

UNCONFIRMED MINUTES

ORDINARY MEETING OF ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 25 NOVEMBER 2025
COMMENCING AT 10.00AM

ISAAC REGIONAL COUNCIL,
ST LAWRENCE BOARD ROOM,
36 MACARTNEY STREET, ST LAWRENCE

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE ORDINARY MEETING

HELD AT ISAAC REGIONAL COUNCIL, ST LAWRENCE BOARD ROOM

TUESDAY 25 NOVEMBER 2025

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UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE ORDINARY MEETING

HELD AT ISAAC REGIONAL COUNCIL, ST LAWRENCE BOARD ROOM

TUESDAY 25 NOVEMBER 2025

ATTENDANCE

Mayor Kelly Vea Vea, Chair
Deputy Mayor, Jane Pickels, Division Six
Cr Terry O'Neill, Division One
Cr Vern Russell, Division Two
Cr Melissa Westcott, Division Three
Cr Simon West, Division Four (*by Video Conference*)
Cr Alaina Earl, Division Five
Cr Rachel Anderson, Division Seven
Cr Viv Coleman, Division Eight

OFFICERS PRESENT

Mr Cale Dendle, Chief Executive Officer
Mr Darren Fettell, Director Corporate Services
Ms Heidi Roberts, Director Community Services
Mr Robert Perna, Director Infrastructure Services
Mr Scott Casey, Director Water and Waste
Mr Beau Jackson, Executive Manager Advocacy
Mrs Trudi Liekefett, Manager People and Performance
Ms Tricia Hughes, Coordinator Executive Support, Office of the Mayor and CEO

1. OPENING

The Mayor declared the meeting open at 10.00am and welcomed all in attendance to St Lawrence for the November Ordinary Meeting.

The Mayor acknowledged the traditional custodians of the land, the Koinjmal Peoples of Koinmerburra Country, on which we meet today and paid her respects to their Elders past, present and emerging.

UNCONFIRMED MINUTES

2. LEAVE OF ABSENCE AND APOLOGIES

There are no leave of absences or apologies for this meeting.

3. CONDOLENCES

- JONES, Edward Ian “Eddie” formerly of Clermont and Moranbah
- STRACHAN, Bernard George “Bernie” formerly of Moranbah
- WOOD, Graham formerly of Clermont
- OLDFIELD Cain formerly of Moranbah
- CLEWS, Carolyn Ann formerly of Middlemount
- BALDWIN, Ronald late of St Lawrence

4. DECLARATION OF CONFLICTS OF INTEREST

PREScribed CONFLICT OF INTEREST

Cr Melissa Westcott declared a Prescribed Conflict of Interest for Report 9.8 Updated Procurement Policy as Cr Westcott is the Chair of Childcare Leadership Alliance Incorporated, and the report is proposing to add Childcare Leadership Alliance Incorporated (for social infrastructure funding contributions) to Annexure A – Sole Supplier Listing.

PREScribed CONFLICT OF INTEREST

Cr Alaina Earl declared a Prescribed Conflict of Interest for Report 9.8 Updated Procurement Policy as Cr Earl is employed by 4RFM, and the report is proposing to add 4RFM (for Publication and Advertising) to Annexure A – Sole Supplier Listing.

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.14 Minor Community Grants Summary October 2025 as she is employed by 4RFM who as a minor grant recipient were named in the report. As Report 9.14 is a noting only report and no decision is to be made by Council, Cr Alaina Earl remained in the meeting room for this discussion on this report.

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NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

5. DEPUTATIONS

There are no deputations for this meeting.

6. CONSIDERATION OF NOTICE OF MOTIONS

There are no consideration of notice of motions for this meeting.

7. CONFIRMATION OF MINUTES

**ORDINARY MEETING OF ISAAC REGIONAL COUNCIL HELD AT ISAAC REGIONAL COUNCIL,
BATCHELOR PARADE, MORANBAH ON WEDNESDAY 29 OCTOBER 2025**

Resolution No.: 9454

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That Council confirms the Minutes of the Ordinary Meeting of Isaac Regional Council held at Isaac Regional Council, Batchelor Parade, Moranbah on Wednesday 29 October 2025.

Carried

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8. BUSINESS ARISING FROM PREVIOUS MEETING

8.1

BUSINESS OUTSTANDING TABLE FOR ORDINARY MEETING OF COUNCIL – AS AT OCTOBER 2025

EXECUTIVE SUMMARY

The business outstanding table is used as a tool to monitor outstanding items resolved at previous Ordinary Meetings of Council. The current Business Outstanding Table for the Ordinary Meetings of Council is presented for Councillors' information.

OFFICER'S RECOMMENDATION

That Council:

1. *Receives and Notes the Business Outstanding Table for the Ordinary Meetings of Council as at 31 October 2025.*

Resolution No.: 9455

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That Council:

1. **Receives and notes the Business Outstanding Table for the Ordinary Meetings of Council as at 31 October 2025.**

Carried

9. STANDING COMMITTEE REPORTS

9.1

ISAAC REGIONAL COUNCIL MONTHLY FINANCIAL REPORT AS AT 29 OCTOBER 2025

EXECUTIVE SUMMARY

In accordance with the *Local Government Regulation 2012 (s204)* a monthly financial report is required to be presented to Council stating the progress made in relation to the budget for the period of the financial year as near as practicable to the end of the month before the meeting is held.

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-0011

Moved: Cr Terry O'Neill Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. *Receives the interim financial statements for the period 29 October 2025 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).*

Carried

Resolution No.: 9456

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That Council:

1. **Receives the financial statements for the period 2 2025 pursuant to, and in accordance with, the Local Government Regulation 2012 (s204).**

Carried

9.2

SAFETY AND RESILIENCE DIRECTION 2026 - 2028

EXECUTIVE SUMMARY

Following the recent MRO audit, initial feedback highlights strong operational compliance and a positive safety culture. To build on this foundation, the business has developed and submitted a strategic plan outlining objectives and high-level delivery outcomes for 2026–2028. This forward planning establishes core service pillars for the Safety and Resilience (S&R) team, positioning it to enhance capability, drive accountability, and elevate its impact across the organization. The plan ensures that safety and resilience are embedded in business operations, supporting long-term performance and cultural maturity.

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP10/25-012

Moved: Cr Terry O'Neill Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Receives and notes the proposed Strategic Objectives Framework.*
- 2. Receives and notes the Safety and Resilience Business Plan 2026-2027.*
- 3. Receives and notes the revised Safety Management System Framework Structure and Content Review.*

Carried

Resolution No.: 9457

Moved: Cr Viv Coleman Seconded: Cr Alaina Earl

That Council:

- 1. Receives and notes the proposed Strategic Objectives Framework.**
- 2. Receives and notes the Safety and Resilience Business Plan 2026-2027.**
- 3. Receives and notes the revised Safety Management System Framework Structure and Content Review.**

Carried

9.3 SAFETY AND RESILIENCE UPDATE

EXECUTIVE SUMMARY

This report is provided as an update to Council on the current status of Health, Safety and Wellbeing Management System (HSWMS).

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP10/25-0013

Moved: Cr Terry O'Neill Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.

Carried

Resolution No.: 9458

Moved: Cr Jane Pickels Seconded: Cr Terry O'Neill

That Council:

1. Notes the Safety and Resilience report provided on the current status of Health, Safety and Wellbeing Management System.

Carried

9.4

2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FIRST QUARTER – CORPORATE SERVICES

EXECUTIVE SUMMARY

This report provides an update of Corporate Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the first quarter.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-0014

Moved: Cr Vern Russell Seconded: Cr Terry O'Neill

UNCONFIRMED MINUTES

That the Committee recommends that Council:

1. *Receives and notes the Corporate Services first quarter progress update on the 2025-2026 Annual Operational Plan.*
2. *Receives and notes the first quarter progress worksheet on the 2025-2026 Annual Operational Plan, for the period ending 30 September 2025.*

Carried

Resolution No.: 9459

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That Council:

1. **Receives and notes the Corporate Services first quarter progress update on the 2025-2026 Annual Operational Plan.**
2. **Receives and notes the first quarter progress worksheet on the 2025-2026 Annual Operational Plan, for the period ending 30 September 2025.**

Carried

9.5 NEW POLICY – COMPLAINTS MANAGEMENT POLICY – CORPPOL-058

EXECUTIVE SUMMARY

The purpose of this report is to propose an update to the policies relating to Council's Complaints Management Process and the way that Council deals with its Administrative Action Complaints.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP10/25-0015

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. *Repeals the Complaints Management Process Policy (PECS-034).*
2. *Repeals the Administrative Action Complaints Policy (CGFS-117).*
3. *Adopts the new Complaints Management Policy (CORP-POL-013).*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9460

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That Council:

- 1. Repeals the Complaints Management Process Policy (PECS-034).**
- 2. Repeals the Administrative Action Complaints Policy (CGFS-117).**
- 3. Adopts the new Complaints Management Policy (CORP-POL-013).**

Carried

9.6 AUDIT AND RISK COMMITTEE MEETING MINUTES - 29 SEPTEMBER 2025

EXECUTIVE SUMMARY

The report aims to present the unconfirmed minutes of the Audit and Risk Committee meeting held on Monday, 29 September 2025 and propose that the recommendations below are adopted.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-0016

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Receives and notes the Minutes of the Audit and Risk Committee meeting held on 29 September 2025.*
- 2. Adopts the recommendations of the Audit and Risk Committee on 29 September 2025, namely:*
 - a. That the Chief Information Officer progresses reporting on cyber security based on essential 8 measures, including risk-based assessment of items inside of the various maturity levels;*
 - b. Manager Governance and Assurance to circulate finalised financial statements through flying minute for approval to enable signing of Chief Executive Officer and Mayor;*
 - c. Manager Governance and Assurance to circulate the self-assessment survey, workplan, 2026 calendar and proposed charter out of session.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9461

Moved: Cr Jane Pickels

Seconded: Cr Alaina Earl

That Council:

- 1. Receives and notes the Minutes of the Audit and Risk Committee meeting held on 29 September 2025.**
- 2. Adopts the recommendations of the Audit and Risk Committee on 29 September 2025, namely:**
 - a. That the Chief Information Officer progresses reporting on cyber security based on essential 8 measures, including risk-based assessment of items inside of the various maturity levels;**
 - b. Manager Governance and Assurance to circulate finalised financial statements through flying minute for approval to enable signing of Chief Executive Officer and Mayor;**
 - c. Manager Governance and Assurance to circulate the self-assessment survey, workplan, 2026 calendar and proposed charter out of session.**

Carried

9.7 UPDATED LOCAL PREFERENCE POLICY

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Local Preference Policy STAT-POL-086.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-0017

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Adopts the revised Local Preference Policy (STAT-POL-086).**

Carried

UNCONFIRMED MINUTES

Resolution No.: 9462

Moved: Cr Terry O'Neill

Seconded: Cr Simon West

That Council:

- 1. Adopts the revised Local Preference Policy (STAT-POL-086).**

Carried

PREScribed CONFLIcT OF INTEREST

Cr Melissa Westcott declared a Prescribed Conflict of Interest for Report 9.8 Updated Procurement Policy as Cr Westcott is the Chair of Childcare Leadership Alliance Incorporated, and this report is proposing to add Childcare Leadership Alliance Incorporated (for social infrastructure funding contributions) to Annexure A – Sole Supplier Listing. Cr Melissa Westcott left the meeting room at 10.19am and did not participate in the discussions or vote for Report 9.8.

PREScribed CONFLIcT OF INTEREST

Cr Alaina Earl declared a Prescribed Conflict of Interest for Report 9.8 Updated Procurement Policy as Cr Earl is employed by 4RFM, and the report is proposing to add 4RFM (for Publication and Advertising) to Annexure A – Sole Supplier Listing. Cr Alaina Earl left the meeting room at 10.19am and did not participate in the discussions or vote for Report 9.8.

9.8 UPDATED PROCUREMENT POLICY

EXECUTIVE SUMMARY

This report seeks Council's consideration to review and adopt the updated Procurement Policy CORP-POL-122.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-0018

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

UNCONFIRMED MINUTES

That the Committee recommends that Council:

1. *Due to the Prescribed Conflict of Interest declared by Cr Melissa Westcott the Committee would have been inquorate for this Report therefore the Committee refers Report 5.8 Updated Procurement Policy to Council for consideration at the November 2025 Ordinary Meeting.*

Carried

Resolution No.: 9463

Moved: Cr Rachel Anderson

Seconded: Cr Simon West

That Council:

1. **Adopts the revised Procurement Policy (CORP-POL-122).**

Carried

ATTENDANCE

Cr Melissa Westcott and Cr Alaina Earl returned to the meeting room at 10.21am.

9.9

EXCEPTION BASED PROCUREMENT ARRANGEMENT – LOCAL GOVERNMENT REGULATIONS 2012 – CANVA SOFTWARE

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval for the contract arrangement with Canva as an exception to the competitive bidding requirements of the *Local Government Regulations 2012* for small or medium size contractual arrangements.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-0019

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. *Endorses the signing of an enterprise contract with Canva.*
2. *Resolves that in accordance with section 235 (b) of the Local Government Regulations (2012), it is impractical for the Council to invite quotes, due to the specialised nature of the services arrangement.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9464

Moved: Cr Viv Coleman

Seconded: Cr Rachel Anderson

That Council:

- 1. Endorses the signing of an enterprise contract with Canva.**
- 2. Resolves that in accordance with section 235 (b) of the *Local Government Regulations (2012)*, it is impractical for the Council to invite quotes, due to the specialised nature of the services arrangement.**

Carried

9.10 DIGITAL PROGRAM – NON-TECHNOLOGYONE PROJECT UPDATE

EXECUTIVE SUMMARY

This report provides an update to the non-TechnologyOne initiatives that comprise the Digital Program.

The original 2022 Digital Strategy was refreshed this year, with an updated set of initiatives being agreed at the September Project Control Group meeting.

Given the importance and scale of the TechnologyOne program, this is now being managed and reported separately.

The non-TechnologyOne program is comprised of 3 sets of initiatives:

- Foundational Technology (e.g. cyber security and infrastructure)
- Business Digitisation (e.g. digital vs. manual forms)
- Community Digitisation (e.g. dog registrations via the website).

This report provides an update on these initiatives with all tracking on time and on budget, noting most of the work to date is being performed by internal resources so resource availability rather than budget is the main constraint at this point.

OFFICER'S RECOMMENDATION

Resolution No.: CORP11/25-0020

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

UNCONFIRMED MINUTES

That the Committee recommends that Council:

1. *Receives and notes the Digital Program – Non-TechnologyOne Update.*

Carried

Resolution No.: 9465

Moved: Cr Melissa Westcott

Seconded: Cr Vern Russell

That Council:

1. **Receives and notes the Digital Program – Non-TechnologyOne Update.**

Carried

9.11 TECHNOLOGYONE PROJECT UPDATE

EXECUTIVE SUMMARY

To provide the Audit and Risk Committee with a status update on the TechOne Project, including key achievements, governance progress, and current risks with mitigation strategies.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-021

Moved: Cr Vern Russell Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. *Receives and notes the TechnologyOne Project Update.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9466

Moved: Cr Jane Pickels

Seconded: Cr Melissa Westcott

That Council:

- 1. Receives and notes the TechnologyOne Project Update.**

Carried

9.12

PEOPLE AND CAPABILITY MONTHLY REPORT

EXECUTIVE SUMMARY

The purpose of this report is to provide information and highlights on the monthly activities of the People and Capability Department.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-022

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receives and notes the People and Capability monthly report for October 2025.*

Carried

Resolution No.: 9467

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That Council:

- 1. Receives and notes the People and Capability monthly report for October 2025.**

Carried

UNCONFIRMED MINUTES

9.13

2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FIRST QUARTER – OFFICE OF THE CHIEF EXECUTIVE OFFICER

EXECUTIVE SUMMARY

This report provides an update of the Office of the Chief Executive Officer's progress towards achieving the Annual Operational Plan 2025-2026 objectives for the first quarter.

COMMITTEE'S RECOMMENDATION

Resolution No.: CORP11/25-023

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Receives and notes the Office of the Chief Executive Officer's first quarter progress update on the 2025-2026 Annual Operational Plan.

Carried

Resolution No.: 9468

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

1. Receives and notes the Office of the Chief Executive Officer's first quarter progress update on the 2025-2026 Annual Operational Plan.

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a declarable conflict of interest for Report 9.14 Minor Community Grants Summary October 2025 as she is employed by 4RFM who as a minor grant recipient were named in the report. As Report 9.14 is a noting only report and no decision is to be made by Council, Cr Alaina Earl remained in the meeting room for this discussion on this report.

UNCONFIRMED MINUTES

9.14 MINOR COMMUNITY GRANTS SUMMARY OCTOBER 2025

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 October to 31 October 2025.

COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-032

Moved: Mayor Kelly Vea Vea

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the month of October 2025.

Carried

Resolution No.: 9469

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That Council:

- Notes the minor community grants approved under delegation for the month of October 2025.

Carried

9.15 ISAAC MUSEUMS OPERATIONAL ADJUSTMENTS - PHASE TWO

EXECUTIVE SUMMARY

The Isaac Museums Operational Adjustments – Phase One Report (November 2024) was developed from recommendations contained within the Isaac Museums Collection Management Plan 2024, prepared by the Queensland Museum. Phase One actions (as per Council endorsed resolution 8944, Ordinary Council Meeting 27 November 2024) aimed to improve operational efficiency, prioritise core museum work, and eliminate high-cost, low-benefit activities.

COMMITTEE'S RECOMMENDATION

ISAAC REGIONAL COUNCIL ABN 39 274 142 600

9.16

REQUEST FOR REDUCTION OF DEVELOPMENT APPLICATION FEES – MCU25/0016 – DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE – SPECIAL INDUSTRY (POWER STATION) AND MAJOR ELECTRICITY INFRASTRUCTURE AND ENVIRONMENTALLY RELEVANT ACTIVITY (ERA 14 [1])

EXECUTIVE SUMMARY

This report seeks Council's consideration of a request from EPIC Environmental on behalf of QPME Pty Ltd to reduce development application fees for a Development Permit for Material Change of Use – Special Industry (Power Station) and Major Electricity Infrastructure located at 505 Goonyella Road, Moranbah (MCU25/0016). Officers recommend a partial fee reduction to align the payable fee with the expected cost of undertaking the assessment.

COMMITTEE'S RECOMMENDATION:

Resolution No.: COMM11/25-034

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Approves a reduction of the development application fee for MCU25/0016 to a payable amount of \$36,120.00 to align with the anticipated internal and external costs realised by Council to assess the development application.*
- 2. Requests a review of combined use development application fees and charges with the updated proposed fees to be presented to Council for consideration in February 2026.*

Carried

Resolution No.: 9471

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That Council:

- 1. Approves a reduction of the development application fee for MCU25/0016 to a payable amount of \$36,120.00 to align with the anticipated internal and external costs realised by Council to assess the development application being that the proposed development constitutes a substantially similar activity and is being coordinated as part of a single assessment process.**
- 2. Requests a review of combined use development application fees and charges with the updated proposed fees to be presented to Council for consideration in February 2026.**

Carried

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9.17

2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FIRST QUARTER – COMMUNITY SERVICES DIRECTORATE

EXECUTIVE SUMMARY

This report provides an update of Community Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the first quarter.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-035

Moved: Cr Alaina Earl Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. *Receives and notes the Community Services Directorates first quarter progress update on the 2025-2026 Annual Operational Plan.*

Carried

Resolution No.: 9472

Moved: Cr Alaina Earl Seconded: Cr Jane Pickels

That Council:

1. **Receives and notes the Community Services Directorates first quarter progress update on the 2025-2026 Annual Operational Plan.**

Carried

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9.18 MATERIAL CHANGE OF SCOPE TO APPROVED CAPITAL PROJECT

EXECUTIVE SUMMARY

This report seeks authority for the approved capital project, listed as CW222966 St Lawrence (STLAW) Community Hub Design and Construct to be removed from the Community Services Capital works program and for the project budget (\$131,154.00) to be reallocated to the project listed as CW253329 St Lawrence (STL) Hall - Kitchen upgrade.

COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-036

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Acknowledges the outcomes of community consultation regarding the St Lawrence Community Hub Design and Construct project (CW222966) and supports the reallocation of funds to deliver a compliant and functional facility through the St Lawrence Hall – Kitchen Upgrade project (CW253329).

Lost

Resolution No.: 9473

Moved: Cr Viv Coleman

Seconded: Cr Rachel Anderson

That Council:

1. Requests that a budget bid for the delivery of a compliant and functional kitchen facility for the St Lawrence Hall (CW253329) is presented to Council at the earliest convenience.

Carried

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9.19

COMMUNITY SERVICES FY2025-2026 CAPITAL PROJECTS PROGRESS REPORT AS AT 27 OCTOBER 2025

EXECUTIVE SUMMARY

This report is to provide an update to Council on the progress in the delivery of the Community Services 2025-2026 Capital Works Program.

COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-037

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. *Receives and notes the monthly Community Services 2025/2026 Capital Progress Summary Report as at 27 October 2025.*

Carried

Resolution No.: 9474

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That Council:

1. **Receives and notes the monthly Community Services 2025-2026 Capital Progress Summary Report as at 27 October 2025.**

Carried

9.20

ST LAWRENCE WETLANDS FESTIVAL COMMUNITY-LED TRANSITION

EXECUTIVE SUMMARY

This report outlines the transition of the St Lawrence Wetlands Festival (SLWF) event from a council-led initiative to a community-led event. The transition aligns with Council's strategic goals to empower local communities, foster civic participation, and ensure long-term sustainability of public events. The process involved stakeholder consultation, capacity-building workshops, and the establishment of a new community governance model.

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COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-038

Moved: Cr Alaina Earl Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receives and notes the proposed transition model of the St Lawrence Wetlands Festival from a Council-led initiative to a community-led event by FY2029-2030.*
- 2. Directs the Chief Executive Officer (or delegate) to annually review the St Lawrence Wetlands Festival transition plan during post-event evaluation activities until FY2028-2029.*
- 3. Requests information on the reduction of Council funding for the transition plan period, noting the intent of Council is to have the funding reflect the transition to a community led event with reasonable Community Grant Funding.*

Carried

Resolution No.: 9475

Moved: Cr Viv Coleman Seconded: Cr Jane Pickels

That Council:

- 1. Receives and notes the proposed transition model of the St Lawrence Wetlands Festival from a Council-led initiative to a community-led event by FY2029-2030.**
- 2. Reviews the transition plan during post-event evaluation activities until FY2028-2029.**

Carried

9.21

EXTENSION OF RENEWABLE ENERGY COORDINATOR ROLE AND BUDGET ALLOCATION FOR FY2026–27

EXECUTIVE SUMMARY

This report seeks Council's endorsement to extend the Renewable Energy Coordinator role beyond the current Queensland Council Energy Partnerships (QCEP) funding term, which ends on 31 March 2026. The extension would continue the position until 31 March 2027, allowing for sustained delivery of key strategic and operational outcomes.

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This continuation will require new funding to be allocated in Council's 2026-27 Operational Budget.

COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-039

Moved: Mayor Kelly Vea Vea Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Affirms its resolution to retain and fund the Renewable Energy Coordinator position for a second year (beyond the State/LGAQ-funded first year) concluding 31 March 2027.
2. Notes the intention to fund the second year of that role from savings yielded by combining the Executive Manager Advocacy and Advocacy Coordinator positions.

Carried

Resolution No.: 9476

Moved: Cr Melissa Westcott Seconded: Cr Jane Pickels

1. Affirms its resolution to retain and fund the Renewable Energy Coordinator position for a second year (beyond the State/LGAQ-funded first year) concluding 31 March 2027.
2. Notes the intention to fund the second year of that role from savings yielded by combining the Executive Manager Advocacy and Advocacy Coordinator positions.

Carried

9.22 2025-26 ISAAC REGIONAL COUNCIL STATE AND FEDERAL BUDGET SUBMISSION

EXECUTIVE SUMMARY

This report seeks Council's endorsement for the State and Federal Budget Submission. This submission outlines key road investment priorities sought by Isaac Regional Council on behalf of community development in the Isaac Region.

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COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-040

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. *Endorses the Isaac Regional Council State and Federal Budget Submission.*
2. *Endorses the Chief Executive Officer to forward the endorsed submission to the relevant government departments.*

Carried

Resolution No.: 9477

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That Council:

1. **Endorses the Isaac Regional Council State and Federal Budget Submission.**
2. **Endorses the Chief Executive Officer to forward the endorsed submission to the relevant government departments.**

Carried

9.23 CIVIC VENUES STATUS UPDATE AS AT OCTOBER 2025

EXECUTIVE SUMMARY

This report is to provide a status update to Council on all Civic Venues across the region. The intent is to inform Council of emerging priorities and seek direction on identified areas of potential.

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: COMM11/25-041

Moved: Mayor Kelly Vea Vea Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. *Receives and notes the Civic Venues Status Update as at October 2025.*

Carried

Resolution No.: 9478

Moved: Cr Alaina Earl Seconded: Cr Viv Coleman

That Council:

1. **Receives and notes the Civic Venues Status Update as at October 2025.**

Carried

9.24

INFRASTRUCTURE SERVICES 2025-2026 CAPITAL PROJECTS PROGRESS REPORT – OCTOBER 2025

EXECUTIVE SUMMARY

This report is to provide an update to the Infrastructure Services Standing Committee and Council of the progress in delivery of the Infrastructure Services 2025-2026 Capital Works Program.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-016

Moved: Cr Simon West Seconded: Cr Rachel Anderson

That the Committee recommends that Council:

1. *Receives and notes the monthly Infrastructure Services 2025/2026 Capital Projects Progress Summary Report for October 2025.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9479

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

- 1. Receives and notes the monthly Infrastructure Services 2025/2026 Capital Projects Progress Summary Report for October 2025.**

Carried

9.25 2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FIRST QUARTER

EXECUTIVE SUMMARY

This report provides an update of Infrastructure Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the first quarter.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-017

Moved: Cr Rachel Anderson Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- 1. Receives and notes Infrastructure Services first quarter progress update on the 2025-2026 Annual Operational Plan.*

Carried

Resolution No.: 9480

Moved: Cr Terry O'Neill

Seconded: Cr Simon West

That Council:

- 1. Receives and notes Infrastructure Services first quarter progress update on the 2025-2026 Annual Operational Plan.**

Carried

UNCONFIRMED MINUTES

9.26 ROADS INFRASTRUCTURE OPERATIONAL UPDATE – OCTOBER 2025

EXECUTIVE SUMMARY

This report is to provide a monthly update to Council on the current operational status of the Roads Infrastructure Department.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-018

Moved: Cr Rachel Anderson Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. Receives and notes the Roads Infrastructure Department monthly update for October 2025.

Carried

Resolution No.: 9481

Moved: Cr Melissa Westcott Seconded: Cr Simon West

That Council:

1. Receives and notes the Roads Infrastructure Department monthly update for October 2025.

Carried

9.27 NEBO HUB AND COMMUNITY HALL ROOF REPLACEMENT

EXECUTIVE SUMMARY

This report seeks approval to initiate a project for the full replacement of the existing roof at the Nebo Hub, including the Community Hall. To support this initiative, we request permission to reallocate funds from the current Corporate Residential Renewals 2026 budget (Project Code: CW263350).

UNCONFIRMED MINUTES

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-019

Moved: Cr Viv Coleman

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

1. Approves a new project for replacement of the roof for the Nebo Hub, including the Community Hall, and endorse the reallocation of \$250,000.00 from the Corporate Residential Renewals 2026 budget (CW263350) for this project.

Carried

Resolution No.: 9482

Moved: Cr Viv Coleman

Seconded: Cr Alaina Earl

That Council:

1. Approves a new project for replacement of the roof for the Nebo Hub, including the Community Hall, and endorse the reallocation of \$250,000.00 from the Corporate Residential Renewals 2026 budget (CW263350) for this project.

Carried

9.28 DYSART HORSE PERFORMANCE ASSOC INC. – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the Local Government Regulations 2012 to dispose of Lot 4 on CNS304, located at 82 Dysart Bypass Road, Dysart by way of a ten (10) year lease to Dysart Horse Performance Assoc Inc.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-020

Moved: Cr Rachel Anderson

Seconded: Cr Terry O'Neill

UNCONFIRMED MINUTES

That the Committee recommends that Council:

1. *Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over lease Lot 4 on CNS304, located at 82 Dysart Bypass Road, Dysart by way of a ten (10) year lease to Dysart Horse Performance Association Inc.*
2. *Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a ten (10) year lease agreement with Dysart Horse Performance Association Inc. over lease Lot 4 on CNS304, located at 82 Dysart Bypass Road, Dysart by way of a ten (10) year lease Inc.*
 - a. *Lease fees to be charged in accordance with 2025-2026 Fees and Charges – annual tenure fee \$440.00 excl GST, matrix.*
 - b. *All outgoings will be at the expense of the Lessee as detailed in the Standard Terms Documents.*
 - c. *Acknowledging that the built assets are owned by Dysart Horse Performance Association Inc., therefore all repairs and maintenance responsibilities will remain with the club.*
3. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.*

Carried

Resolution No.: 9483

Moved: Cr Vern Russell

Seconded: Cr Terry O'Neill

That Council:

1. **Under the provisions of Section 236 (2) of the *Local Government Regulations 2012* resolve that an exception from inviting written quotes or tenders is granted for tenure over lease Lot 4 on CNS304, located at 82 Dysart Bypass Road, Dysart by way of a ten (10) year lease to Dysart Horse Performance Association Inc.**
2. **Under the provisions of Section 236 (1)(b)(ii) of the *Local Government Regulations 2012* resolve to enter into a ten (10) year lease agreement with Dysart Horse Performance Association Inc. over lease Lot 4 on CNS304, located at 82 Dysart Bypass Road, Dysart by way of a ten (10) year lease Inc.**
 - a. **Lease fees to be charged in accordance with 2025-2026 Fees & Charges – annual tenure fee \$440.00 excl GST, matrix attached.**
 - b. **All outgoings will be at the expense of the Lessee as detailed in the Standard Terms Documents.**

UNCONFIRMED MINUTES

- c. **Acknowledging that the built assets are owned by Dysart Horse Performance Association Inc., therefore all repairs and maintenance responsibilities will remain with the club.**
- 3. **Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.**

Carried

9.29 DYSART JUNIOR MOTOCROSS CLUB INC. – TENURE ARRANGEMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of an exception under the provisions of Section 236 (2) and 236 (1)(b)(ii) of the *Local Government Regulations 2012* to dispose of Lot 82 on SP171905, located at 157 Golden Mile Road, Dysart by way of a ten (10) year lease to Dysart Junior Motocross Club Inc.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-021

Moved: Cr Terry O'Neill Seconded: Cr Viv Coleman

That the Committee recommends that Council:

1. *Repeals Resolution 8362, adopted at the Ordinary Meeting of Council held on 28 June 2023, which approved the execution of a ten-year lease to Dysart Junior Motocross Club Inc. over Council-owned land; and*
 - a. *Notes that the resolution is no longer applicable as the lease was not executed due to the club entering Caretaker Mode, and the tenure fee previously proposed is now outdated and inconsistent with the current Tenure Fee Matrix and leasing policy; and*
 - b. *Acknowledges that the club has since re-established an executive committee and initiated steps toward entering into a new lease agreement, which is the subject of this report to Council for consideration.*
2. *Under the provisions of Section 236 (2) of the Local Government Regulations 2012 resolve that an exception from inviting written quotes or tenders is granted for tenure over lease Lot 82 on SP171905, located at 157 Golden Mile Road, Dysart by way of a ten (10) year lease to Dysart Junior Motocross Club Inc.*

UNCONFIRMED MINUTES

3. *Under the provisions of Section 236 (1)(b)(ii) of the Local Government Regulations 2012 resolve to enter into a ten (10) year lease agreement with Dysart Junior Motocross Club Inc. over Lot 82 on SP171905, located at 157 Golden Mile Road, Dysart by way of a ten (10) year lease Inc.*
 - a. *Lease fees to be charged in accordance with 2025-2026 Fees & Charges – annual tenure fee \$590.00 excl GST, matrix attached.*
 - b. *All outgoings will be at the expense of the Lessee as detailed in the Standard Terms Documents.*
 - c. *Acknowledging that the built assets are owned by Dysart Junior Motocross Club Inc. therefore all repairs and maintenance responsibilities will remain with the club*
4. *Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.*

Carried

Resolution No.: 9484

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

1. **Repeals Resolution 8362, adopted at the Ordinary Meeting of Council held on 28 June 2023, which approved the execution of a ten-year lease to Dysart Junior Motocross Club Inc. over Council-owned land; and**
 - a. **Notes that the resolution is no longer applicable as the lease was not executed due to the club entering Caretaker Mode, and the tenure fee previously proposed is now outdated and inconsistent with the current Tenure Fee Matrix and leasing policy; and**
 - b. **Acknowledges that the club has since re-established an executive committee and initiated steps toward entering into a new lease agreement, which is the subject of this report to Council for consideration.**
2. **Under the provisions of Section 236 (2) of the *Local Government Regulations 2012* resolve that an exception from inviting written quotes or tenders is granted for tenure over lease Lot 82 on SP171905, located at 157 Golden Mile Road, Dysart by way of a ten (10) year lease to Dysart Junior Motocross Club Inc.**
3. **Under the provisions of Section 236 (1)(b)(ii) of the *Local Government Regulations 2012* resolve to enter into a ten (10) year lease agreement with Dysart Junior Motocross Club Inc. over Lot 82 on SP171905, located at 157 Golden Mile Road, Dysart by way of a ten (10) year lease Inc.**

UNCONFIRMED MINUTES

- a. Lease fees to be charged in accordance with 2025-2026 Fees & Charges – annual tenure fee \$590.00 excl GST, matrix attached.
- b. All outgoings will be at the expense of the Lessee as detailed in the Standard Terms Documents.
- c. Acknowledging that the built assets are owned by Dysart Junior Motocross Club Inc. therefore all repairs and maintenance responsibilities will remain with the club.
4. Authorises the Chief Executive Officer to negotiate, vary and execute the legal instruments to action clause 2 above.

Carried

9.30

EXCEPTION BASED CONTRACTUAL ARRANGEMENTS - LOCAL GOVERNMENT REGULATIONS (2012) - HAHNLEC

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement to appointment Hahnlec Electrical to complete the remaining Stage 2 electrical works and Stage 3 electrical rectification works at the Clermont Caravan Park. This appointment is requested under the exception provisions for entering into medium or large sized contractual arrangements within s235 (b) of the *Local Government Regulations 2012*.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-022

Moved: Mayor Kelly Ve a Ve a Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Resolves that it is satisfied that because of the familiarity of the supplier with the location and requirements of the work due to their prior involvement in investigating the electrical issues at the Clermont Caravan Park, it would be impractical or disadvantageous for the local government to invite quotes from other suppliers.
2. Endorses the following exception to enter into a medium or large sized contractual arrangement as per s235 of the *Local Government Regulations (2012)* for the engagement of Hahnlec Electrical to complete the remaining Stage 2 and Stage 3 electrical rectification works at Clermont Caravan Park.

Carried

UNCONFIRMED MINUTES

Resolution No.: 9485

Moved: Cr Jane Pickels

Seconded: Cr Terry O'Neill

That Council:

1. Resolves that it is satisfied that because of the familiarity of the supplier with the location and requirements of the work due to their prior involvement in investigating the electrical issues at the Clermont Caravan Park, it would be impractical or disadvantageous for the local government to invite quotes from other suppliers.
2. Endorses the following exception to enter into a medium or large sized contractual arrangement as per s235 of the *Local Government Regulations (2012)* for the engagement of Hahnlec Electrical to complete the remaining Stage 2 and Stage 3 electrical rectification works at Clermont Caravan Park.

Carried

9.31

TRAFFIC ADVISORY GROUP AND SPEED MANAGEMENT COMMITTEE TERMS OF REFERENCE

EXECUTIVE SUMMARY

This report is seeking to establish an Isaac Regional Council Traffic Advisory Group and Speed Management Committee, endorsement a Terms of Reference and Nomination of Elected Member representative.

COMMITTEE'S RECOMMENDATION

Resolution No.: INF11/25-023

Moved: Cr Rachel Anderson **Seconded:** Cr Simon West

That the Committee recommends that Council:

1. *Endorses the Terms of Reference for the Isaac Regional Council Traffic Advisory Group and Speed Management Committee.*
2. *Nominates Cr xxxxxxx as the Elected Member Representative for the Isaac Regional Council Traffic Advisory Group.*

UNCONFIRMED MINUTES

3. *Delegates authority to the Chief Executive Officer to nominate the relevant officers for representation to both the Isaac Regional Council Traffic Advisory Group and the Isaac Regional Council Speed Management Committee.*

Carried

Resolution No.: 9486

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That Council:

- 1. Endorses the Terms of Reference for the Isaac Regional Council Traffic Advisory Group and Speed Management Committee.**
- 2. Nominates Cr Alaina Earl as the Elected Member Representative and Cr Terry O'Neill as the Proxy Elected Member Representative for the Isaac Regional Council Traffic Advisory Group.**
- 3. Delegates authority to the Chief Executive Officer to nominate the relevant officers for representation to both the Isaac Regional Council Traffic Advisory Group and the Isaac Regional Council Speed Management Committee.**

Carried

9.32 WATER AND WASTE 2025-26 CAPITAL PROJECTS PROGRESS REPORT

EXECUTIVE SUMMARY

This report aims to update the Water and Waste Standing Committee and Council on the delivery of the Water and Waste 2025/26 Capital Works Program.

COMMITTEE'S RECOMMENDATION

Resolution No.: WW11/25-0010

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Receives and notes the monthly Water and Waste 2025/2026 Capital Projects Progress Report.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9487

Moved: Cr Simon West

Seconded: Cr Vern Russell

That Council:

- 1. Receives and notes the monthly Water and Waste 2025/26 Capital Projects Progress Report.**

Carried

9.33

WATER AND WASTE DEPARTMENTAL REPORT – CUSTOMER ADMINISTRATION AND BUSINESS

EXECUTIVE SUMMARY

The purpose of this report is to present an update of the customer service, administration and business functions of the Business Services Department within the Water and Waste Directorate of Isaac Regional Council.

COMMITTEE'S RECOMMENDATION

Resolution No.: WW11/25-0011

Moved: Cr Rachel Anderson

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Receives and notes this report regarding an update of the customer service, administration and business functions of the Business Services Department within the Water and Waste Directorate of Isaac Regional Council.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9488

Moved: Cr Simon West

Seconded: Cr Terry O'Neill

That Council:

- 1. Receives and notes this report regarding an update of the customer service, administration and business functions of the Business Services Department within the Water and Waste Directorate of Isaac Regional Council.**

Carried

ATTENDANCE

Mrs Susan Martin, Manager Budgets and Statutory Reporting video conferenced into the meeting at 11.43am.

9.34 RAW WATER SOURCE FOR ISAAC REGIONAL TOWNS

EXECUTIVE SUMMARY

This report outlines the status of raw water sources and water restrictions across Isaac Regional towns for October 2025.

COMMITTEE'S RECOMMENDATION

Resolution No.: WW11/25-0012

Moved: Cr Vern Russell

Seconded: Cr Rachel Anderson

That the Committee recommends that Council:

- 1. Receives and notes this report outlining the raw water source update for Isaac Regional Towns.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9489

Moved: Cr Simon West

Seconded: Cr Viv Coleman

That Council:

1. **Receives and notes this report outlining the raw water source update for Isaac Regional Towns.**
2. **Requests an additional section to future Raw Water Source Reports that highlights the water supply agreement risks.**

Carried

9.35 2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FIRST QUARTER

EXECUTIVE SUMMARY

This report provides an update of Water and Waste progress towards achieving the Annual Operational Plan 2025-2026 objectives for the first quarter.

COMMITTEE'S RECOMMENDATION

Resolution No.: WW11/25-0013

Moved: Cr Rachael Anderson

Seconded: Cr Vern Russell

That the Committee recommends that Council:

1. *Receives and notes Water and Waste first quarter progress update on the 2025-2026 Annual Operational Plan.*

Carried

Resolution No.: 9490

Moved: Cr Rachel Anderson

Seconded: Cr Terry O'Neill

That Council:

1. **Receive and note Water and Waste first quarter progress update on the 2025-2026 Annual Operational Plan.**

Carried

UNCONFIRMED MINUTES

10. OFFICER REPORTS

10.1 2025/2026 1ST QUARTER BUDGET REVIEW

EXECUTIVE SUMMARY

A review of the budget for the 2025/2026 financial year has been undertaken with each of the respective Departmental Managers and then reviewed by their respective Directors and ELT as at 30 September 2025.

The review proposes a \$349K decrease to the budgeted operating surplus, a \$1.1M increase to capital revenue and a \$2.2M increase to the capital expenditure program.

It should be noted that there are a large number of Watching Brief Items across Council (identified in the attached Executive Summary) that contain a material risk of required adjustments at the Quarter 2 Budget Review.

OFFICER'S RECOMMENDATION

That Council:

- In accordance with section 170 (3) of the Local Government Regulation 2012, adopt the proposed revised budget for 2025/2026.*

Resolution No.: 9491

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That Council:

- In accordance with section 170 (3) of the *Local Government Regulation 2012*, adopt the proposed revised budget for 2025/2026.**

Carried

ATTENDANCE

Mrs Susan Martin ended her video conference with the meeting at 11.45am.

10.2

POLICY RENEWAL – DEALING WITH COMPLAINTS INVOLVING SUSPECTED CORRUPT CONDUCT OF THE CHIEF EXECUTIVE OFFICER POLICY – CORP-POL-062

EXECUTIVE SUMMARY

This purpose of this report is to propose an update to the policy relating to complaints against the Chief Executive Officer.

OFFICER'S RECOMMENDATION

That Council:

- 1. Resolves to change the name of the Dealing with Complaints Involving Suspected Corrupt Conduct of the Chief Executive Officer Policy to Complaints Against the Chief Executive Officer Policy (CORP-POL-062); and*
- 2. Adopts the updated Complaints Against the Chief Executive Officer Policy.*

Resolution No.: 9492

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

- 1. Resolves to change the name of the Dealing with Complaints Involving Suspected Corrupt Conduct of the Chief Executive Officer Policy to Complaints Against the Chief Executive Officer Policy (CORP-POL-062); and**
- 2. Adopts the updated Complaints Against the Chief Executive Officer Policy.**

Carried

10.3 POLICY RENEWAL – PRIVACY POLICY – CORP-POL-106

EXECUTIVE SUMMARY

The purpose of this report is to present the proposed new Privacy Policy aligning with the Queensland Privacy Principles and the *Information Privacy and Other Legislation Amendment Act 2023*.

OFFICER'S RECOMMENDATION

That Council:

1. *Resolve to change the name of the Information Privacy Policy (CGFS-037) to Privacy Policy (CORP-POL-106); and*
2. *Adopt the updated Privacy Policy CORP-POL-106.*

Resolution No.: 9493

Moved: Cr Simon West

Seconded: Cr Rachel Anderson

That Council:

1. **Resolve to change the name of the Information Privacy Policy (CGFS-037) to Privacy Policy (CORP-POL-106); and**
2. **Adopt the updated Privacy Policy CORP-POL-106.**

Carried

UNCONFIRMED MINUTES

10.4 CHANGES TO ORGANISATION STRUCTURE

EXECUTIVE SUMMARY

Chief Executive Officer seeking endorsement of proposed changes to organisation structure.

OFFICER'S RECOMMENDATION

That Council:

1. *In accordance with s196 of the Local Government Act 2009, adopts the attached organisation structure to take effect from 12 December 2025.*
2. *Approves the conversion of the fixed-term Project Support Officer position in the Engineering Services department to a permanent position to provide ongoing support to all Infrastructure Services capital projects.*

Resolution No.: 9494

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That Council:

1. **In accordance with s196 of the *Local Government Act 2009*, adopts the attached organisation structure to take effect from 12 December 2025.**
2. **Approves the conversion of the fixed-term Project Support Officer position in the Engineering Services department to a permanent position to provide ongoing support to all Infrastructure Services capital projects.**

Carried

10.5 REQUESTS TO RE-NAME PHILLIPS CREEK BRIDGE

EXECUTIVE SUMMARY

Council has received two individual requests to re-name the new Phillips Creek Bridge that is currently under construction.

UNCONFIRMED MINUTES

OFFICER'S RECOMMENDATION

That Council:

- 1. Acknowledges the individual requests for naming of Phillips Creek Bridge.*
- 2. Resolves that Council does not proceed with the renaming of Phillips Creek Bridge in accordance with the Naming of Roads and Community Infrastructure Policy CORP-POL-093.*

Resolution No.: 9495

Moved: Cr Simon West

Seconded: Cr Rachel Anderson

That Council:

- 1. Acknowledges the individual requests for naming of Phillips Creek Bridge.**
- 2. Resolves that Council does not proceed with the renaming of Phillips Creek Bridge in accordance with the Naming of Roads and Community Infrastructure Policy CORP-POL-093.**

Lost

Resolution No.: 9496

Moved: Cr Jane Pickels

Seconded: Cr Viv Coleman

That Council:

- 1. Requests that an expression of interest process is implemented for the naming of Phillips Creek Bridge in accordance with the Naming of Roads and Community Infrastructure Policy CORP-POL-093 which is to be presented to Council for consideration at the January 2026 Ordinary Meeting.**

Carried

UNCONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: 9497

Moved: Cr Jane Pickels Cr Terry O'Neill

That Council closes the meeting to the public at 12.15pm under s275 (1) (d) rating concessions and Section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government to receive confidential briefings for Confidential Reports 11.1 Water Rates Concession Request and 11.2 Glenden Swimming Pool Management and Operation.

Carried

PROCEDURAL MOTION:

Resolution No.: 9498

Moved: Cr Vern Russell Seconded: Cr Terry O'Neill

That Council open the meeting to the public at 12.27pm.

Carried

PROCEDURAL MOTION:

Resolution No.: 9499

Moved: Cr Melissa Westcott Seconded: Cr Viv Coleman

That Council suspend the meeting at 12.27pm for lunch.

Carried

UNCONFIRMED MINUTES

PROCEDURAL MOTION:

Resolution No.: 9500

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That Council resume the meeting at 1.30pm.

Carried

ATTENDANCE

Cr Simon West was not in attendance at the resumption of the meeting.

11. CONFIDENTIAL REPORTS

CONFIDENTIAL REPORT

Closed under s275 (1) (d) rating concessions.

11.1 WATER RATES CONCESSION REQUEST

EXECUTIVE SUMMARY

The purpose of this report is to notify and seek resolution regarding an additional water rates concession request received for the lease jointly held by the Moranbah Rodeo Association Inc. and the Moranbah Campdrafting Association Inc.

COMMITTEE'S RECOMMENDATION

Resolution No.: WW11/25-0016

Moved: Cr Viv Coleman

Seconded: Cr Vern Russell

That the Committee recommends that Council:

- 1. Deny the additional water rates concession request for the customer and continue to apply the highest level of concession being Category A1 as per the Rates Concession – Not for Profit Policy.*

Carried

UNCONFIRMED MINUTES

Resolution No.: 9501

Moved: Cr Jane Pickels

Seconded: Cr Vern Russell

That Council:

- 1. Deny the additional water rates concession request for the customer and continue to apply the highest level of concession being Category A1 as per the Rates Concession – Not for Profit Policy.**
- 2. Endorses the option of a payment plan if required.**

Carried

CONFIDENTIAL REPORT

Section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

11.2

GLENDEN SWIMMING POOL MANAGEMENT AND OPERATION

EXECUTIVE SUMMARY

This report provides an overview of the preparations for the continuation of tenure at the Council swimming pool at Glenden beyond the 2025/2026 swim season and seeks Council's endorsement for the release of a tender and subsequent award of tender.

OFFICER'S RECOMMENDATION

That Council:

- 1. Authorises the release of a Request for Tender (RFT) for the Management and Operation of Glenden Swimming Pool for a term of five (5) years inclusive of two (2) Break Date periods of one (1) year, including different options for operating hours to be consulted on with community before any contract is awarded.*

UNCONFIRMED MINUTES

Resolution No.: 9502

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That Council:

- 1. Authorises the release of a Request for Tender (RFT) for the Management and Operation of Glenden Swimming Pool for a term of five (5) years inclusive of two (2) Break Date periods of one (1) year, including different options for operating hours to be consulted on with community before any contract is awarded.**

Carried

12. COUNCILLOR QUESTION TIME

12.1

Update on Depot Break In

Cr Rachel Anderson thanked the Chief Executive Officer for providing an update on the recent break in at the Moranbah Council Depot. The Chief Executive Officer provided an update to Council on the investigation.

Cr Jane Pickels asked if there have been any learnings on the security of keys and swipe cards on Council premises. The Chief Executive Officer provided advice to Council on this question.

12.2

Thank you to the Infrastructure Services Team

Cr Terry O'Neill thanked and commended the Infrastructure Services Team on the condition of the roads he travelled from Clermont to St Lawrence to attend today's Ordinary Meeting. Cr O'Neill advised Council that the roads he travelled are in good condition.

UNCONFIRMED MINUTES

12.3 Special General Meeting of LGAQ Members

Mayor Kelly Vea Vea provided an update to Council on the LGAQ Special General Meeting of Members being held on 17 December 2025 to seek LGAQ member's policy position as it relates to a proposed change to the *Local Government Act*.

12.4 Auction for Sale of Land for Unpaid Rates

Cr Jane Pickles asked where the auction is being advertised for the sale of land for Unpaid Rates so that local residences are aware of the auctions being held in their area.

The Director Corporate Services is to provide an update to Councillors on the advertising process for the auctions.

ACTION: DIRECTOR CORPORATE SERVICES

13. CONCLUSION

There being no further business, the Mayor declared the meeting closed at 1.48pm.

These minutes will be confirmed by Council at the Ordinary Meeting to be held in Moranbah on Thursday 11 December 2025.

.....
MAYOR

..... / /
DATE