dancers, singers, musicians) and enhance the experience of local audiences. "Local content/local product" – The project values local performers and audiences. Having better sound and lighting will improve the experiences of performers and audiences alike. Place-making: Having portable equipment trusses will enable more use of community facilities such as the Moranbah Arts Centre, the Moranbah Darts premises and the like. Lifelong learning - supporting opportunities for the growth and development of local performers and helping to grow local audiences.	o Quality: The applicant is one of Isaac's most active arts groups with a demonstrated track record of supporting arts and cultural activities in Moranbah and in other Isaac communities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. There is one letter of support from Mackay Isaac Tourism. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Moranbah Arts Council has a demonstrated record of loaning out equipment to other Isaac groups to assist them with performances and shows at community events. o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services.	To approve	This application was submitted after the round closed. The applicant was encouraged to submit an application by a Council officer given there were moneys unallocated from the RADF local grants program. It is recommended that it be supported as it is an eligible project. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding (2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028.	

Application #	Individual/Community Group/Organisation/Auspice	Project Description	Community	Past funding	Acquittal-Previous	Eligible project	Amount requested (ex GST)	Amount Recommended (Ex GST)	Local Priorities	Assessment Criteria	Officers Recommendation	Comments	Further action
4	Clermont Artslink Incorporated	The funds will support the purchase of timber to be made into tables to be used in the various arts and cultural activities (including two festivals - Wombat Festival and Gold and Coal Festival) organised by Clermont Artslink. The total cost of the project is \$6,567 with the timber estimated to cost \$3,100. Although the timber quote is from Bunnings, the applicant has advised that they will endeavour to buy timber from local businesses	Clermont	2018- RADF- \$1,950- Textile workshops 2018- RADF- \$895- Music Workshop 2018- RADF- \$5,034- Peace Poles 2019- RADF- \$3,737- Sewing Outback 2019- RADF- \$1,305- Watercolor workshop 2020- RADF- \$1,095- Audio skills workshop 2020- RADF- \$3,520- Sewing Outback 2022- RADF- \$8,635- Arts in August Application in Round One 2023 - RADF - \$6,506 - Wombat Art Workshops - Council's decision has not yet been advised	Yes except for 2023 application has not yet been determined	Yes "Grow" funding category	\$3,100	\$3,114 (increase by \$14 to use all available funds in RADF local grants program)	Addresses four funding priorities: o "Community resilience" – This project will support the sustainability of existing festivals. Clermont Artslink having its own supply of tables and chairs will reduce cost of putting on events - eliminating time and expense of borrowing equipment from other groups and communities. "Local content/local product" – The project supports Clermont's most active arts group which has a demonstrated record of organising events and festivals that promote Clermont and its local artists and performers. Place-making: Having their own tables and chairs will support ongoing activation of Clermont's BA Hall and outdoor locations (such as Hoods Lagoon) as venues for arts and cultural activities. Lifelong learning - This equipment will support Clermont Artslink continuing to organise festivals and activities that include workshops which offer opportunities for skill development for locals and visitors.	o Quality: The applicant is one of Isaac's most active arts groups with a demonstrated track record of supporting arts and cultural activities in Clermont and other Isaac communities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. Although no support letter has been supplied, the application discloses that workers from the Clermont Workcamp will construct the tables. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Clermont Artslink has a demonstrated record of organising two annual festivals (Wombat Festival in May and Gold and Coal Festival in August) as well as various community events and projects. o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services.	To approve	This application was submitted after the round closed. The applicant was encouraged to submit an application by a Council officer given there were moneys unallocated from the RADF local grants program. It is recommended that it be supported as it is an eligible project. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding (2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028.	
5	Middlemount Community School Parents and Citizens Association	The requested funds of \$1,000 would support the purchase of sewing materials to be used to teach sewing skills to Middlemount residents.	Middlemount	2020-2021 RADF - \$5,787 Middlemount Community School 40 years commemoration art murals and workshop	Yes	Yes "Inspire" funding category	\$1,000	\$1,000	Addresses four funding priorities: o "Community resilience" – This project will build the capacity of locals who are interested in learning to sew. "Local content/local product" – The project values locals by offering them opportunities for skill development. Place-making: Offering sewing lessons locally will activate the school as an after hours venue for creative activities for adults as well as children. Lifelong learning - supporting opportunities for skill development for local residents.	Quality: The applicant has successfully acquitted a RADF grant previously. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. The activity will be open to the wider community of Middlemount. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Upskilling residents is an investment in the creative capacity of the region. o Viability: The applicant has a proven capacity to effectively support and deliver a RADF supported activity.	To approve	As the classes will be open to the wider Middlemount community and not just school students, it fits the RADF funding guidelines. It is a skills development activity so that fits the "Inspire" funding category. The application was made to the Community grants program. As that program's budget has been expended, it is recommended that this project be supported from the RADF program given there are funds available and the project fits the RADF criteria. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding (2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028.	If this application is recommended for support, the Art And Cultural Programs Officer will contact the applicant and arrange for them to complete a RADF application
6	Clermont Artslink Incorporated	This project seeks \$1,000 as a contribution to the cost of acquiring a hanging system to display art in the BA Hall.	Clermont	2018- RADF- \$1,950- Textile workshops 2018- RADF- \$895- Music Workshop 2018- RADF- \$5,034- Peace Poles 2019- RADF- \$3,737- Sewing Outback 2019- RADF- \$1,305- Watercolor workshop 2020- RADF- \$1,095- Audio skills workshop 2020- RADF- \$3,520- Sewing Outback 2022- RADF- \$8,635- Arts in August Application in Round One 2023 - RADF - \$6,506 - Wombat Art Workshops - Council's decision has not yet been advised	Yes except for 2023 application has not yet been determined	Yes "Inspire" funding category	\$1,000	\$1,000	Addresses four funding priorities: o "Community resilience" – This project will build the capacity and resilience of local artists by providing them with a local venue to display their artworks. It will also enhance the art competition held as part of the annual Wombat Festival. "Local content/local product" – The project values local artists and the artworks that they produce. Place-making: Having a hanging system may facilitate Clermont Artslink Inc being able to hold regular functions allowing locals and visitors to view locally produced art. Activating BA Hall in such a manner should attract more tourists and create opportunities for local artists to earn income from selling paintings. Lifelong learning - supporting opportunities for the growth and development of local artists.	Quality: The applicant is one of Isaac's most active arts groups with a demonstrated track record of supporting arts and cultural activities in Clermont and other Isaac communities. o Reach: Provides access to and engagement in arts and culture for diverse arts practitioners. Most of Isaac's artists call Clermont home so BA Hall should become known for its gallery space. o Impact: Demonstrates cultural, artistic, social or economic returns on investment. Clermont Artslink has a demonstrated record of supporting local artists and creating events to satisfy the appetite of locals and visitors for arts and cultural experiences. The two festivals they organise attract visitors who spend money supporting local businesses (such as accommodation providers and retail businesses). o Viability: The applicant has a proven capacity to effectively support and deliver arts and cultural services.	To approve	The application was made to the Community grants program. As that program's budget has been expended, it is recommended that this project be supported from the RADF program given there are funds available. There is no ability to roll over unallocated RADF funds due to RADF moving to a new funding agreement for multi-year funding (2 years plus 2 years). We await the outcome of our application for RADF funding for the period 2024-2025 to 2027-2028. Currently the amount sought equates to 70.36% of the total cost. This defect could be cured by having the applicant amend their budget to include the in-kind cost of the volunteers installing the hanging system in their premises. If they did that, the grant sought would be less than 65%.	If this application is recommended for support, the Art And Cultural Programs Officer will contact the applicant and arrange for them to complete a RADF application

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Robert Perna

AUTHOR POSITION

Director Engineering and Infrastructure

9.8 ENGINEERING AND INFRASTRUCTURE 2023/2024 CAPITAL PROJECTS PROGRESS REPORT – JUNE 2024

EXECUTIVE SUMMARY

This report is to provide an update to the Engineering and Infrastructure Standing Committee and Council of the progress in delivery of the Engineering and Infrastructure 2023/2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.***

Resolution No.: E&I0748

Moved: Cr Rachel Anderson

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receives and notes the monthly Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary Report.**

Carried

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2023/2024 Engineering and Infrastructure Capital Works program are required to ensure that Council is aware of the progress of and risk to the delivery of the program.

IMPLICATIONS

The attached Engineering and Infrastructure 2023/2024 Capital Projects Progress Summary spreadsheet identifies the financial and physical position of all projects. A red flag indicates either a time or budget issues, yellow indicates the project is of concern and green indicates no issues. Commentary is provided to briefly

explain the position of projects. Where the risk is considered low or of insignificant impact to council or community no additional commentary is provided.

Compliance

To ensure that the Engineering and Infrastructure 2023/2024 Capital Works Program is achieved within the identified timeframes of the 2023/2024 financial year.

Benefits

Council can see a monthly progress report detailing progress of projects in the Engineering and Infrastructure 2023/2024 Capital Program. This report communicates risks/failures/delays that have been identified within the Engineering and Infrastructure 2023/2024 Capital Works program.

Project Highlights

- The contracting market appears to be tightening with a number of no responses being received for tender for the smaller concrete works. This will continue to be monitored.
- Quality issues exist on the Golden Mile project. The Superintendent is working with the contractor to have them addressed.
- Resheeting works have progressed well over the month, and we are on track for full completion of the program for this financial year.

CONSULTATION

- Director Engineering and Infrastructure
- Manager Infrastructure Planning and Technical Services
- Manager Galilee and Bowen Basin Operations
- Manager Infrastructure, Parks and Recreation
- Acting Manager Fleet
- Acting Manager Corporate Properties

BASIS FOR RECOMMENDATION

To improve business within Engineering and Infrastructure Directorate by providing more appropriate and relevant reporting, transparency and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

That the Managers and the Director Engineering and Infrastructure oversee the scoping, procurement and the completion of the projects identified within the 2023/2024 Capital Projects Progress Summary spreadsheet. Furthermore, that the appropriate Managers and the Director Engineering and Infrastructure are held accountable for completed delivery of the project stages within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight and transparency of the Engineering and Infrastructure 2023/2024 Capital Works Program, to ensure Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by:

ROBERT PERNA
Director Engineering and Infrastructure

Date: 6 June 2024

Report authorised by:

DARREN FETTEL
Acting Chief Executive Officer

Date: 10 June 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – E&I Capital Project Progress Summary Spreadsheet June 24

REFERENCE DOCUMENT

- Nil

PAGES 197 TO 198 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Frank Nastasi

AUTHOR POSITION

Manager Infrastructure Planning and Technical Services

9.9 INFRASTRUCTURE PLANNING AND TECHNICAL SERVICES POLICY UPDATES

EXECUTIVE SUMMARY

The purpose of this report is to consider updates to Infrastructure Planning and Technical Services Policies.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopts the amended Driveways and Property Accesses Crossing Road Reserves Policy (EI-POL-102)*
- 2. Adopts the amended Stock Grid and Gate Policy (EI-POL-101)*
- 3. Adopts the amended Unmade or Unformed Roads Policy (EI-POL-094)*
- 4. Adopt the amended Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy (EI-POL-117)*
- 5. Adopts the amended Conditionally Registered Vehicles Policy (EI-POL-129)*
- 6. Adopts the amended Roadside Memorials Policy (EI-POL-124)*

Resolution No.: E&I0749

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Adopts the amended Driveways and Property Accesses Crossing Road Reserves Policy (EI-POL-102).**
- 2. Adopts the amended Stock Grid and Gate Policy (EI-POL-101).**
- 3. Adopts the amended Unmade or Unformed Roads Policy (EI-POL-094).**
- 4. Adopt the amended Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy (EI-POL-117).**
- 5. Adopts the amended Conditionally Registered Vehicles Policy (EI-POL-129).**

6. Adopts the amended Roadside Memorials Policy (EI-POL-124) subject to the following amendment:

“APPLICATION & INSTALLATION

~~No formal application form exists; however~~ Applicants shall ~~should~~ submit documentation in writing to Council for approval.”

Carried

BACKGROUND

Council is committed to developing a best practice framework of policies to support decision-making and outline Council’s position on Engineering and Infrastructure matters.

The policies were last reviewed 2020/21 and are due for review and update. The current policies have served Council well and for the most part still remain relevant, however required updating to reflect current standards and processes. This review has now been completed by subject matter experts and revised policies developed.

POLICY CHANGES

Tracked changed versions of the policies are attached for reference with a general overview provided below.

Driveways and Property Accesses Crossing Road Reserves Policy (EI-POL-102)

- Minor formatting and word changes and change of terminology from “standard loaded passenger vehicle” to “CDMG designed vehicle”.

Stock Grid and Gate Policy (EI-POL-101)

- Minor formatting and word changes.
- Definition
 - Non-Compliant - Removal of defect notice to be issued for non-compliance.
- Standard Conditions for Approvals
 - Change of approval process from issuing Grid Licence Certificate to council providing written approval.
 - Additional clause (f) “*The Relevant Person accepts all liability associated with the grid (and any subsequently replacement or upgrade) during its lifetime. The cancellation, withdrawal or lapse of the insurance policy held by the Relevant Person does not absolve their liability.*”
- Removal of “Pro Forma of Council Public Notice” template.

Unmade or Unformed Roads Policy (EI-POL-094)

- Significant changes to the Policy as attached.

Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy (EI-POL-117)

- Minor formatting and word changes throughout the policy.

Conditionally Registered Vehicles Policy (EI-POL-129)

- Significant changes to the Policy as attached.

Roadside Memorials Policy (EI-POL-124)

- Significant changes to the Policy as attached.

IMPLICATIONS

The updated policies will assist Council in ensuring requests and works meet design standards and legislative obligations.

The policies have no financial implications to Council.

CONSULTATION

- Manager Infrastructure, Parks and Recreation
- Manager Galilee and Bowen Basin Operations
- Director Engineering and Infrastructure
- Department officers
- Governance (document control)

BASIS FOR RECOMMENDATION

The policies have been updated to align with current processes, best practices and standards as specified in each policy.

The policies ensure Council is meeting its legislative responsibilities through effective management of its policies and procedures.

To provide clear direction to community and council and its staff in the management of Infrastructure Planning and Technical Services processes.

ACTION ACCOUNTABILITY

Manager Infrastructure Planning and Technical Services is responsible for implementation of the policies.

Manager Governance and Corporate Services to update the Policy Register, ECM, IRIS and external website.

KEY MESSAGES

Council is committed to meeting its legislative responsibilities and ensuring effective Policies and Procedures support the operations of Council.

Report prepared by:

FRANK NASTASI

**Manager Infrastructure Planning and Technical
Services**

Date: 5 June 2024

Report authorised by:

ROBERT PERNA

Director Engineering and Infrastructure

Date: 5 June 2024

ATTACHMENTS

- Attachment 1 – Driveways and Property Accesses Crossing Road Reserves Policy EI-POL-102
- Attachment 2 – TC_Driveways and Property Accesses Crossing Road Reserves Policy EI-POL-102
- Attachment 3 – Stock Grid and Gate Policy EI-POL-101
- Attachment 4 – TC_Stock Grid and Gate Policy EI-POL-101
- Attachment 5 - Unmade or Unformed Roads Policy EI-POL-094
- Attachment 6 – TC_Unmade or Unformed Roads Policy EI-POL-094
- Attachment 7 - Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy EI-POL-117
- Attachment 8 – TC_Amenity of Residential Properties in Close Proximity to Unsealed Roads Policy EI-POL-117
- Attachment 9 - Conditionally Registered Vehicles Policy EI-POL-129
- Attachment 10 – TC_Conditionally Registered Vehicles Policy EI-POL-129
- Attachment 11 - Roadside Memorials Policy EI-POL-124
- Attachment 12 – TC_Roadside Memorials Policy EI-POL-124

REFERENCE DOCUMENT

- Nil

DRIVEWAYS AND PROPERTY ACCESSES CROSSING ROAD RESERVES

APPROVALS

POLICY NUMBER	EI-POL-102	DOC.ID	4589073
CATEGORY	Community		
POLICY OWNER	Manager Infrastructure Planning and Technical Services		
APPROVAL DATE	23 September 2020	RESOLUTION NUMBER	6860

DRAFT

OBJECTIVE

The purpose of the policy is to set out guidelines for the construction of both urban and rural property accesses in relation to Capricorn Municipal Development Guidelines (CMDG) and relevant Department of Transport and Main Roads (TMR) standards.

SCOPE

This policy sets out guidelines for the location, size, number, and standards for construction in relation to both urban and rural property accesses.

DEFINITIONS

TERM / ACRONYM	MEANING
CMDG	Capricorn Municipal Development Guidelines.
IRC	Isaac Regional Council.
IRC Road	Means Roads governed and managed by IRC.
TMR	Department of Transport and Main Roads.

POLICY STATEMENT

This policy provides guidelines for the construction of driveways and property accesses that crossing road reserves in order, to achieve a uniform standard and safe access to roads.

PRINCIPAL GUIDELINES

Guidelines in relation to the construction of new and ~~/modified~~ driveways and property accesses are as follows:

General

No alteration or improvements shall be constructed (including, or obstructions placed on the road reserve) unless an approval is obtained by submitting an application for permission to construct in the road reserve. ~~All, and the work~~ must be ~~ins~~ accordance with IRC standards and conditions and ~~is~~ to the satisfaction of the Director Engineering and Infrastructure ~~(or a representative)~~. The costs of construction of any access crossing or driveway shall be borne by the property owner. The cost of maintenance of any access crossing shall be borne by the property owner. ~~The applicant is required to lodge an application for permission to construct in the road reserve.~~

Urban Driveways Where Kerb and Channel Exists

All driveways leaving kerb channel shall be constructed in accordance with IRC Standard Drawing

CMDG-R-041 Residential Driveway Slab and Tracks. Any variation Approval to ~~vary~~ the standard detail will require the approval of ~~must be sought from~~ the Director Engineering and Infrastructure.

Commercial Driveways ~~w~~Where Kerb and Channel Exists

All driveways leaving kerb and channel shall be constructed in accordance with CMDG-R-042 Commercial Driveway Slab, Type A - Two Way Access and CMDG-R-043 Commercial Driveway Slab, Type B - Two Lane Access. Any variation Approval to vary the standard detail will require the approval of ~~must be sought from~~ the Director Engineering and Infrastructure.

Alternate Design

If the CMDG Standard Drawings are ~~not complied with~~ to be varied, ~~then~~ the applicant must submit an alternate plan, including a long section and cross section of the driveway, showing distances and heights with respect to the top of the kerb and required offsets to services (where services exist in the footpath) to IRC for approval. The driveway design shall be submitted for approval prior to the issue of a building approval over the site. The alternate design will require signoff certification by a Registered Professional Engineer Queensland (RPEQ) and all associated costs are to be borne by the applicant. The design must demonstrate unrestricted ingress and egress of a ~~standard loaded passenger vehicle~~ CDMG designed vehicle.

POLICY PROVISIONS

The technical details ~~shall be~~ as referred to in Driveways and Property Accesses Crossing Road Reserves Technical Specification Guideline.

APPLICATION FEES

Application fees only apply to new ~~d~~Driveway installations (not required for replacement or repair current structures) ~~and the with~~ costs applicable charged as referred to in the Council's "Schedule of Fees and Charges" ~~each year~~.

DRIVEWAY CHANGES DURING IRC ROAD CONSTRUCTION WORKS

Urban Areas

When IRC Road construction/reconstruction activities are being undertaken where:

- Concrete tracks and concrete driveways exist to the extent of the proposed kerb line, IRC will provide a full concrete driveway from the kerb to the property line for that property.
- No concrete track or driveway exists, IRC, upon agreement with the property owners, will provide a full concrete driveway from the kerb to the property line on a 50% ~~resident~~ property owner, 50% IRC shared cost basis. This is subject to one (1) access only per property being provided under this arrangement.

Rural Areas

When IRC Road construction/reconstruction activities are being undertaken where:

- No access exists or existing access is not piped, ~~if a~~ and a new property access is required across the road table drain, and a culvert is needed to manage the normal table drain flow, then, if the property owner provides the nominated culvert, IRC will install it as part of the road works scheme. Only a single standard crossing will be provided to each parcel of land. Should additional crossings be required, ~~then~~ the property owner will be responsible for the full cost of such crossings.
- A property which has an existing piped access, and the planned road construction requires the relocation of an existing property access which has an adequately sized culvert, all works will be undertaken as part of the road works scheme and at no cost to the property owner. Should the planned road construction require the relocation of an existing property access which has a culvert of inadequate size, then it will be the property owner's responsibility to provide the culvert of the nominated size, and this will be installed in place of the road works scheme at no cost to the property owner.
- The road works involves major longitudinal drainage and ~~where~~ a property access existed at the time of road construction, then a single standard property access will be provided as part of the road works scheme to each property. Major longitudinal drainage is deemed to occur only when the waterway of the required culvert would be greater than 0.65 square metres. Only one such access will be provided to each property.

LEGISLATIONS AND RELATED GUIDELINES

- Local Government Act 2009 (LGA)
- Transport Operations (Road Use Management—Road Rules) Regulation 2009
- Capricorn Municipal Development Guidelines

REFERENCES

ID	NAME
IPTS-FRM-177	Application to Install/Replace/Repair Driveway
EI-GDS-173	Driveways and Property Accesses Crossing Road Reserves Technical Specification Guideline

STOCK GRID & GATE

APPROVALS

POLICY NUMBER	El-POL-101	DOC.ID	4624431
CATEGORY	Community		
POLICY OWNER	Manager Infrastructure Planning and Technical Services		
APPROVAL DATE	28 July 2021	RESOLUTION NUMBER	7388

DRAFT

OBJECTIVE

To provide detailed information called upon by *Subordinate Local Law 1.16 (Gates and Grids) 2011* to regulate grids and gates across public roads to ensure they are safe and serviceable condition, to minimise as far as possible the danger grids and gates pose to the travelling public.

SCOPE

This policy sets out directions for installation and maintenance of stock grids and gates across Council roads ~~to ensure compliance with~~ ing to CMDG and TMR standards and procedures.

DEFINITIONS

TERM / ACRONYM	MEANING
CMDG	Capricorn Municipal Development Guidelines.
Council	Isaac Regional Council / IRC.
Grid	<p>A structure designed to allow the movement of pedestrian or vehicular traffic along a road but to prevent the passage of livestock:</p> <ul style="list-style-type: none"> Internal <u>g</u>Grid: located within one (1) property. Boundary <u>g</u>Grid: shared ownership with neighbouring property/s.
MUTCD	Manual of Uniform Traffic Control Devices.
Non-Compliant	Not complying with the conditions set in this policy. Defect Notice will be issued to Relevant Person(s).
Relevant Person	<p>The person (or entity) who would normally be considered to be the property landowner accepting responsibility for the grid or gate.</p> <p>Note: Grids that are shared by more than one property will need to identify a <u>p</u>Primary <u>o</u>wner (or entity) to be the Relevant Person.</p>
Road	Roads governed and managed by IRC as set out under Section 59 of the <i>Local Government Act 2009</i> .
TMR	Department of Transport and Main Roads.

POLICY STATEMENT

This policy provides guidelines for the installation of stock grids and gates in a consistently manner to achieve a uniform standards and safe vehicle access on roads. This sets the legal framework for Council to control the existence of gates and grids upon public roads under its control.

POLICY PROVISIONS

RESPONSIBILITY

A Relevant Person is the person (or entity) responsible for the grid and associated infrastructure. Under Local Law, a responsible person for a grid and associated infrastructure installed across a road means:

- The person who installed the grid; and
- The person for whose use or benefits the grid was installed; and.

The Relevant Person has a duty of care to regularly monitor the condition of the grid, gates and adjacent roadway five (5) metres on either approach, and to initiate action with respect regards to maintaining the infrastructure in a safe operating condition for the travelling public.

If Council is unable to identify a Relevant Person as defined above, and unable to take enforcement action, Council may remove the grid and associated infrastructure at Council's costs.

APPLICATION PROCESS

To apply to install, replace or repair a grid on a road, a Relevant Person must submit the following:

- A completed and signed Application to Install/Replace/Repair Grid on Council Road;
- The prescribed application fee (applicable to new grid applications).

Council will not approve a new gate (only) within a fence line across a public road reserve. Council requires that a grid are to be used, and these shall also have a gate installed adjacent to the grid within the road reserve. A Special circumstances exemption may be applied for if this situation does is not deemed ed suitable.

Following submission of the application, Council shall undertake public consultation, to determine if any local objections exist to such a structure.

STANDARD CONDITIONS FOR APPROVAL

Once the application is approved, Council will issue written a Grid Licence Certificate approval to undertake installation works. Council will not assume the ongoing and continual maintenance and repair costs of these items at no cost to Council. Council The will apply the following conditions will apply to all approvals:

- a. Grids and associated infrastructure shall only be constructed on a public road at the location authorised by Council.
- b. All installation and maintenance work must be carried out by an appropriately qualified and experienced entity at a standard to the satisfaction of Council. Failure to do so will result in the issue of a Defect Notice.
- c. The technical specifications of grids and associated infrastructure shall be as outlined in the referred in Appendix 1 — Guidelines: Stock Grids and Gates Technical Specification Guideline. Grids may be

approved subject to their characteristics and design ~~and -in meeting-achieving~~ the standards attached to this policy ~~and-for~~ the safety of road users.

- d. The Relevant Person shall maintain the grid, associated ~~infrastructure~~ ~~infrastructure~~, and the road to a satisfactory condition (including the destruction of all noxious weeds) for a distance of five (5) metres on either side of the grid so that public traffic ~~may-is~~ not ~~be~~ impeded or obstructed.
- e. The Relevant Person shall secure with a reputable insurer, a Public Liability insurance policy to the value of \$20,000,000 for the term of the approval for the grid and associated infrastructure, indemnifying Council from any ~~associated~~ liability ~~-associated~~. A copy of the insurance policy is to be provided to Council (and accepted as satisfactory) before any work on a road commences.
- e.f. ~~The Relevant Person accepts all liability associated with the grid (and any subsequently replacement or upgrade) during its lifetime. The cancellation, withdrawal or lapse of the insurance policy held by the Relevant Person does not absolve their liability.~~
- f. ~~Such insurance shall be maintained current for the duration of the existence of the infrastructure;~~
- g. Council accepts no responsibility or liability for any damage caused to a grid and ~~or by a grid or~~ associated infrastructure by entities other than Council.
- h. Council will not accept liability for any loss of, or provide compensation to, any entity when Council removes a grid in accordance with this policy.
- i. The liability for livestock will remain the responsibility of the ~~property landowner~~, ~~and t~~ The approval by Council for the installation and/or maintenance of a grid on a road does not constitute acceptance by Council of any liability for loss or damage arising from stock on a road.
- j. Council may, in accordance with the grounds set out in *Local Law No. 1 (Administration) 2011 Clause 17*, amend, ~~suspend~~ ~~suspend~~, or cancel an approval. In such cases any application fees paid will not be refunded.

REPAIR, REPLACEMENT OR UPGRADE OF GRIDS AND GATES

Maintenance of a grid, gate and any signage/reflectors attached is the responsibility of the Relevant Person. Following the initial installation, Council will maintain ~~associated-an~~ advanced warning signage (not fixed to the grid).

~~Proactive~~ Due diligence must be exercised ~~proactively~~ in identifying ~~any~~ maintenance required to ensure ~~the~~ safety of the travelling public, and in initiating remedial action when required.

Council will ~~notify-issue~~ the Relevant Person with a ~~d~~Defect ~~n~~Notice and it will be their responsibility to rectify ~~the-any~~ defects, ~~which is satisfactory~~ to Council's ~~satisfaction~~ and ~~to full stated~~ specification levels within ~~thea~~ period stated in the notice. A full inspection will be carried out by Council once the defect has been rectified.

If the works are not carried out within the time stated in the ~~d~~Defect ~~n~~Notice, or ~~the-in~~ cases when Council is unable to contact the Relevant Person within a reasonable period, ~~then~~ Council may undertake the works to rectify the defects on the grid and associated infrastructure and invoice the Relevant Person.

RECONSTRUCTION OF ROADWORK BY COUNCIL

In the event of Council performing new roadworks at the grid location, it is Council policy that the grid be upgraded to meet standards and specifications.

The responsibility in such a case is as follows:

Relevant Person:

- Completing Application to Install/Replace/Repair Grid on Council Road.
- Purchase ~~or of~~ upgraded grid to specification.
- Purchase ~~or construction~~ of abutments to meet specified specification standards.
- Purchase of signage as per specification requirements.
- Transport of grid, ~~abutments~~ abutments, and signage to site.
- ~~Where applicable~~ supply of materials and installation of any gates and fencing required (where applicable).
- On-going maintenance of the grid.

Council:

- ~~Where applicable~~ remove existing grid and abutments (where applicable).
- Construct temporary side track with appropriate construction -works signage for the duration of the works.
- Installation of the new grids, ~~abutment~~ abutment, and signage.
- Complete associated roadwork.

NON-COMPLIANT GRID

Where Council considers that a grid is non-compliant, Council will commence action under its *Local Law No. 1 (Administration) 2011* by way of issue of a ~~d~~Defect ~~n~~Notice to the Relevant Person.

Existing grids that Council considers to be at the end of their life are to be:

- Replaced with precast units as per this policy at the Relevant Person's cost, or
- ~~Removed along with al of the grid and~~ associated infrastructure and the road reinstated to Council standards.

FENCING OUT ROADS

Council encourages landowner/~~landholder~~(s) to fence out roads to eliminate the need for grids wherever possible/ practicable.

PRO FORMA OF COUNCIL PUBLIC NOTICE

APPLICATION FOR PERMISSION TO INSTALL LICENSED STOCK GRID

Notice is hereby given that it is the intention of (Full Name/s) to apply to the Isaac Regional Council for permission to install licensed stock grid with associated fencing and gates across the road known as (Description and Location).

The application may be inspected at the Isaac Regional Council Administration Office, and objections may be lodged in writing, setting out the grounds for such objections, with the Chief Executive Officer on or before (Date)*.

LEGISLATIONS AND RELATED GUIDELINES

- Local Government Act 2009 (LGA)
- Transport Operations (Road Use Management—Road Rules) Regulation 2009
- [Capricorn Municipal Development Guidelines](#)
- [TMR Guidelines and Drawings](#)
- Local Law 1.16 (Gates & Grids)

REFERENCES

ID	NAME
IPTS-FRM-179	Application to Install/Replace/Repair Grid on Council Road
EI-GDS-172	Guideline: Stock Grids and Gates Technical Specifications Guideline
EI-FRM-178	Certificate of Practical Completion of Grid

UNMADE OR UNFORMED ROADS

APPROVALS

POLICY NUMBER	EI-POL-094	DOC.ID	4624868
CATEGORY	Community		
POLICY OWNER	Infrastructure Planning and Technical Services		
APPROVAL DATE	29 July 2020	RESOLUTION NUMBER	6721

DRAFT

OBJECTIVE

The objectives of this policy ~~are-is~~ to: ~~E~~establish Council's position on the maintenance and development of unformed and unmade roads, on an objective needs basis within Council's budget affordability, and provide guidance on the assessment of applications for capital improvements.

~~the basis and process for staff to deal with requests to carry out improvements, minor repairs or maintenance on unmade and formed roads;~~

- ~~• Provide guidelines for competent and legal entities to undertake improvements or repairs on unmade roads; and~~
- ~~• Provide guidance to potential users / adjoining owners on safety risks associated with the use of roads that are not Council maintained.~~

SCOPE

This policy applies to current and existing gazetted road reserves under the jurisdiction of Isaac Regional Council (IRC). This Policy does not apply to developments that are covered under the *Planning Act 2016*.

DEFINITIONS

TERM / ACRONYM

MEANING

Competent legal entity	A company or organisation that has legal rights and responsibilities (e.g. competent c Civil c Construction c Contractor).
Council / IRC	Isaac Regional Council.
Formed Road	A public road reserve that does not have gravel paving, but which is formed using a grader so that stormwater will drain off laterally and may be used by the public but are maintained and used for property access in general. <u>A public road reserve that does not have gravel paving, but which is shaped (formed) so that stormwater will drain off laterally and may be used by the public, but are maintained and used for property access in general.</u>
<u>Unconstructed Road</u>	<u>An unformed or unmade road.</u>
Unformed Road	A public road reserve that has been cleared and open to, and customarily used by the public.
Unmade Road	A public road reserve that has had no capital improvements including clearing, formation, and gravel paving.

POLICY STATEMENT

~~The Unmade Roads Policy's focus is on the following criteria.~~

Council has a corporate objective of providing and maintaining infrastructure to a standard that meets the needs of the community in an economically, socially, and environmentally sustainable manner. An extensive proportion of Council's road network is unconstructed roads, and Council's available financial resources constrains its ability to accommodate many maintenance and upgrade requests.

This policy outlines the assessment criteria to be applied when determining what unconstructed roads are to be developed within the limits of financial affordability. The intent of the policy is to ensure that such assessment criteria is applied consistently and objectively, to ensure a transparent, methodical, and equitable approach in allocating resources for the development of unconstructed roads.

Economic Considerations

Approximately 30% of dedicated road reserve under IRC control's roads remain as unmade and unformed roads, which remain as dedicated road reserve under IRC control. The level of funding available to Council to undertake the required level of maintenance, rehabilitation or renewal is a major constraint. Taking over the responsibility for upgrading and maintaining more roads currently not maintained by Council will require additional funds, and the benefits afforded to affected landowners need must to be balanced against the wider community benefits, the associated reduction in service levels of other Council-maintained roads, and the reduced financial sustainability. Therefore, the cost of maintaining safe access must be borne by the user until such time that the road qualifies for Council's maintenance.

Environmental Impact

Upgrading unmade roads to current standards will have an impacts on existing trees, habitat, and biodiversity, as most of these roads are in rural areas and have vegetation encroachments along the road reserves. In many cases, these unmaintained road reserves represent the last remnants of undisturbed natural vegetation in the area. A vegetation clearance permit from relevant authorities must be obtained prior to such works.

Responsibility for Maintenance of Unmade and Unmade Unconstructed Roads

Council does not maintain unconstructed roads and therefore Council does not assume responsibility for any lack of maintenance, including maintenance of safe transport functionality, on those roads.

Council is not obliged to assume responsibility for unformed and unmade roads until it has made a decision under the Transport Operations (Road Use Management) Act 1995, that the road is reasonably required for general public use.

Council only maintains the roads that are included in the Council's Register of Public Roads Isaac Regional Council Road Register. These roads Council maintained Roads are usually constructed by Council or by another party (in accordance with to Council's standards) and formally handed-conferred to and accepted by Council.

The cost of maintenance of unformed and unmade unconstructed roads is the responsibility of the landowners who use the road for access to private property ies. Where access is only for a single property,

the ~~property land~~ owners may ~~also~~ choose to upgrade the section of road to a standard lower than Council would accept (akin to a driveway) to access their property. In such circumstances, the cost and ongoing maintenance of the road remains the responsibility of the landowner, at their cost and maintenance responsibility.

~~Unmade roads are often subject to a lease or license by adjacent landowners under the Land Act 1994. In such circumstances, Council will not undertake any maintenance in these areas.~~

Although there is no obligation to undertake maintenance on ~~unmade unconstructed~~ roads, in certain circumstances Council may decide to assume responsibility, including in the following instances: the following exceptions may apply:

- For Maintenance of fire access tracks.
- Emergency service access requirements (if assessed as acceptable by Council).
- For Council's own needs/requirements.
- Where there is an identified hazard or risk of significant injury or life not covered elsewhere in this policy.

Should a landowner require access via an unconstructed road, Council expects that the landowner will provide that access at their own cost. Where Council receives a written request to carry out minor repairs or maintenance to an unconstructed road at no cost to Council, approval may be given by the Chief Executive Officer (or delegate) subject to the following conditions:

- The applicant obtains all appropriate State and Federal Government approvals before any work commences (i.e. clearing of vegetation, environmental approvals, etc).
- No gravel is placed on the road without prior written approval of the Chief Executive Officer.
- The work does not unduly affect or inconvenience neighbouring landowners.
- All affected landowners (i.e. regular users) and Council have been notified 2 working days prior to work commencing.
- The work is undertaken and protected by a competent legal entity.
- The landowner must negotiate and formalise any legal right of entry (e.g. easement) where the access traverses another property.

Requests to Upgrad~~ing Unconstructed~~Unmade or Unformed Roads by Landowners

Council will accept written applications to construct a formed road by ~~an~~the applicant/s. Applications will be assessed and may be granted conditional approval based on the requirements principles outlined in this policy.

Conditions and standards of construction will generally be as ~~per specified in~~ the Capricorn Municipal Development Guidelines (CMDG), other relevant engineering standards and guidelines in this policy. The Chief Executive Officer (or delegate) ~~has the~~is authorised ~~to~~sed to amend these engineering standards as appropriate to the situation.

The construction of a road to Council standards does not automatically imply that Council will maintain the road. Council as a rule will only ~~take over~~assume maintenance of the road, if it provides wider community benefits and satisfies the conditions outlined ~~under "Requests for Maintenance" in the section~~ below. At this point the road will be listed on Council's Road Register.

~~Following construction of the road in accordance with an approval and its acceptance by the authorised Council officer, Council may assume responsibility for its maintenance, subjected to conditions stated in this Policy.~~

Requests for Maintenance or Upgrade of Unmade Roads

Council ~~will~~ considers applications individually based on:

- The merits ~~to in~~ upgrading an existing ~~unconstructed~~Unmade or unformed ~~rRoad to Council standard road.~~
- Costs associated with its maintenance and subsequent management responsibilities.

Factors that will be considered include:

- Has the road has been constructed to a standard acceptable to Council?
- Is there an acceptance of an Infrastructure Agreement by the nearby residents?
- Is the rRoad named and signed?
- Was the rRoad previously constructed by or regularly maintained by Council?
- Does the rRoad contain assets owned and maintained by public service authorities (e.g. gGas, eElectricity, tTelecommunications, sSewerage and wWater)?
- Does the construction of the rRoad provide clear benefit to more than one several property landowners?
- Is the rRoad required for fire or emergency services access purposes?
- ~~Is the Road required for emergency services access other than fire access purposes?~~
- Does the rRoad connect into and form part of ~~the a~~ wider network of public roads?
- Is the rRoad fenced on both sides?
- Does the rRoad have a minimum traffic count of an average of 3025 vehicles per day (based on service interference feasibility) on a regular basis?

Council's decision on ~~acceptability of any upgrade~~ requests s will be binding and final.

Permits, Approvals and Legal

- A Working in Road Corridor permit is ~~applicable required~~ prior to commencement of any works on ~~an~~ madeunconstructed rRoads.
- Unconstructedmade Roads will continue to remain as the lawful access to adjoining properties and Council is not obliged to assist property landowners into establishing practical access.
- Unconstructedmade rRoads subject to a State permit or lease or license ~~by adjacent landowners~~ under the *Land Act 1994*, ~~will require~~ the permit, ~~or~~ lease or license holder to must undertake ~~any~~ maintenance in these areas. ~~Council will not undertake any maintenance in these areas.~~

- No maintenance or legal liability ~~ies are is~~ accepted by Council for works approved by other authorities, e.g. clearing.
- No legal liability ~~ies isare~~ accepted by Council, for usage that does not comply ~~with~~ requirements under this policy.
- No maintenance or legal liability ~~ies are is~~ accepted by Council for instances where natural disasters/ calamities affect the condition of ~~the uUnconstructedmade~~ roads.

Guiding principles

~~Should a landowner require access via an unmade road, Council expects that the landowner will provide that access at their cost. This places them in the same situation as a subdivider who must upgrade roads at their cost as part of a new development.~~

~~Where Council receives a written request to carry out minor repairs or maintenance to an unmade road at no cost to Council, approval may be given by the Chief Executive Officer (or delegate) subject to the following conditions:~~

- ~~The applicant obtains all appropriate State Government approvals before any works commences (i.e. clearing etc).~~
- ~~No clearing of vegetation occurs without approval from the Chief Executive Officer (or delegate).~~
- ~~No gravel is placed on the road without the approval of the Chief Executive Officer (or delegate).~~
- ~~The work does not unduly affect or inconvenience neighbouring property holders.~~
- ~~All affected landholders (i.e. regular users) and Council have been notified 2 working days prior to work commencing.~~
- ~~The work is undertaken and protected by a competent legal entity.~~
- ~~The landowner must negotiate and formalise any legal right of entry (e.g. easement) should the access traverse another's property.~~

LEGISLATION AND RELATED GUIDELINES

- *Local Government Act 2009*
- *Land Act 1994*
- *Environmental Protection and Biodiversity Conservation Act 1999*
- Subordinate Local Law No. 1.1, 1.14 and 1.15

AMENITY OF RESIDENTIAL PROPERTIES IN CLOSE PROXIMITY TO UNSEALED ROADS POLICY

APPROVALS

POLICY NUMBER	EI-POL-117	DOC.ID	4717070
CATEGORY	Community		
POLICY OWNER	Manager Infrastructure Planning and Technical Services		
APPROVAL DATE	25-May-2021	RESOLUTION NUMBER	7284

DRAFT

OBJECTIVE

This policy provides Council and its administration, with ~~the principles and guidelines guidance on to~~ carry~~ing~~ out works on Council-maintained unsealed roads, to minimise public concerns related ~~from to~~ dust nuisance. The policy also permits Council to accept monetary contributions from residents to allow self-funding of dust mitigation of unsealed gravel roads, subject to ~~the~~ conditions outlined within this policy.

This Policy does not apply to a road opening or upgrade that is subject to a development application and is only limited to requests that relate to specific benefits for the applicant.

SCOPE

This policy applies to all unsealed roads owned or controlled by Council's. Council has responsibility for approximately 2,200 kilometres of unsealed roads, ~~and~~ therefore, an assessment criteria / process is essential ~~in order to to~~ determine whether a seal treatment or other mitigation measures can be applied. Despite such criteria, it must still be acknowledged that dust mitigation measures ~~applied will be in accordance with available~~ can only be applied subject to funding.

This policy does not relate to the sealing of driveways.

DEFINITIONS

TERM / ACRONYM

MEANING

CEO	refers to Chief Executive Officer.
Council	refers to Isaac Regional Council.
Dust Mitigation Measures	means the sealing of an unsealed road as agreed by Council and the landholder.
The Act	shall mean the <i>Local Government Act 2009</i> (as amended).
The Regulation	shall mean the <i>Local Government Regulation 2012</i> (as amended).

POLICY STATEMENT

Isaac Regional Council recognises ~~that~~ landholders on unsealed roads ~~in the district~~ may request dust mitigation measures be ~~undertaken applied~~ to the section of unsealed roadway within the immediate vicinity of their houses to reduce dust blowing onto their property.

~~To enable the service to be provided,~~ Council is committed to ensuring a fair and transparent process ~~in is applied when~~ considering requests for dust mitigation works ~~on~~ unsealed Council roads.

All Rrequests for mitigation of dust impacts will be assessed in accordance with this Policy.

GUIDING PRINCIPLES

The decision to approve dust mitigation works on an unsealed gravel road will be made by Council based on the following factors:

- ~~Situation 1~~ — Residential property only:
 - Where the dust suppression works are for the sole benefit of the applicant, and the project is not included in Council's long-term capital works program, the applicant is required to fund the full costs of the works.
- ~~Situation 2~~ — Residential and Community/Council Properties:
 - Where the dust suppression works are for the benefit of an applicant, and the surrounding/immediate community and the project is not included in Council's long-term capital works program, Council will consider proportional contribution ~~on~~ ~~ng for to~~ the works ~~to for~~ the benefit of the community.

Minimum Sealing Parameters

- The minimum dimensions for sealing works that will be considered for construction are:
- ~~The policy provides for a~~ A paved and bitumen seal to be constructed in accordance with ~~to~~ Council's current road design standards in front of the property funded by the applicant (noting where public infrastructure is also affected, it is proposed that Council may contribute as described in the policy).
 - For properties not closer than 150 metres from the road - 300 metres length by 86 metres wide, which includes 100 metres past each end and 100 metres in front of ~~each the~~ homestead, or
 - For properties closer than 150 metres from the road - 500 metres length by 86 metres wide, which includes 200 metres past each end and 100 metres in front of the homestead.

ROLES, RESPONSIBILITIES, ACCOUNTABILITIES AND CONSEQUENCES RELATED TO DELIVERY OF THE POLICY

- Dust mitigation works will include all costs associated with design and construction in accordance with ~~to~~ Council's current road design and construction standards.
- All applications for sealing works will be subject to Council approval. Construction of the works will only be carried out by Council ~~approved~~ contractors.
- Council may assist with construction, based on availability of resources and on agreement of full cost recovery. If Council constructs the seal works, a cost estimate will be calculated using all appropriate overhead costs (i.e. on-costs) however, Council will not seek a profit from the delivery of the dust suppression seal.
- Payment for cost of the works by Council will be made prior to commencement of works and will be based on the cost estimate provided and agreed to by all parties. Final costs shall be reconciled at on completion of the works. Either party, as necessary, will adjust payment within 30 days of notification of final costs.

- Prior to Council undertaking the work, it will be necessary for the landholder to sign and execute an agreement prepared by Council, confirming the conditions and obligations of this policy.
- All future maintenance work will be at Council's expense, except where damage can be attributed to the property owner/applicant.
- ~~This policy does not relate to the sealing of driveways.~~

PROCEDURE

1. An applicant/landholder ~~makes-submits~~ a request to remedy a dust nuisance/amenity issues and/or Council identifies a dust nuisance/amenity issue.
2. A Council officer, in consultation with the affected landholder, undertakes an investigation to identify possible causes of the amenity issue.
3. Council in conjunction with the landholder work through solutions to address the amenity issue, which may include, but is not limited to:

SOLUTION	FUNDED BY
Installation of additional signage (Signage and/or traffic calming and/or other low-cost solutions).	Funded by Council as budget permits <u>permits</u> . Applicant has <u>an</u> option to fund should they wish for resolution sooner than Council's <u>budget allows</u> . can budget
Installation of traffic calming devices (speed humps) or other low-cost solutions.	Funded by Council as budget permits. Applicant has option to fund should they wish for resolution sooner than Council's <u>budget allows</u> . can budget
Dust suppression / sealing.	Managed as per the guiding principles.
Realignment of r Road (where required due to proximity of road, <u>and</u> where <u>it is determined that none</u> all of the above not will delivering a favourable outcome).	Managed as per the guiding principles.

4. Council to confirm/negotiate funding and finalise relevant agreement.

LEGISLATIONS AND RELATED GUIDELINES

- Local Government Act 2002
- Local Government Regulation 2012
- Land Act 1994
- Environmental Protection Act 1994
- Sustainable Planning Act 2009
- ARRB Unsealed Roads Manual – Guidelines to Good Practice ~~Best Practice Guide~~

- [AUSTROADS – Guide to Road Design](#)

DRAFT

CONDITIONALLY REGISTERED VEHICLES

APPROVALS

POLICY NUMBER	El-POL-129	DOC.ID	4865642
CATEGORY	Community		
POLICY OWNER	Manager Infrastructure Planning and Technical Services		
APPROVAL DATE	25 January 2022	RESOLUTION NUMBER	7678

DRAFT

OBJECTIVE

This policy sets out how conditional registration affects the use of vehicles on Isaac Regional Council (IRC) managed areas. It includes guidelines intended to support IRC officers in assessing the proposed use of conditionally registered vehicles on IRC-managed areas.

SCOPE

All vehicles used on roads in IRC managed areas, other than exempt vehicles, must be registered. This includes IRC vehicles used by contractors, lessees, or other Government agencies.

~~Conditional registration is accepted as a valid form of registration and applies to non-standard vehicles that are ineligible for general registration. Where these vehicles must have access to roads, conditional registration is required. However, all vehicles that comply with normal registration requirements are not eligible for conditional registration.~~

~~The Nature Conservation (Protected Area Management) Regulation 2017 makes it an offence to operate a conditionally registered vehicle on a protected area without written approval, and limits when an approval may be given. It is not possible to authorise a conditionally registered vehicle for private recreational use on a protected area.~~

~~Vehicles with conditional registration must comply with the conditions of use for that vehicle. Not all types of conditional registration require an approval from the road owner or manager as a condition of the registration.~~

DEFINITIONS

TERM / ACRONYM

MEANING

Agency vehicle

Vehicles owned, leased, ~~rented~~rented, or otherwise used by IRC for its officers to carry out their duties, including an officer's private vehicle that is agreed to be used to carry out official duties.

Exempt vehicle

~~As~~As defined by section 4 of the *Transport Operations (Road Use Management Vehicle Registration) Regulation 2010* as any of the following:

- An agricultural implement, if it is being towed by an agricultural machine suitably matched to the implement; or another vehicle of a suitable size for towing the implement.
- Trailer being towed by an agricultural machine that is being used for its intended agricultural purpose, or a conditionally registered vehicle with limited access registration.

- Motorised golf buggy or other motorised machinery being used on a golf course or on a golf course car park, or a motorised golf buggy being used for directly crossing a road dividing a golf course.
- Ride-on mower, other than a ride-on mower that is an agricultural machine, that is being used for mowing, and is:
 - directly crossing a road; or
 - crossing from one road related area to another road related area; or
 - on road related area.
- Walking speed equipment that is on a road only for:
 - loading it onto, or unloading it from another vehicle; or
 - repositioning it at a work site.
- Low powered motor vehicle (not more than 200 watts).
- Vehicle that is not a motor vehicle or a trailer.
- Vehicle being towed by a tow truck; ~~operating as a tow truck.~~
- Racing vehicle being used on a racing track or in a related area for a racing track.
- Motorbike being used in freestyle motocross in a freestyle motocross area.
- Motorbike being used in an observed trial in an observed trial area.
- ~~Drawn plants~~ being towed by a conditionally registered vehicle of a size suitable for towing the plant.
- Motorised wheelchairs being used by a person who:
 - does not usually reside in Queensland; or
 - has resided in Queensland for not more than 14 days.
- An unregistered motor vehicle that is dealer's stock being used on the dealer's premises.

IRC	Isaac Regional Council.
IRC Managed Area	Protected areas (State land) including national parks (scientific), national parks, national parks (Aboriginal land) n National p Parks (recovery), conservation parks and resources reserves dedicated under the <i>Nature Conservation Act 1992</i> ; (NCA) .

	Recreation areas under the <i>Recreation Areas Management Act 2006</i> (RAM Act) ; State forests (other than areas of State plantation forest), forest reserves and timber reserves managed under the <i>Forestry Act 1959</i> .
IRC Managed Road	Any road that forms part of IRC-managed area. Any areas dedicated to for public use as a road (also known as dedicated or gazetted roads) are not IRC-managed roads.
Non-agency Vehicle	Includes all vehicles other than agency vehicles.
Non-standard Vehicle	Is a vehicle that does not comply with the Queensland Road Safety Standards and as such is not eligible for regular registration or general operation on a road.
Road	Any area that is open to or used by the public and is developed for, or has as one of its uses, the driving or riding of motor vehicles. This includes areas dedicated to public use as a road, but excludes areas declared under a regulation not to be a road.
DMTR <u>TMR</u>	Department Transport and Main Roads.

POLICY STATEMENT

Conditional registration is accepted as a valid form of registration and applies to non-standard vehicles that are ineligible for general registration. Where these vehicles must have access to roads, conditional registration is required. However, all vehicles that comply with normal registration requirements are not eligible for conditional registration.

The Nature Conservation (Protected Area Management) Regulation 2017 makes it an offence to operate a conditionally registered vehicle in a protected area without written approval, and limits when an approval may be given. It is not possible to authorise a conditionally registered vehicle for private recreational use in a protected area.

Vehicles with conditional registration must comply with the conditions of use for that vehicle. Not all types of conditional registration require an approval from the road owner or manager as a condition of the registration.

AGENCY VEHICLES

Agency vehicles that do not comply with requirements for full road registration, excepting exempt vehicles, require conditional registration to travel on a road, including IRC-managed roads.

Agency vehicles operating under conditional registration on lands other than IRC-managed areas must have written authority from the owner or manager of the area.

VISITORS, ~~CONTRACTORS~~CONTRACTORS, AND OTHER NON-AGENCY VEHICLES

Non-agency vehicles may be authorised when used by:

- Contractors, local government authorities and/or other government agencies undertaking approved management on the area.
- Lessees and/or permittees undertaking an activity relevant to a valid authority over the area.
- Neighbour/s dependent on the area for access between portions of their property.
- Universities, non-government organisations and/or research institutions undertaking approved research or management activities on the area.
- People with mobility disabilities.
- Any person undertaking law enforcement, emergency or rescue activities and/or:
 - As part of recreational activities conducted under a group activity permit; and/or
 - As part of commercial tourism activities conducted under a commercial activity permit.

Authorisation must not be given if the type of vehicle is considered likely to:

- Damage or significantly adversely affect the area's cultural or a natural resource.
- Pose a serious risk to the health or safety of the public.

AUTHORISATION WILL BE WITHDRAWN

In the event that a conditionally registered vehicle is operated in any way other than that as set out in the conditions of an authority or permit to operate in an IRC-managed area, the authorisation will be withdrawn by written notice.

Non-agency conditionally registered vehicles observed operating beyond the scope of their conditional registration should be reported to DTMR.

If residents are found-determined to be abusing their permit rights or causing trouble-issues for the local police authority and/or IRC Local Laws Officer/s, IRC will cancel theat applications and revoke the permit. If cancelling of an application occurs, a permit will not be available for a period of three years from the date of cancellation, and only after three years will IRC be prepared to revisit offering permits for conditionally register vehicles. For further information on use and restrictions of conditionally registered vehicles, refer to TMR Safe Movement Guideline.

ADDITIONAL POLICY REQUIREMENTS

- Vehicles are not allowed to be driven through recreational parks or reserves.
- Drivers found to be under the influence of alcohol will have their permits cancelled. Suspension of permit if a driver is found to be under the influence of alcohol.
- All permit applications need to outline one direct route from the residents' property to a boat ramp/fishing spot of choice.

- If the permit holder ~~is caught off their~~ varying from their designated route will have their permit revoked as described in this policy. this will result in the suspension of their permit for a set period.
- Permits are not indefinite and need to be re-applied for after each 12-month period.
- Permit holders must ~~is to~~ carry the permit on their persons at all times when using the conditionally registered vehicle on the road.
- If the permit holder ~~changes~~ wishes to vary their designated route ~~fishing spots~~ they will be required to apply for another a new permit and the previous permit will be cancelled if the route is different from the one issued.
- Permit holders are not ~~allowed~~ permitted to drive their vehicles in excess of 40km/h regardless of the road speed limit for general vehicles.
- No permits will be issued where your route requires you to travel on a State-controlled road unless you have the appropriate permit from DTMR prior to applying for a local roads permit.
- Trailers being towed must be registered ~~to be on the road.~~
- ~~The trailer always needs to be attached to the conditionally registered vehicle.~~
- Non-standard recreational vehicles may be used on and off the road along designated routes in IRC coastal areas for the purpose of conveying trailered boats and trailers used to transport fishing gear to and from rivers, estuaries, and the ocean.
- Applicants are responsible to ensuring they have secured approvals from all authorities e.g. DTMR or Department of Environment and Science, Queensland Police Service, etc.

ASSESSING PERSONS WITH RESTRICTED MOBILITY

A conditionally registered vehicle may be authorised to access IRC-managed roads, management tracks or areas otherwise restricted to recreational vehicles (for example, management tracks accessing amenity blocks or for beach access from camping sites), when it is used to provide access for people ~~suffering from~~ with a condition that is not temporary or that significantly restricts the person's mobility.

However, under no circumstances will these vehicles be authorised to access an area managed only for pedestrian or non-motorised access such as, walking tracks.

Persons with restricted mobility will be required to provide a medical certificate to:

- Verify the nature of the person's condition.
- Support the person's capacity to operate the vehicle in a range of outdoor environments (including unsurfaced and rough roads, on sand and in water crossings) shared with other vehicles operating at a range of speeds.

COMMUNICATION CHANNELS

~~The Conditionally Registered Vehicles Policy will be communicated throughout the IRC via:~~

- ~~An announcement on the IRIS intranet~~
- ~~Online policy library~~

LEGISLATIONS AND RELATED GUIDELINES

- Local Government Act 2009
- Local Government (General) Regulations 2012
- Nature Conservation (Protected Areas Management) Regulation 2017
- Transport Operations (Road Use Management – Vehicle Standards and Safety) Regulation 2021
- Forestry Act 1959
- Recreation Areas Management Act 2006
- Guideline for Conditionally Registered Vehicles in Queensland

REFERENCES

ID	NAME
EI-FRM-488	Application to Operate a Conditionally Registered Vehicle on Local Government Controlled Roads and Areas

ROADSIDE MEMORIALS

APPROVALS

POLICY NUMBER	El-POL-124	DOC.ID	4785521
CATEGORY	Council Policy		
POLICY OWNER	Manager Infrastructure Planning and Technical Services		
APPROVAL DATE	28 July 2021	RESOLUTION NUMBER	7389

DRAFT

OBJECTIVE

The objective of this policy is to provide a framework that sensitively deals with the approval, installation and management of community requests for roadside memorials that publicly commemorate the life of a person (or people) who have died on or near a road. Council recognises that some members of the community may wish to commemorate/indicate a road fatality by installing a roadside memorial. Council will deal sensitively with issues associated with memorials but does not encourage the placement of roadside memorials within the road reserve due to the potential road safety impacts of such memorials.

SCOPE

This policy sets out guidelines for the for installation, placement, ~~maintenance~~ maintenance, and removal of roadside memorials alongside Council roads.

DEFINITIONS

TERM / ACRONYM

MEANING

Council	Isaac Regional Council / IRC.
Road	Roads governed and managed by IRC as set out under Section 59 of the <i>Local Government Act 2009</i> .
Roadside Memorial	Any object placed within the road reserve to commemorate or indicate a road fatality. Memorials may include wooden crosses, coloured posts posts, and flowers, etc. Monuments (permanent commemorations) are not permitted within a road reserve.
Roadside Monument	A roadside memorial intended as a permanent fixture.

POLICY STATEMENT

Council recognises that some members of the community may wish to commemorate a road fatality by installing a roadside memorial. Council deals sensitively with issues associated with memorials but does not encourage the placement of roadside memorials within the road reserve due to the potential road safety impacts.

This policy has been developed to ensure roadside memorials are placed in a safe ~~location~~location for family and friends, can be easily maintained, ~~does~~ does not cause issues for adjacent property owners, and will cause minimum distraction or hazard to ~~other~~road users.

GENERAL STANDARDS

Roadside memorials must not:

- Distract drivers' attention, disrupt traffic flow, upset nearby residents or road users, or prevent road maintenance.
- Create a hazard for footpath users.
- Alter a public road.
- Be constructed of materials that will cause injury if struck by a vehicle (e.g. concrete or stone, etc.).
- Be reflective or illuminated (including solar lights).
- Become the subject of a ~~gathering~~ or gathering or create a public disturbance or littering.
- Be disrespectful, offensive, or cause concern for other road users.
- Be attached to road or non-road related infrastructure (power poles, signs etc.).

In the event that any of the above are evident, the memorial will be removed unless corrected to Council's satisfaction. Roadside memorials erected for any reason other than a fatal motor vehicle accident will be removed.

DESIGN

The design of memorials are required to:

- Be aesthetically suitable to the ~~location~~ location.
- Relate to the proposed site or contribute to the design or function of the building/space; space.
- Conserve the cultural character and natural environment of the building/space; space.
- Where applicable, be compliant with planning and/or building permit requirements requirements.

Roadside monuments are not permitted within a road reserve and must be constructed of material or installed in a way that will not cause injury if struck by a vehicle and should be contained within the following dimensions:

- Height 750mm
- Width 500mm
- Depth 400mm

LOCATION

Applicants should be ~~made~~ aware of ~~any~~ possible risks associated with ~~in~~ visiting roadside memorials and ~~should be advised on~~ employ safe practices in this regard, ensuring that they ~~stopping~~ clear of traffic. Wherever possible, the location should be chosen to minimise risk.

- A memorial shall be in a position where it will not distract driver attention from the driving task, or interfere with the role of any traffic control item.

- A memorial shall be in a position where it will not be hazardous to passing traffic and/or pedestrians, or prevent appropriate maintenance of the road reserve.

In the interest of the safety of persons installing a roadside memorial, and the safety of other road users, there are a number of locations where the placement of roadside memorials is restricted, including:

- On the roadway surface.
- On median strips, roundabouts, bridges or overpasses, culverts, or other roadway infrastructure.
- Locations that could hinder or impede emergency services, Council, or utility companies in their maintenance operations (for example, mowing) or accessing services (for example, fire hydrants).
- Locations that restrict a vehicle's sight lines or creates a distraction.
- Where they may interfere/obstruct with the function of any traffic control devices.
- Locations that may pose concerns for residents of adjacent properties.

Council reserves the right to decide the precise positioning, design, and maintenance of memorials to ensure maximum benefit to the community and compliance with surrounding infrastructure.

APPLICATION & INSTALLATION

No formal application form ~~exists~~; however applicants should submit documentation in writing to ~~Manager Infrastructure Planning & Technical Services~~ Council for approval. This application should include:

- ~~a~~ Background information on the proposed memorial; ~~and justification for such an installation together with~~
- Location plans and photographs of the surrounding location so that it may be accurately located by Council ~~when assessing the application.~~
- An outline of how the memorial will comply with the requirements of this policy.

In assessing applications Council will consider the following factors in determining whether an application will be approved:

- The number of existing memorials at the location.
- Any future development of the location.
- Planning, building or other legislative requirements.

Council may install or assist in the installation of approved roadside memorials to ensuring its placement is in accordance with Council requirements and consideration is given for the safety of road users.

Further information on design, standards and installation guidance, reference may be made to Department of Transport and Main Roads specifications for Roadside Memorials

~~VISITING AND MAINTENANCE~~ RESPONSIBILITIES

Council will not accept responsibility for the maintenance of any roadside memorial, or the loss, damage, ~~removal~~ removal, or relocation of roadside memorials that may occur due to road maintenance, construction activities or vandalism.

RELOCATION AND REMOVAL

There may be times when road works are required at the location of a roadside memorial. When this is needed, Council will safely and carefully relocate the memorial for the duration of the works and then replace it if practicable.

Every attempt will be made by Council to contact and consult those affected prior to the removal or relocation of a memorial. If the memorial obstructs the completed road works, it may be moved to a new location. All reasonable efforts will be made to contact the persons who applied for erection of the memorial.

In instances when a roadside memorial becomes a road safety hazard, relocation or removal will occur in a ~~sensitive~~ sensitive manner. ~~All reasonable efforts will be made to contact the affected persons before removal or relocation.~~

Any objection or complaint from nearby residents, or from road users regarding any aspects of a memorials, including the activity of visitors to the memorial, ~~should will~~ be carefully considered and if necessary, the memorial ~~should may~~ be relocated or removed by Council.

All reasonable efforts will be made to contact the affected persons before removal or relocation.

LEGISLATIONS AND RELATED GUIDELINES

- Local Government Act 2009 (LGA)
- Local Law No. 4 (Local Government Controlled Areas, Facilities & Roads)

DOCUMENT ID/NAME

NIL

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Frank Nastasi

AUTHOR POSITION

Manager Infrastructure Planning and Technical Services

9.10

BRIDGES RENEWAL GRANT APPLICATION – BULLY CREEK BRIDGE

EXECUTIVE SUMMARY

This report seeks delegation for the Chief Executive Officer to submit a grant application under the Bridges Renewal Program for the replacement of Bully Creek Bridge on Hyde Park Road.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the revised plans for the replacement of Bully Creek Bridge prepared by Consulting Engineers including a total estimated project cost of \$1,410,000.*
- 2. Delegates Authority to the Chief Executive Officer to submit the application under the Bridges Renewal Program for a maximum grant funding amount of 80% of the total estimated project cost (\$1,128,000).*
- 3. Notes an allocation of \$282,000 of depreciation funds would be required in the 2025-26 Financial Year should the grant application be successful.*

Resolution No.: E&I0750

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Notes the revised plans for the replacement of Bully Creek Bridge prepared by Consulting Engineers including a total estimated project cost of \$1,410,000.**
- 2. Delegates Authority to the Chief Executive Officer to submit the application under the Bridges Renewal Program for a maximum grant funding amount of 80% of the total estimated project cost (\$1,128,000).**
- 3. Notes an allocation of \$282,000 of depreciation funds would be required in the 2025-2026 Financial Year should the grant application be successful.**

Carried

BACKGROUND

In 2021 Council was successful in a previous application under the Bridges Renewal Application for the replacement of Bully Creek Bridge. The engineering intent that formed the basis and initial costing for the grant application was to undertake a “like for like” replacement.

Following the commencement of detailed design works and engagement with the Department of Agriculture and Fisheries (DAF), it was identified that the existing structure was not compliant to the Waterway Barrier Works Code, with further advice from DAF being that if Council proceeded with a Development Application to progress the like for like replacement, the application would be unlikely to be successful. Based on this advice, Council officers sought to avoid delays in the approval process and progressed to design a structure that provided an upgrade to the surrounding community and was compliant under the waterway barrier works code.

As part of the design works, Councils design consultant provided an original estimated construction cost of \$816,650 supported by evidence associated with other similar scale bridge projects. However, when tenders were received the preferred Tender Submission was \$1,868,777. In an attempt to reduce costs, the bridge structure was re-designed as a culvert structure and the original application under the Bridges Renewal Program was cancelled.

This amended culvert design has now been completed with an estimated construction cost of \$1,410,000 and the subsequent DAF approval has now been received which allows a new application to be submitted under the Bridges Renewal Program. The budget figure includes an allowance for cost escalations and contingency.

The Australian Government’s Bridges Renewal Program (BRP) is designed to provide funding to State, Territory and Local Governments for projects which will upgrade and replace bridges to enhance access for local communities and facilitate higher productivity vehicle access. The Australian Government will contribute up to 50% of the project costs in urban areas and 80% of the cost for successful projects located in regional areas.

IMPLICATIONS

Successful grant application will allow Council to provide a continued efficient Road and Transport network through the replacement and removal of existing mass restrictions for the existing structure.

The replacement of the asset as it is approaching its end of useful life is consistent with the intent of the Strategic Asset Management Plan.

CONSULTATION

- Manager Infrastructure Parks and Recreation
- Planning Officer – Queensland Department of State Development, Infrastructure, Local Government and Planning
- Director Engineering and Infrastructure
- Manager Budgets and Statutory Reporting

BASIS FOR RECOMMENDATION

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

Ensure that the assets maintained and constructed are appropriate to the current and future needs of the region's industries.

ACTION ACCOUNTABILITY

Manager Infrastructure Planning and Technical Services to prepare grant application under the Federal Government's Bridge Renewal Program for Chief Executive Officer review and submission.

KEY MESSAGES

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

Ensure that the assets maintained and constructed are appropriate to the current and future needs of the region's industries.

Report prepared by:

FRANK NASTASI

**Manager Infrastructure Planning and Technical
Services**

Date: 5 June 2024

Report authorised by:

ROBERT PERNA

Director Engineering and Infrastructure

Date: 5 June 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Bully Creek Bridge Replacement Design For Construction
- CONFIDENTIAL Attachment 2 – Consultant Bill of Quantities Summary

REFERENCE DOCUMENT

- Nil

PAGES 239 TO 250 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Sean Robinson

AUTHOR POSITION

Manager Galilee and Bowen Basin Operations

9.11

ASSET MAINTENANCE LICENCE – POWERPOLES GOONYELLA TO SARAJI SOUTH

EXECUTIVE SUMMARY

This report seeks to delegate the authority to the Chief Executive Officer to execute a Licence for the existing power poles at identified locations within Council controlled road reserves between the Goonyella to Saraji South Mine areas.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Asset Maintenance Licence for existing power poles between the Goonyella to Saraji South mine areas in accordance with the terms of the licence.*

Resolution No.: E&I0751

Moved: Cr Alaina Earl

Seconded: Cr Rachel Anderson

That the Committee recommends that Council:

- 1. Delegates Authority to the Chief Executive Officer to negotiate, execute and vary the Asset Maintenance Licence for existing power poles between the Goonyella to Saraji South mine areas in accordance with the terms of the licence.**

Carried

BACKGROUND

BM Alliance Coal Ops Pty Ltd, (the Grantee) approached Isaac Regional Council requesting to enter into a licence in relation of a series of existing power poles that have been installed over time within Council controlled road reserves in the area between the Goonyella Riverside Mine and Saraji South Mine. The Grantee has requested the licence in acknowledgment of Council's present position that all third party assets in Council controlled road reserve require appropriately secured tenure by way of a licence addressing the

existence of the third party asset, maintenance obligations, access arrangements and insurance and liability arrangements.

This licence addresses only power poles presently constructed at the locations identified in the Schedule 1. This licence does not facilitate the installation of new power poles at alternative locations.

LICENCE

The Grantee and Council Officers are in negotiations as to the terms of a licence based on Council's template licence document and accordingly no external legal assistance has been engaged. The licence contains the following key terms –

- The licence will commence on the date the last party executes the licence document and will expire on the earlier of either the date in which the Grantee notifies Council of termination or surrender or the date of termination of the licence pursuant to clause 16.
- The Grantee are responsible for the maintenance and removal of the existing power pole and access track with specific schedules of works identified in Schedule 2.
- A security to the value of \$5,000.00 to be received upon execution and held to secure the obligations under this licence as detailed in clause 20.
- Clause 3.2 – Provides that Council may require the Grantee to relocate the power pole and/or pipeline to a different location, upon suitable notice and at the Grantees cost, if required.
- Clause 4 – Requirement to obtain a Works Approval before commencement of replacement, maintenance and removal works onsite.
- Clause 5 – Requirement to carry out necessary maintenance to the Asset and remedy any defects caused by the Asset in the road reserve.
- Clauses 8 and 9 – Indemnity and insurance provisions in the terms standard in other recently executed Council licences.
- Clauses 10 and 11 – Dispute resolution provisions including clauses for external expert determination of a dispute.
- Clause 15 – Default provision stipulates notice requirements, Council's entitlements upon default of the Grantee and Council's ability to act in the public interest.
- Clause 16 – Provides that termination of the licence may be by written agreement between Council and the Grantee or by notice given to the Grantee in particular circumstances.
- Clause 18 – The Grantee is liable for Council's costs of preparation and execution of the licence and any reasonable costs of project managing the obligations.

IMPLICATIONS

The Galilee and Bowen Basin Operations Department shall ensure obligations under the Licence are met, facilitate processing of necessary works approvals and ensure maintenance works is as directed by the licence and provide ongoing monitoring of those obligations.

The Grantee shall undertake the works required to maintain and ultimately remove the existing powerpoles.

CONSULTATION

- Senior Governance Officer
- Manager Governance and Corporate Services
- Galilee and Bowen Basin Operations Officer
- BM Alliance Coal Ops Pty Ltd

BASIS FOR RECOMMENDATION

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

ACTION ACCOUNTABILITY

Chief Executive Officer to execute the Licence.

Manager Galilee and Bowen Basin Operations to ensure a copy of the executed document is provided to the proponent and obligations under the Licence are adhered to.

KEY MESSAGES

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

Report prepared by:	Report authorised by:
SEAN ROBINSON	ROBERT PERNA
Manager Galilee and Bowen Basin Operations	Director Engineering and Infrastructure
Date: 5 June 2024	Date: 5 June 2024

ATTACHMENTS

- CONFIDENTIAL Draft Asset Maintenance Licence – Power poles – Goonyella to Saraji South

REFERENCE DOCUMENT

- Capricorn Municipal Development Guidelines

PAGES 254 TO 300 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Sean Robinson

AUTHOR POSITION

Manager Galilee and Bowen Basin Operations

9.12

DEED OF AMENDMENT TO MINING COMPENSATION AGREEMENT – PEAK DOWNS MINE ROAD

EXECUTIVE SUMMARY

This report seeks Council's consideration to consent to an amendment to an existing compensation agreement between BM Alliance Coal Operations and Council relating to an area of Peak Downs Mine Road reserve.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Amending Deed - Mining Compensation Agreement [Peak Downs Mine Road] dated 17 December 2012.*

Resolution No.: E&I0752

Moved: Cr Rachel Anderson

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Delegates authority to the Chief Executive Officer to negotiate, vary and execute the proposed Amending Deed - Mining Compensation Agreement [Peak Downs Mine Road] dated 17 December 2012.

Carried

BACKGROUND

BM Alliance Coal Operations Pty Ltd [BMA] have approached Council in relation to the existing Compensation Agreement for an area of road reserve on Peak Downs Mine Road which includes the teardrop shaped area identified in green in the image and the historical alignment of Peak Downs Mine Road ["Compensation Agreement"]. The Compensation Agreement, which relates to the surface area of ML 1775, was executed in December 2012 and compensation in the sum of \$20,000.00 was paid on 30.01.2013 [Receipt 20173781].

BMA has an application pending with the State for permanent closure of the tear drop area and amalgamation of this land into the adjacent BHP owned land. Council provided support to this road closure under Resolution No. 8046 at the September 2022 Ordinary Meeting.

BMA have advised Council that the application for permanent closure is involving BMA responding to requests relating historical tenure of the tear drop area and the processing of the application may take some time.

Council has also granted BMA an Asset Installation and Maintenance Licence at the teardrop location to facilitate the construction of new and relocation of existing Assets [BMA owned 66Kv powerline and pipeline] and undertake any necessary maintenance under Resolution No. 8600 at the December 2023 Ordinary Meeting



BMA are seeking a variation to the Compensation Agreement by way of an Amending Deed that seeks as amendment relating to actions required after mining activity ceases and specifically in relation to any portion of Ripstone Creek that may remain in the road reserve. Presently, the Compensation Agreement requires the areas under the agreement to be restored to the condition it was prior to mining activity. By this Amending Deed, BMA are seeking confirmation that Ripstone Creek and its associated embankments may remain at the locations they are at the cessation of mining activities, be that within or outside of Council controlled road reserve. This will have no impact on the function of Peak Downs Mine Road.

IMPLICATIONS

The Galilee and Bowen Basin Operations Department shall ensure proper execution of the Deed and that the obligations under the Deed are met.

CONSULTATION

- Director Engineering and Infrastructure
- Galilee and Bowen Basin Operations Officer
- Manager Governance and Corporate Services
- Senior Governance Officer
- BM Alliance Coal Ops Pty Ltd

BASIS FOR RECOMMENDATION

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

Proactively engage with and support all industry sectors, commerce and government to foster constructive partnerships to support and promote ongoing economic vitality.

ACTION ACCOUNTABILITY

The Galilee and Bowen Basin Operations Department shall ensure all necessary documentation is prepared and executed by the Chief Executive Officer and ensure a copy of the executed document is provided to the proponent and respond as required to further items raised in relation to the proposed road closure under the direction of the Chief Executive Officer.

KEY MESSAGES

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

Proactively engage with and support all industry sectors, commerce and government to foster constructive partnerships to support and promote ongoing economic vitality.

Report prepared by:

SEAN ROBINSON

Manager Galilee and Bowen Basin Operations

Date: 5 June 2024

Report authorised by:

ROBERT PERNA

Director Engineering and Infrastructure

Date: 5 June 2024

ATTACHMENTS

- CONFIDENTIAL Draft Amended Deed - Mining Compensation Agreement [Peak Downs Mine Road]

REFERENCE DOCUMENT

- CONFIDENTIAL Mining Compensation Agreement [Peak Downs Mine Road] dated 17 December 2012 – ECM 4589851

PAGES 304 TO 355 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Sean Robinson

AUTHOR POSITION

Manager Galilee and Bowen Basin Operations

9.13

ASSET INSTALLATION AND MAINTENANCE LICENCE – PIPELINE – SARAJI ROAD

EXECUTIVE SUMMARY

This report seeks to delegate the authority to the Chief Executive Officer to execute the Asset Installation and Maintenance Licence for a pipeline on Saraji Road.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Pipeline on Saraji Road in accordance with the terms of the agreement.*

Resolution No.: E&I0753

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Delegates authority to the Chief Executive Officer to negotiate, execute and vary the Asset Installation and Maintenance Licence – Pipeline on Saraji Road in accordance with the terms of the agreement.**

Carried

BACKGROUND

BM Alliance Coal Ops Pty Ltd, (the Grantee) approached Council requesting to enter into a licence in to install a section of underground pipeline on Saraji Road [south of the Peak Downs Mine and Saraji Road intersection].

The pipeline will form part of an expansion to the pipeline network transporting mine affected water across the Peak Downs Mine site.



LICENCE

The Grantee and Council Officers are in negotiations as to the terms of a licence based on Council's template licence document and accordingly no external legal assistance has been engaged. The licence contains the following key terms –

- The licence will commence on the date the last party executes the licence document and will expire on the earlier of either the date in which the Grantee notifies Council of termination or surrender or the date of termination of the licence pursuant to clause 16.
- The Grantee is responsible for the installation, maintenance and removal of the pipeline with specific schedules of works identified in Schedule 2.
- A security to the value of \$5,000.00 to be received upon execution and held to secure the obligations under this licence as detailed in clause 20.
- Clause 3.2 – Provides that Council may require the Grantee to relocate the pipeline to a different location, upon suitable notice and at the Grantees cost, if required.
- Clause 4 – Requirement to obtain a Works Approval before commencement of installation, maintenance and removal works onsite.
- Clause 5 – Requirement to carry out necessary maintenance to the Asset and remedy any defects caused by the Asset in the road reserve.
- Clauses 8 and 9 – Indemnity and insurance provisions in the terms standard in other recently executed Council licences.
- Clauses 10 and 11 – Dispute resolution provisions including clauses for external expert determination of a dispute.
- Clause 15 – Default provision stipulates notice requirements, Council's entitlements upon default of the Grantee and Council's ability to act in the public interest.
- Clause 16 – Provides that termination of the licence may be by written agreement between Council and the Grantee or by notice given to the Grantee in particular circumstances.
- Clause 18 – The Grantee is liable for Council's costs of preparation and execution of the licence and any reasonable costs of project managing the obligations

IMPLICATIONS

The Galilee & Bowen Basin Operations Department shall ensure obligations under the Licence are met, facilitate processing of necessary works approvals and ensure maintenance works is as directed by the licence and provide ongoing monitoring of those obligations.

The Grantee shall undertake the works required to install, maintain and ultimately remove the pipeline.

CONSULTATION

- Senior Governance Officer
- Manager Governance and Corporate Services
- Galilee and Bowen Basin Operations Officer
- BM Alliance Coal Ops Pty Ltd BM Alliance Coal Ops Pty Ltd

BASIS FOR RECOMMENDATION

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

ACTION ACCOUNTABILITY

Chief Executive Officer to execute the Licence.

Manager Galilee and Bowen Basin Operations to ensure a copy of the executed document is provided to the proponent and obligations under the Licence are adhered to.

KEY MESSAGES

Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities.

Report prepared by:

SEAN ROBINSON

Manager Galilee and Bowen Basin Operations

Date: 5 June 2024

Report authorised by:

ROBERT PERNA

Director Engineering and Infrastructure

Date: 5 June 2024

ATTACHMENTS

- CONFIDENTIAL Draft Asset Installation and Maintenance Licence – Pipeline – Saraji Road

REFERENCE DOCUMENT

- CONFIDENTIAL Mining Compensation Agreement [Peak Downs Mine Road] dated 17 December 2012 – ECM 4589851

PAGES 360 TO 405 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Amal Meegahawattage

AUTHOR POSITION

Manager Planning and Projects

9.14

WATER AND WASTE 2023-24 CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the advancements in the Water and Waste 2023/24 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the monthly Water and Waste 2023/24 Capital Projects Progress Summary Report.*

Resolution No.: W&W0500

Moved: Cr Vern Russell

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. **Receives and notes the monthly Water and Waste 2023/2024 Capital Projects Progress Summary Report.**

Carried

BACKGROUND

Regular updates on the financial and physical status of projects within the 2023/24 Water and Waste Capital Works program are crucial to keep Council informed about the program's progress and associated risks.

IMPLICATIONS

The attached Water and Waste 2023/24 Capital Projects Progress Summary provides an overview of the financial and physical status of all projects, with red indicating a projected cost overrun of over 10% or

completion after June 2024, yellow indicating a cost overrun of 0-10%, and green indicating no issues. Brief commentary is provided to explain the status of each project. Larger and more complex projects are sometimes delivered over multiple financial years and the exact expenditure in each year may deviate from the annual budget due to variations in the delivery schedule. This can affect expenditure in each year without exceeding the total budgeted amount for the project.

Compliance

Compliance with the Water and Waste 2023/24 Capital Works Program is essential to meet the identified timeframes of the 2023/24 financial year.

Key Capital Projects

1. CW222974 – CORP Sewer Relining

Initiated in September 2023, construction was successfully completed in April. The project will be finalized upon completion of the as-constructed drawings.

2. CW233156 – Clermont Waste Management Facility Weighbridge Installation

This project involves designing and constructing a weighbridge, gatehouse, and access road, integrating a waste data recording system at the Clermont landfill. The Design & Construct contract was awarded in January 2024. The main construction work is complete, and the final inspection for Practical Completion occurred on 4 June. Some additional minor works remain before finalizing the project.

3. CW222983 – Moranbah Water Treatment Plant Roof Replacement

Construction of a new roof for the 5.7ML water reservoir at the Moranbah Water Treatment Plant began in March. On-site roof structure installation started in March. Work continues with under-pressure blasting of internal walls and welding. Equipment failures have caused delays. The contractor has presented a revised schedule, anticipating project completion in September 2024.

4. CW233141 – Nebo Water Network Augmentation

This project involves constructing a new water main in Nebo. The Design and Construct (D&C) contractor continued on-site work throughout May. The water main upgrade at the truck-fill point was completed and commissioned. Pressure testing of the remaining water main began the week of 3 June.

5. CW233151 – St Lawrence Raw Water Storage and Raw Water Main

The new raw water main construction was completed and commissioned in November 2023. The tender for the water storage component closed in December 2023, yielding only one response significantly exceeding the budget. After negotiations, a contract meeting the project objectives within the available budget was awarded to the successful bidder in late April. Construction is ongoing and will extend into the next financial year.

6. CW233150 – Clermont Water Treatment Plant Filter Media Replacement And Plant Modernisation

This project focuses on modernising the plant to enhance the drinking water process, aligning with the IRC Drinking Water Quality Management Plan (DWQMP). A thorough review of the original scope and prioritisation identified the installation of turbidity analysers for the three filters and combined filtered water, the switchgear upgrade design and construction, and the chemical dosing upgrade design and construction as the highest

priorities. These improvements will guide future work on filter performance and determine the extent of media replacement required.

The project receives a state grant component; therefore, the project name remains unchanged despite the exclusion of the filter media replacement component from the current project. However, in March 2024, the funding agency approved the scope change and extension of time to complete the project.

The tender for Turbidity Analysers was awarded in late March. The Design and Construct contract for the Switchgear Upgrade was awarded in May. Following the tender evaluation for the Chemical Dosing Upgrade design, internal stakeholders agreed to rescope the project and recommence tendering as a Design and Construct project. The Operations and Planning and Projects teams are collaborating to complete the revised scope and tender documentation.

7. CW243205 – Moranbah Rectification of Landfill Cell

A \$4.2 million budget allocation was made for this project in the 2023/24 financial year. However, given the timeline proposed by the project management consultant, the project will be completed in the 2024/25 financial year, carrying forward \$3.7 million. The contract for geotechnical specialist engagement was awarded in late April, and work is progressing with the development of rectification options.

8. CW243204 – Glenden Landfill to Transfer Station

This project involves constructing a ramp, retaining walls, and handrails. The contract was awarded in late March, and the contractor completed the design review. On-site construction began in late May, with the first concrete pour for the lower bin slabs completed on 31 May. Construction is expected to be completed by the end of June.

9. CW243239/ CW243240 – Carmila and Greenhill Landfill Capping

These Design Only projects focus on landfill capping for regulatory compliance in Carmila and Greenhill. The design consultant completed the geotechnical investigation of capping material and incorporated the results into the erosion and sediment control, drainage, and capping works proposal. Landfill Rehabilitation and Landfill Aftercare plans are in progress.

BENEFITS

Council can see a monthly progress report detailing the progress of projects in the Water and Waste 2023/24 Capital Program. This report communicates risks, failures and delays that have been identified within the Water and Waste 2023/24 Capital Works program.

CONSULTATION

- Director Water and Waste
- Manager Operations and Maintenance
- Manager Waste Services
- Planning & Project Department Project Managers

BASIS FOR RECOMMENDATION

To improve business within the Water and Waste Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

The Managers and the Director of Water and Waste oversee the scoping, procurement, and completion of the projects identified within the 2023/24 Capital Projects Progress Summary spreadsheet. Furthermore, the appropriate Managers and the Director Water and Waste are held accountable for the delivery of the project stages which are completed within the identified timeframes.

KEY MESSAGES

That Council has open communication, oversight, and transparency of the Water and Waste 2023/24 Capital Works Program, to ensure Isaac will have effective and sustainable water and waste infrastructure that supports the needs of the region's communities and economic sectors.

Report prepared by:

AMAL MEEGAHAWATTAGE
Manager Planning and Projects

Date: 03 June 2024

Report authorised by:

SCOTT CASEY
Director Water and Waste

Date: 4 June 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Water and Waste Capital Projects Progress Summary Spreadsheet May 24

REFERENCE DOCUMENT

- Nil.

PAGES 410 TO 411 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Gary Carlyle

AUTHOR POSITION

Planning Engineer

9.15

RESPONSIBILITY FOR CONSTRUCTION OF INFRASTRUCTURE – WATER AND SEWER CONNECTIONS

EXECUTIVE SUMMARY

This report defines the location of customer connection points to Council's water, recycled water and sewerage networks. Accurate definition of the connection point is required to ensure it is clear which part (Council or the homeowner) has responsibility for maintenance of the infrastructure.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopts Capricorn Municipal Design Guidelines (CMDG) Drawings CMDG-W-030, CMDG-W-093, CMDG-W-094, CMDG-W-094A with annotations identifying the Recommended Connection points for Council's Water, Recycled Water and Sewer Networks.***
- 2. Authorises the Chief Executive Officer or delegate to provide the required amendments to the current and subsequent revisions of the Capricorn Municipal Design Guidelines (CMDG) Drawings to better accommodate IRC's requirements where necessary.***

Resolution No.: W&W0501

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Adopts Capricorn Municipal Design Guidelines (CMDG) Drawings CMDG-W-030, CMDG-W-093, CMDG-W-094, CMDG-W-094A with annotations identifying the Recommended Connection points for Council's Water, Recycled Water and Sewer Networks.**
- 2. Authorises the Chief Executive Officer or delegate to provide the required amendments to the current and subsequent revisions of the Capricorn Municipal Design Guidelines (CMDG) Drawings to better accommodate Isaac Regional Council's requirements where necessary.**

Carried

BACKGROUND

Council adopted the Capricorn Municipal Design Guidelines (CMDG) as the Standard for development works in February 2016 (Resolution #4402). The CMDG Committee recently updated the Standard drawing for;

- House Connection Branches
- 20, 25, 32, 40mm Water Meter Detail Above Ground
- 50, 80, 100, 150 and 200mm Water Meter Connections
- 50, 80, 100 and 200mm Water Meter Connections Fire Line only

The sewer house connections branches drawing shows the responsibility for construction of infrastructure to new developments and recommends the responsibility for ownership of infrastructure at the connection be determined by individual councils.

This document has been prepared to clarify the location of the customer connection point for each service. Accurate definition of the connection point is required to ensure it is clear which party (Council or the homeowner) has responsibility for maintenance of the infrastructure.

The previous resolution of Council (4402) authorised the Engineering and Infrastructure Directorate to provide required amendments to the current CMDG to better accommodate IRC's requirements where necessary. This report seeks to adopt the updated CMDG guidelines and clearly identify the point of connection for the water, sewerage and recycled water networks.

IMPLICATIONS

The implication of these drawings is that it will be clear who has the responsibility for maintenance of infrastructure at the connection point for Council's Water, Recycled Water and Sewerage Networks.

CONSULTATION

- Manager Operations and Maintenance
- Manager Planning and Projects
- Director Water and Waste
- Plumbing Inspector

BASIS FOR RECOMMENDATION

Water and Recycled Water

The Connection Point for a potable water supply is at the first downstream join of the water meter to the householder's supply. The basis for this decision is because all water usage though the meter is the responsibility of the landowner, therefore responsibility for the maintenance of the infrastructure must be with the landowner.

Similarly, the Connection Point for a metered recycled water supply is at the first downstream connection of the recycled water meter to the landowner's supply.

The Connection Point for a non-metered recycled water supply is at the first downstream join of the control valve to the landowner's supply. If the downstream joint of the control valve is leaking, it is the landowner's responsibility for the leaking water. The basis for this decision is because all water usage for the property is

the responsibility of the landowner, so responsibility for all maintenance of the infrastructure must be with the landowner. Note, that all third party recycled water connections are currently metered, and it is only Council owned recycled water meter connections that are unmetered. There is a program to meter all Recycled Water connections underway.

Drawings of CMDG Water Meter Details are attached with the proposed connection point added to identify the location of the Connection Point for new and existing connections. Note, that the original CMDG drawing does not specify the connection point.

Sewer

The Connection Point for the sewer network is the first joint upstream of the first Inspection Opening on the customer's property.

Australian Standard AS3500 requires that an inspection opening is required at the connection to the network utility operator's sewer.

The Sewerage Code of Australia provides for two types of sewer connections:

1. I.O. Interface Method – connection point is on the property owner's side of the first Inspection Opening on the house connection.
2. Buried Interface Method - connection point is on Council's side of the first Inspection Opening on the house connection.

The relevance of these two types of connections is whether Council or the landowner has responsibility for the maintenance of the Inspection Opening and Jump Up (if provided).

Currently IRC adopts the I.O. Interface Method and therefore Council takes responsibility for repair of the first Inspection Opening and Jump Ups. This is consistent with the Design Guidelines for all South East Qld Water authorities and Cairns, Townsville and Mackay.

Drawings of CMDG House Connection Branches are attached with the proposed Connection Point added for each type of connection. The original CMDG drawings do not specify the connection point, and instead have a note that the "extent of house connection ownership is to be determined by individual LGA's via internal policy documentation". The annotation and adoption of these drawings specifically identifies the points of connection to remove any confusion or points of contention in the future.

For general information on Council's Water and Sewerage connections and disconnections, refer to the Water and Sewerage Connection and Disconnection Policy (CORP-POL-085).

ACTION ACCOUNTABILITY

Manager of Operations and Maintenance and Director Water and Waste are responsible for ensuring that the connection points are clearly defined to enable the responsibility of infrastructure to be clearly determined.

KEY MESSAGES

The connection point of services to Council's potable water, recycled water and sewer network have been clearly defined to clarify the responsibility for maintenance of network infrastructure.

Report prepared by:

GARY CARLYLE
Planning Engineer

Date: 19 April 2024

Report authorised by:

SCOTT CASEY
Director Water and Waste

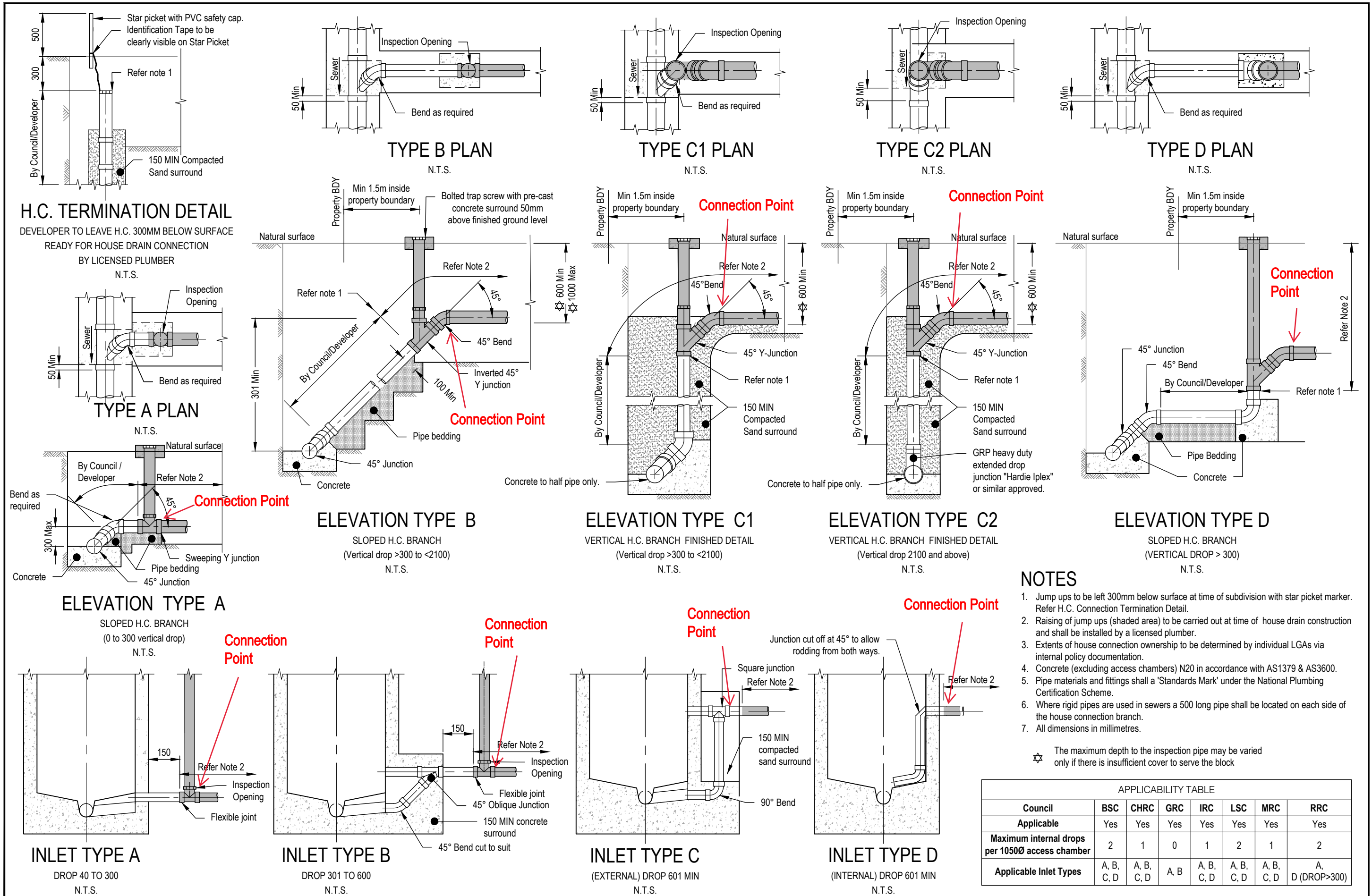
Date: 11 June 2024

ATTACHMENTS

- Attachment 1 – CMDG Drawing CMDG-W-030 – With Annotations showing connection point.
- Attachment 2 – CMDG Drawing CMDG-W-093 – With Annotations showing connection point.
- Attachment 3 – CMDG Drawing CMDG-W-094 – With Annotations showing connection point.
- Attachment 4 – CMDG Drawing CMDG-W-094A – With Annotations showing connection point.

REFERENCE DOCUMENT

- CMDG-S-030 House Connection Branches. www.cmdg.com.au/downloads/file/229/cmdg-s-030-house-connection-branches
- CORP-POL-085 Water and Sewerage Connections and Disconnections Policy
- Council Resolution No. 4402 – Endorsement of the Capricorn Municipal Development Guidelines



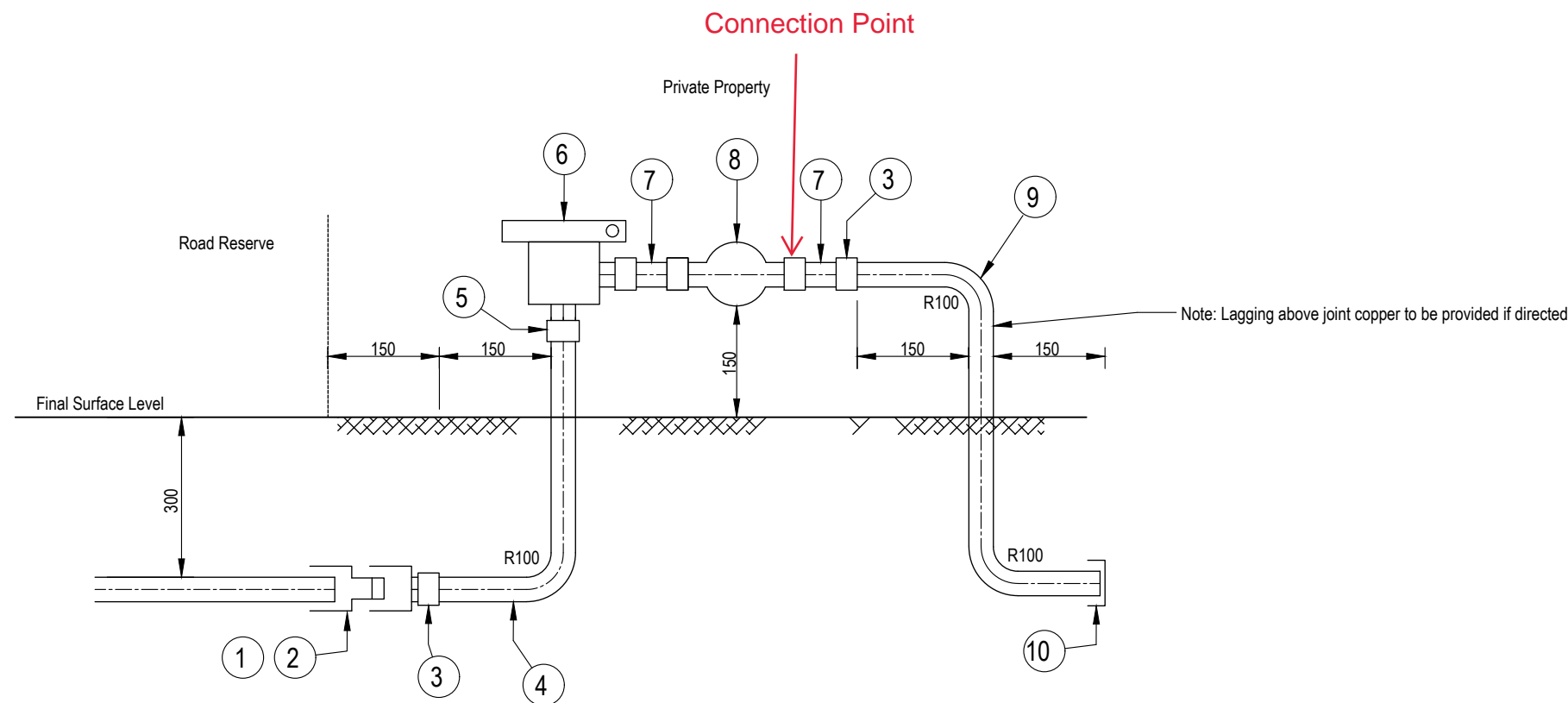
REVISIONS	DATE
I CONSTRUCTION EXTENTS CLARIFIED	03/2024
H VERTICAL CONNECTION ADDED, TYPE 2 DETAIL REMOVED	08/2022
G IRC ADDED	11/2016
F AMEND GRC PPE DEVELOPMENT TYPE DETAIL	03/2015
E GRC AND LSC ADDED	09/2014
D INSPECTION OPENING ADDED CHRC APPLICABILITY AMENDED	04/2013

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Capricorn Municipal Development Guidelines
Incorporating:
Banana Shire Council (BSC)
Central Highlands Regional Council (CHRC)
Gladstone Regional Council (GRC)
Livingstone Shire Council (LSC)
Maranoa Regional Council (MRC)
Rockhampton Regional Council (RRC)
Isaac Regional Council (IRC)

HOUSE CONNECTION BRANCHES
CMDG Drawing annotated to show the location of the connection point for new and existing connections of this type.

SEWER	STANDARD DRAWING	A3
CMDG-S-030		
REV.	D	E F G H I



MINIMUM COVER IN PUBLIC AREAS	
Location	Minimum Cover Measure below ground surface level in mm
Unpaved	450
Paved or Road Surface	450
Solid Rock	300

Table 5.3 as given in
A.S.3500.1:2003

- 1 Remove poly end cap if applicable.
- 2 Poly Fitting, DN 25 Poly - 20 MI.
- 3 Copper Compression Fitting, 20 FI - 20 copper compression.
- 4 Copper Riser Pipe Inlet, 20mm Class B, 1 x Radius Bend.
- 5 Copper Compression Fitting, 20 Compression - 20 MI.
- 6 Lockable RA Ball Cock, 20mm FI - FI.
- 7 Water Meter Tail Fitting, 20mm MI - 20mm Meter Compression.
- 8 Water Meter, 20mm including dual check.
- 9 Copper Riser Pipe Outlet, 20mm Class B, 2 x Radius Bends.
- 10 Plain end, seal with electrical tape to prevent ingress.

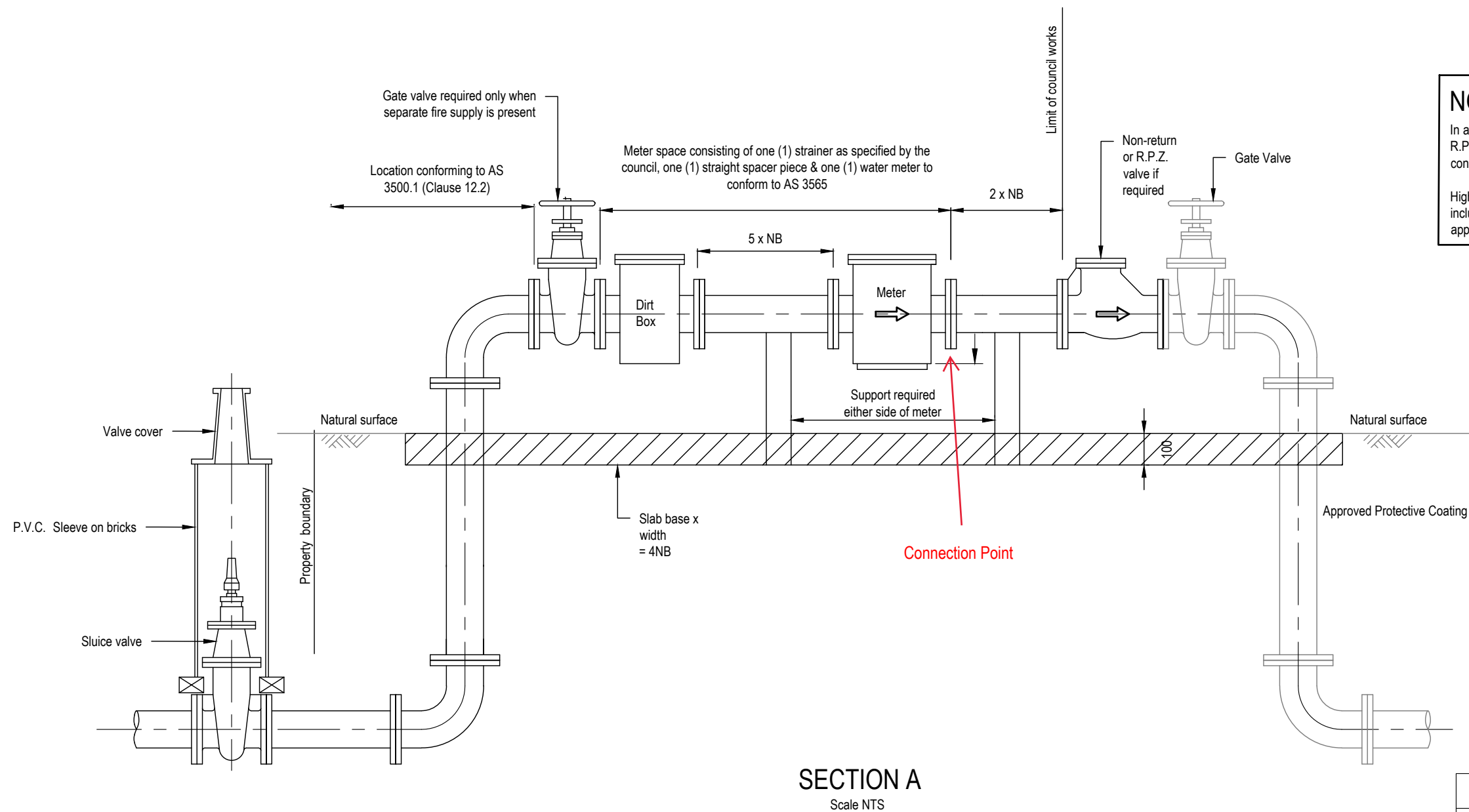
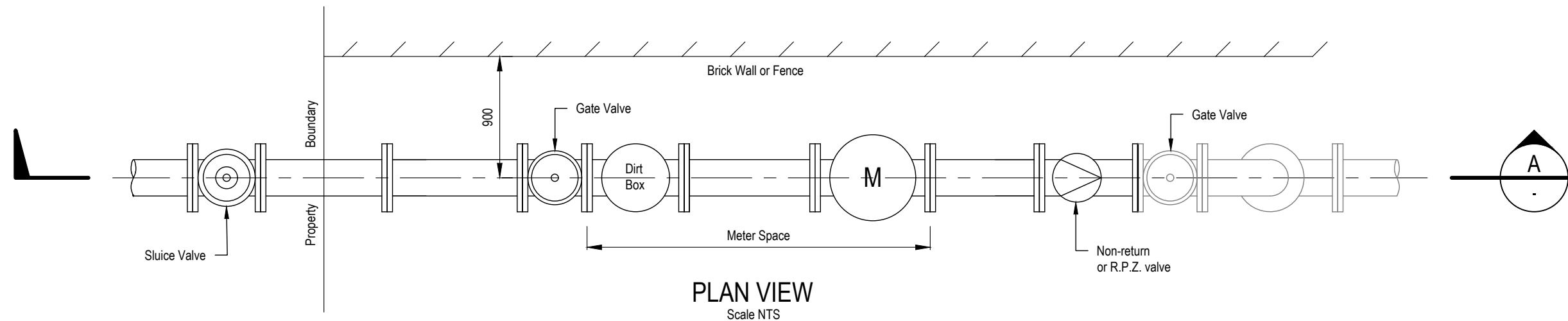
NOTES:

1. Ball valves must be Q.W.R.C. Joint Committee Approved.
2. Ball valves shall be made from brass or gunmetal and shall have a chrome plated ball.
3. 20mm I.D. Ball Valves shall have BSP threaded male and female ends.
4. All Polyethylene Pipes and Fittings shall be CLASS 12.5 or 16 in Accordance with AS/NZS 4130 and AS/NZS 4129 respectively, refer to applicability table for details.
5. * Alignment for existing connections will vary according to the area. Replacement connections and meters will align with existing property line connection.
6. NO GALVANIZED FITTINGS TO BE USED.
7. All dimensions in millimetres

APPLICABILITY TABLE							
Council	BSC	CHRC	GRC	IRC	LSC	MRC	RRC
Applicable	Yes	Yes	No	Yes	No	Yes	No
Poly Pipe and Class	PN12.5	PN12.5		PN12.5		PN12.5	
Applicable DWG	CMDG-W-091						

CMDG Drawing annotated to show the location of the connection point for new and existing connections of this type.

REVISIONS		DATE	<p>DISCLAIMER.</p> <p>The authors and sponsoring organisations shall have no liability or responsibility to the user or any other person or entity with respect to any liability, loss or damage caused or alleged to be caused, directly or indirectly, by the adoption and use of these Standard Drawings including, but not limited to, any interruption of service, loss of business or anticipatory profits, of consequential damages resulting from the use of these Standard Drawings. Persons must not rely on these Standard Drawings as the equivalent of, or a substitute for, project-specific design and assessment by an appropriately qualified professional.</p>	Capricorn Municipal Development Guidelines		Incorporating:		20, 25, 32 & 40mm WATER METER DETAILS ABOVE GROUND		WATER					
J	POLY PIPE CLASS AMENDED FOR LSC	09/2023		Banana Shire Council (BSC)		Maranoa Regional Council (MRC)		STANDARD DRAWING		A3					
I	32/40mm ADDED & GRC APPLICABILITY CHANGE	01/2022		Central Highlands Regional Council (CHRC)		Rockhampton Regional Council (RRC)									
H	IRC ADDED	11/2016		Gladstone Regional Council (GRC)		Isaac Regional Council (IRC)									
G	GRC APPLICABILITY CHANGE	03/2015		Livingstone Shire Council (LSC)											
F	GRC AND LSC ADDED	09/2014													
E	RRC AMENDMENTS	09/2014						CMDG-W-093							
								REV.		E	F	G	H	I	J



NOTES

In accordance with AS 3500-1 Section 4 Back-Flow Prevention Device (i.e. R.P.Z. Valves) are required to be installed in high risk areas to prevent contamination of potable water supply.

High risk areas are defined in Section 4 of the Australian Standard and include industrial, commercial, agricultural, horticultural and irrigation applications.

CMDG Drawing annotated to show the location of the connection point for new and existing connections of this type.

APPLICABILITY TABLE							
Council	BSC	CHRC	GRC	IRC	LSC	MRC	RRC
Applicable	Yes	No	No	Yes	Yes	Yes	Yes
Applicable DWG	W-094A or W-094B						

REVISIONS		DATE
H	INCLUDED 50 & 80MM WM DETAILS IN TBLK	05/2022
G	IRC ADDED	11/2016
F	AMEND RRC APPLICABILITY	03/2015
E	GRC AND LSC ADDED	09/2014
D	MRC APPLICABILITY - YES	04/2013
C	SLAB DETAILS INCLUDED	01/2013

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Capricorn Municipal Development Guidelines

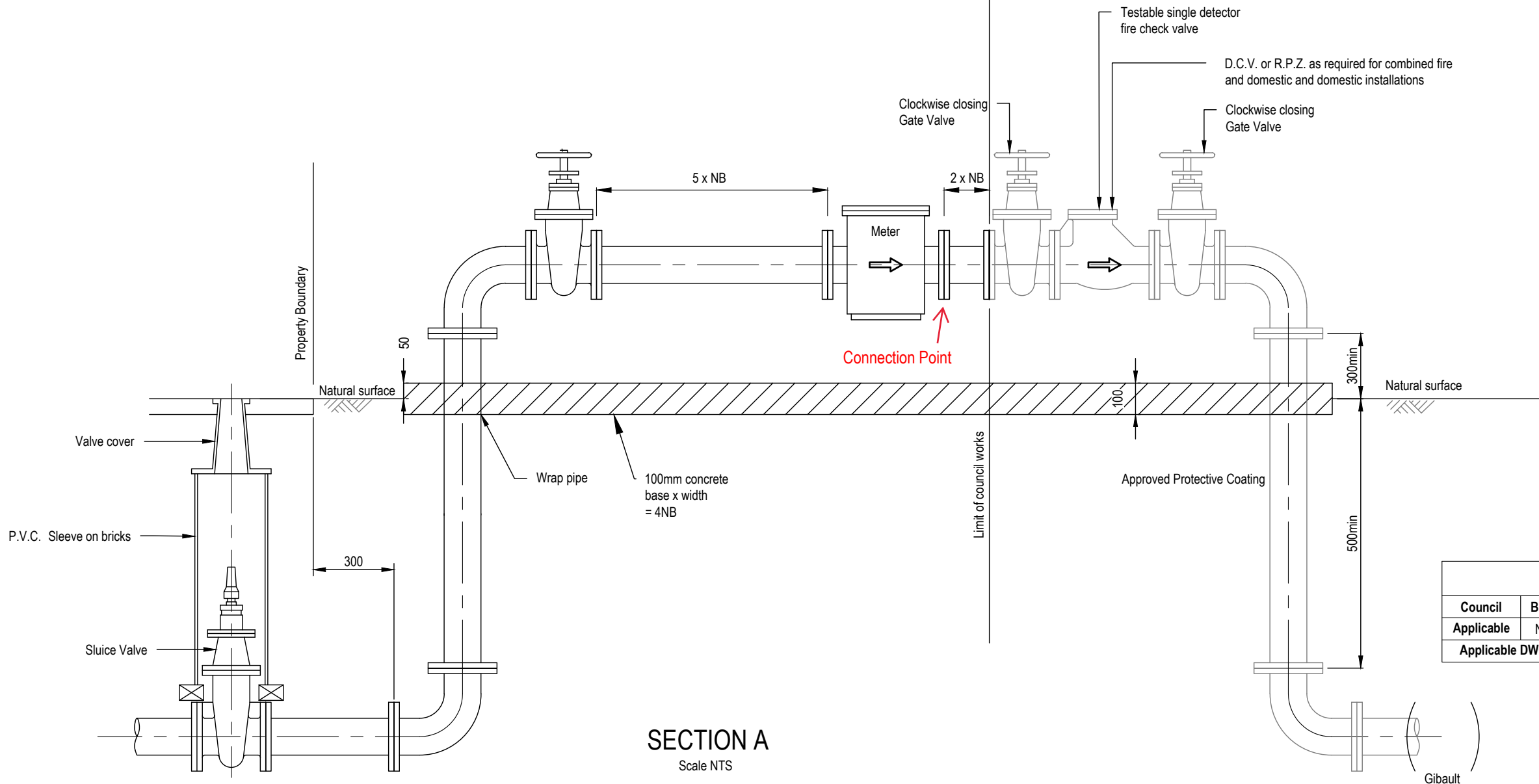
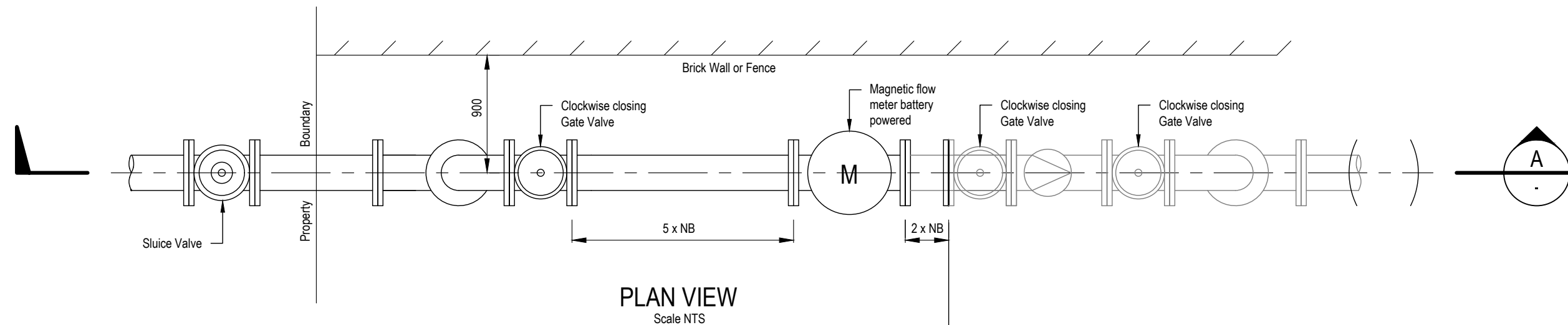
Incorporating:

Banana Shire Council (BSC)
Central Highlands Regional Council (CHRC)
Gladstone Regional Council (GRC)
Livingstone Shire Council (LSC)

Maranoa Regional Council (MRC)
Rockhampton Regional Council (RRC)
Isaac Regional Council (IRC)

**50, 80, 100, 150 & 200MM
WATER METER CONNECTIONS**

WATER	
STANDARD DRAWING	A3
CMDG-W-094	
REV.	C D E F G H



APPLICABILITY TABLE							
Council	BSC	CHRC	GRC	IRC	LSC	MRC	RRC
Applicable	No	No	No	No	No	No	Yes
Applicable DWG	W-094 or W-094B						

REVISIONS		DATE
C	INCLUDED 50 & 80MM WM DETAILS IN TBLK	05/2022
B	IRC ADDED	11/2016
A	ORIGINAL ISSUE - RRC ONLY	03/2015

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Capricorn Municipal Development Guidelines
Incorporating:
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Central Highlands Regional Council (CHRC)
Gladstone Regional Council (GRC)
Livingstone Shire Council (LSC)
Maranoa Regional Council (MRC)
Rockhampton Regional Council (RRC)
Isaac Regional Council (IRC)

**50, 80, 100 & 200mm
WATER METER CONNECTIONS
FIRE LINE ONLY**

ROADS	
STANDARD DRAWING	A3
CMDG-W-094A	
REV.	A B C

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Karl Murdoch

AUTHOR POSITION

Manager Waste Services

9.16

AUDIT OF COMMERCIAL AND INDUSTRIAL WASTE - MORANBAH

EXECUTIVE SUMMARY

This report provides information on an audit of the composition of selected samples of commercial and industrial waste at Moranbah Waste Management Facility, carried out in October 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the content of the report: Landfill Waste Audit Moranbah Waste Management Facility, October 2023.***

Resolution No.:

W&W0502

Moved:

Cr Vern Russell

Seconded:

Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Receives and notes the content of the report: Landfill Waste Audit Moranbah Waste Management Facility, October 2023.**

Carried

BACKGROUND

Approximately 70% – 75% of waste which is landfilled in Isaac Regional Council's landfill sites is classified as Commercial & Industrial (C&I) waste. Approximately 5% is Construction & Demolition (C&D), whilst the remaining 20% to 25% is Municipal Solid Waste (MSW). Less than 15% of the MSW is recyclables collected in the yellow top collection service – i.e. 2% to 3% of all the waste managed by Isaac Regional Council (IRC). Although a high proportion of C&D is diverted from landfill in the form of concrete, very little of the C&I waste is diverted.

Council has for some years adopted a target of 25% of waste diversion from landfill and it has proven difficult to meet this target or exceed it. The high proportion of C&I waste, largely arising from mining, is a major contributor to this.

The Waste Services budget has for several years included an amount for waste audits. The original intent of these was to ascertain the composition of domestic wheelie bin waste for several purposes, including determining amounts and types of contaminants in recycling bins, and volume of different recyclable materials found in red top bins. However, due to a variety of reasons the funds allocated over the past few years for these audits have been diverted to other priorities, including the Waste Strategy action of producing a Region-wide Landfill Plan.

During this time, Council's landfill management contractor reported increasing incidents involving large items of landfilled waste causing damage to their operational landfill machinery. This involves either long metal objects puncturing parts of the machine (fuel tank or hydraulic oil reservoir), or lengths of cable becoming tangled around driveshafts or other rotating parts, with the cables becoming embedded in bearings, necessitating expensive and time-consuming repairs.

Taking into account that the C&I waste stream potentially holds the highest proportion of recoverable waste, being the largest proportion, and the problems that "hard to handle" waste are causing, Council Officers decided to carry out the budgeted audit on this C&I waste stream.

Officers engaged the Landfill Contractor to carry out the audit using additional staff and machinery at the Moranbah Waste Management Facility during September and October 2023. The intent of the audit was to classify and quantify the nature and source of C&I received into the Moranbah landfill site, with a view to improving waste separations and management practices, reducing risk and damage to equipment.

A suitable area of the site was cordoned-off and consideration was given to risks e.g. oil spills. The audit report is attached as Attachment 1.

The main findings were:

- Waste from 21 skip bins all from local mine sites were analysed.
- About 10% of the waste sampled was recyclable
- Total Waste sampled 67.22 tonnes
- 0.86 Tonnes of recyclable concrete was separated out from the sampled waste in 2 skips
- 6.80 Tonnes of recyclable scrap metal was separated out from the sampled waste in 17 skips
- 20 litres of engine oil was found in one skip
- An unknown amount of cardboard was found in one skip but was heavily contaminated
- 0.78 tonnes of timber was recovered from 2 skips – however this material is not currently recyclable.
- 16 (76%) out of 21 skips contained Hard to Handle waste – Council records approx. 15% as Hard to Handle
- Some skips contained unauthorised materials e.g. oil, fire extinguishers, regulated waste

Up to 40% of the waste being brought to Moranbah Waste Management Facility is waste contained in skips similar to the waste analysed in this audit. If Council was able to separate out a sizeable proportion of the

recyclables from this waste stream, this could easily divert an additional 1,000 tonnes from Moranbah annually. This would be sufficient for Council to exceed its current target.

The sample size is too small to be able to make a firm recommendation however officers consider that this audit was a worthwhile exercise which should be repeated in order to obtain more reliable figures and enable options to be considered by Council. It also demonstrates the quality of data which can be obtained from undertaking this work.

Clearly there are issues to be followed up with some waste producers, however Council's capacity to carry out detailed follow up on every client is limited with current resources. Some of the findings in the audit are corroborated by other more recent observations around recent landfill fires. Officers intend to carry out more work on educating waste producers on correct waste management practices, aimed at improving environmental impacts, minimising costs to waste producers, Council and its contractor's safety including preventing fires, and longevity of Council's landfill cells.

IMPLICATIONS

Financial

The C&I audit cost \$60,000 to undertake. No budget has been identified specifically for further audits however, if sufficient funds become available from cost saving or additional revenue received in FY2024/25, it would be valuable to carry out further audits on both C&I and residential waste streams.

Actions arising from this audit may lead to greater percentages of waste being diverted from landfill which will extend the operational life of the landfill cells and better management of the C&I wastes received is also likely to reduce machinery damage and downtime at the landfill.

Risk

Risks are emerging around increased landfill fires due to increased prevalence of batteries.

Risks to contractors' machinery is also becoming more evident.

Ultimately this could lead to increased costs to Council in future landfill management contracts as potential contractors would seek to ameliorate risks around potential damage to machines. To realise improved waste management practices will require further collaborative work with waste producers and transporters.

Waste and Recycling

Figures from the audit suggest that improvement to recycling performance could be achieved by diverting more C&I waste from landfill.

CONSULTATION

- Director Water and Waste
- Manager Waste Services
- Landfill Management Contractor
- Waste Services Staff

BASIS FOR RECOMMENDATION

Council has carried out an audit of Commercial & Industrial Waste at Moranbah Landfill

ACTION ACCOUNTABILITY

Manager Waste Services to carry out further audits and report to Council, subject to sufficient funding.

KEY MESSAGES

Council has carried out an audit of Commercial & Industrial Waste at Moranbah Landfill which identified that 10% of Commercial & Industrial waste being sent to landfill could be recycled.

Report prepared by:	Report authorised by:
KARL MURDOCH	SCOTT CASEY
Manager Waste Services	Director Water and Waste
Date: 05 June 2024	Date: 11 June 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Landfill Waste Audit Moranbah Waste Management Facility, October 2023

REFERENCE DOCUMENT

- Audit Spreadsheet

PAGES 242 TO 467 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Karl Murdoch

AUTHOR POSITION

Manager Waste Services

9.17

MATERIALS RECYCLING FACILITY RECOVERY SHARE ARRANGEMENT 2024-25

EXECUTIVE SUMMARY

This report seeks endorsement of the renewed 2024-25 Recovery Share Arrangement with the operators of the Materials Recycling Facility (MRF) currently used by Isaac Regional Council for the disposal of recyclable household waste, in order to receive a share of the Container Deposit Scheme (CDS) deposits from eligible containers which are collected via Isaac Regional Council's kerbside recycling collection service.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves entering an agreement with Re.Cycle Operations (Mackay) Pty Ltd to enable Council to receive 50 per cent of the 10-cent refund on each qualifying container under the Container Refund Scheme for a further twelve month period.**
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary the agreement as required.**

Resolution No.: W&W0503

Moved: Cr Alaina Earl

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Approves entering an agreement with Re.Cycle Operations (Mackay) Pty Ltd to enable Council to receive 50 per cent of the 10-cent refund on each qualifying container under the Container Refund Scheme for a further twelve month period.**
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary the agreement as required.**

Carried

BACKGROUND

Following the passage of the *Waste Reduction and Recycling (Amendment) Act 2017*, the State Government announced a Container Refund Scheme (CRS) throughout Queensland – Containers for Change – which introduced a 10-cent deposit on various drinks containers which can be refunded to consumers when they surrender their containers for recycling via special refund points. The CRS scheme has now been in operation for two and a half years.

Recyclable waste in Council's yellow top recycling collection service includes recyclable containers which are eligible for the 10-cent refund under the Containers for Change Scheme. Council can claim part of the 10-cent refund for containers collected in the yellow top bin, but the refund can only be claimed via a share agreement with Council's Materials Recycling Facility (MRF).

The effects of the Chinese Government's National Sword Policy (China Sword) continue to have an impact on recycling in Australia, with market uncertainty continuing. Export bans of certain materials, imposed by the Council of Australian Governments (COAG) are now also having an impact. The effects on Isaac Regional Council (IRC) are becoming onerous, with the price per tonne of processing kerbside recyclables now at \$175.14 per tonne. This is a significantly lower increase (3.4% since July 2023) than in recent years however the rate has increased by more than 55% since 2019. Since the China Sword policy took effect in 2018, the rate per tonne has doubled.

Since its introduction in November 2018, the Containers for Change scheme has been popular locally, and this has been visible through a reduction in tonnage being collected by the yellow-top service each month, from an average of 80 tonnes per month just before the scheme commenced, to an average of about 59 tonnes per month in 2023-24. IRC officers' view is that this sustained 30%-plus reduction is almost entirely due to the containers being diverted from the yellow-top bins into the CRS scheme, however without costly detailed audits of bin contents it is not possible to be certain. Officers consider that the proposed expansion of the scheme to include wine and spirit bottles will lead to further reduction in the tonnage collected via the yellow top collection service.

Containers which are not redeemed by residents, and which end up being collected via the yellow-top collection service and taken to the Materials Recycling Facility (MRF) nevertheless each have a value of 10-cents which can be refunded via the CRS. The Product Responsibility Organisation (PRO) appointed by the State government to run the scheme - CoEx - has accepted that Councils and MRFs can claim the 10-cent refunds and agree on how to share the amounts.

Council has resolved each year since 2019 to enter into the CRS scheme's default arrangement which is a 50/50 share with the MRF, operated by Re.Cycle Operations (Mackay) Pty Ltd. Several other options have been considered over the years however officers consider that the 50/50 option continues to represent the optimum balance between potential CRS revenue and risk of increased processing costs.

Council received payment amounting to (\$32,143) for the 2022-23 Financial Year against a budget of (\$41,000). There is a long delay between the recyclables being delivered to the MRF and receipt of the share amounts and only (\$6,000) has been received so far for 2023-24. Officers are confident that the reducing revenue reflects the reduced tonnage and the reduced usage of the yellow-top collection service since the introduction of the scheme. Officers consider however that the prudent option would be to continue with the current 50/50 arrangement for a further 12 months.

IMPLICATIONS

Financial

Not entering into the recovery share arrangement could result in a net reduction in revenue to Council which has been built-in to officers' proposed budgets for Council's consideration for FY2024-25.

Council is only able to obtain the 50% share via this type of agreement. Failure to negotiate an agreement of any kind with the MRF would result in loss of this revenue opportunity by both Council and the MRF. In such a case, the CRS deposit amounts would remain with CoEx in full.

If Council opted in the future to use a different MRF, the proposed share mechanism would automatically cease, and a new arrangement would have to be negotiated with the new MRF provider.

Risk

Risk number WW0042 has been identified within Council's Enterprise Risk Register. Among other causes which could bring this risk into fruition is "*Service already impacted following the introduction of the Container Refund Scheme (20% reduction in tonnage)*".

Impacts / consequences which have been identified are:

- Overspend on Budget. Potential need to seek alternative MRF.
- Potential for need to review collection system/frequency.
- Service disruption. Potential negative reputational impact.
- Potential contractual claim from collection contractor.

Officers have highlighted this risk through monthly reporting of performance indicators for Waste Services. Council's ability to achieve the 25% diversion target under Corporate Plan EN3 continues to be challenging. Part of the risk is that the Containers for Change scheme becomes so successful that the tonnage collected in the yellow-top bin service drops to a level that makes the collection service unsustainable in its current form. Officers' most recent review (May 2024) of the Risk Register estimates the likelihood of this occurring is possible, with a consequence level of moderate, making an overall residual risk rating of medium 9. Officers will continue to monitor and assess this situation.

Waste and Recycling

Figures since the introduction of the CRS, now show a more significant impact on the yellow-bin tonnage than reported in previous years. Monthly tonnage has reduced to about 59 tonnes per month, compared to 80 tonnes per month pre-CRS.

CONSULTATION

- Director Water and Waste
- Manager Waste Services
- Manager Financial Services
- Manager Governance and Corporate Services

BASIS FOR RECOMMENDATION

Council's failure to negotiate an agreement of any kind with the MRF would result in loss of this revenue opportunity by Council.

ACTION ACCOUNTABILITY

Manager Waste Services to ensure that payments are made correctly for correct volume of containers.

KEY MESSAGES

Signing up to this agreement will ensure that Council continues to receive a 50% share of the value of the qualifying containers collected via the yellow-top recycling collection service.

Report prepared by:	Report authorised by:
KARL MURDOCH	SCOTT CASEY
Manager Waste Services	Director Water and Waste
Date: 31 May 2024	Date: 5 June 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Draft Recovery Sharing Arrangement Agreement 2024-25

REFERENCE DOCUMENT

- Enterprise Risk Register
- Isaac Waste Management Strategy 2020-2025

PAGES 472 TO 474 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS	Ordinary Meeting Wednesday, 26 June 2024
AUTHOR	Tamara Bateman
AUTHOR POSITION	Acting Manager Governance and Corporate Services

10.1 DRAFT 2024-2025 ANNUAL OPERATIONAL PLAN

EXECUTIVE SUMMARY

The purpose of this report is for Council to consider and adopt the draft 2024-2025 Annual Operational Plan. The Annual Operational Plan aligns with the proposed Budget which was established through budget workshops with Council since the recent Council elections.

It is noted that with an incoming CEO, an opportunity for further engagement with the newly elected Council and in line with Section 174(4) of the *Local Government Regulation 2012* that a local government may amend the Annual Operational Plan at any time during the financial year.

OFFICER’S RECOMMENDATION

- That Council:*
- Adopts the draft 2024-2025 Annual Operational Plan and delegate authority to the Mayor and Chief Executive Officer to approve administrative changes and finalise the 2024-2025 Annual Operational Plan, no later than 30 June 2024.*
 - Notes that pursuant to section 174(4) of the Local Government Regulation 2012 a local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.*

BACKGROUND

The draft 2024-2025 Annual Operational Plan essentially continues on from the 2023-2024 Annual Operational Plan and is aligned with the 2023-2028 Community-Corporate Plan.

Through planning and budget workshops, the newly elected Council has acknowledged the potential to undertake a review of corporate planning documents, including the corporate and annual operational plans upon commencement of the newly appointed Chief Executive Officer.

The draft Annual Operational Plan identifies activities which work towards achieving the key strategies of the 2023-2028 Community-Corporate Plan during the 2024-2025 financial year and informs the community of our key focus areas and commitment to the sustainability of our region.

Council’s annual operational plans continue to acknowledge our ratepayers and residents’ feedback and priorities obtained through community satisfaction surveys and community engagement forums.

The progress of the 2024-2025 Annual Operational Plan will be provided to Council and the community each quarter via performance reporting.

IMPLICATIONS

Legislation

Section 104(5)(a)(v) of the *Local Government Act 2009* and section 174(1) of the *Local Government Regulation 2012* requires Council to prepare and adopt an Annual Operational Plan for each financial year.

CONSULTATION

- Council
- Acting Chief Executive Officer
- Executive Leadership Team

BASIS FOR RECOMMENDATION

Section 104(5)(a)(v) of the *Local Government Act 2009* and section 174(1) of the *Local Government Regulation 2012* requires Council to prepare and adopt an Annual Operational Plan for each financial year.

ACTION ACCOUNTABILITY

Upon adoption, the Manager Governance and Corporate Services will ensure that:

- The 2024-2025 Annual Operational Plan be published on Council's website; and
- Council receives quarterly updates of the progress towards implementing the 2024-2025 Annual Operational Plan.

KEY MESSAGES

- Council is committed to meeting the priorities of the community as per the 2023-2028 Community-Corporate Plan.
- Council is committed to being transparent and accountable in its activities, financial management and decision making.

Report Prepared By:

TAMARA BATEMAN
Acting Manager Governance and Corporate Services

Date: 20 June 2024

Report Authorised By:

MICHAEL KRULIC
Acting Director Corporate, Governance and Financial Services

Date: 20 June 2024

ATTACHMENTS

- Attachment 1 – Draft 2024-2025 Annual Operational Plan

REFERENCE DOCUMENT

- Nil



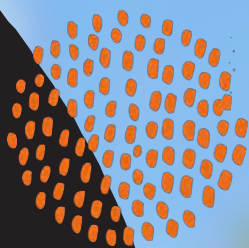
2024-2025 Annual Operational Plan

ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Koinjmal, Widi, Birriah, Barada Kabalbara Yetimarala, Jangga, Barada Barna, Wirdi Peoples as the Traditional Custodians of the lands and waters throughout the Isaac region and their enduring cultural connection to country and community.

We pay our respect to the Elders past, present and emerging for they hold the stories, culture and traditions of Aboriginal and Torres Strait Islander Peoples.

Our relationship with Traditional Custodians and other First Peoples communities will shape a shared future that celebrates First Peoples history and culture as the foundation of our region's collective identity.



contents

- 03 our goals, vision and values
- 04 our focus for our future
- 06 about the plan
- 08 managing risk and assets
- 09 key activities and initiatives
- 09 our key themes
- 10 communities
- 12 economy
- 14 infrastructure
- 16 environment
- 18 governance
- 20 programs and services



Electronic copies of this plan are available, free of charge, on Council's website www.isaac.qld.gov.au

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Adopted by Council on Wednesday, 26 June 2024

Resolution #XXXX

GOAL

To pursue long-term sustainable futures for Isaac's communities.

VISION

Helping to energise the world.

A region that feeds, powers and builds communities, now and for the future.

VALUES

Community focus

We engage and communicate authentically with all Isaac communities to understand both their common and specific needs.

We will continuously improve how we address those needs to help future-proof our region.

Caring

We are committed to working safely and caring for the safety and wellbeing of our people and communities. We believe that people matter.

Teamwork

We expect respectful relationships in our work together, to achieve.

We cultivate commitment through shared purpose, to create value.

Positive work ethic

We do our best every day to have pride and enjoyment in our work.

We display accountability, transparency, procedural consistency and integrity.

We seek the highest possible practical outcomes in everything we do. We practice the knowledge that how we do things is just as important as what we do.

At Isaac, the how matters.

OUR CULTURE

Council have adopted a reference guide for the Intentional Culture of Isaac Regional Council which includes the following seven elements:

Our people

Living the values

Beyond the values, the how matters

How leaders lead

Great delivery and performance

Context, rather than control

Highly aligned, intentionally held



DELIVERING IN A CHANGING WORLD IS OUR FOCUS FOR OUR FUTURE

advocacy
in a changing world

securing community futures
in a changing world

ensuring sustainability
in a changing world

protecting community assets
in a changing world

ADVOCACY IN A CHANGING WORLD

Local government is uniquely placed to deliver on crucial community needs; however, some critical services and facilities that make our communities thrive, requires support from other levels of government.

This is where Council-led advocacy plays a vital role on behalf of residents to access and secure Queensland and Commonwealth Government funding or legislation changes to provide infrastructure, facilities, and services. Through the Advocacy and External Affairs Unit, Council will continue to actively advocate for government funding and delivery of services to meet the community's current and future needs.

We will do this by:

- Securing budgeted commitments for our community infrastructure.
- Engaging with the local State and Federal Members of Parliament on key issues, policies and challenges facing our community.
- Strategic partnerships with businesses.
- Active involvement in peak industry bodies – Australian Local Government Association and Local Government Association of Queensland.
- Participating in strategic partnerships with appropriate organisations or associations – Australian Mining Cities Alliance, Queensland Beef Corridors, Road Accident Action Group, Mackay Isaac Tourism, Greater Whitsunday Alliance and Resource Centre of Excellence.

SECURING COMMUNITY FUTURES IN A CHANGING WORLD

Local government is the closest level of government to the community.

It is also responsible for a third of all public infrastructure despite only having access to 3 per cent of the public funding.

Maintaining such an extensive portfolio poses unique challenges and requires considerable funding and resources.

Council is committed to developing, maintaining, and advocating for community assets that add to the region's liveability, social wellbeing, and economic sustainability.

To alleviate the challenges caused by industry usage of community assets, Council works with industry to ensure they financially contribute to the maintenance and repair of community assets to prevent residents from being financially burdened with covering the costs associated with industry usage.

Our community assets and infrastructure support our way of life.

Some of our community's assets include:

- 19 community facilities (civic centres, recreation centres, museums, galleries, halls and showgrounds)
- 8 aquatic facilities
- 99 parks and open spaces
- 4,500km of sealed and unsealed roads





ENSURING SUSTAINABILITY IN A CHANGING WORLD

At Isaac Regional Council, we are changing how we do business by applying the principles of social sustainability to all of our decision-making with the aim to building a thriving region that offers a bright future for our residents.

We are focusing on making strategic social investments, promoting public policies that support social sustainability and partnering with other businesses and levels of government to improve the lives of our community members.

Practically we will deliver this by:

- Prioritising measures which address barriers that impact genuine choice for people to permanently reside in the Isaac region.
- Supporting measures which add value or expand existing local collaborative programs improving social sustainability within the Isaac region in preference to multiple in-silo initiatives.
- Enhancing planning approaches based on demographics and population projections.
- Council encourages social investment models which deliver social value beyond compliance and contribute to a positive and socially sustainable future for Isaac communities.

PROTECTING COMMUNITY ASSETS IN A CHANGING WORLD

Whether it is the impacts created by mine closures, industry downturns or changing community needs, our goal is to secure a prosperous future for all towns across the Isaac.

Through partnerships with community, business, industry and all levels of government, Isaac Regional Council is working hard to preserve the Isaac way of life and respond to the emerging and rapidly changing world.

In order to give our communities the best chance at a sustainable future we are supporting local economic development, seeking additional industries, encouraging place-based community programs and implementing innovative strategies for dealing with our changing world.

Council will continue to look for opportunities and deliver projects, policies and initiatives designed to help give our 17 Isaac communities every opportunity for a thriving future.

Key focus areas include:

- Legislated change such as the Strong and Sustainable Resource Communities.
- Agreements with industry – Infrastructure Access Agreements.
- Projects that support innovation and future industry – Isaac Resource Excellence Hub (Subject to executing a Federal Funding Agreement. Construct utility services to prepare the site for development).
- Community engagement to drive sustainable futures – Glenden Futures.
- Funding to support our region – Resource Communities Infrastructure Fund.



Under the *Local Government Act 2009*, Isaac Regional Council (Council) is required to produce an Annual Operational Plan.

This Annual Operational Plan details how Council will deliver on the priorities identified in Council's five-year Corporate Plan, in the current financial year.

Each year, Council undertakes an important business planning process to fine-tune annual work commitments, ensuring there

is a right mix of enhancements with ongoing maintenance requirements region-wide. The Annual Operational Plan is the foundation of Council's 2024-2025 annual budget which provides resourcing for the identified programs and activities.

A quarterly performance report and an annual report is presented to Council and the community. These are our report cards which inform how we deliver the Annual Operational Plan.

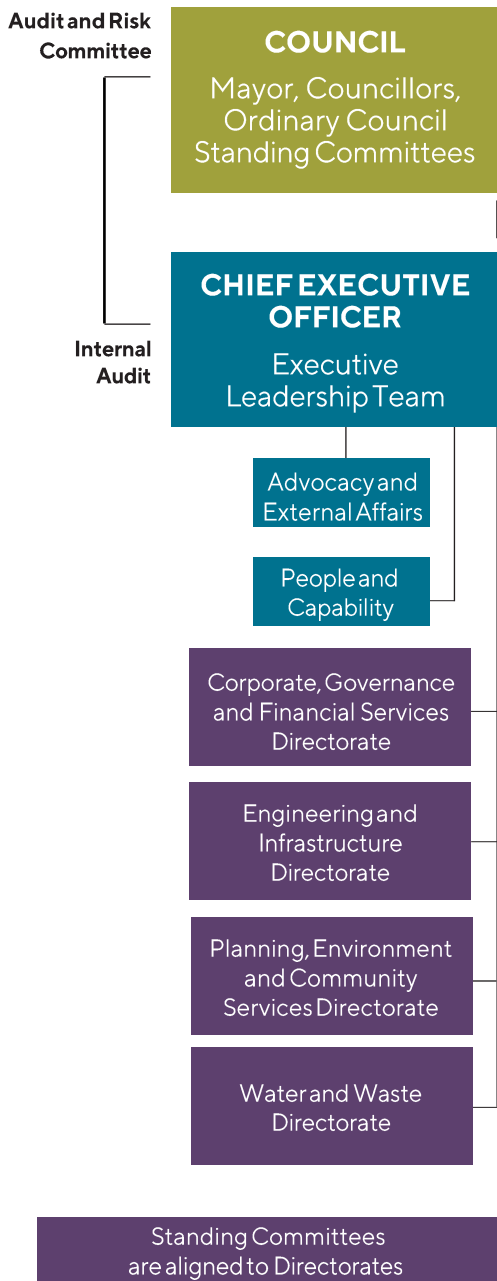


STRUCTURE

Council has knowledgeable and experienced elected members who work closely with the Executive Leadership Team.

The organisational structure has five functional areas that work together to deliver the Annual Operational Plan.

Council has a strong Governance focus that supports its decision-making and risk management. This is supported by a robust and effective committee structure, including an Audit and Risk Committee.



RISK MANAGEMENT

Embedding a risk management approach, as well as good project management and business principles, is supported and driven by Council and the Executive Leadership Team.

Council has strong External and Internal Audit Programs, with oversight by the Queensland Audit Office. These ensure that Council's systems, processes and operations are effective and transparent in delivering its commitments under the Annual Operational Plan and Corporate Plan.

Through the development of Departmental Business Plans, staff can identify, assess and manage risks linked to their activities with a view to mitigate risks to within acceptable levels.

ASSET MANAGEMENT

The effective and sustainable management of Council's assets is achieved through the Strategic Asset Management Framework.

This provides the structure, parameters and line of sight between strategic and operational asset management.

Council is committed to enhancing its Strategic Asset Management Plan (SAMP) and Framework, with the aim of ensuring asset sustainability.

Further practical application is progressing through the development of Asset Class Asset Management Plans.

Our Asset Management Framework ensures a combination of management, financial, economic, engineering, and other practices are applied to assets to provide the required level of service in the most cost-



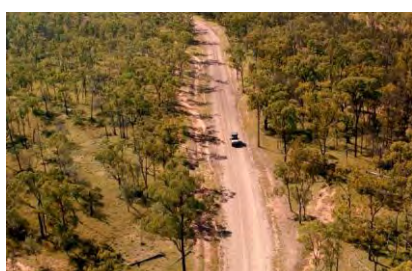
effective manner. This ethos informs how we manage our community's assets in our care and ownership. This includes the following policies:

ASSET MANAGEMENT POLICY

ASSET MANAGEMENT STRATEGY/Framework

STRATEGIC ASSET MANAGEMENT PLANS (SAMP)/ASSET MANAGEMENT PLANS

DELIVERING IN A CHANGING WORLD



MAJOR INITIATIVES FOR 2024-2025

- Completion of flood studies and amendments to the Isaac Regional Planning Scheme
- Completion of revocation process for the Moranbah Priority Development Area
- Design planning for new Community Hubs
- Implementation of renewed Illegal Dumping Framework
- Isaac Regional Council Emissions Reduction Framework
- Enterprise Risk Management Framework
- Isaac Regional Council Digital Strategy
- Phillips Creeks Bridge Replacement and Upgrade

- Infrastructure works planning and delivery of Isaac Resources Excellence Precinct
- Moranbah Community Centre Revitalisation completion
- Nebo Showgrounds Revitalisation Stage 1 construction
- Progression of Reconciliation Action Plan
- Establishment of Isaac Country University Centres in Clermont and Moranbah

OUR KEY THEMES

The Annual Operational Plan

is divided into five Key Priority Areas (themes) and reflects the objectives of the Community-Corporate Plan 2023-2028 and Council's long-term vision for the region.

communities
economy
infrastructure
environment
governance

The plan provides an overview of how Council intends to deliver on the objectives of the Corporate Plan.

Not all of the plans, activities, services and projects are listed, however a robust performance report will be provided to the community each quarter providing an update on how we are meeting our commitments against the Community-Corporate Plan for 2023-2028.

Isaac will have resilient, connected and diverse communities whose lifestyles and wellbeing are supported and whose regional identity is cherished

key strategy

2024-2025 operational plan activities

<p>C1</p> <p>Provide, operate and maintain venues and community facilities to deliver, safe, efficient and cost-effective services</p>	<ul style="list-style-type: none"> • Moranbah Community Centre Revitalisation • Provide a modern and engaged library service, including program delivery • Provide access to community facilities throughout the Isaac region, including centres and halls, that are safe, efficient and cost effective • Provide access to well-maintained recreational facilities • Continue to deliver capital and operational programs, renewal and compliance activities on our parks, open spaces, recreational facilities etc • MiWater system and Taggle enquiries investigated and responded to in a timely manner • Site-based management plan to comply with the environmental authority requirements across treatment plants • Operations and maintenance manuals for sewerage treatment plants • Water fund price path continuation
<p>C2</p> <p>Facilitate a focused range of social, cultural, sporting, recreational, health and education services and programs to build thriving, connected and resilient communities</p>	<ul style="list-style-type: none"> • Facilitate and deliver a calendar of events and programs which celebrate the Isaac region, its diverse communities and interests • Provide culturally supportive and historically relevant museum and gallery services at regional venues • Collaborate on cultural development through initiatives such as the Regional Arts Development Fund • Implement a Community Education and Compliance regime, with the aim to promote proactive compliance • Implementation of a youth engagement framework
<p>C3</p> <p>Facilitate and encourage strategic partnerships that enable self-sustainable community associations and volunteer groups to pursue their diverse aspirations yet come together to tackle common opportunities and challenges</p>	<ul style="list-style-type: none"> • Deliver best practice community engagement initiatives • Administer annual Community and Cultural Grants Program
<p>C4</p> <p>Undertake programs to promote liveability (including urban design and affordable housing), health and wellbeing and community safety across the region</p>	<ul style="list-style-type: none"> • Embed Council's Social Sustainability Policy in all decision-making and strategies • Adopt a Social Infrastructure Framework • Review and adopt a new Arts and Culture Action Plan
<p>C5</p> <p>Promote programs that celebrate the uniqueness and diversity of our communities including appropriate recognition of our First Nations communities</p>	<ul style="list-style-type: none"> • Develop and deliver programs, events and projects supported by external organisations, groups that celebrate all of our community • Develop and implement Council's Reconciliation Action Plan

A large crowd of people is gathered on a grassy field for an outdoor event. In the foreground, several people are sitting on the grass, some on blankets and others on folding chairs. A black double stroller is visible on the right. In the background, there are trees, a building with a sign that says "THE PINE BAR", and a large covered structure. The scene is bright and sunny.

RELATED STRATEGIES AND PLANS

Recreation and Open Space Strategy
Customer Service Strategy
2018-2022 Arts and Culture Action Plan
Community Engagement Framework

Isaac will continue to be Queensland's number one performing regional economy based on a thriving, diverse and resilient mix of industry sectors

key strategy	2024-2025 operational plan activities
EC1 Plan, design and provide sustainable infrastructure, facilities and services that encourage and support economic growth and development	<ul style="list-style-type: none"> • Deliver Stage 1 works of the Nebo Showgrounds Master Plan • Deliver works enabling Country University Centres in Clermont and Moranbah
EC2 Proactively engage with and support all industry sectors, commerce and government to foster constructive partnerships to support and promote ongoing economic vitality	<ul style="list-style-type: none"> • Continue to participate with Greater Whitsunday (GW3) alliance • Review and refresh the panels of preferred and pre-qualified suppliers
EC3 Identify opportunities for economic development through strategic analysis of regional resources and the provision of planning and policies that support sustainable economic development	<ul style="list-style-type: none"> • Implement the Economic Development Strategy actions and priorities • Deliver Small Business Month program • Implementation of Investment Attraction Framework
EC4 Undertake Council's commercial businesses with appropriate business and entrepreneurial acumen, as effective participants in the region's economic activity	<ul style="list-style-type: none"> • Engage in business development planning for the Clermont Saleyards • Develop land sale strategy for Isaac Regional Council residential land developments
EC5 Promote and advocate for the region and our diverse range of industries, to attract people to live, invest in and visit the region	<ul style="list-style-type: none"> • Implement the Tourism trail strategy actions • Continue to engage and participate in regional economic and tourism development
EC6 Proactively promote and support local businesses within the region	<ul style="list-style-type: none"> • Implementation of Local Business Support Strategy • Continue promotion of Isaac businesses through the Shop Isaac, Buy Local Program • Support through Council's Local Preference Policy



RELATED STRATEGIES AND PLANS

Economic Development Framework and Strategy
Tourism Development Strategy
Business Support Strategy
GW3 Diversify the Regional Economy
GW3 Workforces for the Future
Mackay Isaac Destination Tourism Plan

Isaac will have effective and sustainable infrastructure that supports the needs of the region's communities and economic sectors

key strategy	2024-2025 operational plan activities
I1 Plan, provide and maintain effective and sustainable road infrastructure to meet the needs of key economic and community activities	<ul style="list-style-type: none"> Continue to deliver the capital program, including maintenance on our transport infrastructure <p>Key Projects</p> <ul style="list-style-type: none"> Saraji/Peak Downs Mine Road intersection (partnership) Regional Re-seal Program Construction of various floodways Cooroora Creek Bridge design and construction Regional Rural Roads Re-sheeting Program Phillips Creek Bridge replacement and upgrade
I2 Provide effective and sustainable water supply, wastewater and waste management infrastructure while progressively achieving environmental compliance	<ul style="list-style-type: none"> Ensure safe asset management of project works and the safety of our customers and residents Moranbah Water Treatment Plant Sludge Management Plan to meet environment, safety and community exposure compliance obligation CCTV recording of remaining sewerage areas of Moranbah, Dysart (excluding plastic pipes) A Waste Compositional Analysis is to take place Supply of safe and reliable recycled water Maintain water supply arrangements with third parties <p>Key Projects</p> <ul style="list-style-type: none"> Region-wide Water and Wastewater Preventative Maintenance Program Corporate Sewer Relining project Corporate SCADA upgrades St Lawrence Water Treatment Plant Upgrades Middlemount Water Network Augmentation to water reservoir
I3 Provide and maintain a network of parks, open spaces and natural features to support the community's quality of life	<ul style="list-style-type: none"> Staged implementation of the Recreation and Open Space Strategy as budget and grant funding allows Maintaining our parks and recreation areas in a safe condition to sustainable service standards
I4 Maintain high preparedness and capability to respond to natural disasters that impact on regional communities and infrastructure	<ul style="list-style-type: none"> Continue to liaise, consult and strengthen relationships with all key stakeholders for emergency management (State Government agencies, QFES, SES, QPS, key community groups, etc) Continue to actively review Local Disaster Management Plan and sub-plans



RELATED STRATEGIES AND PLANS

Infrastructure Renewal Strategy
 Resilience Network Strategy
 Roads Upgrade Prospectus
 Roads Services Delivery Strategy
 Recreation and Open Space Strategy
 Transport Business Process Model
 Pit Remediation Strategy
 Disaster Management Strategy
 Roadside Vegetation Management Strategy
 Integrated Water Cycle Management Strategy
 Water and Wastewater Demand Management Strategy
 System Leakage Management Plan and Strategy
 Recycled Water Management Plan
 GW3 Mackay, Isaac and
 Whitsunday Regional Water Strategy

key strategy

2024-2025 operational plan activities

<p>15</p> <p>Strategically operate, maintain and utilise and review the delivery of Council assets to ensure the efficient and cost-effective services to the community are met and continuously improved</p>	<ul style="list-style-type: none"> • Continue to enhance the capital works program development process • Project Accountability Gateway • Maintain the Asset Management Framework and Asset Registers • Implement the Strategic Asset Management Plan and supporting Asset Class Asset Management Plans • Ensure safety management of water and waste sites and observation of workplace health and safety procedures • Implement risk assessment training • Ensure appropriate compliance and maintain the implementation of the Integrated Management System for Water and Waste • Provision of reliable water supply and wastewater services • Ensure proactive asset management of water, wastewater and waste assets
<p>16</p> <p>Ensure that the assets maintained and constructed are appropriate to the current and future needs of the region's industries</p>	<ul style="list-style-type: none"> • Deliver capital works programs • Maintain the long-term capital replacement program (facilities, fleet and plant) • Maintain strong relationships with industry and ensure appropriate agreements and approvals are met for the security and support of the community (i.e. compensation agreements, road infrastructure agreements) • Maintain the 5-10 year Residential and Facility Upgrade and Renewal Program, including undertaking condition assessments to support asset planning • Maintain strong relationships with First Nations people and work together in the development of Indigenous Land Use Agreements and maintaining cultural heritage • Effective and efficient capital works delivery • Effective asset management with the implementation of programmed (preventative) maintenance across all key assets - water treatment plants, wastewater treatment plants and sewerage pump stations • Effective stormwater management • Transfer station asset management and maintenance • Delivery of actions of the Waste Management Strategy

Isaac will have an appropriate and sustainable balance between environment, economy and community to ensure our natural resources are sustainably managed and protected

key strategy	2024-2025 operational plan activities
<p>EN1</p> <p>Adopt responsible strategic land use planning to balance community, environmental and development outcomes</p>	<ul style="list-style-type: none"> • Isaac Regional Council Planning Scheme implementation and review (amendments, mapping, etc.) • Align infrastructure with revised Local Government Infrastructure Plan • Completion of revocation process for the Moranbah Priority Development Area • Implement actions of the Social Infrastructure Framework and Social Sustainability Action Plan
<p>EN2</p> <p>Manage and promote natural resources, including culturally significant sites and coastal environments in a responsible and sustainable manner</p>	<ul style="list-style-type: none"> • Undertake detailed flood hazard studies for coastal and inland communities • Continued implementation of the coastal hazard adaptation strategy
<p>EN3</p> <p>Minimise Council's impact on the natural environment through effective waste management, recycling and environmental management policies and programs</p>	<ul style="list-style-type: none"> • Continuation of Illegal Dumping Management Program • Development of an emissions reduction framework and implementation plan • Ensure there is appropriate safety and environmental interactions and management, including reporting environmental incidents • Recycled Water Strategy • Effective environmental management including observance of environmental procedures and field audits • Ensure effective waste management operations and maintenance • Effective management of landfills and transfer stations, ensuring compliance with Environmental Authority • Effective management of customer complaints
<p>EN4</p> <p>Advocate to all forms of government on matters which impact on the health, wellbeing and sustainability of our region's natural environment</p>	<ul style="list-style-type: none"> • Continue strong advocacy activities with Queensland and Commonwealth Governments • Maintain strong working and collaborative relationships with regional bodies
<p>EN5</p> <p>Partner with industry and community to minimise environmental harm through appropriate education and regulation</p>	<ul style="list-style-type: none"> • Continued implementation of the Community Education and Compliance Program • Communication and engagement around Illegal Dumping Management and Intervention Plan
<p>EN6</p> <p>Through proactive communication and partnering, increase community awareness of the benefits of having a healthy and diverse environment</p>	<ul style="list-style-type: none"> • Develop and implement an engaging education and awareness program to ensure the community is aware of both the rules that apply throughout the region and for which Council has a regulatory or enforcement function and the reasons for them



RELATED STRATEGIES AND PLANS

Isaac Regional Planning Scheme 2021 and Local Government Infrastructure Plan
Moranbah Priority Development Area Development Scheme
Urban Design Frameworks
Our Resilient Coast: Isaac Coastal Hazard Adaptation Strategy

Council will be a strong, ethical and effective advocate for the Isaac region, providing transparent and quality decision-making, and efficient and cost effective service delivery

key strategy	2024-2025 operational plan activities
G1 Inform, collaborate with and facilitate the empowerment of the community and community groups to make local decisions through effective promotion, communication and engagement	<ul style="list-style-type: none"> • Effective and regular media and communication activities • Maintain effective relationships with media outlets • Respond to and implement opportunities for improvement from Community Satisfaction Survey findings • Continue to deliver organisational and community publications to inform our stakeholders • Development and review of Indigenous Land Use Agreements
G2 Develop policies, strategic plans and processes to address local and regional issues, guide service provision and ensure operational effectiveness	<ul style="list-style-type: none"> • Maintain and implement Workplace Health and Safety programs and activities as a priority – Safety First • Continue advocacy program across all areas of Council, the community and for the local industries • Oversight of controlled entities • Systematic review of local laws • Continue to develop and implement key organisational policies and frameworks to support our people • Development of Climate Change Policy and implement framework • Review innovative customer service opportunities and develop a Customer Experience Strategy • Implement Social Investment Prospectus • Draft and implement Social Investment Guideline • Implement Social Impact Assessment procedure
G3 Pursue financial sustainability through effective use of Council's resources and assets and prudent management of risk	<ul style="list-style-type: none"> • ICT, Digital and Data Strategy – corporate-wide review and upgrade of Council's IT infrastructure • Ongoing enhancement of a corporate-wide Business Continuity Plan, including ICT Business Continuity Plan • Maintenance and monitoring of Strategic and Operational Risk Registers • Contract and tender management • Fleet operations • Financial asset management • Upgrade information technology and data centres security and monitoring • Continue to enhance the Enterprise Risk Management Framework • Delivery of Water and Waste Capital Program • Reduce disruptions due to capital works projects on essential services



key strategy

2024-2025 operational plan activities

<p>G4 Deliver unique customer focused and responsive services that are based upon a program of continuous improvement</p>	<ul style="list-style-type: none"> • Frontline customer service delivery and effective relationship management • Enhance corporate website and expand social media presence • Continue to improve how we do business internally and with our customers using best practice and new technology
<p>G5 Provide transparent and accountable planning, decision-making, performance monitoring and reporting to the community in order to continuously improve</p>	<ul style="list-style-type: none"> • Transparent and timely reporting • Facilitation of an internal audit program • Production of appropriate legislative and statutory documentation and reporting (annual budget and long-term financial forecast, operational plan performance reports, annual report) • Meet performance targets as laid out in the Annual Performance Plan (available on Council's website) • Manage safety incidents and ensure appropriate training is programmed • IMS surveillance audits

OFFICE OF THE CEO

- Organisational leadership, administration and strategic management
- Mayor and CEO support
- Elected member support
- Council meeting management and administration
- People, capability and organisational development
- Advocacy
- External affairs
- Media and communication
- First Nations
- Corporate sustainability and regional resilience
- Business improvement and change management
- Cultural leadership
- Sustainable futures for the Isaac Community

BOARD MANAGEMENT

- Council
- Standing Committees
- Advisory Committees

CORPORATE GOVERNANCE AND FINANCIAL SERVICES

- Financial services
- Legal and insurance administration
- Information technology and GIS

- Asset management
- Records
- Governance
- Internal audit
- Strategic, corporate and business continuity planning
- Risk management
- Disaster management
- Safety and resilience
- Procurement
- Stores management
- Emergency committee management
- Audit and Risk Committee
- Local Disaster Coordination
- Advisory Committees (Asset Management, ICT)

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

- Economic development
- Community facilities
- Customer service
- Place management
- Community relations
- Youth programs
- Community grants administration
- Environmental services
- Local law enforcement
- Stock route management
- Regulatory and building compliance

- Planning and land development
- Native Title
- Arts and library services
- Community leasing
- Commercial operations
- Committee management
- Community-orientated Advisory Committees

ENGINEERING AND INFRASTRUCTURE

- Parks and gardens
- Engineering design and projects
- Roads and drainage service
- Plant and fleet management
- Depot management
- Infrastructure planning
- Roads construction and maintenance
- Corporate properties and tenancy
- Council housing

WATER AND WASTE

- Water and wastewater network
- Water supply operations
- Wastewater treatment operations
- Recycled water services
- Water and wastewater infrastructure design, construction and maintenance
- Water product quality management
- Waste management





MEETING DETAILS

Ordinary Meeting
Wednesday, 26 June 2024

AUTHOR

Zoe Behrendt

AUTHOR POSITION

Manager Rates and Accounts

10.2

ACCOUNTS RECEIVABLE BAD DEBTS – WRITE OFF REPORT

EXECUTIVE SUMMARY

Council currently has several outstanding debts that are deemed unrecoverable. Consequently, it is proposed that Council write off \$39,151.28 in Accounts Receivable as bad debts.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives the Accounts Receivable Bad Debts – Write Off Report and endorse the write-off of \$39,151.28 in bad debts as detailed below:*

Debtor ID	Date of Invoice	Description	Directorate	Department	Amount
1005170	19/09/2023	Collection of Abandoned Vehicle from Carmila Council Depot. All collection avenues exhausted.	E&I	Infrastructure, Parks & Recreation	\$250.00
1003533	03/02/2023	Final reconciliation of rent Feb 2023. Tenant vacated. Property officer unable to make contact. Amount too insignificant to pursue.	E&I	Corporate Properties & Fleet	\$48.57
1003839	Various - Jan 23 to Mar 23	Rent & Electricity usage Jan 2023 - Mar 2023. Tenant vacated. Referred to debt collection. All avenues exhausted.	E&I	Corporate Properties & Fleet	\$982.08
1004249	Various - Dec 22 to Jan 23	Water and Electricity usage. Tenant vacated. Property officer unable to make contact. Amount too insignificant to pursue.	E&I	Corporate Properties & Fleet	\$25.39
1004779	Various - Sep 22 to Nov 22	Rent, water and electricity usage. Tenant vacated. Referred to debt collection. All avenues exhausted.	E&I	Corporate Properties & Fleet	\$886.60

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

Debtor ID	Date of Invoice	Description	Directorate	Department	Amount
1005047	27/09/2023	Water usage 03-04-2023 to 21-06-2023. Tenant vacated. Property officer unable to make contact. Amount too insignificant to pursue.	E&I	Corporate Properties & Fleet	\$0.31
1002476	Various - 2018 to 2021	Non-compliance notices (overgrown allotment). Referred to debt collection. All avenues exhausted. Property sold 2021. Amounts not recoverable	PECS	Community Education & Compliance	\$1,974.75
1004815	10/05/2022	Items not returned to Moranbah Library	PECS	Engaged Communities	\$394.54
1004955	02/11/2022	Items not returned to Dysart Library	PECS	Engaged Communities	\$64.76
1005019	27/03/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$319.87
1005090	18/07/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$65.00
1005092	12/12/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$82.32
1005133	15/08/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$34.36
1005135	16/08/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$54.77
1005136	15/08/2023	Items not returned to Dysart Library	PECS	Engaged Communities	\$123.32
1005137	15/08/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$68.13
1005140	16/08/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$61.75
1005157	04/09/2023	Items not returned to Middlemount	PECS	Engaged Communities	\$107.42
1005190	05/10/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$44.59
1005200	23/10/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$130.32
1005225	28/11/2023	Items not returned to Moranbah Library	PECS	Engaged Communities	\$75.67
1003472	13/09/2018	Raw Water purchases Aug 2018 - Sep 2018. Company in receivership. Referred to debt collection. All avenues exhausted.	W&W	Business Services	\$33,356.76
TOTAL					\$39,151.28

BACKGROUND

Council currently has a small number of debts that are viewed to be unrecoverable. Consequently, as it is nearing the end of the financial year, it is recommended to write-off bad debts to represent the appropriate outstanding debts that are deemed recoverable.

All debtors listed have had numerous attempts at being contacted, however, these avenues have been exhausted and therefore have been deemed as unrecoverable.

IMPLICATIONS

Budget/Financial

Should the report be adopted, Council will be writing off \$39,151.28 of its Accounts Receivable arrears. Council has provided a budget for Bad and Impaired debts of \$25,000.00 for the 2023-2024 Financial year, which has not been utilised. It needs to be acknowledged that the proposed amount is higher than what is budgeted, however, noting this is an EOFY process to ensure amounts outstanding are deemed recoverable, Finance will process the write-offs accordingly. The majority of the bad debts (\$33,356.76) relate to water sold to a company that is in long term receivership and Council has no prospect of recovering any creditor's dividend towards these debts.

The table below lists the debts to be written-off along with a brief description:

Debtor ID	Date of Invoice	Description	Directorate	Department	Amount
1005170	19/09/2023	Collection of Abandoned Vehicle from Carmila Council Depot. All collection avenues exhausted.	E&I	Infrastructure, Parks & Recreation	\$250.00
1003533	03/02/2023	Final reconciliation of rent Feb 2023. Tenant vacated. Property officer unable to make contact. Amount too insignificant to pursue.	E&I	Corporate Properties & Fleet	\$48.57
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1004779	Various - Sep 22 to Nov 22	Rent, water and electricity usage. Tenant vacated. Referred to debt collection. All avenues exhausted.	E&I	Corporate Properties & Fleet	\$886.60

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

Debtor ID	Date of Invoice	Description	Directorate	Department	Amount
1005047	27/09/2023	Water usage 03-04-2023 to 21-06-2023. Tenant vacated. Property officer unable to make contact. Amount too insignificant to pursue.	E&I	Corporate Properties & Fleet	\$0.31
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1003472	13/09/2018	Raw Water purchases Aug 2018 - Sep 2018. Company in receivership. Referred to debt collection. All avenues exhausted.	W&W	Business Services	\$33,356.76
TOTAL					\$39,151.28

CONSULTATION

Team Leader – Accounts Receivable
Recoverable Works Coordinator
Coordinator Corporate Properties
Manager Community Education and Compliance
Library Circulation & Standards Leader
Acting Manager Community Hubs
Manager Business Services

BASIS FOR RECOMMENDATION

It is noted that the Manager Community Education and Compliance has identified that invoices relating to non-compliances notices may be treated as a charge against the land when rates and charges are recovered through debt collection or on transfer or sale of land. System and process changes would be required for any future recoveries and would not apply retrospectively to any debts relating to properties that have changed ownership.

Council has exhausted all avenues to recover outstanding monies listed above and hence the recommendation to write-off the amounts remaining as bad debts. This is in line with end of financial year procedures to meet accounting and external audit requirements.

ACTION ACCOUNTABILITY

Manager Financial Services to communicate outcome to Manager Rates and Accounts.

KEY MESSAGES

Not applicable

Report prepared by:

ZOE BEHRENDT
Manager Rates and Accounts

Date: 21 May 2024

Report authorised by:

MICHAEL KRULIC
Manager Financial Services

Date: 24 May 2024

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS

Ordinary Meeting
Wednesday 26 June 2024

AUTHOR

Susan Martin

AUTHOR POSITION

Acting Manager Financial Services

10.3

CODE OF COMPETITIVE CONDUCT 2024/2025

EXECUTIVE SUMMARY

In accordance with *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation) Council is required to make certain assessments and disclosures in relation to its 'business' activities.

OFFICER'S RECOMMENDATION

That Council:

- 1. Pursuant to section 46 of the Local Government Act 2009, determines not to apply the competitive neutrality principle in relation to the significant business activity of Waste Management for the 2024/2025 financial year, after considering the public benefit assessment undertaken in 2022/2023 which includes the following reasons:**
 - a) At this time, it is not believed to be conducted in competition, nor realistically is it conducted in potential competition with the private sector.**
 - b) Applying the Code will add administrative expenses without improving the decision making or the financial results of the activity for Council and the community.**
 - c) It is also noted that this activity raised approximately 40% of its 2022/2023 revenue in the form of Local Government rates and charges, which is not a charging mechanism available to private enterprise.**
- 2. Pursuant to section 47 of the Local Government Act 2009, determines that the code of competitive conduct should not apply to the business activities of Halls, Pools, Showgrounds and Saleyards, Sporting and Camping Grounds and Aerodromes for the 2024/2025 financial year.**
- 3. Pursuant to section 47 of the Local Government Act 2009, determines that the code of competitive conduct should not apply to the business activity of Water and Sewerage for the 2024/2025 financial year.**
- 4. Pursuant to section 47 of the Local Government Act 2009, determines that Council does not conduct any other business activities or prescribed business activities.**

BACKGROUND

In accordance with *Local Government Act 2009* (the Act) and the *Local Government Regulation 2012* (the Regulation) Council is required to make certain assessments and disclosures in relation to its 'business' activities.

Significant Business Activity

The Act (section 43 (4)) states that a significant business activity is a business activity of a Local Government that:

- a) is conducted in competition, or potential competition with the private sector (including off-street parking, quarries, sporting facilities, for example); and
- b) meets the threshold prescribed under a regulation.

However, the Act (section 43 (5)) states that, a significant business activity does not include a business activity that is:

- a) a building certifying activity; or
- b) a roads activity; or
- c) related to the provision of library services.

The regulation (section 19) prescribes the thresholds for significant business activities. The business activity must meet the below to be a significant business activity for a financial year (the current financial year):

- 2. If the business activity is the provision of combined water and sewerage services, the threshold is 10,000 or more premises being connected to a water service as at 30 June of the financial year ending immediately before the current financial year.
- 3. For a business activity of a type other than the activity mentioned in subsection (2), the threshold is expenditure of at least \$9.7M for the financial year ending immediately before the current financial year.

The regulation (section 20 (2)) states, that the local government must use the following information to identify significant business activities in its annual report for the current financial year:

- a) if the business activity is the provision of combined water and sewerage services—the information about the number of premises connected to a water service stated in the local government's performance report for the financial year ending immediately before the current financial year;
- b) for another business activity—the information presented to the local government's budget meeting for the financial year ending immediately before the current financial year.

ISAAC REGIONAL COUNCIL SIGNIFICANT BUSINESS ACTIVITIES

Following review of the threshold amounts for significant business activities, Council has determined that the Waste Management business activity being undertaken for the preceding financial year is meeting the threshold and is therefore identified as a significant business activity.

Code of Competitive Conduct

The Act (section 47) states that a Local Government must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation. If the local government decides not to apply the code of competitive conduct to the business activity, the resolution must state reasons for not doing so.

A “business activity” of local government is any activity that involves trading in goods or services to clients, in competition or potential competition with the private sector for the purposes of earning profits in the absence of Council’s involvement. The Regulation (section 39) states that a prescribed business activity is a business activity if the amount of current expenditure for the business activity for the previous financial year is \$340,000 or more. The current expenditure for a business activity for a financial year is the total of the following amounts spend in conducting the activity for the year:

- a) Operational costs
- b) Administrative and overhead costs
- c) Cost of resources
- d) Depreciation

Building Certification

The Act (section 47(4)) and the Regulation (section 38) prescribes that building certification activities can be conducted by specific local authorities, of which IRC is not one of them. Further, Council does not presently conduct a building certification activity and therefore this section does not apply.

Roads Activity

The Act (section 47(5)) states that the Local Government must apply the code of competitive conduct to a road’s activity. A roads activity is defined to only include road activities which the State or Local Government has put out to tender. Council does not presently perform any road activities which have been put out to tender and therefore this section does not apply.

Isaac Regional Council Business Activities

The Council has identified the below potential business activities:

- Halls
- Pools
- Nebo Showgrounds
- Sporting Grounds
- Theresa Creek Campgrounds
- Caravan Parks
- Aerodromes
- Clermont Saleyards
- Clermont Showgrounds
- Waste management
- Waste and Sewerage Services

Halls, Pools, Showgrounds and Saleyards, Sporting and Camping Grounds and Aerodromes

These activities are primarily performed to provide the various communities with facilities and services, as well as providing a platform for economic development for the region, and therefore it is assessed that their main objective is not to make a profit. A review of the revenue and expenditure statements confirmed that the activities are generally not making a profit and therefore are unlikely to attract competitors from the private sector. Applying the Code will add administrative expenses without necessarily improving the decision making or the financial results of the activity. Therefore, it is proposed that the code should not be applied to these activities as they provide services and facilities to the community at minimal costs without the objective of making a profit.

Waste Management

Waste Management was identified as a new significant business activity during the 2021/2022 financial year as it exceeds the \$9.7M prescribed threshold. In line with section 46 of the *Local Government Act 2009*, Council was required to conduct a public benefit assessment. The Public Benefit Assessment undertaken recommended not to apply the competitive neutrality principle for a significant business activity. The public benefit assessment was included with the Code of Competitive Conduct report tabled at the June 2023 Council meeting whereby Council resolved not to apply the competitive neutrality principal as set out in section 44 of the *Local Government Act 2009* and section 33 of the *Local Government Regulation 2012* (resolution 8382).

The key purpose of this activity is to provide efficient waste management for the region. At this time, it is not believed to be conducted in competition, nor realistically is it conducted in potential competition with the private sector. Applying the Code will add administrative expenses without improving the decision making or the financial results of the activity. Therefore, it is proposed that the code should not be applied to these activities as they provide services and facilities to the community at minimal costs without the objective of making a profit. It is also noted that this activity raises approximately 40% of its revenue in the form of Local Government rates and charges, which is not a charging mechanism available to private enterprise.

Water and Sewerage

Water and Sewerage is not identified as significant as the number of premises connected to a water service is approximately 8,400 properties which is below the 10,000 prescribed threshold. However, as the expenditure exceeds \$340,000, it is deemed a prescribed business activity. The key purpose of this activity is to provide efficient water and sewerage services for designated supply areas across the region. At this time, it is not believed to be conducted in competition, nor realistically is it conducted in potential competition with the private sector. Applying the Code will add administrative expenses without improving the decision making or the financial results of the activity. Therefore, it is proposed that the code should not be applied to these activities as they provide services and facilities to the community at minimal costs without the objective of making a profit. It is also noted that this activity raises the majority of its revenue in the form of Local Government rates and charges, which is not a charging mechanism available to private enterprise.

Other Business Activities

Council does not conduct any other activities which are primarily involved in trading goods and services.

BUDGET IMPLICATIONS

There are internal administrative costs associated with applying, accounting for and reporting the code of competitive conduct, as well as consultancy fees associated with reviewing National Competition Policy processes.

Maintaining any existing application of NCP principles without resolving to adopt the application of the code of competitive conduct to business activities for the 2024/2025 financial year will minimise these costs without compromising the efficient use of resources and ensuring that markets are not unnecessarily distorted.

CONSULTATION

- Chief Executive Officer
- Director Corporate, Governance and Financial Services
- Director Water and Waste
- Manager Waste Services
- Finance Managers

BASIS FOR RECOMMENDATION

Nil

ACTION ACCOUNTABILITY

Nil

KEY MESSAGES

Through regular review Council will seek continuous improvement in its business activities.

Report prepared by: SUSAN MARTIN Acting Manager Financial Services Date: 16 June 2024	Report authorised by: MICHAEL KRULIC Acting Director Corporate, Governance and Financial Services Date: 19 June 2024
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ATTACHMENTS

- Attachment 1 - Isaac Regional Council Draft Business Activity Statements – 2024 FY

REFERENCE DOCUMENT

- Nil

ISAAC REGIONAL COUNCIL
CODE OF COMPETITIVE CONDUCT STATEMENT
2023/2024 ESTIMATED ACTIVITY STATEMENT

	Actuals at Period 11 2024 \$	Estimated at 30/06/2024 \$	Revised Budget 2023/2024 \$
Halls			
REVENUE			
Fees & Charges	131,352	143,294	145,500
Rental Income	580	633	580
Operating Grants, Subsidies & Contributions	225	225	225
Other Recurrent Revenue	409	409	409
TOTAL REVENUE	132,567	144,561	146,715
EXPENDITURE			
Employee Expenses	281,700	307,309	534,666
Materials & Services	320,416	349,545	406,652
TOTAL EXPENDITURE	602,116	656,854	941,318
SURPLUS/(DEFICIT)	(469,549)	(512,293)	(794,603)
**Depreciation and Corporate Overheads not separately allocated to Halls			
Pools			
REVENUE			
Fees & Charges	220,489	240,534	240,000
Other Recurrent Revenue	5,870	6,404	5,870
TOTAL REVENUE	226,359	246,937	245,870
EXPENDITURE			
Employee Expenses	491,879	536,596	523,712
Materials & Services	1,440,525	1,571,482	1,678,988
Depreciation and Amortisation	1,424,928	1,548,063	1,548,063
TOTAL EXPENDITURE	3,357,332	3,656,140	3,750,764
SURPLUS/(DEFICIT)	(3,130,973)	(3,409,203)	(3,504,894)
** Corporate Overheads not separately allocated to Pools			
Nebo Showgrounds			
REVENUE			
Fees & Charges	15,536	16,949	15,000
Rental Income	1,453	1,585	1,453
TOTAL REVENUE	16,989	18,534	16,453
EXPENDITURE			
Employee Expenses	36,202	39,493	34,988
Materials & Services	76,928	83,921	96,420
TOTAL EXPENDITURE	113,129	123,414	131,407
SURPLUS/(DEFICIT)	(96,140)	(104,880)	(114,955)
**Depreciation and Corporate Overheads not separately allocated to Nebo Showgrounds			

ISAAC REGIONAL COUNCIL
CODE OF COMPETITIVE CONDUCT STATEMENT
2023/2024 ESTIMATED ACTIVITY STATEMENT

	Actuals at Period 11 2024 \$	Estimated at 30/06/2024 \$	Revised Budget 2023/2024 \$
Sporting Grounds			
REVENUE			
Fees & Charges	81,739	89,170	86,070
Rental Income	752	821	2,616
Operating Grants and subsidies	113	113	113
TOTAL REVENUE	82,604	90,103	88,799
EXPENDITURE			
Employee Expenses	598,457	652,862	701,614
Materials & Services	659,264	719,197	762,594
TOTAL EXPENDITURE	1,257,721	1,372,059	1,464,208
SURPLUS/(DEFICIT)	(1,175,117)	(1,281,956)	(1,375,410)
** Depreciation and Corporate Overheads not separately allocated to Sporting Grounds.			
Theresa Creek Dam Camp Grounds			
REVENUE			
Rental Income	85,155	92,897	95,887
Other Recurrent Revenue	1,508	1,645	1,600
TOTAL REVENUE	86,663	94,542	97,487
EXPENDITURE			
Employee Expenses	627	684	0
Materials & Services	233,687	254,931	313,500
TOTAL EXPENDITURE	234,314	255,616	313,500
SURPLUS/(DEFICIT)	(147,651)	(161,074)	(216,013)
** Depreciation and Corporate Overheads not separately allocated to Theresa Creek Damp Camp Grounds.			
Caravan Parks			
REVENUE			
Rental Income	41,848	45,652	51,930
Other Recurrent Revenue	106,802	116,512	120,000
TOTAL REVENUE	148,650	162,164	171,930
EXPENDITURE			
Employee Expenses	27,920	30,458	19,269
Materials & Services	43,957	47,953	67,593
TOTAL EXPENDITURE	71,877	78,411	86,861
SURPLUS/(DEFICIT)	76,774	83,753	85,069
** Depreciation and Corporate Overheads not not separately allocated to Caravan Parks.			

ISAAC REGIONAL COUNCIL
CODE OF COMPETITIVE CONDUCT STATEMENT
2023/2024 ESTIMATED ACTIVITY STATEMENT

	Actuals at Period 11 2024 \$	Estimated at 30/06/2024 \$	Revised Budget 2023/2024 \$
Aerodromes			
REVENUE			
Fees & Charges	216,281	235,943	230,000
TOTAL REVENUE	216,281	235,943	230,000
EXPENDITURE			
Employee Expenses	144,394	157,520	131,337
Materials & Services	216,563	236,251	229,064
Depreciation and Amortisation	211,180	230,035	230,035
TOTAL EXPENDITURE	572,137	623,806	590,436
SURPLUS/(DEFICIT)	(355,856)	(387,863)	(360,436)
** Corporate Overheads not not separately allocated to Aerodromes			
Clermont Saleyards and Showgrounds			
REVENUE			
Fees & Charges	411,590	449,007	443,000
Rental Income	1,937	2,113	1,937
TOTAL REVENUE	413,526	451,120	444,937
EXPENDITURE			
Employee Expenses	401,863	438,396	395,663
Materials & Services	536,378	585,140	627,586
Depreciation and Amortisation	303,871	328,529	328,529
TOTAL EXPENDITURE	1,242,113	1,352,065	1,351,778
SURPLUS/(DEFICIT)	(828,586)	(900,945)	(906,841)
** Corporate Overheads not not separately allocated to Saleyards and Showgrounds			

ISAAC REGIONAL COUNCIL
CODE OF COMPETITIVE CONDUCT STATEMENT
2023/2024 ESTIMATED ACTIVITY STATEMENT

	Actuals at Period 11 2024 \$	Estimated at 30/06/2024 \$	Revised Budget 2023/2024 \$
Water and Wastewater			
REVENUE			
Net Rates & Utility	25,649,576	26,822,209	26,822,209
Fees and Charges	1,208,193	1,370,121	1,370,121
Rental Income	18,999	18,100	18,100
Interest Received	144,164	151,700	151,700
Operating Grants and subsidies	500,338	500,338	500,000
Other Recurrent Revenue	2,088,672	2,549,000	2,549,000
TOTAL REVENUE	29,609,943	31,411,468	31,411,130
EXPENDITURE			
Employee Expenses	4,807,080	5,244,087	5,704,757
Materials & Services	9,314,383	11,926,196	11,926,196
Depreciation and Amortisation	9,184,997	10,001,914	10,001,914
Corporate Overheads	3,804,034	4,149,855	4,149,855
TOTAL EXPENDITURE	27,110,493	31,322,052	31,782,722
SURPLUS/(DEFICIT)	2,499,450	89,415	(371,593)
Waste Management			
REVENUE			
Net Rates & Utility	5,122,589	5,122,589	5,122,480
Rental Income	35,441	28,803	28,803
Interest Received	44,973	49,061	42,750
Operating Grants and subsidies	54,811	54,811	54,811
Other Recurrent Revenue	7,526,656	9,446,004	9,446,004
TOTAL REVENUE	12,784,469	14,701,269	14,694,848
EXPENDITURE			
Employee Expenses	1,845,195	2,012,940	2,019,126
Materials & Services	5,714,222	7,881,962	7,881,962
Finance Costs	43,836	50,004	50,004
Depreciation and Amortisation	1,004,541	1,135,730	1,135,730
Corporate Overheads	1,310,404	1,429,531	1,429,531
TOTAL EXPENDITURE	9,918,197	12,510,166	12,516,352
SURPLUS/(DEFICIT)	2,866,273	2,191,103	2,178,495

MEETING DETAILS	Ordinary Meeting Wednesday 26 June 2024
AUTHOR	Susan Martin
AUTHOR POSITION	Acting Manager Financial Services

10.4 STATEMENT OF ESTIMATED FINANCIAL POSITION 2023/2024

EXECUTIVE SUMMARY

In accordance with section 205 of the *Local Government Regulation 2012*, the Chief Executive Officer must present a statement of estimated financial position for the 2023/2024 financial year.

The statement of estimated financial position provides a comparison between the original budget, revised budget and the estimated actual results.

OFFICER'S RECOMMENDATION

That Council:

- 1. Receives the Statement of Estimated Financial Position for the 2023/2024 financial year, pursuant to section 205 of the Local Government Regulation 2012.***

BACKGROUND

The attached comparison of original budget, revised budget and estimated actuals provides an estimation of Council's financial position as at 30 June 2024. The original 2023/2024 budget as adopted by Council on 28 June 2023 is included for reference only and comments shall be made around estimated results against the revised budget.

For context, the major differences between the original and revised budgets related to:

Operating revenue increased through revision to Interest revenue, Operating Grants (predominately DRFA November 2021 event), RMPC and TMR recoverable works, higher than anticipated Fees and Charges with increased activity associated with development applications, building and plumbing fees, waste, septic, potable water fees, increase to water consumption, sewer and water access charges (partially offset by reduction to general rates / increase in discount).

Operating expenses have increased predominantly through Materials and Services for DRFA, RMPC and TMR related works, increased Agency Temp Staff utilisation, fuel, legal fees, consultancy, computer expenses associated with the Digital Transformation Strategy, electricity, equipment lease hire, and expenditure on repairs and maintenance. Depreciation expenses increased as a result of asset

revaluations and indexation. A one off forgiveness of interest charged on the loan to IAHT leading to an end of year increase to Finance costs.

Capital income was increased during the year mainly through recognition of developer contributions, successful grant applications and proceeds from sale of plant. Offsetting this increase was the reduction of a project that was previously budgeted to be performed by Council (transferred to one of the funding proponents to complete).

BUDGET IMPLICATIONS

Operating Revenue

Performance to the end of May suggests that the overall projections of operating revenue will not be met. Uncertainty around the second half yearly water consumption charges, DRFA November 2021 Grant Revenue (dependant on works completed) and the receipt of the advance payment of the Federal Assistance Grant is noted.

Through end of year accruals and audit adjustments it is expected that the actual results may change across revenue items with positive and negative variances. Fees and Charges, Rental Income, Sale of Contract and Recoverable Works have a pro-rata calculation due to their nature. Estimates for Interest Received and Other Recurrent Revenue have been kept at the revised budget levels. Operating Grants, Subsidies and Contributions has been reduced noting the uncertainty of finalisation of the DRFA November 2021 event within 2023/2024. Net Rates & Utility charges have been updated based on actual results for all revenue line items excluding water consumption. Estimated position for water consumption is as per budget identified.

Operating Expenditure

Employee Expenditure has been projected to be below the revised budget with employee vacancies being the main driver behind this estimate.

Materials and Services estimate has been reduced through pro-rata calculations based on current actuals.

Finance Costs has been kept at revised budget levels.

Depreciation has been increased based on current actuals and an expected revaluation adjustment to the Land and Improvement asset class.

Finalisation of accounts, end of year accruals, provisions and audit adjustments are expected to lead to actual results changing across expenditure items.

Capital Income

Capital income has been projected based on current revenue received, along with various adjustments anticipated to occur. It is also noted that several capital projects, and associated funding, may be carried forward into the following financial year.

Again, the finalisation of accounts, end of year accruals and audit adjustments are expected to lead to actual results changing across the capital income items.

Impact on 2023/2024 and future budgets

The projected net result for the period is estimated at approximately \$13.5M which is below the revised budget through the recent 3rd quarter budget review. This result comes from 2 key components:

Operating surplus - to 30 June 2024 is estimated at approximately \$1.3M, which has increased from the Quarter 3 budget review deficit of \$881K. Previously transfers from reserves were to be used to fund the repayment of existing debt (\$1.6M). The projected position would allow Council to meet its debt repayment, decrease the transfers from reserves required and constrain funds to reserves which will allow Council the ability to deal with any unexpected events or future budget variations.

Capital Income – to 30 June 2024 is estimated to be \$13.5M, which is below the revised budget. This income is predominantly capital grants which are fully committed to capital projects and sale of PPE through capital replacement programs. As mentioned above, variances to the capital program which may impact on the timing of these capital grants, would be expected to be carried forward to the next financial year with no material impact on future budgets, constrained to reserve for future capital funding or recognised as a liability until works have been completed.

The estimated result is subject to end of year accruals and adjustments through completion of the 2023/2024 financial statements. The final audited results for 2023/2024 will be factored into the first budget review after receipt of the audit report. As this result is an estimate only, the 2024/2025 budget has been established from a balanced opening position.

Overall if this anticipated result is achieved, it will maintain Council's sound and sustainable financial position. It is recommended that any surplus funds resulting from the final accounts at 30 June 2024 be constrained to an appropriate reserve to preserve the ability to deal with any unexpected events, cost of construction increases or possibly to reduce levels of projected debt in the long-term financial forecast.

CONSULTATION

- Acting Chief Executive Officer
- Acting Director Corporate, Governance and Financial Services

BASIS FOR RECOMMENDATION

Not applicable.

ACTION ACCOUNTABILITY

Not applicable.

KEY MESSAGES

Council has managed operations in line with its revised budget for the financial year, noting impacts of staff turnover, sick leave and adjustments to employee leave balances with end of year processes and adjustments continuing.

Report Prepared By:	Report Authorised By:
SUSAN MARTIN	DARREN FETTELL
Acting Manager Financial Services	Acting Chief Executive Officer
Date: 18 June 2024	Date: 18 June 2024

ATTACHMENTS

- Attachment 1 - Statement of Estimated Financial Position 2023/2024

REFERENCE DOCUMENT

- Nil

ISAAC REGIONAL COUNCIL

Budgeted Statement of Comprehensive Income

For the periods ending 30 June -

	Original 2024	Revised 2024	Est Act 2024
		\$	\$
Revenue			
Rates and utility charges	106,037,030	106,583,808	106,591,942
Less Discounts	(7,505,607)	(7,685,876)	(7,809,670)
Net rates and utility charges	98,531,423	98,897,932	98,782,272
Fees and Charges	3,791,870	4,399,217	4,525,081
Rental Income	1,665,198	1,900,271	1,910,432
Interest Received	2,395,500	3,613,310	3,613,310
Sales of contract and recoverable works	5,744,000	7,610,589	7,110,589
Operating grants, subsidies and contributions	11,193,448	14,546,407	13,546,407
Other Recurrent Revenue	9,976,280	12,418,666	12,418,666
TOTAL OPERATING REVENUE	133,297,719	143,386,392	141,906,757
Expenses			
Employee benefits	(48,839,222)	(48,992,689)	(48,315,772)
Materials and services	(50,472,917)	(61,627,557)	(58,415,025)
Finance Costs	(1,097,789)	(2,285,742)	(2,285,742)
Depreciation and Amortisation	(31,648,444)	(31,361,068)	(31,611,068)
TOTAL OPERATING EXPENSES	(132,058,372)	(144,267,056)	(140,627,607)
Operating surplus (deficit)	1,239,347	(880,664)	1,279,149
EOY Adjustment to IAHT Accounts Receivable	-	1,187,953	1,187,953
Transfer from Reserves	696,113	1,693,633	323,576
Transfer to Reserve	-	(395,504)	(1,185,260)
Operating Position Before Capital Items	1,935,460	1,605,418	1,605,418
Capital income and expenditure:			
Cash capital grants, subsidies and contributions	15,257,540	15,451,483	10,622,981
Proceeds from sale of Land & PPE	995,410	1,245,410	1,245,410
Net result for the period	18,188,410	18,302,311	13,473,809

MEETING DETAILS

Ordinary Meeting

Wednesday, 26 June 2024

AUTHOR

Michael Krulic

AUTHOR POSITION

Acting Director Corporate, Governance and Financial Services

10.5

RATES & CHARGES 2024/2025

EXECUTIVE SUMMARY

Pursuant to Section 94(2) of the *Local Government Act 2009*, Council must decide, by resolution at its budget meeting for the financial year, what rates and charges are to be levied for that financial year.

The Resolution proposed in this report are prepared to meet that requirement and other requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

Differential General Rates

That Council, for the 2024/2025 financial year:

- Pursuant to section 81 of the Local Government Regulation 2012, decides the categories in to which rateable land is categorised, the description of those categories and, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, the method by which land is to be identified and included in its appropriate category be as follows:***

Category Number	Category Name	Description
Category 1	PPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value of between \$0 and \$58,000 other than land included in category 15 to 21.
Category 2	PPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$58,001 and \$66,000 other than land included in category 15 to 21.

Category Number	Category Name	Description
Category 3	PPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$66,001 and \$84,000 other than land included in category 15 to 21.
Category 4	PPR Urban Land – Isaac Towns (Valuation > \$84,000)	Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value greater than \$84,000 other than land included in category 15 to 21.
Category 5	NPPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value of between \$0 and \$58,000 other than land included in category 15 to 21.
Category 6	NPPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$58,001 and \$66,000 other than land included in category 15 to 21.
Category 7	NPPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$66,001 and \$84,000 other than land included in category 15 to 21.
Category 8	NPPR Urban Land – Isaac Towns (Valuation > \$84,000)	Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value greater than \$84,000 other than land included in category 15 to 21.
Category 9	Commercial / Industrial	Land used, or having the potential for use by virtue of improvements or activities conducted thereon, for commercial or industrial purposes.

Category Number	Category Name	Description
Category 10	<i>Rural Residential</i>	<i>Land used for residential purposes where located outside of the town areas of Carmila, Clairview, Clermont, Coppabella, Dysart, Glenden, Ilbilbie, Middlemount, Moranbah, Nebo and St. Lawrence as described in the Town Plan, other than land included in categories 22 to 30 or categories 52 to 58.</i>
Category 11	<i>Rural Land – Animal Husbandry</i>	<i>Land used for the purpose of animal husbandry, including land with a Department of Resources Land Use Code between 60 and 70, other than land included in categories 22 to 30 or categories 52 to 58.</i>
Category 12	<i>Rural Land – Agriculture & Cropping</i>	<i>Land used for agricultural and cropping purposes, including land with a Department of Resources Land Use code between 71 to 84, other than land included in category 13, categories 22 to 30 or categories 52 to 58.</i>
Category 13	<i>Rural Land – Cane / Timber</i>	<i>Land that is used for growing sugar cane, including land with a Department of Resources Land Use Code 75 – Sugar Cane, and including land used for timber or timber related industries with a Department of Resources Land Use Code 88 – Forestry of Logs, other than land included in categories 22 to 30 or categories 52 to 58.</i>
Category 14	<i>Rural Other</i>	<i>Rural land that does not fall within any other rural category, or within categories 22 to 30 or categories 52 to 58.</i>
Category 15	<i>Multi Unit (2 – 4) Land</i>	<i>Land used for residential purposes with between two (2) and four (4) dwellings / units, where located in the town areas of the Region as described in the Town Plan.</i>
Category 16	<i>Multi Unit (5 – 9) Land</i>	<i>Land used for residential purposes with between five (5) and nine (9) dwellings / units, where located in the town areas of the Region as described in the Town Plan.</i>
Category 17	<i>Multi Unit (10 – 14) Land</i>	<i>Land used for residential purposes with between ten (10) and fourteen (14) dwellings / units, where located in the town areas of the Region as described in the Town Plan.</i>

Category Number	Category Name	Description
Category 18	Multi Unit (15 – 19) Land	Land used for residential purposes with between fifteen (15) and nineteen (19) dwellings / units, where located in the town areas of the Region as described in the Town Plan.
Category 19	Multi Unit (20 – 25) Land	Land used for residential purposes with between twenty (20) and twenty-five (25) dwellings / units, where located in the town areas of the Region as described in the Town Plan.
Category 20	Multi Unit (26 – 50) Land	Land used for residential purposes with between twenty-six (26) and fifty (50) dwellings / units, where located in the town areas of the Region as described in the Town Plan other than land included in category 22.
Category 21	Multi Unit (> 50) Land	Land used for residential purposes with more than fifty (50) dwellings / units, where located in the town areas of the Region as described in the Town Plan other than land included in categories 22 to 30.
Category 22	Workforce Accommodation (50 – 120)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing fifty (50) to one hundred and twenty (120) accommodation rooms, suites and / or caravan sites.
Category 23	Workforce Accommodation (121 – 250)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing one hundred and twenty-one (121) to two hundred and fifty (250) accommodation rooms, suites and / or caravan sites.
Category 24	Workforce Accommodation (251 – 350)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing two hundred and fifty-one (251) to three hundred and fifty (350) accommodation rooms, suites and / or caravan sites.
Category 25	Workforce Accommodation (351 – 450)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing three hundred and fifty-one (351) to four hundred and fifty (450) accommodation rooms, suites and / or caravan sites.

Category Number	Category Name	Description
Category 26	Workforce Accommodation (451 – 650)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing four hundred and fifty-one (451) to six hundred and fifty (650) accommodation rooms, suites and / or caravan sites.
Category 27	Workforce Accommodation (651 – 850)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing six hundred and fifty-one (651) to eight hundred and fifty (850) accommodation rooms, suites and / or caravan sites.
Category 28	Workforce Accommodation (851 – 1,200)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing eight hundred and fifty-one (851) to one thousand two hundred (1,200) accommodation rooms, suites and / or caravan sites.
Category 29	Workforce Accommodation (1,201 – 2,000)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing one thousand two hundred and one (1,201) to two thousand (2,000) accommodation rooms, suites and / or caravan sites.
Category 30	Workforce Accommodation (> 2,000)	Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing more than two thousand (2,000) accommodation rooms, suites and / or caravan sites.
Category 31	Coal Mining (30 – 100)	Land with a rateable valuation greater than \$45,000, which is:- (a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between thirty (30) and one hundred (100) employees and / or contractors as at 1 July 2024; or (b) land that is used, in whole or in part, and whether predominately or not, for the purpose of a Coal Mine with between thirty

Category Number	Category Name	Description
		<i>(30) and one hundred (100) employees and / or contractors as at 1 July 2024.</i>
Category 32	Coal Mining (101 – 250)	<p>Land with a rateable valuation greater than \$45,000, which is:-</p> <p>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between one hundred and one (101) and two hundred and fifty (250) employees and / or contractors as at 1 July 2024; or</p> <p>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between one hundred and one (101) and two hundred and fifty (250) employees and / or contractors as at 1 July 2024.</p>
Category 33	Coal Mining (251 – 350)	<p>Land with a rateable valuation greater than \$45,000, which is:-</p> <p>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between two hundred and fifty-one (251) and three hundred and fifty (350) employees and / or contractors as at 1 July 2024; or</p> <p>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between two hundred and fifty-one (251) and three hundred and fifty (350) employees and / or contractors as at 1 July 2024.</p>
Category 34	Coal Mining (351 – 450)	<p>Land with a rateable valuation greater than \$45,000, which is:-</p> <p>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between three hundred and fifty-one (351) and four hundred and fifty (450) employees and / or contractors as at 1 July 2024; or</p> <p>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between three hundred and fifty-one (351) and four</p>

Category Number	Category Name	Description
		<i>hundred and fifty (450) employees and / or contractors as at 1 July 2024.</i>
Category 35	Coal Mining (451 – 550)	<p><i>Land with a rateable valuation greater than \$45,000, which is:-</i></p> <p><i>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between four hundred and fifty-one (451) and five hundred and fifty (550) employees and / or contractors as at 1 July 2024; or</i></p> <p><i>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between four hundred and fifty-one (451) and five hundred and fifty (550) employees and / or contractors as at 1 July 2024.</i></p>
Category 36	Coal Mining (551 – 650)	<p><i>Land with a rateable valuation greater than \$45,000, which is:-</i></p> <p><i>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between five hundred and fifty-one (551) and six hundred and fifty (650) employees and / or contractors as at 1 July 2024; or</i></p> <p><i>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between five hundred and fifty-one (551) and six hundred and fifty (650) employees and / or contractors as at 1 July 2024.</i></p>
Category 37	Coal Mining (651 – 800)	<p><i>Land with a rateable valuation greater than \$45,000, which is:-</i></p> <p><i>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between six hundred and fifty-one (651) and eight hundred (800) employees and / or contractors as at 1 July 2024; or</i></p> <p><i>(b) land that is used, in whole or in part, and whether predominantly or not, for the</i></p>

Category Number	Category Name	Description
		<i>purpose of a Coal Mine with between six hundred and fifty-one (651) and eight hundred (800) employees and / or contractors as at 1 July 2024.</i>
Category 38	Coal Mining (801 – 900)	<p><i>Land with a rateable valuation greater than \$45,000, which is:-</i></p> <p><i>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between eight hundred and one (801) and nine hundred (900) employees and / or contractors as at 1 July 2024; or</i></p> <p><i>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between eight hundred and one (801) and nine hundred (900) employees and / or contractors as at 1 July 2024.</i></p>
Category 39	Coal Mining (901 – 1,000)	<p><i>Land with a rateable valuation greater than \$45,000, which is:-</i></p> <p><i>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between nine hundred and one (901) and one thousand (1,000) employees and / or contractors as at 1 July 2024; or</i></p> <p><i>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between nine hundred and one (901) and one thousand (1,000) employees and / or contractors as at 1 July 2024.</i></p>
Category 40	Coal Mining (1,001 – 1,400)	<p><i>Land with a rateable valuation greater than \$45,000, which is:-</i></p> <p><i>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between one thousand and one (1,001) and one thousand four hundred (1,400) employees and / or contractors as at 1 July 2024; or</i></p> <p><i>(b) land that is used, in whole or in part, and whether predominantly or not, for the</i></p>

Category Number	Category Name	Description
		<i>purpose of a Coal Mine with between one thousand and one (1,001) and one thousand four hundred (1,400) employees and / or contractors as at 1 July 2024.</i>
Category 41	Coal Mining (1,401 – 2,000)	<p>Land with a rateable valuation greater than \$45,000, which is:-</p> <p>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between one thousand four hundred and one (1,401) and two thousand (2,000) employees and / or contractors as at 1 July 2024; or</p> <p>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between one thousand four hundred and one (1,401) and two thousand (2,000) employees and / or contractors as at 1 July 2024.</p>
Category 42	Coal Mining (2,001 – 2,500)	<p>Land with a rateable valuation greater than \$45,000, which is:-</p> <p>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with between two thousand and one (2,001) and two thousand five hundred (2,500) employees and / or contractors as at 1 July 2024; or</p> <p>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between two thousand and one (2,001) and two thousand five hundred (2,500) employees and / or contractors as at 1 July 2024.</p>
Category 43	Coal Mining (> 2,500)	<p>Land with a rateable valuation greater than \$45,000, which is:-</p> <p>(a) a mining lease issued pursuant to or administered under the Mineral Resources Act 1989 over an area which forms part of a Coal Mine with more than two thousand five hundred (2,500) employees and / or contractors as at 1 July 2024; or</p>

Category Number	Category Name	Description
		<i>(b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with more than two thousand five hundred (2,500) employees and / or contractors as at 1 July 2024.</i>
Category 44	Other Coal	<i>Land that is used, in whole or in part, and whether predominantly or not, for or in association with Coal Mining, other than land included in Categories 31 to 43.</i>
Category 45	Quarries (< 100,000)	<i>Land used in whole or in part, and whether predominantly or not, for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other modes of winning less than one hundred thousand (100,000) tonnes of material per annum from the earth, other than land included in categories 31 to 44.</i>
Category 46	Quarries (>= 100,000)	<i>Land used in whole or in part, and whether predominantly or not, for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other modes of winning one hundred thousand (100,000) tonnes or more of material per annum from the earth, other than land included in categories 31 to 44.</i>
Category 47	Other Mines / Extractive Land	<i>Land used or having the potential for use by virtue of improvements or activities conducted thereon, for extractive or mining industries purposes, other than land included in categories 31 to 46.</i>
Category 48	Transport Terminal	<i>Land used for the purpose of a transport terminal. A terminal may be defined as any facility where passengers and freight are assembled or dispersed.</i>
Category 49	Noxious and Hazardous Industries (< 50)	<i>Land used in whole or in part, and whether predominantly or not, for the purpose of noxious, offensive and hazardous industries including concrete batching plants and explosive industries with less than fifty (50) employees or contractors.</i>
Category 50	Noxious and Hazardous Industries (>= 50)	<i>Land used in whole or in part, and whether predominantly or not, for the purpose of noxious, offensive and hazardous industries</i>

Category Number	Category Name	Description
		<i>including concrete batching plants and explosive industries with more than fifty (50) employees or contractors.</i>
Category 51	Shopping Centres	<i>Land used as a shopping centre, as defined in the Retail Shops Leases Act 1994.</i>
Category 52	Gas Extraction / Processing (0 – 20,000)	<p><i>Land with an area of twenty thousand (20,000) hectares or less, which is:-</i></p> <p><i>(a) a petroleum lease granted, continued or renewed under the Petroleum Act 1923 or Petroleum and Gas (Production and Safety) Act 2004 for the extraction of gas; or</i></p> <p><i>(b) used, or intended to be used, in whole or in part, and whether predominantly or not, for the extraction, processing or transportation of gas; or</i></p> <p><i>(c) used, or intended to be used, in whole or in part, and whether predominantly or not, for any purpose ancillary to, associated or connected with, the extraction, processing or transportation of gas, such as water storage or pipelines.</i></p>
Category 53	Gas Extraction / Processing (> 20,000)	<p><i>Land, with an area greater than twenty thousand (20,000) hectares, which is:-</i></p> <p><i>(a) a petroleum lease granted, continued or renewed under the Petroleum Act 1923 or Petroleum and Gas (Production and Safety) Act 2004 for the extraction of gas; or</i></p> <p><i>(b) used, or intended to be used, in whole or in part, and whether predominantly or not, for the extraction, processing or transportation of gas; or</i></p> <p><i>(c) used, or intended to be used, in whole or in part, and whether predominantly or not, for any purpose ancillary to, associated or connected with, the extraction, processing or transportation of gas, such as water storage or pipelines.</i></p>
Category 54	Feedlots (4,000 – 12,000)	<i>Land used in whole or in part, and whether predominantly or not, for feedlot purposes with a licensed carrying capacity of four thousand (4,000) to twelve thousand (12,000) Standard Cattle Units (SCUs).</i>

Category Number	Category Name	Description
Category 55	Feedlots (> 12,000)	Land used in whole or in part, and whether predominantly or not, for feedlot purposes with a licensed carrying capacity of more than twelve thousand (12,000) Standard Cattle Units (SCUs).
Category 56	Power Generation (0 – 100) Megawatts	Land used in whole or in part, and whether predominantly or not, for or ancillary to the generation of electricity from a facility with an output capacity of one hundred (100) Megawatts or less (excluding transformers / substations).
Category 57	Power Generation (101 – 200) Megawatts	Land used in whole or in part, and whether predominantly or not, for or ancillary to the generation of electricity from a facility with an output capacity of between one hundred and one (101) and two hundred (200) Megawatts (excluding transformers / substations).
Category 58	Power Generation (201 +) Megawatts	Land used in whole or in part, and whether predominantly or not, for or ancillary to the generation of electricity from a facility with an output capacity equal to or greater than two hundred and one (201) Megawatts (excluding transformers / substations).

2. In the preceding Table of Differential Rating Categories, the following definitions apply:

- (a) **Coal Mine / Coal Mining** means: land that is the subject of a coal mining lease (issued pursuant to the Mineral Resources Act 1989) or other form of tenure (including freehold) that was used, is used, or intended to be used:-
- (i) as a coal mine (or for purposes ancillary, associated or connected with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation); or
 - (ii) in conjunction with other land (the subject of a coal mining lease) as part of an Integrated Coal Mining Operation.
- (b) **Integrated Coal Mining Operation** means: land contained in more than one mining lease issued pursuant to the Mineral Resources Act 1989 for the extraction of coal, or other form of tenure (including freehold), which land was used, is used, or intended to be used in an integrated manner for the purposes of coal mining or purposes ancillary, associated or connected with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation.

- (c) **Land Use Codes** means: the land use codes as given to Council by the Department of Resources as set out in Appendix A to the Councils' Revenue Statement 2024/2025.
- (d) **Principal Place of Residence (PPR)** means: a single unit dwelling owned by one or more natural persons at least one of whom predominately resides there. For the sake of clarity PPR does not include a single unit dwelling owned by an entity other than a natural person (e.g. a company, an incorporated association or by a person as trustee of a trust).
- (e) **Region** means: the local government area of the Council as shown on its area map mentioned in schedule 1, column 3 of the Local Government Regulation 2012.
- (f) **Town Plan** means: the Isaac Regional Planning Scheme 2021 incorporating all the amendments up to and including 30 June 2024.
- (g) **Workforce Accommodation** means: a facility for the accommodation of persons, other than tourists and holidaymakers, who are employed or work in, or in association with, or in connection with, construction, resources and mining activities, commonly known as "workers camp", "work camp", "workers accommodation", "single persons quarters", "accommodation village", "quarters" or "barracks".
3. Delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the Local Government Regulation 2012, to identify the rating category to which each parcel of rateable land belongs.
4. Pursuant to section 94 of the Local Government Act 2009 and section 80 of the Local Government Regulation 2012, decides the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the Local Government Regulation 2012, the minimum general rate to be made and levied for each differential general rate category, is as follows:

Category Number	Category	Cents in the dollar of Unimproved Valuation 2024/2025	Minimum Differential General Rate 2024/2025
Category 1	PPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	1.6500	\$818.50
Category 2	PPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	1.5850	\$960.00
Category 3	PPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	1.4295	\$1,050.00
Category 4	PPR Urban Land – Isaac Towns (Valuation > \$84,000)	0.8500	\$1,250.00

Category Number	Category	Cents in the dollar of Unimproved Valuation 2024/2025	Minimum Differential General Rate 2024/2025
Category 5	NPPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	1.9800	\$982.00
Category 6	NPPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	1.9020	\$1,152.00
Category 7	NPPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	1.7154	\$1,260.00
Category 8	NPPR Urban Land – Isaac Towns (Valuation > \$84,000)	1.0200	\$1,500.00
Category 9	Commercial / Industrial	1.5463	\$1,186.50
Category 10	Rural Residential	0.5635	\$818.50
Category 11	Rural Land – Animal Husbandry	0.1705	\$818.50
Category 12	Rural Land – Agriculture & Cropping	0.1352	\$818.50
Category 13	Rural Land – Cane / Timber	0.4730	\$818.50
Category 14	Rural Other	0.2700	\$818.50
Category 15	Multi Unit (2 – 4) Land	1.4556	\$1,634.00
Category 16	Multi Unit (5 – 9) Land	2.9550	\$4,085.00
Category 17	Multi Unit (10 – 14) Land	3.3100	\$8,167.50
Category 18	Multi Unit (15 – 19) Land	4.0750	\$12,251.50
Category 19	Multi Unit (20 – 25) Land	3.7250	\$16,333.00
Category 20	Multi Unit (26 – 50) Land	3.7250	\$21,239.00
Category 21	Multi Unit (> 50) Land	4.8750	\$41,643.50
Category 22	Workforce Accommodation (50 – 120)	10.1600	\$29,920.00
Category 23	Workforce Accommodation (121 – 250)	10.1600	\$72,404.50
Category 24	Workforce Accommodation (251 – 350)	17.8000	\$150,196.50
Category 25	Workforce Accommodation (351 – 450)	42.2000	\$210,034.50
Category 26	Workforce Accommodation (451 – 650)	42.2000	\$269,872.50
Category 27	Workforce Accommodation (651 – 850)	56.2800	\$389,549.00
Category 28	Workforce Accommodation (851 – 1,200)	56.2800	\$509,226.00
Category 29	Workforce Accommodation (1,201 – 2,000)	80.0000	\$718,658.50
Category 30	Workforce Accommodation (> 2,000)	80.0000	\$1,159,169.00
Category 31	Coal Mining (30 – 100)	3.2250	\$110,697.00
Category 32	Coal Mining (101 – 250)	3.2250	\$184,495.00
Category 33	Coal Mining (251 – 350)	3.2250	\$240,402.50
Category 34	Coal Mining (351 – 450)	3.2250	\$268,356.00
Category 35	Coal Mining (451 – 550)	3.2250	\$307,491.50
Category 36	Coal Mining (551 – 650)	4.1750	\$338,240.50
Category 37	Coal Mining (651 – 800)	4.1750	\$380,171.00
Category 38	Coal Mining (801 – 900)	6.7000	\$419,306.50
Category 39	Coal Mining (901 – 1,000)	4.1750	\$491,986.00
Category 40	Coal Mining (1,001 – 1,400)	4.1750	\$559,075.00
Category 41	Coal Mining (1,401 – 2,000)	4.9000	\$603,801.00
Category 42	Coal Mining (2,001 – 2,500)	6.2000	\$665,299.50
Category 43	Coal Mining (> 2,500)	7.3000	\$707,789.00
Category 44	Other Coal	3.0500	\$58,400.50
Category 45	Quarries (< 100,000)	0.1993	\$14,997.00

Category Number	Category	Cents in the dollar of Unimproved Valuation 2024/2025	Minimum Differential General Rate 2024/2025
Category 46	Quarries (>= 100,000)	0.2921	\$31,753.00
Category 47	Other Mines / Extractive Land	3.3900	\$1,022.00
Category 48	Transport Terminal	3.1660	\$2,116.50
Category 49	Noxious and Hazardous Industries (< 50)	3.4180	\$3,527.00
Category 50	Noxious and Hazardous Industries (>= 50)	46.0300	\$124,276.00
Category 51	Shopping Centres	3.2480	\$7,770.50
Category 52	Gas Processing (0 – 20,000)	82.1220	\$37,705.00
Category 53	Gas Processing (> 20,000)	69.9892	\$230,419.50
Category 54	Feedlots (4,000 – 12,000)	0.1814	\$9,954.00
Category 55	Feedlots (> 12,000)	0.6590	\$19,909.00
Category 56	Power Generation (0 – 100 Megawatts)	2.9110	\$17,467.50
Category 57	Power Generation (101 – 200 Megawatts)	5.7082	\$40,756.50
Category 58	Power Generation (>201 Megawatts)	8.5622	\$87,335.00

5. Pursuant to section 116 of the Local Government Regulation 2012, decides that the amount of the differential general rate to be levied for the 2024/2025 financial year on the categories of land identified in Columns 1 and 2 of the table below, be limited to an amount no more than an amount equal to the amount of the differential general rate levied on that land in the previous financial year increased by the percentage identified in column 3 of the table below:

Column 1 – Category Number	Column 2 - Category	Column 3 - Percentage Increase
Category 1	PPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	30%
Category 2	PPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	30%
Category 3	PPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	30%
Category 4	PPR Urban Land – Isaac Towns (Valuation > \$84,000)	30%
Category 5	NPPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	30%
Category 6	NPPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	30%
Category 7	NPPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	30%
Category 8	NPPR Urban Land – Isaac Towns (Valuation > \$84,000)	30%
Category 9	Commercial / Industrial	30%
Category 10	Rural Residential	30%
Category 11	Rural Land – Animal Husbandry	30%
Category 12	Rural Land – Agriculture & Cropping	30%
Category 13	Rural Land – Cane / Timber	30%
Category 14	Rural Other	30%
Category 48	Transport Terminal	30%
Category 49	Noxious and Hazardous Industries (< 50)	30%
Category 50	Noxious and Hazardous Industries (>= 50)	30%

Separate Charge

OFFICER'S RECOMMENDATION – DISASTER MANAGEMENT SEPARATE CHARGE

That Council, for the 2024/2025 financial year:

- 1. Pursuant to section 94 of the Local Government Act 2009 and section 103 of the Local Government Regulation 2012, makes and levies a disaster management separate charge (to be known as the “Disaster Management Separate Charge”), in the sum of \$28.92 per rateable assessment, to be levied equally on all rateable land in the region. The disaster management separate charge will be used solely to assist in funding the recurrent annual disaster management activities of Council, including those costs relating to the operation and maintenance of equipment used by Council in fulfilment of its disaster management obligations, and those costs relating to disaster prevention and disaster planning.**

Special Charge

OFFICER'S RECOMMENDATION – RURAL FIRE BRIGADE DISTRICTS SPECIAL CHARGE

That Council, for the 2024/2025 financial year:

- 1. Pursuant to section 94 of the Local Government Act 2009 and section 94 of the Local Government Regulation 2012, makes and levies a special charge (to be known as the “Rural Fire Brigade District Special Charge”) of the amounts set out in the table below, on all rateable land to which the overall plan applies, to fund the provision of firefighting services in the defined benefit areas.**
- 2. The overall plan for the services, facilities and activities in respect of which the Rural Fire Special Charge is as follows:**
 - i. The service, facility or activity for which the Rural Fire Brigade District Special Charge is made is for the provision of rural firefighting services in the defined benefit areas.**
 - ii. The rateable land to which the Rural Fire Brigade District Special Charge applies is land within the areas separately described on a cadastral map titled ‘Map Showing Rural Fire Brigades and Urban Fire Brigades in Isaac Regional Council’.**
 - iii. The estimated cost of carrying out the overall plan is \$29,670.00.**
 - iv. The estimated time for implementing the overall plan is one (1) year ending 30 June 2025. However, provision of firefighting services is an ongoing activity, and further special charges are expected to be made in future years.**

3. *The rateable land or its occupier specially benefits from the service, facility or activity funded by the Rural Fire Brigade District Special Charge because the rural fire brigades provide firefighting and fire prevention services under the Fire and Emergency Services Act 1990 and the provision of those services could not be adequately provided or maintained without the imposition of the special charge.*
4. *The amount of the special charge to be levied (per parcel) is:*

<i>Rural Fire Brigade District</i>	<i>Special Charge</i>
<i>Ilbilbie</i>	<i>\$20</i>
<i>West Hill</i>	<i>\$25</i>
<i>Orkobie</i>	<i>\$25</i>
<i>Carmila West</i>	<i>\$25</i>
<i>Carmila</i>	<i>\$25</i>
<i>Clairview</i>	<i>\$20</i>
<i>Flaggy Rock</i>	<i>\$25</i>
<i>Nebo</i>	<i>\$20</i>
<i>St Lawrence</i>	<i>\$20</i>

Sewerage Utility Charges

OFFICER'S RECOMMENDATION – SEWERAGE UTILITY CHARGES

That Council, for the 2024/2025 financial year:

1. *Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, will make and levy sewerage utility charges, for the supply of sewerage services by the Council, as follows:*
- a) *Council will make and levy sewerage utility charges on:*
- (i) *all rateable land, both vacant and occupied, to which Council's sewerage service is provided or is available; and*
- (ii) *all non-rateable land where the owner or occupier has asked for Council's sewerage service to be provided and the service is available.*
- b) *In order to reflect the different operating costs, different amounts (per pedestal – except for vacant land) will be levied for properties located in the townships of Dysart, Middlemount, Clermont, Moranbah, Glenden and Nebo.*
- c) *The sewerage utility charge (per pedestal – except for vacant land) to be levied on each property in the relevant townships shall be based on the use made of the particular property or structure as follows:*

Charge	Clermont	Dysart	Glenden	Middlemount	Moranbah	Nebo
Single Dwelling - Residential	\$866.56	\$820.00	\$755.00	\$795.00	\$782.00	\$733.00
Commercial & Other Premises	\$867.88	\$820.00	\$755.00	\$795.00	\$782.00	\$733.00
Additional Pedestals – Residential	\$512.92	\$419.76	\$530.88	\$411.68	\$429.16	\$509.12
Additional Pedestals – Commercial	\$622.00	\$706.20	\$643.80	\$691.36	\$544.24	\$623.00
Vacant Land	\$417.00	\$417.00	\$417.00	\$417.00	\$417.00	\$417.00
Caravan Parks & Motels	\$278.20	\$560.00	\$238.00	\$560.00	\$238.00	\$238.00
Workers Accommodation	\$150.00	\$241.00	\$192.00	\$227.00	\$133.00	\$184.88

Water Utility Charges

OFFICER'S RECOMMENDATION – WATER UTILITY CHARGES

That Council, for the 2024/2025 financial year:

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, will make and levy water utility charges, for the supply of water services by the Council, as follows:

- a) Council will make and levy water utility charges on:

- (i) all rateable land, both vacant and occupied, to which Council's water service is provided or is available; and
- (ii) all non-rateable land where the owner or occupier has asked for Council's water service to be provided and the service is available.

- b) The basis of the water utility charge to be levied on each property is:

- (i) a fixed Infrastructure charge for using the infrastructure that supplies the water to persons who are liable to pay the charges; and
- (ii) a variable Consumption Charge for using the water, based on each kilolitre of water used.

- c) The Infrastructure Charge for each property is to be determined according to its use, as set out in the 'Chargeable Units for each land use' table contained in Council's adopted Revenue Statement for the 2024/2025 financial year. The infrastructure charge per chargeable unit per locality is \$235.40:

- d) The Consumption Charge for each property is to be determined by applying the below three (3) tiers of charges to each kilolitre of water used, with the volumes for those tiers adjusted by the number of Chargeable Units allocated to the property

according to its use as set out in the 'Chargeable Units for each land use' table contained in Council's adopted Revenue Statement for the 2024/2025 financial year.

Tier	Consumption charges per 6 months	Charge (\$/KI)
Tier 1	0 – 37.5KI	\$0.70
Tier 2	37.5 – 75KI	\$1.60
Tier 3	>75KI	\$2.50

2. Pursuant to section 102(2) of the Local Government Regulation 2012, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

Waste Management Utility Charges

OFFICER'S RECOMMENDATION – WASTE MANAGEMENT UTILITY CHARGES

That Council, for the 2024/2025 financial year:

1. Pursuant to section 94 of the Local Government Act 2009 and section 99 of the Local Government Regulation 2012, will make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

- a) Council will make and levy waste management utility charges on:
 - (i) all rateable land, to which Council's waste management service is provided or is available; and
 - (ii) all non-rateable land where the owner or occupier has asked for Council's waste management service to be provided and the service is available.
- b) The waste management utility charge to be levied on each property shall be based on the use made of the property or structure as follows:

Schedule of Waste Collection and Recycling Charges

Service

Domestic Services (per dwelling, unit or flat)

	Annual Charge
General Waste Service	\$420.88
Recyclable Waste Service	\$105.20

Commercial Services

	Annual Charge
Commercial Waste Service	\$480.40
Recyclable Waste Service	\$105.20

Multi-Unit Dwellings (per dwelling, unit or flat)

Annual Charge

General Waste Service

\$420.88

Recyclable Waste Service

\$105.20

Additional Services

Additional services may be provided on application and will be charged on a per service per lift per annum rate as listed in the schedule of waste and recycling charges above.

Discount

OFFICER'S RECOMMENDATION – DISCOUNT

That Council, for the 2024/2025 financial year:

- 1. Pursuant to section 130 of the Local Government Regulation 2012, decides that the differential general rates made and levied shall be subject to a discount of ten percent (10%) if paid within the discount period of 30 days of the date of issue of the rate notice provided that:***
 - (a) all of the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice;***
 - (b) all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 clear days after the date of issue of the rate notice; and***
 - (c) all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rate notice.***

Interest

OFFICER'S RECOMMENDATION – INTEREST

That Council, for the 2024/2025 financial year:

- 1. Pursuant to section 133 of the Local Government Regulation 2012, decides that compound interest on daily rests at the rate of 12.35 percent (12.35%) per annum is to be charged on all overdue rates or charges.***

Levy and Payment

OFFICER'S RECOMMENDATION – LEVY AND PAYMENT

That Council, for the 2024/2025 financial year:

- 1. Pursuant to section 107 of the Local Government Regulation 2012 and section 114 of the Fire and Emergency Services Act 1990, decides that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be levied:**
 - (a) for the half year 1 July 2024 to 31 December 2024 – between July and December 2024; and**
 - (b) for the half year 1 January 2025 to 30 June 2025 – between January and June 2025.**
- 2. Pursuant to section 118 of the Local Government Regulation 2012, decides that Council's rates and charges, and the State Government's Emergency Management, Fire and Rescue Levy, be paid by a date which is at least 30 days after the date of the issue of the rate notice.**

Rates Concessions

OFFICER'S RECOMMENDATION – RATES CONCESSIONS

That Council, for the 2024/2025 financial year:

- 1. Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, decides that a rebate of the differential general rate, water infrastructure charge, sewerage infrastructure charge and waste management charges (but not state fire levy and water consumption charges) of 30% per annum be granted to all ratepayers who are pensioners and who are eligible for the State Government pensioner remission and who meet the eligibility criteria specified in Council's Revenue Statement 2024/2025.**
- 2. Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, decides that a rebate of the differential general rate, water infrastructure charge, sewerage infrastructure charge and water consumption charges (but not state fire levy and waste management charges) in an amount to be determined in accordance with Council's Policy (Rates Concession – Not For Profit) be granted to land owned by an entity whose objects do not include making a profit and meet the eligibility criteria specified in the Policy (Rates Concession – Not For Profit).**
- 3. Pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, decides that a rebate of water consumption charges in an amount to be determined in accordance with Council's Policy (Concealed Leak Remission) be granted to ratepayers who have**

incurred water consumption charges due to a concealed water leak on their property and who meet the eligibility criteria specified in Policy (Concealed Leak Remission).

BACKGROUND

Local Government Act 2009

94 Power to levy rates and charges

(2) A local government must decide, by resolution at the local government's budget meeting for a financial year, what rates and charges are to be levied for that financial year.

BUDGET IMPLICATIONS

Along with the Revenue Statement, the resolution of Rates and Charges outlines what rates and charges Council has decided to levy for the financial year to raise sufficient rating revenue to maintain assets and provide services, facilities and activities to the Isaac Regional Council area as a whole.

CONSULTATION

- 2024/2025 Council budget workshops
- Finance Managers
- Water & Waste Managers

BASIS FOR RECOMMENDATION

The Isaac Regional Council 2024/2025 Rates and Charges have been reviewed through the 2024/2025 budget process.

ACTION ACCOUNTABILITY

Not Applicable

KEY MESSAGES

- Council is required to raise an appropriate amount of revenue to maintain assets and provide services to the Isaac region as a whole.
- Council has been mindful of long-term financial sustainability when making budget decisions.
- Council has worked hard to keep any rates increases to a minimum in light of the current economic environment and cost of living pressures on our residents.

CORPORATE, GOVERNANCE AND FINANCIAL SERVICES

Report Prepared By:

MICHAEL KRULIC
Acting Director Corporate, Governance and
Financial Services

Date: 18 June 2024

Report Authorised By:

DARREN FETTELL
Acting Chief Executive Officer

Date: 20 June 2024

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Ordinary Meeting
	Wednesday 26 June 2024
AUTHOR	Susan Martin
AUTHOR POSITION	Acting Manager Financial Services

10.6

BUDGET 2024/2025

EXECUTIVE SUMMARY

The proposed 2024/2025 Isaac Regional Council Annual Budget and Long-Term Financial Forecast have been prepared in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

That Council:

1. Pursuant to sections 169 and 170 of the *Local Government Regulation 2012*, adopt Council's budget for the 2024/2025 financial year, incorporating:
 - i. The statements of financial position;
 - ii. The statements of cashflow;
 - iii. The statements of income and expenditure;
 - iv. The statements of changes in equity;
 - v. The long-term financial forecast;
 - vi. The revenue statement;
 - vii. The revenue policy (adopted under separate resolution 8731);
 - viii. The relevant measures of financial sustainability; and
 - ix. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the budget for the previous financial year, as tabled, be adopted.

BACKGROUND

The budget statements for 2024/2025 have been prepared in accordance with the *Local Government Act 2009* and subordinate regulations, and relevant Accounting Standards.

These statements incorporate the requirements under *Section 169 of the Local Government Regulation 2012* and reflect the financial position; cash flow; income and expenditure, changes in equity and the measures of financial sustainability.

It needs to be noted that for the 2024/2025 Financial year, the department of Housing, Local Government, Planning and Public works has implemented a new 'Financial Management (Sustainability) Guideline'. The guideline requires local governments to publish additional financial sustainability measures which

have now been incorporated within Council's budget documents and will be reported on regularly through Council Monthly Financial Statements.

BUDGET IMPLICATIONS

The report proposes Council's Budget for the 2024/2025 financial year which has been developed through the 2024/2025 budgetary process.

CONSULTATION

- 2024/2025 Council budget workshops
- Chief Executive Officer
- Executive Leadership Team
- Financial Services

BASIS FOR RECOMMENDATION

Local Government Act 2009

104 Financial management systems

- (5) The system of financial management established by a local government must include—
- (a) the following financial planning documents prepared for the local government—
- (i) a corporate plan that incorporates community engagement;
 - (ii) a long-term asset management plan;
 - (iii) a long-term financial forecast;
 - (iv) an annual budget including revenue statement;
 - (v) an annual operational plan; and

Local Government Regulation 2012

169 Preparation and content of budget

- (1) A local government's budget for each financial year must—
- (a) be prepared on an accrual basis; and
 - (b) include statements of the following for the financial year for which it is prepared and the next 2 financial years—
 - (i) financial position;
 - (ii) cash flow;
 - (iii) income and expenditure;
 - (iv) changes in equity.
- (2) The budget must also include—
- (a) a long-term financial forecast; and
 - (b) a revenue statement; and
 - (c) a revenue policy.
- (3) The statement of income and expenditure must state each of the following—
- (a) rates and utility charges excluding discounts and rebates;
 - (b) contributions from developers;
 - (c) fees and charges;

- (d) interest;
- (e) grants and subsidies;
- (f) depreciation;
- (g) finance costs;
- (h) net result;
- (i) the estimated costs of—
 - (i) the local government's significant business activities carried on using a full cost pricing basis; and
 - (ii) the activities of the local government's commercial business units; and
 - (iii) the local government's significant business activities.
- (4) Subject to subsection (5), the budget must include a measure of financial sustainability for —
 - (a) the financial year for which the budget is being prepared; and
 - (b) the 9 financial years following the financial year for which the budget is being prepared.
- (5) A measure of financial sustainability applies to a local government for a financial year to the extent the financial management (sustainability) guideline states the measure applies to the local government for the financial year.
- (6) The **measures of financial sustainability** are the following measures described in the financial management (sustainability) guideline—
 - (a) council controlled revenue ratio;
 - (b) population growth ratio;
 - (c) operating surplus ratio;
 - (d) operating cash ratio;
 - (e) unrestricted cash expense cover ratio;
 - (f) asset sustainability ratio;
 - (g) asset consumption ratio;
 - (h) asset renewal funding ratio;
 - (i) leverage ratio.
- (7) The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the budget for the previous financial year.
- (8) For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded.
- (9) The budget must be consistent with the following documents of the local government—
 - (a) its 5-year corporate plan;
 - (b) its annual operational plan.

170 Adoption and amendment of budget

- (1) A local government must adopt its budget for a financial year—
 - (a) after 31 May in the year before the financial year; but
 - (b) before—
 - (i) 1 August in the financial year; or
 - (ii) a later day decided by the Minister.

(2) If the budget does not comply with section 169 when it is adopted, the adoption of the budget is of no effect.

(3) The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

(4) If the budget does not comply with the following when it is amended, the amendment of the budget is of no effect—

(a) section 169;

(b) the local government's decision about the rates and charges to be levied for the financial year made at the budget meeting for the financial year.

Note—

A local government may only decide the rates and charges to be levied for a financial year at the budget meeting for the financial year. See the Act, section 94(2).

ACTION ACCOUNTABILITY

Not Applicable

KEY MESSAGES

- Council has worked hard to achieve a budget that is sustainable and responsible, taking into account current economic conditions.
- Council has ensured that budgeting decisions made have considered the long term sustainability of Council and the ongoing provision of services.
- Councils budget documents include the updated financial sustainability measures as detailed by the Department of Housing, Local Government, Planning and Public Works

Report Prepared By:

SUSAN MARTIN
Acting Manager Financial Services

Date: 18 June 2024

Report Authorised By:

MICHAEL KRULIC
Acting Director Corporate, Governance and Financial Services

Date: 18 June 2024

ATTACHMENTS

- Attachment 1 – Executive Summary of 2024-2025 Budget;
- Attachment 2 – Framme Annual Budget
- Attachment 3 – Framme Long Term Financial Forecast
- Attachment 4 – Framme Measures of Financial Sustainability
- Attachment 5 – Isaac Regional Council Revenue Statement 2024-2025

REFERENCE DOCUMENT

- Nil

ISAAC REGIONAL COUNCIL

EXECUTIVE SUMMARY OF 2024/2025 BUDGET

Council has prepared its 2024/2025 budget with an operating surplus of \$1.3M (prior to reserve transfers). It is budgeted for this surplus and reserve transfers to be used towards capital funding of loan repayments (\$1.9M). The Executive Financial Performance Report contained on page 5 identifies Council's overall position, including the required reserve transfers for the financial year.

Budgeted Statement of Comprehensive Income

ISAAC REGIONAL COUNCIL Whole of Council Statement of Comprehensive Income			
	Original Budget 2023/2024 \$	Original Budget 2024/2025 \$	Variance \$
Income			
Operating Revenue			
Rates & Utility Charges	106,037,030	113,338,310	7,301,280
Less Discounts & Remissions	(7,505,607)	(8,295,995)	(790,388)
Net Rates & Utility Charges	98,531,423	105,042,315	6,510,892
Fees & Charges	3,791,870	3,794,550	2,680
Rental Income	1,665,198	1,726,801	61,603
Interest Received	2,395,500	2,759,466	363,966
Sales of Contract & Recoverable Works	5,744,000	6,290,000	546,000
Operating Grants, Subsidies & Contributions	11,193,448	12,075,236	881,788
Other Recurrent Revenue	9,976,280	12,369,250	2,392,970
	133,297,719	144,057,618	10,759,899
Expenses			
Operating Expenses			
Employee Expenses	48,839,222	51,965,905	(3,126,683)
Materials & Services	50,472,917	57,608,198	(7,135,281)
Finance Costs	1,097,789	1,318,744	(220,955)
Depreciation and Amortisation	31,648,444	31,860,428	(211,984)
Corporate Overheads & Competitive Neutrality Costs	-	-	-
	132,058,372	142,753,275	(10,694,903)
Operating Surplus / (Deficit)	1,239,348	1,304,343	64,995
Capital Revenue			
Capital Revenue	15,257,540	20,715,058	5,457,518
Proceeds from Sale of Land & PPE	995,410	1,229,698	234,288
	16,252,950	21,944,756	5,691,806
Net Result Attributable to Council in Period	17,492,298	23,249,099	5,756,801
Total Comprehensive Income	17,492,298	23,249,099	5,756,801

Operating Revenue

Key items from the Statement of Comprehensive Income are as follows:

Rates

Councils overall increase of rates and utility charges is 6.9% when compared to the Original 2023/2024 budget. It is acknowledged that this is above the adopted 2023/2024 Long Term Financial Forecast (LTFF) projected increase of 3.8%. Moving forward, it is anticipated the trend will gradually decline to a level of 3% in the 2027/28 financial year. The remaining financial years are budgeted between 3% and 3.25% with the LTFF being adjusted accordingly to remain fiscally responsible and sustainable.

Key factors in the proposed revenue increase are:

- Water Consumption Charges (0.53%)
- General Rates Growth recognised (1.01%)
- General Rates (3.67%)
- Utility Charges (1.69%)

When people receive their rates notices, they will generally see the following percentage increases on the various categories:

- General Rates (5%)
- Sewer, and Waste Utility Charges (5%)
- Water Utility Charges (5.65%)

It should be noted that Sewerage Infrastructure Charges will continue to follow a pricing path which aims for parity for different localities for these charges which will be finalised in the 2026/2027 financial year. Whilst the overall increase for this charge has been kept to 5%, equalisation across the various localities will result in decreases for some localities and higher increases for others.

Water Consumption charges have increased in each tier. Due to the nature of this charge, the increase for each individual ratepayer will vary dependant on consumption.

Fees and Charges

Fees and Charges revenue has been budgeted with a small increase over the previous financial year. The most significant increases relate to increased revenue for building, plumbing and development fees. This increase in revenue is partially offset by a decrease in potable water sales.

Rental Income

The budgeted increase in rental income is based on a review of internal and external rental performance to date for the current financial year, noting increased utilisation relating to employee housing rental income.

Interest Received

There is a significant budgeted increase in interest received to reflect higher interest rates as a result of the current market trends.

Sales of Contract and Recoverable Works

This item predominantly relates to private or recoverable works and the Road Maintenance Performance Contract (RMPC). The significant increase to this line item relates to the RMPC which has been increased based on current trends and projected activity levels.

Operating Grants, Subsidies and Contributions

The most significant increases in operating grants relate to the anticipated increase in the Federal Assistance Grant based on the updated allocation methodology. This increase is partially offset by a decrease to Disaster Recovery Funding Arrangement works.

Other Recurrent Revenue

This revenue item has been budgeted with a significant increase over the previous financial year. The increase relates to higher projected landfill activity and septic waste disposal.

Operating Expenses

Key items from the Statement of comprehensive income are as follows:

Employee Expenses

Employee costs have increased to reflect the current Certified Agreement (CA) increase of 4.1%. In addition, further increases are noted reflecting additional costs associated with various allowances and employee provisions.

Isaac Regional Council has continued to recognise a vacancy rate of 9% to all non-managerial positions for the 2024/2025 financial year. Whilst this has been maintained in line with the development of the budget, this will be closely monitored throughout the year.

Materials and Services

The cost of Materials and Services wholistically continue to rise, particularly those costs associated with electricity, insurance, fuel, repairs and maintenance and legal fees due to the current economic conditions. It is also noted that a significant increase is included for year 2 of the Digital Strategy project along with other one-off projects partially offset by the finalisation of the DRFA November 2021 event.

Depreciation

The budgeted increase in depreciation is in line with revised budget estimates following prior year external audit completion. The increase is a recognition of impacts associated with revaluation of infrastructure assets. Continuing work on improving Council's asset register and current asset valuations may have an impact on depreciation, along with progression of asset management plans. Review of depreciation methodologies along with ongoing further review of waste remediation estimates, may result in variations to depreciation which will be managed during the year through budget reviews if required, and future year's budgeting.



Capital Revenue

Capital revenue predominantly relates to grants and contributions budgeted to be received to fund infrastructure projects.

Other revenue relates to proceeds received from sale of Property, Plant and Equipment when those various assets are replaced through the planned capital program.

Capital Projects

A detailed capital program has been developed through the 2024/2025 budget process which was carried out using Council's Project Accountability Gateway process. With current economic factors such as increasing costs, supply chain issues, staff resourcing challenges and competition for skilled contractors, a staged approach for a number of projects over multiple financial years has been taken. This approach will assist Council in prudent decision making in delivering budgeted works. Unutilised depreciation has been constrained to appropriate reserves to fund variations, additional projects or grant application opportunities that may arise during the financial year.

Current projections for the 2023/2024 capital program expenditure are forecast to finish below budget at this stage and it is expected that there will be capital projects requested to be carried forward after review by the Executive Leadership Team and Council. As these projections are only estimates and are subject to end of year accruals and adjustments, they have not been included in the 2024/2025 budget. This will also enable Council to undertake a final review of performance for the 2023/2024 financial year prior to approving any carryover amounts in addition to those already budgeted for in 2024/2025. Results of the review will be factored into the first available subsequent budget review.

Budgeted Executive Financial Performance Report

ISAAC REGIONAL COUNCIL Whole of Council Executive Financial Performance Report			
	Original Budget 2023/2024 \$	Original Budget 2024/2025 \$	Variance \$
Income			
Operating Revenue			
Rates & Utility Charges	106,037,030	113,338,310	7,301,280
Less Discounts & Remissions	(7,505,607)	(8,295,995)	(790,388)
Net Rates & Utility Charges	98,531,423	105,042,315	6,510,892
Fees & Charges	3,791,870	3,794,550	2,680
Rental Income	1,665,198	1,726,801	61,603
Interest Received	2,395,500	2,759,466	363,966
Sales of Contract & Recoverable Works	5,744,000	6,290,000	546,000
Operating Grants, Subsidies & Contributions	11,193,448	12,075,236	881,788
Other Recurrent Revenue	9,976,280	12,369,250	2,392,970
	133,297,719	144,057,618	10,759,899
Expenses			
Operating Expenses			
Employee Expenses	48,839,222	51,965,905	(3,126,683)
Materials & Services	50,472,917	57,608,198	(7,135,281)
Finance Costs	1,097,789	1,318,744	(220,955)
Depreciation and Amortisation	31,648,444	31,860,428	(211,984)
	132,058,372	142,753,275	(10,694,903)
Operating Surplus / (Deficit)	1,239,348	1,304,343	64,995
Transfer from Reserves	696,113	1,707,633	1,011,520
Transfer to Reserves	-	(1,150,000)	(1,150,000)
Operating Position Before Capital Items	1,935,461	1,861,976	(73,485)
Capital Revenue			
Capital Revenue	12,152,540	20,715,058	8,562,518
Developer contributions	3,105,000	-	(3,105,000)
Proceeds from Sale of Land & PPE	995,410	1,229,698	234,288
General revenue for capital	1,935,461	1,861,976	(73,485)
Funded depreciation	31,648,444	31,860,428	211,984
Loans	6,000,000	-	(6,000,000)
Loan IAHT	3,000,000	-	(3,000,000)
Funds Expended from Reserve - Capital Funding	12,089,383	9,430,044	(2,659,339)
Transfer to Tip Provision	(450,000)	(450,000)	-
Transfer to Reserve	(8,271,564)	(7,266,916)	1,004,648
	62,204,674	57,380,288	(4,824,386)
Capital Expenditure			
CGFS - capital program	930,000	860,000	(70,000)
E&I - capital program	24,798,635	32,406,929	7,608,294
PECS - capital program	11,885,000	9,371,383	(2,513,617)
W&W - capital program	19,985,720	12,880,000	(7,105,720)
Loan IAHT	3,000,000	-	(3,000,000)
Loan repayments	1,605,319	1,861,976	256,656
Increase/(Decrease) in Operating Capability	62,204,674	57,380,288	(4,824,387)

As identified in the Statement of Comprehensive Income, Council has prepared its 2024/2025 budget with an operating surplus of \$1.3 million (prior to reserve transfers). When the transfers to / from operating reserves are included, this provides Council with an Operating position before capital items of \$1.9 million, leaving Council in a position to fund its debt repayments (\$1.9M).

Long-Term Financial Forecast (FRAMME)

The Long-Term Financial Forecast (LTFF) has been reviewed for the upcoming ten-year period in relation to both operating and capital budgets. Council's LTFF considers the impacts of today's decisions across the longer term and ensures that Council continues to operate from a sustainable position.

Overall, the long-term sustainability indicators show Council is in a sound position and that Council is meeting the recommended benchmarks over the ten-year forecast period.

The proposed 2024/2025 budget has been entered into FRAMME as the base for LTFF projections and the resulting statements from the FRAMME model are attached.

Key LTFF assumptions / points to note include:

Revenue

- Rates revenue increases vary throughout the course of the LTFF. In 2025/2026 a 5.25% increase has been applied, reducing in 2026/2027 to a 4.5% increase. A 3% increase is proposed for the 2027/2028 and 2028/2029 financial years, with an increase to 3.25% in 2029/2030 to 2032/2033. The final two years are budgeted at 3% rates increase. This differs from the prior year's LTFF and is a direct result of recognising the cost of business pressures and applicable economic climate.
- It is noted that the future modelling of water, wastewater and waste revenue may impact on these future projections.
- Interest Revenue has been decreased from the 2025/2026 financial year to reflect the anticipated reduced rates of return. It is then anticipated that rates and economic conditions will stabilise in 2027/2028, with marginally increasing rates of return in future years.

Expenses

- Employee expenses (excluding allowances) have been indexed at 4.5% for the 2025/2026 financial year, 4% for the 2026/2027 financial year and then 3.5% from 2027/2028 to 2031/2032. The 2032/2033 financial year has been indexed at 4.5% (noting new CA effective within this financial year) with the remaining years indexed at 4%. Allowances have been indexed in line with financial years that a new CA would take effect: 2026/2027 – 4%, 2029/2030 – 3.5% and 2032/2033 – 4.5%. Adjustments are made in the model for the application of the increases to the accrued employee entitlements partially offset by a reduction in corporate expenses.
- Materials and Services (excluding insurance and electricity) have been indexed at 4% for the 2025/2026 and 2026/2027 financial years, with outer years indexed at 3.5%. Insurance has been indexed at 7.5% for all years. Electricity has been indexed at 7% for the 2025/2026 and 2026/2027 financial years, with outer years budgeted at 3.5%. A reduction to legal expenses in the 2026/2027 financial year has been factored into the LTFF, this however is offset by an anticipated increase in

the waste collection contract. The Digital Strategy project is expected to conclude in the 2026/2027 financial year, with a subsequent reduction in expenditure in the 2027/2028 financial year.

- Depreciation has been indexed at 2.5% for the 2025/2026 financial year, with all subsequent years indexed at 2.3%. As mentioned above, it is noted that there is further work to be undertaken in relation to depreciation methodologies and estimates for remediation of Landfill sites and associated amortisation, along with progression of asset management plans.
- Finance costs for the current and future years are based on existing loan schedules provided by Queensland Treasury Corporation (QTC) and an estimate of the approved 2024 financial year borrowing for the Moranbah Community Centre (schedule unavailable until loan is drawn down). It should be noted that in the 2032/2033 financial year, the finalisation of two loans will occur reducing the amount of surplus required to service the debt repayments.

Reserve Transfers

- Reserve transfers in are funded from the Operational Sustainability Reserve to partially fund the Digital Strategy. These transfers are finalised in the 2026/2027 financial year.
- Reserve transfers out for the 2025/2026 and 2026/2027 financial years are for maintenance contributions (constrained to the Operational Sustainability Reserve) and cash backing of the refuse sites restoration provision (with expenditure programmed as per the current rehabilitation model). From the 2027/2028 financial year transfers out will also include funds to replenish the Operational Sustainability Reserve for funds used for the Digital Strategy.

Capital

- Future capital expenditure has generally been matched to available depreciation funding in the outer years where other estimates have not been provided to date.
- There is further work currently being undertaken in relation to asset management planning and remediation of Landfill sites and associated capital expenditure which may impact on future projections.

ISAAC REGIONAL COUNCIL

Budgeted Statement of Comprehensive Income

For the periods ending 30 June -

	2024/25	2025/26	2026/27
	\$	\$	\$
Revenue			
Rates and utility charges	111,347,071	117,192,722	122,466,345
Less Discounts	(8,295,995)	(8,731,532)	(9,124,448)
Net rates and utility charges	103,051,076	108,461,190	113,341,897
Sale of goods and major services	9,895,250	10,192,108	10,497,871
Statutory fees and charges	686,800	717,706	746,414
User fees and charges	5,437,750	5,682,449	5,909,747
Rental and levies	1,726,801	1,778,605	1,831,963
Operating grants, subsidies and contributions	12,069,236	12,310,621	12,556,833
Interest revenue	2,759,466	2,207,573	1,920,588
Total sales of contract and recoverable works	6,200,000	6,386,000	6,577,580
Other Income	231,000	237,930	245,068
TOTAL OPERATING REVENUE	142,057,379	147,974,182	153,627,961
Expenses			
Employee benefits	(51,965,905)	(54,171,297)	(56,338,149)
Materials and services	(55,607,959)	(57,943,901)	(60,326,181)
Depreciation and Amortisation	(31,860,428)	(32,656,425)	(33,407,523)
Finance Costs	(1,318,744)	(1,234,250)	(1,146,386)
TOTAL OPERATING EXPENSES	(140,753,036)	(146,005,873)	(151,218,239)
Operating surplus (deficit)	1,304,343	1,968,309	2,409,722
Capital income and expenditure			
Cash capital grants, subsidies and contributions	20,715,058	19,322,534	3,550,000
Other capital income	1,229,698	1,294,842	1,197,122
TOTAL CAPITAL INCOME AND EXPENDITURE	21,944,756	20,617,376	4,747,122
Net result for the period	23,249,099	22,585,685	7,156,844

ISAAC REGIONAL COUNCIL

Budgeted Statement of Financial Position

As at the periods ending 30 June -

	2024/25	2025/26	2026/27
	\$	\$	\$
Current Assets			
Cash and deposits	62,763,728	63,384,908	65,067,915
Receivables	11,271,152	11,286,153	11,301,894
Inventories	1,344,277	1,344,277	1,344,277
Other assets	3,845,761	3,845,761	3,845,761
Total Current Asset	79,224,918	79,861,099	81,559,847
Non-Current Assets			
Receivables	6,614,862	6,293,724	5,956,845
Inventories	18,437,891	18,437,891	18,437,891
Property, plant and equipment	1,247,007,388	1,266,800,628	1,270,625,718
Right of use assets	1,753,478	1,753,478	1,753,478
Capital Work in Progress	18,906,864	18,906,864	18,906,864
Total Non-Current Asset	1,292,720,483	1,312,192,585	1,315,680,796
TOTAL ASSETS	1,371,945,401	1,392,053,684	1,397,240,643
Current Liabilities			
Payables	11,527,411	11,534,859	11,542,568
Provisions	10,444,042	10,762,635	11,139,326
Interest bearing liabilities	1,949,800	2,042,405	2,139,505
Other	996,645	996,645	996,645
Total Current Liabilities	24,917,898	25,336,544	25,818,044
Non-Current Liabilities			
Payables	44,730	44,730	44,730
Provisions	22,228,877	21,375,234	21,063,354
Interest bearing liabilities	22,748,830	20,706,426	18,566,921
Other	1,642,935	1,642,935	1,642,935
Total Non-Current Liabilities	46,665,372	43,769,325	41,317,939
TOTAL LIABILITIES	71,583,270	69,105,868	67,135,984
NET COMMUNITY ASSETS	1,300,362,131	1,322,947,816	1,330,104,660
Community Equity			
Capital account	947,114,984	970,415,274	977,276,567
Asset revaluation reserve	306,888,355	306,888,355	306,888,355
Restricted capital reserves	21,432,619	21,432,619	21,432,619
Other capital reserves	15,666,917	16,029,803	16,479,976
Recurrent reserves	9,209,157	8,131,657	7,976,717
Accumulated surplus/(deficiency)	50,099	50,109	50,426
TOTAL COMMUNITY EQUITY	1,300,362,131	1,322,947,816	1,330,104,660

ISAAC REGIONAL COUNCIL

Budgeted Statement of Cash Flows

For the periods ending 30 June -

	2024/25	2025/26	2026/27
	\$	\$	\$
Cash Flows from Operating Activities			
Receipts			
Net rates and utility charges	102,051,076	108,461,190	113,341,897
Sale of goods and major services	9,895,250	10,192,108	10,497,871
Fees and charges	6,099,550	6,375,155	6,631,161
Rentals and levies	1,726,801	1,778,605	1,831,963
Interest revenue	3,030,469	2,207,573	1,920,588
Contributions and donations	782,430	798,078	814,039
Government subsidies and grants	10,965,319	11,512,543	11,742,794
Total sales of contract and recoverable works	6,200,000	6,386,000	6,577,580
Other Income	1,219,611	237,930	245,068
Total Receipts	141,970,506	147,949,182	153,602,961
Payments			
Employee benefits	(51,515,905)	(53,763,886)	(55,916,477)
Materials and services	(56,376,855)	(57,943,901)	(60,326,181)
Finance costs	(1,293,744)	(1,209,250)	(1,121,386)
Total Payments	(109,186,504)	(112,917,037)	(117,364,044)
Cash provided by / (used in) operational activities	32,784,002	35,032,145	36,238,917
Cash Flow from Investing Activities			
Proceeds from sale of capital assets	1,229,698	1,294,842	1,197,122
Government grants and subsidies	19,830,993	19,322,534	3,550,000
Payments for property, plant and equipment	(55,518,312)	(52,449,665)	(37,232,613)
Payments for rehabilitation work	-	(935,013)	(349,152)
Net proceeds (cost) from advances and cash investments	291,842	306,137	321,138
Net cash provided by investing activities	(34,165,779)	(32,461,165)	(32,513,505)
Cash Flow from Financing Activities			
Repayment of borrowings	(1,861,976)	(1,949,800)	(2,042,405)
Net cash provided by financing activities	(1,861,976)	(1,949,800)	(2,042,405)
Net Increase (Decrease) in Cash Held	(3,243,753)	621,180	1,683,007
Cash at beginning of reporting period	66,007,481	62,763,728	63,384,908
Cash at end of Reporting Period	62,763,728	63,384,908	65,067,915

ISAAC REGIONAL COUNCIL

Budgeted Statement of Changes in Equity

For the periods ending 30 June -

	Total			Retained Surplus/Deficit			Capital		
	2024/25	2025/26	2026/27	2024/25	2025/26	2026/27	2024/25	2025/26	2026/27
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	1,277,113,032	1,300,362,131	1,322,947,816	50,099	50,099	50,109	920,145,125	947,114,984	970,415,274
Increase (decrease) in net result	23,249,099	22,585,685	7,156,844	23,249,099	22,585,685	7,156,844	-	-	-
Other transfers to Capital and reserves	-	-	-	(24,956,732)	(23,816,176)	(7,467,527)	(3,175,242)	3,977,756	3,311,294
Transfers from capital and reserves	-	-	-	1,707,633	1,230,500	311,000	-	-	-
Transfers between capital and reserves	-	-	-	-	-	-	30,145,102	19,322,534	3,550,000
Balance at the end of period	1,300,362,131	1,322,947,816	1,330,104,660	50,099	50,109	50,426	947,114,984	970,415,274	977,276,567

	Asset Revaluation Surplus			Reserves		
	2024/25	2025/26	2026/27	2024/25	2025/26	2026/27
	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	306,888,355	306,888,355	306,888,355	50,029,454	46,308,693	45,594,079
Increase (decrease) in net result	-	-	-	-	-	-
Other transfers to Capital and reserves	-	-	-	28,131,974	19,838,420	4,156,233
Transfers from capital and reserves	-	-	-	(1,707,633)	(1,230,500)	(311,000)
Transfers between capital and reserves	-	-	-	(30,145,102)	(19,322,534)	(3,550,000)
Balance at the end of period	306,888,355	306,888,355	306,888,355	46,308,693	45,594,079	45,889,312

ISAAC REGIONAL COUNCIL

Budgeted Statement of Comprehensive Income
For the periods ending 30 June -

	2024/25	2025/26		2026/27		2027/28		2028/29		2029/30		2030/31		2031/32		2032/33		2033/34	
	\$	\$	% Incr	\$	% Incr	\$	% Incr	\$	% Incr	\$	% Incr	\$	% Incr	\$	% Incr	\$	% Incr	\$	% Incr
Revenue																			
Rates and utility charges	111,347,071	117,192,722	5.2	122,466,345	4.5	126,140,380	3.0	129,924,649	3.0	134,147,227	3.3	138,507,039	3.3	143,008,544	3.3	147,656,348	3.3	152,086,155	3.0
Less Discounts	(8,295,995)	(8,731,532)	5.2	(9,124,448)	4.5	(9,398,178)	3.0	(9,680,130)	3.0	(9,994,735)	3.3	(10,319,564)	3.3	(10,654,948)	3.2	(11,001,231)	3.2	(11,331,264)	3.0
Net rates and utility charges	103,051,076	108,461,190	5.2	113,341,897	4.5	116,742,202	3.0	120,244,519	3.0	124,152,492	3.3	128,187,475	3.3	132,353,596	3.3	136,655,117	3.3	140,754,891	3.0
Sale of goods and major services	9,895,250	10,192,108	3.0	10,497,871	3.0	10,812,807	3.0	11,137,191	3.0	11,471,307	3.0	11,815,446	3.0	12,169,909	3.0	12,535,007	3.0	12,911,057	3.0
Statutory fees and charges	686,800	717,706	4.5	746,414	4.0	772,539	3.5	799,578	3.5	827,563	3.5	856,528	3.5	886,506	3.5	926,399	4.5	963,455	4.0
User fees and charges	5,437,750	5,682,449	4.5	5,909,747	4.0	6,116,588	3.5	6,330,668	3.5	6,552,242	3.5	6,781,570	3.5	7,018,925	3.5	7,334,777	4.5	7,628,168	4.0
Rental and levies	1,726,801	1,778,605	3.0	1,831,963	3.0	1,886,922	3.0	1,943,530	3.0	2,001,836	3.0	2,061,891	3.0	2,123,747	3.0	2,187,460	3.0	2,253,084	3.0
Operating grants, subsidies and contributions	12,069,236	12,310,621	2.0	12,556,833	2.0	12,807,970	2.0	13,064,129	2.0	13,325,412	2.0	13,591,920	2.0	13,863,758	2.0	14,141,034	2.0	14,423,854	2.0
Interest revenue	2,759,466	2,207,573	-20.0	1,920,588	-13.0	1,536,471	-20.0	1,560,025	1.5	1,563,234	0.2	1,566,705	0.2	1,569,459	0.2	1,575,569	0.4	1,582,922	0.5
Total sales of contract and recoverable works	6,200,000	6,386,000	3.0	6,577,580	3.0	6,774,907	3.0	6,978,155	3.0	7,187,499	3.0	7,403,124	3.0	7,625,218	3.0	7,853,975	3.0	8,089,594	3.0
Other Income	231,000	237,930	3.0	245,068	3.0	252,420	3.0	259,993	3.0	267,792	3.0	275,826	3.0	284,101	3.0	292,624	3.0	301,403	3.0
TOTAL OPERATING REVENUE	142,057,379	147,974,182	4.2	153,627,961	3.8	157,702,826	2.7	162,317,788	2.9	167,349,377	3.1	172,540,485	3.1	177,895,219	3.1	183,501,962	3.2	188,908,428	2.9
Expenses																			
Employee benefits	(51,965,905)	(54,171,297)	4.2	(56,338,149)	4.0	(58,202,342)	3.3	(60,131,782)	3.3	(62,236,395)	3.5	(64,303,259)	3.3	(66,442,464)	3.3	(69,432,375)	4.5	(72,076,616)	3.8
Materials and services	(55,607,959)	(57,943,901)	4.2	(60,326,181)	4.1	(59,984,468)	-0.6	(62,227,358)	3.7	(64,558,492)	3.7	(66,981,689)	3.8	(69,500,956)	3.8	(72,120,501)	3.8	(74,844,742)	3.8
Depreciation and Amortisation	(31,860,428)	(32,656,425)	2.5	(33,407,523)	2.3	(34,175,895)	2.3	(34,961,939)	2.3	(35,766,065)	2.3	(36,588,683)	2.3	(37,430,222)	2.3	(38,291,118)	2.3	(39,171,813)	2.3
Finance Costs	(1,318,744)	(1,234,250)	-6.4	(1,146,386)	-7.1	(1,054,144)	-8.0	(958,021)	-9.1	(855,683)	-10.7	(748,959)	-12.5	(636,917)	-15.0	(524,217)	-17.7	(473,885)	-9.6
TOTAL OPERATING EXPENSES	(140,753,036)	(146,005,873)	3.7	(151,218,239)	3.6	(153,416,849)	1.5	(158,279,100)	3.2	(163,416,635)	3.2	(168,622,590)	3.2	(174,010,559)	3.2	(180,368,211)	3.7	(186,567,056)	3.4
Operating surplus (deficit)	1,304,343	1,968,309	50.9	2,409,722	22.4	4,285,977	77.9	4,038,688	-5.8	3,932,742	-2.6	3,917,895	-0.4	3,884,660	-0.8	3,133,751	-19.3	2,341,372	-25.3
Capital income and expenditure																			
Cash capital grants, subsidies and contributions	20,715,058	19,322,534	-6.7	3,550,000	-81.6	3,550,000		3,100,000	-12.7	3,100,000		3,100,000		3,100,000		3,100,000		3,100,000	
Other capital income	1,229,698	1,294,842	5.3	1,197,122	-7.5	1,081,503	-9.7	1,241,504	14.8	1,712,575	37.9	1,873,237	9.4	2,181,031	16.4	1,478,459	-32.2	1,753,798	18.6
TOTAL CAPITAL INCOME AND EXPENDITURE	21,944,756	20,617,376	-6.4	4,747,122	-334.3	4,631,503	-2.5	4,341,504	-6.7	4,812,575	9.8	4,973,237	3.2	5,281,031	5.8	4,578,459	-15.3	4,853,798	5.7
Net result for the period	23,249,099	22,585,685	-2.9	7,156,844	-68.3	8,917,480	24.6	8,380,192	-6.0	8,745,317	4.4	8,891,132	1.7	9,165,691	3.1	7,712,210	-15.9	7,195,170	-6.7

ISAAC REGIONAL COUNCIL

Budgeted Statement of Financial Position

As at the periods ending 30 June -

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Current Assets										
Cash and deposits	62,763,728	63,384,908	65,067,915	69,358,282	69,489,093	70,395,148	70,800,031	72,626,040	75,242,297	78,952,614
Receivables	11,271,152	11,286,153	11,301,894	11,213,384	11,226,221	11,239,721	11,253,920	11,268,852	11,284,556	11,301,071
Inventories	1,344,277	1,344,277	1,344,277	1,344,277	1,344,277	1,344,277	1,344,277	1,344,277	1,344,277	1,344,277
Other assets	3,845,761	3,845,761	3,845,761	3,845,761	3,845,761	3,845,761	3,845,761	3,845,761	3,845,761	3,845,761
Total Current Asset	79,224,918	79,861,099	81,559,847	85,761,704	85,905,352	86,824,907	87,243,989	89,084,930	91,716,891	95,443,723
Non-Current Assets										
Receivables	6,614,862	6,293,724	5,956,845	5,708,477	5,447,271	5,172,565	4,883,660	4,579,823	4,260,282	3,924,226
Inventories	18,437,891	18,437,891	18,437,891	18,437,891	18,437,891	18,437,891	18,437,891	18,437,891	18,437,891	18,437,891
Property, plant and equipment	1,247,007,388	1,266,800,628	1,270,625,718	1,273,886,634	1,277,448,338	1,282,168,268	1,287,120,530	1,292,672,516	1,296,576,899	1,300,504,241
Right of use assets	1,753,478	1,753,478	1,753,478	1,753,478	1,753,478	1,753,478	1,753,478	1,753,478	1,753,478	1,753,478
Capital Work in Progress	18,906,864	18,906,864	18,906,864	18,906,864	18,906,864	18,906,864	18,906,864	18,906,864	18,906,864	18,906,864
Total Non-Current Asset	1,292,720,483	1,312,192,585	1,315,680,796	1,318,693,344	1,321,993,842	1,326,439,066	1,331,102,423	1,336,350,572	1,339,935,414	1,343,526,700
TOTAL ASSETS	1,371,945,401	1,392,053,684	1,397,240,643	1,404,455,048	1,407,899,194	1,413,263,973	1,418,346,412	1,425,435,502	1,431,652,305	1,438,970,423
Current Liabilities										
Payables	11,527,411	11,534,859	11,542,568	11,550,547	11,558,805	11,567,352	11,576,198	11,585,354	11,594,830	11,604,638
Provisions	10,444,042	10,762,635	11,139,326	11,529,201	11,932,721	12,350,365	12,782,626	13,230,017	13,693,066	14,172,322
Interest bearing liabilities	1,949,800	2,042,405	2,139,505	2,240,609	2,348,053	2,460,010	2,577,415	2,013,748	413,536	413,536
Other	996,645	996,645	996,645	996,645	996,645	996,645	996,645	996,645	996,645	996,645
Total Current Liabilities	24,917,898	25,336,544	25,818,044	26,317,002	26,836,224	27,374,372	27,932,884	27,825,764	26,698,077	27,187,141
Non-Current Liabilities										
Payables	44,730	44,730	44,730	44,730	44,730	44,730	44,730	44,730	44,730	44,730
Provisions	22,228,877	21,375,234	21,063,354	21,101,930	17,994,715	16,536,039	14,746,249	14,790,516	14,836,332	14,883,752
Interest bearing liabilities	22,748,830	20,706,426	18,566,921	16,326,311	13,978,258	11,518,249	8,940,834	6,927,086	6,513,550	6,100,014
Other	1,642,935	1,642,935	1,642,935	1,642,935	1,642,935	1,642,935	1,642,935	1,642,935	1,642,935	1,642,935
Total Non-Current Liabilities	46,665,372	43,769,325	41,317,939	39,115,906	33,660,638	29,741,953	25,374,748	23,405,267	23,037,547	22,671,430
TOTAL LIABILITIES	71,583,270	69,105,868	67,135,984	65,432,908	60,496,862	57,116,324	53,307,632	51,231,031	49,735,624	49,858,572
NET COMMUNITY ASSETS	1,300,362,131	1,322,947,816	1,330,104,660	1,339,022,140	1,347,402,332	1,356,147,649	1,365,038,781	1,374,204,472	1,381,916,682	1,389,111,852
Community Equity										
Capital account	947,114,984	970,415,274	977,276,567	983,700,520	990,548,282	998,684,105	1,007,187,088	1,016,430,565	1,023,486,640	1,028,989,843
Asset revaluation reserve	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355
Restricted capital reserves	21,432,619	21,432,619	21,432,619	21,432,619	21,432,619	21,432,619	21,432,619	21,432,619	21,432,619	21,432,619
Other capital reserves	15,666,917	16,029,803	16,479,976	17,367,851	17,653,837	17,241,310	16,745,494	15,945,862	16,079,101	16,452,281
Recurrent reserves	9,209,157	8,131,657	7,976,717	9,582,298	10,828,663	11,849,275	12,732,199	13,453,001	13,975,749	15,294,012
Accumulated surplus/(deficiency)	50,099	50,109	50,426	50,498	50,577	51,986	53,026	54,071	54,219	54,742
TOTAL COMMUNITY EQUITY	1,300,362,131	1,322,947,816	1,330,104,660	1,339,022,140	1,347,402,332	1,356,147,649	1,365,038,781	1,374,204,472	1,381,916,682	1,389,111,852

ISAAC REGIONAL COUNCIL

Budgeted Statement of Cash Flows

For the periods ending 30 June -

	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Cash Flows from Operating Activities										
Receipts										
Net rates and utility charges	102,051,076	108,461,190	113,341,897	116,742,202	120,244,519	124,152,492	128,187,475	132,353,596	136,655,117	140,754,891
Sale of goods and major services	9,895,250	10,192,108	10,497,871	10,812,807	11,137,191	11,471,307	11,815,446	12,169,909	12,535,007	12,911,057
Fees and charges	6,099,550	6,375,155	6,631,161	6,864,127	7,105,246	7,354,805	7,613,098	7,880,431	8,236,176	8,566,623
Rentals and levies	1,726,801	1,778,605	1,831,963	1,886,922	1,943,530	2,001,836	2,061,891	2,123,747	2,187,460	2,253,084
Interest revenue	3,030,469	2,207,573	1,920,588	1,536,471	1,560,025	1,563,234	1,566,705	1,569,459	1,575,569	1,582,922
Contributions and donations	782,430	798,078	814,039	830,318	846,922	863,858	881,133	898,753	916,726	935,057
Government subsidies and grants	10,965,319	11,512,543	11,742,794	11,977,652	12,217,207	12,461,554	12,710,787	12,965,005	13,224,308	13,488,797
Total sales of contract and recoverable works	6,200,000	6,386,000	6,577,580	6,774,907	6,978,155	7,187,499	7,403,124	7,625,218	7,853,975	8,089,594
Other Income	1,219,611	237,930	245,068	252,420	259,993	267,792	275,826	284,101	292,624	301,403
Total Receipts	141,970,506	147,949,182	153,602,961	157,677,826	162,292,788	167,324,377	172,515,485	177,870,219	183,476,962	188,883,428
Payments										
Employee benefits	(51,515,905)	(53,763,886)	(55,916,477)	(57,765,912)	(59,680,078)	(61,768,880)	(63,819,382)	(65,941,650)	(68,914,034)	(71,540,132)
Materials and services	(56,376,855)	(57,943,901)	(60,326,181)	(59,984,468)	(62,227,358)	(64,558,492)	(66,981,689)	(69,500,956)	(72,120,501)	(74,844,742)
Finance costs	(1,293,744)	(1,209,250)	(1,121,386)	(1,029,144)	(933,021)	(830,683)	(723,959)	(611,917)	(499,217)	(448,885)
Total Payments	(109,186,504)	(112,917,037)	(117,364,044)	(118,779,524)	(122,840,457)	(127,158,055)	(131,525,030)	(136,054,523)	(141,533,752)	(146,833,759)
Cash provided by / (used in) operational activities	32,784,002	35,032,145	36,238,917	38,898,302	39,452,331	40,166,322	40,990,455	41,815,696	41,943,210	42,049,669
Cash Flow from Investing Activities										
Proceeds from sale of capital assets	1,229,698	1,294,842	1,197,122	1,081,503	1,241,504	1,712,575	1,873,237	2,181,031	1,478,459	1,753,798
Government grants and subsidies	19,830,993	19,322,534	3,550,000	3,550,000	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000	3,100,000
Payments for property, plant and equipment	(55,518,312)	(52,449,665)	(37,232,613)	(37,436,811)	(38,523,643)	(40,485,995)	(41,540,945)	(42,982,208)	(42,195,501)	(43,099,155)
Payments for rehabilitation work	-	(935,013)	(349,152)	-	(3,147,141)	(1,500,000)	(1,832,560)	-	-	-
Net proceeds (cost) from advances and cash investments	291,842	306,137	321,138	336,878	248,369	261,206	274,706	288,905	303,837	319,541
Net cash provided by investing activities	(34,165,779)	(32,461,165)	(32,513,505)	(32,468,430)	(37,080,911)	(36,912,214)	(38,125,562)	(37,412,272)	(37,313,205)	(37,925,816)
Cash Flow from Financing Activities										
Repayment of borrowings	(1,861,976)	(1,949,800)	(2,042,405)	(2,139,505)	(2,240,609)	(2,348,053)	(2,460,010)	(2,577,415)	(2,013,748)	(413,536)
Net cash provided by financing activities	(1,861,976)	(1,949,800)	(2,042,405)	(2,139,505)	(2,240,609)	(2,348,053)	(2,460,010)	(2,577,415)	(2,013,748)	(413,536)
Net Increase (Decrease) in Cash Held	(3,243,753)	621,180	1,683,007	4,290,367	130,811	906,055	404,883	1,826,009	2,616,257	3,710,317
Cash at beginning of reporting period	66,007,481	62,763,728	63,384,908	65,067,915	69,358,282	69,489,093	70,395,148	70,800,031	72,626,040	75,242,297
Cash at end of Reporting Period	62,763,728	63,384,908	65,067,915	69,358,282	69,489,093	70,395,148	70,800,031	72,626,040	75,242,297	78,952,614

ISAAC REGIONAL COUNCIL

Budgeted Statement of Changes in Equity
For the periods ending 30 June -

	Total									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	1,277,113,032	1,300,362,131	1,322,947,816	1,330,104,660	1,339,022,140	1,347,402,332	1,356,147,649	1,365,038,781	1,374,204,472	1,381,916,682
Increase (decrease) in net result	23,249,099	22,585,685	7,156,844	8,917,480	8,380,192	8,745,317	8,891,132	9,165,691	7,712,210	7,195,170
Other transfers to Capital and reserves	-	-	-	-	-	-	-	-	-	-
Transfers from capital and reserves	-	-	-	-	-	-	-	-	-	-
Transfers between capital and reserves	-	-	-	-	-	-	-	-	-	-
Balance at the end of period	1,300,362,131	1,322,947,816	1,330,104,660	1,339,022,140	1,347,402,332	1,356,147,649	1,365,038,781	1,374,204,472	1,381,916,682	1,389,111,852

	Retained Surplus/Deficit									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	50,099	50,099	50,109	50,426	50,498	50,577	51,986	53,026	54,071	54,219
Increase (decrease) in net result	23,249,099	22,585,685	7,156,844	8,917,480	8,380,192	8,745,317	8,891,132	9,165,691	7,712,210	7,195,170
Other transfers to Capital and reserves	(24,956,732)	(23,816,176)	(7,467,527)	(8,917,408)	(8,380,113)	(8,743,908)	(8,890,092)	(9,164,647)	(7,712,062)	(7,194,646)
Transfers from capital and reserves	1,707,633	1,230,500	311,000	-	-	-	-	-	-	-
Transfers between capital and reserves	-	-	-	-	-	-	-	-	-	-
Balance at the end of period	50,099	50,109	50,426	50,498	50,577	51,986	53,026	54,071	54,219	54,742

	Capital									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	920,145,125	947,114,984	970,415,274	977,276,567	983,700,520	990,548,282	998,684,105	1,007,187,088	1,016,430,565	1,023,486,640
Increase (decrease) in net result	-	-	-	-	-	-	-	-	-	-
Other transfers to Capital and reserves	(3,175,242)	3,977,756	3,311,294	2,873,952	3,747,762	4,623,296	4,907,168	5,343,845	3,956,075	2,403,203
Transfers from capital and reserves	-	-	-	-	-	-	-	-	-	-
Transfers between capital and reserves	30,145,102	19,322,534	3,550,000	3,550,000	3,100,000	3,512,527	3,595,816	3,899,632	3,100,000	3,100,000
Balance at the end of period	947,114,984	970,415,274	977,276,567	983,700,520	990,548,282	998,684,105	1,007,187,088	1,016,430,565	1,023,486,640	1,028,989,843

	Asset Revaluation Surplus									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355
Increase (decrease) in net result	-	-	-	-	-	-	-	-	-	-
Other transfers to Capital and reserves	-	-	-	-	-	-	-	-	-	-
Transfers from capital and reserves	-	-	-	-	-	-	-	-	-	-
Transfers between capital and reserves	-	-	-	-	-	-	-	-	-	-
Balance at the end of period	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355	306,888,355

	Reserves									
	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Balance at the beginning of period	50,029,454	46,308,693	45,594,079	45,889,312	48,382,768	49,915,119	50,523,204	50,910,312	50,831,482	51,487,469
Increase (decrease) in net result	-	-	-	-	-	-	-	-	-	-
Other transfers to Capital and reserves	28,131,974	19,838,420	4,156,233	6,043,456	4,632,351	4,120,612	3,982,924	3,820,802	3,755,987	4,791,443
Transfers from capital and reserves	(1,707,633)	(1,230,500)	(311,000)	-	-	-	-	-	-	-
Transfers between capital and reserves	(30,145,102)	(19,322,534)	(3,550,000)	(3,550,000)	(3,100,000)	(3,512,527)	(3,595,816)	(3,899,632)	(3,100,000)	(3,100,000)
Balance at the end of period	46,308,693	45,594,079	45,889,312	48,382,768	49,915,119	50,523,204	50,910,312	50,831,482	51,487,469	53,178,912

Financial Ratios of the Budget
For the year ended 30 June -

		Target (Tier 4)	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
			%	%	%	%	%	%	%	%	%	%

Sustainability measures

Financial capacity

(a) Council controlled revenue ratio ⁽ⁱ⁾

This ratio is an indicator of the council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks. A higher council-controlled revenue ratio indicates a stronger ability to generate operating revenue without relying on external sources. A lower council-controlled revenue ratio indicates that the council has limited capacity to influence its operating revenue and that it is more reliant on external sources of income such as operating grants, sales and recoverable works contracts and rental income.

Net rates, levies, fees and charges	Current year	Contextual measure	85.03%	85.71%	86.14%	86.45%	86.53%	86.65%	86.76%	86.88%	87.00%	87.08%
Total operating revenue	Five year average	Contextual measure	77.98%	79.36%	81.49%	84.96%	85.97%	86.30%	86.51%	86.65%	86.76%	86.87%

(b) Population Growth ⁽ⁱ⁾⁽ⁱⁱ⁾

Population growth is a key driver of a council's operating income, service needs, and infrastructure requirements into the future. A growing council population indicates a greater capacity to generate its own source revenue through rates as well as statutory charges. Population growth also puts additional pressure on councils to invest in new community infrastructure to support service needs. Conversely, a council with a shrinking population base will have increasingly limited opportunities to generate operating revenue through its rateable property base, and over time will need to adjust its capital and operating spending decisions to reflect the reducing utilisation of its infrastructure and community assets.

Prior year estimated population	-1	Current year	Contextual measure	0.06%	0.06%	0.05%	0.58%	0.58%	0.58%	0.58%	0.54%	0.64%	0.64%
Previous year estimated population		Five year average	Contextual measure	1.14%	0.81%	0.57%	0.39%	0.26%	0.37%	0.47%	0.57%	0.58%	0.59%

Operating Performance

(a) Operating Surplus Ratio

An operating surplus ratio above 0% indicate the council is managing its finances within its existing funding envelope and maintaining its capital capacity to deliver services. A ratio below 0% indicates council's operating expenses exceed the revenue. Sustained deficits over the long term will effect council's ability to maintain the current service levels from internal sources.

Operating result	Current year	Greater than 0%	0.92%	1.33%	1.57%	2.72%	2.49%	2.35%	2.27%	2.18%	1.71%	1.24%
Total operating revenue	Five year average	Greater than 0%	1.94%	1.97%	1.53%	1.22%	1.83%	2.11%	2.28%	2.39%	2.19%	1.93%

(b) Operating Cash Ratio

A positive ratio indicates that the council is generating surplus cash from its core operations in that reporting period. A surplus can cover past period deficits and or contribute to capital expenditure. A negative ratio is a significant indicator of financial sustainability challengers and potential future liquidity issues.

Operating result add depreciation and interest costs	Current year	Greater than 0%	24.13%	24.09%	23.92%	24.92%	24.48%	24.09%	23.77%	23.44%	22.72%	22.09%
Total operating revenue	Five year average	Greater than 0%	26.12%	25.31%	24.32%	23.87%	24.31%	24.30%	24.23%	24.12%	23.68%	23.19%

Liquidity

(a) Unrestricted cash expense cover ratio

A higher ratio indicates that the council has sufficient free cash available to contribute to the cost of future planned and unplanned expenditures. A low ratio indicates limited free cash to use for capital investment or cover emergencies. A negative operating cash ratio coupled with a low or negative free cash ratio is an indicator of potential solvency concerns.

Total cash and cash investments less externally restricted cash	Average monthly cover	Greater than 4 months	4.31	Not applicable ⁽ⁱⁱⁱ⁾								
Average monthly operating expenditure less depreciation and interest												

Financial Ratios of the Budget
For the year ended 30 June -

		Target (Tier 4)	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	2032/33	2033/34
			%	%	%	%	%	%	%	%	%	%

Asset Management

(a) Asset sustainability ratio

This ratio approximates the extent to which the infrastructure assets are being replaced as they reach the end of their useful lives. A ratio close to 100% indicates the council is spending sufficient on asset renewals to offset the deterioration in its asset base measured by the amount of depreciation.

Expenditure on replacement assets	Current year	Greater than 80%	91.78%	72.20%	98.65%	104.47%	103.70%	103.58%	103.46%	103.35%	103.23%	103.12%
Depreciation expense	Five year average	Greater than 80%	84.25%	77.91%	85.12%	89.57%	92.55%	95.47%	102.68%	103.77%	103.51%	103.39%

(b) Asset consumption ratio

This ratio approximates the extent to which the council's infrastructure assets have been consumed

Written down replacement cost of infrastructure assets	Current year	Greater than 60%	66.48%	65.81%	64.86%	63.92%	62.97%	62.04%	61.12%	60.21%	59.30%	58.41%
Current replacement cost of these infrastructure assets	Five year average	Greater than 60%	67.57%	67.12%	66.37%	65.60%	64.77%	63.89%	62.95%	62.02%	61.10%	60.19%

Leverage Ratio

(a) Debt servicing capacity

An indicator of the council's ability to repay existing debt. A higher leverage ratio indicates an increasingly limited capacity to support additional borrowings due to already high debt levels or decreasing operating performance.

Book value of debt	Current year	0 - 3 times	0.74	0.66	0.58	0.48	0.42	0.35	0.28	0.22	0.17	0.16
Operating result add depreciation	Five year average	0 - 3 times	0.73	0.70	0.69	0.66	0.57	0.49	0.42	0.35	0.29	0.23

Note

- (i) The Council-Controlled Revenue and Population Growth Ratio measures are reported for contextual purposes only
- (ii) Council has used the Queensland Government Statistician’s Office population projections to calculate the Compound Annual Growth Rate
- (iii) The Financial Management (Sustainability) Guideline 2024 requires a single year ratio only

REVENUE STATEMENT 2024/2025

LEGISLATIVE REQUIREMENTS

Pursuant to section 104(5)(a)(iv) of the *Local Government Act 2009* the system of financial management established by Council must include a revenue statement.

This Revenue Statement has been prepared consistently with Council's Revenue Policy for adoption as part of Council's budget for the 2024/2025 financial year in accordance with sections 169 and 193 of the *Local Government Regulation 2012*.

It includes an outline and explanation of the measures that Council has adopted for raising revenue in the 2024/2025 financial year, together with all other matters that section 172 of the *Local Government Regulation 2012* provides that a revenue statement must state as follows:

Section 172 of the *Local Government Regulation 2012*

172 Revenue Statement

- (1) *The revenue statement for a local government must state –*
 - (a) *if the local government levies differential general rates –*
 - (i) *the rating categories for rateable land in the local government area; and*
 - (ii) *a description of each rating category; and*
 - (b) *if the local government levies special rates or charges for a joint government activity – a summary of the terms of the joint government activity; and*
 - (c) *if the local government fixes a cost - recovery fee – the criteria used to decide the amount of the cost-recovery fee; and*
 - (d) *if the local government conducts a business activity on a commercial basis – the criteria used to decide the amount of the charges for the activity's goods and services.*
- (2) *Also the revenue statement for the financial year must include the following information for the financial year –*
 - (a) *an outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –*
 - (i) *the rates and charges to be levied in the financial year; and*
 - (ii) *the concessions for rates and charges to be granted in the financial year;*
 - (b) *whether the local government has made a resolution limiting an increase of rates and charges.*

DIFFERENTIAL GENERAL RATES 2024/2025

In accordance with Chapter 4, Part 5 of the *Local Government Regulation 2012*, Council will make and levy differential general rates in the 2024/2025 financial year, taking into consideration the following matters:

- Council recognises that different land uses generate different requirements for Council services, facilities and activities, and place different burdens upon Council's budget.
- Council considers that adopting a '*single general rate*' for all rateable land within the Region would not provide sufficient flexibility to spread the rate burden in what it considers to be an equitable manner.
- Although adopting a '*single general rate*' would provide simplicity, it would necessitate Council setting a high minimum rate to deal with the fact that land values in towns and villages within the Region are very low in relation to rural land and that owners and occupiers who live in towns and villages generally have greater access to Council services, facilities and activities.
- Council proposes therefore to continue to levy differential general rates to ensure that the rate burden is distributed in a similar fashion to the pattern in prior years. Council will continue to gather data and to consider this information so as to further refine this process.
- To ensure that owners of land across all differential categories contribute equitably to the cost of common services, facilities and activities; Council shall fix a minimum general rate to each differential rating category.
- Historically Council has maintained its minimum general rates at very low levels, given the standards of services, facilities and activities it supplies or undertakes; but Council cannot continue to do this without compromising or reducing those standards. Council therefore proposes to increase the minimum general rates over a period of years, to enable it at least to maintain the current standards of services, facilities and activities it supplies or undertakes.

Rating categories and descriptions

Pursuant to section 81 of the *Local Government Regulation 2012*, the rating categories of rateable land in the Region, and a description of each of the rating categories, is as follows:

Category 1 PPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)

Description: Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value of between \$0 and \$58,000 other than land included in category 15 to 21.

Category 2 PPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)

Description: Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$58,001 and \$66,000 other than land included in category 15 to 21.

Category 3 PPR Urban Land – Isaac Towns (Valuation \$66,001- \$84,000)

Description: Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having rateable value between \$66,001 and \$84,000 other than land included in category 15 to 21.

Category 4 PPR Urban Land – Isaac Towns (Valuation > \$84,000)

Description: Land used for residential purposes as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value greater than \$84,000 other than land included in category 15 to 21.

Category 5 NPPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)

Description: Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value of between \$0 and \$58,000 other than land included in category 15 to 21.

Category 6 NPPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)

Description: Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$58,001 and \$66,000 other than land included in category 15 to 21.

Category 7 NPPR Urban Land – Isaac Towns (Valuation \$66,001- \$84,000)

Description: Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value between \$66,001 and \$84,000 other than land included in category 15 to 21.

Category 8 NPPR Urban Land – Isaac Towns (Valuation > \$84,000)

Description: Land used for residential purposes other than as the owner's Principal Place of Residence where located in the town areas of the Region as described in the Town Plan and having a rateable value greater than \$84,000 other than land included in category 15 to 21.

Category 9 Commercial / Industrial

Description: Land used or having the potential for use by virtue of improvements or activities conducted thereon, for commercial or industrial purposes.

Category 10 Rural Residential

Description: Land used for residential purposes, where located outside of the town areas of Carmila, Clairview, Clermont, Coppabella, Dysart, Glenden, Ilbilbie, Middlemount, Moranbah, Nebo and St. Lawrence as described in the Town Plan, other than land included in categories 22 to 30 and categories 52 to 58.

Category 11 Rural Land – Animal Husbandry

Description: Land used for the purpose of animal husbandry, including land with a Department of Resources Land Use Code between 60 and 70, other than land included in categories 22 to 30 and categories 52 to 58.

Category 12 Rural Land – Agriculture and Cropping

Description: Land used for agricultural and cropping purposes, including land with a Department of Resources Land Use Code between 71 to 84, other than land included in category 13, categories 22 to 30 and categories 52 to 58.

Category 13 Rural Land – Cane/Timber

Description: Land that is used for growing sugar cane, including land with a Department of Resources Land Use Code 75 – Sugar Cane, and including land used for timber or timber related industries with a Department of Resources Land Use Code 88 – Forestry of Logs, other than land included in categories 22 to 30 and categories 52 to 58.

Category 14 Rural Other

Description: Rural land that does not fall within any other rural category, or within categories 22 to 30 and categories 52 to 58.

Category 15 Multi Unit (2-4) Land

Description: Land used for residential purposes with between two (2) and four (4) dwellings/units, where located in the town areas of the Region as described in the Town Plan.

Category 16 Multi Unit (5-9) Land

Description: Land used for residential purposes with between five (5) and nine (9) dwellings/units, where located in the town areas of the Region as described in the Town Plan.

Category 17 Multi Unit (10-14) Land

Description: Land used for residential purposes with between ten (10) and fourteen (14) dwellings/units, where located in the town areas of the Region as described in the Town Plan.

Category 18 Multi Unit (15-19) Land

Description: Land used for residential purposes with between fifteen (15) and nineteen (19) dwellings/units, where located in the town areas of the Region as described in the Town Plan.

Category 19 Multi Unit (20-25) Land

Description: Land used for residential purposes with between twenty (20) and twenty-five (25) dwellings/units, where located in the town areas of the Region as described in the Town Plan.

Category 20 Multi Unit (26-50) Land

Description: Land used for residential purposes with between twenty-six (26) and fifty (50) dwellings/units, where located in the town areas of the Region as described in the Town Plan other than land included in category 22.

Category 21 Multi Unit (>50) Land

Description: Land used for residential purposes with more than fifty (50) dwellings/units, where located in the town areas of the Region as described in the Town Plan other than land included in categories 22 to 30.

Category 22 Workforce Accommodation (50-120)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing fifty (50) to one hundred and twenty (120) accommodation rooms, suites and/or caravan sites.

Category 23 Workforce Accommodation (121-250)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing one hundred and twenty-one (121) to two hundred and fifty (250) accommodation rooms, suites and/or caravan sites.

Category 24 Workforce Accommodation (251-350)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing two hundred and fifty-one (251) to three hundred and fifty (350) accommodation rooms, suites and/or caravan sites.

Category 25 Workforce Accommodation (351-450)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing three hundred and fifty-one (351) to four hundred and fifty (450) accommodation rooms, suites and/or caravan sites.

Category 26 Workforce Accommodation (451-650)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing four hundred and fifty-one (451) to six hundred and fifty (650) accommodation rooms, suites and/or caravan sites.

Category 27 Workforce Accommodation (651-850)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing six hundred and fifty-one (651) to eight hundred and fifty (850) accommodation rooms, suites and/or caravan sites.

Category 28 Workforce Accommodation (851-1,200)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing eight hundred and fifty-one (851) to one thousand two hundred (1,200) accommodation rooms, suites and/or caravan sites.

Category 29 Workforce Accommodation (1,201-2,000)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing one thousand two hundred and one (1,201) to two thousand (2,000) accommodation rooms, suites and/or caravan sites.

Category 30 Workforce Accommodation (>2,000)

Description: Land used in whole or in part, and whether predominantly or not, for Workforce Accommodation containing more than two thousand (2,000) accommodation rooms, suites and/or caravan sites.

Category 31 Coal Mining (30-100)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between thirty (30) and one hundred (100) employees and/or contractors as at 1 July 2024; or
- (a) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between thirty (30) and one hundred (100) employees and/or contractors as at 1 July 2024.

Category 32 Coal Mining (101-250)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between one hundred and one (101) and two hundred and fifty (250) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between one hundred and one (101) and two hundred and fifty (250) employees and/or contractors as at 1 July 2024.

Category 33 Coal Mining (251-350)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between two hundred and fifty-one (251) and three hundred and fifty (350) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between two hundred and fifty-one (251) and three hundred and fifty (350) employees and/or contractors as at 1 July 2024.

Category 34 Coal Mining (351-450)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between three hundred and fifty-one (351) and four hundred and fifty (450) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between three hundred and fifty-one (351) and four hundred and fifty (450) employees and/or contractors as at 1 July 2024.

Category 35 Coal Mining (451-550)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between four hundred and fifty-one (451) and five hundred and fifty (550) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between four hundred and fifty-one (451) and five hundred and fifty (550) employees and/or contractors as at 1 July 2024.

Category 36 Coal Mining (551-650)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between five hundred and fifty-one (551) and six hundred and fifty (650) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between five hundred and fifty-one (551) and six hundred and fifty (650) employees and/or contractors as at 1 July 2024.

Category 37 Coal Mining (651- 800)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between six hundred and fifty-one (651) and eight hundred (800) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between six hundred and fifty-one (651) and eight hundred (800) employees and/or contractors as at 1 July 2024.

Category 38 Coal Mining (801-900)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between eight hundred and one (801) and nine hundred (900) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between eight hundred and one (801) and nine hundred (900) employees and/or contractors as at 1 July 2024.

Category 39 Coal Mining (901-1,000)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between nine hundred and one (901) and one thousand (1,000) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between nine hundred and one (901) and one thousand (1,000) employees and/or contractors as at 1 July 2024.

Category 40 Coal Mining (1,001-1,400)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between one thousand and one (1,001) and one thousand four hundred (1,400) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between one thousand and one (1,001) and one thousand four hundred (1,400) employees and/or contractors as at 1 July 2024.

Category 41 Coal Mining (1,401-2,000)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between one thousand four hundred and one (1,401) and two thousand (2,000) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between one thousand four hundred and one (1,401) and two thousand (2,000) employees and/or contractors as at 1 July 2024.

Category 42 Coal Mining (2,001-2,500)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with between two thousand and one (2,001) and two thousand five hundred (2,500) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with between two thousand and one (2,001) and two thousand five hundred (2,500) employees and/or contractors as at 1 July 2024.

Category 43 Coal Mining (>2,500)

Description: Land with a rateable valuation greater than \$45,000, which is:-

- (a) a mining lease issued pursuant to or administered under the *Mineral Resources Act 1989* over an area which forms part of a Coal Mine with more than two thousand five hundred (2,500) employees and/or contractors as at 1 July 2024; or
- (b) land that is used, in whole or in part, and whether predominantly or not, for the purpose of a Coal Mine with more than two thousand five hundred (2,500) employees and/or contractors as at 1 July 2024.

Category 44 Other Coal

Description: Land that is used, in whole or in part, and whether predominantly or not, for or in association with Coal Mining, other than land included in Categories 31 to 43.

Category 45 Quarries (<100,000)

Description: Land used in whole or in part, and whether predominantly or not, for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other modes of winning less than one hundred thousand (100,000) tonnes of material per annum from the earth, other than land included in categories 31 to 44.

Category 46 Quarries (>= 100,000)

Description: Land used in whole or in part, and whether predominantly or not, for the purpose of conducting an industry which may involve dredging, excavating, quarrying, sluicing or other modes of winning one hundred thousand (100,000) tonnes or more of material per annum from the earth, other than land included in categories 31 to 44.

Category 47 Other Mines / Extractive Land

Description: Land used or having the potential for use by virtue of improvements or activities conducted thereon, for extractive or mining industries purposes other than land included in categories 31 to 46.

Category 48 Transport Terminal

Description: Land used for the purpose of a transport terminal. A transport terminal may be defined as any facility where passengers and freight are assembled or dispersed.

Category 49 Noxious and Hazardous Industries (<50)

Description: Land used in whole or in part, and whether predominantly or not, for the purpose of noxious, offensive and hazardous industries including concrete batching plants and explosive industries with less than fifty (50) employees or contractors.

Category 50 Noxious and Hazardous Industries (>=50)

Description: Land used in whole or in part, and whether predominantly or not, for the purpose of noxious, offensive and hazardous industries including concrete batching plants and explosive industries with more than fifty (50) employees or contractors.

Category 51 Shopping Centres

Description: Land used as a retail shopping centre, as defined in the *Retail Shops Leases Act 1994*.

Category 52 Gas Extraction / Processing (0-20,000)

Description: Land with an area of twenty thousand (20,000) hectares or less, which is:-

- (a) a petroleum lease granted, continued or renewed under the *Petroleum Act 1923* or *Petroleum and Gas (Production and Safety) Act 2004* for the extraction of gas; or
- (b) used, or intended to be used, in whole or in part, and whether predominantly or not, for the extraction, processing or transportation of gas; or
- (c) used, or intended to be used, in whole or in part, and whether predominantly or not, for any purpose ancillary to, associated or connected with, the extraction, processing or transportation of gas, such as water storage or pipelines.

Category 53 Gas Extraction / Processing (>20,000)

Description: Land with an area greater than twenty thousand (20,000) hectares, which is:-

- (a) a petroleum lease granted, continued or renewed under the *Petroleum Act 1923* or *Petroleum and Gas (Production and Safety) Act 2004* for the extraction of gas; or
- (b) used, or intended to be used, in whole or in part, and whether predominantly or not, for the extraction, processing or transportation of gas; or
- (c) used, or intended to be used, in whole or in part, and whether predominantly or not, for any purpose ancillary to, associated or connected with, the extraction, processing or transportation of gas, such as water storage or pipelines.

Category 54 Feedlots (4,000-12,000)

Description: Land used in whole or in part, and whether predominantly or not, for feedlot purposes with a licensed carrying capacity of four thousand (4,000) to twelve thousand (12,000) Standard Cattle Units (SCUs).

Category 55 Feedlots (>12,000)

Description: Land used in whole or in part, and whether predominantly or not, for feedlot purposes with a licensed carrying capacity of more than twelve thousand (12,000) Standard Cattle Units (SCUs).

Category 56 Power Generation (0 – 100 Megawatts)

Description: Land used in whole or in part, and whether predominantly or not, for or ancillary to the generation of electricity from a facility with an output capacity of one hundred (100) Megawatts or less (excluding transformers / substations).

Category 57 Power Generation (101 – 200 Megawatts)

Description: Land used in whole or in part, and whether predominantly or not, for or ancillary to the generation of electricity from a facility with an output capacity of between one hundred and one (101) and two hundred (200) Megawatts (excluding transformers / substations).

Category 58 Power Generation (201 MW +)

Description: Land used in whole or in part, and whether predominantly or not, for or ancillary to the generation of electricity from a facility with an output capacity equal to or greater than two hundred and one (201) Megawatts (excluding transformers / substations).

Definitions

In the preceding Differential Rating Categories, the following definitions apply:

Coal Mine/Coal Mining

A 'Coal Mine' in the description of the above rating categories is defined as land that is the subject of a coal mining lease (issued pursuant to or administered under the *Mineral Resources Act 1989*) or other form of tenure (including freehold) that was used, is used, or intended to be used: -

- as a coal mine (or for purposes ancillary, associated or connected with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation); or
- in conjunction with other land (the subject of a coal mining lease) as part of an integrated coal mining operation.

An 'integrated coal mining operation' is defined as land contained in more than one mining lease issued pursuant to the *Mineral Resources Act 1989* for the extraction of coal, or other form of tenure (including freehold), which land was used, is used, or intended to be used in an integrated manner for the purposes of coal mining or purposes ancillary, associated or connected with coal mining such as, for example, washing down, stockpiling, haulage, water storage and rehabilitation.

Land Use Codes

Where the Council makes reference to land use code in the description of a rating category, that reference is to the land use codes as given to Council by the Department of Resources as set out in Appendix A. The land use codes referred to in the description of a rating category correspond with the description of the category. However, it is the actual use of the land that determines the correct category.

Principal Place of Residence (PPR)

'Principal Place of Residence' (PPR) means a dwelling owned by one or more natural persons at least one of who predominately resides there.

For the sake of clarity, a PPR does not include a single unit dwelling owned by a company, an incorporated association, a personal representative or by a person as trustee of a trust.

When identifying the rating category to which residential land belongs, the Council will assume that where a ratepayer's postal address is not the same as the property address, the land will not be the ratepayer's PPR.

In those circumstances, if a ratepayer considers that the land is their PPR, the ratepayer must submit an application to Council using the prescribed form. This form can be obtained from any of Council's offices or on Council's website www.isaac.qld.gov.au.

Region

'Region' means the local government area of the Council as shown on its area map mentioned in schedule 1, column 3 of the *Local Government Regulation 2012*.

Town Plan

'Town Plan' means the Isaac Regional Planning Scheme 2021 incorporating all the amendments up to and including 30 June 2024.

Workforce Accommodation

Workforce Accommodation in the description of the above rating categories means a facility for the accommodation of persons, other than tourists and holidaymakers, who are employed or work in, or in association with, or in connection with, construction, resources and mining activities, commonly known as 'workers camp', 'work camp', 'workers accommodation', 'single persons quarters', 'accommodation village', 'quarters' or 'barracks'.

Identification of Land

The Council delegates to the Chief Executive Officer, pursuant to section 81(4) and (5) of the *Local Government Regulation 2012*, the power of identifying the rating category to which each parcel of rateable land in the Region belongs.

Adoption of differential general rates and minimum general rates for 2024/2025

Pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each different general rate category, is as follows:

	Category	Cents in the dollar of Unimproved Valuation 2024/2025	Minimum General Rate 2024/2025
Category 1	PPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	1.6500	\$818.50
Category 2	PPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	1.5850	\$960.00
Category 3	PPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	1.4295	\$1,050.00
Category 4	PPR Urban Land – Isaac Towns (Valuation > \$84,000)	0.8500	\$1,250.00
Category 5	NPPR Urban Land – Isaac Towns (Valuation \$0 - \$58,000)	1.9800	\$982.00
Category 6	NPPR Urban Land – Isaac Towns (Valuation \$58,001 - \$66,000)	1.9020	\$1,152.00
Category 7	NPPR Urban Land – Isaac Towns (Valuation \$66,001 - \$84,000)	1.7154	\$1,260.00
Category 8	NPPR Urban Land – Isaac Towns (Valuation > \$84,000)	1.0200	\$1,500.00
Category 9	Commercial / Industrial	1.5463	\$1,186.50
Category 10	Rural Residential	0.5635	\$818.50
Category 11	Rural Land – Animal Husbandry	0.1705	\$818.50
Category 12	Rural Land – Agriculture & Cropping	0.1352	\$818.50
Category 13	Rural Land – Cane / Timber	0.4730	\$818.50
Category 14	Rural Other	0.2700	\$818.50
Category 15	Multi Unit (2 – 4) Land	1.4556	\$1,634.00
Category 16	Multi Unit (5 – 9) Land	2.9550	\$4,085.00
Category 17	Multi Unit (10 – 14) Land	3.3100	\$8,167.50
Category 18	Multi Unit (15 – 19) Land	4.0750	\$12,251.50
Category 19	Multi Unit (20 – 25) Land	3.7250	\$16,333.00
Category 20	Multi Unit (26 – 50) Land	3.7250	\$21,239.00
Category 21	Multi Unit (> 50) Land	4.8750	\$41,643.50
Category 22	Workforce Accommodation (50 – 120)	10.1600	\$29,920.00
Category 23	Workforce Accommodation (121 – 250)	10.1600	\$72,404.50
Category 24	Workforce Accommodation (251 – 350)	17.8000	\$150,196.50
Category 25	Workforce Accommodation (351 – 450)	42.2000	\$210,034.50
Category 26	Workforce Accommodation (451 – 650)	42.2000	\$269,872.50
Category 27	Workforce Accommodation (651 – 850)	56.2800	\$389,549.00
Category 28	Workforce Accommodation (851 – 1,200)	56.2800	\$509,226.00
Category 29	Workforce Accommodation (1,201 – 2,000)	80.0000	\$718,658.50
Category 30	Workforce Accommodation (> 2,000)	80.0000	\$1,159,169.00
Category 31	Coal Mining (30 – 100)	3.2250	\$110,697.00

	Category	Cents in the dollar of Unimproved Valuation 2024/2025	Minimum General Rate 2024/2025
Category 32	Coal Mining (101 – 250)	3.2250	\$184,495.00
Category 33	Coal Mining (251 – 350)	3.2250	\$240,402.50
Category 34	Coal Mining (351 – 450)	3.2250	\$268,356.00
Category 35	Coal Mining (451 – 550)	3.2250	\$307,491.50
Category 36	Coal Mining (551 – 650)	4.1750	\$338,240.50
Category 37	Coal Mining (651 – 800)	4.1750	\$380,171.00
Category 38	Coal Mining (801 – 900)	6.7000	\$419,306.50
Category 39	Coal Mining (901 – 1,000)	4.1750	\$491,986.00
Category 40	Coal Mining (1,001 – 1,400)	4.1750	\$559,075.00
Category 41	Coal Mining (1,401 – 2,000)	4.9000	\$603,801.00
Category 42	Coal Mining (2,001 – 2,500)	6.2000	\$665,299.50
Category 43	Coal Mining (> 2,500)	7.3000	\$707,789.00
Category 44	Other Coal	3.0500	\$58,400.50
Category 45	Quarries (< 100,000)	0.1993	\$14,997.00
Category 46	Quarries (>= 100,000)	0.2921	\$31,753.00
Category 47	Other Mines / Extractive Land	3.3900	\$1,022.00
Category 48	Transport Terminal	3.1660	\$2,116.50
Category 49	Noxious and Hazardous Industries (< 50)	3.4180	\$3,527.00
Category 50	Noxious and Hazardous Industries (>= 50)	46.0300	\$124,276.00
Category 51	Shopping Centres	3.2480	\$7,770.50
Category 52	Gas Extraction / Processing (0 – 20,000)	82.1220	\$37,705.00
Category 53	Gas Extracting / Processing (> 20,000)	69.9892	\$230,419.50
Category 54	Feedlots (4,000 – 12,000)	0.1814	\$9,954.00
Category 55	Feedlots (> 12,000)	0.6590	\$19,909.00
Category 56	Power Generation (0 – 100) Megawatts	2.9110	\$17,467.50
Category 57	Power Generation (101 – 200) Megawatts	5.7082	\$40,756.50
Category 58	Power Generation (201 +) Megawatts	8.5622	\$87,335.00

LIMITATION OF INCREASE IN RATES LEVIED 2024/2025

Pursuant to section 116 of the *Local Government Regulation 2012*, the amount of the differential general rate to be levied for the 2024/2025 financial year on rateable land included in rating categories 1 to 14 and rating categories 48 to 50, will be limited to an amount no more than an amount equal to the amount of the differential general rate levied on that land in the previous financial year increased by 30%.

SEPARATE CHARGES 2024/2025

Separate Charge – Disaster Management

Pursuant to section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, Council makes and levies a disaster management separate charge of \$28.92 per rateable assessment, to be levied equally on all rateable assessments in Council's area. The disaster management separate charge will be used solely to assist in funding the recurrent annual disaster management activities of Council, including those costs relating to the operation and maintenance of equipment used by Council in fulfilment of its disaster management obligations, and those costs relating to disaster prevention and disaster planning.

SPECIAL RATES AND CHARGES 2024/2025

Special Charge – Rural Fire Brigade Districts

In accordance with section 128A of the *Fire and Emergency Services Act 1990* and pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, Council will make and levy a special charge (known as the '**Rural Fire Brigade Districts Special Charge**') for the purpose of raising revenue for each Rural Fire Brigade as set out in the table below.

The overall plan for the Rural Fire Brigade District Special Charge is as follows:

- The service, facility or activity for which the Rural Fire Brigade Districts Special Charge is made is for the provision of rural firefighting services in the defined benefit areas.
- The rateable land to which the Rural Fire Brigade Districts Special Charge applies is land within the areas separately described on the cadastral map titled '*Map Showing Rural Fire Brigades and Urban Fire Brigades in Isaac Regional Council*'.
- The estimated cost of implementing the overall plan is \$29,670.00.
- The estimated time for carrying out the overall plan is one (1) year ending 30 June 2025. However, provision of firefighting services is an ongoing activity, and further special charges are expected to be made in future years.
- The Rural Fire Brigade Districts Special Charge is intended to raise all funds necessary to carry out the overall plan.

The rateable land or its occupier specially benefits from the service, facility or activity funded by the Rural Fire Brigade District Special Charge because the funded rural fire brigades are in charge of firefighting and fire prevention under the *Fire and Emergency Services Act 1990* and the provision of those services could not be provided or maintained without the imposition of the special charge.

The amount of the special charge to be levied (per parcel) is:

Rural Fire Brigade District	Special Charge
Ilbilbie	\$ 20.00
West Hill	\$ 25.00
Orkobie	\$ 25.00
Carmila West	\$ 25.00
Carmila	\$ 25.00
Clairview	\$ 20.00
Flaggy Rock	\$ 25.00
Nebo	\$ 20.00
St Lawrence	\$ 20.00

UTILITY CHARGES 2024/2025

Waste Management

Pursuant to sections 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council will make and levy waste management utility charges, for the supply of waste management services by the Council, as follows:

Domestic Waste and Recycling Services

A domestic general waste collection and recycling charge will be levied for the provision of refuse removal from all domestic residential lands, within the designated waste and recycling collection areas and serviced by Council or its nominated contractor.

Council will levy on the owner a per annum charge per dwelling, unit or flat on all lands within the designated waste and recycling area or to which the domestic waste and recycling service is available, regardless of whether the ratepayer chooses to use the domestic general waste and/or recycling, services Council makes available.

The number of charges levied to a domestic property shall be the number of bins the Chief Executive Officer or delegate considers necessary; or the number of bins the owner requests, whichever is the greater.

Residential Premises – Multi-Unit Dwellings

A multi-unit dwelling general waste collection and recycling charge will be levied for the provision of refuse removal from all multi-unit dwelling residential premises located within the designated waste and recycling collection areas and serviced by Council or its nominated contractor.

Council will levy on the owner a per annum charge per dwelling, unit or flat within the designated waste and recycling area or to which the multi-unit dwelling general waste collection and recycling service is available, regardless of whether the ratepayer chooses to use the multi-unit dwelling general and/or recycling services Council makes available.

The maximum allowable number of Mobile Garbage Bins (MGB) at a multi-unit dwelling will be determined by an Isaac Waste Services authorised officer following assessment of on-site storage facilities based on the suitability of, and access to, kerbside presentation/service point(s).

If there is no satisfactory kerbside location for presentation of, or service of MGB's, at the discretion of an Isaac Waste Service's authorised officer bulk refuse and recycling may be provided to multi-unit dwellings.

The number of bulk bins, size of bulk bins and frequency of bin services provided will vary according to the size of the development. An Isaac Waste Services authorised officer will determine the number and size of bulk waste bins, and the frequency of the bulk bin waste service.

The **domestic/multi-unit general waste collection and recycling charge** is for:

- Emptying the MGB once per week for domestic general waste.
- Emptying the MGB fortnightly for recyclables.

Commercial Waste and Recycling Services

A commercial waste collection and recycling charge will be levied for the provision of refuse removal from all commercial or industrial lands, within the designated waste and recycling collection areas and serviced by Council or its nominated contractor.

Council will levy on the owner a per annum charge of one waste collection service* per property within the designated waste and recycling area or to which the commercial waste

and/or recycling services are available, regardless of whether the ratepayer chooses to use the commercial waste and/or recycling services Council makes available.

Additional bins may be provided on application and at the discretion of an Isaac Waste Services authorised officer. Should application be denied or at the option of the commercial and industrial users, arrangements for refuse removal and disposal services are to be made with an approved contractor if their needs exceed this level. A disposal fee applied in accordance with Councils adopted Schedule of Fees and Charges will be charged to defray the cost of handling the commercial and industrial wastes separately collected by the contractor and deposited at any of Council's refuse disposal facilities.

*For the purposes of this charge Units held under a Community Titles Scheme operating as a hotel/motel will be considered Commercial.

The **commercial waste collection and recycling charge** is for:

- Emptying the MGB once per week for commercial waste.
- Emptying the MGB fortnightly for recyclables.

SCHEDULE OF WASTE COLLECTION AND RECYCLING CHARGES

Service

Domestic Services (per dwelling, unit or flat)	Annual Charge
General Waste Service	\$420.88
Recyclable Waste Service	\$105.20
Commercial Services	Annual Charge
Commercial Waste Service	\$480.40
Recyclable Waste Service	\$105.20
Multi-Unit Dwellings (per dwelling, unit or flat)	Annual Charge
General Waste Service	\$420.88
Recyclable Waste Service	\$105.20

Additional Services

Additional services may be provided on application and will be charged on a per service, per lift, per annum, rate as listed in the schedule of waste and recycling charges above.

Services Outside the designated waste and recycling collection areas

Domestic properties outside the designated waste and recycling collection areas can be provided with the following waste and recycling services providing the property is located along the route travelled by Council or its nominated contractor upon application. Such arrangements are at the sole discretion of an Isaac Waste Services authorised officer and may change subject to route changes by Council or its nominated contractor.

The **domestic general waste collection and recycling charge** is for:

- Emptying the MGB once per week for domestic general waste.
- Emptying the MGB fortnightly for recyclables.

Service

Domestic Services

Annual Charge

General Waste Service – per service per lift	\$420.88
Recyclable Waste Service – per service per lift	\$105.20

Commencement Date for Full Charges

Refuse and recycling charges will be effective from the date of commencement of service or the date of the final inspection certificate and/or certification of classification issued, whichever is the sooner.

Damaged, Lost or Stolen Wheelie Bins

The property owner is responsible for the security and maintenance of bins supplied and the repair and/or replacement of any such wheelie bin that may be damaged, lost or stolen.

SEWERAGE

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council will make and levy sewerage utility charges as set-out in the sewerage charges table below, on each property, both vacant and occupied, that Council provides with sewerage services, or to which Council's sewerage services are available.

In order to reflect the different operating costs, different amounts (per pedestal – except for vacant land) will be levied based on the use and location of properties as set-out in the sewerage charges table below. Sewerage utility charges will be calculated on a full cost recovery basis.

Residential properties which contain a single dwelling, including individual lots which form part of a body corporate under the *Body Corporate and Community Management Act 1997* and *Building Units and Group Titles Act 1980*, shall be charged a single pedestal charge for the first pedestal installed and then the appropriate charge for each additional pedestal as set-out in the sewerage charges table below.

Residential properties which contain multiple dwellings on a single title, not including individual lots which form part of a body corporate under the *Body Corporate and Community Management Act 1997* and *Building Units and Group Titles Act 1980*, shall, for each dwelling, be charged one pedestal charge for the first pedestal installed and then the appropriate charge for each additional pedestal as per the table below.

Caravan parks and motels, providing single room accommodation will be charged one pedestal charge for each individual pedestal as per the table below for Caravan Parks and Motels.

Workers accommodation, providing single room accommodation (that is capacity to house one individual only) will be charged one pedestal charge for each individual pedestal as per the table below.

Commercial properties, excluding caravan parks, motels and workers accommodation, but including individual lots which form part of a body corporate under the *Body Corporate and Community Management Act 1997* and *Building Units and Group Titles Act 1980*, shall be charged the applicable pedestal charge for each pedestal that is connected to the sewerage system.

Vacant land or unconnected land, to which the Council provides, or is able to provide, sewerage services shall be charged the appropriate charges as per the table below.

Where sewerage services are provided to the common property of scheme land within the meaning of the *Body Corporate and Community Management Act 1997*, the body corporate shall be levied a charge on each pedestal.

Normal charges (as provided below) will apply for pedestals and urinals in all amenity block complex(s) and public toilets. Premises must submit themselves to annual inspection to be conducted by Council's Environmental Health Officer to determine eligibility. Refusal of an inspection will result in normal charges applying for each pedestal.

A urinal will be deemed to be the equivalent of a pedestal if it is 600mm long or less. For each 600mm or part thereof, a charge equal to that per pedestal will be levied – e.g. 1200mm = two (2) charges; 1350mm = three (3) charges.

Council will, at its discretion, view premises used by minor clubs and organisations as vacant land and charge accordingly. This view is to reflect the intermittent or occasional use of such premise.

Sewerage charges table

The amount of the sewerage utility charge (per pedestal, except for vacant land) is:

Charge	Clermont	Dysart	Glenden	Middlemount	Moranbah	Nebo
Single Dwelling - Residential	\$866.56	\$820.00	\$755.00	\$795.00	\$782.00	\$733.00
Commercial & Other Premises	\$867.88	\$820.00	\$755.00	\$795.00	\$782.00	\$733.00
Additional Pedestals – Residential	\$512.92	\$419.76	\$530.88	\$411.68	\$429.16	\$509.12
Additional Pedestals – Commercial	\$622.00	\$706.20	\$643.80	\$691.36	\$544.24	\$623.00
Vacant Land	\$417.00	\$417.00	\$417.00	\$417.00	\$417.00	\$417.00
Caravan Parks & Motels	\$278.20	\$560.00	\$238.00	\$560.00	\$238.00	\$238.00
Workers Accommodation	\$150.00	\$241.00	\$192.00	\$227.00	\$133.00	\$184.88

Commencement Date for Full Charges

Sewerage utility charges will be effective from the date of the final inspection of sewerage pedestals or the date of the final inspection and/or certification of classification issued, whichever is the sooner.

WATER

Pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, Council will make and levy a water utility charges, for the supply of water services by the Council, as follows:

Water utility charges will be levied on all land within the Region, whether vacant or occupied, to which:

- Council supplies water to; or
- Council's water services are available.

All such charges levied shall be used to defray the costs associated with the operation, maintenance and management of Council's water service.

The basis of the water charges is:

- a fixed **Infrastructure Charge** for using the infrastructure that supplies the water to persons who are liable to pay the charges; and
- a variable **Consumption Charge** for using the water, based on each kilolitre of water used.

Infrastructure Charge

The *Infrastructure Charge* for each property is to be determined according to its use, as set out in the below '*Chargeable Units for each land use*' table.

The *Chargeable Unit* value of each land use has been determined on a basis that recognises that certain premises will generally use water at a greater level than other premises because of the nature of the use to which the land is put. The amount of the infrastructure charge per chargeable unit per locality is \$235.40.

Consumption Charge

The *Consumption Charge* for each property is to be determined by applying the below three (3) tiers of charges to each kilolitre of water used, with the volumes for those tiers adjusted by the number of '*Chargeable Units*' allocated to the property according to its use as set out in the below '*Chargeable Units for each land use*' table.

Consumption charges per 6 months per chargeable unit	Charge (\$/Kl)
0 – 37.5Kl	\$0.70
37.5 – 75Kl	\$1.60
>75Kl	\$2.50

Meters will be read half-yearly and consumption charges will be retrospectively charged on the water notice issued based on billing periods ending December and June each financial year.

Pursuant to section 102(2) of the *Local Government Regulation 2012*, a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read.

Where meter readings record consumption other than in the current financial year the charge to apply for the consumption of water shall be the charge applicable for the year when the consumption occurred.

In the case where a meter is found to be faulty, the Chief Executive Officer shall make such arrangements as he/she considers equitable to cause a suitable estimate of usage to be made.

Chargeable Units for each land use - Table

Dysart, Middelmount, St Lawrence, Carmila and Greenhill	Infrastructure Charge per annum	Consumption Charge number of Units
Temporary Single Persons Quarters / Transportable Units / Dongas (not ensuited)	\$235.40 per 2 rooms	1 unit per 2 rooms
Permanent Single Persons Quarters / Transportable Units / Dongas (ensuited)	\$235.40 per room	1 unit per room
Residential Dwelling House / Bowls Club / Private Swimming Pools – Separate Complex / Public Buildings / Small Business or home occupations including attached dwelling	\$941.60	4 units
Business / Commercial Premises unless otherwise specified.	\$941.60 plus \$470.80 for each attached dwelling plus \$941.60 for each separate dwelling	4 units plus 2 units for each attached dwelling plus 4 units for each separate dwelling
Caravan Park	\$2,354.00 plus \$1,177.00 for each additional 10 sites or part of 10	10 units plus 5 units for each additional 10 sites or part of 10

Dysart, Middlemount, St Lawrence, Carmila and Greenhill	Infrastructure Charge per annum	Consumption Charge number of Units
	sites in excess of 10 i.e. 11 sites = \$3,531.00, 21 sites = \$4,708.00 plus \$706.20 for each manager/caretaker's residence	sites in excess of 10 i.e. 11 sites = 15 units, 21 sites = 20 units plus 3 units for each manager/caretakers' residence
Church	\$470.80 plus \$235.40 per church hall plus \$941.60 for each dwelling, attached or separate	2 units plus 1 unit per church hall plus 4 units for each dwelling, either attached or separate
Commercial Recreational Centre with separate buildings or discrete outdoor sporting or recreational facilities	\$1,883.20 plus \$470.80 for any attached residence and/or \$941.60 for each attached dwelling	8 units plus 2 units for any attached residence and/or 4 units for each attached dwelling
Commercial Recreational Centre being single building without discrete outdoor sporting or recreational facilities	\$941.60 plus \$470.80 for any attached residence and/or \$941.60 for each detached dwelling	4 units plus 2 units for any attached residence and/or 4 units for each detached dwelling
Residential Dwelling Flats (per flat) / Apartment (per apartment) / Duplex (per unit)	\$706.20 per flat/ apartment/ duplex. \$706.20 per individual unit (e.g. 2 duplex units = \$1,412.40)	3 units per flat/apartment/duplex. 3 units per individual unit (e.g. 2 duplex units = 6 units)
Golf Club	\$941.60 plus \$706.20 per residence	4 units plus 3 units per residence
Hospital	\$2,354.00	10 units
Hotels with Accommodation	\$3,766.40	16 units
Hotel with Motel Style Accommodation	\$3,531.00 plus \$235.40 for each motel room plus \$706.20 for managers/ caretakers' quarters or residence	15 units plus 1 unit for each motel room plus 3 units for managers/ caretakers' quarters or residence
Hotel / Motel Donga Style Accommodation	\$3,531.00 plus \$235.40 for every 3 donga style rooms plus \$706.20 for managers/ caretakers' quarters or residence	15 units plus 1 unit for every 3 donga style rooms plus 3 units for managers/ caretakers' quarters or residence
Motel	\$706.20 for Manager/ Proprietors residence plus \$235.40 per motel room	3 units for Manager/ Proprietors residence plus 1 unit per motel room
Industrial Premises	\$941.60 plus \$941.60 for each dwelling unit, either attached or separate	4 units plus 4 units for each dwelling unit, either attached or separate
Plant Nursery	\$941.60 plus \$470.80 per dwelling, either attached or separate	4 units plus 2 units per dwelling, either attached or separate
Police	\$1,177.00	5 units
Private Club or Organisation / Racecourse / Recreation Grounds and Swimming Pools (per connection) / Tennis Court – Separate Complex	\$470.80	2 units
Public Halls / Saleyards	\$235.40	1 unit
Queensland Ambulance Service	\$235.40 plus \$941.60 for each attached or separate dwelling	1 unit plus 4 units for each attached or separate dwelling
School	\$2,354.00 < 100 pupils \$4,708.00 < 200 pupils \$7,062.00 < 300 pupils \$9,416.00 < 400 pupils \$11,299.20 < 500 pupils \$12,711.60 < 600 pupils \$13,653.20 < 700 pupils	10 units < 100 pupils 20 units < 200 pupils 30 units < 300 pupils 40 units < 400 pupils 48 units < 500 pupils 54 units < 600 pupils 58 units < 700 pupils

Dysart, Middlemount, St Lawrence, Carmila and Greenhill	Infrastructure Charge per annum	Consumption Charge number of Units
	\$14,124.00 > 701 pupils Plus \$941.60 for each sporting field that is separately metered	60 units > 701 pupils Plus 4 units for each sporting field that is separately metered
Service Station	\$1,412.40	6 units
Vacant Land	\$941.60 with meter, \$470.80 with no meter	4 units with meter, 2 units with no meter
Any premises not otherwise mentioned	At the discretion of the Chief Executive Officer	At the discretion of the Chief Executive Officer

Nebo and Glenden	Infrastructure Charge per annum	Consumption Charge # of Units
Accommodation Camps	\$235.40 per single accommodation unit	1 unit per single accommodation unit
Bowls Club / Concrete Batching Plants / Public Parks	\$3,766.40	16 units
Caravan Park (1-10 sites)	\$2,354.00	10 units
Caravan Park (> 10 sites)	\$2,354.00 plus \$235.40 for each additional site or part thereof	10 units plus 1 unit for each additional site or part thereof
Caravan Park with residence	\$2,354.00 (as for caravan park plus \$470.80)	10 units (as for caravan park plus 2 units)
Church / Vacant Land – deemed to be connected within benefited area	\$235.40	1 unit
Council Depot	\$3,531.00	15 units
Hotel (with accommodation)	\$3,766.40 (additional donga-style accommodation units to be charged at accommodation camps rates)	16 units (additional donga-style accommodation units to be charged at accommodation camps rates)
Licensed Premises – No accommodation (not sports clubs)	\$3,295.60	14 units
Motel	\$941.60 for first motel unit/residence, plus \$470.80 for each additional motel unit	4 units for first motel unit/residence, plus 2 units for each additional motel unit
Multi-Dwelling Unit / Police Barracks / Post Office / Public Amenities / Residential Dwellings (Single Family Unit) / Telstra Depot	\$941.60	4 units
Police Station / Residence – Combined Service restaurant, bakery, butcher shop / Shop	\$1,412.40	6 units
Public Halls / Vacant Land – connected within benefited area	\$470.80	2 units
School	\$1,177.00 < 50 pupils \$2,354.00 > 50 to 100 pupils \$2,354.00 > 100 pupils plus \$2,354.00 for each additional 100 pupils or part thereof	5 units < 50 pupils 10 units > 50 pupils to 100 pupils 10 units > 100 pupils plus 10 units for each additional 100 pupils or part thereof
Shop / Residence – Combined Service	\$1,883.20	8 units
Show / Rodeo Grounds	\$9,416.00	40 units
Vacant Land – connected within scheduled area	\$941.60	4 units (Water may be connected to vacant allotments within scheduled area on application to Council)
Other Premises (not specified above)	\$941.60	4 units
Additional Water Connections	\$941.60 base charge, as for above plus \$470.80	4 units base charge, as for above plus 2 units

Clermont	Infrastructure Charge per annum	Consumption Charge # of Units
Dwelling / Unit / Flat – per Dwelling / Unit / Flat (not operating as a hotel/motel) / Vacant land with meter connected	\$941.60	4 units
Unit held under a Community Titles Scheme operating as a Hotel / Motel – per unit	\$235.40	1 unit
Commercial unless otherwise specified/ C.W.A. meeting room, Public Library, Pony Club, Girl Guides / Boy Scouts, association buildings / Building used exclusively for public worship	\$470.80	2 units
Multi-unit commercial comprising from four to six individual businesses	\$2,589.40	11 units
Caravan Park other than Haig St, Clermont / Hotel, motel or combination thereof/ Multi-unit commercial comprising 7 or more individual businesses/ Primary Schools / High Schools / Hospital	\$3,060.20	13 units
Caravan Park – Haig St Clermont	\$9,416.00	40 units
Café, restaurant, bakery, butcher shop	\$1,177.00	5 units
Vacant land with no meter connected	\$706.20	3 units
Accommodation camps	\$235.40 per single accommodation unit	1 unit per single accommodation unit
Any premises not otherwise mentioned	At the discretion of the Chief Executive Officer	At the discretion of the Chief Executive Officer

Moranbah	Infrastructure Charge per annum	Consumption Charge # of Units
Dwelling / Unit / Flat – per Dwelling / Unit / Flat (not operating as a hotel/motel) / Vacant land with meter connected	\$941.60	4 units
Unit held under a Community Titles Scheme operating as a Hotel / Motel – per unit	\$235.40	1 unit
Commercial unless otherwise specified / C.W.A. meeting room, Public Library, Pony Club, Girl Guides / Boy Scouts, association buildings / Building used exclusively for public worship	\$470.80	2 units
Multi-unit commercial comprising from four to six individual businesses	\$3,295.60	14 units
Caravan Park/ Hotel, motel or combination thereof / Multi-unit commercial comprising 7 or more individual businesses / Primary Schools	\$4,237.20	18 units
High Schools / Hospital	\$5,178.80	22 units
Vacant land with no meter connected	\$706.20	3 units
Accommodation camps	\$235.40 per single accommodation unit	1 unit per single accommodation unit
Any premises not otherwise mentioned	At the discretion of the Chief Executive Officer	At the discretion of the Chief Executive Officer

Commencement Date for Full Charges

Non-metered vacant land water charges will apply from the date of registration of the plan where the land is within the water supply area.

All other water charges will apply from the date of connection of the water meter. The charge will reflect the use of the land, as per the building application for which the water meter was connected.

OTHER MEASURES

ISSUE OF, AND PERIOD COVERED BY, RATE NOTICE

In accordance with the provisions of section 107 of the *Local Government Regulation 2012*, and section 114 of the *Fire and Emergency Services Act 1990*, Council has decided that Council's rates and charges, and the *State Government's Emergency Management, Fire and Rescue Levy*, will be levied on a half-yearly basis, that is generally:

- for the half year 1 July 2024 to 31 December 2024 – between July and December 2024; and
- for the half year 1 January 2025 to 30 June 2025 – between January and June 2025.

TIME IN WHICH RATES MUST BE PAID

In accordance with the provisions of section 118 of the *Local Government Regulation 2012*, the rates and charges levied by council must be paid within thirty (30) clear days after the rates notice is issued.

DISCOUNT FOR PROMPT PAYMENT:

Pursuant to section 130 of the *Local Government Regulation 2012*, the differential general rates made and levied shall be subject to a discount of ten percent (10%) if paid within the discount period of 30 days of the date of issue of the rate notice provided that:

- all the aforementioned rates and charges are paid within 30 days of the date of issue of the rate notice;
- all other rates and charges appearing on the rate notice (that are not subject to a discount) are paid within 30 days after the date of issue of the rate notice; and
- all other overdue rates and charges relating to the rateable assessment are paid within 30 days of the date of issue of the rate notice.

No discount is allowed with respect to any special rate or charge, separate rate or charge, or utility charge.

If Council is satisfied that a person liable to pay a rate has been prevented, by circumstances beyond the person's control, from paying the rate in time to benefit from a discount under section 130 of the *Local Government Regulation 2012*, then Council under section 130(10) of the *Local Government Regulation 2012*, may still allow the discount following written application by the ratepayer.

INTEREST ON OVERDUE RATES

Section 132 of the *Local Government Regulation 2012* outlines what are overdue rates or charges and when they become overdue.

Council intends to charge interest on overdue rates and charges pursuant to section 133 of the *Local Government Regulation 2012*.

Following the close of the discount period, interest will be calculated on daily balances of amounts outstanding and charged at the end of the month on a compounding daily interest.

Where the amount of interest charged is less than \$10.00 and the rates have been paid in full in the period between the close of discount and the end of the month, the interest may be written off following approval from the Chief Executive Officer.

Interest on overdue rates and charges will be set at the rate of 12.35% per annum.

The Rural Fire Brigade District Special Charge made in accordance with section 128A of the *Fire and Emergency Services Act 1990* and section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, will not attract interest charges.

PAYMENT OF RATES AND CHARGES

Payment by Instalments

Pursuant to section 122(1)(a) of the *Local Government Regulation 2012*, the Council may resolve, at its discretion to allow a concession to a stated ratepayer (an agreement to defer payment of rates) in the form of an instalment plan, where the ratepayer has applied for a concession in a way accepted by Council, which satisfies Council of one or more of the criteria set out in section 120(1) of the *Local Government Regulation 2012* that Council must be satisfied of before granting a concession for rates or charges.

The grant of any such concession (agreement to defer payment of rates/instalment plan) shall take into account the ratepayer's ability to pay all instalments within a specified reasonable period.

Pursuant to section 125(3) of the *Local Government Regulation 2012* any such agreement to defer payment of rates (instalment plan) may include a condition that the ratepayer must pay an additional charge in return for the Council agreeing to defer payment of the rates or charges, including an additional charge for interest on the overdue rates or charges until they are paid in full.

RECOVERY OF RATES AND CHARGES

Council shall use the following as a referral guide for the recovery of rates and charges:

Standard Performance:

- 1st notice issued within twenty-one (21) days of end of discount period.
- (Clients will be given twenty-one (21) days from the posted date of the 1st notice to contact Council and either pay the outstanding amount in full or initiate an instalment plan.)
- Where there has been no movement on an account or an instalment plan has defaulted, Council may refer the debt to a debt recovery agent (elected through quotation or tender).
- Generally, an account will not be referred to the collection agent, unless it is \$500.00 or greater in value.
- All debts referred to a recovery agent, shall be subject to their terms and conditions of payment.
- No payment plans will be issued through Council for any debt referred to a collection agent.
- Where the collection agent is unable to trace the interested parties, the account shall be referred back to Council and standard reminder notices will be forwarded periodically.

Further Action:

- Where the collection agent has returned no result, Council may proceed under section 134 of the *Local Government Regulation 2012*, to bring court proceedings for a debt against a person who is liable to pay the overdue rates and charges.
- Council may also proceed under Section 95 of *Local Government Act 2009*, to register a charge over land where rates and charges become overdue.
- Council may also initiate action under section 140 of the *Local Government Regulation 2012* (Notice of Intention to sell land for overdue rates or charges) if some or all of the overdue rates or charges have been overdue for at least:
 - generally – three (3) years; or
 - if the rates or charges were levied on vacant land or land used only for commercial purposes, and the local government has obtained judgement for the overdue rates or charges – one (1) year; or
 - if the rates or charges were levied on a mining claim – three (3) months.

CONCESSIONS

Exceptional Circumstances - Drought Relief or Natural Disaster

Pursuant to section 122(1)(a) of the *Local Government Regulation 2012*, the Council may resolve, at its discretion to allow a concession to a stated ratepayer where they have applied for a concession in a way accepted by Council which satisfies Council in terms of section 120(1)(c) of the *Local Government Regulation 2012*, that the payment of the rates or charges will cause hardship to the land owner, due to financial stress caused by drought or a natural disaster.

This concession is available only to primary producers who can provide objective evidence of financial difficulty arising from drought or natural disaster. The Department of Agriculture and Fisheries shall be the determining body for the process of declaration of drought.

The concession may be in the form of a rebate equivalent to the discount for prompt payment of rates or charges before the end of the applicable discount period for the last rate notice issued for the relevant property, subject to the condition that all rates or charges levied by the last rate notice for the property being paid in full before the end of the period covered by the rate levy (i.e. 31 December or 30 June).

Pensioner Concessions

Pursuant to sections 120, 121 and 122(1)(b) of the *Local Government Regulation 2012*, the Council resolves to grant a concession in the form of a 30% per annum rebate of differential general rates, water infrastructure charges, sewerage infrastructure charges and waste management charges levied in the 2024/2025 financial year (but not state fire levy and water consumption charges) to all ratepayers who are pensioners and satisfy all of the following criteria/conditions (approved pensioners):

- must currently be in receipt of a pension from the Commonwealth Government.
- must currently hold and remain an eligible holder of a Queensland Pensioner Concession Card issued by Centrelink or the Department of Veterans' Affairs Health Card (All conditions within Australia) or a Department of Veterans' Affairs Health Card (Totally & Permanently Incapacitated) or a Department of Veterans' Affairs Health Card (Specific Conditions) issued by the Department of Veterans Affairs.

- must be the owner or life tenant of the property that is his/her Principal Place of Residence (In the cases of co-ownership, the Council subsidy will apply only to the approved pensioner's proportionate share of the gross rates and charges).
- must be a resident of the Region on the first day in July in the financial year in which the rebate is being claimed (Pensioners taking residence after that date will be eligible for a pro-rata concession based on the number of day's resident).
- must reside in a structure which has been approved by Council to be a habitable dwelling, and/or are in receipt of Council services.
- must have their pension eligibility confirmed through the Centrelink Customer Confirmation eService in all circumstances.
- must have applied for the pensioner concessions in a way accepted by Council.

Application for the above pensioner concession may only be required on initial application.

Natural Hardship

Pursuant to section 122(1)(a) of the *Local Government Regulation 2012* Council may resolve, at its discretion to allow a concession to a stated ratepayer where they have applied for a concession in a way accepted by Council which satisfies Council in terms of section 120(1)(c) of the *Local Government Regulation 2012*, that the payment of the rates or charges will cause hardship to the land owner, due to for example the existence of some unusual and serious circumstances which prevent payment within the appointed time or otherwise delay the payment of rates and charges as they fall due.

Applications for such a Natural Hardship concession should be able to demonstrate unusual and severe financial difficulty rather than the usual frustration and trial to which everyone is subjected from time to time.

Economic or social incentives

Pursuant to section 122 (1)(a) of the *Local Government Regulation 2012* Council may resolve, at its discretion to allow a concession to a stated ratepayer where they have applied for a concession in a way accepted by Council which satisfies Council in terms of section 120(1)(d) of the *Local Government Regulation 2012*, that the concession will encourage the economic development of all or part of the local government area, including, the example, by providing incentive to attract business to the Region in an industrial estate development or in a project with similar economic benefit to the Region.

Not for profit organisations

Pursuant to section 120, 121 and 122 of the *Local Government Regulation 2012*, Council has resolved to grant a rebate of differential general rates, water infrastructure charges, water consumption charges and sewerage utility charges levied in the 2024/2025 financial year (but not waste management utility charges or state fire levy) in respect of land owned by an eligible not for profit organisations. The amount of the rebate is to be calculated in accordance with the Council's *Rates Concession – Not for Profit Policy*.

To be eligible for this rebate, the ratepayer and landowner whose object do not include making a profit must satisfy all the criteria, conditions and procedures identified in Council's *Rates Concession – Not for Profit Policy*.

Concealed leaks

Pursuant to section 122(1)(a) of the *Local Government Regulation 2012*, Council may resolve, at its discretion to allow a concession to a stated ratepayer for water consumption charges where they have applied for a concession in a way accepted by Council which satisfies the Council in terms of section 120(1)(c) of the *Local Government Regulation 2012*, that the

payment of those water consumption charges will cause hardship to the ratepayer due to those water consumption charges, or part of those water consumption charges, having been attributed to a concealed leak. The criteria for eligibility for such a concession and the specific exclusions are detailed in Council's *Concealed Leak Remission Policy*.

COST RECOVERY FEES

Section 97 of the *Local Government Act 2009* allows a local government to fix a cost recovery fee and section 172(1)(c) of the *Local Government Regulation 2012* provides that the Revenue Statement must state the criteria used to decide the amount of any cost recovery fees. All fees and charges will be set with reference to cost reflective pricing. Cost recovery fees will be charged up to a maximum of full cost.

BUSINESS ACTIVITY FEES

Section 172(1)(d) of the *Local Government Regulation 2012* provides that if the local government conducts a business activity on a commercial basis the Revenue Statement must state the criteria used to decide the amount of the charges for the activity's goods and services. Commercial charges will be charged at commercial rates for any business activity conducted by Council on a commercial basis and all commercial charges for the 2024/25 financial year are set out in Council's *Fees and Charges Schedule 2024/2025* as adopted.

DEPRECIATION

Depreciation and other non-cash expenses will be funded to the extent that they are recognised in Council's Accounts. Such funding will be a component of the accumulated surplus in the Appropriation Statement.

Council recognises a value for its roads and other infrastructure assets in its financial statements in accordance with the *Local Government Regulation 2012*. Council notes that the quantum of accumulated depreciation on such classes of assets may be beyond its capacity to fund fully and accordingly has identified assets that it will not replace when their useful life has expired.

APPENDIX A – LAND USE CODES

Primary VG L/Use	Description	Description
1	Vacant Urban Land	Land being put to no use in an urban locality
2	Single Unit Dwelling	The use of a parcel of land exclusively as a site for a dwelling
3	Multi-Unit Dwelling (Flats)	The use of a parcel of land for two or more self-contained residential flats including group of units held by single companies but not group or strata title
4	Large Homesite Vacant	A vacant site significantly larger than land of which the highest and best use would be as a residential site
5	Large Homesite Dwelling	A parcel of land (similar to code used as single unit residence)
6	Outbuildings	A parcel of land with a relatively minor shed or garage as the main structural improvement. The improvement would be a gross underdevelopment of the site
7	Guest House, Private Hotel	An accommodation building where room only or room and meals are provided and have shared facilities (not a motel)
8	Building Units	A parcel of land where the single structure improvement has been surveyed on a SP plan and a Community Entitlement scheme has been established and registered. These developments are now incorporated under the BCCM Act. <i>The secondary use of each strata title should refer to the actual use (i.e. Commercial, industrial)</i>
9	Group Titles	A parcel of land where the single structure improvement has been surveyed on a SP plan and a Community Entitlement scheme has been established and registered. These developments are now incorporated under the BCCM Act. <i>The secondary use of each strata title should refer to the actual use (i.e. Commercial, industrial)</i>
10	Combination Multi Dwelling and Shops	Combined multi dwelling and shops i.e. Predominately residential flats with shops but not registered on a Building Unit Plan or Group Title Plan
11	Shop Single	Shop with or without attached accommodation
12	Shops, Shopping Group (> 6 Shops)	More than six shops on subject property built to road alignment
13	Shopping Group (2 to 6 shops)	Two to six shops on subject property built to road alignment
14	Shops, Main Retail (CBD)	Shops located in main inner city/town commercial area (central business district) – any local govt may have more than one CBD e.g. Gold Coast with Southport, Surfers Paradise, Burleigh, etc.
15	Shops, Secondary Retail (Fringe CBD – Presence of Service Industry)	Shops located on fringe of a central business district of city/town commercial areas. Presence of service industry in locality
16	Drive-in Shopping Centre	Drive in shopping minimum 4000sm including – neighbourhood community and regional centres
17	Restaurant	Isolated prepared food outlet outside commercial area and including fast food outlet. e.g. KFC, McDonalds
18	Special Tourist Attraction	Any development with special recreation, historical or residential features which attracts a large number of people (including tourist village)
19	Walkway	Stratum as walkway
20	Marina	Marina including land based component (boat servicing facilities and storage) not including harbour industries or structural, mechanical repairs
21	Res Institutions (Non-Medical Care)	Aged people home – not predominantly medical care
22	Car Parks	An area of land which has been prepared to accommodate vehicles either below or at ground level or on suspended concrete floors
23	Retail Warehouse	Isolated large showroom, warehouse used for retail purposes, but not in main inner city/town commercial area
24	Sales Area Outdoor	Dealers, Boats, Stock Cars, etc.

Primary VG L/Use	Description	Description
25	Professional Offices	Building with professional offices, finance, banks, lending agents and brokers which are predominantly offices
26	Funeral Parlours	As code
27	Hospitals, Conv. Homes (Medical Care Private)	Hospitals, aged peoples home, nursing home, convalescent homes. Predominantly medical care
28	Warehouses & Bulk Stores	Not used for retail purposes
29	Transport Terminal	Freight and / or passengers
30	Service Station	Predominantly fuel retailing. If predominantly servicing repairs see Code 36
31	Oil Depots & Refinery	Fuel dumps or storage and oil refineries
32	Wharves	Actual wharves, jetties and barge landing
33	Builders Yards, Contractors Yards	Building and/or garden material storage centres (not retail or hardware). Fenced area for parking heavy equipment/materials
34	Cold Stores, Iceworks	Isolated
35	General Industry	Heavy manufacturing industries e.g. Motor vehicle assembly, plant structural steelworks, etc. See Town Planning guidelines
36	Light Industry	Light manufacturing industry and service industry. See Town Planning guidelines
37	Noxious, Offensive Industry	Industry from where a deal of offensive noise, odour, dust, etc. emanates, including abattoirs. See Town Planning guidelines
38	Hoarding	As code. Predominantly used for advertising
39	Harbour Industries	Harbour associated service industry. Storage industry and processing
40	Extractive	Any industry which extracts material from the ground. e.g. Quarry, mining, etc
41	Child Care, Ex Kindergarten	Facility for safe keeping of below school age children
42	Hotel, Tavern	Premises licensed by Licensing Commission as hotel or tavern for the sale of liquor including casino
43	Motels	Building predominantly used for overnight accommodation of persons plus vehicle
44	Nurseries (Plants)	Plants and associated garden material
45	Theatres & Cinemas	As code
46	Drive-in Theatre	As code
47	Licensed Clubs	Any club with liquor licence/non sporting (not including clubs with attached sporting/recreation facilities) e.g. RSL
48	Sports Clubs, Facilities	All sporting/fitness/health/bowling clubs with or without a liquor licence
49	Caravan Parks	As code
50	Other Clubs (Non Business)	Boy Scouts/Girl Guides etc. – not run as a business. Memorial halls, QCWA, School of Arts etc. Sporting clubs not run as a business including sports fields/area, tennis courts, etc.
51	Religious	Churches, places of worship, church hall, etc.
52	Cemeteries including Crematoria	Including crematoria
53	Vacant	As code
54	Vacant	As code
55	Library	As code
56	Showgrounds, Racecourses, Airfields	Airfield parking, hangers – no maintenance – if maintenance See 36
57	Parks, Gardens	Including undeveloped parkland

Primary VG L/Use	Description	Description
58	Education inc Kindergarten	University, Tertiary, State and Private, residential colleges/school and non-residential school, kindergarten
59	Vacant	As code
60	Sheep Grazing – Dry	Poorer country associated with running wethers
61	Sheep Breeding	Better class country used for land breeding
62	Vacant	Not to be used
63	Vacant	Not to be used
64	Cattle Grazing – Breeding	Concentration of the growing and selling of young stock – includes stud breeding
65	Cattle Breeding and Fattening	Mixture of growing and/or selling young and mature stock – included associated studs
66	Cattle Fattening	Concentration of feeding and grazing mature stock for sale (includes feedlots)
67	Goats	Goat studs and dairies
68	Dairy Cattle – Quota Milk	Supplying to milk factory on a quota basis – includes feed lot dairies
69	Dairy Cattle – Non-Quota Milk	Supplying to milk factory on an entitlement or proportion basis. Includes feed lot dairies
70	Cream	Supplying cream only for manufacturing purposes
71	Oil Seeds	Safflower, sunflower, linseed, etc.
72	Sec 25 of Valn Land Act	Lands subdivided under Section 25
73	Grain	All grains including wheat, barley, oats, maize, rye, etc.
74	Turf Farms	Growing turf for the purpose of harvesting and sale
75	Sugar Cane	Lands used for the growing of sugar cane or associated experimental purposes
76	Tobacco	Land used for the cultivation of tobacco
77	Cotton	Land used for the cultivation of cotton
78	Rice	Land used for the cultivation of rice
79	Orchards	Includes all orchards – citrus, exotic fruit and nut, stone, other fruits and nuts
80	Tropical Fruits	As separate to orchards e.g. Bananas, paw, paw
81	Pineapple	The growing of pineapple either for cash crop or manufacturing purposes
82	Vineyard	Grapes
83	Small Crops and Fodder Irrigated	All vegetable and small crop items including strawberries, also includes legumes and other improved pasture, used for fodder or stock breeding purposes, grown under irrigation
85	Pigs	The breeding and/or growing and/or fattening of pigs in open range or feed lot environment
86	Horses	The breeding and/or growing of horses including stud purposes, including predominantly stables
87	Poultry	Includes breeding, plus the growing for meat and/or egg production either in a controlled environment or by open runs
88	Forestry of Logs	Growing for the purposes of harvesting areas of natural and/or plantation hardwood or softwood owned either privately or by the crown
89	Animals, Special	Any animal not listed above e.g. Deer farms, crocodile farms etc. (includes dog kennels, cattery, permanent pounds, quarantine stations, cattle dips)
90	Stratum	As code
91	Transformers	Transformer and substation, television / radio, transmission towers
92	Defence Force Establishment	As code
93	Peanuts	Growing of peanuts as predominant use
94	Vacant Rural Land (Excl Primary 01 & 04)	A vacant parcel of land where the highest use is for rural pursuits
95	Reservoir, Dam, Bores	Includes permanent pump sites

Primary VG L/Use	Description	Description
96	Public Hospital	As coded
97	Welfare Homes, Institutions	Child / Adult welfare institutions e.g. Subnormal, MS and similar organisations
98	Exclusive use as single dwelling or farming	As code
99	Community Protection Centre	Ambulance centre, fire station, state emergency centre and headquarters, air sea rescue station, coast guard

PAGES 595 TO 603 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Darren Fettell

AUTHOR POSITION

Acting Chief Executive Officer

12.1

OFFICE OF THE CHIEF EXECUTIVE OFFICER INFORMATION BULLETIN – JUNE 2024

EXECUTIVE SUMMARY

The Office of the Chief Executive Officer Information Bulletin for June 2024 is provided for Council review.

OFFICER'S RECOMMENDATION

That Council:

1. *Notes the Office of the Chief Executive Officer Information Bulletin for June 2024.*

BACKGROUND

The attached Information Bulletin for June 2024 provides an operational update for Council review on the Office of the Chief Executive Officer including Executive Manager Advocacy and External Affairs and Executive Manager People and Capability.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Office of the Chief Executive Officer
Advocacy and External Affairs
Brand Media and Communications
People and Capability

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:

DARREN FETTELL
Acting Chief Executive Officer

Date: 21 June 2024

Report authorised by:

DARREN FETTELL
Acting Chief Executive Officer

Date: 21 June 2024

ATTACHMENTS

- CONFIDENTIAL Attachment 1 – Office of the CEO Information Bulletin – June 2024

REFERENCE DOCUMENT

- Nil

PAGES 606 TO 632 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

MEETING DETAILS

Ordinary Meeting

Wednesday 26 June 2024

AUTHOR

Beau Jackson

AUTHOR POSITION

Executive Manager of Advocacy and External Affairs

10.7

COUNTRY UNIVERSITY CENTRES ISAAC BOARD MEMBERSHIP

EXECUTIVE SUMMARY

This report seeks nomination of a councillor for membership on the board of Country University Centres Isaac (CUC Isaac) company limited by guarantee.

OFFICER'S RECOMMENDATION

1. That Council nominates and confirms a councillor for membership on the board of Country University Centres Isaac (CUC Isaac) company limited by guarantee.
2. That Council nominate an operational exofficio operational team member to support the council board member during the first 12 months of operation.

Background

The Councillor membership of all Isaac Regional Council Advisory Committees and Working Groups requires a resolution of council to confirm nomination.

The membership of all Advisory Committees and Working Groups can be amended by resolution, as determined by the Council.

The membership for each Advisory Committee and Working Group is determined by the Terms of Reference or constitution for the relevant Committee or Group and can comprise of Elected Members, Council Officers, Community and Industry Representatives.

Information about Country University Centres Australia and structuring of other Country University Centres across Queensland

Country University Centres Australia (CUC) was established in 2013 and has 22 Centres operating in 35 communities across New South Wales, Queensland, and Victoria.

All centres currently operate in an umbrella model, where each affiliate Centre is given access to the expertise and experience of the network through collaboration. This includes access to governance support, shared resources for the centre managers and access to technical advice. Each Centre is locally governed and driven by its community through an independent Board of Directors. The network approach means that all Centres and students are collectively represented by an aggregated body to increase access to higher education in regional Australia.

Centres are generally run by a company limited by guarantee which is made up members that include the local council. These entities are not generally run as a controlled entity, rather the local council holds a

ADVOCACY AND EXTERNAL AFFAIRS

membership that provides interest in the local centres. The Executive Manager Advocacy and External Affairs has confirmed this is the case for centres like Maranoa and Balonne.

The attachment “CUC Isaac Draft Constitution” is the template constitution that has been used for Balonne and Maranoa centres with the same structure as proposed for Country University Centre Isaac.

IMPLICATIONS

- The nominated position will have delegated voting authority as a board member on matters relating to Country University Centres Isaac.

CONSULTATION

- Mayor & Councillors
- Acting Chief Executive Officer
- Director Planning, Environment and Community Services

BASIS FOR RECOMMENDATION

Endorsement of the recommendation will allow important progress on funding applications, incorporation and capital project delivery prior to the Federal funding rounds reopening in July 2024.

ACTION ACCOUNTABILITY

The Executive Manager of Advocacy and External Affairs in conjunction with Director of Planning, Environment and Community Services will be responsible for project delivery.

KEY MESSAGES

Council acknowledges the critical role that access to tertiary and vocational education will play in diversifying our communities and supporting the liveability of our region. These Centres will ensure our workers, families and school leavers have access to in region education opportunities.

Report prepared by:

BEAU JACKSON
Executive Manager of Advocacy and External Affairs

Date: 14/06/2024

Report authorised by:

DARREN FETTELL
Acting Chief Executive Officer

Date: 21/06/2024

ATTACHMENTS

- CUC Isaac Draft Constitution
- CUC Board Charter
- CUC Governance Structure
- CUC Background August 2023

REFERENCE DOCUMENT

DRAFT Constitution

CUC Isaac Ltd

ACN **XXX XXX XXX**

A Public Company Limited by Guarantee

Contents

1	Definitions and interpretation.....	4
2	Object of the Company.....	7
3	Powers.....	7
4	Application of income for Object only.....	7
5	Winding up.....	8
6	Membership.....	9
7	Ceasing to be a Member.....	10
8	General Meetings.....	11
9	Proceedings at General Meetings.....	13
10	Circular resolutions of Members.....	17
11	Sole Membership.....	17
12	Directors.....	18
13	Remuneration of Directors.....	19
14	Expenses of Directors.....	19
15	Vacation of office of Director.....	19
16	Powers and duties of Directors.....	20
17	Rules.....	20
18	Chief Executive Officer, Secretary and Public Officer.....	21
19	Appointment of attorney.....	21
20	Conflicts of interest.....	21
21	Proceedings of Directors.....	22
22	Chairperson and deputy chairperson of Directors.....	23
23	Alternate Director.....	23
24	Quorum for Directors' meeting.....	24
25	Circular resolutions of Directors.....	24
26	Validity of acts of Directors.....	25
27	Committees.....	25
28	Dispute resolution.....	26
29	Execution of documents.....	26
30	Accounts.....	27
31	Seals.....	27
32	Inspection of records.....	27

33	Service of documents	27
34	Indemnity and insurance	28
35	Amendment to Constitution	29
	Schedule 1.....	30

DRAFT

1 Definitions and interpretation

1.1 Definitions

In this Constitution, unless a contrary intention appears:

ACNC Act means the *Australian Charities and Not-for-profits Commission Act 2012* (Cth).

Alternate Director means an individual appointed as an alternate director under clause 23.1.

Annual General Meeting has the same meaning as the term 'AGM' in the Corporations Act.

ASIC means the Australian Securities and Investments Commission.

Company means CUC Isaac Ltd being an Australian public company limited by guarantee established under the Corporations Act which bears the ACN XXX XXX XXX.

Constitution means this constitution as amended from time to time.

Corporations Act means the *Corporations Act 2001* (Cth).

Director means an individual holding office as director of the Company.

Director Identification Number has the same meaning it has in the Corporations Act.¹

Directors means some or all of the Directors acting as a board.

General Meeting means a meeting of the Members of the Company and includes an Annual General Meeting.

Insolvency Event occurs where:

- (a) an order is made or a resolution is passed by creditors for the winding up, dissolution or external administration of the Member;
- (b) the Member enters into any arrangement, compromise or composition with or assignment for the benefit of its creditors or any class of them; or
- (c) a controller, receiver, receiver and manager, official manager or other external administrator is appointed to the Member.

Legal Capacity means, in relation to an individual, that the individual is at least 18 years of age, and that:

- (a) in the Directors' reasonable assessment, the individual is capable of understanding the nature and effect of their participation in the Company's affairs without the need of special assistance or explanation;
- (b) in the Directors' reasonable assessment, the individual is able to receive and understand communications and express their will in relation to the Company's affairs; or

¹ At the time of registration of this Company, section 9 provides that a Director Identification Number means a director identification number given under:

- (a) section 1272; or
- (b) section 308-5 of the *Corporations (Aboriginal and Torres Strait Islander) Act 2006* (Cth).

- (c) their person or estate is not liable to be dealt with under the laws relating to mental health:
 - (i) on a permanent or ongoing basis;
 - (ii) in an involuntary manner; or
 - (iii) on a court ordered basis.

Member means a person entered on the Register of the Company as a member.

Object means the object of the Company as set out in clause 2.

Region means the Local Government Area of Isaac.

Register means the register of members under the Corporations Act and if appropriate includes a branch register.

Registered Office means the registered office for the time being of the Company.

Related Body Corporate has the same meaning it has in the Corporations Act.

Representative means an individual appointed to represent a corporate Member at a General Meeting in accordance with the Corporations Act.

Rule means a rule made by the Directors in accordance with clause 17.

Schedule means a Schedule to this Constitution.

Secretary means an individual appointed as a secretary of the Company in accordance with clause 18.2.

Special Resolution has the same meaning it has in the Corporations Act.²

Tax Act means the *Income Tax Assessment Act 1997* (Cth).

Virtual Meeting Technology has the same meaning it has in the Corporations Act.³

1.2 Interpretation

In this Constitution, unless a contrary intention appears:

- (a) words importing any gender include all other genders;
- (b) the singular includes the plural and vice versa;
- (c) a reference to a clause is a reference to a clause in this Constitution unless otherwise stated;
- (d) a reference to a law includes regulations and instruments made under the law;
- (e) a reference to a law or a provision of a law includes amendments, re-enactments or replacements of that law or the provision, whether by a state, a territory, the Commonwealth of Australia or otherwise;

² At the time of registration of this Company, section 9 provides that a Special Resolution is a resolution:

- (a) of which notice has been given to the Members in accordance with clause 8.3; and
- (b) that has been passed by at least 75% of the votes cast by Members entitled to vote on the resolution.

³ At the time of registration of this Company, section 9 provides that Virtual Meeting Technology means any technology that allows a person to participate in a meeting without being physically present at the meeting.

- (f) a reference to a meeting includes a meeting by technology provided the technology gives the persons entitled to attend the meeting, as a whole, reasonable opportunity to participate without being physically present in the same place, and includes a General Meeting:
 - (i) at one or more physical venues;
 - (ii) at one or more physical venues and using Virtual Meeting Technology; or
 - (iii) using Virtual Meeting Technology only;
- (g) a reference to a person being present in person includes an individual participating in a meeting as described in clause 1.2(f);
- (h) a reference to a person being present includes an individual participating in a meeting in person or through a proxy, attorney or Representative;
- (i) a reference to a “place” includes the place or location where a General Meeting may be held, is held or is taken to be held under the Corporations Act if Virtual Meeting Technology is used in holding the meeting;
- (j) a reference to a person includes a natural person, corporation or other body corporate;
- (k) “writing” and “written” includes printing, typing and other modes of reproducing words in a visible form including, without limitation, any representation of words in a physical document or in an electronic communication or form or otherwise; and
- (l) Australian dollars, dollars, A\$ or \$ is a reference to the lawful currency of Australia.

1.3 Signing and electronic communication

Where, by a provision of this Constitution, a document including a notice is required to be signed or communicated, that requirement may be satisfied in any manner permitted by the applicable law of a state, a territory, or the Commonwealth of Australia relating to electronic signing and transmission of documents.

1.4 Corporations Act

- (a) In this Constitution unless the contrary intention appears:
 - (i) expressions in this Constitution that deal with a matter dealt with by a particular provision of the Corporations Act have the same meaning as they have in the Corporations Act;
 - (ii) “section” means a section of the Corporations Act; and
 - (iii) while the Company is a registered charity under the ACNC Act:
 - (A) subject to clause 1.4(a)(iii)(B), the provisions of the Corporations Act in Part 2G.2 and Part 2G.3 apply as if section 111L(1) of the Corporations Act was not enacted; and
 - (B) if one of those provisions includes a reference to ASIC, including a reference to lodge any document with, or seek consent or approval from ASIC, that particular requirement does not apply to the Company.
- (b) The provisions of the Corporations Act that apply as replaceable rules are displaced by this Constitution and accordingly do not apply to the Company.

1.5 Headings

Headings are inserted for convenience and are not to affect the interpretation of this Constitution.

2 Object of the Company

The Object of the Company is to pursue the following charitable purposes:

- (a) to advance education by facilitating, delivering, promoting and providing access to university and higher education, including but not limited to:
 - (i) serving as the primary point of contact for the delivery of university education and higher education in the Region;
 - (ii) facilitating and promoting education and career pathways between schools, vocational education and training providers, universities, higher education providers and industry;
 - (iii) coordinating and supporting research and partnerships, especially those which assist in the sustainable development of the Region; and
 - (iv) promoting and assisting lifelong learning and raising (Regional) community aspirations;
- (b) to act as trustee and to perform and discharge the duties and functions incidental thereto where this is incidental or conducive to the attainment of the Object; and
- (c) to do such other things as are incidental or conducive to the attainment of the Object, including the establishment of a public fund.⁴

3 Powers

The Company has the legal capacity and powers of:

- (a) an individual;
- (b) a body corporate under the Corporations Act; and
- (c) where the Company is a trustee, the trustee under the relevant trust instrument and laws related to trusts and trustees.

4 Application of income for Object only

4.1 Application of income and property

The income and the property of the Company, however derived:

- (a) must be applied solely towards the promotion of the Object; and
- (b) may not be paid or transferred to the Members, in whole or in part, either directly or indirectly by way of dividend, bonus, benefit or otherwise.

⁴ A public fund is a fund for receiving gifts from the public that is required to be established and maintained by certain deductible gift recipient categories from time to time under the Tax Act.

4.2 Payment in good faith

Clause 4.1 does not prevent payment, directly or indirectly, in good faith to a Member:

- (a) of reasonable remuneration for services to the Company in the ordinary course of business;
- (b) for goods supplied by the Member to the Company in the ordinary course of business;
- (c) of fair and reasonable interest on money borrowed by the Company in the ordinary course of business from the Member at a rate not exceeding that fixed for the purposes of this clause 4.2(c) by the Company in a General Meeting;
- (d) of reasonable rent or equivalent payment (including licence fees) for use of premises let by the Member to the Company; or
- (e) in furtherance of the Object.

5 Winding up

5.1 Guarantee by Members

- (a) Each Member undertakes to contribute an amount not to exceed \$1 to the Company's property if the Company is wound up while they are a Member, or within 1 year after they cease to be a Member.
- (b) On winding up of the Company, this contribution is for:
 - (i) payment of the Company's debts and liabilities;
 - (ii) the costs of winding up; and
 - (iii) adjustment of the rights of the contributories among themselves.

5.2 Application of property

- (a) Subject to clause 4.2(e), if any property remains on the winding up or dissolution of the Company after satisfaction of all its debts and liabilities, then, subject always to clause 5.3, that property may not be paid to or distributed among the Members but must be transferred to one or more funds or institutions:
 - (i) that have charitable purposes similar to, or inclusive of, the Object; and
 - (ii) are not-for-profit entities whose governing documents prohibit the distribution of its income and property among its members (if it has members) to at least the same extent as imposed on the Company under this Constitution.
- (b) The funds or institutions will be determined by the Members at or before the time of dissolution.

5.3 Application of property if deductible gift recipient

- (a) Where the Company has been endorsed as a deductible gift recipient under Subdivision 30-BA of the Tax Act:
 - (i) as an entity; or
 - (ii) in relation to a fund or institution it operates;

and

- (iii) the Company is wound up;
- (iv) the fund or institution is wound up; or
- (v) the endorsement under Subdivision 30-BA of the Tax Act is revoked;

then, after satisfaction of all debts and liabilities, any surplus:

- (vi) gifts of money or property for the principal purpose of the Company;
- (vii) contributions of money or property as described in item 7 or item 8 of the table in section 30-15 of the Tax Act in relation to a fundraising event held for the principal purpose of the Company; and
- (viii) money received by the Company because of such gifts or contributions

must be transferred to one or more funds or institutions that comply with clause 5.2 and are each deductible gift recipients.

- (b) Where the Company operates more than one fund or institution for which it is a deductible gift recipient and its endorsement under Subdivision 30-BA of the Tax Act is revoked only in relation to one of those funds or institutions then it may transfer any surplus assets of that fund or institution remaining after payment of all liabilities to any other fund or institution for which it is endorsed as a deductible gift recipient.

6 Membership

6.1 Number of Members

- (a) The minimum number of Members of the Company will be 1.
- (b) The Members at the date of registration of the Company and any person the Directors admit to membership under clause 6.2 are the Members of the Company.

6.2 Admission as a Member

The Directors may admit any person as a Member if the person is eligible under clause 6.3 and makes an application in accordance with clause 6.4.

6.3 Membership criteria

To be eligible to be a Member, a person must:

- (a) be nominated by an existing Member;
- (b) consent in writing to become a Member; and
- (c) agree to be bound by this Constitution.

6.4 Membership process

- (a) The application for membership must be:
 - (i) in such form as the Directors may from time to time prescribe, signed by the applicant and returned to the Company as directed on the form; and
 - (ii) accompanied by the membership fee, if any, prescribed by the Directors.

- (b) Each application for membership must be considered by the Directors within a reasonable time after the application is made.
- (c) When an applicant has been accepted or rejected for membership the Secretary must notify the applicant of the decision of the Directors within a reasonable period.

6.5 Directors' discretion to admit or refuse admission as a Member

The Directors have the discretion to refuse any person admission as a Member without giving any reason for refusing.

6.6 Registration as Member

If the Directors accept an application for membership, as soon as practicable, the Directors must cause the name of the person to be entered in the Register.

6.7 Membership fees

The Members must pay such membership fees as prescribed from time to time by the Directors.

6.8 Register

- (a) The Company must establish and maintain a Register. The Register must be kept by the Secretary and must contain:
 - (i) for each current Member:
 - (A) name;
 - (B) address;
 - (C) any alternative address nominated by the Member for the service of notice; and
 - (D) date the Member was entered on to the Register.
 - (ii) for each person who stopped being a Member in the last 7 years:
 - (A) name;
 - (B) address;
 - (C) any alternative address nominated by the Member for the service of notices; and
 - (D) date the membership started and ended.
- (b) The Company must provide access to the Register in accordance with the Corporations Act.

7 Ceasing to be a Member

7.1 Cessation of membership

A Member ceases to be a Member on:

- (a) in the case of an individual, death or, in the case of a body corporate, its ceasing to exist;
- (b) resignation by written notice to the Company having immediate effect or with effect from a specified date in the notice;
- (c) failing to pay any fee that may be prescribed by the Directors from time to time within 12 months after the fee was due and payable;

- (d) failing to respond to correspondence sent by the Company to the contact details entered on the Register for the purpose of confirming their membership and/or contact details within 3 months of the date of correspondence and the Directors determine, in their discretion, to remove the Member's name from the Register;
- (e) in the case of an individual, not having Legal Capacity;
- (f) in the case of a body corporate, immediately before the Member becoming subject to an Insolvency Event;
- (g) in the case of an individual, becoming bankrupt or insolvent or making an arrangement or composition with creditors of a person's joint or separate estate generally;
- (h) the passing of a resolution by the Directors or Members in General Meeting in accordance with clause 7.2; or
- (i) that Member ceasing to be a Director.

7.2 Termination of membership

- (a) Subject to this Constitution, the Directors or Members in General Meeting may at any time terminate the membership of a Member if the Member:
 - (i) refuses or neglects to comply with this Constitution or any applicable Rules made by the Directors;
 - (ii) engages in conduct which in the opinion of the Directors is unbecoming of the Member or prejudicial to the interests of the Company; or
 - (iii) fails to pay any debt due to the Company within a period of 3 months after the date for payment (such debt not including a fee referred to in clause 7.1(c)).
- (b) For a decision of the Directors or the Members in General Meeting under clause 7.2(a) to be effective, the general nature of the allegations made against the Member must be notified to the Member in writing and the Member must be given a reasonable opportunity to respond.
- (c) If a dispute arises regarding the termination of a Member's membership under this clause 7.2, the dispute resolution procedure contained in clause 28 must be followed and, for the purposes of clause 28.1, written notification under clause 7.2(b) will be the notice of the dispute (as defined in clause 28.1).

7.3 Limited liability

The Members have no liability as Members except as set out in clause 5.1.

8 General Meetings

8.1 Annual General Meetings

Annual General Meetings are to be held in accordance with the Corporations Act.

8.2 Convening a General Meeting

The Directors may convene and arrange to hold a General Meeting when they think fit and must do so if required to do so under the Corporations Act.

8.3 Notice of a General Meeting

- (a) Notice of a General Meeting must be given in accordance with the Corporations Act and served in accordance with clause 33.
- (b) A Director is entitled to receive notice of and to attend all General Meetings and is entitled to speak at those meetings.

8.4 Calculation of period of notice

In computing the period of notice under clauses 8.3 and 8.6(c), both the day on which the notice is given or taken to be given and the day of the meeting convened by it are to be disregarded.

8.5 Cancellation or postponement of General Meeting

- (a) Where a General Meeting is convened by the Directors they may by notice, whenever they think fit, cancel the meeting or postpone the holding of the meeting to a date and time determined by them.
- (b) This clause 8.5 does not apply to a meeting convened in accordance with the Corporations Act by Members, by the Directors on the request of Members or to a meeting convened by a Court.

8.6 Notice of cancellation or postponement of a meeting

- (a) Notice of cancellation, postponement or change of place of a General Meeting must state the reason for cancellation or postponement and be given:
 - (i) to each Member individually; and
 - (ii) to each other person entitled to be given notice of a General Meeting under the Corporations Act.
- (b) A notice of postponement of a General Meeting must specify:
 - (i) the postponed date and time for the holding of the meeting;
 - (ii) a place for the holding of the meeting which may be either the same as or different from the place specified in the notice convening the meeting; and
 - (iii) if the meeting is to be held in 2 or more places, the technology that will be used to facilitate the holding of the meeting in that manner.
- (c) The number of days from the giving of a notice postponing the holding of a General Meeting to the date specified in that notice for the holding of the postponed meeting must not be less than the number of days' notice of the General Meeting required to be given under clause 8.3.

8.7 Business at postponed meeting

The only business that may be transacted at a General Meeting the holding of which is postponed is the business specified in the original notice convening the meeting.

8.8 Proxy at postponed meeting

Where by the terms of an instrument appointing a proxy:

- (a) the proxy is authorised to attend and vote at one or more General Meetings to be held on or before a specified date; and

- (b) the date for holding the meeting is postponed to a date later than the date specified in the instrument of proxy;

then, by operation of this clause 8.8, that later date is substituted for and applies to the exclusion of the date specified in the instrument of proxy, unless the Member appointing the proxy gives to the Company at its Registered Office notice in writing to the contrary not less than 48 hours before the time to which the holding of the meeting has been postponed.

8.9 Non-receipt of notice

The non-receipt of notice of a General Meeting or the convening, cancellation or postponement of a General Meeting by, or the accidental omission to give notice of a General Meeting or the convening, cancellation or postponement of a General Meeting to, a person entitled to receive notice does not invalidate any resolution passed at the General Meeting or at a postponed meeting or the convening, cancellation or postponement of a meeting.

9 Proceedings at General Meetings

9.1 Number of a quorum

- (a) A majority of Members or 10 Members, whichever is the lesser number, present are a quorum at a General Meeting.
- (b) In determining whether a quorum is present, each individual attending as a proxy appointed under clause 9.15 is to be counted, except that:
 - (i) where a Member has appointed more than one proxy, only one is to be counted; and
 - (ii) where an individual (whether a Member or not) is attending holding more than one proxy, that individual is to be counted only once.

9.2 Requirement for a quorum

- (a) An item of business may not be transacted at a General Meeting unless a quorum is present when the meeting proceeds to consider it.
- (b) If a quorum is present at the time the first item of business is transacted, it is taken to be present when the meeting proceeds to consider each subsequent item of business unless the chairperson of the meeting (on the chairperson's own motion or at the request of a Member or proxy who is present) declares otherwise.

9.3 If quorum not present

If within 15 minutes after the time appointed for a meeting a quorum is not present, the meeting:

- (a) if convened at the request of Members, is dissolved; and
- (b) in any other case, stands adjourned to the same day in the next week and the same time and place, or to such other day, time and place as the Directors appoint by notice to the Members and others entitled to notice of the meeting.

9.4 Adjourned meeting

At a meeting adjourned under clause 9.3(b), 2 Members present at the meeting are a quorum. If a quorum is not present within 15 minutes after the time appointed for the adjourned meeting, the meeting is dissolved.

9.5 Appointment and powers of chairperson of General Meeting

If the Directors have elected one of their number as chairperson of their meetings under clause 22.1, that person is also entitled to preside as chairperson at a General Meeting.

9.6 Absence of chairperson at General Meeting

If a General Meeting is held and:

- (a) a chairperson has not been elected by the Directors; or
- (b) the elected chairperson is not present within 15 minutes after the time appointed for the holding of the meeting or is unable or unwilling to act;

then the following persons may preside as chairperson of the meeting (in order of precedence):

- (c) the deputy chairperson if a Director has been so elected by the Directors under clause 22.1; or
- (d) a Director or Member elected by the Members present in person to preside as chairperson of the meeting.

9.7 Conduct of a General Meeting

- (a) The chairperson of a General Meeting:
 - (i) has charge of the general conduct of the meeting and of the procedures to be adopted at the meeting;
 - (ii) may require the adoption of any procedure which is, in the chairperson's opinion, necessary or desirable for proper and orderly debate or discussion and the proper and orderly casting or recording of votes at the General Meeting; and
 - (iii) may, having regard where necessary to the Corporations Act, terminate discussion or debate on any matter whenever the chairperson considers it necessary or desirable for the proper conduct of the meeting.
- (b) A decision by the chairperson under this clause 9.7 is final.

9.8 Adjournment of a General Meeting

- (a) The chairperson of a General Meeting may at any time during the meeting adjourn the meeting or any business, motion, question, resolution, debate or discussion being considered or remaining to be considered by the meeting either to a later time at the same meeting or to an adjourned meeting at any time and any place, but:
 - (i) in exercising the discretion to do so, the chairperson may, but need not, seek the approval of the Members present; and
 - (ii) only unfinished business is to be transacted at a meeting resumed after an adjournment.
- (b) Unless required by the chairperson, a vote may not be taken or demanded by the Members present in person or by proxy in respect of any adjournment.

9.9 Notice of an adjourned General Meeting

It is not necessary to give any notice of an adjournment or of the business to be transacted at any adjourned General Meeting unless it is adjourned for 1 month or more. In that case, notice of the adjourned meeting must be given as in the case of an original meeting.

9.10 Questions decided by majority

Subject to the requirements of the Corporations Act, a resolution at a General Meeting is taken to be carried if a simple majority of the votes cast on the resolution are in favour of it.

9.11 Equality of votes – no casting vote for chairperson

If there is an equality of votes, either on a show of hands or on a poll, then the chairperson of the meeting is not entitled to a casting vote in addition to any votes to which the chairperson is entitled as a Member or proxy or attorney or Representative, and consequently the resolution fails.

9.12 Voting at a General Meeting

- (a) At any General Meeting a resolution put to the vote of the meeting must be decided on:
 - (i) a show of hands; or
 - (ii) where the meeting is being conducted by Virtual Meeting Technology, such other similar method as determined by the chairperson,unless a poll is properly demanded, and the demand is not withdrawn.
- (b) A declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously, or by a particular majority, or lost, is conclusive evidence of the fact.
- (c) Neither the chairperson nor the minutes need state and it is not necessary to prove the number or proportion of the votes recorded in favour of or against the resolution.

9.13 Poll

If a poll is demanded at a General Meeting:

- (a) it must be taken in the manner and at the date and time directed by the chairperson and the result of the poll is the resolution of the meeting at which the poll was demanded;
- (b) on the election of a chairperson or on a question of adjournment, it must be taken immediately;
- (c) the demand may be withdrawn; and
- (d) the demand does not prevent the continuance of the meeting for the transaction of any business other than the question on which the poll has been demanded.

9.14 Votes of Members

- (a) Every Member has one vote.

- (b) Subject to this Constitution, including clause 9.14(c):
 - (i) on a show of hands at a General Meeting, each Member present in person and each other person present as a proxy of a Member has one vote; and
 - (ii) on a poll at a General Meeting, each Member present in person has one vote and each person present as proxy of a Member has one vote for each Member that the person represents.
- (c) If the proxy has 2 or more appointments that specify different ways to vote on the resolution, the proxy must not vote on a show of hands.

9.15 Right to appoint proxy

- (a) Subject to the Corporations Act, a Member entitled to attend a General Meeting is entitled to appoint another person (whether a Member or not) as proxy to attend in the Member's place at the meeting. A proxy has the same right as the Member to speak and vote at the meeting and may be appointed in respect of more than one meeting.
- (b) The instrument appointing a proxy must be in writing signed by the appointor or their attorney duly authorised in writing or, if the appointor is a corporation, either under seal or signed by an officer or attorney duly authorised.
- (c) The instrument appointing a proxy will be deemed to confer authority to demand or join in demanding a poll.
- (d) A Member is entitled to instruct their proxy to vote in favour of or against any proposed resolutions. The proxy may vote as they think fit unless otherwise instructed.
- (e) The instrument appointing a proxy may be in the form set out in Schedule 1 to this Constitution.
- (f) The instrument appointing a proxy (along with a certified copy of the power of attorney or other authority, if any, under which it is signed) must be received at:
 - (i) the Registered Office;
 - (ii) such other place within the state or territory in which the Company has its Registered Office, or to an email address, as is specified for that purpose in the notice convening the meeting; or
 - (iii) if the notice convening the meeting specifies other electronic means by which a proxy document may be received by the Company, by those other electronic means,

not less than 48 hours before the time for holding the meeting or adjourned meeting or, in the case of a poll, not less than 24 hours before the time appointed for the taking of the poll. Documents received after this time will not be treated as valid.

- (g) The Company receives a document referred to in clause 9.15(f):
 - (i) if the document is given by other electronic means as specified for that purpose in the notice convening the meeting, when the document is received by the Company as prescribed by the Corporations Act; and
 - (ii) otherwise, when the document is received at:

- (A) the Registered Office; or
- (B) a place specified for the purpose in the notice of meeting.

9.16 Validity of vote in certain circumstances

Unless the Company has received written notice of the matter before the start or resumption of a General Meeting at which a person votes as a proxy, attorney or Representative, a vote cast by that person is valid even if, before the person votes:

- (a) the appointing Member dies;
- (b) the Member revokes the appointment or authority; or
- (c) the Member is mentally incapacitated.

9.17 Objection to voting qualification

- (a) An objection to the right of a person to attend or vote at a General Meeting or adjourned meeting:
 - (i) may not be raised except at that meeting or adjourned meeting; and
 - (ii) must be referred to the chairperson of that meeting, whose decision is final.
- (b) A vote not disallowed under the objection is valid for all purposes.

10 Circular resolutions of Members

- (a) Subject to clause 10(b), the Members may pass any resolution that the Corporations Act or this Constitution requires or permits to be passed at a General Meeting in the manner set out in this clause without holding a General Meeting.
- (b) A resolution under this clause 10 cannot be used:
 - (i) for a resolution to remove an auditor, appoint a Director or remove a Director under section 203D of the Corporations Act;
 - (ii) for passing a special resolution; or
 - (iii) where the Corporations Act or this Constitution requires a meeting to be held.
- (c) A resolution under this clause 10 is passed if each Member entitled to vote on the resolution signs a document containing a statement that they are in favour of the resolution set out in the document. Separate copies of a document may be used for signing by Members if the wording of the resolution and statement is identical in each copy.
- (d) The resolution is passed when the last Member signs.
- (e) The Company must notify the auditor (if any) as soon as possible that a circular resolution has or will be put to Members, and set out the wording of the resolution. A failure to do so does not invalidate the resolution.

11 Sole Membership

Where the Company only has one Member:

- (a) clauses 6.7, 8, 9 and 10 do not apply to the Company; and

- (b) the Company may pass a resolution by the Member recording it and signing the record and recording it in the minute book of the Company.

12 Directors

12.1 Number of Directors

The number of Directors must be such number between 3 and 9 as the Members determine. In the absence of any such determination, the number of Directors will be 5.

12.2 Directors elected at General Meeting

The Company may, at a General Meeting at which:

- (a) a Director retires or otherwise vacates office; or
 - (b) a Director vacancy exists by operation of clause 12.1 or otherwise,
- by resolution fill the vacated office by electing an individual to that office.

12.3 Qualification of Directors

- (a) To be eligible for the office of Director an individual must:
 - (i) have a Director Identification Number; and
 - (ii) subject to clause 12.3(b), consent in writing to act as a Director.
- (b) Where an individual is seeking election at a General Meeting for the first time, the signed consent must be lodged at the Registered Office at least 28 days (or such other period as determined by the Directors) before the date fixed for the holding of the General Meeting.
- (c) In the event that it is required under a law, regulation or guideline applicable to the Company⁵, the Company must ensure that a majority of the Directors are individuals who have the requisite level or degree of responsibility to the general public.

12.4 Terms and retirement of a Director

- (a) Subject to clause 12.4(b), a Director is elected for a term of 2 years.
- (b) At each Annual General Meeting, any Director who has held office for 2 years or more since last being elected, must retire from office but subject to clause 12.5 is eligible for reappointment. A retiring Director holds office until the conclusion of the meeting at which that Director retires.
- (c) The Members may by ordinary resolution increase or decrease the period of time for which a Director holds office under clause 12.4(a).
- (d) In addition to the right to remove Directors under section 203D of the Corporations Act, the Members may by ordinary resolution remove any Director before the expiration of that Director's period of office, and may by an ordinary resolution appoint another person in the place of that Director.

⁵ Such as where the Company or its public fund is endorsed as a deductible gift recipient and this is a condition for such endorsement.

12.5 Reappointment of a Director

A Director is entitled to seek reappointment as a Director on 3 occasions provided that a Director's period of continuous service to the Company does not exceed a period of 8 years, excluding any period of service under clause 12.6, unless the Members, by ordinary resolution in General Meeting or unanimous written resolution, elect to waive this requirement for a particular Director.

12.6 Casual vacancy

- (a) The Directors may at any time appoint any person meeting the requirements of clause 12.3 to be a Director to fill a casual vacancy, provided the total number of Directors does not exceed the number determined in clause 12.1.
- (b) A Director appointed under clause 12.6(a) holds office until the conclusion of the next Annual General Meeting but is eligible for election at that meeting.

12.7 Appointment of officers

The Directors are to appoint the other officers with such frequency as the Directors from time to time determine.

13 Remuneration of Directors

The Directors must not be paid any remuneration for their services as Directors.

14 Expenses of Directors

- (a) A Director is entitled to be reimbursed out of the funds of the Company for such reasonable travelling, accommodation and other expenses as the Director may incur when travelling to or from meetings of the Directors or a committee of Directors or when otherwise engaged on the business of the Company.
- (b) Any payment to a Director must be approved by the Directors.

15 Vacation of office of Director

In addition to the circumstances in which the office of a Director becomes vacant under the Corporations Act, the office of a Director becomes vacant if the Director:

- (a) ceases to be eligible under clause 12.3;
- (b) resigns from the office by notice in writing to the Company having immediate effect or with effect from a specified date in the notice;
- (c) is not present at 3 successive meetings of the Directors without leave of absence from the Directors;
- (d) does not have Legal Capacity;
- (e) becomes insolvent or bankrupt, compounds with their creditors, or assigns their estate for the benefit of their creditors;
- (f) becomes prohibited, disqualified or removed from being a Director by reason of any order of any court of competent jurisdiction or regulator; or
- (g) dies.

16 Powers and duties of Directors

16.1 Directors to manage the Company

The Directors are to manage the business of the Company and may exercise all the powers of the Company that are not, by the Corporations Act or by this Constitution, required to be exercised by the Company in General Meeting.

16.2 Specific powers of Directors

Without limiting the generality of clause 16.1, and subject to any trusts relating to the assets of the Company, the Directors may exercise all the powers of the Company to:

- (a) borrow or raise money;
- (b) charge any property or business of the Company; and
- (c) give any security for a debt, liability or obligation of the Company or of any other person.

16.3 Compliance with duties

While the Company is a registered charity under the ACNC Act, each Director must comply with the duties described in governance standard 5 as set out in the regulations made under the ACNC Act and such other obligations as apply under the ACNC Act or the Corporations Act from time to time.

16.4 Delegation

- (a) The Directors may resolve to delegate any of their powers to:
 - (i) a committee in accordance with clause 27;
 - (ii) a Director;
 - (iii) an employee of the Company on terms and subject to any restrictions to be decided by the Directors; or
 - (iv) any other person on terms and subject to any restrictions to be decided by the Directors.
- (b) The power may be delegated for such time as determined by the Directors and the Directors may at any time revoke or vary the delegation.
- (c) The delegate must exercise the powers delegated in accordance with any directions of the Directors, and the exercise of the power by the delegate is as effective as if the Directors had exercised it.
- (d) The Directors may continue to exercise any power they have delegated.

17 Rules

Subject to this Constitution, the Directors may from time to time by resolution make and rescind or alter Rules which are binding on the Directors and Members for the management and conduct of the business of the Company.

18 Chief Executive Officer, Secretary and Public Officer

18.1 Chief Executive Officer

- (a) The Directors may appoint a Chief Executive Officer on such terms and conditions (including as to remuneration) as they think fit.
- (b) The Directors may delegate any of their powers to the Chief Executive Officer and the Chief Executive Officer must exercise those powers:
 - (i) in accordance with the terms and subject to any restrictions or the directions of the Directors; and
 - (ii) so as to be concurrent with, or to the exclusion of, the powers of the Directors,and may revoke the delegation at any time.
- (c) The Chief Executive Officer may be invited to attend all meetings of the Directors, but may not hold the office of a Director and is not entitled to vote.

18.2 Secretary

- (a) There must be at least one Secretary who is to be appointed by the Directors.
- (b) The Directors may suspend or remove a Secretary from that office.
- (c) A Secretary holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, as determined by the Directors. The exercise of those powers and authorities and the performance of those duties by a Secretary are subject at all times to the control of the Directors.

18.3 Public Officer

The Directors must appoint a person as Public Officer of the Company in accordance with the *Income Tax Assessment Act 1936* (Cth).

19 Appointment of attorney

- (a) By power of attorney, the Directors may appoint any person to be an attorney of the Company, with such powers, authorities and discretions of the Directors as the Directors think fit and for such purposes, period and conditions as determined by the Directors.
- (b) A power of attorney granted under clause 19(a) may contain any provisions for the protection and convenience of the attorney and persons dealing with the attorney that the Directors think fit and may also authorise the attorney to delegate (including by way of appointment of a substitute attorney) all or any of the powers, authorities and discretions of the attorney.

20 Conflicts of interest

20.1 Disclosure of conflict of interest

A Director must disclose the nature and extent of any actual or perceived material conflict of interest in a matter that is being considered at a meeting of Directors (or that is proposed in a circular resolution):

- (a) to the Directors; or

- (b) if all of the Directors have the same conflict of interest, to the Members at the next General Meeting, or at an earlier time if reasonable to do so.

20.2 Disclosure recorded in minutes

The disclosure of a conflict of interest by a Director must be recorded in the minutes of the meeting.

20.3 Material personal interest

Each Director who has a material personal interest in a matter that is being considered at a meeting of the Directors (or that is proposed in a circular resolution) must not, except as provided under clause 20.4:

- (a) be present at the meeting while the matter is being discussed; or
- (b) vote on the matter.

20.4 Present and voting

A Director with a material personal interest in a matter may still be present and vote if:

- (a) their interest arises because they are a Member of the Company and the other Members have the same interest;
- (b) their interest arises in relation to remuneration as a Director of the Company;
- (c) their interest relates to an insurance contract that insures, or would insure, the Director against liabilities that the Director incurs as a Director of the Company (see clause 34.2);
- (d) their interest relates to a payment by the Company under clause 34.1, or any contract relating to an indemnity that is allowed under the Corporations Act;
- (e) ASIC makes an order allowing the Director to vote on the matter; or
- (f) the Directors who do not have material personal interest in the matter pass a resolution that:
 - (i) identifies the Director, the nature and extent of the Director's interest in the matter and how it related to the affairs of the Company; and
 - (ii) states that those Directors are satisfied that the interest should not stop the Director from voting or being present.

21 Proceedings of Directors

21.1 Directors' meetings

- (a) The Directors may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.
- (b) A Director may at any time, and the Secretary must on the written request of a Director, convene a meeting of the Directors.

21.2 Questions decided by majority

A question arising at a meeting of Directors is to be decided by a majority of votes of Directors present and entitled to vote, and that decision is for all purposes a decision of the Directors.

21.3 Alternate Director and voting

- (a) A person who is present at a Directors' meeting as an Alternate Director:
 - (i) is entitled to participate and vote in the appointor's place if the appointor would have been entitled to vote and does not participate in that meeting; and
 - (ii) has one vote for each person for whom they have been appointed as Alternate Director.
- (b) If that person is also a Director, then that person also has one vote as a Director in that capacity.

22 Chairperson and deputy chairperson of Directors

22.1 Election of chairperson and deputy chairperson

The Directors may elect from their number a chairperson and a deputy chairperson of their meetings and may also determine the period for which the persons elected as chairperson and deputy chairperson are to hold office.

22.2 Absence of chairperson at Directors' meeting

If a Directors' meeting is held and:

- (a) a chairperson has not been elected under clause 22.1; or
- (b) the chairperson is not present within 10 minutes after the time appointed for the holding of the meeting or is unable or unwilling to act;

then the deputy chairperson, if elected under clause 22.1, must be the chairperson of the meeting or, if the deputy chairperson is not present, the Directors present must elect one of their number to be a chairperson of the meeting.

22.3 No casting vote for chairperson at Directors' meetings

In the event of an equality of votes cast for and against a resolution, the chairperson of the Directors' meeting does not have a second or casting vote, and consequently the resolution will not be passed.

23 Alternate Director

23.1 Appointment

- (a) Subject to the Corporations Act, a Director may appoint a person, with the approval of the Directors, to be an Alternate Director in the Director's place during such period as the Director thinks fit. The approval of the Alternate Director's appointment may be withdrawn by the Directors at any time.
- (b) Subject to the Corporations Act, an appointment of an Alternate Director must be effected by a notice in writing signed by the Director who makes or made the appointment, and delivered to the Company.

23.2 Notice

An Alternate Director is entitled to notice of all meetings of the Directors.

23.3 Alternate Director's powers

An Alternate Director may exercise all the powers of the appointor except the power to appoint an Alternate Director and, subject to the Corporations Act, may perform all the duties of the appointor except to the extent that the appointor has exercised or performed them.

23.4 Alternate Director responsible for own acts and defaults

Whilst acting as a Director, an Alternate Director:

- (a) is an officer of the Company and not the agent of the appointor; and
- (b) is responsible to the exclusion of the appointor for the Alternate Director's own acts and defaults.

23.5 Alternate Director and remuneration

An Alternate Director is entitled to receive from the Company any remuneration or benefit of the Director in whose place the Alternate Director is standing.

23.6 Termination of appointment of Alternate Director

The appointment of an Alternate Director may be terminated at any time by the appointor even if the period, if any, of the appointment of the Alternate Director has not expired, and terminates in any event if the appointor ceases to be a Director.

23.7 Termination in writing

The termination of an appointment of an Alternate Director must be effected by a notice in writing signed by the Director who made the appointment and delivered to the Company.

23.8 Alternate Director and number of Directors

An Alternate Director is not to be taken into account separately from the appointor in determining the number of Directors.

24 Quorum for Directors' meeting

- (a) At a meeting of Directors, the number of Directors whose presence in person is necessary to constitute a quorum is as determined by the Directors, and, unless so determined, is a majority of Directors holding office.
- (b) The Directors may act despite a vacancy in their number. If their number is reduced below the minimum fixed by clause 12.1, the Directors may, except in an emergency, act only for the purpose of filling vacancies to the extent necessary to bring their number up to that minimum or to convene a General Meeting.

25 Circular resolutions of Directors

- (a) The Directors may pass a resolution without a Directors' meeting being held in the manner set out in this clause.
- (b) A circular resolution is passed if each Director entitled to vote on the resolution signs a document containing a statement that they are in favour of the resolution set out in the document. Separate copies of a document may be used for signing by Directors if the wording of the resolution and statement is identical in each copy.
- (c) The resolution is passed when the last Director signs.

26 Validity of acts of Directors

All acts done at a meeting of the Directors or of a committee of Directors, or by a person acting as a Director, are taken as valid as if the relevant person had been duly appointed or had duly continued in office and was qualified and entitled to vote, even if it is afterwards discovered that:

- (a) there was a defect in the appointment or continuance in office of a person as a Director or of the person so acting; or
- (b) a person acting as a Director was disqualified or was not entitled to vote.

27 Committees

27.1 Delegation to committees

- (a) The Directors may delegate any of their powers, to a committee consisting of one or more Directors and such other persons as they think fit and may revoke the delegation at any time.
- (b) A committee to which any powers have been delegated under clause 27.1(a) must exercise those powers:
 - (i) in accordance with the terms and subject to any restrictions and any directions of the Directors; and
 - (ii) so as to be concurrent with, or to the exclusion of, the powers of the Directors,

and a power so exercised is taken to have been exercised by the Directors.

27.2 Meetings of committees

A committee may meet and adjourn as it thinks proper.

27.3 Chairperson of a committee

The members of a committee may elect one of their number as chairperson of their meetings. If a meeting of a committee is held and:

- (a) a chairperson has not been elected; or
- (b) the chairperson is not present within 10 minutes after the time appointed for the holding of the meeting or is unable or unwilling to act;

then the committee members involved may elect one of their number to be chairperson of the meeting.

27.4 Determination of questions

- (a) Questions arising at a meeting of a committee are to be determined by a majority of votes of the members present and voting.
- (b) In the event of an equality of votes, the chairperson of the meeting does not have a casting vote.

28 Dispute resolution

28.1 Handling a dispute

Where there is a dispute, grievance or other disagreement between a Member and the Company, whether arising out of the application of this Constitution, the Rules or otherwise (**Dispute**), then either party must, prior to the commencement of any proceedings in a Court or Tribunal or before any authority or board, notify the other in writing of the nature of the Dispute, and the following must occur:

- (a) the Member and the Company must in the period of 14 days from the service of the notice of the Dispute (**Initial Period**) use their best endeavours to resolve the Dispute;
- (b) if the Company and the Member are unable to resolve the Dispute within the Initial Period, then the Dispute must be referred for mediation to a mediator agreed by the Member and the Company;
- (c) if the disputants are unable to agree on a mediator within 7 days of the expiration of the Initial Period, the Member or the Company may request the chairperson of Resolution Institute⁶ to nominate a mediator to whom the Dispute will be referred;
- (d) the costs of the mediation must be shared equally between the Member and the Company; and
- (e) where:
 - (i) the party receiving the notice of the Dispute fails to attend the mediation required by clause 28.1(b);
 - (ii) the mediation has not occurred within 6 weeks of the date of the notice of the Dispute; or
 - (iii) the mediation fails to resolve the Dispute;

then the party serving the notice of Dispute will be entitled to commence any proceedings in a Court or Tribunal or before any authority or board in respect of the Dispute.

28.2 Urgent interlocutory relief

The procedure in clause 28.1 will not apply in respect of proceedings for urgent interlocutory relief.

29 Execution of documents

Documents executed for and on behalf of the Company must be executed by:

- (a) 2 Directors;
- (b) a Director and the Secretary; or
- (c) such other persons as the Directors by resolution appoint from time to time.

⁶ Resolution Institute is a not-for-profit organisation facilitating dispute resolution – further information can be found at www.resolution.institute.

30 Accounts

- (a) The Directors must cause proper financial records to be kept and, if required by a law, regulation or guideline applicable to the Company or otherwise considered by the Directors to be appropriate, cause the accounts of the Company to be audited or reviewed accordingly.
- (b) The Directors must distribute to the Members copies of the annual financial reports of the Company accompanied by a copy of the report of the auditor or reviewer (as required) and report of Directors in accordance with the requirements of a relevant law, regulation or guideline.

31 Seals

31.1 Safe custody of common seals

The Directors must provide for the safe custody of any seal of the Company.

31.2 Use of common seal

If the Company has a common seal or duplicate common seal:

- (a) it may be used only by the authority of the Directors, or of a committee authorised by the Directors to authorise its use; and
- (b) every document to which it is affixed must be signed by a Director and be countersigned by another Director, a Secretary or another person appointed by the Directors to countersign that document or a class of documents in which that document is included.

32 Inspection of records

32.1 Inspection by Members

Subject to the Corporations Act, the Directors may determine whether and to what extent, and at what times and places and under what conditions, the accounting records and other documents of the Company or any of them will be open to inspection by the Members (other than Directors).

32.2 Right of a Member to inspect

A Member (other than a Director) does not have the right to inspect any document of the Company except as provided by law or authorised by the Directors or by the Company in General Meeting.

33 Service of documents

33.1 Document includes notice

In this clause 33, a reference to a document includes a notice.

33.2 Methods of service

- (a) The Company may give a document to a Member or Director:
 - (i) personally;
 - (ii) by sending it by post to the address for the Member or Director in the Register or an alternative address nominated by the Member or Director;

- (iii) by sending it to an electronic address nominated by the Member or Director; or
 - (iv) by any other method of service provided by the Corporations Act.
- (b) A Member or Director may give a document to the Company:
 - (i) by serving it on the Company at the Registered Office;
 - (ii) by sending it by post to the Registered Office; or
 - (iii) by sending it to the electronic address nominated by the Company.
- (c) A Member may elect to be sent notices of General Meetings and certain other documents that are required or permitted to be sent to a Member by the Company under the Corporations Act either in physical form; or in electronic form by notifying the Company of the election.
- (d) Except in relation to service of a document referred to in clause 9.15(f), a document is taken to be given:
 - (i) if it is sent by post, on the 3rd business day after the date of its posting;
 - (ii) if it is sent by electronic transmission:
 - (A) by properly addressing and transmitting the electronic transmission; and
 - (B) if the document is properly addressed and transmitted in accordance with clause 33.2(d)(ii)(A), on the day following its transmission; and
 - (iii) if it is given in any other way permitted under the Corporations Act, then when it is taken to have been given under the Corporations Act.

33.3 Evidence of service

A certificate in writing signed by a Director or a Secretary stating that a document was sent to a Member or Director by post or electronic transmission on a particular date is prima facie evidence that the document was so sent on that date.

34 Indemnity and insurance

34.1 Indemnity

- (a) The Company must indemnify any current or former Director, Secretary or executive officer of the Company or of a Related Body Corporate of the Company out of the property of the Company against:
 - (i) every liability incurred by the person in that capacity; and
 - (ii) all legal costs incurred in defending or resisting (or otherwise in connection with) proceedings, whether civil or criminal or of an administrative or investigatory nature, in which the person becomes involved because of that capacity;

except to the extent that:

 - (iii) the Company is forbidden by law (including the Corporations Act) to indemnify the person against the liability or legal costs;

- (iv) an indemnity by the Company of the person against the liability or legal costs would, if given, be made void by any law; or
 - (v) the person is entitled to be, and is actually, indemnified by another person (including an insurer under any insurance policy).
- (b) The indemnity is a continuing obligation and is enforceable by a person even though they are no longer a Director, Secretary or executive officer of the Company, or of a Related Body Corporate of the Company.

34.2 Insurance

The Company may pay or agree to pay, whether directly or through an interposed entity, a premium for a contract insuring a person who is or has been a Director or Secretary or executive officer of the Company or of a Related Body Corporate of the Company against liability arising out of conduct by the person in that capacity (**Relevant Conduct**), including a liability for legal costs, unless:

- (a) the Company is forbidden by law to pay or agree to pay the premium in respect of the Relevant Conduct (whether or not the law applies in the particular case); or
- (b) the contract would, if the Company paid the premium, be made void by any law (including the Corporations Act).

34.3 Contract

The Company may enter into an agreement with a person referred to in clauses 34.1 and 34.2 with respect to the matters covered by these clauses. An agreement entered into in accordance with this clause 34 may include provisions relating to rights of access to the books of the Company conferred by the Corporations Act or otherwise by law.

35 Amendment to Constitution

- (a) Subject to clause 35(c), this Constitution may only be amended by Special Resolution.
- (b) While the Company is a registered charity under the ACNC Act, the Members must not pass a Special Resolution that amends this Constitution if passing it causes the Company to no longer be a charity.
- (c) Any modification of this Constitution takes effect on the date the Special Resolution is passed or any later date specified, or provided for, in the resolution.

Schedule 1

Appointment of Proxy - (see clause 9.15(e))

CUC Isaac Ltd

ACN XXX XXX XXX

I/We, (name)

of (address)

being a member/members of the abovenamed Company hereby appoint

..... (name)

of (address)

or in their absence (name)

of (address)

as my/our proxy to vote for me/us on my/our behalf at the meeting of the members of the Company to be held on the day of 20 and at any adjournment of that meeting.

[TO BE INSERTED IF DESIRED] This form is to be used in favour of / against the resolution (Strike out whichever is not desired)

[INSERT DETAILS OF SPECIFIC RESOLUTIONS IF DESIRED]

Signed:

Name:

Dated:

This notice must be returned to CUC Isaac Ltd ACN **XXX XXX XXX** at:

[ADDRESS/EMAIL ADDRESS/FAX No]

by [TIME] on [DATE]

[INSERT SPECIFIC DETAILS ENSURING THAT THE TIME IS 48 HOURS BEFORE THE TIME FOR THE MEETING]

DRAFT BOARD CHARTER

Purpose of Charter

1. The Board Charter sets out the authority, responsibilities, membership and operation of the Board of # Ltd (Trading as CUC #), adopting principles of good corporate governance and practice, that accord with applicable laws.

Authority

2. The Board derives its authority to act from the Constitution of # Ltd and law governing corporations in the jurisdictions in which the CUC operates.

Role of the Board

3. The Board is the governing body of # Ltd and seeks to represent and serve the interests of members and the community by overseeing and appraising the strategies, policies and performance of the CUC. The **Board's role includes protecting and optimising** business performance and setting the **organisation's** values and standards, ensuring stakeholders are kept informed.

Delegation to Committees

4. The Board may establish committees as it considers necessary or appropriate to assist it in carrying out its responsibilities.
5. The Board shall, as a minimum, establish the following committee and shall adopt terms of reference setting out matters relevant to the authority, responsibilities, membership and operation of those committees.
 - *[Audit and Risk Committee]*
6. The powers delegated to these committees should be set out in Board resolutions.

Delegation to Management

7. Management must supply the Board and its committees with information in a form, timeframe and quality that will enable the Board to discharge its duties effectively. Directors are entitled to request additional information at any time when they consider it appropriate.
8. **The Board delegates authority and responsibility for the conduct of the Company's business to the** Centre Manager (CM) who is directly accountable to the Board through established policies and authority levels.

Access to Independent Professional Advice

10. **Each Director is able to seek independent professional advice at the Company's expense, with the prior** approval of the Chair of the Board. Any such advice received is made available to all members of the Board.

11. The Board may conduct or direct any investigation to fulfil its responsibilities and may retain, at the **organisation's** expense, any legal, accounting or other services that it considers necessary from time to time to perform its duties.

Responsibilities

12. The Board is responsible for setting and reviewing the strategic direction of # Ltd and monitoring the implementation of that strategy by the Centre Manager, including:

- a) Monitoring the performance of the CUC to ensure that the organisation -
- operates within its budget;
 - has audit or accounting systems (as required) that accurately reflect the financial position and viability of the organisation;
 - adheres to its financial and strategic plans;
 - has effective and accountable risk management systems in place;
 - has effective and accountable systems in place to monitor and improve the quality and effectiveness of services provided by the CUC;
 - addresses any problems identified with the quality or effectiveness of services provided by the CUC in a timely manner;
 - continuously strives to improve the nature and quality of the services it provides;

and that committees established or appointed by the Board operate effectively;

- b) Appointing and removing the CM;
- c) Where appropriate, ratifying the appointment and the removal of employees;
- d) Providing input into and final approval of **the CM's** performance objectives;
- e) Reviewing, ratifying and monitoring systems of risk management and internal compliance and control, codes of conduct and legal compliance;
- f) Approving and adopting Board policies which facilitate and guide the operations of the CUC;
- g) Monitoring **employees'** performance and implementation of strategy;
- h) Ensuring appropriate resources are available to employees;
- i) Approving and monitoring the progress of major capital expenditure, capital management, acquisitions and divestments;
- j) Approving and monitoring financial and other reporting on recommendation of the Audit and Risk Committee;
- k) Reviewing and approving the remuneration of the CM and employees reporting to the CM;
- l) Appointing, re-**appointing or removing the company's external auditors on recommendation of** the Audit Committee; and
- m) empowering the CM with responsibility for the day-to-day management of the organisation.

Board Composition

13. a) The size of the Board will be determined in accordance with the **Company's** Constitution to ensure efficient decision making.
- b) The Directors acknowledge that, at any given time, the number of Directors shall be between 3 and 9 individuals appointed in accordance with the Constitution.
- c) In complying with 13(b), the Board may at any time by resolution determine the actual number of Directors that comprises the Board. The number may not be reduced below 3 or reduced in such a way as to remove a sitting Director.
14. The Board shall comprise non-executive Directors.

15. The Board will be comprised of directors with a broad range of expertise, skills and experience from a diverse range of backgrounds.

Establishment of a skill-based Board will aim to include, but not be limited to, skills in:

- | | |
|------------------------------|-----------------------------|
| • Corporate Governance | • Business Management |
| • Finance/Accounting | • Human Resource Management |
| • Law | • Community health |
| • Marketing/Public Relations | • Education |

16. Each Director, in conducting the business of the Board, will act at all times in accordance with any Director Code of Conduct approved from time to time by the Board. As a basic requirement of their office Directors will at all times -

- a) Act honestly and in good faith
- b) Use due care and diligence in fulfilling the functions of the office and exercising the powers attached to that office
- c) Use the powers of office only for proper purposes
- d) Not inappropriately voice personal opinions outside the Board in relation to its decisions
- e) Use information acquired as a Board Member only for appropriate and proper purposes (improper purposes would include using information –
 - i) to gain either directly or indirectly any monetary advantage for the Director or any other person, or
 - ii) with the intent to cause detriment to the organisation)
- f) Not take improper advantage of their position as a Board Member
- g) Ensure that personal interests, or the interests of any associated persons, do not conflict with the interests of the CUC
- h) Be independent in exercising judgment and considering actions and exercise reasonable care in the making of all Board decisions
- i) Ensure the confidentiality of all sensitive information provided to them as Board members and ensure that such information is only disclosed to third parties as authorised by the Board or as required by law
- j) Not engage in conduct likely to bring discredit upon the organisation
- k) Comply at all times with the spirit, as well as the letter, of the law, the requirements of the Constitution and any Director Code of Conduct and with the principles of this Charter, and
- l) Subject only to binding statutory requirements or directives, act in the best interests of the CUC, its Members and the community it serves.

17. **The Board's responsibilities are collegiate and, once decisions are made, Directors must not publicly advocate policies or views contrary to established Board decisions.**

Chair

18. The Chair must be an independent non-executive director.

19. The Chair, in addition to a deliberative vote, is entitled to a casting vote in the case of an equality of votes, and is responsible for:

- Leadership of the Board
- Overseeing the Board in the effective discharge of its supervisory role
- The efficient organisation and conduct of the Boards function and Meetings

- Facilitating the effective contribution of all Directors
- Briefing of all Directors in relation to issues arising at meetings
- The promotion of constructive and respectful relations between Board members and between the Board and management
- Committing the time necessary to discharge effectively his/her role as Chair
- **Scheduling regular and effective evaluations of the Board's performance**
- Acting as primary counsellor to the CM
- Being the main point of contact and communication between the Board and the CM, ensuring that **the Board's views are communicated clearly and accurately.**

Centre Manager

20. The CM is responsible for the day to day management of the company with all powers, discretions and delegations authorised from time to time by the Board.
21. **The CM is to have a formal agreement describing the term of office, delegations of authority, duties, rights and responsibilities.**

Delegations

22. The Board may, by resolution, delegate any of its powers or functions (other than its power of delegation unless clearly expressed and only where not otherwise prohibited) to -
 - a) a member of the Board, or
 - b) an employee of the Company by name or by title, or
 - c) a committee established by the Board and comprising at least one Director of the Company, or
 - d) by resolution of the Board, any person or body or committee established by the Board but not comprising Directors or staff that the Board thinks fit.
23. A delegation is revocable at any time by the Board and does not prevent the exercise of the power or function by the Board.
24. Approved delegations are contained in the Board policy document – Delegations Authority, which may be amended from time to time by resolution of the Board.

Independence of Directors

25. Directors are expected to bring independent views and judgement to Board deliberations. An independent Director must be independent of management and able to exercise unfettered and independent **judgement, free of any business or other relationship that could materially interfere with the director's ability to act in the best interests of the CUC.**
26. In assessing whether the Director is independent, the Board should have regard to the standards it has adopted that reflect the independence requirements of applicable laws, rules and regulations.
27. The Directors may schedule regular meetings at times during the year without the CM being present.
28. **In determining independence, each Director is required to make an annual disclosure of all relevant information to the Board, and provide any changes at each meeting of the Board. Any assessment of independence for a Director who does not meet the independence standards adopted by the Board will be specifically disclosed in a Corporate Governance Statement.**

Appointment and Re-election of Directors

29. A review of Board composition and skills is undertaken annually using a skills matrix that enables the Committee to assess the skills and the experience of each Director and the combined capabilities of the Board. The results of this review are considered in the context of the CUC's operations and strategy and the need for diversity on the Board. The results of this review are then incorporated into the selection process for new directors to be appointed by the Board.
30. The Board may appoint a Director, remove a Director, or do both, by passing a resolution to that effect. The Board may appoint a Director either to fill a casual vacancy or add to their number. All Directors appointed by the Board must have their appointment confirmed at the next annual general meeting.
31. When the Board wishes to fill a vacancy on the Board, the board shall identify candidates with the appropriate expertise and experience, using external consultants where appropriate. The most suitable candidate is then appointed by the Board.
32. The Company should have formal letters of appointment for each of its Directors, setting out the key terms and conditions of the appointment.
33. The Board has resolved that:
 - a) At least one third of directors (rounded down) or three Directors, whichever is the greater, are required to retire by rotation at each Annual General Meeting
 - b) Directors retiring shall be first those appointed after the last Annual General Meeting and then those Directors longest in office until the requisite number of retiring Directors is reached
 - c) Each retiring Director may indicate their preparedness to be re-appointed for a further term and will automatically be nominated for election at the Annual General Meeting
 - d) Other persons nominating as a Director:
 - i) will have their nominations rejected if the Board determines they do not meet the skills and experience levels required of a director where those skills and the requisite experience have been identified and made available in the notice to Members calling for board nominations, and
 - ii) must complete a nomination form and provide the completed form to the Secretary between 30 and 40 days prior to the Annual General Meeting
 - e) Where there are more nominations than positions available, an election will be held
 - f) The term of appointment for Directors is three years
 - g) No Director may exceed three consecutive three year terms of office, other than in accordance with the Constitution, and
 - h) All newly appointed Directors shall participate in an induction program in the form approved by the Nominations Committee or by the Board.

Director Indemnities

34. Indemnity Insurance will be provided for all Directors of the Company, paid for by the organisation.

Induction and Continuing Education

35. The Board, working with CUC Central, provides an orientation program for new Directors and new Centre Managers. The program includes discussions with management, and reading material. These cover the CUC's Strategic Plan, Board Policies, its significant financial, accounting and risk management issues, its compliance programs, its code of conduct, its management structure, its internal and external audit programs, and directors' rights, duties and responsibilities.
36. The Centre Manager and personnel from CUC Central periodically conduct additional presentations and tutorial sessions for Directors about the CUC and the factors impacting, or likely to impact, on its

business. These assist Directors to gain a broader understanding of the organisation. Directors are also encouraged to keep up to date on topical issues.

Board Meetings

37. A meeting of the Board must be held at least four times in each year at the dates, times and places determined by the Board.
38. A quorum for Board meetings is a majority of Directors.
39. Questions arising at Board meetings are determined by a majority of votes of those present and voting and in the event of equality in votes the Chair has an additional casting vote. Voting by proxy is not permitted. Alternative Directors may be appointed in accordance with the Constitution.
40. Directors may participate in a Board meeting by telephone, video-conference or any other means of electronic or instantaneous communication.
41. Board and committee papers are provided to directors, where possible, at least four days prior to the relevant meeting.
42. The passing of a Board resolution without meeting may occur by following the procedures set out in paragraph 23 of the Constitution.
43. Special meetings of the Board may be called by the Chairman or CM acting alone, or by any three or more Directors acting together.
44. In cases of urgency, as much notice as practicable of an urgent meeting must be given to Directors by the quickest means practicable. A resolution at an urgent meeting of the Board must be passed by an absolute majority of the Board, and the only business that may be conducted is that for which the urgent meeting is convened.
45. Directors are expected to prepare, attend and participate at Board meetings and meetings of Committees.
46. The Board believes it is critical for Board members to have materials on topics to be discussed at Board meetings sufficiently in advance of the meeting date and for Board members to be kept abreast of developments between Board meetings.
47. Some on-site visitations may be conducted and Directors would be encouraged to attend.
48. Board members shall have complete and open access to members of management following consultation with the Chair and the CM.

Board Agendas

49. Board agendas are structured throughout the year to ensure that each significant responsibility of the Board is addressed. **This includes the Board's consideration and approval of strategy and the achievement of financial and other goals.**

Company Secretary

50. All Directors shall have direct access to the Company Secretary. The Company Secretary is accountable to the Board, through the Chair, on all corporate governance matters.

Ethical Values and Code of Conduct

51. The operations of the Company are driven by the CUC's Mission Statement and Values, and all Values are important to the organisation.
52. The Values include the requirements that the business be conducted ethically and with professionalism to achieve the highest standards of behaviour.
53. The Values are normally reinforced by a company's code of conduct which requires the observance of strict ethical guidelines.
54. Any Code of Conduct approved by the Board applies to all senior managers and employees of the Company, as well as Directors, temporary workers and other independent contractors and consultants when engaged by or otherwise representing the Company and its interests. In addition, this Board Charter also governs the conduct of the Board and each Director.

Confidential Information

55. The internal control systems are monitored and employee integrity is fostered to ensure that confidential customer information is not improperly disclosed outside of the CUC's operations or used for individual personal gain. The Directors regard the confidentiality of family or employee information as highly important. When the Directors are serving on the boards of other companies and undertaking private transactions, they are to have regard to their confidentiality obligations at all times.

Conflicts of Interest

56. Directors are required to avoid conflicts of interest and immediately inform their fellow Directors should a conflict of interest arise. Directors are also required to advise the Board of any relevant interest that may result in a conflict.
57. Where a matter in which a Director has a material personal interest is being considered by the Board, that Director must not be present when the matter is being considered, or vote on that matter, unless all of the other Directors have passed a resolution to enable that Director to attend but not vote or the matter comes within a category of exception under the Corporations Act 2001.
58. If a significant conflict of interest with a Director exists and cannot be resolved, the Director is expected to tender his or her resignation after consultation with the Chair.

Minutes and Resolutions

59. Unless otherwise determined by resolution of the Board, minutes of the Board and all of its Committees are to be:
 - Presented to the Directors within ten working days of the meeting
 - Reviewed by the Directors and any changes advised within four working days.

Assent received from at least half of the Directors at the end of the four days will provide acceptance of the minutes, unless the Chair considers it appropriate for the minutes to be agreed to by all Directors.

The times and details of the issue of the minutes, and confirmation received, are to be recorded with the minutes, and the final minutes are to be filed in the minutes folder once final confirmation is received.

Agenda and Supporting Papers

60. Agenda and Supporting Papers are to be:

- Forwarded to the Directors or Committees a minimum of four working days prior to the meeting
- Any clarification or additional information requests regarding the Agenda or the Supporting Papers should be directed back to the originator of the Agenda and Papers within 2 days
- Any changes necessary to the Agenda and Papers should be distributed to all recipients
- Copies of Agenda and Papers should be made available at Board and Committee meetings.

Self-Assessment

61. The Board will undertake an annual performance evaluation of itself which:

- a) compares the performance of the Board with the requirements of the Constitution, this Charter and the Act; and
- b) evaluates the performance of individual directors by collective peer response.

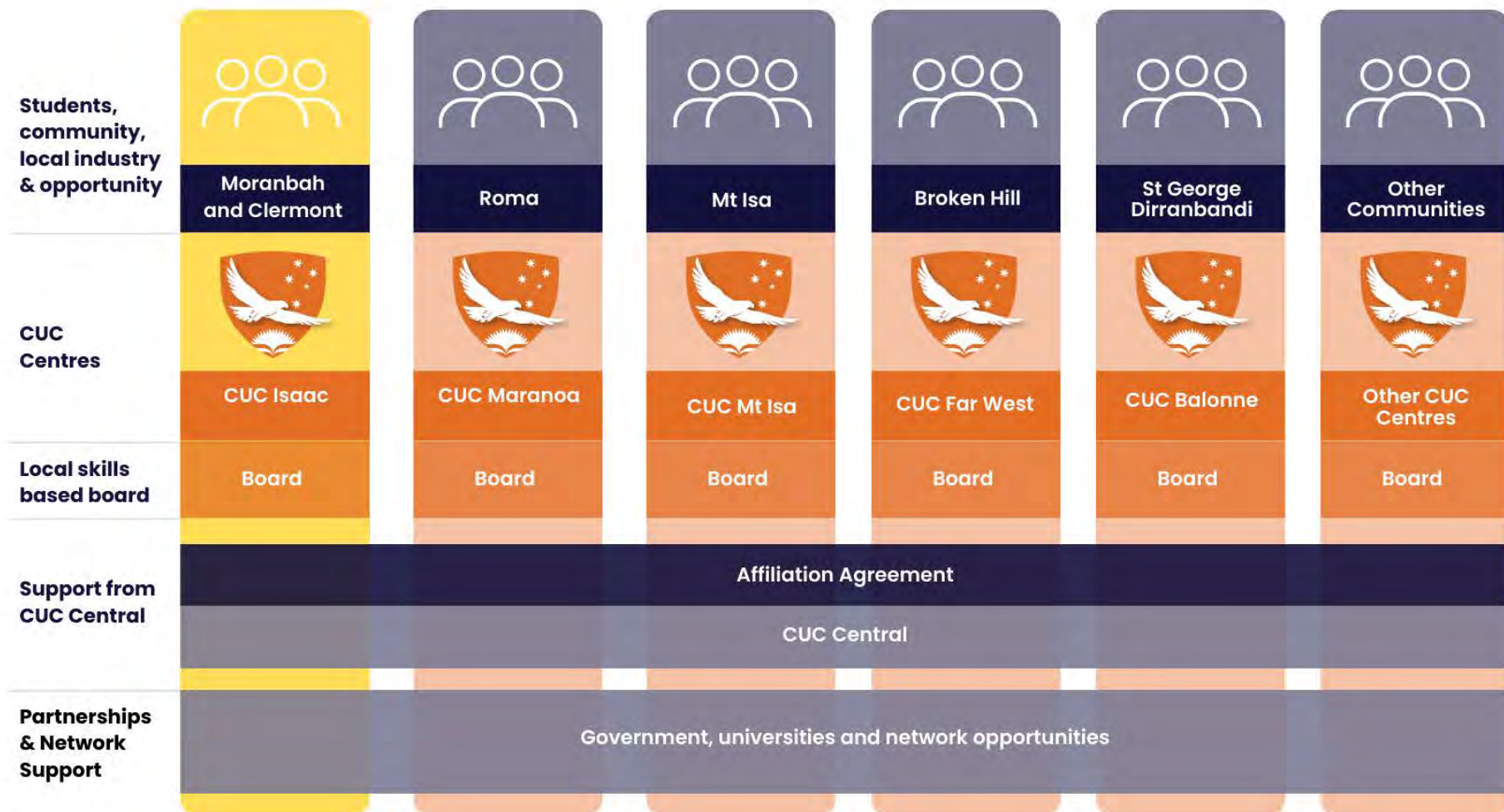
62. Any improvements to Board procedures or Director performance deemed necessary or desirable as a result of such assessment shall be introduced or attended to by the Chair.

63. The performance evaluation is conducted in such manner as the Board deems appropriate.

Review of Charter

64. The Board will regularly review this charter and the charters of Board Committees on the recommendation of the Nominations Committee or the Board to ensure they remain consistent with the **Board's objectives and responsibilities, and relevant standards of corporate governance.**

Adopted ?



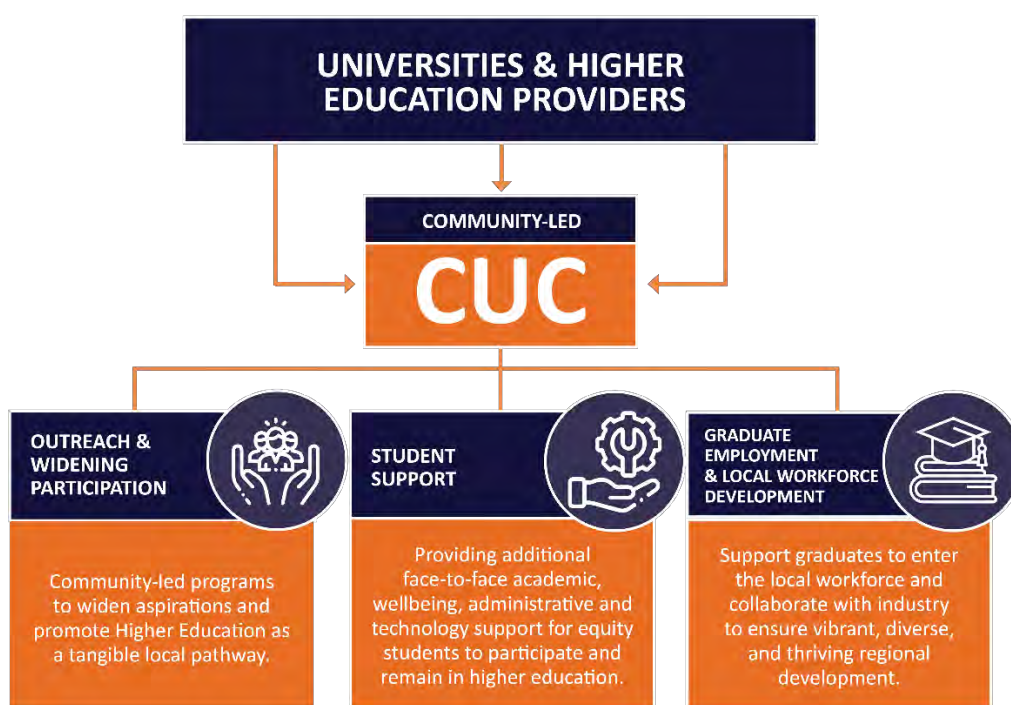
Background

The Country Universities Centre (CUC) is a network of 18 community owned and operated centres across regional NSW, Queensland and Victoria that provide equitable access to higher education for regional people without the need to leave their community.

- Since its creation the CUC has supported over 5,100 students.
- In Semester 2 2022, the CUC saw over 200 students graduate across the network.
- 70% of students anticipate they will work for the Commonwealth, State or Local government upon graduation.
- In 2022, 96% of graduates went on to work as professionals or further study in their local community and have helped fill regional workforce shortages.

The CUC supports any student studying any course from any university or higher education provider, which encourages a diversity of degree pathways and vibrant regional learning communities. There are currently over 2000 CUC students across the network who are studying 1079 unique degrees from 41 different Australian universities and NUHEPs.

The CUC is the lynchpin between higher education and regional communities through three pillars:



Each CUC provides face-to-face academic and wellbeing student services from local staff, and facilities that have quiet study spaces, breakout rooms, high-speed internet, and a local learning community. This allows students to have the physical infrastructure and personalised face-to-face local support needed to ensure their higher education success.

Equity

Across the CUC Network in 2023:

- The CUC provides equitable educational outcomes for students from traditionally underrepresented backgrounds. For example, in Broken Hill 12.2% of students at the CUC identify as Aboriginal or Torres Strait Islander while the proportion of Aboriginal and Torres Strait Islander people living in the community is 8.5%.

Locations

Funding arrangements

The CUC receives funding from the Australian Government Regional Study Hubs program, local government, the NSW Government, and industry. The CUC also generates additional revenue through partnerships with universities to provide further support for students. This collaborative funding model, in addition to over \$4 million of in-kind support from local volunteers and community organisations, has ensured the ongoing success and sustainability of the CUC.

Evaluation

In 2021, an independent evaluation funded by the Commonwealth Government found that the CUC was a successful and cost-effective model to widening participation higher education in regional Australia. The NSW Department of Education commissioned an independent evaluation of the impact of the CUC which has delivered a positive interim report and recommendations for future growth.

Opportunities for the Future

The Universities Accord illuminates the importance of equity in higher education and uniting vocational and higher education training. The CUC welcomes Priority Action 1 of the Interim Universities Accord to provide \$66.9 million to establish 34 new study hubs.

The CUC will work with any community across Australia to establish a Centre. The CUC can ensure that no matter where you live, or what background you come from, lifelong learning through access to both university and TAFE training opportunities are available across regional Australia.

CUC NETWORK SEMESTER 1 2023

