

NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY, 7 APRIL 2026
COMMENCING AT 1.00PM

**ISAAC REGIONAL COUNCIL
MORANBAH COUNCIL CHAMBERS**

CALE DENDLE
Chief Executive Officer

HEIDI ROBERTS
Committee Officer
Director Community Services

Committee Members:
Cr Viv Coleman (Chair)
Mayor Kelly Veal
Cr Melissa Westcott
Cr Alaina Earl
Cr Terry O'Neill

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [*Acquisition of Land Act 1967*](#);

- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
 - (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section [150ER\(2\)](#), [150ES\(3\)](#) or [150EU\(2\)](#) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
- (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—

audio link see the [Evidence Act 1977, section 39C](#).

audio visual link see the [Evidence Act 1977, schedule 3](#).

**COMMUNITY SERVICES
STANDING COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
TO BE HELD ON
TUESDAY 7 APRIL 2026
COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. GENERAL BUSINESS
7. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1.00pm on Tuesday, 10 March 2026.

5. OFFICER REPORTS

5.1 MINOR COMMUNITY GRANTS SUMMARY MARCH 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is to be provided to Council detailing the minor grants approved under delegation by the Manager, Community and Cultural Services.

This report summarises all minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 March to 31 March 2026.

5.2 MAJOR GRANT APPLICATIONS SUMMARY ROUND THREE FY2025-2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months (round) for

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councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grants received during Round Three (3) of the Community Grants Program for FY2025-2026. A total of nineteen (19) applications were received for Round Three.

5.3 CIVIC VENUES SUMMARY REPORT

EXECUTIVE SUMMARY

This report presents the background and rationale for:

- the development of Community Hubs across the Isaac Region;
- the opportunity for outsourcing management of particular Civic Venues, and
- a dry hire model proposed for all regional Civic Venues.

5.4 GLENDEN RECREATION CENTRE EXTERNAL MANAGEMENT OPPORTUNITY

EXECUTIVE SUMMARY

This report proposes investigating interest in external management of the Glenden Recreation Centre to enhance the facility's long-term viability and community value. A review of current operations has identified ongoing challenges related to staffing capacity, operational efficiency, service activation, and financial sustainability. At the same time, there is growing potential for improved community engagement and diversified programming through alternative management models.

5.5 DYSART RECREATION CENTRE EXTERNAL MANAGEMENT OPPORTUNITY

EXECUTIVE SUMMARY

This report proposes investigating interest in external management of the Dysart Recreation Centre to enhance the facility's long-term viability and community value. A review of current operations has identified ongoing challenges related to staffing capacity, operational efficiency, service activation, and financial sustainability. At the same time, there is growing potential for improved community engagement and diversified programming through alternative management models.

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5.6 ST LAWRENCE COMMUNITY HUB

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the St Lawrence Community Hub, by relocating the existing library services provided at the St Lawrence Library (22 Railway Parade) into the St Lawrence Administration Building (36 Macartney Street).

5.7 MIDDLEMOUNT COMMUNITY HUB

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the Middlemount Community Hub, by relocating the Customer Services (Including QGAP) operations currently provided from the Isaac Regional Council (IRC) Middlemount Administration Centre into the Middlemount Library Shopfront, located in the Middlemount Shopping Centre, currently leased from Anglo American.

5.8 PLANNING AND ENVIRONMENT DEPARTMENT QUARTERLY REPORT - DECEMBER 2025 - MARCH 2026

EXECUTIVE SUMMARY

The purpose of this report is to provide a quarterly overview (reporting period from December 2025 – March 2026) and status update of the Planning and Environment Department's current and upcoming deliverables and operational reporting.

5.9 RENEWABLE ENERGY PROJECTS COMMUNITY BENEFIT AGREEMENT FEES AND CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to approve the inclusion of two new fees pertaining to the renewable energy community benefit process to the 2025-26 fees and charges register and subsequently update Council's Renewable Energy Community Benefit Agreement Policy.

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5.10 COMMUNITY SERVICES FY2025_2026 CAPITAL PROJECTS PROGRESS REPORT AS AT 26 MARCH 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025-2026 Capital Works Program.

5.11 REEF GUARDIAN COUNCIL PROJECT DELIVERY UPDATE

EXECUTIVE SUMMARY

In 2023, Isaac Regional Council secured \$920,000 in funding through the Reef Guardian Councils Program to deliver projects identified in Council's Reef Guardian Council Action Plan 2023–2026. Funding supported three projects:

- Restoring Coastal Habitats for Marine Species Project
- Water Quality Improvements through Feral Animal Control Project
- Isaac Solar Futures Project

Most project components are now complete with final reporting to the funding body due in April 2026, with an approved extension granted for the Isaac Solar Futures Project until June 2026. A detailed summary of project delivery and outcomes is provided in Attachment 1.

5.12 APPLICATION FOR EXTENSION TO CURRENCY PERIOD (MCU19/0016.02) TO EXISTING DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE– EXTENSION TO BARRACKS AND QUARTERS (442 UNITS) AND CARAVAN PARK (27 SITES) LOCATED AT 141 CENTENARY DRIVE, MIDDLEMOUNT, DESCRIBED AS LOT 13 ON CNS188

EXECUTIVE SUMMARY

This report is presented to Council to decide an Extension Application that has been made by Civeo Property Pty Ltd c/- Town Planning Alliance to extend the currency period of the existing development approval at 141 Centenary Drive, Middlemount.

The existing development approval is for a Material Change of Use for Extension to Barracks and Quarters (442 units) and Caravan Park (27 sites) which prior to this extension request was due to lapse on 22 November 2025 (PA11076). The applicant is seeking a two (2) year extension to the currency period to 22 November 2027.

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CONFIDENTIAL REPORT

In accordance with the Local Government Act 2009 and Section 254J of the Local Government Regulation 2012, this report is to be considered in a closed session of Council as it contains information that is confidential. The information relates to commercial-in-confidence matters.

5.13

MAJOR PROJECTS

EXECUTIVE SUMMARY

This report updates Council on the status of Major Projects and their associated activities across Isaac.

6. GENERAL BUSINESS

7. CONCLUSION



UNCONFIRMED MINUTES

COMMUNITY SERVICES
STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
WEDNESDAY, 11 MARCH 2026

COMMENCING AT 1.00PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 MARCH 2026

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ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

COMMUNITY SERVICES

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 11 MARCH 2026 COMMENCING AT 1.00PM

ATTENDEES

Cr Viv Coleman, Division Eight Chair
Mayor Kelly Veava
Cr Terry O'Neill, Division One (*via Video Conference*)
Cr Alaina Earl, Division Five
Cr Melissa Westcott, Division Three

**COMMITTEE
APOLOGIES**

Nil

OBSERVERS

Cr Jane Pickels, Deputy Mayor, Division Six
Cr Simon West, Division Four
Cr Vern Russell, Division Two

OFFICERS PRESENT

Mr Cale Dendle, Chief Executive Officer
Ms Heidi Roberts, Director Community Services
Ms Nishu Ellawala, Manager Community Education and Compliance
Mr Scott Jarvis, Manager Community and Cultural Services
Mr Mark Davey, Program Manager – Capital Delivery
Mr Shane Brandenburg, Manager Economic Development (*via Video Conference*)
Ms Tegan Philpott, Manager Public Affairs
Ms Rebekah McDonald, Program Leader - Development Assessment (*via Video Conference*)
Ms Brianna Baggow, Communications Officer
Ms Lavinnia Jones, Senior Executive Support
Mrs Tricia Hughes, Coordinator Executive Support, Office of the CEO

1. OPENING

The Chair, Cr Viv Coleman declared the meeting open at 1.00pm and welcomed all in attendance to the March Community Services Standing Committee Meeting.

The Chair acknowledged the traditional custodians of the land, the Barada Barna People and paid her respects to their Elders past, present and emerging.

ATTENDANCE

Cr Pickels and Mr Cale Dendle were not in the meeting room at the commencement of the meeting.

2. APOLOGIES AND LEAVE OF ABSENCES

No apologies or leave of absences received for this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest in relation to Report 5.1 - Minor Community Grants Summary, February 2026. Cr Earl advised that the conflict relates to the Moranbah Arts Council (Auspicing for Girl Guides) application, as she is the Secretary for Moranbah Arts and for the ROCK FM (4RFM) Application as she is an employee of 4RFM. As the report was for noting only and did not require a decision of the Committee, Cr Earl remained in the meeting room during the discussion of the item.

DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a Declarable Conflict of Interest in relation to Report 5.1 - Minor Community Grants Summary, February 2026. Cr Russell advised that the conflict relates to the Hinterland Community Care application, as she is the Secretary of the Board of Hinterland Community Care. As the report was for noting only and did not require a decision of the Committee, Cr Russell remained in the meeting room during discussion of the item.

PRESCRIBED CONFLICT OF INTEREST

Cr Viv Coleman declared a Prescribed Conflict of Interest for Report 5.2 Out of Round Major Grant Application – Dysart Community Support (Auspicing For Variety) – Pork N Pint Races as follows:

I, Cr Viv Coleman inform the meeting that I have a Prescribed Conflict of Interest for Report 5.2 Out of Round Major Grant Application – Dysart Community Support (Auspicing for Variety) – Pork N Pint Races (as defined by Section 150EN of the Local Government Act 2009) as:

I am a board member/Chair of Variety Queensland who is a “related party” (as defined by s150EP of Local Government Act 2009) and the potential beneficiary of the application being auspiced by Dysart Community Support, accordingly, it is my intention to leave the meeting room during deliberation and will take no part in voting on the matter.

DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a Declarable Conflict of Interest in relation to Report Item 5.9 – Mackay Isaac Tourism Quarterly Report. Cr Westcott advised that the conflict arises from her role as Chair of the Local Buying Foundation, which provides funding to Mackay Isaac Tourism for the Isaac Tourism Officer position.

NOTE:

Council acknowledges that Chapter 5B Councillors’ Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 1.00pm on Tuesday, 10 February 2026.

Resolution No.: COMM03/26-15

Moved: Cr Alaina Earl

Seconded: Cr Terry O’Neill

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 1.00pm on Tuesday, 10 February 2026.

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Alaina Earl declared a Declarable Conflict of Interest in relation to Report 5.1 - Minor Community Grants Summary, February 2026. Cr Earl advised that the conflict relates to the Moranbah Arts Council (Auspicing for Girl Guides) application, as she is the Secretary for Moranbah Arts and for the ROCK FM (4RFM) Application as she is an employee of 4RFM. As the report was for noting only and did not require a decision of the Committee, Cr Earl remained in the meeting room during the discussion of the item.

DECLARABLE CONFLICT OF INTEREST

Cr Vern Russell declared a Declarable Conflict of Interest in relation to Report 5.1 - Minor Community Grants Summary, February 2026. Cr Russell advised that the conflict relates to the Hinterland Community Care application, as she is the Secretary of the Board of Hinterland Community Care. As the report was for noting only and did not require a decision of the Committee, Cr Russell remained in the meeting room during discussion of the item.

5. OFFICERS REPORTS

5.1 Minor Community Grants Summary February 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is provided to Council detailing the minor grants approved under delegation by the Manager Community and Cultural Services.

This report summarises all minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 February to 28 February 2026.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of February 2026.**
- Notes that further budget adjustments may be undertaken at budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.**

Resolution No.: COMM03/26-16

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of February 2026.**
- 2. Notes that further budget adjustments may be undertaken at budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.**

Carried

PRESCRIBED CONFLICT OF INTEREST

Cr Viv Coleman declared a Prescribed Conflict of Interest for Report 5.2 Out of Round Major Grant Application – Dysart Community Support (Auspicing For Variety) – Pork N Pint Races as follows:

I, Cr Viv Coleman inform the meeting that I have a Prescribed Conflict of Interest for Report 5.2 Out of Round Major Grant Application – Dysart Community Support (Auspicing for Variety) – Pork N Pint Races (as defined by Section 150EN of the Local Government Act 2009) as:

I am a board member/Chair of Variety Queensland who is a “related party” (as defined by s150EP of Local Government Act 2009) and the potential beneficiary of the application being auspiced by Dysart Community Support, accordingly, it is my intention to leave the meeting room during deliberation and will take no part in voting on the matter.

Resolution No.: COMM03/26-17

Moved: Cr Melissa Westcott

Seconded: Cr Terry O’Neill

That the Committee nominates Cr Alaina Earl as Chair of the Community Services Standing Committee in the absence of the Chair.

Carried

ATTENDANCE

Cr Viv Coleman left the meeting room at 1.05pm and did not participate in the discussions or vote for Report 5.2.

5.2 Out of Round Major Grant Application – Dysart Community Support (Auspicing For Variety) – Pork N Pint Races

EXECUTIVE SUMMARY

Under s195 of the Local Government Regulations 2012, Council is required to have a Community Grants Policy. Council’s Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils’ determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel’s recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

- Not approve the following out of round major grant application:***

Application 1	DYSART COMMUNITY SUPPORT (AUSPICING FOR VARIETY)
Project details	Pork N Pint Pig Races
Total project cost	\$37,186
Grant requested	\$5,186.95
Minimum co-contribution required from applicant	\$14,874.40 (Under IRC policy, grants over \$5,001 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$31,999.05
Meets co-contribution requirements	Yes
OFFICER’S RECOMMENDATION	
Grant Recommended	<i>Not to support as this application: as it was a) received and requested to be processed out of round, and b) the grant value is higher than the \$5,000 threshold officers can recommend, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).</i>
Amount	<i>Officers recommendations for Major Grants must align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.</i>

UNCONFIRMED MINUTES

<i>Budget Source</i>	<i>Division 2</i>
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2. *Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.*

Resolution No.: COMM03/26-18

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Not approve the following out of round major grant application:**

Application 1	DYSART COMMUNITY SUPPORT (AUSPICING FOR VARIETY)
Project details	Pork N Pint Pig Races
Total project cost	\$37,186
Grant requested	\$5,186.95
Minimum co-contribution required from applicant	\$14,874.40 <i>(Under IRC policy, grants over \$5,001 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$31,999.05
Meets co-contribution requirements	Yes
Grant Recommended	Not to support as this application: as it was a) received and requested to be processed out of round, and b) the grant value is higher than the \$5,000 threshold officers can recommend, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).
Amount	Officers recommendations for Major Grants must align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.
Budget Source	Division 2

2. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.

Lost

Resolution No.: COMM03/26-19

Moved: Mayor Kelly Vea Vea

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Approves the out of round major grant of \$5,000 to the Dysart Community Support (Auspicing for Variety) for the 2026 Pork n Pint Races.
2. Advises the applicant (if approved) that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.
3. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.

Carried

ATTENDANCE

Cr Viv Coleman returned to the meeting room at 1.14pm and resumed the position of Chair.
Mr Cale Dendle, Chief Executive Officer entered the meeting room at 1.18pm.

5.3

Out of Round Major Grant Application – Artslink Clermont

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

1. Not approve the following out of round major grant application:

Application 1	ARTSLINK CLERMONT
Project details	Wombat Festival
Total project cost	\$53,500.00
Grant requested	\$10,000.00
Minimum co-contribution required from applicant	\$21,400.00 (Under IRC policy, grants between \$5,001 plus require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$43,500.00
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Not to support as this application: as it was a) received and requested to be processed out of round, and b) the grant value is higher than the \$5,000 threshold officers can recommend, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).
Amount	Officers recommendations for Major Grants must align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.
Budget Source	Division 6

2. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.

Resolution No.: COMM03/26-20

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Not approve the following out of round major grant application:

Application 1	ARTSLINK CLERMONT
Project details	Wombat Festival
Total project cost	\$53,500.00
Grant requested	\$10,000.00
Minimum co-contribution required from applicant	\$21,400.00 <i>(Under IRC policy, grants between \$5,001 plus require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$43,500.00
Meets co-contribution requirements	Yes
Grant Recommended	Not to support as this application: as it was a) received and requested to be processed out of round, and b) the grant value is higher than the \$5,000 threshold officers can recommend, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).
Amount	Officers' recommendations for Major Grants must align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.
Budget Source	Division 6

2. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.

Lost

Resolution No.: COMM03/26-21

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Approves the out of round major grant of \$10,000 to Artlink Clermont for the 2026 Wombat Festival to be funded equally from Divisions 1 and 6.**
- 2. Advises the applicant (if approved) that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.**
- 3. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.**

Carried

Note:

The Committee has requested additional information relating to the application is provided to Council.

5.4

Out of Round Major Grant Application – MEU Moranbah

EXECUTIVE SUMMARY

Under s195 of the Local Government Regulations 2012, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Not approve the following out of round major grant application:***

Application 1

MEU MORANBAH

Project details	May Day
Total project cost	\$70,000.00
Grant requested	\$10,000.00
Minimum co-contribution required from applicant	\$28,000.00 (Under IRC policy, grants between \$5,001 plus require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$60,000.00
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Not to support as this application: as it was a) received and requested to be processed out of round, and b) the grant value is higher than the \$5,000 threshold officers can recommend, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).
Amount	Officers recommendations for Major Grants must align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.
Budget Source	Division 3, 4, 5

2. **Notes that further budget adjustments may be undertaken at Council’s third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.**

Resolution No.: COMM03/26-22

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

1. **Not approve the following out of round major grant application:**

Application 1	MEU MORANBAH
Project details	May Day

UNCONFIRMED MINUTES

Total project cost	\$70,000.00
Grant requested	\$10,000.00
Minimum co-contribution required from applicant	\$28,000.00 (Under IRC policy, grants between \$5,001 plus require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$60,000.00
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Not to support as this application: as it was a) received and requested to be processed out of round, and b) the grant value is higher than the \$5,000 threshold officers can recommend, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).
Amount	Officer’s recommendations for Major Grants must align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.
Budget Source	Division 3, 4, 5
<p>2. Notes that further budget adjustments may be undertaken at Council’s third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.</p>	
Lost	

Resolution No.:	COMM03/26-23
Moved:	Cr Melissa Westcott
Seconded:	Cr Alaina Earl
That the Committee recommends that Council:	
<ol style="list-style-type: none"> Approves the out of round major grant of \$10,000 to MEU Moranbah for the 2026 May Day. Advises the applicant (if approved) that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines. 	

3. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.

Carried

5.5

Isaac Arts and Cultural Advisory Committee Minutes – 7 November 2025

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the Isaac Arts and Cultural Advisory Committee meeting held on 7 November 2025 and presents committee recommendations for consideration.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Friday, 7 November 2025.***
2. ***Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Friday, 7 November 2025.***
 - i. ***Endorses Council becoming a Corporate Member with Artists Connect Inc for 2026-27.***
 - ii. ***Approves Application 1 from Kelly Shann for the Regional Arts Development Fund 2025-2026 Community Grants Program Round One***
 - iii. ***Approves Application 2 from for Noosa Film Academy Pty Ltd as Trustee for the Huglin Family Trust the Regional Arts Development Fund 2025-2026 Community Grants Program Round One.***
3. ***Approves Application 3 from Artists Connect Inc for the Regional Arts Development Fund 2025-2026 Community Grants Program Round One***
 - i. ***Approves Application 4 from St Lawrence Recreation Group Incorporated for the Regional Arts Development Fund 2025-2026 Community Grants Program Round One.***
 - ii. ***Approves Application 5 from Jennifer Perry for the Regional Arts Development Fund 2025-2026 Community Grants Program Round One.***
 - iii. ***Advises the applicants that the Regional Arts Development Fund grant constitutes sponsorship of the event/activity and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the RADF 2025-2026 Community Funding Program Guidelines.***

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee provide recommendations to Council about the implementation of arts related policies, plans and the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the Isaac Arts and Cultural Advisory Committee meeting held on 20 February 2026 and presents committee recommendations for consideration.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Friday, 20 February 2026.*
2. *Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Friday, 20 February 2026.*
 - i. *Provides in-principle support for the public art project proposed by Clermont Tourism Committee for two murals on the water reservoirs at Catholic Hill, Douglas Street, Clermont.*
 - ii. *Authorises the Chief Executive Officer (or delegate) to negotiate and execute an agreement (Memorandum of Understanding) between Council and the Clermont Tourism Committee in relation to the mural project.*
 - iii. *Approves the following applications for the Regional Arts Development Fund Community Grants Round Two FY2025-2026 as follows:*

Application 1	COURTNEY MARCH-PEACH
Project details	Professional development for this Moranbah-based piano teacher to attend the 16th Australasian Piano Pedagogy conference (The Art of Imagination) at Adelaide University from 6 to 10 July 2026. The funding will be expended on conference registration fees, flights to and from Adelaide, and accommodation.
RADF Grant Category	Develop
Total project cost	\$3,142.00
Grant requested	\$2,000
Minimum co-contribution required from applicant	\$1,099.70

UNCONFIRMED MINUTES

	<i>(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)</i>
Applicant Co-contribution amount	\$1,142.00
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Yes.
Amount	\$2,000 (excluding GST).

Application 2	NATASHA HARDIMAN
Project details	Delivery of a two-day songwriting workshop for young people aged 12 to 18 years in Moranbah on 6-7 July 2026 followed by a showcase event on 24 July 2026
RADF Grant Category	Grow
Total project cost	\$19,500
Grant requested	\$8,000
Minimum co-contribution required from applicant	\$6,825 <i>(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)</i>
Applicant Co-contribution amount	\$11,500
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Yes
Amount	\$8,000 (excluding GST).

Application 3	ST LAWRENCE WETLANDS FESTIVAL WORKING GROUP INCORPORATED
Project details	Support the costs of engaging 8 artists to deliver arts workshops on Saturday, 4 July 2026 at the St Lawrence Wetlands Festival.
RADF Grant Category	Inspire
Total project cost	\$14,259

UNCONFIRMED MINUTES

Grant requested	\$8,000
Minimum co-contribution required from applicant	\$4,990.65 <i>(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)</i>
Applicant Co-contribution amount	\$6,259
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$8,000 (excluding GST).

APPLICATION 4	WANGAN AND JAGALINGOU TRADITIONAL OWNERS ABORIGINAL CORPORATION
Project details	Support the inaugural Clermont Country & Culture Festival 2026 running from Monday 6 July to Sunday 12 July 2026, including week-long Indigenous and youth art exhibitions; school engagement activities incorporating Wirldi language, storytelling, music, and Junior Ranger experiences; community workshops in art, weaving, dance, and cultural knowledge; and live country music performances. The festival will culminate in a major NAIDOC Community Celebration at the Wangan Ceremonial Site on Saturday, 11 July 2026.
RADF Grant Category	Grow
Total project cost	\$62,200
Grant requested	\$8,000
Minimum co-contribution required from applicant	\$21,770 <i>(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)</i>
Applicant Co-contribution amount	\$54,200
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes, subject to applicant providing quotations for eligible items that the RADF funds may be expended on.
Amount	\$8,000 (excluding GST).

Application 5		ARTISTS CONNECT INC	
Project details	Supporting the St Lawrence Artists Retreat 2026, an event to be held from Thursday 23 July to Sunday 26 July 2026 catering for 50 artists to gather for 4 days of collaboration, networking, creative skill sharing and arts business workshops, covering the cost of engaging three of the artists.		
RADF Grant Category	Grow		
Total project cost	\$44,656		
Grant requested	\$5,818.00		
Minimum co-contribution required from applicant	\$15,629.60 <i>(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)</i>		
Applicant Co-contribution amount	\$38,838.00		
Meets co-contribution requirements	Yes		
Officer Recommendation			
Grant Recommended	Yes.		
Amount	\$5,818.00 (excluding GST).		

Application 6		TONI CRANE	
Project details	Support the applicant, as an established artist, to support delivery of a workshop program on Saturday 4 July 2026 at the St Lawrence Wetlands Festival. The funding will be expended on the artist's facilitation fees as well as the costs of materials, accommodation, travel and meal expenses.		
RADF Grant Category	Inspire		
Total project cost	\$2,999		
Grant requested	\$1,949		
Minimum co-contribution required from applicant	\$1,049.65 <i>(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)</i>		
Applicant Co-contribution amount	\$1,050		

Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Yes
Amount	\$1,949 (excluding GST).

3. *Advise the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Regional Arts Development Fund 2025-2026 Community Funding Program Guidelines.*

Resolution No.: COMM03/26-25

Moved: Mayor Kelly Vea Vea

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. **Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Friday, 20 February 2026.**
2. **Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Friday, 20 February 2026, and:**
 - i. **Provides in-principle support for the public art project proposed by Clermont Tourism Committee for two murals on the water reservoirs at Catholic Hill, Douglas Street, Clermont.**
 - ii. **Authorises the Chief Executive Officer (or delegate) to negotiate and execute an agreement (Memorandum of Understanding) between Council and the Clermont Tourism Committee in relation to the mural project.**
 - iii. **Endorses the actions of the Chief Executive Officer in committing \$20,000 to the \$90,000 project to secure a 2026 Flood Event Commemoration element to the works to be funded from Community Services Operational Budget – Stakeholder Management Project - 1134-AAA.**
 - iv. **Approves the following applications for the Regional Arts Development Fund Community Grants Round Two FY2025-2026.**

Application 1	COURTNEY MARCH-PEACH
Project details	Professional development for this Moranbah-based piano teacher to attend the 16th Australasian Piano Pedagogy conference (The Art of Imagination) at Adelaide University from 6 to 10 July 2026. The funding will be expended on conference registration fees, flights to and from Adelaide, and accommodation.

UNCONFIRMED MINUTES

RADF Grant Category	Develop
Total project cost	\$3,142.00
Grant requested	\$2,000
Minimum co-contribution required from applicant	\$1,099.70 (Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)
Applicant Co-contribution amount	\$1,142.00
Meets co-contribution requirements	Yes
<u>Committee Recommendation</u>	
Grant Recommended	Yes.
Amount	\$2,000 (excluding GST).

Application 2	NATASHA HARDIMAN
Project details	Delivery of a two-day songwriting workshop for young people aged 12 to 18 years in Moranbah on 6-7 July 2026 followed by a showcase event on 24 July 2026
RADF Grant Category	Grow
Total project cost	\$19,500
Grant requested	\$8,000
Minimum co-contribution required from applicant	\$6,825 (Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)
Applicant Co-contribution amount	\$11,500
Meets co-contribution requirements	Yes
<u>Committee Recommendation</u>	
Grant Recommended	Yes
Amount	\$8,000 (excluding GST).

Application 3		ST LAWRENCE WETLANDS FESTIVAL WORKING GROUP INCORPORATED	
Project details	Support the costs of engaging 8 artists to deliver arts workshops on Saturday, 4 July 2026 at the St Lawrence Wetlands Festival.		
RADF Grant Category	Inspire		
Total project cost	\$14,259		
Grant requested	\$8,000		
Minimum co-contribution required from applicant	\$4,990.65 (Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)		
Applicant Co-contribution amount	\$6,259		
Meets co-contribution requirements	Yes		
Committee Recommendation			
Grant Recommended	Yes		
Amount	\$8,000 (excluding GST).		
APPLICATION 4		WANGAN AND JAGALINGOU TRADITIONAL OWNERS ABORIGINAL CORPORATION	
Project details	Support the inaugural Clermont Country & Culture Festival 2026 running from Monday 6 July to Sunday 12 July 2026, including week-long Indigenous and youth art exhibitions; school engagement activities incorporating Wiridi language, storytelling, music, and Junior Ranger experiences; community workshops in art, weaving, dance, and cultural knowledge; and live country music performances. The festival will culminate in a major NAIDOC Community Celebration at the Wangan Ceremonial Site on Saturday, 11 July 2026.		
RADF Grant Category	Grow		
Total project cost	\$62,200		
Grant requested	\$8,000		
Minimum co-contribution required from applicant	\$21,770		

UNCONFIRMED MINUTES

	(Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)
Applicant Co-contribution amount	\$54,200
Meets co-contribution requirements	Yes
<u>Committee Recommendation</u>	
Grant Recommended	Yes, subject to applicant providing quotations for eligible items that the RADF funds may be expended on.
Amount	\$8,000 (excluding GST).
Application 5 ARTISTS CONNECT INC	
Project details	Supporting the St Lawrence Artists Retreat 2026, an event to be held from Thursday 23 July to Sunday 26 July 2026 catering for 50 artists to gather for 4 days of collaboration, networking, creative skill sharing and arts business workshops, covering the cost of engaging three of the artists.
RADF Grant Category	Grow
Total project cost	\$44,656
Grant requested	\$5,818.00
Minimum co-contribution required from applicant	\$15,629.60 (Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)
Applicant Co-contribution amount	\$38,838.00
Meets co-contribution requirements	Yes
<u>Committee Recommendation</u>	
Grant Recommended	Yes.
Amount	\$5,818.00 (excluding GST).

Application 6 TONI CRANE	
Project details	Support the applicant, as an established artist, to support delivery of a workshop program on Saturday 4 July 2026 at the St Lawrence Wetlands Festival. The funding will be expended on the artist's facilitation fees as well as the costs of materials, accommodation, travel and meal expenses.
RADF Grant Category	Inspire
Total project cost	\$2,999
Grant requested	\$1,949
Minimum co-contribution required from applicant	\$1,049.65 (Under 2025-26 RADF Community Funding Program Guidelines, applicants must make a significant contribution of at least 35% which may be in-kind.)
Applicant Co-contribution amount	\$1,050
Meets co-contribution requirements	Yes
<u>Committee Recommendation</u>	
Grant Recommended	Yes
Amount	\$1,949 (excluding GST).
<p>3. Advises the applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Regional Arts Development Fund 2025-2026 Community Funding Program Guidelines.</p>	
Carried	

ATTENDANCE

Cr Simon West left the meeting room at 1.51pm and returned to the meeting room at 1.53pm.

5.7 Community and Civic Events Monthly Update to Councillors

EXECUTIVE SUMMARY

The report outlines a proposal to provide all Councillors with a month in advance summary of upcoming events and activities being programmed across the wider Isaac region targeted at all cohorts in the Isaac community.

This report aligns with Council's Corporate Plan Strategic Theme: Engaged Communities. Priority 4: We will encourage a diversity of community events and arts programs to innovatively use our places and spaces; and Priority 5: We will encourage our communities to embrace opportunities for participation in events, arts and creative experiences which celebrate our stories, cultures, and identities.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Isaac Regional Council Community and Civic Events Calendar and proposed communication method to councillors moving forward.*

Resolution No.: COMM03/26-26

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Notes the Isaac Regional Council Community and Civic Events Calendar and proposed communication method to councillors moving forward.**

Carried

ATTENDANCE

Cr Simon West left the meeting room at 2.07pm and returned to the meeting room at 2.09pm.

Mr Scott Jarvis left the meeting room at 2.09pm and returned to the meeting room at 2.11pm.

5.8 Development Application Seeking a Development Permit for Material Change of Use – Service Station at 19 Cemetery Road, Nebo, Described as Lot 42 On Whs349

EXECUTIVE SUMMARY

This report is presented to Council to decide a Development Application that has been made by Paluma Road Pty Limited c/- Jewell Planning for a Development Permit for Material Change of Use – Service Station at 19 Cemetery Road, Nebo, described as Lot 42 on WHS349.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approve with conditions MCU23/0007 for a Development Permit for Material Change of Use – Service Station at 19 Cemetery Road, Nebo, described as Lot 42 on WHS349 as per the attached content recommended for the Decision Notice.**

Resolution No.: COMM03/26-27

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Approves with conditions MCU23/0007 for a Development Permit for Material Change of Use – Service Station at 19 Cemetery Road, Nebo, described as Lot 42 on WHS349 as per the attached content recommended for the Decision Notice.**

Carried

DECLARABLE CONFLICT OF INTEREST

Cr Melissa Westcott declared a declarable conflict of interest for Report Item 5.9 Mackay Isaac Tourism Quarterly Report as she is the Chair of the Local Buying Foundation which provides sole funding to Mackay Isaac Tourism for the Isaac Tourism Officer Role as a result of this declarable conflict of interest, Cr Melissa Westcott left the meeting room at 2.15pm for the Committees deliberation for Report 5.9.

5.9 Mackay Isaac Tourism Quarterly Report

EXECUTIVE SUMMARY

This report seeks to provide Mackay Isaac Tourism's (MIT) 2025/2026 Partner Reporting updates to Council for its information.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the Mackay Isaac Tourism 2025/26 Q1 and Q2 Quarterly Partner Reports and receive further quarterly reports and forward planning updates for its consideration.*

Resolution No.: COMM03/26-28

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receives and notes the Mackay Isaac Tourism 2025/26 Q1 and Q2 Quarterly Partner Reports and receive further quarterly reports and forward planning updates for its consideration.**

Carried

NOTES:

Additional information on operational logistics of the digital kiosk (resourcing, updating information, future budgets etc) is to be provided.

ATTENDANCE

Cr Melissa Westcott returned to the meeting room at 2.35pm.

Mrs Brianna Baggow left the meeting room at 2.35pm and returned to the meeting room at 2.39pm.

5.10

Community Services FY2025/2026 Capital Projects Progress Report as at 26 February 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025/2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025/2026 Capital Progress Summary Report as at 26 February 2026**

Resolution No.: COMM03/26-29

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025/2026 Capital Progress Summary Report as at 26 February 2026.**

Carried

NOTES:

- Request for the Dysart Miners Memorial Designs to be provided to Councillors.**
- Request for consideration to close access to the Nebo Showgrounds for heavy vehicles to prevent further damage during wet weather events, noting that signage would be required to notify of no access to the area to prevent traffic heading down that area and not being able to turn around.**

6. GENERAL BUSINESS

6.1 Blue Tree Project – Apex Park Moranbah

Cr Melissa Westcott enquired about the Selectability (Moranbah) “Blue Tree” Project, which was approved by Council in September 2024 to be located at Apex Park (located within the Federation Walk area, adjacent to the Grosvenor Creek).

There is currently no blue tree located in the area. Can we be updated on when this project is occurring, how long has Selectability got to have the project completed and is this project being considered as part of the Apex Park Planning Project.

ACTION: MANAGER PARKS AND RECREATION

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.49pm.

These minutes will be confirmed by the Committee at the Community Services Standing Committee Meeting to be held on Tuesday 7 April 2026 in Moranbah.

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Donna Wilson
AUTHOR POSITION	Community Services Grants Officer

5.1

MINOR COMMUNITY GRANTS SUMMARY MARCH 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is to be provided to Council detailing the minor grants approved under delegation by the Manager, Community and Cultural Services.

This report summarises all minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 March to 31 March 2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of March 2026.***

BACKGROUND

The Isaac Regional Council (IRC) Community Grants Policy provides that the intent of the Grants policy is *"To meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation and make a positive and ongoing contribution to the region. This policy aims to support the distribution of funds in an equitable, transparent and sustainable manner."*

IRC provides both Major and Minor Grants and grant assistance can include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - Concessions via internal payment or
 - Waiver of Council fees and charges.
 - Labour provided by Council staff at no cost.
 - Repairs and maintenance provided by Council staff at no cost.

Major Grants

Major Grant applications are assessed in four set rounds through the financial year (July 1 - June 30). An applicant may only receive one Major Grant per round, unless exceptional circumstances are warranted. This applies to the applicant group and not the auspicings body. This is to ensure equitable access to funding for eligible applicants.

Applications are assessed for eligibility by a Council Officers in consultation with Divisional Councillor/s and internal subject matter experts. Recommendations are then made to Council through ordinary meetings for final resolution.

Major Grant rounds are scheduled annually in accordance with the following timetable.

Round 1 – Closes 12 September. Report to October Ordinary Council Meeting

Round 2 - Closes 12 December. Report to January Ordinary Council Meeting

Round 3 - Closes 12 March. Report to April Ordinary Council Meeting

Round 4 - Closes 12 June. Report to July Ordinary Council Meeting

Minor Grants

Minor Grants are assessed monthly and applicants may submit only one Minor Grant application per project, event or activity. The maximum value of minor grants issued per financial year must not exceed \$6,000 per applicant to ensure equitable availability of funds to community.

Minor Grants consist of:

- Cash contributions and/or donations.
- School bursaries and scholarships.
- Individual or Team Development Grants

School Bursaries

Primary School (Prep – Year 6): Up to \$250.00 - One application per year can be submitted by each primary school in the Isaac region.

High School (Year 7 – Year 12) Up to \$500.00 - Two applications per year can be submitted by each high school in the Isaac region.

Individual or Team Development Grants

National (Representing Queensland): Up to \$250 Individual or \$500 per team.

International (Representing Australia): Up to \$750 Individual or \$1,000 per team.

Note: A team is defined by three or more individuals from the same organisation representing the Isaac region by performing, competing or representing at national or international competitions or events.

Minor Grants March 2025

Four (4) applications were received and approved for the month of March 2026 to the value of \$4,000.00.

Individual or Team Development Grants (March: No Applications)

School Bursaries (March: No Applications)

Minor Grants (March: 4 Applications)

Division	Applicant	Number of Previous Applications 2025/26	Value	Event	Use of Funds
2	Dysart Rugby League Football Club	0	\$1,000	Purchase first aid kit for club	First aid kit
3,4,5	Simply Sunshine Childcare Moranbah	1	\$1,000	Purchase Easter Eggs for a fundraising raffle	Easter eggs
3,4,5	Moranbah State School P&C	1	\$1,000	Purchase Easter Eggs for a fundraising raffle	Easter eggs
8	St Lawrence State School P&C	0	\$1,000	Purchase catering items for the tuck-shop for the Cross Country	Catering items

IMPLICATIONS

The different types of grants processed through the Community Grants Management Framework are managed through different cost centres as reflected in the Table 1 below, which summarises divisional budgets and **includes major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries** for the 2025/2026 financial year, including the minor and major grants for December 2025. For noting, it does not include in-kind support provided during the financial year as these are costed directly to the relevant department providing the in-kind support, however efforts will be made in the new year to provide this reporting.

Table 1 - Major grants, Minor grants, Multi-year grants, Individual and Team Development Grants and School bursaries for the 2025/2026 financial year to date. Note: Figures have been rounded.

Division	Allocation	Total Actual Spend/Commitments	Multi-Year Grant Commitments	Remaining Budget
1	\$50,000	\$33,553	\$6,143	\$10,305
2	\$50,000	\$28,277	\$1,143	\$20,581
3	\$50,000	\$28,741	\$5,768	\$15,491
4	\$50,000	\$28,741	\$5,768	\$15,491
5	\$50,000	\$28,741	\$5,768	\$15,491

COMMUNITY SERVICES

6	\$50,000	\$42,953	\$1,143	\$5,905
7	\$50,000	\$29,364	\$5,768	\$14,868
8	\$50,000	\$18,350	\$0	\$31,650
Total	\$400,000	\$238,720	\$31,501	\$129,779

CONSULTATION

Director Community Services

Divisional Councillors

Manager Budgets & Statutory Reporting

Manager Community and Cultural Services

Departmental Administration Officer Community and Cultural Services

Grants Officer Community and Cultural Services

Financial

If all eligible community groups / organisations and schools within the Isaac Region applied for the maximum allowed grants in the current financial year, we would not have enough funds allocated in the current 2025/26 grants budget to cover all applications.

While the Grant Funding Budget allocation was increased from \$336,000 in the 2024/25 F/Y to \$400,000 for the 2025/26 F/Y to cover all major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries, data compiled by officers indicates there are at least 150 community groups across the Isaac Regional eligible to submit minor grant applications. This would equate to \$900,000 annually in Minor Grants alone, if each eligible group applied for the maximum 6 x \$1,000 minor grants per financial year.

There are ten (10) Primary Schools, two (2) combined Primary and Secondary Schools, and three (3) secondary schools across the Isaac Region who are eligible to apply for School Bursaries each financial year, which would equate to a total of \$16,000 in School Bursary Grants.

The Community and Cultural Services Department is currently undertaking a review of Council's Community Grants Policy and the Isaac Community Grants Program Guidelines, with a Councillor Workshop held in March 2026 which proposed recommendations and changes for the 2026/27 financial year moving forward. A report and revised Policy and Guidelines are scheduled to be presented to Community Services Standing Committee in May 2026.

BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per PECS-POL-126 Community Grants.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

DONNA WILSON
Grants Officer Community Services

Date: 10 March 2026

Report authorised by:

HEIDI ROBERTS
Director Community Services

Date: 24 March 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- PECS-POL-126 Community Grants Policy
- CORP-GDS-036 Isaac Community Grants Guidelines

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Donna Wilson
AUTHOR POSITION	Community Services Grants Officer

5.2 MAJOR GRANT APPLICATIONS SUMMARY ROUND THREE FY2025-2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months (round) for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grants received during Round Three (3) of the Community Grants Program for FY2025-2026. A total of nineteen (19) applications were received for Round Three.

OFFICER RECOMMENDATION

That the Committee recommends that Council:

- Approves the following multi-year sponsorships as follows:**

Application 1	ST LAWRENCE RECREATION GROUP
Project details	St Lawrence Recreation Group Annual Campdraft - 3 Year sponsorship of \$5,000 per year
Total project cost	\$56,249
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$16,875 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$51,249
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommend three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29.
Amount	\$5,000 per year (excluding GST).

Budget Source	Division 8
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Application 2	MIDDLEMOUNT RODEO ASSOCIATION
Project details	Platinum 3-year sponsorship for the Middlemount Rodeo.
Total project cost	\$40,000
Grant requested	\$5,000 per year for 3 years.
Minimum co-contribution required from applicant	\$16,000 <i>(Under IRC policy, grants of \$5,000 + require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$35,000
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommend three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Middlemount Rodeo.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 7

Application 3	MIDDLEMOUNT RODEO ASSOCIATION
Project details	Platinum 3-year sponsorship for the Middlemount Campdraft.
Total project cost	\$30,000
Grant requested	\$5,000 per year for 3 years.
Minimum co-contribution required from applicant	\$12,000 <i>(Under IRC policy, grants of \$5,000 + require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$25,000
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommend three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Middlemount Campdraft.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 7

Application 4	MORANBAH MINERS MEMORIAL
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Project details	Moranbah Miners Memorial Ceremony – 3-year sponsorship of \$10,000 per year
Total project cost	\$30,480
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$12,192 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$20,480
Meets co-contribution requirements	Yes.
Officer Recommendation	
Grant Recommended	No. Officer's recommendations must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The application however, may be approved by Council decision and resolution.
Amount	\$10,000 per year (excluding GST).
Budget Source	Division 3, 4, 5, 7

2. Approves the following applications for the Community Grants Round Three FY2025-2026 as follows:

Application 5 CLERMONT RIFLE CLUB	
Project details	Target repairs
Total project cost	\$7,500
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,250 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$2,500
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommended
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 6 MORANBAH STATE SCHOOL P&C	
Project details	Cocktails in the Coalfields
Total project cost	\$17,500
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$7,000 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$7,500
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$10,000 (excluding GST)
Budget Source	Division 3, 4, 5

Application 7 THE AUSTRALIAN STOCK HORSE SOCIETY	
Project details	Nebo Campdraft and Challenge
Total project cost	\$46,870
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$18,748 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$41,870
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 8

Application 8 NEBO BUSHMAN'S (AUSPICING FOR CAMPDRAFT)	
Project details	Nebo Campdraft
Total project cost	\$53,463
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$16,038.90 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$48,463
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 8

Application 9 NEBO BUSHMAN'S (AUSPICING FOR CUTTING)	
Project details	Nebo Cutting Show
Total project cost	\$30,679
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$9,203 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$25,679
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 8

Application 10 NEBO BUSHMAN'S (AUSPICING FOR RODEO)	
Project details	Nebo Rodeo
Total project cost	\$270,787

Grant requested	\$30,000
Minimum co-contribution required from applicant	\$108,314.80 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$240,787
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). Under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$30,000 (excluding GST)
Budget Source	Division 8

Application 11	EMERGENCY LONG TERM ACCOMODATION MORANBAH
Project details	Skateboard competition and workshop
Total project cost	\$9,973
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,992 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$4,973
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 3, 4, 5

Application 12	LIFE CHURCH CLERMONT
Project details	Kids Club Extreme Camp
Total project cost	\$12,000

Grant requested	\$5,000
Minimum co-contribution required from applicant	\$3,600 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$7,000
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 13	CLERMONT GOLF CLUB
Project details	2026 Bolt Off Clermont Pro AM
Total project cost	\$41,800
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$12,540 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$36,800
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 14	WANGAN JAGALINGOU TRADITIONAL OWNERS
Project details	Clermont Country and Cultural Festival
Total project cost	\$62,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$18,600 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$57,000

Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 15	BLUE MOUNTAIN CATTLE DOG ASSOCIATION (AUSPICING FOR BLUE MOUNTAIN CAMPDRAFT)
Project details	Blue Mountain Campdraft
Total project cost	\$73,190
Grant requested	\$3,000
Minimum co-contribution required from applicant	\$21,957 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$70,190
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$3,000 (excluding GST)
Budget Source	Division 8

Application 16	DYSART RUGBY LEAGUE FOOTBALL CLUB
Project details	New sideline benches
Total project cost	\$2,240
Grant requested	\$2,062
Minimum co-contribution required from applicant	\$448.00 <i>(Under IRC policy, grants between \$1,001 and \$2,500 require a 20% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$178
Meets co-contribution requirements	No
Officer Recommendation	
Grant Recommended	Yes
Amount	\$1,792 (excluding GST)

Budget Source	Division 2
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Application 17	CLERMONT ISOLATED PARENTS ASSOCIATION
Project details	2026 Sports Camp
Total project cost	\$77,700
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$23,310 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$72,700
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 18	SPARC DYSART- STRENGTH, PRIDE, ACTIVITY, RECILIANCE, COMMUNITY
Project details	Mother's Day morning markets
Total project cost	\$8,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,400 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$3,000
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 2

Application 19	KOALA RESCUE AND TRAUMA CARE NEBO
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Project details	To purchase much needed resources for the trauma care in Nebo
Total project cost	\$14,854
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$5,942 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$4,854
Meets co-contribution requirements	No
Officer Recommendation	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted: 24 May 2022- Resolution number: 7862). Under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$8,912 (excluding GST)
Budget Source	Division 8

Application 20	MORANBAH STATE HIGH SCHOOL P&C
Project details	50 th Anniversary Celebrations
Total project cost	\$38,400
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$15,360 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$28,400
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes. This funding was included as a separate budgeted line item in the IRC 2025/26 Civic Events Budget.
Amount	\$10,000 (excluding GST)
Budget Source	IRC 2025/26 Budget (4116-AAA)

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3. ***Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.***
 4. ***Notes that further budget adjustments may be undertaken to ensure sufficient funds are available for community grants for the remainder of the financial year if all multi-year and major grants for Round Three are approved.***

BACKGROUND

The Isaac Regional Council (IRC) Community Grants Policy provides that the intent of the Grants policy is “To meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Council’s commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation and make a positive and ongoing contribution to the region. This policy aims to support the distribution of funds in an equitable, transparent and sustainable manner.”

Grant assistances include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - Concessions via internal payment or
 - waiver of Council fees and charges.
 - Labour provided by Council staff at no cost.
 - Repairs and maintenance provided by Council staff at no cost.

Major Grants

Major Grant applications are assessed in four set rounds through the financial year (July 1 - June 30). An applicant may only receive one Major Grant per round, unless exceptional circumstances are warranted. This applies to the applicant group and not the auspicing body. This is to ensure equitable access to funding for eligible applicants.

Applications are assessed for eligibility by the evaluation panel in consultation with Divisional Councillor/s and internal subject matter experts. Recommendations are then made to Council through ordinary meetings for final resolution.

Major Grant Rounds

Major Grant rounds are scheduled annually in accordance with the following timetable.

Round One (1) – Closes 12 September. Report to October Ordinary Council Meeting

Round Two (2) - Closes 12 December. Report to January Ordinary Council Meeting

Round Three (3) - Closes 12 March. Report to April Ordinary Council Meeting

Round Four (4) - Closes 12 June. Report to July Ordinary Council Meeting

Grant Funding Recommendations

Officer Major Grant recommendations will align with the Isaac Community Grants Guidelines. Officers cannot recommend funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.

Grant Type	Amount
Minor	Up to \$1,000 (excluding GST).
Major	Up to \$5,000 (excluding GST) - unless otherwise approved by Council resolution.

Grant Co-funding Requirements (as per IRC Community Grant Guidelines)

Council cannot be the sole funder for every project, event or activity. Co-contribution funding is required for all major grant requests over \$1000.00. The table below outlines co-contribution funding requirements.

Amount Requested from Council	Minimum Co-contribution funding required from Applicant
Minor - Up to \$1,000	N/A (No co-contribution required for Minor Grant)
Major - \$1,001 to \$2,500	20% of total project costs
Major - \$2,501 to \$5,000	30% of total project costs
Major - \$5,000+	40% of total project costs

IMPLICATIONS

The different types of grants processed through the Community Grants Management Framework are managed through different cost centres as reflected in the Table 1 below, which summarises divisional budgets and includes major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries for the 2025/2026 financial year, including the minor and major grants for January 2026. For noting, it does not include in-kind support provided during the financial year as these are costed directly to the relevant department providing the in-kind support, however efforts will be made in the new year to provide this reporting.

Table 1 - Major grants, Minor grants, Multi-year grants, Individual and Team Development Grants and School bursaries for the 2025/2026 financial year to date. Note: Figures have been rounded.

Division	Allocation	Total Actual Spend/Commitments	Multi-Year Grant Commitments	Remaining Budget
1	\$50,000	\$36,053	\$6,142	\$7,805
2	\$50,000	\$28,277	\$1,143	\$20,581
3	\$50,000	\$28,741	\$5,768	\$15,491
4	\$50,000	\$28,741	\$5,768	\$15,491
5	\$50,000	\$28,741	\$5,768	\$15,491
6	\$50,000	\$45,453	\$1,143	\$3,405
7	\$50,000	\$29,364	\$5,768	\$14,868
8	\$50,000	\$18,350	\$0	\$31,650
Total	\$400,000	\$243,720	\$31,501	\$124,779

The following table summarises the applications received in Round Three FY2025-26, and further details are provided in Attachment 1.

Division	Applicant	Number of Previous Grant Applications 2025/26	Major Grants Round 3 - Amount requested	Grant Amount Recommended based on application compliance with Major Grant Funding Criteria
1 & 6	Clermont Rifle Club	0	\$5,000	\$5,000
1 & 6	Life Church Clermont	1 x Major	\$5,000	\$5,000
1 & 6	Wangan Jagalingou Traditional Owners	0	\$5,000	\$5,000
1 & 6	Clermont Isolated Parents Association	0	\$5,000	\$5,000
1 & 6	Clermont Golf Club	2 x Minor 1 x Major	\$5,000	\$5,000
3,4,5	Moranbah State School P&C	2 x Minor	\$10,000	\$10,000
3,4,5,7	Moranbah Miners Memorial	0	\$10,000	\$10,000
3,4,5	ELAM	1 x Major	\$5,000	\$5,000
2	Dysart Rugby League	1 x Minor	\$2,062	\$1,792

COMMUNITY SERVICES

2	SPARC (Strength, Pride, Activity, Resilience, Community)	0	\$5,000	\$5,000
7	Middlemount Rodeo Association	0	\$5,000	\$5,000
7	Middlemount Rodeo Association	0	\$5,000	\$5,000
8	St Lawrence Recreation Group	3 x Minor	\$5,000	\$5,000
8	The Australian Stock Horse Society	0	\$5,000	\$5,000
8	Nebo Bushman's (auspicing for Campdraft)	0	\$5,000	\$5,000
8	Nebo Bushman's (auspicing for Cutting)	0	\$5,000	\$5,000
8	Nebo Bushman's (auspicing for Rodeo)	0	\$30,000	\$30,000
8	Blue Mountain Cattle Dog Trail Association (auspicing for Blue Mountain Campdraft)	0	\$3,000	\$3,000
8	Koala Rescue and Trauma Care Nebo	0	\$10,000	\$8,912

COMMUNITY SERVICES

4116-AAA	Moranbah State High School P&C	1 x Minor 1 x Major	\$10,000	\$10,000
Total			\$140,062	\$128,704

Note – Figures in the above table have been rounded

CONSULTATION

- Director Community Services
- Divisional Councillors
- Manager Budgets & Statutory Reporting
- Manager Community and Cultural Services
- Departmental Administration Officer Community and Cultural Services
- Grants Officer Community and Cultural Services
- All Major Grant Applicants for Round 3

RISKS

Financial

If all multi-year and major grants are approved in this grant round for the maximum amounts requested of \$140,062, the current 2025/26 grants budget of \$400,000 will be overspent by \$42,467.

This potential overspend versus budget was highlighted to councillors during the Community Grants Funding Workshop held following the March 2026 Community Services Standing Committee held on Tuesday 10 March 2026.

While the Grant Funding Budget allocation was increased from \$336,000 in the 2024/25 F/Y to \$400,000 for the 2025/26 F/Y to cover all major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries, data compiled by officers indicates there are at least 150 community groups across the Isaac Regional eligible to submit minor grant applications. This would equate to \$900,000 annually in Minor Grants alone, if each eligible group applied for the maximum 6 x \$1,000 minor grants per financial year.

The Community and Cultural Services Department is currently undertaking a review of Council's Community Grants Policy and the Isaac Community Grants Program Guidelines, with a Councillor Workshop held in March 2026 that discussed recommendations and changes for 2026/27 financial year. A report and revised Policy and Guidelines are scheduled to be presented to Community Services Standing Committee in May 2026.

BASIS FOR RECOMMENDATION

Applications align with the goals of Isaac Regional Council's Community Grants Program.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
DONNA WILSON	HEIDI ROBERTS
Grants Officer Community Services	Director Community Services
Date: 16 March 2026	Date: 27 March 2026

ATTACHMENTS

- Attachment 1 - Major Grants Summary Assessment

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines
- PECS-POL-126 Community Grants Policy

IRC Major Grants Evaluation Summary

Application #	Community Group/Auspice	Project Description	Division/Town	Past funding	Acquittal-Previous	Eligible project	Score	Amount requested (ex GST)	Amount Recommended (Ex GST)	Officers Recommendation	Comments	Further action
1	St Lawrence Recreation Group	<p>St Lawrence Recreation Group are hosting their annual St Lawrence Campdraft on the 30-31 May 2026. There will be approximately 800 competitors and participants and 2000 attendees.</p> <p>They are seeking Councils support of \$5,000.00 to go towards the cost of entertainment.</p> <p>Quote for the entertainment (Cade Geiger) is \$5,954.52</p> <p>Total cost of event is \$56,249.00</p> <p>This meets the co contribution amount.</p>	Division 8	<p>2025- Minor Grant- \$1,000- Gazebo</p> <p>2025- Minor Grant- \$1,000- Freezer insert</p>	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve a three year sponsorship 2026, 2027, 2028.	Complete application	
2	Middlemount Rodeo Association	<p>Middlemount Rodeo Association to hold their annual Campdraft and Rodeo each year.</p> <p>They are seeking Councils support of \$10,000.00 for the Platinum sponsorship for the Campdraft and Rodeo.</p> <p>Platinum sponsorship includes: Naming rights to both events Naming rights to the open bull ride A buckle for the Open Bull Ride with your company Opportunity to present buckle to the Middlemount Open Bull Riding Champion Extra-large advertising on corflute signage (Supplied by Middlemount Rodeo Assoc.) Announced Advertising throughout the event Official advertising in the event programs and promotional posters, printed media & social media plus advertising with CRCA VIP Platinum Packages – Each package includes family entry, food and beverage tickets Total cost of both events is \$70,000.00. This meets the co contribution amount</p>	Division 7	No funding for this financial year	Yes	Yes	90/100	\$10,000	\$10,000.00	To approve a three year sponsorship 2026, 2027, 2028. Platinum package.	Complete application	

3	Clermont Rifle Club	The Clermont Rifle Club sustained water damage to their existing targets and they require urgent repairs so the club can continue to operate. They are seeking Councils support of \$5,000 for the fabrication of target frames and backing boards. Quote for the repairs (Create a Sign)- \$7,500. Total cost is \$7,500. This meets the co contribution amount.	Division 1 & 6	No funding for this financial year	Yes	Yes	90/100	\$5,000	\$5,000.00	To approve	Complete application	
4	Moranbah State School P&C	Moranbah State School P&C are hosting their annual fundraiser of Cocktails in the Coalfields on 13 June 2026. Money raised will go towards replacing the bell system for the school. They are seeking Councils support of \$10,000 to go towards the cost of Catering. No quotes have been provided. Total cost is \$17,500 This meets the co contribution amount.	Division 3,4,5	2026- Minor Grant- \$1,000- Easter Egg Raffle	Yes	Yes	90/100	\$10,000	\$5,000.00	Officers recommendation is to approve \$5,000 as per the guidelines.	No quotes have been provided	
5	Moranbah Miners Memorial	Moranbah Miners Memorial are hosting their annual service/memorial ceremony on 6 November 2026. They are seeking Councils support of \$10,000 per year over the next three years as per previous funding terms. Quote for Kennedy's is \$10,780 Quote for Tropical exposure is \$7,150 Total cost is \$30,480 This meets the co contribution amount.	Division 3, 4,5, 7	No funding for this financial year	Yes	Yes	80/100	\$10,000	\$5,000.00	Officers recommendation is to approve \$5,000 as per the guidelines.	Complete application	

6	Australian Stock Horse Society	The Australian Stock Horse Society are holding their annual Nebo Campdraft and Challenge on 28-30 August at Nebo Showgrounds. Funds raised this year will go to Nebo SES, CQ Rescue and Nebo Ambulance. They are seeking Councils support of \$5,000 to contribute towards the cost of stock transport. Quote for transport (Willoughby)- \$20,735 Total cost is \$46,870 This meets the co contribution amount.	Division 8	No funding for this financial year	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve	Complete application
7	Nebo Bushman's (auspicing for Campdraft)	Nebo Bushman's (auspicing for Campdraft) are hosting their annual Nebo Campdraft on 25-28 June 2026 at the Nebo Showgrounds. They are seeking Councils support of \$5,000 to contribute towards the costs of stock transport. Quote for transport (Willoughby)- \$19,712 Total cost of event is \$53,463 This meets the co contribution amount.	Division 8	2025- Major Grant- \$15,000 to cover Rodeo, Campdraft and Cutting	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve	Complete application
8	Nebo Bushman's (auspicing for Cutting)	Nebo Bushman's (auspicing for Cutting) are hosting their annual Nebo Cutting Show on 6-9 August 2026 at the Nebo Showgrounds. They are seeking Councils support of \$5,000 to contribute towards the costs of stock transport. Quote for transport (Willoughby)- \$10,450 Total cost is \$30,679 This meets the co contribution amount.	Division 8	2025- Major Grant- \$15,000 to cover Rodeo, Campdraft and Cutting	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve	Complete application

9	Nebo Bushman's (auspicing for Rodeo)	Nebo Bushman's (auspicing for Rodeo) are hosting their annual Nebo Rodeo on 15/16 May 2026 at the Nebo Showgrounds. They are seeking Councils support of \$30,000 to pay for the ablation blocks. Quote for ablation blocks- \$29,073 Total cost of ablation blocks is \$29,073 This does not meet the co contribution amount.	Division 8	2025- Major Grant- \$15,000 to cover Rodeo, Campdraft and Cutting	Yes	Yes	80/100	\$30,000	\$5,000.00	Officers recommendation is to approve \$5,000 as per the guidelines. CEO recommended \$30,000 to applicant	Complete application
10	ELAM Moranbah	ELAM is holding a skateboard comp and build your own skateboard day on 25 May 2026. The day will include a family fun afternoon with market stalls. They are seeking Councils support of \$5,000 to contribute towards the cost of the competition and workshop. Quote for the workshop is \$2,980. Quote for the competition is \$6,993 Total cost is \$9,973 This does not meet the co contribution amount.	Division 3, 4, 5	No funding for this financial year	Yes	Yes	100/100	\$5,000	\$5,000.00	To approve	Complete application
11	Life Church Clermont	Life Church Clermont are hosting their annual Kids Club Extreme on 2-4 July 2026. They are seeking Councils support of \$5,000 to go towards the cost of the event. Invoice for last years bus (Quinque) 1- \$4,445.10 Invoice for last years bus (Wombat Wanderer) 2- \$900.00 JJ's recycling- \$602.00 Petting Zoo (Trulander Emerald) - \$625.00 Stickers for bags (Clermont Carrying) - \$41.36 Clermont news- \$96.41 Clermont bakery- \$50.00 Clermont butchers- \$343.00 Clermont pharmacy- \$181.52 Please note none of the above were quotes. All are last years invoices or receipts, as no quotes for this event have been provided. Total cost is \$12,000 This meets the co contribution amount.	Division 1 & 6		Yes	Yes	90/100	\$5,000	\$5,000.00	To approve	No quotes have been provided

12	Clermont Golf Club	<p>Clermont Golf Club are hosting the 2026 Bolt Off/ Clermont Pro Am on 29-31 May 2026. The PGA will also be hosting coaching clinics for the general public, members and all players.</p> <p>They are seeking Councils support of \$5,000 to go towards prize money over the three days.</p> <p>No quotes have been provided Total cost of event is \$41,800. This meets the co contribution amount.</p>	Division 6	<p>2025- Minor Grant- \$1,000- Prizes for raffle 2025- Major Grant- \$5,000- Upgrade of practice nets 2025- Minor Grant- \$1,000- Isaac Region Cup</p>	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve	No quotes provided	
13	Wangan Jagalingou Traditional Owners	<p>Wangan Jagalingou Traditional Owners are hosting a community led, week long cultural festival to be delivered in Clermont from 6-12 July 2026. This will align with NAIDOC week. The festival celebrates country, culture, music and community organisations.</p> <p>They are seeking Councils support of \$5,000 to go towards hiring sound, toilets and generators.</p> <p>No quotes have been provided. Total cost is \$62,000 This meets the co contribution amount.</p>	Division 1 & 6	No previous funding	N/A	Yes	100/100	\$5,000	\$5,000.00	To approve	No quotes provided	

14	Blue Mountain Cattle Dog Association (auspicing for Blue Mountain Campdraft)	Blue Mountain Cattle Dog Association (auspicing for Blue Mountain Campdraft) to host the 2026 Blue Mountain Campdraft. They are seeking Councils support of \$3,000 as sponsorship. No quotes have been provided. Total cost is \$73,190. This meets the co contribution amount.	Division 8	No previous funding	N/A	Yes	80/100	\$3,000	\$3,000.00	To approve	No quotes provided	
15	Dysart Rugby League	Dysart Rugby League would like to purchase new sideline bench seats for their games at Hickey oval. They are seeking Councils support of \$2061.82 for the seats. Quote (Cazna Sports) Is \$2,240 This does not meet the co contribution amount.	Division 2	2025- Minor Grant- \$1,000- Super Hero Saturday	Yes	Yes	90/100	\$2,062	\$1,792 Quote for seats is \$2,240 minus 20%	To approve	Complete application	

16	Moranbah State High School P&C	<p>50th Anniversary Celebrations to be held on 1-3 May 2026. They are seeking Councils support of \$10,000 to go towards the entertainment (Brooke Shubert). No quotes were provided. Total cost is \$38,4000 This meets the co contribution amount.</p>	Budgeted 4116-AAA	<p>2025- Minor Grant- \$1,000- Comedy Night 2025- Major Grant- \$8,000- Careers Expo</p>	Yes	Yes	100/100	\$10,000	\$10,000.00	To approve	No quotes provided	
17	Clermont ICPA Sports Camp	<p>Clermont ICPA Sports Camp are hosting a Sports Camp on 23-28 August 2026. The camp is for children from years 4-7 for a week of sporting opportunities and friendship connections. All of the children come from distance education or from one of the 8 small schools. They are seeking Councils support of \$5,000 to go towards the cost of the camp shirts. The quote for the camp shirts (Worklocker Charters Towers) is \$12,490. The total cost is \$77,700 This meets the co contribution amount.</p>	Division 1 & 6	<p>2025- Major Grant- \$4,600- Sports camp</p>	Yes	Yes	80/100	\$5,000	\$5,000.00	To approve	Complete application	

18	SPARC Dysart (Strength, Pride, Activity, Resilience, Community)	<p>SPARC Dysart are hosting a Mothers Day morning market at the Golf Club on 10 May 2026. They would like to bring back the magic of Dysart markets in town to encourage more local business to be involved.</p> <p>They are seeking Councils support of \$5,000 to go onwards purchasing equipment for arts and crafts, engage a photographer to deliver "Mothers Day Mini Sessions" at a discounted price, engage a coffee van to supply free drinks to the mums, nans. Donations will be given to local clubs for their involvement. No quotes have been provided. Total cost is \$8,000 This meets the co contribution amount.</p>	Division 2	No previous funding	N/A	Yes	80/100	\$5,000	\$5,000.00	To approve	No quotes provided
19	Koala Rescue and Trauma Care Nebo	<p>Koala Rescue and Trauma Care Nebo are needing to purchase much needed resources for the trauma care in Nebo. This group have been saving and working with the Koalas for 10 years plus in Nebo and surrounds. They are seeking Councils support of \$10,000 to purchase resources. No quotes have been provided. Total cost is \$14,854 This does not meet the co contribution amount.</p>	Division 8	No previous funding	N/A	Yes	90/100	\$10,000	\$5,000	Officers recommendation is to approve \$5,000 as per the guidelines.	No quotes provided

Assessment Criteria –

App. No.	Properly Made / compliant application (Completed application with attachments/ no outstanding Acquittals or debt with IRC)	Project Justification – 80%				Financial Management – 20%	Assessment Score / 100%
		10%	10%	40%	20%	<ul style="list-style-type: none"> • Budget, Balanced / Realistic • Demonstrated Sustainability (financial statements) • Value Add / Co-funding – Where applicable <ul style="list-style-type: none"> • Written Quotes - Where Applicable 	
1	Completed application	10	10	40	20	20	100
2	Awaiting supporting documentation	10	10	40	20	20	100
3	Application currently being processed	10	10	40	20	20	100
4	Completed application	10	10	40	20	20	100

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Scott Jarvis
AUTHOR POSITION	Manager Community and Cultural Services

5.3

CIVIC VENUES SUMMARY REPORT

EXECUTIVE SUMMARY

This report presents the background and rationale for:

- the development of Community Hubs across the Isaac Region;
- the opportunity for outsourcing management of particular Civic Venues, and
- a dry hire model proposed for all regional Civic Venues.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the rationale for developing the Community Hubs model.*
- 2. Notes that all Regional IRC Civic Venues (excluding Isaac Events Centre) now operate under a dry hire model.*
- 3. Notes that opportunities for outsourcing management of individual Civic Venues will be investigated as opportunities present to council for individual consideration.*

BACKGROUND

Community Hubs

A confidential council report titled Proposed Organisational Structure for Planning and Environment Community Services Directorate was presented to Council on 26 March 2019 (Confidential Attachment 1), which was developed in alignment with supporting document "Proposed Organisational Structure for Planning and Environment Community Services (PECS) Directorate Discussion Paper No 2" (Confidential Attachment 2).

Council Resolution 5969 (Attachment 4) approved the high-level Organisational Structure for the PECS Directorate.

This structure included the creation of the Community Hubs team, to be formed by bringing together the existing Customer Service team and the remaining existing Libraries and Cultural Services team including the Nebo Museum and the Clermont Historical Centre, along with the creation of a Manager (M4) Community Hubs.

It was proposed to group the new structure around three geographical sub-regions – East (Glenden, Nebo, Carmila and St Lawrence); South & West (Middlemount, Dysart and Clermont); and Central (Moranbah). At

its core each of these groupings comprises the Customer Service and Library staff who became “Frontline Service Officers”.

The rationale and process for the development for IRC Community Hubs was detailed in the internal Isaac Regional Community Hubs Paper dated 11 September 2023 (Confidential Attachment 3). Extract from the paper below (*italics*) identified key components and considerations for creating Community Hubs.

Options for creating the physical Community Hubs in all locations will be documented, scoped, costed and prepared as Capital Projects for delivery as soon as possible. Some towns and existing facilities are more conducive to achieving a simple physical Community Hub than others.

Obvious design considerations for physical Community Hubs include ensuring that:

- *spaces are designed to provide integrated transactional service points for all services;*
- *spaces are created for dealing with difficult customers away from other public audiences (particularly children),*
- *spaces are created dealing with confidential or sensitive matters;*
- *library standards are upheld;*
- *the use of technology is central and that it is scoped for future technological development;*
- *spaces are designed to facilitate community engagement (eg engagement interactions or virtual reference groups etc);*
- *spaces are designed for the delivery of physical and virtual community programs, and events both real and virtual (eg streamed passive events, or active webinars etc);*
- *spaces include tools for promoting Council and community messaging, data collection and monitoring community sentiment; and much more;*
- *all Community Hubs have a Regional Isaac Branding look and feel while being sympathetic to local influences and relevance – this will mean that all Community Hubs will differ from each other depending on the building they are created within and the local nuances but will be unmistakably Isaac.*

A councillor workshop held on 26 February 2026 outlined that community hubs had been developed in five of seven towns within the Isaac Region.

Location	Hub	Services	Building	Council Owned	Asset Owner	Address
Moranbah	Hybrid	Customer Service & Library	Administration Centre	Yes	Corporate Properties	Batchelor Parade
Clermont	Yes	Customer Service & Library	Library Building	Yes	Communtiy Hubs	24 Herschel Street
Dysart	Yes	Customer Service & Library	Library Building	Yes	Communtiy Hubs	Shannon Crescent
Glenden	Yes	Customer Service & Library	Shopping Centre	No	Glencore (Leased)	17-27 Perry Drive
Nebo	Yes	Customer Service & Library	Administration Centre	Yes	Corporate Properties	14 Reynolds Street
Middlemount	No	Customer Service	Administration Centre	Yes	Corporate Properties	Carter Place
		Library	Shopping Centre	No	Anglo (Leased)	Carter Place
St Lawrence	No	Customer Service	Administration Centre	Yes	Corporate Properties	36 Macartney Street
		Library	Library Building	Yes	Communtiy Hubs	22 Railway Parade
Other						
Camilla	No	Library Only	Library Building	Yes	Civic Venues	16 Music Street

Outcomes from the councillor workshop supported progressing to implement the Hub Model in St Lawrence and Middlemount, particularly in light of the operational savings that would be achieved by centralising customer and library services into one location in each town rather than across two locations, which is currently the case. Separate reports will be presented for councils' consideration for the proposed development of these final two community hubs.

Civic Venues – Dry Hire Model

A dry hire model (where Council provides the venue without staffing or event services) that is “low cost, low fee” is an appropriate and sustainable approach for regional civic halls and facilities (excluding the Isaac Events Centre).

The proposed process for dry hire of civic venue facilities included:

- Booking Process through Civic Venues.
- Booking sent to Civic Venues mailbox.
- Booking confirmed.
- Key Box at venue with key and code sent on booking confirmation.
- Venue / premises checked fortnightly by Community Development Officers.
- Maintenance requests sent to Civic Venues Maintenance Officers.
- Maintenance and Cleaning scheduled by Civic Venues Maintenance Officers.
- Inventory of all equipment to be developed and provided as part of the booking process.

Outcomes from moving to a dry hire model include increased community activation of existing assets, increased utilisation of existing assets, provision of standardised operational models and reduced council resources and budget.

At a councillor workshop held on 26 February 2026, the model for dry hire of all regional civic venues was presented to council for consideration and discussion, with councillors supportive of this proposal.

Civic Venues – Leased Facility Model

Opportunity exists to increase activation IRC civic venues through a process for external management, which could be more responsive to community needs. Benefits of a leased facility model include increased community activation, improved community engagement and community driven programs, while reducing Council's operational risk and staffing resource costs.

Under this process, Council retains asset ownership and oversight responsibilities through contract management and performance monitoring, through the Community and Cultural Services Department (Civic Venues). Council's Base Building Inclusions / Exclusions Guideline outlines that Council retains responsibility for maintenance and renewals on the structural building envelope, the external hydraulic services, electrical services and statutory compliance.

IRC has several existing Civic Venues facilities operating under external management agreements, including 4 kindergartens, Blair Athol Recreation Centre, Ilbilbie Community Hall, Clareview Community Centre and Dysart Gym.

With the resignation of the two casual staff from Glenden Recreation Centre and the Sports and Recreation Officer from Dysart Recreation Centre, the opportunity has presented for council to go to market seeking Expression of interest for the external management of these two facilities.

Immediate operational and staffing cost savings to Council of approximately \$201,713 have been identified through the outsourcing of management of the Dysart and Glenden Recreation Centre. This does not include any management fees which could be received as part of the EOI process.

Current 2025/26 maintenance budget allocations are \$10,000 for Glenden Recreation Centre and \$15,000 for Dysart Recreation Centre.

At a councillor workshop held on 26 February 2026, the option for going out for an Expression of Interest process for leased facility model for the Dysart and Middlemount Recreation Centres was presented to council for consideration and discussion, with councillors supportive of this proposal.

IMPLICATIONS

Financial Implications

Leased Facility Model

Transitioning Glenden and Dysart Recreation Centres to a leased facility will provide longer-term financial efficiencies through reduced staffing costs (~\$201,713) and lower operational overheads. Final financial impacts will be determined through the market response and contract negotiations.

Operational Implications

Hubs

By moving to a Community Hub model and co-locating Customer and Library Services at the one location, IRC can operate more cost effective and efficient operational and staffing arrangements at by not having to staff two separate locations at once. All Frontline Service Officers are also dual trained in Customer Service and Library operations, allowing for greater flexibility when staff shortages/leave occurs.

Dry Hire

Until December 2025, Dysart Civic Centre operated under a different model than all other council-managed regional venues, as it provided catering and bar services in addition to venue hire, with full liquor licence. Dysart Civic Centre has now been transitioned to a dry hire model which has simplified operations and reduced staffing costs.

Leased Facility Model

Proceeding to an external management model will shift day-to-day operational responsibility away from Council, reducing internal workload related to staffing, compliance, programming, and facility supervision. Council will retain asset ownership and oversight responsibilities through contract management and performance monitoring^(O&M)

Benefits of outsourcing management of Dysart and Glenden Recreation Centres to external management include increased community activation, improved community engagement and community driven programs, while reducing Council's operational risk and staffing resource costs.

CONSULTATION

Councillor Workshop February 2026

Director Community Services

Coordinator Community Hubs

Civic Venues Department

BASIS FOR RECOMMENDATION

Current Council management requires substantial resources for staffing and on costs, compliance and program delivery, limiting flexibility and increasing operational risk.

ACTION ACCOUNTABILITY

Manager Cultural and Community Services to implement dry hire model for regional civic venues, development of proposals for the St Lawrence and Middlemount Community Hubs, and relevant Expression of Interest processes for outsourcing management of identified Civic Venues.

KEY MESSAGES

The Manager Community and Cultural Services will continue to provide council updated on the progress of these initiatives within the departments area of operations.

Report prepared by:	Report authorised by:
SCOTT JARVIS	HEIDI ROBERTS
Coordinator Civic Venues	Director Community Services
Date: 17 March 2026	Date: 17 March 2026

ATTACHMENTS

- Attachment 1 - Confidential Attachment - Proposed New Organisational Structure for Planning and Environment Community Services Directorate – Confidential Council Report 26 March 2019.
- Attachment 2 - Confidential Attachment - Proposed Organisational Structure for Planning and Environment Community Services (PECS) Directorate Discussion Paper No 2.
- Attachment 3 - Confidential Attachment - Isaac Regional Community Hubs 11-Sep-2023
- Attachment 4 - Council Resolution 5969

REFERENCE DOCUMENT

- Nil

PAGES 76 TO 143 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS

Closed under s275(1) (a) the appointment, dismissal or discipline of employees.

11.15 Proposed New Organisational Structure for the Planning Environment and Community Services Directorate

EXECUTIVE SUMMARY

This report seeks Council's approval of Discussion Paper No 2 on the Proposed Organisational Structure for the Planning Environment and Community Services Directorate, for staff engagement purposes.

Resolution No.: 5969

Moved: Cr Jones

Seconded: Cr Austen

That Council:

1. Approves the internal Discussion Paper No. 2 on the Proposed Organisational Structure for the Planning Environment and Community Services (PECS) Directorate for staff engagement purposes;
2. Notes that nothing from the engagements or submissions on Discussion Paper No. 1 challenged the fundamental Five-Department Proposed Structure;
3. Approves a high level Organisational Structure for the PECS Directorate comprising:
 - a) Office of Director Planning Environment and Community Services
 - b) Liveability and Sustainability Department
 - c) Engaged Communities Department
 - d) Economy and Prosperity Department;
 - e) Community Facilities Department; and
 - f) Community Education and Compliance Department; and
4. Authorises the recruitment and employment of the remaining four M3 Level Managers for the Departments of Liveability and Sustainability; Engaged Communities; Community Facilities and Community Education and Compliance, with a view to being available as soon as possible to assist and lead in the subsequent implementation of the new Organisational Structure following endorsement after the proposed staff engagement and consideration of the outcomes from those engagement processes.

Carried

12. COUNCILLOR QUESTION TIME

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ISAAC REGIONAL COUNCIL ABN 39 274 142 600

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Scott Jarvis
AUTHOR POSITION	Manager Community and Cultural Services

5.4 GLENDEEN RECREATION CENTRE EXTERNAL MANAGEMENT OPPORTUNITY

EXECUTIVE SUMMARY

This report proposes investigating interest in external management of the Glenden Recreation Centre to enhance the facility's long-term viability and community value. A review of current operations has identified ongoing challenges related to staffing capacity, operational efficiency, service activation, and financial sustainability. At the same time, there is growing potential for improved community engagement and diversified programming through alternative management models.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Supports inviting expressions of interest in accordance with Section 228(3) and 228(5) of the Local Government Regulation 2012, for outsourcing management of the Glenden Recreation Centre.**
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary the Management and Tenancy Agreements with the preferred Respondent from the Expression of Interest exercise.**

BACKGROUND

Current Operating Model

The Glenden Recreation Centre (until January 2026) operated through an internal management model supported by two Casual Community Facilities Officers. These two casual officers worked on an alternating roster, providing coverage during ordinary business hours (8:30am-5:00pm, Monday to Friday). The main duties performed by these casual officers include:

- Managing gym membership enquiries and administration, which make up the majority of customer interactions;
- Providing limited support for the small number of meeting or room hire bookings, noting that hirers undertake their own room setup; and
- Maintaining and cleaning the gym.

In late 2025, one casual officer was seconded to a Moranbah-based role, resulting in a temporary reduction to on-site staffed hours (10:00am-2:00pm, Monday to Friday). Despite this reduction, no customer feedback or service issues have been received, indicating that demand for staff presence is low and community

expectations are being met. Outside of staffed hours, customers are supported by Council's Frontline Service Officers in Glenden, who can process gym memberships and respond to general enquiries.

Council's commitment to staffing under the current internal model is significant, with the combined cost of the two Casual Community Facilities Officer roles totalling \$101,526 in actual wages for the period 1 January 2025 to 31 December 2025. This expenditure is disproportionate to the volume of enquiries, low booking activity, and limited onsite supervisory requirements at the Glenden Recreation Centre, particularly given that most customer interactions relate solely to gym membership administration and hirers manage their own event setup.

As at January 2026, the seconded officer has been permanently appointed to a position at the Isaac Events Centre in Moranbah, and the remaining casual officer has resigned due to relocating out of the region. Given these staff changes and considering the low onsite demand demonstrated in recent months, it is proposed that these roles are not filled. In the interim, and prior to any potential external management arrangement, the facility will continue to operate effectively through the following measures:

- **Gym Access:** The gym remains accessible via swipe card entry. Council's Frontline Service Officers will continue to manage all membership administration, including issuing new access cards, processing renewals, and troubleshooting swipe card issues, until outcomes from the EOI process are known.
- **Cleaning:** Reinstatement of the cleaning arrangement provided by Council's Corporate Properties cleaner based in Glenden. This service model has been used effectively in the past and ensures the gym, amenities and shared spaces remain clean and safe without requiring dedicated Community Facilities Officers to undertake these duties until outcomes for the EOI process is known.

These operational efficiencies further support the rationale for exploring alternative management options that may deliver improved activation, greater efficiency and more sustainable service delivery outcomes for the Glenden Recreation Centre.

Proposed Operating Model

At the councillor workshop held on 26 February 2026, a presentation regarding opportunities to move to a leased facility management model for civic venues was presented for consideration and discussion, with councillors supporting this proposal.

The opportunity exists to activate IRC civic venues through an EOI process for external management, which could be more responsive to community needs. Benefits of a leased facility model include increased community activation, improved community engagement and community driven programs, while reducing Council's operational risk and staffing resource costs.

Informal discussions have indicated initial interest from a community group in managing and activating the facility, suggesting that the expression of interest process will attract meaningful participation. The proposed operating model involves transitioning the Glenden Recreation Centre to an externally managed arrangement. Under this model, Council would retain ownership of the facility while engaging a suitable external operator through an Expression of Interest process.

The operator would be responsible for day-to-day management, programming, activation, staffing, and service delivery, with performance metrics and reporting requirements defined through a formal agreement.

This approach enables Council to leverage expertise, increase activation and utilisation of the Centre, enhance community engagement, and optimise operational efficiency, while reducing direct resourcing pressure and financial risk. External management offers a flexible, outcomes-focused model that better positions the facility to adapt to changing community needs.

Inviting Expressions of Interest will allow Council to test the market and provides a transparent and strategic pathway to explore partnership opportunities that may better support the activation, efficiency, and sustainability of the Glenden Recreation Centre.

By way of background, Council has the following lease/management arrangements in place over other civic venues:

Civic Venue	Gross invoiced revenue (01/01/2025 – 31/12/2025)
Blair Athol Recreation Hall	Lease Fees: \$580
Clairview Community Centre	Lease fees: \$590
Dysart Recreation Centre (Gym)	Licence to Occupy fees: \$28,600
Ilbilbie Community Hall	Lease fees: \$430

Council also has lease arrangements in place over childcare centre assets owned across the region.

Potential Operating Model Responsibilities

Area	Responsibility
Asset ownership	Council retains ownership of the Glenden Recreation Centre. Council's Base Building Inclusions/Exclusions Guideline outlines that Council retains responsibility for maintenance and renewals on the structural building envelope, the external hydraulic services, electrical services and statutory compliance.
Day-to-Day operations	Managed by the external operator.
Programming and activation	External operator responsible for developing and delivering community programs and activities.
Staffing	External operator responsible for staffing and supervision of the facility.
Service delivery	External operator responsible for customer service, memberships, bookings and daily operations.
Performance oversight	Council retains oversight through agreed performance metrics, reporting requirements and contract management.
Facility maintenance	Day to day maintenance by the external operator. Major repairs / maintenance by Council.
Cleaning and facility services	Day to day cleaning by the external operator. Major once a year deep clean by Council.
Pricing and Programming Control	Set and managed by external operator.
Marketing and Promotion	External operator to market programs and services to local Glenden Community.

	Council maintains listing of all owned civic venues (whether council operated or externally managed) on council website.
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IMPLICATIONS

Financial Implications

Transitioning Glenden Recreation Centre to an external management model will provide longer-term financial efficiencies through reduced staffing costs (~\$101,526 p/a), oncosts and lower operational overheads. Once submissions through the expression of interest process are received, the proposed fee structures and cost effectiveness can be determined.

Current revenue generated through 35 external bookings of the Glenden Recreation Centre totalled \$3,728 from 1/1/2025-31/12/2025.

Current 2025/26 maintenance budget allocation for the Glenden Recreation Centre is \$15,000.

Operational Implications

Proceeding to an external management model will shift day-to-day operational responsibility away from Council, reducing internal workload related to staffing, compliance, programming, and facility supervision. Council will retain asset ownership and oversight responsibilities through contract management and performance monitoring, through the Community and Cultural Services Department (Civic Venues).

With external management models, council has historically retained responsibility for major asset maintenance, capital works, building compliance and statutory requirements and insurance.

Reputational Implications

EOI process does not attract any submissions, and council having to re-evaluate its service level appetite and resource accordingly.

CONSULTATION

Councillor Workshop February 2026

Councillor – Division One

Director Community Services

Manager Contracts and Procurement

Coordinator Civic Venues

BASIS FOR RECOMMENDATION

Current Council management model requires substantial resources for staffing and on costs, compliance and program delivery, limiting flexibility and increasing operational risk with staff shortages.

ACTION ACCOUNTABILITY

Cultural and Community Services (Civic Venues) to undertake the expression of interest process.

KEY MESSAGES

The Manager Community and Cultural Services and Coordinator Civic Venues will provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

Report prepared by:	Report authorised by:
SCOTT JARVIS	HEIDI ROBERTS
Manager Community and Cultural Services	Director Community Services
Date: 17 March 2026	Date: 26 March 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Scott Jarvis
AUTHOR POSITION	Manager Community and Cultural Services

5.5

DYSART RECREATION CENTRE EXTERNAL MANAGEMENT OPPORTUNITY

EXECUTIVE SUMMARY

This report proposes investigating interest in external management of the Dysart Recreation Centre to enhance the facility's long-term viability and community value. A review of current operations has identified ongoing challenges related to staffing capacity, operational efficiency, service activation, and financial sustainability. At the same time, there is growing potential for improved community engagement and diversified programming through alternative management models.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Supports inviting expressions of interest in accordance with section 228(3) and 228(5) of the Local Government Regulation 2012, for outsourcing management of the Dysart Recreation Centre.**
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary the Management and Tenancy Agreements with the preferred Respondent from the Expression of Interest exercise.**

BACKGROUND

Current Operating Model

The Dysart Recreation Centre has previously operated with assistance from the two Hospitality Casual positions based in Dysart. It is understood that these positions were engaged primarily to support catered functions. These two positions became vacant at different times throughout 2025, and recruitment was placed on hold. With the Dysart Civic Centre now operating exclusively as a dry hire venue, it was determined that neither of the Hospitality Casual roles were required, resulting in an immediate annual saving of at least \$116,045 (based on actual wages for the period 1 January 2025 to 31 December 2025).

The remaining onsite role at the Dysart Recreation Centre was the Senior Sport and Recreation Officer, who was responsible for facilitating weekly programs and providing general facility oversight. In 2025, revenue generated from programs and hire activity at Dysart Recreation Centre totalled \$7,733.63, compared to the annual wage cost of \$100,187 (Level 3.1 salary including oncosts). This demonstrates an imbalance between staffing expenditure and income generation, with the current internal staffing model creating an unsustainable cost-to-service ratio.

The permanent incumbent of the Senior Sports and Recreation Officer role elected not to return from long service leave in January 2026, and the fixed term employee backfilling this role resigned from Isaac Regional Council on 13 February 2026.

This level of operating cost, when considered alongside the relatively low program participation, indicates that the current internal management structure is not financially viable or aligned to the facility’s actual service needs. Outsourcing management of the Dysart Recreation Centre presents an opportunity to improve facility activation, reduce operational expenditure and align service delivery with community expectations.

Proposed Operating Model

At the councillor workshop held on 26 February 2026, a presentation regarding opportunities to move to a leased facility management model for civic venues was presented for consideration and discussion, with councillors supporting this proposal.

The opportunity exists to activate IRC civic venues through an EOI process for external management, which could be more responsive to community needs. Benefits of a leased facility model include increased community activation, improved community engagement and community driven programs, while reducing Council’s operational risk and staffing resource costs.

Informal discussions have already indicated strong interest from community groups in managing and activating the facility, suggesting that the expression of interest process will attract meaningful participation. The proposed operating model involves transitioning the Dysart Recreation Centre to an externally managed arrangement. Under this model, Council would retain ownership of the facility while engaging a suitable external operator through an Expression of Interest process.

The operator would be responsible for day-to-day management, programming, activation, staffing, and service delivery, with performance metrics and reporting requirements defined through a formal agreement.

Council’s Base Building Inclusions/Exclusions Guideline outlines that Council retains responsibility for maintenance and renewals on the structural building envelope, the external hydraulic services, electrical services and statutory compliance. Current 2025/26 maintenance budget allocation for the Dysart Recreation Centre is \$15,000.

This approach enables Council to leverage expertise, increase activation and utilisation of the Centre, enhance community engagement, and optimise operational efficiency, while reducing direct resourcing pressure and financial risk. External management offers a flexible, outcomes-focused model that better positions the facility to adapt to changing community needs.

Inviting Expressions of Interest will allow Council to test the market and provides a transparent and strategic pathway to explore partnership opportunities that may better support the activation, efficiency, and sustainability of the Dysart Recreation Centre.

By way of background, Council has the following lease/management arrangements in place over other civic venues:

Civic Venue	Gross invoiced revenue (01/01/2025 – 31/12/2025)
Blair Athol Recreation Hall	Lease Fees: \$580
Clairview Community Centre	Lease fees: \$590
Dysart Recreation Centre (gym)	Licence to Occupy fees: \$28,600

Ilbilbie Community Hall	Lease fees: \$430
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Council also has lease arrangements in place over childcare centre assets owned across the region.

Potential Operating Model Responsibilities

Area	Responsibility
Asset ownership	Council retains ownership of the Glenden Recreation Centre. Council's Base Building Inclusions/Exclusions Guideline outlines that Council retains responsibility for maintenance and renewals on the structural building envelope, the external hydraulic services, electrical services and statutory compliance.
Day-to-Day operations	Managed by the external operator.
Programming and activation	External operator responsible for developing and delivering community programs and activities.
Staffing	External operator responsible for staffing and supervision of the facility.
Service delivery	External operator responsible for customer service, memberships, bookings and daily operations.
Performance oversight	Council retains oversight through agreed performance metrics, reporting requirements and contract management.
Facility maintenance	Day to day maintenance by the external operator. Major repairs / maintenance by Council.
Cleaning and facility services	Day to day cleaning by the external operator. Major once a year deep clean by Council.
Pricing and Programming Control	Set and managed by external operator.
Marketing and Promotion	External operator to market programs and services to local Glenden Community. Council maintain listing of all owned civic venues (whether council operated or externally managed) on council website.

IMPLICATIONS

Financial Implications

Transitioning Dysart Recreation Centre to an external management model will provide longer-term financial efficiencies through reduced staffing costs (~\$100,187) and lower operational overheads. Once submissions through the expression of interest process are received, the proposed fee structures and cost effectiveness can be determined.

Current revenue generated through 245 external bookings of the Dysart Recreation Centre totalled \$7,733 from 1/1/2025 - 31/12/2025.

Current 2025/26 maintenance budget allocation for the Dysart Recreation Centre is \$15,000.

Operational Implications

Proceeding to an external management model will shift day-to-day operational responsibility away from Council, reducing internal workload related to staffing, compliance, programming, and facility supervision. Council will retain asset ownership and oversight responsibilities through contract management and performance monitoring, through the Community and Cultural Services Department (Civic Venues).

Ordinarily, Council retains responsibility for major asset maintenance, capital works, building compliance and statutory requirements and insurance.

Reputational Implications

EOI process does not attract any submissions, and council having to re-evaluate its service level appetite and resource accordingly.

CONSULTATION

Councillor Workshop February 2026

Councillor – Division One

Director Community Services

Manager Contracts and Procurement

Coordinator Civic Venue

BASIS FOR RECOMMENDATION

Current Council management requires substantial resources for staffing and on costs, compliance and program delivery, limiting flexibility and increasing operational risk.

ACTION ACCOUNTABILITY

Cultural and Community Services (Civic Venues) to undertake the expression of interest process.

KEY MESSAGES

The Manager Community and Cultural Services and Coordinator Civic Venues will provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

Report prepared by:	Report authorised by:
SCOTT JARVIS	HEIDI ROBERTS
Manager Community and Cultural Services	Director Community Services
Date: 17 March 2026	Date: 26 March 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Scott Jarvis
AUTHOR POSITION	Manager Community and Cultural Services

5.6 ST LAWRENCE COMMUNITY HUB

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the St Lawrence Community Hub, by relocating the existing library services provided at the St Lawrence Library (22 Railway Parade) into the St Lawrence Administration Building (36 Macartney Street).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Endorses the development of the St Lawrence Community Hub in the St Lawrence Administration Building.**
- Endorses funding the required works from the 2025/26 St Lawrence Community Hub Capital Budget, to be carried out by the Corporate Properties Department.**

BACKGROUND

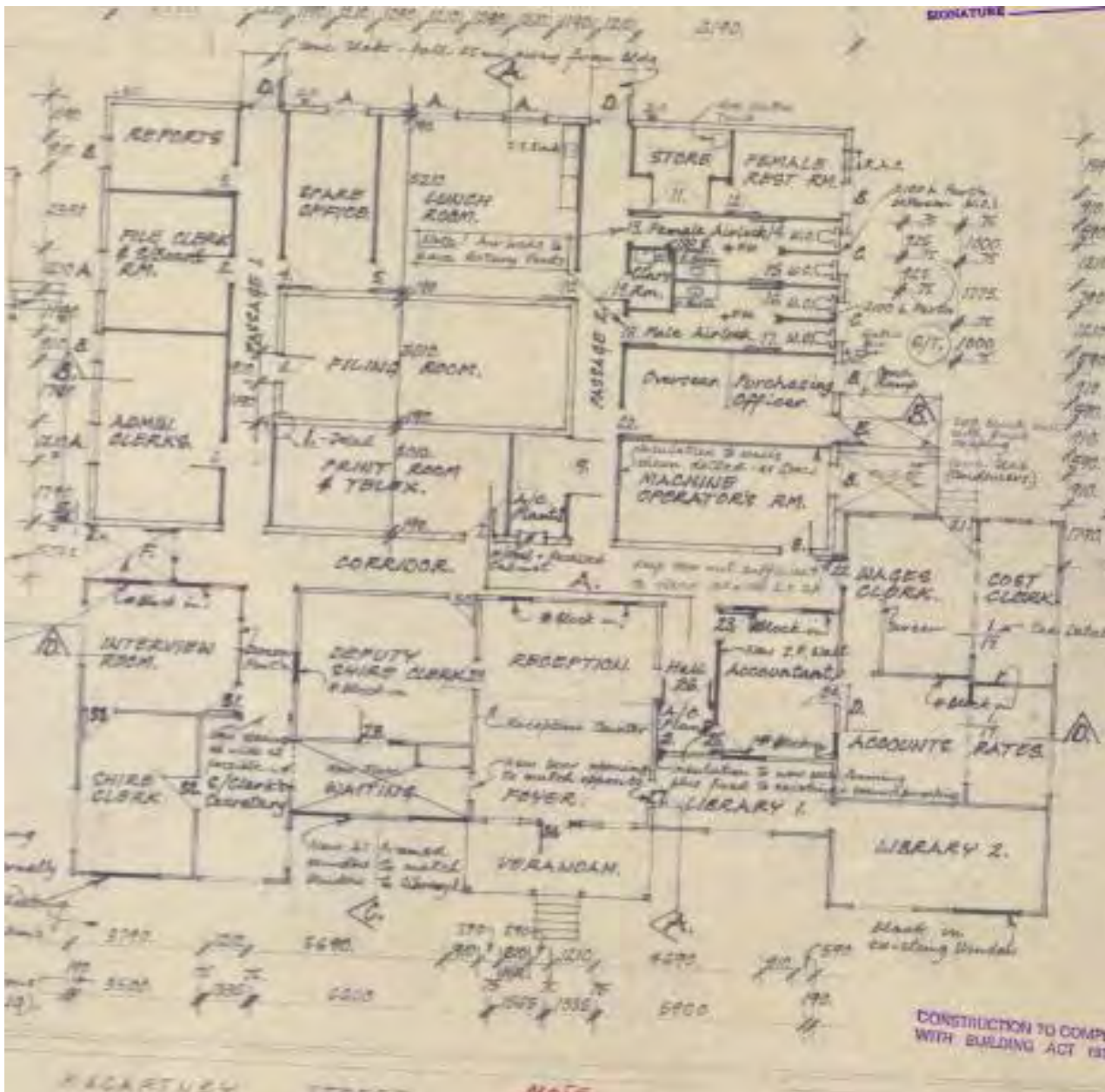
A councillor workshop held on 26 February 2026 outlined that community hubs had been developed in five of seven towns within the Isaac Region.

Location	Hub	Services	Building	Council Owned	Asset Owner	Address
Moranbah	Hybrid	Customer Service & Library	Administration Centre	Yes	Corporate Properties	Batchelor Parade
Clermont	Yes	Customer Service & Library	Library Building	Yes	Communtiy Hubs	24 Herschel Street
Dysart	Yes	Customer Service & Library	Library Building	Yes	Communtiy Hubs	Shannon Crescent
Glenden	Yes	Customer Service & Library	Shopping Centre	No	Glencore (Leased)	17-27 Perry Drive
Nebo	Yes	Customer Service & Library	Administration Centre	Yes	Corporate Properties	14 Reynolds Street
Middlemount	No	Customer Service	Administration Centre	Yes	Corporate Properties	Carter Place
		Library	Shopping Centre	No	Anglo (Leased)	Carter Place
St Lawrence	No	Customer Service	Administration Centre	Yes	Corporate Properties	36 Macartney Street
		Library	Library Building	Yes	Communtiy Hubs	22 Railway Parade
Other						
Carmilla	No	Library Only	Library Building	Yes	Civic Venues	16 Music Street

Internal research sourced Administration Building plans from the Broadsound Shire, which identified space for the library to be accommodated within the current St Lawrence Administration Building.

Outcomes from the councillor workshop supported progressing to implement a Hub Model in St Lawrence, with most practical and cost-effective solution being the relocation of the existing Library Services into the St Lawrence Administration Building, into the locations identified as Library 1 and Library 2 as per the below plan.

One Isaac Regional Council (IRC) staff member currently works from this space and relocation would be required to an alternate workspace within the St Lawrence Administration Building. Staff consultation is currently underway.



IMPLICATIONS

Financial Implications

Current 2025/26 budget allocation of \$135,000 for the development of a St Lawrence Community Hub.

Corporate Properties' initial estimate indicates a projected total cost for building modification to accommodate the library relocation of \$35,000.

St Lawrence currently operates with 4 permanent frontline service officers (compared with 2 FSO's at Nebo, 2 FSO's at Glenden and 2 FSO's at Dysart), which includes one from full – time officer and three different part-time arrangements. Estimated saving of \$100,000 per annum in staffing costs, through non replacement of staff through natural attrition.

By moving to a hub model and co-locating Customer and Library Services at the one location (no longer utilising the separate library building 1.5km away), IRC can operate a more cost effective and efficient staff arrangements at by not having to staff two separate locations at once.

Additional immediate savings of \$15,000 per annum for on costs, utilities and building maintenance at St Lawrence Library Building.

Operational Implications

Continuity of Services, as there will be no requirement to close customer service office or library due to staff shortages.

Centralized services in one stop location.

Existing St Lawrence Library Building could be utilised by community groups and/or external organizations, through an external management Expression of Interest process. Some rectification work to the deck would be required if proceeding to Expression of Interest. Depending on costs of rectification works required, this may be cost prohibitive for IRC, unless the external group would be willing to provide required capital upgrade to the deck and railings, which are currently under safety restrictions.

Provides opportunity for council for the rationalisation / disposal of the existing St Lawrence Library Building and St Lawrence Arts and Craft Centre.

CONSULTATION

Councillor Workshop February 2026

Division 8 Councillor

Director Community Services

Manager Corporate Properties

BASIS FOR RECOMMENDATION

Current Council management requires substantial resources for staffing and on costs for provision of Customer Services and Library Services from two separate locations within St Lawrence, which also limits flexibility and increases operational risks.

ACTION ACCOUNTABILITY

Manager Corporate Properties to coordinate necessary building upgrades as required.

COMMUNITY SERVICES

Manager Community and Cultural Services undertake the relocation of the St Lawrence Library to the St Lawrence Administration Building and coordinate appropriate communications with the St Lawrence community.

KEY MESSAGES

The Manager Community and Cultural Services and the Coordinator Community Hubs will provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

Report prepared by:

SCOTT JARVIS
Coordinator Civic Venues

Date: 17 March 2026

Report authorised by:

HEIDI ROBERTS
Director Community Services

Date: 26 March 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS

**Community Services
Standing Committee Meeting
Tuesday 7 April 2026**

AUTHOR

Scott Jarvis

AUTHOR POSITION

Manager Community and Cultural Services

5.7

MIDDLEMOUNT COMMUNITY HUB

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the Middlemount Community Hub, by relocating the Customer Services (Including QGAP) operations currently provided from the Isaac Regional Council (IRC) Middlemount Administration Centre into the Middlemount Library Shopfront, located in the Middlemount Shopping Centre, currently leased from Anglo American.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Endorses in principle support for the creation of the Middlemount Community Hub in the current Middlemount Library shopfront leased from Anglo American.**
- Endorses scoping and costing of the project be undertaken for consideration in the 2027/28 IRC Capital Works Budget.**

BACKGROUND

A councillor workshop held on 26 February 2026 outlined that community hubs had been developed in five of seven towns within the Isaac Region.

Location	Hub	Services	Building	Council Owned	Asset Owner	Address
Moranbah	Hybrid	Customer Service & Library	Administration Centre	Yes	Corporate Properties	Batchelor Parade
Clermont	Yes	Customer Service & Library	Library Building	Yes	Community Hubs	24 Herschel Street
Dysart	Yes	Customer Service & Library	Library Building	Yes	Community Hubs	Shannon Crescent
Glenden	Yes	Customer Service & Library	Shopping Centre	No	Glencore (Leased)	17-27 Perry Drive
Nebo	Yes	Customer Service & Library	Administration Centre	Yes	Corporate Properties	14 Reynolds Street
Middlemount	No	Customer Service	Administration Centre	Yes	Corporate Properties	Carter Place
		Library	Shopping Centre	No	Anglo (Leased)	Carter Place
St Lawrence	No	Customer Service	Administration Centre	Yes	Corporate Properties	36 Macartney Street
		Library	Library Building	Yes	Community Hubs	22 Railway Parade
Other						
Carmilla	No	Library Only	Library Building	Yes	Civic Venues	16 Music Street

Outcomes from the councillor workshop supported progressing to implement a Hub Model in Middlemount, with most practical, community effective solution being the relocation of the existing Customer Services into the Middlemount Library.

Councillors provided feedback that co-locating the Customer Services and Library functions within the current library shopfront location in Middlemount Shopping Centre would provide and maintain key activation of the shopping precinct. Councillors felt relocating the library to the administration building would have a negative effect on the community and the activation of the shopping square, as many families and children utilise the library within the shopping precinct.

IMPLICATIONS

Financial Implications

There is no current scoping for this project. A full project scoping and costing needs to be undertaken and presented to council for consideration in the 2027/28 IRC Capital Works Budget.

Middlemount currently operates with 4 permanent frontline service officers (FSO) (compared with 2 FSO's at Nebo, 2 FSO's at Glenden and 2 FSO's at Dysart), which includes one full – time officer and three different part-time arrangements. Estimated saving of \$100,000 per annum in staffing costs, through non replacement of staff through natural attrition.

Negligible savings from utilities at the Middlemount Administration Centre would be realized from relocation of Customer Service to the Middlemount Library Shopfront.

Lease fees for the existing Middlemount Library Shopfront office of \$8,500 p/a are budgeted for in the Community Hubs annual operating budget.

Operational Implications

Development of a Community Hub in Middlemount would provide for continuity of Services, as there will be no requirement to close customer service office or library due to staff shortages. The Community Hubs model also provides for centralizing services in a one stop location.

Feedback provided at the Councillor Workshop indicated that co-locating the Customer Services and Library functions within the current library shopfront location in Middlemount Shopping Centre would provide and maintain key activation of the shopping precinct, and continue to profile and activate Library and Customer Service activities in the Middlemount Shopping Centre, which would secure ongoing community benefit and economic development stimulus.

CONSULTATION

Councillor Workshop February 2026

Division 8 Councillor

Director Community Services

Manager Corporate Properties

BASIS FOR RECOMMENDATION

Current Council management requires substantial resources for staffing and on costs for provision of Customer Services and Library Services from two separate locations within Middlemount, which also limits flexibility and increases operational risks.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services undertake scoping and costings for the relocation of the Middlemount Customer Service Office to the Middlemount Library Shopfront, for inclusion into 2027/28 IRC Capital Program for council's budget considerations.

Manager Community and Cultural Services to coordinate appropriate communications with the Middlemount community if council approves project and budget.

KEY MESSAGES

The Manager Community and Cultural Services and the Coordinator Community Hubs will provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

<p>Report prepared by: SCOTT JARVIS Coordinator Civic Venues Date: 17 March 2026</p>	<p>Report authorised by: HEIDI ROBERTS Director Community Services Date: 26 March 2026</p>
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Nil

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Michael St Clair
AUTHOR POSITION	Manager Planning and Environment

5.8 PLANNING AND ENVIRONMENT DEPARTMENT QUARTERLY REPORT - DECEMBER 2025 - MARCH 2026

EXECUTIVE SUMMARY

The purpose of this report is to provide a quarterly overview (reporting period from December 2025 – March 2026) and status update of the Planning and Environment Department's current and upcoming deliverables and operational reporting.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the content of this report which provides an overview and status update of the Planning and Environment Department's deliverables.**

BACKGROUND

The Planning and Environment Department is responsible for delivering a range of Council statutory and non-statutory services under the following programs. These include:

- Land Use Planning - development assessment, strategic planning and major projects.
- Environment and Sustainability - biodiversity, biosecurity, stockroute management and corporate sustainability.

Attachment 1 – Planning and Environment Department – Quarterly Update (December 2025 – March 2026) is attached and provides Council with an overview and status update of the Planning and Environment Department across the following themes:

- Program Updates
- Operational Plan Reporting
- Development Assessment Systems Improvement Review

IMPLICATIONS

The provision of departmental reports will provide Council visibility of the operational aspects of the Planning and Environment Department.

CONSULTATION

Director Community Services
Planning and Environment Department

BASIS FOR RECOMMENDATION

The recommendation is to receive and note the content of this report which provides an overview of Planning and Environment department activities within the Community Services directorate of Isaac Regional Council.

ACTION ACCOUNTABILITY

The Manager Planning and Environment is responsible for the strategic direction and operational deliverables of the Planning and Environment Department and associated reporting.

KEY MESSAGES

This report provides Council with a point-in time overview of the Planning and Environment Department's operations. The Manager Planning and Environment will continue to provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

Report prepared by:	Report authorised by:
MICHAEL ST CLAIR	HEIDI ROBERTS
Manager Planning and Environment	Director Community Services
Date: 13 March 2026	Date: 26 March 2026

ATTACHMENTS

- Attachment 1 – Planning and Environment Department Quarterly Update (December 2025 – March 2026)

REFERENCE DOCUMENT

Isaac Regional Council Corporate Plan 2023-2028

Isaac Regional Council Operational Plan 2025/26

Planning Act 2016

Ministers Guidelines and Rules

PLANNING AND ENVIRONMENT DEPARTMENT

QUARTERLY UPDATE
DECEMBER 2025 - MARCH 2026

Current as at 16.03.2026

Presented by **Manager Planning and Environment**



EXECUTIVE SUMMARY

This report provides a high-level update on key activities, development trends and strategic risks within the Planning and Environment Department for the period December 2025 to mid-March 2026

LAND USE PLANNING – STRATEGIC PLANNING

Strong pipeline of scheme reform and regional planning alignment underway

The approval of the Isaac Resources Excellence Precinct in January 2026 represents a significant milestone for regional economic development and land use coordination. This is complemented by the commencement of the Isaac Region Growth Study and Planning Scheme Amendment, funded under the Queensland Government's Scheme Supply Fund, which will guide future housing supply and planning outcomes.

At a regional level, the Department of State Development, Infrastructure and Planning has commenced preparation of the Greater Whitsunday Regional Plan, replacing the 2012 framework. Council will be actively engaged in this process to ensure local priorities are reflected.

Flood resilience planning has also progressed, with external funding secured to update the Upper Nogoa and Mackenzie River catchment flood study, incorporating data from the January 2026 flood event and assessing potential mitigation options.

Over the coming quarter, this work will translate into multiple statutory processes, including public consultation on planning scheme amendments (flood modelling and administrative updates) and the Interim Local Government Infrastructure Plan, alongside continued regional plan engagement.

LAND USE PLANNING – DEVELOPMENT ASSESSMENT

Development activity trending high with increasing scale and complexity

Development activity remains strong, with application lodgements and customer enquiries trending above previous financial years.

Key approvals this quarter include a car wash and laundromat in Moranbah, a gas-fired power station on Goonyella Road, Moranbah, operational works for a fishway passage at St Lawrence, and an extension to the Civeo Acacia Street accommodation village in Moranbah.

The current assessment pipeline includes:

- Three new feedlots (Clermont, Valkyrie and Frankfield)
- Quarry expansion near Moranbah
- Transmission infrastructure linked to renewable energy projects
- New commercial and industrial developments across Moranbah, Nebo and Dysart, including a motel and waste tyre facility
- Moranbah Airport runway and parking upgrades

There has also been a sustained increase in pre-lodgement enquiries, particularly relating to:

- Workers accommodation across multiple towns
- Renewable and decarbonisation projects (solar, battery, gas and wind)
- Quarry expansions and service-based development

The team is currently supporting at least five renewable energy projects through pre-lodgement and assessment phases, including review of Social Impact Assessments under the *Planning Act 2016* Community Benefit Framework. Many current applications are expected to progress to decision over the next quarter, maintaining pressure on assessment capacity.

ENVIRONMENT AND SUSTAINABILITY

Key program outcomes include completion of the multi-year aerial pest control program, which delivered significant reductions in feral animal populations, and near completion of coastal restoration works at St Lawrence and Notch Point (now extended to April 2026 due to weather impacts).

Biosecurity risks remain stable, with no expansion of fire ant zones beyond South East Queensland, and ongoing treatment programs continuing.

Forward priorities for the next quarter include:

- Adoption of the Stock Route Management Plan and Emission Reduction Delivery Plan (May/June 2026)
- Installation of solar infrastructure at Moranbah Administration Building
- Finalisation of coastal restoration works
- Progression of funding applications for flying fox management

Completion of current Reef Guardian funded projects is expected to restore internal capacity to refocus on strategic environmental initiatives, policy development and compliance activities.

EMERGING ISSUES

- New social impact statutory assessment requirements under the Planning Act 2016 are introducing additional assessment responsibilities and processes, particularly in relation to community benefit agreements. Planning team is continuing to adjust to workloads and resourcing demands.
- Weed proliferation has increased following the intense wet season, with spread occurring via floodwaters and vehicle movement. Giant Rat's Tail Grass on Council land remains a priority, with a new infestation identified on Dysart–Middlemount Road and referred to Infrastructure and Environment for treatment. The Environment and Sustainability team has recommenced weed mapping under the 2025/26 Biosecurity Delivery Plan to inform future control and management actions.
- Locust activity has lowered but there are still reports from other Local Governments and remain a risk in the year going forward with the abundance of vegetation following the wet season.

LAND USE PLANNING

1. APPLICATION HIGHLIGHTS

NOTABLE APPLICATIONS RECEIVED

Material Change of Use – Medium Impact Industry (Waste tyre reprocessing facility)

Applicant – Allan French

Location – 222 Dysart Bypass Road, Dysart

Lodgement Date – 22/12/2025



Material Change of Use – Short Term Accommodation (Motel – 40 rooms)

Applicant – Dysart Group Pty Ltd

Location – 20 Fisher Street, Dysart

Lodgement Date – 05/01/2026



Material Change of Use – Intensive Animal Industry (Feedlot – 32,000 Standard cattle units)

Applicant – Bellatrix Pastoral Pty Ltd

Location – 'Palari' 1664 Valkyrie Road, Valkyrie

Lodgement Date – 06/01/2026



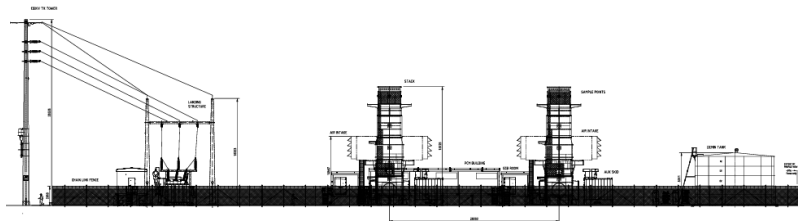
NOTABLE APPLICATIONS APPROVED

Material Change of Use – Special Industry (Gas fired power station) and Major Electricity Infrastructure

Applicant – QPM Energy (Midstream) Pty Ltd

Location – Goonyella Road, Moranbah

Approval Date – 06/03/2026

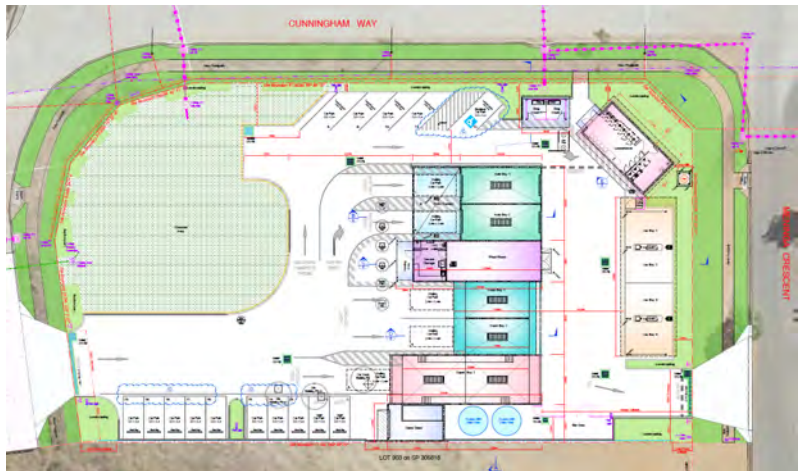


Material Change of Use and Operational Works – Car wash and service industry (Laundromat)

Applicant – TMC Building Design Group

Location – 17 Meninga Crescent, Moranbah

Approval Date – 03/03/2026



Operational Works (Cone fishway replacement at St Lawrence North Road)

Applicant – Fitzroy Basin Association

Location – St Lawrence Road North, St
Lawrence

Approval Date – 18/02/2026



2. VOLUME OF DEVELOPMENT ACTIVITY

Volume of Operations	March 26	Feb 26	Jan 26	Dec 25	Nov 25	Oct 25	Sep 25	Aug 25	Jul 25	YTD 25/26	FY 24/25	FY 23/24	FY 22/23
Applications Received													
Development applications (MCU / ROL / OPW)	1	2	3	6	1	12	6	1	5	37	34	39	19
Building works siting concessions	1	0	2	1	3	2	1	3	1	14	18	13	13
Survey plans for endorsement	0	5	1	0	0	2	0	1	0	9	6	5	8
Change Requests, Extensions, Exemption Certificates	0	2	1	0	2	2	2	4	3	16	27	14	8
Applications Decided													
Developments Permits (MCU / ROL / OPW)	3	2	2	1	5	4	2	2	4	25	34	13	14
Building works siting concessions	0	2	2	3	0	0	2	1	0	10	19	6	14
Survey plan	0	1	1	1	0	0	1	0	0	4	5	7	7
Change Requests, Extensions and Exemption Certificates	0	0	1	2	1	1	3	3	3	5	21	11	3

Volume of Operations	March 26	Feb 26	Jan 26	Dec 25	Nov 25	Oct 25	Sep 25	Aug 25	Jul 25	YTD 25/26	FY 24/25	FY 23/24	FY 22/23
Planning Certificates	1	3	2	0	7	4	1	2	3	23	20	8	33
Request for Views													
State Land Applications (i.e. conversions, lease renewals etc)	1	1	0	1	0	0	0	0	0	3	14	13	10
Development Enquiries													
Customer Request Module (CRM)	16	24	24	14	21	38	34	47	41	259	317	267	258

3. PRE-LODGEMENT MEETING DETAILS*

Date	Proposal	Locality
11/03/26	New educational training facility (cultural heritage training & skills development for employment in the Resources sector)	Nebo
06/03/26	Social Impact Assessment workshop – renewable energy project	Clarke Creek
05/03/26	Expansion to a depot site	Clermont
25/03/26	Expansions to an existing workers accommodation village	Moranbah
24/02/26	Resource company exploring decarbonisation opportunities	Lake Elphinstone / Pasha
23/02/26	Social Impact Assessment workshop – renewable energy project	Mackenzie River
19/02/26	Redevelopment of existing workers accommodation facility including sewerage treatment plant upgrades	Coppabella
11/02/26	Coal mine waste gas power station and ancillary BESS	Moranbah
06/02/26	Expansion to an existing quarry	Clermont
05/02/26	Redevelopment of service station and new short term accommodation	Nebo
04/02/26	Expansion to existing workers accommodation village	Middlemount
06/01/26	Changes to existing workers accommodation camp liquor licensing and bar operations	Moranbah
11/12/25	Expansion to existing workers accommodation village	Middlemount

08/12/25	Redevelopment of existing workers accommodation facility including sewerage treatment plant upgrades	Coppabella
02/12/25	Social Impact Assessment scoping meeting – renewable energy project	Nebo

**date range is from 1 December 2025 – 13 March 2026*

3. STRATEGIC AND INFRASTRUCTURE PLANNING UPDATE

Greater Whitsunday Regional Plan

- Regional Plans are statutory planning documents that consider economic, social and environmental factors and integrates land use and infrastructure planning for each region across Queensland.
- Department State Development, Infrastructure and Planning has commenced development of the Greater Whitsunday Regional Plan to replace the outdated Mackay Isaac Whitsunday Regional Plan which was adopted in 2012.
- Meeting held in January with stakeholders (DSDIP, MIW council officers, GWCOM Exec Officer, RDA MIW, GW3 and GWC) with drafting commencing in coming months.

Next Steps:

- Project Plan to be provided by State Government in coming months with plan drafting and engagement with local government to commence following.

Scheme Supply Fund – Isaac Region Growth Study and Planning Scheme Amendment

- Council has received \$350,000 grant funding under the Queensland Government's [Scheme Supply Fund](#).
- PSA Consulting Pty have been engaged by Council to deliver an Isaac Region Growth Study and Planning Scheme Amendment.
- The project will be delivered over 18 months and will be delivered across three distinct stages:
 - Stage 1 – Current and Future Needs: will establish a clear evidence base for housing, commercial and industrial land supply by assessing population and workforce-driven demand, auditing existing and future residential capacity (including State land infill opportunities), identifying infrastructure and timing triggers for growth, and informing planning and non-planning measures to support viable, diverse and well-located housing delivery across the Isaac Region.
 - Stage 2 – Planning Scheme Improvement - undertake amendments to the Planning Scheme to better facilitate the development of additional and more diverse housing supply within the communities of the Isaac Region.
- Council and ELT to be engaged through briefings and workshops during project development with first briefing expected in June/July 2026.

Next Steps:

- Inception meeting to be held with PSA Consulting in late March with project management plan and consultation plan to be developed following.
- Council briefing / workshop anticipated in June/July 2026

Local Government Infrastructure Plan Interim Amendment

- Interim Local Government Infrastructure Plan (LGIP) was reviewed by State Government Agencies in January / February 2026.
- LGIP to undergo statutory public notification through March / April 2026.
- Pending no major changes instigated through the public notification stage, it is anticipated that LGIP will be adopted by Council in June / July 2026.

Next Steps:

- Public notification to be undertaken in March / April 2026.

Flood Study Program

Moranbah, Nebo, Isaac River and Styx River/ Plane Creek Flood Studies

- Flood Studies adopted by Council in December 2024 and amendments to the Flood Hazard Overlay Mapping are awaiting to be adopted as part of the Isaac Regional Planning Scheme.

Clermont Flood Study

- Flood study was adopted by Council in December 2024 however is currently undergoing review following recent January 2026 flood event. Flood modelling will be recalibrated to improve accuracy following the 2026 event and will be publicly notified at the same time as the Upper Nogoia and Mackenzie River Flood Study.
- Council has received \$43,625 funding from Qld Reconstruction Authority (QRA) to fund these works which will also investigate what flood mitigation impact the construction of a levee wall could have in Clermont.

Upper Nogoia and Mackenzie River Flood Study

- Consultants KBR are currently delivering the Flood Study which is funded by QRA.
- Delivery has been delayed by a month due to the January 2026 Flood Event with flood modelling requiring recalibration to consider this event (funded by QRA).
- Flood study to undergo public consultation at the same time as the Clermont Flood Study.

Next Steps:

- Flood modelling to be adopted as part of Planning Scheme (see Isaac Region Planning Scheme – Flood Amendment).
- Clermont Flood Study and Upper Nogoia and Mackenzie River Flood Studies to undergo public consultation concurrently. Currently anticipated to take place in June / July 2026.

Isaac Region Planning Scheme - Flood Amendment

- On 30 October 2024 Council resolved to undertake a Minor Amendment to the Isaac Regional Planning Scheme to update the flood hazard overlay to reflect the flood modelling adopted as part of the Moranbah, Nebo, Isaac River and Styx River/ Plane Creek Flood Studies.
- Amendment is being undertaken in accordance with the statutory requirements of the Ministers Plan Making Guidelines and Rules.
- Statutory consultation to be undertaken with impacted property owners in May 2026.

Next Steps:

Statutory public notification to be undertaken with impacted property owners in May 2026.

ENVIRONMENT AND BIODIVERSITY

4. BIOSECURITY AND STOCK ROUTE UPDATE

Biosecurity Plan 2024-2027

- Biosecurity Delivery Plan (Delivery Plan) is being progressed after endorsement in October 2025. Delivery Plan is internal document used to guide Council's obligations and commitments to achieve successful delivery of Biosecurity Plan. Delivery Plan is based on the regional prioritisation identified in the Biosecurity Plan and will be reviewed and updated annually.
- Invasive plants and animals run through risk matrix as part of mid-life review

Next Steps:

Biosecurity Delivery Plan actions completed as per milestones. Annual reporting to Council to review performance.

Pest Management

Stray Cats

- Trial stray cat trapping program for \$31,500 presented to Communities workshop and will be added to the budgetary process for 26/27.

Next Steps:

Stray cats

Draft procurement specifications once budget is confirmed.

1080 Baiting

- Round 1 was assisted by accredited staff from Mackay, Central Highlands and Whitsunday Regional Councils to provide bait stations for properties that could not wait until Round 2 to undertake control.
- Round 2 of Council's 1080 baiting was held in September after training was undertaken in April and accreditation was received in August. 14 bait stations were attended with 2.9 tons of pig and 455kg of dog bait treated.

1080 Baiting

Public notice for Round 1 2026 has been released. Bookings have started to be taken.

Reef Guardian funded Feral Animal Control for Water Quality Improvement

- This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans
- The final round of the Aerial Shooting Program was completed in February 2026 across properties in the vicinity of Lotus and Clarke Creek.
- The round was very successful with 1,110 pigs and 13 deer killed. Overall the project has removed 8188 feral pig, 40 wild dogs and 44 feral deer in 18 months from the grazing and cropping enterprises of the lower Connors and Isaac River catchments benefiting the Lotus and Clark Creek communities.

Aerial Shooting

Final Grant acquittal report due 30 April to project funding partner.

Potential for a renewable industry funded partnership being explored through the Renewable Energy Coordinator to continue and deepen the level of Best Practice feral pig control in the Isaac Region..

Roadside weeds

- Land Protection officer has undertaken extensive Giant Rats Tail Grass control on the coast with some treatment also around Nebo on behalf of E&I.
- Weed mapping has increased to renew understanding of the number of weeds and their distribution on IRC and Main Road corridors.

Next Steps

Deepen relationship and education to E&I on the effective resourcing and solutions to weed management on road corridors to meet GBO and neighbour expectations.

Wild Dog Scalps

Council continues to offer a Wild Dog Bounty where landholders are eligible to receive \$30.00 per scalp presented to Council. Scalps are being accepted at Clermont and St. Lawrence.

TOTAL SCALPS								
YTD 25/26	FY 24/25	FY 23/24	FY 22/23	FY 21/22	FY 20/21	FY 19/20	FY 18/19	FY 17/18
425	830	1055	499	475	762	572	509	361

Stock Routes

Permits

- 1 travelling stock permit have been issued in the past quarter for the Wagyu Crown Campdraft at Clark Creek with fees waived.

Stock Route Management Plan

- In accordance with *Stock Route Management Act 2002*, Council is required to have a stock route network management plan. Council's current Stock Route Management Plan 2011-2015 (Management Plan) is out of date.
- The first draft of a revised Stock Route Management Plan is nearing completion.

Network Management

- EOIs submitted for trough replacement at Rosewood and Wolf Peak water facilities and tank and trough replacement at Greenmantle water facility.
- The works are undertaken by Council and refunded by the State Government who are the asset owner.

Next Steps:

Management Plan

Plan draft completed and targeted engagement commenced. Plan expected to go to Council in May/June for endorsement

Network Management

Awaiting acceptance of EOI's from Department prior to any commencement of procurement

5. ENVIRONMENT AND SUSTAINABILITY UPDATE

<p>Reef Guardian project updates</p> <p>Coastal Habitat Restoration for Marine Species</p> <ul style="list-style-type: none"> This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans Funded work at St. Lawrence completed 1800 plants planted and weed control to be completed at Notch point Variation required due to the wet season limiting access to Notch Point to complete planting. 	<p>Next Steps:</p> <p>Continue control of removed piles for hymenachne growth at St. Lawrence</p> <p>Further potential collaboration for Sarina Landcare to continue planting at Notch point and other locations under Reef Catchments funding</p>										
<p>Solar future for Isaac</p> <ul style="list-style-type: none"> This project is funded by the Federal Government under the Reef Guardian Councils Program - Activating Local Councils' Reef Action Plans Installation of Solar systems in Clermont and Moranbah. 65kW in Clermont Complete Moranbah construction is scheduled for May 2026. Due date for project acquittal extended until June 2026. 	<p>Next Steps:</p> <p>Continue to engage with and support capital work delivery partners.</p>										
<p>Emission Reduction Strategy</p> <ul style="list-style-type: none"> Council unsuccessful in grant to install roof top solar at the Moranbah Wastewater Treatment Plant. Working Group formed with Water and Waste, Finance and Corporate Assets to commence power billing investigations to reduce billing costs to Water and Waste assets Budget proposal included in 2026/27 budget to progress high-energy sites to be 'shovel-ready' for solar construction (and grant applications). 	<p>Next Steps:</p> <p>Budget bid to undertake investigations to reduce power at Moranbah Water and Wastewater treatment plants</p> <p>Working Group meeting to continue meeting to identify metering</p>										
<p>Flying Fox Management</p> <ul style="list-style-type: none"> Properties approached by letter pre-season to advise vegetation removal reviewed to see if action has been undertaken. Officers continue to monitor Flying-foxes until the end of the migratory season 	<p>Next Steps:</p> <p>Meeting to identify potential projects for Round 9 of funding under Flying Fox Management Program</p>										
<p>Customer Service</p> <p>Environment and Biodiversity enquiries received through CRM:</p> <table border="1" data-bbox="108 1809 1040 1975"> <thead> <tr> <th>YTD 25/26</th> <th>FY 24/25</th> <th>FY 23/24</th> <th>FY 22/23</th> <th>FY 21/22</th> </tr> </thead> <tbody> <tr> <td>70</td> <td>118</td> <td>83</td> <td>114</td> <td>121</td> </tr> </tbody> </table>		YTD 25/26	FY 24/25	FY 23/24	FY 22/23	FY 21/22	70	118	83	114	121
YTD 25/26	FY 24/25	FY 23/24	FY 22/23	FY 21/22							
70	118	83	114	121							

OPERATIONAL PLAN REPORTING

OPERATIONAL PLAN 2024/25

Initiative	Dept	Quarterly Measures	Link to Corp Plan	Status	Comments
4.2 Maintain a Contemporary Planning Scheme (30 June 2026)	P&E	<ul style="list-style-type: none"> - Administrative, Minor and LGIP Amendment (Interim) commenced - Administrative, Minor and LGIP Amendment (Interim) adopted - Planning Scheme Review Program prepared - Amendments progressing in accordance with Planning Scheme Review Program 	4.1 We will undertake strategic land use, infrastructure planning and urban design activities in a financially sustainable manner that responds to growth and enhances liveability.	On Target	LGIP and Minor Amendment progressing. Planning Scheme amendment program under rolling review.
4.3 Deliver 12-month Action Plan to guide delivery of corporate emission reductions (30 June 2026)	P&E	<ul style="list-style-type: none"> - Action Plan drafting commenced - Action Plan presented to Council - Action Plan implemented in accordance with deliverables and timeframes - Action Plan implemented in accordance with deliverables and timeframes 	4.4 We will proactively respond to biodiversity loss, climate change and natural hazard risks.	On Target	Corporate Emission Action Plan drafted for presentation to Council in May 2026.
4.4 Delivery of Nagoa and Mackenzie River Flood Study (30 June 2026)	P&E	<ul style="list-style-type: none"> - Procurement commenced - Flood study progressing - Flood study progressing - Flood study completed 	4.5 We will incorporate climate and natural disaster mitigation in the design and operation of Council's facilities and assets.	Monitor	Flood study progressing. Consultants KBR engaged and are currently calibrating flood model. Flood study delivery to now be finalised in August/September due to delays experienced to recalibrate flood modelling to incorporate

					additional data collected from January 2026 flood event.
5.2 Complete the Reef Guardians Council's Program-Activating Local Council's Reef Action Plans projects at Notch Point and St Lawrence (30 June 2026)	P&E	<ul style="list-style-type: none"> - Projects being delivered in accordance with Funding Agreement - Projects being delivered in accordance with Funding Agreement - Projects being delivered in accordance with Funding Agreement - Funding Agreement committal progressed in accordance with Funding Agreement 	5.1 We will promote and encourage the protection, restoration, and improvement of our ecosystems through environmental stewardship, community incentives and education programs.	On Target	Reef Guardian Council funding supported three x multiyear projects - aerial shooting, coastal restoration and solar installation. Aerial shooting and coastal restoration projects are nearing completion with project acquittal and funding partner reporting to be finalised soon. Solar installation contractor engaged for Moranbah Admin Building and installation anticipated to be finalised by end of May.
5.4 Develop a Biosecurity Policy as part of the delivery plan to provide our stakeholders with greater certainty in achieving their GBO (30 June 2026)	P&E	<ul style="list-style-type: none"> - Draft Biosecurity Policy commenced - Draft Biosecurity Policy developed and work shopped with elected members and internal stakeholders 	5.2 We will responsibly manage our invasive plants and animals, human and wildlife conflicts and improve our environmental compliance.	Below Target	<p>Development of a standalone Biosecurity Policy was included in the Operational Plan and Biosecurity Action Plan to strengthen Council and communities' approach to achieving General Biosecurity Obligation (GBO). While initial drafting has commenced, this has identified that the necessary operational settings are still being established for a formal policy to deliver meaningful outcomes.</p> <p>Current biosecurity activities are largely guided by legislation and evolving internal practices, with key elements such as processes, defined roles, and a proactive compliance framework still being developed. In this context, a policy would have limited practical</p>

					<p>effect and risks becoming an administrative document without operational value.</p> <p>It is therefore considered premature to proceed at this time and instead recommended focus instead be placed on strengthening operational capability, with policy development to be revisited once a more robust foundation is established.</p>
5.6 Adoption of the IRC Stock Route Management Plan (30 June 2026)	P&E	<ul style="list-style-type: none"> - Drafting of Stock Route Management Plan commenced - Drafting of Stock Route Management plan progressing - Stock Route Management Plan adopted by Council 	5.1 We will promote and encourage the protection, restoration, and improvement of our ecosystems through environmental stewardship, community incentives and education programs.	On Target	Stockroute Management Plan reaching final stages of drafting. Anticipated to be presented to Council in May/June 2026.
5.8 Deliver an aerial culling program of feral pigs across the Isaac region	P&E	<ul style="list-style-type: none"> - Aerial culling program developed - Aerial culling program delivered - Ongoing delivery and review undertaken of success of aerial culling program 	5.6 We will understand the economic value of our environment and biodiversity as we advocate for and improve the quality of our vibrant natural assets.	Complete	<p>Aerial shooting program completed - 8188 pigs, 40 dogs and 45 deers controlled over 15 days of aerial shooting across 5 rounds.</p> <p>Officers are currently engaging with renewable proponents on development of broader aerial shooting program across region, to be delivered as part of renewable proponents social contributions.</p>

ATTACHMENT 1- DEVELOPMENT ASSESSMENT SYSTEMS IMPROVEMENT REVIEW

ATTACHMENT 1 – DEVELOPMENT ASSESSMENT SYSTEMS IMPROVEMENT REVIEW

SUMMARY AND BACKGROUND

As systems and processes continue to evolve in the development assessment profession, it is important that periodic reviews are undertaken to identify opportunities for improvements to existing practices. In recent months the Planning and Environment Department has undertaken a review to identify opportunities for system and process improvements within its development assessment team. The review has analysed the processes and delivery methods that other council's across Queensland implement and has considered opportunities to develop improved customer service performance measures.

This review outlines initiatives to improve the effectiveness and accountability of the Development Assessment (DA) team who deliver Council's statutory development assessment functions. A summary of the proposed recommendations to be implemented include:

- Introduce measurable Key Performance Indicators (KPIs) to support timely decision-making and enhance customer service outcomes.
- Report to Council quarterly through the Planning and Environment Quarterly Reporting on assessment timeframes and the achievement of established KPIs.
- Continue to work with Governance Department to review delegations, in particular decision making delegations (CEO to Officer).
- Continue to engage with Systems Department regarding the roll-out of TechOne and opportunities for improvements to online workflows which will improve the efficiencies of the development team.

DEVELOPMENT ASSESSMENT FRAMEWORK IN QUEENSLAND

In Queensland development assessment functions are primarily undertaken by local governments within the legislative framework established by the Queensland Governments' *Planning Act 2016* and Development Assessment Rules.

In most cases, councils act as the assessment manager and are responsible for assessing development applications against the relevant planning scheme, applicable codes, and relevant state planning instruments. The assessment process typically includes pre-lodgement meetings, application lodgement, compliance checks, information requests (where required), technical assessment against the planning scheme, review and assessment of public submissions (if applicable) and a final decision to approve (with conditions) or refuse the application.

While the statutory framework is consistent across Queensland, the way development assessment functions are delivered can vary between councils depending on organisational structure, resourcing, and development volumes. Larger councils often operate with multiple planners, specialist assessment streams, or geographic team allocations, while smaller or regional councils frequently rely on smaller internal teams supplemented by external consultants for specialist review or assessment management functions.

Despite these differences, the core objective across all councils is to deliver timely, transparent and legally robust planning decisions that balance statutory requirements with community expectations and good development outcomes.

DEVELOPMENT ASSESSMENT FRAMEWORK AT ISAAC REGIONAL COUNCIL

Council's development assessment functions are delivered via a small team within the Planning and Environment Department (the P&E Department), comprising a Program Leader, Planner and Technical

Officer. These functions are supported by two administration officers and the Manager of Planning and Environment. Internal technical support is provided via Council's asset owners, predominately Engineering and Infrastructure (for roads and stormwater advice) and Waste and Water (for sewage, water and waste advice).

The Department relies on external consultant support to deliver development assessment functions, notably:

- Town Planning consultants to deliver assessment functions to supplement workloads when internal planning officers have a full workload.
- Engineering consultants to provide technical advice and peer review of specialist reports and operational works applications.
- Environmental consultants to provide technical advice and peer review of specialist reports (i.e. bushfire, noise, odour).
- Economic needs consultants to provide technical advice and peer review of specialist reports (i.e. economic needs).

CONSIDERATION OF ALTERNATIVE DELIVERY MODELS

Other Queensland councils structure development assessment teams in a variety of ways to improve efficiency, workload distribution and internal accountability. These models are generally more common in larger metropolitan or high-growth councils where development volumes and staff numbers support greater specialisation and flexibility. Some of the various deliver models are provided below:

Model	Description	Applicability for Isaac	Budget
Shared file systems	Applications are allocated across a team and can be progressed by any planner as capacity allows. This allows work to move quickly between officers and reduces delays caused by staff leave or competing priorities.	This model is more commonly used in larger SEQ councils or organisations with multiple planners of similar experience and skill levels who can readily pick up and assess each other's applications. With a small team structure and reliance on external consultants for specialist input, this model is difficult to implement effectively at Isaac. Development applications often require continuity of knowledge throughout the assessment process, particularly where consultants are engaged or where applications involve local planning context. Without sufficient staff depth, a shared file model could result in inefficiencies, duplication of effort, or delays as officers familiarise themselves with applications already in progress.	This model would not deliver any opportunity for cost savings as would maintain existing staffing and consultant levels.
Locality-based allocation	Planning officers are allocated responsibility for applications within specific geographic areas. This can allow planners to build familiarity with local planning issues,	Locality-based models are typically used in larger councils with higher application volumes across multiple urban growth areas. These models require multiple planners to maintain coverage across geographic areas and to manage workload fluctuations.	This model would not deliver any opportunity for cost savings as would maintain existing staffing and consultant levels.

	infrastructure constraints and community expectations within a particular locality.	Given Isaac Regional Council's current team size and application volumes, allocating planners by locality would not provide significant operational benefit and may reduce flexibility in responding to workload changes. It may also create service risks during periods of leave or staff absence if only one officer is familiar with applications in a particular locality.	
Specialist sub-teams	Development assessment teams are structured around application types, with planners specialising in particular categories such as residential, commercial, industrial or major development applications.	Specialist teams are generally found in larger councils where development volumes justify dedicated planning streams. While specialisation can improve efficiency in high-volume environments, it can also lead to unintended consequences such as the "pigeonholing" of expertise or reduced flexibility in allocating work across staff. For smaller teams such as Isaac's, maintaining planners with broad assessment capability is generally more practical. A generalist approach ensures staff can assess a wide range of applications and provides greater resilience where workloads fluctuate or where staff availability changes.	This model would not deliver any opportunity for cost savings as would maintain existing staffing and consultant levels.
Embedded technical specialists	Some councils embed technical specialists within development assessment teams, such as engineers, environmental officers, urban designers or infrastructure planners. These specialists provide direct input during the assessment process and assist with resolving technical matters earlier in the application lifecycle.	This model is commonly used by larger metropolitan councils where development volumes justify maintaining dedicated in-house expertise across multiple technical disciplines. While embedding technical specialists can improve coordination and reduce referral timeframes, it requires a larger organisational structure and ongoing resourcing across several disciplines. For smaller regional councils, maintaining this level of internal technical capacity can be challenging due to workforce availability and budget constraints. As a result, specialist input is more commonly obtained through internal referrals to other departments or through external consultants when required.	This model would result in increased staffing costs through the need to employ additional technical staff. Council currently spends approximately \$300,000 annually on external technical consultants. It is estimated that internal employment of these experts would result in additional annual staffing costs of approximately \$400,000 - \$600,000 (in addition to existing in-house staffing costs of \$410,000)
100% reliance on consultant town planners and	Some councils rely almost entirely on external consultants to undertake development assessment functions, including planning assessment and	This model can provide flexibility in managing fluctuating workloads and can be useful where councils experience difficulty recruiting qualified planners. However, a fully outsourced model can reduce internal	This model would likely result in increased operational costs to council. The department's current costs to deliver

technical consultants	technical review. Under this model, consultants act as the assessment manager or prepare assessment reports on behalf of the council.	organisational capability and corporate knowledge over time. It can also limit opportunities to develop internal staff expertise and may create higher long-term costs depending on development volumes. For Isaac Regional Council, while consultants are used to supplement internal capacity where required, maintaining an internal core capability within the DA team is important to respond to customer needs (internal and external), ensure consistency, maintain organisational knowledge, and provide direct oversight of statutory decision-making processes.	council's development assessment functions are approximately \$710,000 (\$410,000 internal staffing costs + \$300,000 consultants). The outsourcing of these functions (planners and technical consultants) would be estimated to cost council approximately \$850,000 - \$950,000.
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While these organisational models can be effective in larger councils with greater staff numbers and development volumes, they are less practical within Isaac Regional Council's current team structure. At present, improving internal processes and performance monitoring, such as through the introduction of internal KPIs and improved delegations, represents the most practical and immediate opportunity to strengthen accountability and improve development assessment timeframes.

It is important to also recognise that development assessment timeframes are not the only measure of customer service. Other initiatives to improve customer service standards, such as the issuing of draft development conditions (prior to an application being decided) have been implemented and are resulting in less negotiations post-decision making. Whilst this process slows down the development assessment timeframes, it has resulted in better outcomes for the applicant and Council.

KEY INITIATIVE 1 – IMPLEMENTATION OF KPI'S

The Development Assessment team has introduced internal Key Performance Indicators (KPIs) focused on monitoring decision-making timeframes. These KPIs provide a clear mechanism to track workload, performance, strengthen internal accountability, and identify opportunities to improve assessment efficiency over time.

The introduction of these KPIs will not have any direct budget implications or require additional resourcing. However, they will provide Council with improved visibility of current service standards and performance, which may assist in informing any future decisions regarding desired service levels, including potential adjustments to development assessment timeframes. (i.e. reduced decision-making timeframes or alternatively extended decision-making timeframes).

These KPIs will only be applied to applications which are being assessed by internal officers (i.e. not requiring peer review or assessment by external consultants) and will be calculated from the beginning of the statutory decision-making period.

Application Type	Statutory Requirement	Internal KPI / Target
Concurrence Agency Response (Building works)	15 business days	10 business days
Code Assessable applications (no information request)	35 business days	15 business days
Code Assessable applications (otherwise)	25 business days	20 business days

Impact Assessable	25 business days	25 business days
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The Planning and Environment Department will provide quarterly reporting to Council quarterly through the Planning and Environment Quarterly Council Report on assessment timeframes and the achievement of established KPIs. While the introduction of KPIs will not have any impact on increased revenue (which is dictated by the private market through the amount of development activity) they intend to drive greater levels of customer satisfaction and operational efficiencies.

KEY INITIATIVE 2 – DECISION MAKING DELEGATIONS

A review of existing planning and development assessment delegations is currently being undertaken with a particular focus on decision-making levels for certain application types as delegated under the Chief Executive to Officer Delegation Register. The objective of this review is to ensure that delegations appropriately align with the operational risk-appetite of Council and enable efficient decision-making where applications are routine or low risk in nature. In particular, opportunities are being considered to allow certain decisions currently requiring Director decision to be determined at the Manager level.

Proposed changes to delegations are currently being undertaken in consultation with Council’s Governance Department to ensure compliance with Council’s governance framework. Any proposed amendments to delegations will be progressed through the standard Council approval processes and, if supported, would assist in streamlining decision-making pathways while maintaining appropriate oversight and accountability.

KEY INITIATIVE 3 – TECHNOLOGY AND WORKFLOW IMPROVEMENTS

The Development Assessment team is continuing to engage with Council’s Systems Department in relation to the implementation of the TechnologyOne system and opportunities to improve digital workflows associated with development assessment processes. The rollout of the system presents an opportunity to modernise aspects of the development assessment function and reduce manual administrative processes.

Whilst the development assessment team has a large catalogue of general correspondence, statutory notice, assessment report and form templates, there is a high administrative burden for processing planning applications and in particular, gathering planning information and records for distribution to customers.

The TechnologyOne system currently has underutilised systems which could also support with enhanced tracking of development applications throughout the assessment process. Opportunities also exist to introduce an online development application tracking interface for the public, similar to systems used by many other local governments. Again, this would reduce manual administrative processes and provide an improved level of customer service.

Once implemented, these improvements are expected to provide greater transparency for applicants and the community, while also improving internal efficiencies for staff involved in the development assessment process. While these improvements will not impact revenue (which is dictated by the private market through the amount of development activity) they will enhance staff productivity which may ultimately lead to reduced consultant costs (through time savings and a greater level of assessments being delivered by in-house staff).

CONCLUSION

The initiatives outlined in this review represent a practical and achievable approach to strengthening the effectiveness and accountability of Isaac Regional Council’s Development Assessment team. By introducing internal KPIs and established improved reporting, reviewing decision-making delegations, and leveraging technology improvements through TechnologyOne, the Department will improve internal accountability, streamline assessment processes, and enhance transparency for both the community and Council. While structural changes to team delivery models are limited by current staffing and resourcing, these measures

provide a clear framework to track performance, identify opportunities for efficiency, and support informed decisions regarding future service levels and resourcing requirements.

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday, 7 April 2026
AUTHOR	Jessica Bugeja
AUTHOR POSITION	Research and Policy Advisor

5.9 RENEWABLE ENERGY PROJECTS COMMUNITY BENEFIT AGREEMENT FEES AND CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to approve the inclusion of two new fees pertaining to the renewable energy community benefit process to the 2025-26 fees and charges register and subsequently update Council's Renewable Energy Community Benefit Agreement Policy.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves the inclusion of two new fees to the 2025-26 fees and charges register for administrative costs associated with Council's involvement in the renewable energy community benefits process, to be effective from 23 April 2026***
- 2. Updates the Community Benefit Agreement Fees section of the Renewable Energy Community Benefit Agreement Policy with the recommended wording detailed in this report***

BACKGROUND

In accordance with Section 98 of the Local Government Act 2009, Council is required to maintain a register of its cost-recovery fees and charges. Unlike rates and charges, cost-recovery fees and commercial charges may be amended throughout the financial year, as permitted under Sections 97 and 98 of the Act. It is therefore proposed that Council approve the inclusion of two new fees in the 2025-26 Fees and Charges Register, to take effect from 23 April 2026.

The fees relate to the recovery of Council's administrative costs in relation to its involvement in the renewable energy community benefits process implemented following the introduction of the Planning (Social Impact and Community Benefit) and Other Legislation Amendment Act 2025, and Council's Renewable Energy Community Benefit Agreement Policy.

Proposed new fees:

Heading Name	Fee Name	Fee Description	Cost recovery (CR) or non-cost recovery (NCR)	Head of Power	Fee	GST inc.
Renewable Energy Developments subject to the Community Benefit System	Renewable Energy Community Benefit Agreement Process	Recovery of costs associated with Council's involvement in the Social Impact Assessment (SIA) and Community Benefit Agreement (CBA) process from Notice of Intent to CBA execution.	CR	PA 2016 s106ZM (1) (a) (b) (c) LGA s97 (da)	\$50,000 plus actual costs where specialists/ third parties are engaged to assist.	N
	Community Benefit Agreement Reviews	Recovery of costs associated with reviewing, updating, renegotiating or auditing a previously executed Community Benefit Agreement.	CR	PA 2016 s106ZM (1) (c) LGA s97 (da)	POA	N

Fee Methodology

The proposed \$50,000 fee is based on the estimated time required to participate in the Social Impact Assessment / Community Benefit Agreement Process (across all involved personnel). This time was informed by involvement to date plus an educated estimate for the time it will take to negotiate a Community Benefit Agreement. A breakdown of the recoverable works has been identified in the table below. This fee also closely aligns with Southern Downs Regional Council's fee for the same, which is explored further down in this report.

FEE INCLUSION BREAKDOWN	
Renewable Energy Community Benefit Process (Social Impact Assessments & Community Benefit Agreements)	
Stage	Description of recoverable works
SIA Scoping	Includes the administrative and participation costs associated with the: <ul style="list-style-type: none"> - Facilitation of and participation in, project and proponent introductions to the Major Projects Team, their roles and technical fields of expertise. - Renewable Energy Coordinator facilitating ongoing support and advice including community contacts and provision of local intel relevant to the project throughout the life of the SIA process.

	<ul style="list-style-type: none"> - Facilitation and participation in a workshop style meeting to ascertain the scope parameters for the Social Impact Assessment and review and confirmation of defined scope.
Community Stakeholder Engagement Plan Review	<p>Includes the time and resources associated with:</p> <ul style="list-style-type: none"> - The review and assessment of the Community Stakeholder Engagement Plan with internal staff and stakeholders - The consolidation of written feedback for the proponent's consideration
SIA Consultation Participation	<p>Includes the time and resources associated relating to:</p> <ul style="list-style-type: none"> - The facilitation and participation in a workshop style meeting with the Major Projects Team - Specialist Council staff to inform each of the SIA key matters. - Pre-lodgement advice from a local planning perspective.
Interim (optional) or subsequent draft SIA Reviews	<p>Includes the time and resources associated with:</p> <ul style="list-style-type: none"> - Reviewing an interim or subsequent draft SIAs with relevant council staff and technical officers - Identifying SIA gaps and weaknesses - Consolidating written feedback and recommendations for the proponent's consideration.
SIA Assessment	<p>Includes the time and resources associated with:</p> <ul style="list-style-type: none"> - Reviewing a draft SIA and SIMP with relevant council staff and technical officers to determine if it is sufficient to commence CBA negotiations. - Assessment, including reviewing the baseline data, identifying SIA gaps and weaknesses, analysing impacts and mitigation measures, ground-truthing claims with stakeholders and identifying opportunities to deliver greatest community benefit. - Reviewing available technical reports as per the specialist report checklist - Conditioning of local impacts and advice to SARA <p><i>Council may be required to engage consultants to undertake a peer review of specialists' reports / plans, when additional technical analysis outside the skill set of Council staff is required. In these instances, Council will pass on the full cost for third party review to the applicant.</i></p>
CBA Negotiation	<p>Includes the time and resources (including legal and any mediation fees) required to negotiate and execute a Community Benefit Agreement and its associated schedules.</p>

Fees and charges adopted by other Queensland-based local governments also informed the fee. A quick summary and analysis are provided below:

Local Government	Fee	Description	Comments
Western Downs	\$6,990 (low)	Recovery of Council's administrative costs in relation to council's involvement in the undertaking of the Social Impact Assessments (SIAs) and Community Benefit Agreements (CBAs) which are to be recovered prior to the execution of the CBA by the	Western Downs employs a tiered structure based on whether a project requires a low, medium or high level of Council involvement in the process. IRC's experience to date demonstrates no discernible difference between the time or effort between types of projects and/or their size when undertaking an SIA. Initial estimates of IRC's participation in the SIA process
	\$15,196 (medium)		
	\$29,898 (high)		

		proponent in line with legislative requirements.	indicate that even at the high level, Western Downs' fee does not cover Council's participation costs.
Southern Downs	\$50,000 plus actual costs where advisors/ third parties are engaged to assist.	Administrative costs associated with Council's involvement in the undertaking of a Renewable Energy Community Benefit Scheme, including any mediation	Southern Downs went with a flat fee based off their estimated involvement in the process. This figure closely resembles the costs predicted by IRC.
Gladstone	\$500	Application and initial meeting for a Renewable Energy Social Impact Assessment and Community Benefits Agreement	Gladstone implemented a two-fee system, where initial meeting participation costs are charged and then any subsequent participation costs are charged at cost per hour.
	At cost per hour	Ongoing participation that includes consultation, engagement, review, evaluation of a Social Impact Assessment and negotiation of a Community Benefits Agreement	This option was strongly considered, however with IRC managing multiple projects concurrently (and many having started the process before legislation was introduced), detailing time allocation would divert resources from delivery and potentially extend project timeframes.

Isaac Regional Council's estimate best aligned with Southern Downs Regional Council's fee structure.

Update to Renewable Energy Community Benefit Agreement Policy

Council's existing Renewable Energy Community Benefit Agreement Policy does not stipulate when associated participation fees need to be paid.

Existing policy wording is outlined below:

CBA Cost recovery Fees

Council costs in relation to participation and review of a project's Social Impact Assessment and the subsequent Community Benefit Agreement will be listed in Council's Fees & Charges Register.

It is recommended this policy item be updated to reflect the following wording:

Fees and Charges

Council will recover its reasonable costs associated with the assessment, negotiation, execution, variation, and audit of Community Benefit Agreements through fees and charges adopted annually in Council's Fees and Charges Register. Fees are payable by the proponent prior to execution of a CBA and are separate from any community benefit contributions made under this Policy.

IMPLICATIONS

These fees present an opportunity to recover participation costs in the involvement in the renewable energy community benefits process in accordance with existing legislation. Fees and charges that are not set appropriately can potentially have financial implications with increased risk to assets or services. This risk can be managed through regular reviews of Council's involvement in the renewable energy community benefits process and its associated fees and charges.

CONSULTATION

Manager Economic Development
Manager Planning and Environment
Program Leader – Development Assessment
Manager Budgets & Statutory Reporting

BASIS FOR RECOMMENDATION

The basis for recommendation is to recover Council's participation costs in the renewable energy community benefits process in accordance with existing legislation.

ACTION ACCOUNTABILITY

Research and Policy Advisor to liaise with Financial Services to update fees and charges register.
Research and Policy Advisor update Renewable Energy Community Benefit Agreement Policy and ensure latest copy is available on all associated platforms.

KEY MESSAGES

Under section 106zm (1) (c) of the Planning Act 2016 and section 97 (da) of the Local Government Act, local governments can recover participation costs in Social Impact Assessment and Community Benefit Agreement processes associated with eligible renewable energy projects.

Isaac Regional Council have multiple renewable energy projects undertaking this activity across the region.
This report enables IRC to recover its participation costs in the processes ahead of Community Benefit Agreement negotiations.

Report prepared by:	Report authorised by:
Jessica Bugeja	Heidi Roberts
Research and Policy Advisor	Director Community Services
Date: 18 March 2026	Date: 27 March 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council's Renewable Energy Community Benefit Agreement Policy

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Mark Davey
AUTHOR POSITION	Program Manager – Capital Delivery

5.10

COMMUNITY SERVICES FY2025_2026 CAPITAL PROJECTS PROGRESS REPORT AS AT 26 MARCH 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025-2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025-2026 Capital Progress Summary Report as at 26 March 2026.**

BACKGROUND

Monthly updates regarding delivery of the 2025-2026 Community Services Capital Works program are provided to ensure Council are aware of progress, opportunities and risks in the delivery of the program.

2025/26 Community Services Capital program expenditure as at 26 March 2026:

Note – Commitments exceed available FY25/26 budget due to the award of the multiyear IREP project

Community Services	Approved Forward Budget	Approved 2025/26 Capital Budget	2025/26 Actual Expenditure	Current commitments
TOTAL	\$ 1,351,779.00	\$ 13,251,860.00	\$ 5,283,495.34	\$ 16,330,443.92

Key Project Updates:

Dysart (DYS) Miners Memorial – Design completed. Project will not be completed during the current financial year as external funding from union counterparts is required for completion. This is unlikely to be secured in the remaining two months. Officers are in possession of a design to the available budget should the Dysart MEU fail to secure the required funding; however, this is not the preferred option and may lead to reputational risk if the Dysart Memorial is not of a similar standard to the Moranbah installation.

Isaac Resources Excellence Precinct Moranbah (IREP) – As resolved by Council (Resolution 9568) at the January Ordinary Meeting, the construction contract has been awarded to Fergus Builders. Planning is underway on all required additions to the project scope, including trunk infrastructure (water and waste), electrical and NBN, and also desired additions (intersection upgrade, footpath, CUC premises and facility enhancements) which are currently being tabled with the Department of State Development, Infrastructure

and Planning. The documentation for the request to vary the funding agreement is currently being drafted with workshops planned with State officers during April.

Nebo Showgrounds Masterplan Stage 1 – delays have been experienced in delivery due to recent weather events and concerns raised by user groups as to the suitability of playing surfaces and fencing. Whilst fencing and playing surfaces were constructed in accordance with design specifications and these specifications were broadly consulted on; the result has not been to user group satisfaction. As such, amendment has been made to the program of works and rectification is progressing. Budget implications could exceed \$300k which is currently being confirmed, and a request to utilise project saving from the Community Services Capital Program will be presented to Council during Q2.

IMPLICATIONS

The attached Community Services 2025-2026 Capital Projects Progress Summary (Attachment 1) details the status of all projects, including risk, operational and budget implications.

IDENTIFIED ISSUES

Nebo Showgrounds Masterplan rectification work and associated budget implications and Dysart Miners Memorial MEU funding deficit as detailed above.

CONSULTATION

Director Community Services

Community Services Leadership Team

BASIS FOR RECOMMENDATION

To ensure Council is apprised of project status and to identify any risks such as project delays, overspend or possible project failures.

ACTION ACCOUNTABILITY

The Program Manager – Capital Delivery in conjunction with the Community Services leadership team and under the guidance of Director Community Services hold responsibility for the scoping, procurement and the completion of the projects identified within the 2025-2026 Capital Program.

KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

Report prepared by:

MARK DAVEY

Program Manager – Capital Delivery

Date: 26 March 2026

Report authorised by:

HEIDI ROBERTS

Director Community Services

Date: 24 March 2026

ATTACHMENTS

- Attachment 1 – Community Services 2025_2026 Capital Projects Progress Summary as at 26 March 2026

REFERENCE DOCUMENT

- Nil

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



PECS 2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026

2025/2026 Community Services Capital Budget Status and Completion Rate as at 26 March 2026

Carry Forward Budget	\$1,351,779.00
Adopted Budget	\$13,251,860.00
FY 2025/26 COMMS Capital Budget	\$14,567,639.00
Actual Expenditure	\$5,283,495.34
Remaining Budget (Actual)	\$9,284,143.66
Commitments	\$16,330,443.92
Remaining Budget (uncommitted)	-\$7,046,300.26

36.27 Percent of Budget Spent - March (Excluding Commitments)



\$9,284,144 of YTD Budget Remaining - March (Excluding Commitments)

148.37 Percent of Budget Spent - March (Including Commitments)



-\$7,046,300 of YTD Budget Remaining - March (Including Commitments)

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD
ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW222966 STLAW Community Hub	131,154.00	0	0	131,154.00	Planning/ Design	Procurement - 1/02/2024 Construct – To be determined Completion – To be determined	Reduced scope determination at the February Councillor Workshop Day. Department officers are investigating delivery methodology and consultation in conjunction with Corporate Properties. Due to reduced scope funds are available to transfer to Nebo Showgrounds project at Q2 on Council endorsement.	Medium Risk Analysis This project is a medium risk for non-completion in the current financial year. The works are planned to be delivered by Corporate Properties.	10%
CW223013 MBH Community Centre - Refurbishment	815,990.00	298,476.05	56,750.00	460,763.95	Construction	Procurement - 5/06/2023 Construct - 30/10/2023 Completion - 31/07/2026	Primary project Complete. As per the FY24/25 Q3 report, additional funds were added to this project for a stage lighting and stage curtain upgrades. Stage curtain awarded.	Medium Risk Analysis The risk remains medium as the lighting and sound workshop is yet to be conducted.	70%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							<p>Officers plan to workshop Hall 1 lighting and sound options with Councillors to determine the best path forward.</p> <p>Due to reduced scope funds are available to transfer to Nebo Showgrounds project at Q2 on Council endorsement.</p>		
CW243164 MBH Animal Management Centre Renewal	364.00	350.00	0	14.00	Complete	Procurement - 27/11/2023 Construct - 5/02/2024 Completion - 31/10/2025	Project Complete	N/A	100%
CW243172 CLM Civic Centre Roof replacement	15,749.00	15,749.19	0	-0.19	Complete	Procurement - 3/02/2025 Construct - 12/05/2025	Project Complete	N/A	100%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
						Completion - 12/09/2025			
CW243227 DYS Miners Memorial	138,900.00	7,660.62	0	131,239.38	Design	Procurement - 3/11/2025 Construct – To be determined Completion – to be determined	Preliminary design received. Dysart MEU are seeking external funds of \$200k for installation to proceed. Council has provided the MEU with rendered designs and flythroughs to assist with advocating for funds.	High Risk Analysis This project will not be completed during FY25/26	20%
MULTI YEAR PROJECT CW243241 NBO Showgrounds Stage 1	Project reported on delivery only as budget has been transferred to Manager Parks and Recreation			Although an additional \$120,000 was allocated to the project through Q1, the result still does not meet the standards desired by relevant user groups. Additional budget will be required and project savings from the Community Services Capital Program will be requested in Q2. This project received Federal funding from the masterplan document without a completed design. The design process highlighted additional requirements, especially for heavy vehicle movement, this led to a reduction in overall scope during post tender negotiations. On completion of design, a tender was released to market and responses were received between 1.2 and 2.9M over budget. The scope was negotiated down to allow award to budget, and this was tabled to the			Medium Risk Analysis This project was awarded to budget not to scope. The reduced scope was workshopped with the project advisory committee and working group, but there was some confusion	80%	

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD
ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							<p>Project Working Group and endorsed. Through this descopeing exercise there may have been confusion as to the final inclusions and exclusions.</p> <p>It is acknowledged that the current outcome is not appropriate. There are some known defects that we are working through with the contractor, we are working towards a negotiated outcome that should alleviate some of the current concerns, these are:</p> <ul style="list-style-type: none"> • Drainage issues on the entrance road (will require a joint response by Council and the contractor) • Site clean-up for suitability <p>Additional works outside of the awarded scope of works will be required. costings for these items are currently being investigated and will be reports verbally to Committee.</p> <ul style="list-style-type: none"> • Removal of large surface stones throughout the camping and playing surfaces • Additional fencing to some areas • Amendment to some of the new drainage • Planting of replacement trees <p>Works that have been portrayed to officers but are not currently under consideration</p> <ul style="list-style-type: none"> • Amendment to the drain between the depot and the undercover arena 	<p>regarding the inclusions and exclusions. This could have been better quantified by officers</p>	

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD
ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							<p>Original consultation determined that the design needed to alleviate surface water flowing from the depot to the undercover arena, this drain achieves that goal</p> <ul style="list-style-type: none"> Amendment to the drain adjacent to the outdoor arenas second loading ramp <p>This was an unknown element to the project team and was not voiced during the planning or delivery of the project, amendments can be included at a cost to council</p> <ul style="list-style-type: none"> Amendment to the drain between the polocrosse fields. <p>This drain captures and redirects water from a vast area outside of the project site and is required to ensure the playing surfaces are not damaged.</p>		
<p>MULTI YEAR PROJECT CW253316 Isaac Country University Centres</p>	1,276,657.00	1,144,973.15	51,011,95	80,671.90	Complete	<p>Procurement - 18/08/2025</p> <p>Construct - 10/11/2025</p> <p>Completion - 5/03/2026</p>	<p>Multiyear project - Moranbah Centre complete.</p> <p>Clermont Centre – project complete with final invoices to be processed</p>	N/A	100%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD
ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW253327 GLN Rec Centre - Toilets Stump renewal	261,968.00	0	16,150.00	245,818.00	Planning/ Design	Procurement - 16/02/2026 Construct - 6/04/2026 Completion - 22/05/2026	This project will not be completed in the current financial year. It was intended to run this project concurrently with the Glenden Hub project as there is no accommodation in Glenden, so contractor availability is severely limited.	High Risk Analysis This project will not be completed during FY25/26	10%
CW253329 STL Hall - Kitchen upgrade	60,170.00	0.00	45,026.40	15,143.60	Construction	Procurement - 31/03/2026 Construct - 23/03/2026 Completion - 5/06/2026	Project has been awarded with expected completion date 5 June 2026	Low Risk Analysis This project has been awarded and is scheduled for completion in June.	20%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
MULTI YEAR PROJECT CW253331 Isaac Resources Excellence Precinct	10,200,000.00	3,037,197.36	16,014,667.82	-8,851,866.18	Construction	Procurement - 27/10/2025 Construct - 9/02/2026 Completion - 25/06/2027	As resolved by Council at the January Ordinary Meeting (Resolution 9568), the construction contract was awarded to Fergus Builders. Planning is underway on all required inclusions (trunk infrastructure, electrical and NBN) and desired inclusions (intersection upgrade, footpath, CUC and facility enhancements) which remain to be costed and a variation of the funding agreement with the State The documentation for the request to vary the funding agreement is currently being drafted with workshops planned with State officers during April.	Medium Risk Analysis This project has a medium risk value based on the it's size and complexity. While the project is currently running to schedule, actual expenditure is below what was anticipated in the funding agreement, and this will be closely monitored once the tender is awarded and construction commences.	30%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW253334 MELC Expansion & Renovation Works	255,232.00	255,231.55	0	0.45	Construction	Procurement - External Construct - 3/02/2025 Completion - 30/06/2026	Project complete	N/A	100%
CW253337 MBH Childcare Sewer Mains Replacement	140,000.00	98,585.49	1,280.00	40,134.51	Construction	Procurement - 28/07/2025 Construct - 22/08/2025 Completion - 30/06/2026	Stage 1 - Moranbah C&K works complete. After discussions with Simply Sunshine, a plumber has been arranged to attend to camera the sewerage pipe and inform of any rectification works needed.	Low Risk Analysis This project could be elevated to a medium risk once the full scope of works at Simply Sunshine is identified.	70%
CW263369 Replacement Public Access Computers	38,971.00	38,971.00	0.00	0.00	Complete	Procurement - 28/07/2025 Construct - 14/08/2025 Completion - 20/10/2025	Project Complete	N/A	100%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW263377 ILB Hall – Roof Restoration	100,000.00	0	0	100,000	Construction	Procurement - 9/02/2026 Construct - 1/04/2026 Completion - 30/06/2026	Project awarded with works commencing in April Due to lower than expected price responses, funds are available to transfer to Nebo Showgrounds project at Q2 on Council endorsement.	Low Risk Analysis Project awarded with works commencing in April	30%
CW263378	243,748.00	53,348.55	31,863.50	85,212.05	Construction			Low	40%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CORP Halls Emergent Renewals 2026						Procurement – As required Construct – As required Completion - 30/06/2026	Emergent works as required. Repairs to Clermont Civic Centre air conditioning \$125k to be allocated to Corporate Properties for Nebo Hall and Nebo Library roof replacement. DYS Rec Centre Roof repairs commenced	Risk Analysis This project is a low risk as works totalling the available budget have been identified and are currently being scoped or tendered.	
CW263381 CLM Museum Erosion Remediation	265,000.00	194,638.05	72,627.00	-2,265.05	Construction	Procurement - 22/09/2025 Construct - 1/12/2025 Completion - 30/04/2026	Site Condition Assessment has been completed. Construction works nearing completion.	Low Risk Analysis This project has a low-risk rating as it has been awarded to the full scope of works and construction commenced week ending 7 December	80%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
								2026 with a scheduled completion date in March 2026 prior to the facilities reopening.	
CW263382 CLM Hub Renewal	75,000.00	45,290.07	0	29,709.93	Complete	Procurement - 18/08/2025 Construct - 6/10/2025 Completion - 23/02/2026	Project complete.	N/A	100%
CW263383 GLN Hub Project	200,000.00	43,712.97	1,707.25	154,579.78	Design	Procurement - To be determined Construct- To be determined	Project will not be completed during the current financial year	High Risk Analysis This project is a high risk for non-completion	20%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD
ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
						Completion – To be determined		in the current financial year.	
CW263384 NBO Hall AC Upgrade	300,000.00	290.87	39,360.00	260,349.13	Procurement	Procurement - 29/09/2025 Construct - 30/06/2026 Completion – To be determined	AC Design completed and under review This is a multiyear project with award expected by June 30 and construction to be scheduled in July/August 2026 There is a separate project being undertaken by Corporate Properties to replace the roof of this facility but this will have no impact on the air-conditioning project as full access into the ceiling space is available.	Medium Risk Analysis Delays in design have caused concern but project will be offered to market in April 2026 under a formal tender	30%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 26 MARCH 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW263385 MMT Hall – Floor Structural Repairs	48,506.00	48,933.02	0	-427.02	Complete	Procurement - 14/08/2025 Construct - 24/09/2025 Completion - 19/12/2025	Project complete	N/A	100%
OVERALL	14,567,639.00	5,283,495.34	16,330,443.92	-7,046,300.26					

MEETING DETAILS	Community Services Standing Committee Meeting Tuesday 7 April 2026
AUTHOR	Michael St Clair
AUTHOR POSITION	Manager Planning and Environment

5.11

REEF GUARDIAN COUNCIL PROJECT DELIVERY UPDATE

EXECUTIVE SUMMARY

In 2023, Isaac Regional Council secured \$920,000 in funding through the Reef Guardian Councils Program to deliver projects identified in Council's Reef Guardian Council Action Plan 2023–2026. Funding supported three projects:

- Restoring Coastal Habitats for Marine Species Project
- Water Quality Improvements through Feral Animal Control Project
- Isaac Solar Futures Project

Most project components are now complete with final reporting to the funding body due in April 2026, with an approved extension granted for the Isaac Solar Futures Project until June 2026. A detailed summary of project delivery and outcomes is provided in Attachment 1.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Notes the outcomes of the Reef Guardian Councils Program projects delivered by Isaac Regional Council and funded by the Commonwealth's Department of Climate Change, Energy, the Environment and Water***

BACKGROUND

Reef Guardian Council Program

The Reef Guardian Council Program (the Reef Guardian Program) is an environmental partnership in Australia that involves local governments committing to environmental projects and policies that reduce threats to the Great Barrier Reef and improve its long-term health.

The Reef Guardian Program is run by the Great Barrier Reef Marine Park Authority (GBRMPA) and forms part of GBRMPA's wider Reef Guardian initiative, which encourages communities, schools, industries, and councils to take voluntary actions to improve the health of the reef.

The Reef Guardian Program commenced in 2007 and involves approximately 21 Queensland local governments. Participating councils are required to adopt a Reef Guardian Action Plan for their local government area which identifies actions to address themes including water quality, protecting and restoring habitat, marine debris, carbon emissions and education / stewardship.

Isaac Regional Council (Council) has been a member of the Reef Guardian Council Program since 2009 and currently engages with the program via membership of the Executive Standing Committee (represented by Councillor and Executive membership) and a Working Group (represented by Officers).

Council has a Reef Guardian Action Plan 2023-2026 which was adopted by Ordinary Meeting resolution in 2023.

Funding

In 2023, Council was successfully awarded \$920,000 in funding under the Reef Guardian Councils Program – *Activating Local Councils' Reef Action Plans*, administered by the Commonwealth's Department of Climate Change, Energy, the Environment and Water.

The funding was non-competitive funding provided over three consecutive financial years, to be used for advancing projects from Council's Reef Guardian Action Plans. Projects nominated and supported include:

- \$290,000 - Coastal restoration and habitat protection works at Notch Point and St Lawrence wetlands
- \$140,000 - Coordinated aerial control of feral pigs across the Isaac and Connors River catchments
- \$490,000 - Installation of solar infrastructure to reduce Council emissions and energy costs.

Project Overview

Coastal Restoration and Habitat Protection:

This project focused on protecting and restoring coastal habitats at Notch Point Campground and St Lawrence Wetlands Reserve. Key activities included installing protective fencing and bollards, controlling invasive weeds such as *Hymenachne*, and planting approximately 3,000 native plants to stabilise dunes and wetland banks. The project strengthened partnerships with Koinmerburra Aboriginal Corporation and Sarina Landcare, delivering both ecological and community outcomes, including enhanced turtle nesting habitat, improved biodiversity, and increased environmental stewardship.

Feral Pig Aerial Control:

This project coordinated large-scale feral animal management across the Isaac and Connors River catchments to improve water quality and ecosystem resilience. Five aerial control operations were completed, removing 8,188 feral pigs, along with wild dogs and feral deer, while engaging 63 landholders in education and voluntary pest management programs. Monitoring indicates reduced sediment disturbance and improved vegetation recovery, supporting long-term protection of waterways feeding into the Great Barrier Reef.

Solar Installation:

The Isaac Solar Futures Project supports Council's climate action and sustainability goals through installation of solar infrastructure on Council facilities. The initiative aims to reduce energy consumption, lower operational emissions, and inform future solar rollout across the region. Despite some delays, the project is on track for completion by June 2026 and will deliver ongoing cost savings, emissions reductions, and strengthened Council leadership in renewable energy adoption.

IMPLICATIONS

Financial

Council received \$920,000 in grant funding under the Reef Guardian Council Program over the 23/24, 24/25 and 25/26 Financial Years. Council committed \$100,000 operational budget (25/26 Financial Year) and approximately \$225,785 (FY 24, 25, 26) in in-kind contributions toward project delivery.

Council's cash commitment to the project was not envisioned at the execution of the funding agreement and was committed following aerial shooting costs exceeding initial projections (due to the amount of pests controlled and ammunition expended). The initial \$140,000 budget for the aerial shooting was exhausted after just two shoots, whereas the program and funding agreement originally required for five shoots to take place.

To ensure completion of the program and realisation of commitments to the landholders and the funding partner, Council contributed \$100,000 operational budget to fund the remaining three aerial operations from the 2025/2026 Planning and Environment Operational Budget (Cost Centre 4161) which has since been expended.

Ongoing maintenance of restoration works and environmental management activities will be incorporated into relevant operational programs with no ongoing budget or resourcing required.

Environmental

The projects deliver direct environmental benefits through:

- Restoration and protection of coastal habitats and wetlands
- Improved water quality through feral animal control
- Reduced emissions and energy consumption through solar installations

These initiatives contribute to the long-term health of ecosystems connected to the Great Barrier Reef.

Social

The projects strengthened collaboration with local landholders, community groups and First Nations organisations, including partnerships with Koinmerburra Aboriginal Corporation and Sarina Landcare.

The works also contribute to improved recreational spaces, environmental education and community stewardship of natural assets.

Reputational

The initiatives reinforced Council's reputation as an environmentally progressive organisation, increasing opportunities with funding partners, and delivering external recognition through finalist recognition in the LGMA Awards for Excellence – Collaboration category (Restoring Coastal Habitats Project).

Strategic

The projects align with:

- Council's Corporate Plan 2023–2028
- Council's Operational Plan 2025/26
- Reef Guardian Council Action Plan 2023–2026

- Broader national and state strategies supporting Great Barrier Reef protection.

CONSULTATION

Project delivery involved consultation and collaboration with a range of stakeholders including:

- Local landholders within the Isaac and Connors River catchments
- Koinmerburra Aboriginal Corporation
- Sarina Landcare
- Natural Resource Management groups
- Relevant State Government agencies
- Internal Council departments

Community engagement also occurred through project promotion, public information signage and participation in local environmental events such as the St Lawrence Wetlands Weekend.

BASIS FOR RECOMMENDATION

This report provides Council with a summary of the outcomes delivered through the Reef Guardian Councils Program funding received in 2023.

The projects have delivered significant environmental, community and sustainability outcomes across the Isaac region. Noting the report ensures Council is informed of the outcomes achieved and the remaining completion requirements associated with the Isaac Solar Futures Project.

ACTION ACCOUNTABILITY

Manager Planning and Environment to provide oversight in completion of projects and to complete funding with the funding partner.

KEY MESSAGES

Isaac Regional Council has successfully delivered significant environmental outcomes through the Reef Guardian Councils Program, including coastal habitat restoration, large-scale feral animal control and renewable energy initiatives that support the health of the Great Barrier Reef and the sustainability of the Isaac region.

Report prepared by:	Report authorised by:
MICHAEL ST CLAIR	HEIDI ROBERTS
Manager Planning and Environment	Director Community Services
Date: 16 March 2026	Date: 25 March 2026

ATTACHMENTS

- Attachment 1 – Reef Guardian Council Program Project Outcomes Report

REFERENCE DOCUMENT

- Reef Guardian Council Action Plan 2023–2026

ATTACHMENT 1

REEF GUARDIAN COUNCIL'S PROGRAM PROJECT OUTCOMES REPORT

Presented by: Nicole Sharrock,
Environmental and Sustainability Officer
Current as at: 16 March 2026



HELPING TO ENERGISE THE WORLD

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OBJECTIVE

1. EXECUTIVE SUMMARY

In 2023, Isaac Regional Council secured \$920,000 in funding through the Reef Guardian Councils Program – Activating Local Councils’ Reef Action Plans, administered by the Australian Government.

Funding supported delivery of three projects aligned with Council’s Reef Guardian Council Action Plan 2023–2026, focused on improving environmental outcomes connected to the Great Barrier Reef.

The funded projects included:

- Restoring Coastal Habitats for Marine Species Project
- Water Quality Improvements on the Great Barrier Reef through Feral Animal Control Project
- Isaac Solar Futures Project

Collectively, these initiatives support Council’s strategic objectives relating to environmental sustainability, climate action, biosecurity management and community engagement.

2. BACKGROUND

Reef Guardian Council Program

The Reef Guardian Council Program (the Reef Guardian Program) is an environmental partnership in Australia, where local governments commit to projects and policies that reduce threats to the Great Barrier Reef and enhance its long-term health.

The program is run by the Great Barrier Reef Marine Park Authority (GBRMPA) and forms part of GBRMPA’s wider Reef Guardian initiative, which encourages communities, schools, industries, and councils to take voluntary actions to improve reef health.

Commencing in 2007, the Reef Guardian Program involves approximately 21 Queensland local governments. Participating councils are required to adopt a Reef Guardian Action Plan for their local government area, identifying actions addressing themes such as:

- Improving water quality (e.g., reducing sediment and pollutants flowing into rivers)
- Protecting and restoring wetlands, rivers, and coastal habitats
- Reducing waste and marine debris
- Managing stormwater and land use to limit runoff
- Reducing carbon emissions and climate impacts
- Running community education and stewardship programs

Isaac Regional Council (Council) has been a member since 2009 and engages through both the Executive Standing Committee (represented by Councillors and Executives) and a Working Group (represented by Officers). Council’s Reef Guardian Action Plan 2023–2026 was adopted by Ordinary Meeting resolution in 2023.

Strategic Corporate Alignment

The Reef Guardian Program supports Council’s advancement of the 2025/26 Operational Plan items including:

- 5.2 Complete the Reef Guardians Council’s Program-Activating Local Council’s Reef Action Plans projects at Notch Point and St Lawrence (30 June 2026)
- 5.8 Deliver an aerial culling program of feral pigs across the Isaac region (30 June 2026)

Council's involvement also supports advancement of Council's Corporate Plan 2023 – 2025, with particular reference to the Natural Assets Theme and the advancement/promotion of statutory obligations under:

- *Biosecurity Act 2014*
- *Environmental Protection Act 1994*
- *Nature Conservation Act 1992*
- *Environment Protection and Biodiversity Conservation Act 1999*

Funding

In 2023, Council was awarded \$920,000 in non-competitive multi-year funding under the Reef Guardian Councils Program, administered by the Commonwealth Department of Climate Change, Energy, the Environment and Water.

The funding supported:

- \$290,000 – Restoring Coastal Habitats for Marine Species Project at Notch Point and St Lawrence wetlands
- \$140,000 – Coordinated aerial control of feral pigs across the Isaac and Connors River catchments
- \$490,000 – Installation of solar infrastructure to reduce Council emissions and energy costs

In the funding application Council nominated approximately \$225,785 in in-kind support toward project delivery.

The grant aimed to deliver immediate benefits to the Reef and local communities, increase community stewardship and involvement (including First Nations people), and strengthen local coordination of Reef protection activities.

3. PROJECTS

3.1 Coastal restoration and habitat protection works at Notch Point and St Lawrence wetlands

The Restoring Coastal Habitats for Marine Species Project focused on coastal restoration works at Notch Point Campsite and the St Lawrence Wetland Reserve. The project targeted improvements in water quality, mitigation of dune and beach degradation, protection of a critically endangered coastal vine thicket, enhancement of coastal and aquatic habitats, bank erosion control, and improved wildlife conservation. It also promoted environmental education and strengthened stewardship among both the broader community and First Nations groups. It also addresses compliance issues and failing infrastructure at the site.

Recognising the ongoing challenges of balancing recreation with environmental protection at both sites, project managers integrated historical records and stakeholder input to design targeted operational and strategic project delivery. A multi-dimensional behaviour change framework underpinned delivery, integrating targeted messaging, behavioural science, community outreach, strategic infrastructure design and positioning, positive reinforcement, and promotional materials. This has been aided by the incorporation of non-for-profit and first nations group.

Under Resolution 8743, exceptions were approved for Koinmerburra Aboriginal Corporation (KAC) and Sarina Landcare to enter medium- to large-scale contractual agreements in accordance with *Section 235(b) of the Local Government Regulation 2012*. This provision enabled greater flexibility, allowing the First Nations group, KAC, and the not-for-profit organisation, Sarina Landcare, to remain engaged throughout the project period. Their expertise, knowledge, resources, and shared interest in the project objectives significantly contributed to overall project delivery and enhanced targeted community engagement.

In addition, two further contractors were engaged to support project implementation. FSJ Fencing secured the contracts for fencing works at both Notch Point and St Lawrence, while Mark Robertson, a Saint Lawrence local, was awarded the tender for the mechanical removal (excavation) of Hymenachne weed at St Lawrence.

Notch Point:

- Replaced original broken bollards with deep-drilled recycled plastic bollards (post-and-rail design) repositioned 8 feet inland to deter vehicle access, property damage, support erosion control, and enable vegetation establishment.
- Extended outward and installed cattle fencing east and west of the critically endangered coastal thicket to prevent vegetation removal, and encourage wider habitat establishment in long-term management
- Temporary electric fencing to reduce cattle damage to the coastal thicket during vegetation establishment period
- Temporary barrier fencing sectioned around dune planting areas allowing access for recreational users but reducing access to cattle, animals and people during vegetation establishment period
- Installed one marine turtle ecology sign and eighty nesting area plaques along bollards, using continuous visual cues to quickly capture attention and reinforce key messages for recreational users.
- Installed two Endangered Coastal Thicket signs at central east and west fence locations to maximise visibility, highlight ecosystem importance, and encourage responsible communal behaviour.
- Installed a “Welcome to Notch Point Reserve” sign using a friendly, approachable tone to communicate campsite rules and key recreational information.
- Installed a “Sharing Our Shores” sign near the boat ramp to educate users on appropriate behaviours for safely coexisting with marine turtles and protecting the beach and marine environment
- One Bring your own firewood sign situated on the entry gate to the campground. It uses bright attention-grabbing visual concepts to alert recreational users.
- Installed temporary dune restoration signs in high-visibility planting areas, using action-oriented language (e.g. contribute, respect, commit) to encourage positive self-pledging initiatives.
- Installation of plants along the dunes and targeted areas of the coastal thick both placed for best regrowth potential and to deter undesired uses (i.e. toileting, wood removal etc.)

St Lawrence:

- Mechanical removal of hymenachne from the wetland
- Installed 2 “No unauthorised vehicle access” signage at key wetland entry points.
- Replaced barbed wire with wildlife-friendly fencing in birdwatching areas.
- Following Hymenachne removal, jute bunding was installed to reduce erosion and weed re-establishment.
- Aquatic and bank-stabilising species planted in high-risk re-encroachment areas.
- Designated areas established for long-term management of decaying Hymenachne to minimise public concern and seed spread.

KEY OUTCOMES

Site Protection and Access Management

- Installation of approximately **450 metres of bollards** at Notch Point to prevent vehicle access to sensitive dune systems

- Construction of approximately **1.4 kilometres of fencing** to protect vegetation and coastal habitats
- Installation of environmental education signage including turtle nesting awareness signage and coastal ecosystem information
- Improved access management to reduce damage to dunes and beach environments

Habitat Restoration

- Mechanical removal of the invasive aquatic weed **Hymenachne** from St Lawrence wetlands
- Installation of jute bunding to stabilise wetland banks and reduce erosion
- Establishment of approximately **3,000 native plants** across dune and coastal vegetation areas
- Restoration of coastal vine thicket habitat and improved protection of turtle nesting areas

Environmental Benefits

- Improved dune stability and vegetation establishment
- Reduced disturbance to marine turtle nesting habitat
- Improved wetland bank stability and ecological health
- Enhanced habitat for fish and wildlife species

Community and Partnerships

The project strengthened partnerships with:

- **Koinmerburra Aboriginal Corporation**, supporting on-Country restoration activities
- **Sarina Landcare**, supporting environmental restoration and maintenance works

The project was also promoted during the St Lawrence Wetlands Weekend, increasing community awareness of the connection between land management and reef health.

Recognition

The project received external recognition including:

- Presentation at the **Local Government Association of Queensland Natural Resource Management Forum**
- Finalist recognition in the **LGMA Awards for Excellence – Collaboration category**

3.2 Water Quality Improvements on the Great Barrier Reef through Feral Animal Control Project

Feral pigs are a major threat in the Isaac Region, causing environmental, cultural, and economic damage—including erosion, habitat destruction, CO₂ release, disease spread, and predation on native species. Effective control requires coordinated, community-based programs, with aerial culling identified as one of the most efficient methods in large areas. This project aimed to coordinate feral pig control, support landholder programs, collect and analyse impact data, and raise community awareness of the threats pigs pose to the Great Barrier Reef, ecosystems, climate, and the economy.

To effectively control feral pigs, it is estimated that a reduction rate of at least 70% of the population per year is required. Through a tender process Dusty Trail Helicopters was awarded the contract for an aerial culling program that operates over Connors and Isaac River Catchments This involved carrying out five aerial shoots over 18months at the start and end of dry season, as well as data collection that is reported back to Council after each shoot, including GPS location of flight paths and animals culled. The use of firearms and aerial vehicle was safely mitigated through, licences, permits, insurances, Council and contractor safety documentation, and continuous communication with all stakeholders including surrounding properties of flight periods.

The below pests were culled during the aerial shooting program.

Species	Round 1 4-7 July 24	Round 2 1-3 Nov 24	Round 3 8-10 Aug 25	Round 4 4-5 Dec 25	Round 5 18-20 Feb 26	Totals
Feral Pig	3,091	1,666	1,644	677	1,110	8,188
Wild Dog	1	12	18	9	0	40
Feral Deer	5	13	14	0	13	45

Table 1: Pest Species culled by Number

Additional to the culling program, Council engaged landholders at two on-site meetings to generate interest, provide advice, and answer questions from landholders. Landholders were further encouraged to holistically approach their voluntary input into the program by participating in Council's twice annually 1080 baiting program.

KEY OUTCOMES

Aerial Control Program

- Five aerial control operations conducted over an 18-month period across the Isaac and Connors River catchments
- Operations conducted by specialist contractor Dusty Trail Helicopters
- Activities scheduled to coincide with favourable seasonal conditions

Feral Animal Control Results

Across the program:

- 8,188 feral pigs removed
- 40 wild dogs removed
- 45 feral deer removed

These results significantly reduced pest animal populations in priority areas.

Landholder Engagement

The project engaged 63 properties and National Parks areas across the control zone.

Activities included:

- Two landholder workshops
- Advice on integrated pest management approaches
- Promotion of participation in Council's 1080 baiting program

Environmental Outcomes

Monitoring identified positive environmental improvements including:

- Reduced sediment disturbance in waterways
- Reduced pig wallowing and bank damage in monitored areas
- Increased vegetation recovery in previously disturbed areas

The project demonstrated the importance of coordinated pest management across landholders and neighbouring regions.

3.3 Isaac Solar Futures Project

The Isaac Solar Futures Project supports Council's climate action and sustainability goals through installation of behind-the-metre solar infrastructure on Council facilities, notably the Moranbah Administration Building and Clermont Civic Building.

The initiative aims to reduce energy consumption, lower operational emissions, and inform future solar rollout across the region.

In July 2025, the first stage of the project was completed with 65.12kW of solar panels being installed at the Clermont Admin Building by Green Energy Technologies.

Despite some delays, the installation of the Moranbah Administration Building is on track for completion by June 2026. It is anticipated that this install will deliver approximately 99KW of solar and battery storage.

The findings from these installations will inform Council's future rollout of solar across Council assets with regards to project delivery, expenditure and savings.

KEY OUTCOMES

Clermont Administration Building

65.12kW of solar was installed at the Clermont Admin Building in July 2025 by Green Energy Technologies.

Moranbah Administration Building

Delays to the install were initially experienced due to unforeseen structural engineering inspections and assessment being required to determine the structure integrity of the roof. Consultants were engaged to undertake this work which resulted in delays to the progression of the scoping and procurement.

Despite some delays, the installation of the Moranbah Administration Building is on track for completion by June 2026. It is anticipated that this install will deliver approximately 99KW of solar and battery storage.

4. PROJECT COSTS

The projects were collectively funded with \$920,000 from the Commonwealth Government, a Council in-kind contribution of \$225,785 (~2,000 hours of staff resourcing) and \$100,000 operational budget expenditure.

Project	Grant Funding	In-Kind Commitment	Cash Commitment
Restoring Coastal Habitats for Marine Species	\$290,000	\$91,000	Nil
Water Quality Improvements through Feral Animal Control	\$140,000	\$33,500	\$100,000
Isaac Solar Futures	\$490,000	\$101,285	Nil
Total	\$920,000	\$225,785	\$100,000

Table 2: Budget

Council's cash commitment to the project was not envisioned at the execution of the funding agreement and was committed following aerial shooting costs far exceeding initial projections (due to the amount of animals controlled and ammunition spent). The initial \$140,000 budget for the aerial shooting was expended after just two shoots, whereas the program and funding agreement originally specified for five shoots to take place.

To ensure completion of the program and realisation of commitments to the landholders and funding partner, Council contributed an additional \$100,000 operational budget to fund the remaining three aerial operations from the 2025/2026 Planning and Environment Operational Budget.

Six external contractors and 16 merchandisers were engaged across the three projects. Final expenditure is anticipated by 30 June 2026, after which the funding agreement will be acquitted.

5. STAKEHOLDER ENGAGEMENT

Prior to commencing operational works, project managers engaged with:

- Landholders
- Sarina Landcare
- Other Natural Resource Management Groups with shared interests
- Koinmerburra Aboriginal Corporation
- Specialist advice from industries
- Other Local Government stakeholders
- Internal Council departments
- Community (consultation and public notice)
- Contractors

6. PROJECT CHALLENGES

6.1 Coastal restoration and habitat protection works at Notch Point and St Lawrence wetlands

Notch Point:

Notch Point Campground is only accessible via a 4x4 vehicle track and is dependent on weather, seasonal conditions, and tides, which made coordination of contractors, Council staff, and plant equipment highly time-sensitive. The project required transporting large plant, materials, and waste to and from a site with limited accessibility. The nearest waste facility in Green Hill was also used for material delivery, with each drop-off taking two to three hours. There were no on-site accommodation or toilet facilities, so workers stayed in paid accommodation and a sanitary facility was hired for two weeks. During this period, the site was closed for one month to ensure public safety while plant equipment was mobilised, which raised issues for recreational users.

After long-term infrastructure installation and vegetation establishment, deterring neighbouring cattle proved challenging due to cross-boundary issues and difficult terrain. Multiple fencing designs were developed, including temporary measures until vegetation became established; however, ongoing issues with neighbouring cattle persist.

St Lawrence:

The project faced several logistical and operational challenges. The local waste facility at St Lawrence could not accept the large volumes of green waste, and alternative disposal options were limited due to biosecurity risks. Seasonal and weather constraints further restricted access, with machinery able to operate on the wetlands for only about two months of the year. As a result, rounds two and three of Hymenachne removal were completed consecutively to meet project milestones.

Pig control posed additional challenges. Licensed personnel were difficult to secure, trap designs were heavily critiqued, poison use was prohibited due to the proximity to town, and neighbouring landholders opposed shooting or trapping near the wetlands, leaving no suitable locations that were safe for the public. Consequently, pig control was removed from the project.

Community and stakeholder concerns also required careful management. Residents expressed concerns about the appearance of the wetlands following weed removal, while the Koinmerburra Aboriginal Corporation raised issues regarding bank and sediment erosion resulting from vegetation removal. Funding initially allocated to pig control was redirected to erosion management and strategic wetland planting to address these risks.

Overall, the project highlighted the complexity of managing environmental works in remote, sensitive areas, demonstrating the constraints associated with logistics, seasonal access, stakeholder expectations, community values, and ecological protection. To meet community expectations, Council will need to sustain ongoing maintenance, including continued weed control at St Lawrence and Notch Point until long-term management strategies effectively prevent re-establishment, and to continue planting in areas of low vegetation mass. The aerial control program has delivered significant benefits for landholders and pest management, and demand for its continuation is increasing. However, sustaining this level of biosecurity support requires funding that Council currently finds difficult to secure. Additionally, the high levels of stakeholder and community engagement generated by these projects may lead to increased expectations and demand for Council to deliver similar initiatives in the future, placing additional pressure on resources and operational capacity.

6.2 Water Quality Improvements on the Great Barrier Reef through Feral Animal Control Project

The Feral Animal Control Project encountered a range of seasonal and operational constraints. Longer-than-expected wet seasons extended favourable breeding periods, allowing pest populations to recover more quickly and delaying planned control activities. Significant rainfall events contributed to increased vegetation cover, particularly along waterways, which reduced visibility and accessibility for locating and culling pigs in preferred habitats. Despite five aerial shoots that resulted in the removal of 8,188 feral pigs, populations remained higher than desired, underscoring the ongoing need for coordinated control efforts across landholders and neighbouring local governments.

Stakeholder engagement presented additional challenges. While most landholders participated in the program, some were unwilling to engage or raised concerns regarding off-target species. Financial pressures also emerged, as aerial control costs exceeded initial projections, exhausting the budget after just two shoots. To ensure completion of the program, Council contributed an additional \$100,000 operational budget to fund the remaining three aerial operations. These factors collectively illustrate the logistical, environmental, and financial complexities inherent in implementing large-scale feral animal control initiatives.

Amendments to project delivery were also required, including adjustments to the timing of the aerial control program, changes to the in-kind contribution of labour hire personnel, and delays due to the design and prolonged appointment of a contractor for solar installations at Moranbah. Weather-related delays further affected planting activities in coastal habitats, demonstrating the need for flexibility and adaptive management in project implementation.

6.3 Isaac Solar Futures

Implementing pilot solar installations at the Moranbah Administration Building and Clermont Civic Building has demonstrated the value of ensuring that facilities are 'shovel-ready' for solar installation prior to investment decisions being made. This important step of the project should come prior to any investment decisions being made and should explore site / building suitability, infrastructure limitations, condition assessment, solar mounting types etc.

The completion of the first stage in July 2025, which delivered a 65.12 kW solar installation at the Clermont Administration Building by Green Energy Technologies, provided practical insights into procurement processes, contractor coordination, and installation requirements. While some delays were experienced during implementation (due to timing of roof replacement), these challenges emphasised the importance of allowing flexibility in project timelines and incorporating contingency planning when delivering renewable

energy infrastructure. The upcoming installation at the Moranbah Administration Building, anticipated to provide approximately 99 kW of solar capacity alongside battery storage, also highlights the potential benefits of integrating storage to maximise energy efficiency and operational savings.

FUTURE OPPORTUNITIES

The projects are expected to deliver long-term benefits for Council, including strengthened relationships and engagement with First Nations groups and improved collaboration with local landholders. They also support socially sustainable outcomes, contribute to climate emission reduction goals, and provide cost savings through reduced power and maintenance expenses.

By enhancing environmental sustainability, the initiatives reinforce Council's reputation as an environmentally progressive organisation, increasing opportunities with funding partners, while restored natural areas and improved landscapes are likely to boost tourism revenue and support community development over the long term.

The projects also delivered opportunities for staff development and learning opportunities for future similar projects which Council may choose to consider. While the projects do not have any immediate future budget impacts, it is recognised that there will be some level of ongoing maintenance to ensure the ongoing effects of the projects realised. These ongoing maintenance details are captured below:

Action	Cost Implications	Person/ organisation responsible	Frequency
Ongoing project monitoring	Absorbed in existing Planning and Environment Department staffing costs	Isaac Regional Council- Planning and Environment	Quarterly
Treatment of Hymenachne green waste	Absorbed in existing Planning and Environment Department chemical costs. May be minor increase in chemical costs until decomposition occurs.	Isaac Regional Council- Planning and Environment	Every two months during dry season
St Lawrence ongoing weed management	Absorbed in existing Planning and Environment Department staffing costs	Isaac Regional Council- Planning and Environment Koinmerburra Aboriginal Corporation	Twice annually
Temporary fencing removal	Absorbed in existing Planning and Environment Department staffing costs	Isaac Regional Council- Planning and Environment	Once- when plants establish
Infrastructure maintenance at Notch Point and St Lawrence	Any major infrastructure maintenance to be undertaken in accordance with council's standard budget processes.	Isaac Regional Council- Parks and Recreation	Ad Hoc
Solar Maintenance	Solar cleaning and future renewals to be reviewed in accordance with standard	Isaac Regional Council – Asset owner	Ad Hoc and at end-of-asset life

		operational processes (cleaning contracts) and capital investment decision regarding replacement to be made at end of asset life.		
Additional installation	solar	To be budgeted in accordance with capital budget processes.	Isaac Regional Council – Planning and Environment and Asset owners	Ongoing

7. CONCLUSION

With a total project value of \$920,000, the pig control, coastal restoration at St Lawrence and Notch Point, and solar installation initiatives have made a significant contribution to Council’s environmental sustainability objectives. Through habitat restoration, weed management, and targeted feral animal control, the projects have enhanced biodiversity, improved ecosystem resilience, and reduced environmental pressures impacting the Great Barrier Reef. The installation of solar infrastructure has also reduced Council’s energy costs and emissions, supporting broader climate action goals.

During delivery, several project variations occurred, including the removal of the pig trapping program and the reallocation of funding to support Koinmerburra Aboriginal Corporation in erosion control works, along with an extension to the project timeline. Despite these adjustments, the projects were successfully delivered and received strong recognition from funding partners and stakeholders for their outcomes and contribution to the long-term health of the Great Barrier Reef.

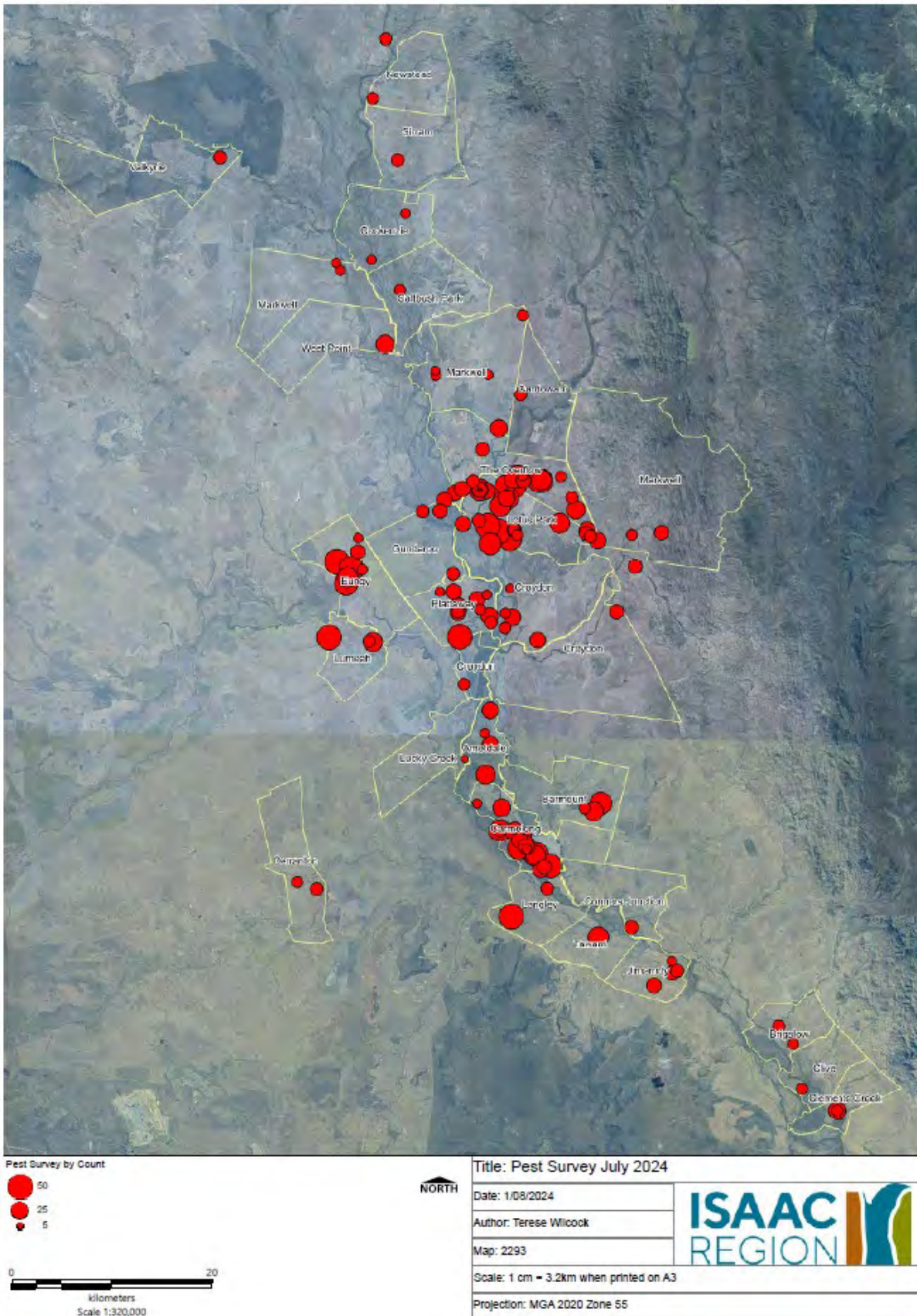
The projects strengthened partnerships with First Nations groups and local stakeholders, supported restoration of Koinmerburra Country, and delivered lasting environmental, social, and operational benefits for the region. Outcomes align with Council’s Corporate and Operational Plans and the Reef 2050 Plan, contributing to improved environmental stewardship, climate resilience, and sustainable land management. It is recommended that Council note this report and continue to pursue future funding opportunities to support feral animal control, renewable energy initiatives, and coastal ecosystem restoration.

ATTACHMENTS

Image 1: Project map for designated aerial shoot area



Image 2: Feral Pig Densities surveyed in July 2024



Attachment 2: Feral Pig Densities surveyed in July 2024

Attachment 3: Reef Guardian Council videos

- YouTube video: Coastal Restoration at Notch Point- Isaac Regional Council – Reef Guardian Council <https://www.youtube.com/watch?v=ydGgTgyiP80>
- YouTube video: restoring the St Lawrence Wetlands - Isaac Regional Council – Reef Guardian Council <https://www.youtube.com/watch?v=n8MUyml0gPk>

Attachment 4: Project images

Council's area of the St. Lawrence wetlands cleared of hymenachne





Fence installation to protect coastal vine thicket at Notch Point.

Beach bollarding visible in the background

Sarina Landcare used it as an opportunity to unskill their team on fencing methods with a professional fencer



Signage on individual bollards at Notch Point so that no matter where users access the beach they are aware of the areas value.



Revegetation undertaken at St. Lawrence by Koinmerburra Aboriginal Corporation after hymenachne removal

MEETING DETAILS

Community Services
Standing Committee Meeting
Tuesday 7 April 2026

AUTHOR

Michael St Clair

AUTHOR POSITION

Manager Planning and Environment

5.12

APPLICATION FOR EXTENSION TO CURRENCY PERIOD (MCU19/0016.02) TO EXISTING DEVELOPMENT PERMIT FOR MATERIAL CHANGE OF USE— EXTENSION TO BARRACKS AND QUARTERS (442 UNITS) AND CARAVAN PARK (27 SITES) LOCATED AT 141 CENTENARY DRIVE, MIDDLEMOUNT, DESCRIBED AS LOT 13 ON CNS188

EXECUTIVE SUMMARY

This report is presented to Council to decide an Extension Application that has been made by Civeo Property Pty Ltd c/- Town Planning Alliance to extend the currency period of the existing development approval at 141 Centenary Drive, Middlemount.

The existing development approval is for a Material Change of Use for Extension to Barracks and Quarters (442 units) and Caravan Park (27 sites) which prior to this extension request was due to lapse on 22 November 2025 (PA11076). The applicant is seeking a two (2) year extension to the currency period to 22 November 2027.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

- 1. Approves the application for Extension to Currency Period (MCU19/0016.02) for Development Permit for Material Change of Use Barracks and Quarters (442 units) and Caravan Park (27 sites) for a period of two (2) years to 22 November 2027.**

BACKGROUND

Application Details

On 22 October 2025, an Extension Application was lodged by Civeo Property Pty Ltd c/- Town Planning Alliance under section 85 of the *Planning Act 2016* seeking approval from Council to extend the currency period of the development approval over 141 Centenary Drive, Middlemount.

The existing development approval is for a Material Change of Use for an extension to Barracks and Quarters (442 units) and Caravan Park (27 sites) and the applicant has requested a two (2) year extension to the currency period to keep the approval current.

The original Material Change of Use approval was issued by Isaac Regional Council under the *Sustainable Planning Act 2009 (the Act)* on 29 November 2011. Since that time, three subsequent extensions have been granted, along with three automatic extensions (cumulative 24-month

extension) applied by the Planning Minister during the COVID-19 applicable event period.

The approval was due to lapse on 22 November 2025 and the request to extend the currency period was lodged by the applicant on 22 October 2025. As the request was lodged before the end of the currency period the application does not lapse until such time that the Extension Application is decided.

Officers have completed an assessment of the application. Through the assessment process the applicant has provided information to Council, which has demonstrated that:

- Despite the age of the approval, the development remains consistent with the current planning scheme. The site is within a Specialised centre zone, which identifies locations where workforce accommodation exists or is intended to be located.
- The approval is over a site which is already developed for workforce accommodation and is located in an area which has other established workforce accommodation facilities. There is community awareness and expectation that this type of development could reasonably occur in this location.
- The site is not located adjacent to residential neighbourhoods that could experience impacts associated with further development.
- The approval plays a role in maintaining a sufficient buffer in accommodation options, allowing delivery of accommodation to occur at short notice when demand increases. The development approval is staged, allowing for sequenced delivery of the development in line with demand.
- Demand for accommodation is being influenced by continually evolving industry trends such as increasing number of fatigue days and growing demand for dedicated worker accommodation rooms. These trends in turn increase the demand for accommodation by the resource sector.
- There are potentially three or four projects in the vicinity of Middlemount (resources and renewable sectors) that may drive future demand for Civeo's Middlemount Village.
- The applicant's other villages across the region are experiencing high demand and low vacancy rates. Middlemount village operates at a high occupancy level which has seen mine operators and contractors having to accommodate workers in Dysart which impacts on shift hours and fatigue management. The Middlemount Village has exceeded 'optimal vacancy rates' of 70-75% for the past three years, operating at a vacancy rate of 98-99%, indicating that the village may be reaching a point of realising demand and requiring delivery of additional rooms.
- The applicant seeks to secure the extension to the currency period to allow a buffer in supply to meet both unforeseen demand and projected future demand. Without this extension and in the event of excess demand, the speed to market of the Civeo accommodation village (442 Units and 27 Caravan Sites) will be delayed through the process of another development application.

Further information regarding the history of the development approval, details of the approval and officers assessment of the Extension Application is contained within Attachment 1 - Planning Assessment Report.

Figure 1 provides an aerial image of the subject site.



Figure 1. Site Aerial

IMPLICATIONS

- Council / Civeo Settlement Deed – Council and Civeo are both parties to a Settlement Agreement which was executed on 26 September 2025 to give effect to the resolution of an appeal between the parties in the Planning and Environment Court. This application did not form part of the Settlement Agreement and its decision will have no effect on the execution of the terms included in the Settlement Agreement.
- Budget – Council’s statutory development assessment functions are delivered through Cost Centre 1099 – Development Approvals Corporate. Council’s operational fees for undertaking these statutory functions are offset by the levying of development applications fees which are levied on a cost-recovery basis in accordance with Council’s adopted Fees and Charges.
- Resources – Approving the application will have no resource impacts.
- Reputational – The original development application was Code Assessable and this Extension application did not require public notification in accordance with the *Planning Act 2016*. The approved development is consistent with the underlying zoning of the site and is a form of development that exists in this part of Middlemount. There are no immediate adjoining residents who would be directly impacted

by the development of the approved development, if the extension was granted. No other reputational risks are anticipated.

- Legal – Officers do not foresee any legal implications resulting from the recommendation presented.
- Human rights - No human rights have been limited by this decision.

CONSULTATION

Internal officers have been consulted as part of the assessment of this application. No comments or objections have been received from officers.

BASIS FOR RECOMMENDATION

The extension application has been assessed in accordance with section 87 of the *Planning Act 2016*, which sets out that the assessment manager may consider any matter considered relevant, even if the matter was not relevant assessing the development application.

The extension application is supported for the reasons set out in Attachment 1 - Planning Assessment Report.

ACTION ACCOUNTABILITY

Manager Planning and Environment to issue the Extension Application Notice to the applicant within five (5) business days of the date of decision in accordance with the requirements under section 87(5) of the *Planning Act 2016*.

KEY MESSAGES

The development approval will remain active until 22 November 2027, contributing to the potential supply of workers accommodation within Middlemount and provide further time for the applicant to enact and develop the approved use.

Report prepared by:	Report authorised by:
MICHAEL ST CLAIR	HEIDI ROBERTS
Manager Planning and Environment	Director Community Services
Date: 16 March 2026	Date: 25 March 2026

ATTACHMENTS

- Attachment 1 - Planning Assessment Report – MCU19/0016.02

**ISAAC REGIONAL COUNCIL
DELEGATED AUTHORITY REPORT:
APPLICATION FOR EXTENSION TO CURRENCY PERIOD**

REPORT TITLE: Application for Extension to Currency Period (MCU19/0016.02) – Development Permit for Material Change of Use for Barracks and Quarters (442 units) and Caravan Park (27 sites) located at 141 Centenary Drive, Middlemount, described as Lot 13 on CNS188

AUTHOR: Donna Skinner, Technical Officer - Planning

APPLICATION NUMBER: MCU19/0016.02

CLASSIFICATION: Section 87 Planning Act 2016

COUNCIL DIVISION: Division 7

DELEGATED AUTHORITY: Council Meeting of 17 November 2020, Resolution No. 6980 – Delegation No. PA19

1. APPLICATION SUMMARY

Applicant	Civeo Property Pty Ltd
Consultant	C/- Town Planning Alliance
Owner details	Civeo Property Pty Ltd
Proposal	Extension to Currency Period – Development Permit Material Change of Use - Barracks and Quarters (442 units) and Caravan Park (27 sites)
Decision Due Date	22 April 2026
Street Address	141 Centenary Drive, Middlemount
RP Description	Lot 3 on CNS188
Original Approval - Application Number	PA11076 – 22 November 2011
Original Approval - Type and Description	Development Permit - Material Change of Use Extension to Barracks and Quarters (442 units) and Caravan Park (27 sites)
Original Approval - Level of Assessment	Code Assessment
Original Approval - Number of Properly Made Submissions	Not applicable
Original Approval – State Referral Agencies	<u>Concurrence</u> Department of Transport & Main Roads <u>Advice</u> Ergon Energy
Internal Consultation	Councillors GIS Development Standards Officer Economic & Business Resilience Coordinator Manager Economy & Prosperity
Officers’ recommendation	Approve

2. PROPOSAL

The purpose of this report is to assess an application for an extension to currency period in accordance with Section 87 of the *Planning Act 2016* (the Planning Act).

The proposal seeks a two (2) year extension of the currency period of the existing Material Change of Use for an extension to Barracks and Quarters (442 units) and Caravan Park (27 sites) so that the currency period remains valid for two (2) years to 22 November 2027.

The applicant requests an extension for the following reasons:

- There is a specific nature of demand for this type of use which has not yet been realised.
- The extension is required due to continuing demand for accommodation by the resources sector.
- The extension would allow the approved accommodation to be available to respond to demand by the resources sector at short notice.
- The approval plays a key role in ensuring that there are sufficient accommodation options available for non-resident workers and protecting the local community from the impacts that result from insufficient supply.

3. BACKGROUND

3.1 ORIGINAL APPROVAL

The original development application for a material change of use was approved under the *Sustainable Planning Act 2009 (the Act)* on 29 November 2011. The Material Change of Use development approval was approved with a currency period of 4 years.

The approval is for a staged extension to the existing non-resident workforce accommodation village that Civeo operates.

The existing non-resident workforce accommodation village commenced operations in <insert year> and currently contains <insert> rooms and <insert> caravan sites.

The existing approval which is subject to this extension request provides approval for an additional 442 units/beds (increase from 776 units/beds) and redevelopment and reduction to existing caravan park sites from 94 sites to 27 sites, in addition to additional ancillary communal facilities (amenities building, laundry, store rooms). The approved development will result in the total number of approved cabins on site being 1218 units / beds and 27 caravan sites.

The development is to be constructed in the following stages as outlined below:

- Stage A – Barracks and quarters for 120 temporary units, temporary construction hardstand areas and bus parking;
- Stage 7 – Barracks and Quarters for 302 units;
- Stage 8 – Barracks and Quarters for 134 units; and
- Stage 9 – Caravan Park for 27 sites.

The existing approval was granted under the former Broadsound Plan being the Planning Scheme in effect at the time. This extension to the currency period does not seek to make any changes to amend the number of approved beds / dwelling units.

An extract of the approved plans for each stage is provided in Figures 1a-1d.

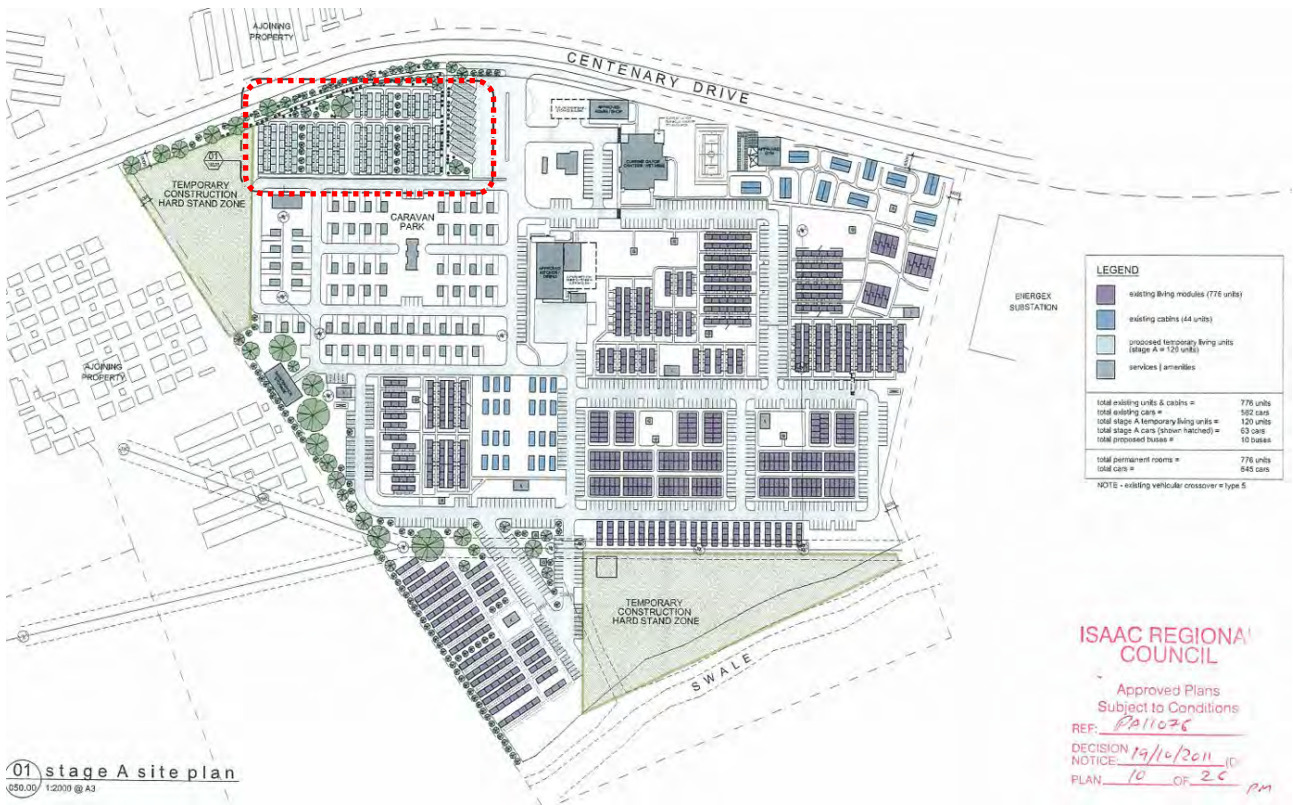


Figure 1a – Approved Plan of Development – Stage A – Source: PA11076 Negotiated Decision Notice



Figure 1b – Approved plan of development Stage 7– Source: PA11076 Negotiated Decision Notice



Figure 1c – Approved plan of development Stage 8– Source: PA11076 Negotiated Decision Notice Approved plan



Figure 1d – Approved plan of development Stage 9– Source: PA11076 Negotiated Decision Notice



Figure 2 – Site Aerial – Source: QLD Globe

3.2 APPROVAL HISTORY

The approval and application history is detailed below:

Application No.	Date	Approved Development
DA07010	20 April 2007	Development Permit for Material Change of Use (24 Cabins)
DA0706	29 October 2008	Development Permit for Material Change of Use – Multi-unit dwellings (40), Barracks and Quarters (776 units) and a Caravan Park (max 100 sites)
PA11001	15 April 2011	Material Change of Use – Extension to Barracks & Quarters (admin building, swimming pool, multi-purpose court & extension to central facilities)
PA11076	19 October 2011 29 November 2011	Development Permit for Material Change of Use for Extension to Barracks and Quarters (442 Units) & Caravan Park (27 Caravan Sites) Negotiated Decision Notice replacing Decision Notice issued 19 October 2011 - Development Permit for Material Change of Use for Extension to Barracks and Quarters (442 Units) & Caravan Park (27 Caravan Sites) Currency period – 4 years
PA11076A	12 November 2014	Extension to Currency Period - Material Change of Use for Extension to Barracks and Quarters (442 Units) & Caravan Park (27 Caravan Sites)

		This extended the currency period by four (4) years until 22 November 2019
MCU19/0016	17 December 2019	Extension to Currency Period - Material Change of Use for Extension to Barracks and Quarters (442 Units) & Caravan Park (27 Caravan Sites). This extended the currency period by two (2) years until 22 November 2021
No reference – automatic extension	8 July 2020 1 September 2021	Planning Minister issued an Extension Notice providing a six (6) month extension to the currency period for existing development approvals in response to the COVID-19 pandemic extending the currency period by six (6) months to 22 May 2022 Planning Minister issued an Extension Notice providing a six (6) month extension to the currency period for existing development approvals in response to the COVID-19 pandemic extending the currency period by six (6) months to 22 November 2022.
MCU19/0016.01	8 March 2022	Extension to Currency Period - Material Change of Use for Extension to Barracks and Quarters (442 Units) & Caravan Park (27 Caravan Sites). This extended the currency period by two (2) years until 22 November 2024
No reference – automatic extension	29 April 2022	Planning Minister issued an Extension Notice providing a twelve (12) month extension to the currency period for existing development approvals in response to the COVID-19 pandemic extending the currency period to 22 November 2025
MCU19/0016.02	Current application	Request sought for a two (2) year extension to the currency period until 22 November 2027.

In accordance with section 86 (1) of the *Planning Act 2016* A person may make an application (an extension application) to the assessment manager to extend a currency period of a development approval before the approval lapses.

Whilst the currency period was due to lapse on 22 November 2025, this application was submitted in October prior to the application lapsing therefore the development permit remains valid until a decision is made. If approved, the extension application would result in the approval remaining active for 16 years.

4. ASSESSMENT

4.1 FRAMEWORK FOR ASSESSMENT

The applicant has made an application to extend the currency period of a development approval under section 86 and 87 of the *Planning Act 2016*. In deciding an extension application, the assessment manager may consider any matter that the assessment manager considers relevant, even if the matter was not relevant to assessing the original development application.

In assessing the extension application, the following matters are considered relevant:

- The consistency of the approval, with current laws and policies applying to the development.
- The age of the approval and the community's current awareness of it.
- The matters put forward by the applicant to justify approval of their extension.
-

4.2 OFFICERS ASSESSMENT

4.2.1 The consistency of the approval, with current laws and policies applying to the development.

The approved development was originally assessed under the former Broadsound Plan, the site is now subject to the *Isaac Regional Planning Scheme 2021* (Planning Scheme) v1.1 and is located within the Specialised Centre Zone.

Under the Planning Scheme, the use would best be defined as *Non-resident workforce accommodation* and *Tourist Park* as described below:

Non-resident workforce accommodation	The use of premises for— (a) Accommodation for non-resident workers; or (b) Recreation and entertainment facilities for persons residing at the premises and their visitors, if the use is ancillary to the use in paragraph (a).	Examples include: Contractor's camp, construction camp, single person's quarters, temporary workers' accommodation.
Tourist park	The use of premises for— a) holiday, accommodation in caravans, self-contained cabins, tents or other similar structures; or b) amenity facilities, a food and drink outlet, a manager's residence, offices, recreation facilities for the use of occupants and their visitors, or staff accommodation, if the use is ancillary to the use in paragraph (a).	Examples include: Camping ground, caravan park, holiday cabins

An application for workforce accommodation facility would be Impact Assessable and is consistent with the purpose of the Specialised Centre Zone Code which seeks to acknowledge the specialised use of existing Workforce accommodation within some urban centres throughout the Isaac region. No further development is intended in this zone until this specialised use of Workforce accommodation ceases.

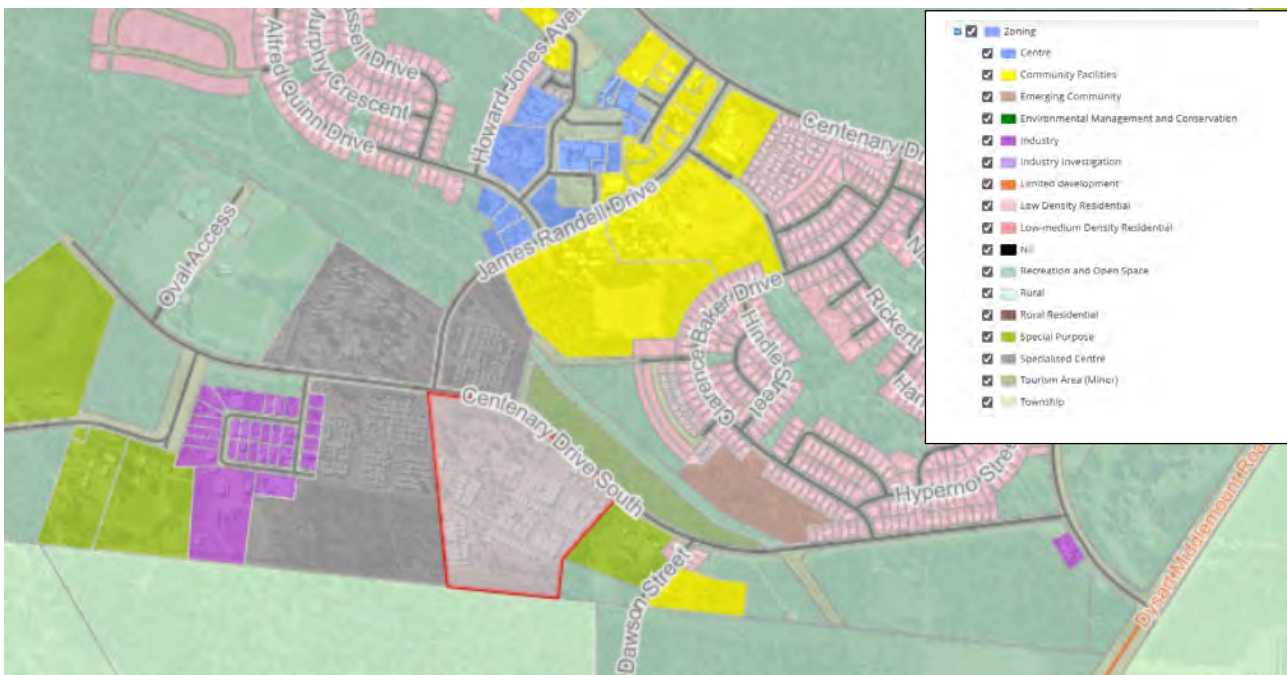


Figure 2 – Current zone map – Isaac Regional Planning Scheme: Intramaps

In accordance with the Section 3.3.1.3 of the Strategic Framework of the Isaac Regional Planning Scheme 2021 v1.1, new proposals for Non-Resident Worker Accommodation must demonstrate need in the context of the existing supply of existing and approved Non-Resident Worker Accommodation as indicated on the Strategic Framework Map. The existing approval forms part of the existing and approved supply of the Non-Resident Workforce Accommodation in the Region as indicated on Strategic Framework Map under the Isaac Regional Planning Scheme 2021 v1.1. Council officers consider the existing approval forms part of the acknowledged supply of Non-Resident Worker Accommodation.

The site adjoins existing workforce accommodation facilities and represents a logical extension of the surrounding land uses. The site's approval history, the presence of similar adjoining uses, and the proximity of an adjoining industrial use are relevant matters that would be considered in the assessment of a new development application. These matters may also be afforded weight in determining the suitability of extending the existing development approval.

4.2.2 The age of the approval and the community's current awareness of it.

The approval was originally granted in 2011 and has not been amended or publicly notified since that time. Given the established workforce accommodation uses along Centenary Drive, it is reasonable to expect a broader level of community awareness and expectation regarding the site's potential use for workforce accommodation.

4.2.3 The matters put forward by the applicant to justify approval of their extension request have also been taken into account as part of this assessment.

The applicant has provided several points of justification as to why the currency period should be extended for this existing approval, as summarised below:

Buffer in Supply

The approval plays a key role in ensuring that there are sufficient accommodation options available for non-resident workers and protecting the local community from the adverse impacts that result from insufficient supply and delays caused if new approvals are required, as well as avoiding a situation where camps are established on remote mining tenements where the community does not receive the flow on benefits. This is particularly important for the construction phase of projects and large shutdowns, which result in short term surges in demand for accommodation usually at short notice. The large scale and short-term nature of this type of demand surge is most appropriately accommodated within purpose-built non-resident worker facilities.

Demand Events/Contracts

Civeo do not operate on speculation. As such, the approval would only be enacted by Civeo in response to a demand event by the resource sector with contracts in place for provision of accommodation. Furthermore, the staged nature of the approval allows the development to be rolled out in stages in response to demand events. As a result of recent shifts in political and macro-economic climates, the forecasting of demand events/ contracts faces an added level of uncertainty, and this has impacted the delivery of the Civeo project.

Occupancy at Existing Civeo Villages

Civeo currently operate six accommodation villages within the Bowen Basin. Civeo's existing accommodation villages are experiencing high levels of occupancy and there are a range of upcoming projects in the Region that indicate an increase in demand over the coming years and beyond.

Changing Market Trends

Demand for accommodation is being influenced by continually evolving industry trends such as increasing number of fatigue days and growing demand for dedicated worker accommodation rooms. These trends in turn increase the demand for accommodation by the resource sector.

Unforeseen Village Closures

Availability of supply may change overtime and at short notice. Changes in supply may occur as a result of existing an accommodation village closing at short notice. Thus, reinforcing the importance of the approval as a buffer in supply that can be enacted at short notice in response to demand.

Existing Projects – Organic Growth

Existing projects are subject to change and evolution overtime which results in organic growth influencing demand for accommodation. This may be through changes in construction or operation schedules, peak demands, shutdowns and expansions to existing projects.

New Projects

There are range of upcoming projects that would specifically drive demand for Civeo's Middlemount Village, including:

Mining projects

- Stanmore Coal/ Cape Coal (Lilyvale)
 - Located south-west of Middlemount, and an established client of Civeo at Coppabella
 - This is a potential future greenfield project, currently in the exploration stage.
- Stanmore Coal / Cape Coal (Mackenzie)
 - Located south of Middlemount, and an established client of Civeo at Coppabella
 - This is a potential future greenfield project, still in a study phase
- Aquila (Washpool)
 - Located south of Middlemount, and an established client of Civeo at Coppabella
 - This is a potential future greenfield project, completed EIS and mining lease issued. However, the company is focused on other projects currently.

Officers Review

Further advice was requested from the applicant on 13 January 2026 in regard to the ongoing need for the project given that the approval hasn't been enacted upon to date. The response to Further Advice Notice was received 26 February 2026. The applicant provided the following information:

CURRENT AND HISTORICAL AVERAGE AND PEAK OCCUPANCY RATES

Middlemount Coal occupy approximately 70 rooms at Middlemount Village for shutdown periods that vary in length, these utilise the accommodation on a recurring monthly basis. Regularly, the Village is operated at a high occupancy level which requires Middlemount Coal employees and other guests of Middlemount Village to be diverted 50 minutes away (74km) to the town of Dysart. At current operation levels, diversions are expected to continue.

In reference to average and peak occupancy rates for Middlemount Village, the Village is considered as having an optimal occupancy rate when at 70-75% fulfillment. At this rate, the Village is able to offer staff rooms, maintenance rooms and cater to shutdowns and peak period events, as well as unplanned new contracts within the village. Refer to Table 1 below for Historical Occupancy Rates and note that the Village has exceeded the optimal occupancy rate for the past three (3) years.

HISTORICAL OCCUPANCY RATE OF MIDDLEMOUNT VILLAGE

ROOM CLASSIFICATION	YEAR		
	2023	2024	2025
Built rooms	816	816	816
Staff rooms	35	35	35
Maintenance rooms	30	30	30
Mothballed rooms	78	78	78
Saleable rooms	673	673	673
Occupied rooms	531	529	517
Occupancy rate	79%	79%	77%
Peak Occupancy	659	669	659
Peak Occupancy rate	98%	99%	98%

Table 1: Historical Occupancy Rates of Middlemount Village from 2023-2025.

Other accommodation villages in Middlemount are also understood as operating at high occupancy rates as companies such as Foxleigh and Anglo regularly booked accommodation with Middlemount Village throughout 2025, indicating the low level of capacity of their villages. Additionally, visual evidence supports the indication that these villages are operating at high occupancy levels.

Due to the specific nature of demand for this type of use, the construction of the approved development has not yet commenced. However, considering the ongoing cyclical nature of demand for accommodation by the resource sector, Civeo has sought to extend the currency period of the existing approval. An extension will allow efficient response to demand by the resource sector at short notice. The extension plays a key role in ensuring that there are sufficient accommodation options available for non-resident workers and in protecting the local community from the impacts that result from insufficient supply especially considering the high occupancy rates that accommodation villages in Middlemount are experiencing

As previously discussed, there are several existing projects that rely on Civeo villages and facilities. These projects have ensured steady, cyclical demand which has caused the occupancy rate at Middlemount Village to exceed the optimal rate. As such, the ability to accommodate sudden demand events such as unforeseen village closures, changing market trends of both the resource and non-resource sectors is significantly impacted.

Impacts on supply are compounded by the expansion of existing projects such as solar and wind farm projects including the Clarke Creek Energy project. Further, the introduction of new mining projects in the region such as the Stanmore Coal/Cape Coal project in Lilyvale and Mackenzie, and the Aquila project in Washpool.

Despite not having engaged proponents formally for the above projects, Civeo seeks to secure the extension to currency period to allow a buffer in supply to meet both unforeseen demand and projected future demand. Without this extension and in the event of excess demand, the speed to market of the Civeo accommodation village (442 Units and 27 Caravan Sites) will be delayed through the process of another development application. As stated, inability to meet demand will impact not only the resource sector but also the residents of Middlemount and the surrounding Isaac Region. In addition to delaying speed to market, the requirement to lodge a further development application would introduce additional administrative processes, notwithstanding that the relevant planning framework has remained largely consistent since the original approval.

Figure 3 – Applicant’s response to Council request for Further Information Source: Application material

The Assessing Officer has reviewed the above information and accept the grounds proposed by the applicant. The following considerations have been noted by the Assessing Officer:

- In accordance with Council's records, Middlemount currently contains 2,213 constructed non-resident workforce accommodation. The 442 units and 27 caravan park sites approved as part of this existing approval currently provide the only buffer in non-resident workforce accommodation supply within Middlemount.
- Officer's have received recent representations from other camp providers within Middlemount advising that they are operating at capacity and have limited supply.
- Officers accept that there are possible projects within the development pipeline (resource and renewables) that may generate short-term need for additional non-resident workforce rooms.
- The recommended extension is moderate in nature (2 years) and if the applicant does not construct the rooms within this period, they would be required to make further application to justify any further extension approvals (taking in to account the circumstances of the time that any future application is made).

5. OTHER CONSIDERATIONS

5.1 BUDGET AND RESOURCE IMPLICATIONS

- Budget – Council's statutory development assessment functions are delivered through Cost Centre 1099 – Development Approvals Corporate. Council's operational fees for undertaking these statutory functions are offset by the levying of development applications fees which are levied on a cost-recovery basis in accordance with Council's adopted Fees and Charges.
- Resources – Approving the application will have no resource impacts.

5.2 LEGAL IMPLICATIONS

No legal considerations are envisaged based on the recommendation that has been presented.

In accordance with Schedule 1 of the *Planning Act 2016* the applicant may appeal a decision made by Council to the Planning and Environment Court. The appeal period is 20 business days.

5.3 COUNCIL POLICY IMPLICATIONS

No policy implications are envisaged.

5.4. HUMAN RIGHTS

The *Human Rights Act 2019* provides that it is unlawful for a public agency to act or make a decision in a way that is not compatible with human rights, or to fail to give proper consideration to a human right.

This necessitates understanding the human rights that are protected. When making decisions or taking actions, consideration needs to be given to how that may impact on a person's human rights. Where there is a restriction on a person's human rights the restriction must be no greater than is justifiable to protect the rights of others or the community at large.

In assessing this application consideration has been given to the following sections of the Human Rights Act 2019:

- Section 15 – Recognition and equality before the law
- Section 24 – Property rights

It is the opinion of the assessing officer that no human rights have been limited by this decision.

6. INFRASTRUCTURE CHARGES

In accordance with Section 119(5) of the Planning Act 2016, the local government must give an infrastructure charge notice to the applicant for a change application or extension application if an approval is given for the application and an adopted charge applies to providing trunk infrastructure for the development (regardless of whether the originating development application applied an infrastructure charge).

In accordance with Section 119(5) of the Planning Act 2016, if an approval is given for a change application or extension application related to a development approval for which an infrastructure charges notice has been given, the local government may give an amended infrastructure charges notice to the applicant.

Infrastructure charges are payable in accordance with condition 47 of the development approval. Charges were levied for each stage in the amount of:

- Stage 7 - \$2,120,000
- Stage 8 - \$1,360,000
- Stage 9 - \$270,000

Total: \$3,750,000

No payment has yet been made. Infrastructure charges will be payable in accordance with Council's Infrastructure Charges Resolution current at the time the development proceeds.

At current day rates (producer price index adjusted), this value is recalculated as \$5,480,459.00. However, the indexed amount cannot exceed the maximum charge that Council could levy at the time the charge is paid. Based on Council's Charges Resolution (No. 3) 2011, the maximum charge that Council can levy for this development as of March 2026 is \$5,062,949.00. This would be the amount payable to Council if charges were being paid at present day.

7. REFERRALS

There following were referral agencies for the original application.

Concurrence

Department of Transport & Main Roads

- Trigger – Land not contiguous to a State-controlled road. Development on land contiguous to a State-controlled road that exceeds the threshold, or combined threshold in Schedule 11. Schedule 7, Table 3, Item 2 *Sustainable Planning Regulation 2005*.
- Trigger – Public passenger transport. Development on land the meets the threshold mentioned in Schedule 12. Schedule 7, Table 3, Item 14 *Sustainable Planning Regulation 2005*.

Advice

Ergon Energy

- Trigger – A material change of use not associated with reconfiguring a lot if any part of the premises is situated within 100m of a substation site. Schedule 7, Table 3, Item 8 *Sustainable Planning Regulation 2005*.

Referral of the application to the original concurrence and advice agencies is not required for an Extension Application. A copy of Council's decision for this application will be provided to the concurrence and advice agencies.

8. CONSULTATION

The application has been considered by internal referral officers and technical consultants who have provided comments to inform the assessment manager's decision. A summary of these internal referrals is provided in the table below.

Referral	Response
<i>Internal</i>	
GIS	No objections
Development Standards Officer	No comment
Economic & Business Resilience Coordinator	No comment
Manager Economy & Prosperity	No comment

9. CONCLUSION

The requested application for Extension to Currency Period is supported following consideration of the relevant matters identified as part of the assessment manager's assessment. The application is therefore recommended for approval.

10. RECOMMENDATION

That Council:

APPROVE THE APPLICATION FOR EXTENSION TO CURRENCY PERIOD (MCU19/0016.02) for Development Permit for Material Change of Use for Extension to Barracks and Quarters (442 units) and Caravan Park (27 sites) for a period of two (2) years from the date of the decision notice.

11. APPLICATION MATERIAL

Document	ECM Document ID
Extension Application Request	5430300
Applicant response to request for further information	5475871

12. ATTACHMENTS

Attachment 1 – Draft Decision Notice (inc. Appendices)

ATTACHMENT 1 – DRAFT DECISION NOTICE

Our Ref.: MCU19/0016.02
Your Ref.: 251001

SENT BY EMAIL TO: eda@tpalliance.com.au

Date (leave blank)

Attention: Brendan Ferris

Civeo Property Pty Ltd
C/- Town Planning Alliance
PO Box 7657
EAST BRISBANE QLD 4169

Dear Sir,

Extension to Currency Period *Planning Act 2016*

I refer to your request dated 22 October 2025 to extend the currency period for an existing approval. On **[Date of Decision]** Council decided your request.

Details of the decision are as follows:

APPLICATION DETAILS

Application No:	MCU19/0016.02
Proposal:	Extension to Currency Period Development Permit - Material Change of Use – Extension to Barracks and Quarters (442 Units) & Caravan Park (27 Sites)
Street Address:	141 Centenary Drive, Middlemount
Real Property Description:	Lot 13 on CNS188

DECISION DETAILS

In relation to the request to extend the currency period for this approval, council decided to extend the currency period from 22 November 2025 to 22 November 2027.

CURRENCY PERIOD OF APPROVAL

The currency period for this development approval will now end on 22 November 2027.

RIGHTS OF APPEAL

You are entitled to appeal against this decision. A copy of the relevant appeal provisions from the *Planning Act 2016* is attached.

OTHER DETAILS

If you wish to obtain more information about council's decision, electronic copies are available on line at www.isaac.qld.gov.au/Home, or at council offices.

If you have any further queries in relation to the above, please contact Rebekah McDonald on the above number.

Yours faithfully

MICHAEL ST CLAIR
Manager Planning and Environment

(On behalf of Cale Dendle, Chief Executive Officer)

DECISION NOTICE HISTORY

PA11076 *Original Decision Notice – 29 November 2011*
PA11076A - *Extension to Currency Period – 12 November 2014*
MCU19/0016 - *Extension to Currency Period – 17 December 2019*
MCU19/0016.01 - *Extension to Currency Period – 8 March 2022*
MCU19/0016.02 - *Extension to Currency Period – [INSERT DATE]*

Enc: Appeal Rights

PAGES 254 TO 263 HAVE INTENTIONALLY BEEN REMOVED DUE TO CONFIDENTIAL REASONS