



NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY, 11 AUGUST 2026
COMMENCING AT 1.00PM

**ISAAC REGIONAL COUNCIL
MORANBAH COUNCIL CHAMBERS**

CALE DENDLE
Chief Executive Officer

HEIDI ROBERTS
Committee Officer
Director Community Services

Committee Members:
Cr Viv Coleman (Chair)
Mayor Kelly Ve a Ve a
Cr Melissa Westcott
Cr Alaina Earl
Cr Terry O'Neill

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [*Acquisition of Land Act 1967*](#);

- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
 - (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section [150ER](#)(2), [150ES](#)(3) or [150EU](#)(2) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

254K Participating in meetings by audio link or audio visual link

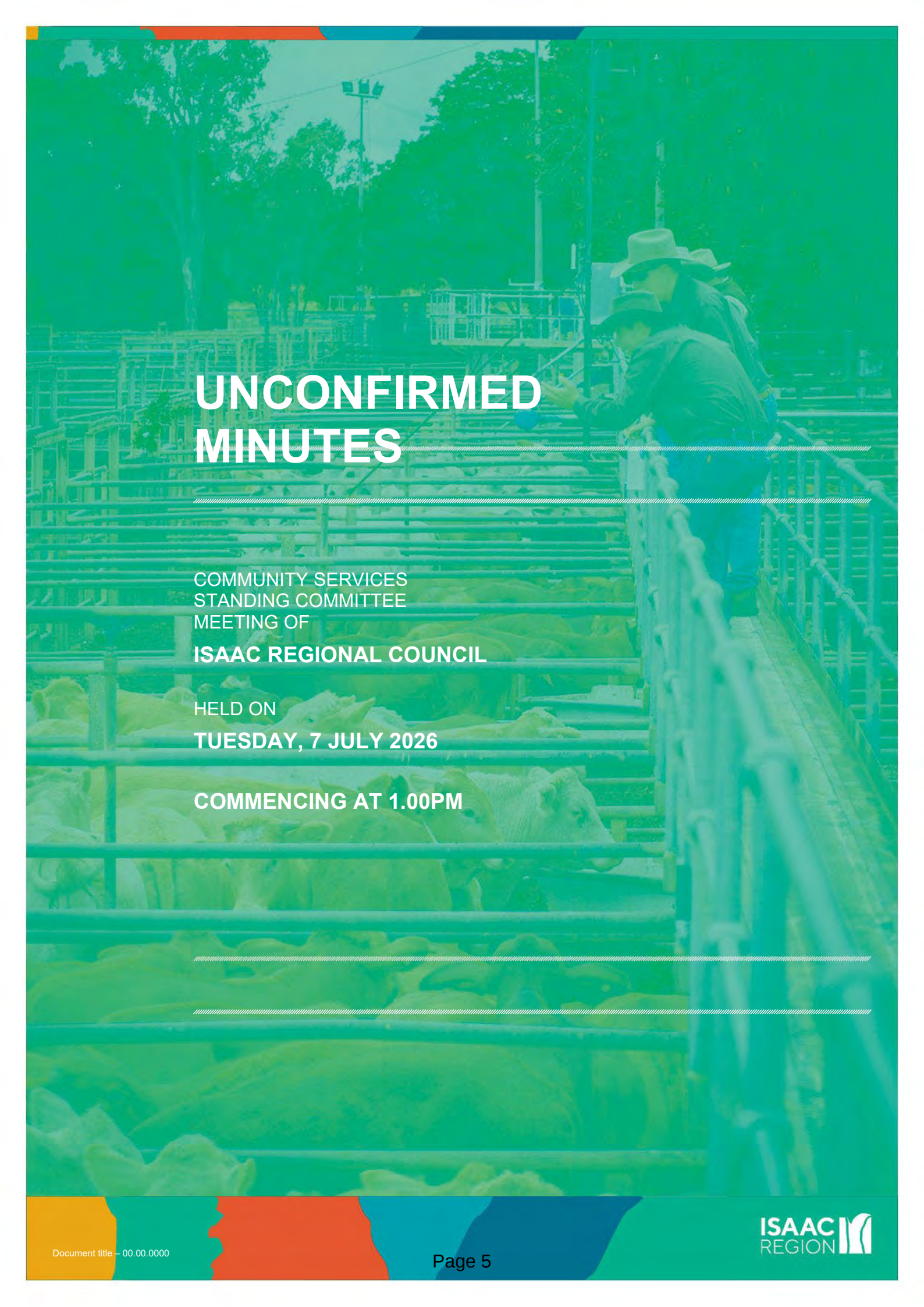
- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—

audio link see the [Evidence Act 1977](#), [section 39C](#).

audio visual link see the [Evidence Act 1977](#), [schedule 3](#).

**COMMUNITY SERVICES
STANDING COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
TO BE HELD ON
TUESDAY 11 AUGUST 2026
COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. GENERAL BUSINESS
7. CONCLUSION



UNCONFIRMED MINUTES

COMMUNITY SERVICES
STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 7 JULY 2026

COMMENCING AT 1.00PM

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 7 JULY 2026

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ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

COMMUNITY SERVICES

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 7 JULY 2026 COMMENCING AT 1.00PM

ATTENDEES

Cr Viv Coleman, Division Eight (Chair)
Cr Alaina Earl, Division Five
Cr Terry O'Neill, Division One (*by Video Conference*)
Cr Vern Russell, Division Two (*Alternate Member*)
Cr Melissa Westcott, Division Three

**COMMITTEE
APOLOGIES**

Mayor Kelly Vea Vea

OBSERVERS

Evan Brown, Senior Environmental Health Officer
Hannah Booth, Program Leader – Compliance
Hayley McIntyre, Contracts and Projects Support Officer

OFFICERS PRESENT

Mr Cale Dendle, Chief Executive Officer
Ms Heidi Roberts, Director Community Services
Mr Mick St Clair, Manager Planning Services
Mrs Emily Kennedy, Acting Manager Community and Cultural Services
Mr Shane Brandenburg, Manager Economic Development
Mr Mark Davey, Program Manager – Capital Delivery
Mrs Donna Wilson, Grants Officer (*by video conference*)
Mrs Tricia Hughes, Coordinator Executive Support, Office of the CEO

1. OPENING

The Chair, Cr Viv Coleman welcomed all in attendance, declared the meeting open at 1.03pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

A leave of absence was received from Mayor Kelly Ve a Ve a as she is on personal leave.

Resolution No.: COMM07/26-0100

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Community Services Standing Committee accepts the leave of absences received from Mayor Kelly Ve a Ve a.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 1.00pm on Tuesday, 9 June 2026.

Resolution No.: COMM07/26-0101

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Minutes of the Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 1.00pm on Tuesday, 9 June 2026.

Carried

5. OFFICERS REPORTS

5.1 Major and Minor Community Grants Summary June 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is provided to Council detailing the major and minor grants approved under delegation by the Manager Community and Cultural Services.

This report summarises all of the major, minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 June to 30 June 2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of June 2026.***

Resolution No.: COMM07/26-0102

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of June 2026.**

Carried

ATTENDANCE

Mrs Donna Wilson ended her video conference with the meeting at 1.17pm.

5.2

Isaac Resources Excellence Precinct – Water Pipeline Easement Deed

EXECUTIVE SUMMARY

Isaac Regional Council (Council) is constructing the Isaac Resources Excellence Precinct at 20 Railway Station Road, Moranbah. Provision of Council water and sewer services to the site requires installation of infrastructure across an existing BHP Mitsubishi Alliance (BMA) easement that contains a BMA water pipeline. A Water and Pipeline Easement Deed has been prepared between Council and BMA to regulate works within the easement. This report seeks Council approval to delegate authority to the Chief Executive Officer to execute the Deed on Council's behalf.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Delegates authority to the Chief Executive Officer to execute the Isaac Resources Excellence Precinct - Water Pipeline Easement Deed on behalf of Council.**

Resolution No.: COMM07/26-0103

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Delegates authority to the Chief Executive Officer to execute the Isaac Resources Excellence Precinct - Water Pipeline Easement Deed on behalf of Council.**

Carried

5.3 Isaac Resources Excellence Precinct – Co-Existence Deed

EXECUTIVE SUMMARY

Isaac Regional Council (Council) is constructing the Isaac Resources Excellence Precinct (IREP) at 20 Railway Station Road, Moranbah. As the owner and operator of the nearby Caval Ridge Coal Mine and Moranbah Airport, BHP Mitsubishi Alliance (BMA) have requested that Council enter a Co-existence Agreement which establishes co-existence principles and agreed protocols and procedures to manage the relationship between the IREP's operations and BMA's established mining and aviation activities to prevent future conflicts and disputes. This report seeks Council approval to delegate authority to the Chief Executive Officer to execute the Deed on Council's behalf.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Delegates authority to the Chief Executive Officer to execute the Isaac Resources Excellence Precinct – Co-Existence Deed on behalf of Council.***

Resolution No.: COMM07/26-0104

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Delegates authority to the Chief Executive Officer to execute the Isaac Resources Excellence Precinct – Co-Existence Deed on behalf of Council subject to a term review period of 5 years being included in the Deed.**

Carried

ATTENDANCE

Mrs Brianna Baggow left the meeting room at 1.50pm and returned at 1.55pm.

Mr Shane Brandenburg left the meeting room at 1.53pm and returned at 1.55pm.

Cr Jane Pickels left the meeting room at 2.05pm and returned at 2.08pm and returned at 2.23pm.

5.4 Adoption of Interim Local Government Infrastructure Plan (Amendment to Isaac Regional Planning Scheme) and Adopted Infrastructure Charges Resolution No. 4

EXECUTIVE SUMMARY

This report seeks Council's approval to adopt the Interim Local Government Infrastructure Plan (ILGIP), which forms part of the Isaac Regional Planning Scheme 2021, along with the associated Isaac Regional Council Charges Resolution (No. 4) 2026, in accordance with the *Planning Act 2016*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopts the proposed Interim Local Government Infrastructure Plan as part of the Isaac Regional Planning Scheme 2021 in accordance with Chapter 5 Part 2 Section 6 of the Minister's Guidelines and Rules Under the Planning Act (version 1.1) September 2020 and Section 21 of the Planning Act 2016.*
- 2. Adopts the proposed Isaac Regional Council Charges Resolution (No. 4) 2026 in accordance with Section 113 of the Planning Act 2016, superseding Isaac Regional Council Charges Resolution (No. 3) 2021.*
- 3. Adopts a commencement date of 1 September 2026 for the Isaac Regional Planning Scheme 2021 (v1.2) and associated Isaac Regional Council Charges Resolution (No. 4) 2026.*

Resolution No.: COMM07/26-0105

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. Adopts the proposed Interim Local Government Infrastructure Plan as part of the Isaac Regional Planning Scheme 2021 in accordance with Chapter 5 Part 2 Section 6 of the Minister's Guidelines and Rules Under the *Planning Act* (version 1.1) September 2020 and Section 21 of the *Planning Act 2016*.**
- 2. Adopts the proposed Isaac Regional Council Charges Resolution (No. 4) 2026 in accordance with Section 113 of the *Planning Act 2016*, superseding Isaac Regional Council Charges Resolution (No. 3) 2021.**
- 3. Adopts a commencement date of 1 September 2026 for the Isaac Regional Planning Scheme 2021 (v1.2) and associated Isaac Regional Council Charges Resolution (No. 4) 2026.**

Carried

ATTENDANCE

Ms Rebekah McDonald, Program Leader - Development Assessment video conferenced into the meeting at 2.14pm.

Mr Joel Redden, Program Leader – Economic Development entered the meeting room at 2.15pm.

Mr Cale Dendle left the meeting room at 2.20pm.

5.5

Application from Civeo Property Pty Ltd C/- Town Planning Alliance for Minor Change to Development Approval (Mcu18/0023.03) For A Material Change of Use for an Interim use for Non-Residential Worker Accommodation Located at 20 Acacia Street, Moranbah (Lot 1 Sp220917)

EXECUTIVE SUMMARY

This report is presented to Council to decide a Minor Change Application that has been made by Civeo Property Pty Ltd c/- Town Planning Alliance to change the existing development approval for a Material Change of Use - Interim Use for Non-Residential Worker Accommodation at 20 Acacia Street, Moranbah.

OFFICER'S RECOMMENDATION

That the Committee recommends to Council:

- 1. Approves the Minor Change Application (MCU18/0023.03) to existing development approval for a Development Permit for Material Change of Use for an Interim Use for Non-Residential Worker Accommodation (112 beds / rooms) (ref: ULDA0024 and DEV2012/394) located at 20 Acacia Street, Moranbah, described as Lot 1 SP220917, in accordance with the details below in accordance with the details below:**
 - a. Approves a change to the development approval, including a change to the development approval description to remove the reference to an interim use.**
 - b. Approves a change to condition/s:**
 - **Delete Conditions 3 and 17**
 - **Amend Conditions 4 – 12, 15 – 16 & 18 - 19**
 - **Insert new condition 9a - Car parking**
 - **Insert new condition 20 – Community Benefit Rooms**
 - c. Issues an Infrastructure Charges Notice in the amount of \$1,209,062.40**
 - d. Issues an Amended Decision Notice which contains the following approved plans, conditions and advice notes:**

APPROVED PLANS

Approved plans, reports and specifications		Number	Date
1.	Alternative Site Plan	A03 Rev 06	19/05/2026
2.	Detail Site Plan	A04 Rev 06	19/05/2026

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	b) Implement the submitted Erosion and Sediment Control Plan on site	b) At all times during construction
6	Stormwater management (quantity and quality) a) Submit to Council for approval as part of an Operational Works application, detailed engineering plans for local stormwater drainage infrastructure certified by a Registered Professional Engineer of Queensland (RPEQ), demonstrating that suitably treated stormwater, with the exception of water captured on site in rainwater tanks, is drained from the site and carried without causing annoyance or nuisance to any person to a lawful point of discharge in accordance with the <i>Queensland Urban Drainage Manual (QUDM)</i> and <i>Capricorn Municipal Design Guidelines</i>. The stormwater drainage design must demonstrate that: - Discharge from the subject site shall be non- worsening as per pre-development, in regard to location, duration, frequency, concentration and point of discharge to downstream properties including road reserves. - External stormwater flow entering the site shall not be restricted. - Internal swales shall be lined and landscaped to assist in the removal of sediment - Water quality devices proposed can meet the required Isaac Regional Council standards. b) Construct all stormwater drainage generally in accordance with the endorsed plan(s) from part a) of this condition. c) Submit to Council 'as constructed' drawings for the stormwater works, certified by a Registered Professional Engineer of Queensland (RPEQ) that the works have been constructed generally in accordance with part b) of this condition.	a) Prior to commencing site works b) Prior to commencement of use c) Prior to commencement of use
7	Water reticulation a) Submit to Council for approval as part of an Operational Works application, a detailed Water Supply Strategy including a report confirming that there is sufficient capacity to adequately service the site. Endorsement in writing must be obtained from the Isaac Regional Council in respect to that part of the strategy relating to the connection into the existing or proposed future water reticulation network. b) Submit to Council for endorsement engineering plans certified by a Registered Professional Engineer Queensland (RPEQ) detailing the water reticulation, including connections, required to service the site generally in accordance with the requirements of the Capricorn Municipal Design Guidelines.	a) Prior to commencing site works b) Prior to commencing site works c) Prior to commencement of use

UNCONFIRMED MINUTES

	c) Construct the works in accordance with the endorsed plans from part a) of this condition. d) Upon completion of the works submit to Council "As Constructed" plans including an asset register certified by a Registered Professional Engineer Queensland (RPEQ) in accordance with part b) of this condition.	d) Prior to commencement of use
8	Sewer reticulation a) Submit to Council for approval as part of an Operational Works application, a detailed Sewerage Strategy including a report confirming that there is sufficient capacity to adequately service the site. Endorsement in writing must be obtained from the Isaac Regional Council in respect to that part of the strategy, which relates to the connection into the existing or proposed future sewerage network. The provision of trunk infrastructure required to service the site must be generally in accordance with the Isaac Regional Council's Moranbah Sewerage Master Planning Strategy 2012 and/or Council's Local Government Infrastructure Plan in effect at the time. b) Submit to Council for approval as part of an Operational Works application, engineering plans certified by a Registered Professional Engineer Queensland (RPEQ) detailing sewer reticulation, including connections, required service the site generally in accordance with the <i>Isaac Regional Council's</i> current standards, including the Capricorn Municipal Design Guidelines. c) Construct the works in accordance with the endorsed plans from part a) from this condition. d) Upon completion of the works submit to Council "As Constructed" plans including as asset register certified by a Registered Professional Engineer Queensland (RPEQ), in accordance with part b) of this condition. <i>Note: To the extent that this condition requires upgrades to Council's trunk sewerage infrastructure network, this condition is a necessary infrastructure condition under s.128 of the Planning Act and the cost of providing the work contribution is eligible for an offset or refund under s.129 of the Planning Act.</i>	a) Prior to commencing works b) Prior to commencing works c) Prior to commencement of use d) Prior to commencement of use
9	Roadworks – internal a) Submit to Council for approval as part of an Operational Works application, detailed engineering plans certified by a Registered Professional Engineer Queensland (RPEQ) for the proposed internal road network generally in accordance with the approved plans referenced in this Decision Notice and the standards specified in the <i>Capricorn Municipal Design Guidelines</i>. b) Construct the works in accordance with the certified plans from part a) of this condition.	a) Prior to commencement of use b) Prior to commencement of use
9a	Car Parking	

	A minimum of seventy-one (71) car parking spaces must be provided and maintained on-site in accordance with the approved plans. All parking associated with the use, including parking for staff, visitors, contractors and service vehicles, must be accommodated on-site. Prior to commencement of the use, an Operational Parking and Servicing Management Plan must be submitted to and approved by Council. The approved plan must be implemented at all times and include measures to: - ensure parking demand generated by the use is accommodated on-site; - minimise parking impacts on Acacia Street and surrounding roads; - manage visitor parking; - manage service and delivery vehicle movements and parking; - provide procedures for monitoring and responding to parking complaints; and - identify corrective actions where off-site parking impacts are identified. The operator must implement all reasonable and practicable measures necessary to ensure compliance with the approved Operational Parking and Servicing Management Plan.	Prior to commencement of use and to be maintained
10	Refuse collection Enter into an agreement with a registered waste management contractor to provide a waste collection service to the development. Kerbside collection is not accepted for the approved development. All waste and recycling bins must be stored in a screened bin enclosure in accordance with the following: - designed so as to prevent the release of contaminants to the environment; - sufficient to accommodate all refuse containers required for the scale of the development; - aesthetically screened from the road frontage and adjoining properties by landscaping or constructed screening; - a suitable hose cock (with backflow prevention) and hoses must be provided at the refuse container area, and wash down to be drained to sewer and fitted with an approved stormwater diversion valve arrangement; and - must be maintained in a clean and sanitary manner at all times.	Prior to commencement of use and to be maintained
11	Emergency access Submit written confirmation to Council from the <i>Queensland Fire Department (QFD)</i> and the <i>Queensland Ambulance Service (QAS)</i> that they are aware of the onsite emergency management plan in the case of an emergency response. <i>Note: This condition is to ensure that in the case of an emergency the QFD or QAS are able to locate the correct location of the emergency within the accommodation village.</i>	Prior to commencement of use and to be maintained
12	Filling and Excavation Submit to Council for approval as part of an Operational Works application an earthworks plan and cross sections, checked and certified by a Registered Professional Engineer of Queensland (RPEQ-Civil).	a) Prior to commencing site works

UNCONFIRMED MINUTES

	b) Submit to Council, certification from a RPEQ specialising in geotechnical engineering stating that all constructed cut/fill batters and/or retaining structures have achieved adequate stability with a factor of safety greater than 1.5 and that all cut and fill operations have been carried out in accordance with <i>AS3798-2007 Guidelines on Earthworks for Commercial</i> and any unsuitable material encountered has been treated or replaced with suitable replacement material.	b) Prior to commencing building works
13	Service conduits and mains Supply and install all service conduits and meet the cost of any alterations to public utility mains, existing mains, services or installations required in association with the approved development.	Prior to commencement of use
14	Repair damage to roads and services Repair any damage to existing kerb and channel, footpath or roadway (including removal or concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) that may occur during any works carried out in association with the approved development.	Prior to commencement of use
15	Electricity Submit to Council written evidence that an agreement has been entered into with an authorised electricity supplier (eg Ergon) to provide electricity services.	Prior to commencement of use
16	Construction management plan a) Submit to Council a Site Based Construction Management Plan that includes but is not limited to: • provision for the management of traffic around and through the site during and outside of construction work hours. • provision for parking and materials delivery during and outside of construction hours of work • management of dust generated from the site during and outside construction work hours; • management of sedimentation and erosion which complies with management of groundwater and surface water collection, treatment and disposal in accordance with Isaac Regional Council's standards.; • management of contaminated soils (if required), including removal, treatment and replacement in accordance with site remediation plans prepared and endorsed specifically for this site. b) All work shall be undertaken in accordance with the construction management plan which must be current and available on site at all times during the construction period.	a) Prior to commencing site works b) At all times during site works
17	DELETED	
18	Post-construction certification Submit to Council post-construction (Practical Completion) certification, forms, and "As Constructed" plans including an asset register, certified by a Registered Professional Engineer Queensland (RPEQ), that the plans are a true record of the works "as constructed" in accordance with the <i>Capricorn Municipal Design Guidelines</i>.	Prior to commencement of Use

UNCONFIRMED MINUTES

19	Infrastructure Contributions Pay to Council, Infrastructure charges as levied in the separate Infrastructure Charges Notice that attaches to this Decision Notice. <i>Note: the payment of infrastructure charges levied in an Infrastructure Charges Notice for the proposed development is subject to any infrastructure agreement that attaches to the premises.</i>	Prior to commencement of use
20	Community benefit rooms 1. Provide 11 community benefit rooms as follows: a) The rooms will be delivered on a pro-rata basis, being 10% of the number of rooms constructed at the premises at any time; b) If not provided earlier, all 11 community benefit rooms must be provided within 3 years of occupation of the first room at the premises; c) The rooms may be provided in any of the Civeo Moranbah locations (including any future Civeo facilities established at Moranbah postcode 4744) operating from time to time in any combination; d) The operator will grant Council access to it's casual booking system (or give notice of any alternate booking system) and community benefit rooms must be booked by Council with a minimum of 28 days prior notice; e) The operator may offer any community benefit rooms that are not booked in accordance with sub-paragraph (d) to third parties in the ordinary course of the operation of the workers' accommodation village. f) A nightly rate of \$60 (excluding GST) will be payable by Council to Civeo to cover the cost of providing meals, linen, room cleaning and associated costs. This rate only applies when a community benefit room is booked, and is subject to indexation in accordance with CPI from 23 September 2025. 2. A community benefit room means a room that is made available to Council's nominated guests (e.g. travelling doctors, nurses, or emergency services personnel, Council contractors and other like occupants) who require temporary accommodation in Moranbah for a public or community purpose. Unless otherwise agreed to by the parties, a community benefit room may not be occupied by Council employees and must not be used for permanent housing, social or affordable housing services and the like.	As indicated

ADVICE NOTES

UNCONFIRMED MINUTES

The following notes are included for guidance and information purposes only and do not form part of the assessment manager conditions:

ADVICES		TIMING
INFRASTRUCTURE CHARGES		
AD1	Infrastructure Charges Notice (MCU18/0023.03) applicable to the approved development is attached to this Decision Notice.	As indicated
AD2	An executed infrastructure agreement applies to this development. The requirements of the Development Permit should be read in conjunction with the provisions of the Infrastructure Agreement.	At all times
ENVIRONMENTAL HARM		
AD3	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.	At all times
FENCES		
AD5	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
AD6	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
FOOD ACT REQUIREMENTS		
AD7	All operators of the approved use will be required to comply with the <i>Food Act 2006</i> and Council's minimum requirements for food premises. All necessary approvals should be obtained from the Environmental Health Services Section of Council prior to commencement of the approved use. Note: <i>For further information about these requirements please contact Council's Environmental Health Services Section on 1300 883 699.</i>	At all times

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ABORIGINAL CULTURAL HERITAGE		
AD8	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
CONTAMINATED LAND		
AD10	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
HOURS OF WORK		
AD11	It is the applicant/owner's responsibility to ensure compliance with Section 440R of the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6:30pm and 6:30am from Monday to Saturday and at all times on Sundays or Public Holidays.	At all times
WATER AND SEWERAGE		
AD12	Connection to water or sewer infrastructure is subject to further approvals. For further information about these requirements, please contact Council's Water and wastewater team on 1300 ISAACS (1300 472 227).	Prior to the commencement of Use
AD13	Connection to the Water Supply system must be in accordance with Council's standard procedures and conditions for water connections to existing infrastructure. The applicant is to pay all relevant fees for the provision of a new non trunk property service/s and the disconnection of all other existing water services that will become redundant.	Prior to the commencement of Use
CAR PARKING AND ACCESS		
AD14	An Application for Works on Road Corridor/Road Property is required to be lodged with Council when works are proposed to be undertaken within the road reserve.	Prior to the commencement of Use
SIGNAGE		
AD16	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
BIOSECURITY OBLIGATIONS		
AD17	Every individual and organisation has a legal responsibility to take practical and reasonable steps to reduce the movement or spread of matter that is listed as either restricted or prohibited under the <i>Biosecurity Act 2014</i>. The General Biosecurity Obligation (GBO) refers to anyone who knows or ought reasonably to know about their direct or indirect interactions with biosecurity matter. Under a GBO, individuals and corporations whose activities pose a risk must: - take all reasonable and practical steps to prevent or minimise each biosecurity risk; - minimise the likelihood of causing a biosecurity event, and limit the consequences if an event is caused; and	At all times

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Resolution No.: COMM07/26-0106

Moved: Cr Alaina Earl Seconded: Cr Melissa Westcott

That the Committee recommends to Council:

1. Approves the Minor Change Application (MCU18/0023.03) to existing development approval for a Development Permit for Material Change of Use for an Interim Use for Non-Residential Worker Accommodation (112 beds / rooms) (ref: ULDA0024 and DEV2012/394) located at 20 Acacia Street, Moranbah, described as Lot 1 SP220917, in accordance with the details below in accordance with the details below:

a. Approves a change to the development approval, including a change to the development approval description to remove the reference to an interim use.

b. Approves a change to condition/s:

• Delete Conditions 3 and 17

• Amend Conditions 4 – 12, 15 – 16 & 18 - 19

• Insert new condition 9a - Car parking

• Insert new condition 20 – Community Benefit Rooms

c. Issues an Infrastructure Charges Notice in the amount of \$1,209,062.40

APPROVED PLANS

Approved plans, reports and specifications		Number	Date
1.	Alternative Site Plan	A03 Rev 06	19/05/2026
2.	Detail Site Plan	A04 Rev 06	19/05/2026
3.	316 Building Details	A05 Rev 01	04/05/2026
4.	Elevations and Floor Plan	DA SK03-A	29/01/2013
5.	Laundry Building Details	A07 Rev 01	04/05/2026
6.	Gazebo Details	A08 Rev 01	04/05/2026
7.	Building Foundations Proximity to Existing Sewer	A09 Rev 01	11/05/2026
8.	Areas of Soft Landscape	L01 Rev 01	04/05/2026

No.	Condition	Timing
1	Carry out the approved development Carry out and complete the development generally in accordance with the approved plan/s, drawing/s and document/s and the conditions contained in this approval.	Prior to commencement of use
2	Maintain the approved development Maintain the approved development (including landscaping, parking, driveways and other external spaces) in accordance with the approved drawing(s) in accordance with the approved drawing(s) and /or documents, and any relevant or other approval required by the conditions.	As Indicated
3	Deleted	
4	Landscape Works a) Submit to Council for approval as part of an Operational Works application, landscape design drawings for all onsite landscape works and planting prepared and certified by a suitably qualified landscape architect (AILA) generally in accordance with the approved plans referenced in this Decision Notice. Landscape areas must: • consist of the construction of permanent garden beds planted with trees and shrubs, with particular attention to the street frontages of the site and the eastern boundary adjoining residential properties; and • include species recognised for their low water requirements and is to be provided with an irrigation system. Any such system is to be fitted with an approved testable backflow prevention device. b) Construct the landscape works in accordance with the submitted certified plans from part a) of this condition and maintain landscaping works at all times.	a) Prior to commencement of site works b) Prior to commencement of use

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	b) Submit to Council for endorsement engineering plans certified by a Registered Professional Engineer Queensland (RPEQ) detailing the water reticulation, including connections, required to service the site generally in accordance with the requirements of the Capricorn Municipal Design Guidelines. c) Construct the works in accordance with the endorsed plans from part a) of this condition. d) Upon completion of the works submit to Council "As Constructed" plans including an asset register certified by a Registered Professional Engineer Queensland (RPEQ) in accordance with part b) of this condition.	b) Prior to commencing site works c) Prior to commencement of use d) Prior to commencement of use
8	Sewer reticulation a) Submit to Council for approval as part of an Operational Works application, a detailed Sewerage Strategy including a report confirming that there is sufficient capacity to adequately service the site. Endorsement in writing must be obtained from the Isaac Regional Council in respect to that part of the strategy, which relates to the connection into the existing or proposed future sewerage network. The provision of trunk infrastructure required to service the site must be generally in accordance with the Isaac Regional Council's Moranbah Sewerage Master Planning Strategy 2012 and/or Council's Local Government Infrastructure Plan in effect at the time. b) Submit to Council for approval as part of an Operational Works application, engineering plans certified by a Registered Professional Engineer Queensland (RPEQ) detailing sewer reticulation, including connections, required service the site generally in accordance with the <i>Isaac Regional Council's</i> current standards, including the Capricorn Municipal Design Guidelines. c) Construct the works in accordance with the endorsed plans from part a) from this condition. d) Upon completion of the works submit to Council "As Constructed" plans including as asset register certified by a Registered Professional Engineer Queensland (RPEQ), in accordance with part b) of this condition. <i>Note: To the extent that this condition requires upgrades to Council's trunk sewerage infrastructure network, this condition is a necessary infrastructure condition under s.128 of the Planning Act and the cost of providing the work contribution is eligible for an offset or refund under s.129 of the Planning Act.</i>	a) Prior to commencing works b) Prior to commencing works c) Prior to commencement of use d) Prior to commencement of use
9	Roadworks – internal a) Submit to Council for approval as part of an Operational Works application, detailed engineering plans certified by a Registered Professional Engineer Queensland (RPEQ) for the proposed internal road network generally in accordance with the approved plans referenced in this Decision Notice and the standards specified in the <i>Capricorn Municipal Design Guidelines</i>.	a) Prior to commencement of use

UNCONFIRMED MINUTES

	b) Construct the works in accordance with the certified plans from part a) of this condition.	b) Prior to commencement of use
9a	Car Parking A minimum of seventy-one (71) car parking spaces must be provided and maintained on-site in accordance with the approved plans. All parking associated with the use, including parking for staff, visitors, contractors and service vehicles, must be accommodated on-site. Prior to commencement of the use, an Operational Parking and Servicing Management Plan must be submitted to and approved by Council. The approved plan must be implemented at all times and include measures to: a) ensure parking demand generated by the use is accommodated on-site; b) minimise parking impacts on Acacia Street and surrounding roads; c) manage visitor parking; d) manage service and delivery vehicle movements and parking; e) provide procedures for monitoring and responding to parking complaints; and f) identify corrective actions where off-site parking impacts are identified. The operator must implement all reasonable and practicable measures necessary to ensure compliance with the approved Operational Parking and Servicing Management Plan.	Prior to commencement of use and to be maintained
10	Refuse collection Enter into an agreement with a registered waste management contractor to provide a waste collection service to the development. Kerbside collection is not accepted for the approved development. All waste and recycling bins must be stored in a screened bin enclosure in accordance with the following: a) designed so as to prevent the release of contaminants to the environment; b) sufficient to accommodate all refuse containers required for the scale of the development; c) aesthetically screened from the road frontage and adjoining properties by landscaping or constructed screening; d) a suitable hose cock (with backflow prevention) and hoses must be provided at the refuse container area, and wash down to be drained to sewer and fitted with an approved stormwater diversion valve arrangement; and e) must be maintained in a clean and sanitary manner at all times.	Prior to commencement of use and to be maintained
11	Emergency access Submit written confirmation to Council from the <i>Queensland Fire Department (QFD)</i> and the <i>Queensland Ambulance Service (QAS)</i> that they are aware of the onsite emergency management plan in the case of an emergency response. <i>Note: This condition is to ensure that in the case of an emergency the QFD or QAS are able to locate the correct location of the emergency within the accommodation village.</i>	Prior to commencement of use and to be maintained
12	Filling and Excavation	

UNCONFIRMED MINUTES

	a) Submit to Council for approval as part of an Operational Works application an earthworks plan and cross sections, checked and certified by a Registered Professional Engineer of Queensland (RPEQ-Civil). b) Submit to Council, certification from a RPEQ specialising in geotechnical engineering stating that all constructed cut/fill batters and/or retaining structures have achieved adequate stability with a factor of safety greater than 1.5 and that all cut and fill operations have been carried out in accordance with <i>AS3798-2007 Guidelines on Earthworks for Commercial</i> and any unsuitable material encountered has been treated or replaced with suitable replacement material.	a) Prior to commencing site works b) Prior to commencing building works
13	Service conduits and mains Supply and install all service conduits and meet the cost of any alterations to public utility mains, existing mains, services or installations required in association with the approved development.	Prior to commencement of use
14	Repair damage to roads and services Repair any damage to existing kerb and channel, footpath or roadway (including removal or concrete slurry from footways, roads, kerb and channel and stormwater gullies and drain lines) that may occur during any works carried out in association with the approved development.	Prior to commencement of use
15	Electricity Submit to Council written evidence that an agreement has been entered into with an authorised electricity supplier (eg Ergon) to provide electricity services.	Prior to commencement of use
16	Construction management plan a) Submit to Council a Site Based Construction Management Plan that includes but is not limited to: • provision for the management of traffic around and through the site during and outside of construction work hours. • provision for parking and materials delivery during and outside of construction hours of work • management of dust generated from the site during and outside construction work hours; • management of sedimentation and erosion which complies with management of groundwater and surface water collection, treatment and disposal in accordance with Isaac Regional Council's standards.; • management of contaminated soils (if required), including removal, treatment and replacement in accordance with site remediation plans prepared and endorsed specifically for this site. b) All work shall be undertaken in accordance with the construction management plan which must be current and available on site at all times during the construction period.	a) Prior to commencing site works b) At all times during site works
17	DELETED	
18	Post-construction certification	

UNCONFIRMED MINUTES

	Submit to Council post-construction (Practical Completion) certification, forms, and "As Constructed" plans including an asset register, certified by a Registered Professional Engineer Queensland (RPEQ), that the plans are a true record of the works "as constructed" in accordance with the <i>Capricorn Municipal Design Guidelines</i> .	Prior to commencement of Use
19	Infrastructure Contributions Pay to Council, Infrastructure charges as levied in the separate Infrastructure Charges Notice that attaches to this Decision Notice. <i>Note: the payment of infrastructure charges levied in an Infrastructure Charges Notice for the proposed development is subject to any infrastructure agreement that attaches to the premises.</i>	Prior to commencement of use
20	Community benefit rooms 3. Provide 11 community benefit rooms as follows: a) The rooms will be delivered on a pro-rata basis, being 10% of the number of rooms constructed at the premises at any time; b) If not provided earlier, all 11 community benefit rooms must be provided within 3 years of occupation of the first room at the premises; c) The rooms may be provided in any of the Civeo Moranbah locations (including any future Civeo facilities established at Moranbah postcode 4744) operating from time to time in any combination; d) The operator will grant Council access to it's casual booking system (or give notice of any alternate booking system) and community benefit rooms must be booked by Council with a minimum of 28 days prior notice; e) The operator may offer any community benefit rooms that are not booked in accordance with sub-paragraph (d) to third parties in the ordinary course of the operation of the workers' accommodation village. f) A nightly rate of \$60 (excluding GST) will be payable by Council to Civeo to cover the cost of providing meals, linen, room cleaning and associated costs. This rate only applies when a community benefit room is booked, and is subject to indexation in accordance with CPI from 23 September 2025. 4. A community benefit room means a room that is made available to Council's nominated guests (e.g. travelling doctors, nurses, or emergency services personnel, Council contractors and other like occupants) who require temporary accommodation in Moranbah for a public or community purpose. Unless otherwise agreed to by the parties, a community benefit room may not be occupied by Council employees and must not be used for permanent housing, social or affordable housing services and the like.	As indicated

ADVICE NOTES

The following notes are included for guidance and information purposes only and do not form part of the assessment manager conditions:

ADVICES		TIMING
INFRASTRUCTURE CHARGES		
AD1	Infrastructure Charges Notice (MCU18/0023.03) applicable to the approved development is attached to this Decision Notice.	As indicated
AD2	An executed infrastructure agreement applies to this development. The requirements of the Development Permit should be read in conjunction with the provisions of the Infrastructure Agreement.	At all times
ENVIRONMENTAL HARM		
AD3	The <i>Environmental Protection Act 1994</i> states that a person must not carry out any activity that causes, or is likely to cause, environmental harm unless the person takes all reasonable and practicable measures to prevent or minimise the harm. Environmental harm includes environmental nuisance. In this regard persons and entities, involved in the civil, earthworks, construction and operational phases of this development, are to adhere to their 'general environmental duty' to minimise the risk of causing environmental harm. Environmental harm is defined by the Act as any adverse effect, or potential adverse effect whether temporary or permanent and of whatever magnitude, duration or frequency on an environmental value and includes environmental nuisance. Therefore, no person should cause any interference with the environment or amenity of the area by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, sediment, oil or otherwise, or cause hazards likely in the opinion of the administering authority to cause undue disturbance or annoyance to persons or affect property not connected with the use.	At all times
FENCES		
AD5	Should any existing fence not comply with the requirements of this approval, the existing fence must be replaced in accordance with the requirements of this approval at the applicant's expense.	Prior to commencement of use
AD6	Fencing should be undertaken in accordance with the provisions of the <i>Neighbourhood Disputes (Dividing Fences and Trees) Act 2011</i> . This includes appropriate mediation practices and agreements regarding the type of materials.	At all times
FOOD ACT REQUIREMENTS		
AD7	All operators of the approved use will be required to comply with the <i>Food Act 2006</i> and Council's minimum requirements for food premises. All necessary approvals should be obtained from the Environmental Health Services Section of Council prior to commencement of the approved use. Note:	At all times

UNCONFIRMED MINUTES

	For further information about these requirements please contact Council's Environmental Health Services Section on 1300 883 699.	
ABORIGINAL CULTURAL HERITAGE		
AD8	All development should proceed in accordance with the Duty of Care Guidelines under the <i>Aboriginal Cultural Heritage Act 2003</i> . Penalties may apply where duty of care under that act has been breached.	At all times
CONTAMINATED LAND		
AD10	It is strictly the applicant/owner's responsibility to source information regarding contaminated land from the Department of Resource Management, Contaminated Land section as Council has not conducted detailed studies and does not hold detailed information pertaining to contaminated land.	At all times
HOURS OF WORK		
AD11	It is the applicant/owner's responsibility to ensure compliance with Section 440R of the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6:30pm and 6:30am from Monday to Saturday and at all times on Sundays or Public Holidays.	At all times
WATER AND SEWERAGE		
AD12	Connection to water or sewer infrastructure is subject to further approvals. For further information about these requirements, please contact Council's Water and wastewater team on 1300 ISAACS (1300 472 227).	Prior to the commencement of Use
AD13	Connection to the Water Supply system must be in accordance with Council's standard procedures and conditions for water connections to existing infrastructure. The applicant is to pay all relevant fees for the provision of a new non trunk property service/s and the disconnection of all other existing water services that will become redundant.	Prior to the commencement of Use
CAR PARKING AND ACCESS		
AD14	An Application for Works on Road Corridor/Road Property is required to be lodged with Council when works are proposed to be undertaken within the road reserve.	Prior to the commencement of Use
SIGNAGE		
AD16	Any signage is to be provided in accordance Council's Subordinate Local Law No.14 (Installation of Advertising Devices) 2011.	Prior to the commencement of Use
BIOSECURITY OBLIGATIONS		
AD17	Every individual and organisation has a legal responsibility to take practical and reasonable steps to reduce the movement or spread of matter that is listed as either restricted or prohibited under the <i>Biosecurity Act 2014</i> . The General Biosecurity Obligation (GBO) refers to anyone who knows or ought reasonably to know about their direct or indirect interactions with biosecurity matter. Under a GBO, individuals and corporations whose activities pose a risk must:	At all times

UNCONFIRMED MINUTES

	- take all reasonable and practical steps to prevent or minimise each biosecurity risk; - minimise the likelihood of causing a biosecurity event, and limit the consequences if an event is caused; and - prevent or minimise the harmful effects a risk could have, and not do anything that might make any harmful effects worse.	
FIRE ANTS		
AD18	Fire ants were detected in the Isaac Region in July 2025, leading to the inclusion of some areas within a Fire Ant Biosecurity Zone. Fire ant biosecurity zones apply to anyone who deals with materials that can carry fire ants, sourced from inside the zones. This includes such as soil, hay, mulch, manure, mining and quarry materials, turf, and potted plants. This means that you must: - check the fire ant biosecurity zones before moving these materials - employ fire ant-safe practices when moving or disposing of organic materials within the fire ant biosecurity zones (Biosecurity Regulation 2016). For more information or to report findings of Fire Ants, visit the National Fire Ant Eradication Program Website (https://www.fireants.org.au/stop/biosecurity-zones) or call 132 ANT (13 22 68).	At all times
STOCK ROUTES		
AD19	The subject site gains access from a road/roads which form part of the Queensland Stock Route Network. From time to time, stock may be permitted to travel and / or graze along the stock route network. Access to the property may be impacted for short periods whilst travelling stock are moving along the stock route. Anything placed on the Stock Route Network by the development should not impede the passage of stock.	At all times
Carried		

ATTENDANCE

Ms Alexis Aylward, Principal Planner entered the meeting room at 2.25pm.

5.6

Dedication of Land as a Reserve for Public Purpose and Allocation of Trusteeship to Council - Settlement Road, St Lawrence

EXECUTIVE SUMMARY

Council has received correspondence from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development (DNRMMRRD) seeking Council's views on the dedication of a reserve for community purposes (boat ramp/jetty & pontoon) on land below the high-water mark at the end of Settlement Road, St Lawrence. This report is presented for decision on whether Council is supportive of the dedication of the land as reserve for public purposes and accepting of the trusteeship of the reserve.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Advises the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development, that Council:**
 - a. does not support the dedication of the land as a reserve for public purpose with Council appointed as trustee; and**
 - b. supports the retention of the pontoon with appropriate tenure to be managed directly between the applicant and the Department.**

Resolution No.: COMM07/26-0107

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Advises the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development, that Council:**
 - a. supports the dedication of the land as a reserve for public purpose;**
 - b. does not support Council appointed as trustee; and**
 - c. supports the retention of the pontoon for public purpose with appropriate tenure to be managed directly between the applicant and the Department.**

Carried

ATTENDANCE

Ms Rebekah McDonald ended her video conference with the meeting at 2.46pm.

Ms Alexis Aylward, left the meeting room at 2.46pm.

5.7 Isaac Region Biannual Economic Indicator Report July 2026

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with the regional economic indicators offering an overview of key economic trends across the Isaac region.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes Isaac Region Biannual Economic Indicator Report July 2026.*

Resolution No.: COMM07/26-0108

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

1. Receives and notes Isaac Region Biannual Economic Indicator Report July 2026.

Carried

ATTENDANCE

Mrs Brianna Baggow left the meeting room at 3.09pm and returned at 3.15pm.

5.8 Community Services FY2025-2026 Capital Projects Progress Report as at 25 June 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025-2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025-2026 Capital Progress Summary Report as at 25 June 2026.**

Resolution No.: COMM07/26-0109

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025-2026 Capital Progress Summary Report as at 25 June 2026.**

Carried

NOTE:

Requests that an additional column is added to the IREP Report that includes the amount of contingency utilised.

6. GENERAL BUSINESS

6.1 Gro Early Learning Development

Cr Melissa Westcott enquired about the Gro Early Learning development. There have been comments within the community suggesting that the development may be constructed using a modular building method. She asked whether this is consistent with the approved Development Application (DA).

Cr Westcott also raised concerns regarding the potential impact of an additional childcare centre, noting that Mackay has experienced the closure of several childcare centres this year due to an apparent oversupply of places.

ACTION: MANAGER PLANNING SERVICES

6.2 Frontline Services Officers Training - Justice of the Peace/Commissioner of Declarations

Cr Melissa Westcott sought clarification on the information in the CEO Dot Point Digest regarding Isaac Regional Council's proposal to train Frontline Services Officers as Justices of the Peace (JP) and Commissioners for Declarations (CDec) to provide increased services to the community.

Cr Westcott acknowledged that this is a valuable community service but questioned whether it would create an additional service within Council's service catalogue at a time when services are being reviewed. She requested further information on the associated costs and operational impacts before the proposal proceeds.

Cr Westcott also asked whether alternative options had been considered, such as facilitating local JP/CDec training for community members or providing Council space for volunteer JPs/CDecs to deliver these services.

6.3 Question from Corporate Services Standing Committee Meeting People and Capability Monthly Report

Cr Melissa Westcott asked for further information on the following matters:

1. TOIL

It appears that the Community Services, Civic Venues and Community Cultural Services teams show TOIL increases. Is this expected to self-correct and are there service delivery implications?

Is there a deliberate shift away from overtime toward TOIL as a cost management approach? If so, what is the long-term cultural risk of that shift, particularly in terms of how staff experience and value their contribution?

2. Labour Hire

Animal Management Centre Labour Hire is recorded for Animal Management Centre attendance, but there is no corresponding vacant or on-hold position in the report to explain the gap. Can you connect the labour hire to the specific position that is vacant and explain why it has not been formally captured in the vacancy register?

3. Positions Under Review

There are eight Community Services positions under management review plus one on hold. Can you provide context on what is driving these reviews, what the expected timeframe for resolution is, and whether service delivery is being affected in the interim?

ACTION: DIRECTOR COMMUNITY SERVICES

6.4 St Lawrence Wetlands Weekend Event

Cr Viv Coleman congratulated the team involved in delivering the St Lawrence Wetlands Weekend, describing it as the best event to date. Cr Coleman noted the significant attendance, with close to 1,700 people participating, and expressed appreciation for the team's efforts.

Cr Coleman also indicated that she looks forward to receiving a post-event debrief and close-out briefing.

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 3.27pm.

These minutes will be confirmed by the Committee at the Community Services Standing Committee Meeting to be held on Tuesday 11 August 2026 in Moranbah.

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1.00pm on Tuesday, 7 July 2026.

5. OFFICER REPORTS

5.1 COMMUNITY SERVICES MONTHLY FINANCIAL REPORT AS AT 29 JULY 2026

EXECUTIVE SUMMARY

A monthly Community Services financial report is presented to the Standing Committee stating the progress made in relation to the budget for the period of the financial year drawn from the Council monthly Financial Report. Variances are noted by exception.

5.2 COMMUNITY SERVICES FY2025_2026 CAPITAL PROJECTS PROGRESS REPORT AS AT 28 MAY 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025-2026 Capital Works Program.

TABLE OF CONTENTS

5.3

MINOR GRANTS & MAJOR COMMUNITY GRANTS

EXECUTIVE SUMMARY

Section 195 of the Local Government Regulation 2012 requires Council to maintain a Community Grants Policy. Council's Community Grants Policy, adopted on 26 May 2026, requires a monthly report to Council on grants approved under delegation by the Manager Community and Cultural Services. This report summarises all major grants and minor grants, (including school bursaries and individual or team development grants) approved under delegation for the period 1 July to 31 July 2026.

5.4

REGIONAL SIGNIFICANT EVENT (SPONSORSHIP) THREE-YEAR RECURRING FUNDING LIST

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulation 2012*, Council is required to maintain a Community Grants Policy. This report seeks Council's endorsement of a list of recurring funding opportunities for a three financial year cycle. This report also seeks Council's endorsement of the approval process for one-off Regional Significant Event (Sponsorship) funding opportunities.

5.5

2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FOURTH QUARTER

EXECUTIVE SUMMARY

This report provides the final update of Community Services delivery of the Annual Operational Plan for 2025-2026.

CONFIDENTIAL REPORT

In accordance with the Local Government Act 2009 and Section 254J of the Local Government Regulation 2012, this report is to be considered in a closed session of Council as it contains information that is confidential. The information relates to commercial-in-confidence matters.

5.6

MAJOR PROJECTS

EXECUTIVE SUMMARY

This report updates Council on the status of major projects and their associated activities across Isaac.

6. GENERAL BUSINESS

7. CONCLUSION

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 11 August 2026

AUTHOR

Heidi Roberts

AUTHOR POSITION

Director Community Services

5.1

COMMUNITY SERVICES MONTHLY FINANCIAL REPORT AS AT 29 JULY 2026

EXECUTIVE SUMMARY

A monthly Community Services financial report is presented to the Standing Committee stating the progress made in relation to the budget for the period of the financial year drawn from Council monthly Financial Report. Variances are noted by exception.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes the Community Services financial statements for the period ended 29 July 2026.***

BACKGROUND

Monthly financial reporting supports Council's commitment to good governance, transparent decision-making and effective budget oversight. The report provides an assessment of actual financial performance against the adopted budget together with commentary on material variances and commitments.

IMPLICATIONS

Risk Category – Financial

Council has the following risk appetite:

- Averse – for ability to meet cashflow requirements, managed through maintaining sufficient cash balances.
- Cautious – for investment of surplus cash, managed through Council's investment policy.
- Open – for renewal of assets and borrowing to meet key objectives, managed through Council's capital program and debt policy.

Financial performance is monitored to ensure that Council remains within budget and continues to deliver efficient and effective services to the community.

With July 2026 representing the start of the 2026/2027 financial year, any budget variances are anticipated to come in line with budget over the remainder of the financial year.

Year to date actual figures represent the position as at 29 July 2026 to meet the reporting timelines for the August Standing Committee Meeting.

Operating Position

The financial statements for the period ending 29 July 2026 show an operating position before capital items of **\$1,719,766** which is **\$105,570 favourable** when compared with the year-to-date budget position of **\$1,825,337**. The favourable variance is predominantly attributable to lower employee expenses and controlled materials and services expenditure.

Operating Revenue

Operating revenue of **\$160,700** is **\$41,621 favourable** to budget. The favourable result is primarily due to higher than anticipated operating grants, subsidies and contributions and other recurrent revenue received during the reporting period. Fees and charges are below budget by \$3,739.

Operating Expenditure

Operating expenditure of **\$1,880,466** is **\$63,949 favourable** against the year-to-date budget. Key variances include:

- Employee expenses \$60,937 favourable to budget.
- Materials and services \$664 favourable to budget.
- Finance costs \$2,348 favourable to budget.
- Depreciation and corporate overhead allocations consistent with budget assumptions

Commitments

Current commitments total **\$1,208,051**, primarily associated with operational consultancy services, with larger commitments of note in Planning and Environment are \$360K Isaac Resource of Excellence Project (IREP) operational consultancy, \$228K Housing Supply Scheme (Grant Funded) and \$109K Hydraulic Flood Study (Grant Funded). These commitments will continue to be monitored as part of ongoing budget management processes.

Capital Revenue

No capital revenue has been recognised year-to-date against a full-year budget allocation of **\$24.4 million**. The timing of grant claims and project milestones is expected to influence future recognition of capital revenue.

Financial Risks

The primary financial risks for the Directorate include:

- Timing differences in grant revenue recognition.
- Cost escalation affecting contracted services and projects.
- Delivery schedules for grant-funded programs.
- Budget impacts arising from unplanned service demands.

Current performance does not indicate any material financial sustainability concerns.

CONSULTATION

Financial Services.

BASIS FOR RECOMMENDATION

For information only.

ACTION ACCOUNTABILITY

Not Applicable.

KEY MESSAGES

Nil

Report prepared by:	Report authorised by:
HEIDI ROBERTS	CALE DENDLE
Director Community Services	Chief Executive Officer
Date: 3 August 2026	Date: 6 August 2026

ATTACHMENTS

- Attachment 1 - Statement of Comprehensive Income - Community Services July 2026

REFERENCE DOCUMENT

- Nil

ISAAC REGIONAL COUNCIL Statement of Comprehensive Income For the Period Ended 29 July 2026							
Community Services							
	Notes	YTD Actual	YTD Original Budget	Variance	Full Year Original Budget	Commitments	Completion
		\$	\$	\$	\$	\$	%
Income							
Operating Revenue							
Fees & Charges		49,524	53,263	(3,739)	2,258,150	-	2.2%
Rental Income		-	275	(275)	3,300	-	0.0%
Operating Grants, Subsidies & Contributions		44,331	30,333	13,998	927,716	-	4.8%
Other Recurrent Revenue		66,845	35,208	31,637	37,500	-	178.3%
		160,700	119,079	41,621	3,226,666	-	5.0%
Expenses							
Operating Expenses							
Employee Expenses		934,689	995,626	(60,937)	11,402,540	-	8.2%
Materials & Services	1	528,177	528,841	(664)	6,178,065	1,208,051	8.5%
Finance Costs		29,086	31,434	(2,348)	660,481	-	4.4%
Depreciation and Amortisation		142,827	142,827	-	1,713,922	-	8.3%
Corporate Overheads & Competitive Neutrality Costs		245,688	245,688	-	2,948,257	-	8.3%
		1,880,466	1,944,416	(63,949)	22,903,265	1,208,051	8.2%
Operating Position Before Capital Items		(1,719,766)	(1,825,337)	105,570	(19,676,599)	(1,208,051)	8.7%
Capital Revenue							
Capital Revenue		-	-	-	24,400,000	-	0.0%
		-	-	-	24,400,000	-	0.0%
Net Result Attributable to Council in Period		(1,719,766)	(1,825,337)	105,570	4,723,401	(1,208,051)	(36.4%)
Total Comprehensive Income		(1,719,766)	(1,825,337)	105,570	4,723,401	(1,208,051)	(36.4%)

1. Materials & Services for the financial year to date are \$664 favourable with \$528,177 of actual expenditure against YTD budget of \$528,841. YTD commitments are \$1,208,051 with larger commitments of note in Planning and Environment are \$360K IREP operational consultancy, \$228K Housing Supply Scheme (Grant Funded) and \$109K Hydraulic Flood Study (Grant Funded).

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 11 August 2026

AUTHOR

Mark Davey

AUTHOR POSITION

Program Manager – Capital Delivery

5.2 COMMUNITY SERVICES FY2026_2027 CAPITAL PROJECTS PROGRESS REPORT AS AT 30 JULY 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2026-2027 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2026-2027 Capital Progress Summary Report as at 30 July 2026.***

BACKGROUND

Monthly updates regarding delivery of the 2026-2027 Community Services Capital Works program are provided to ensure Council are aware of progress, opportunities and risks in the delivery of the program.

The Community Services Directorate are requesting to carry forward the estimated remaining capital budget of approximately \$3.5M from the circa \$13M FY25/26 capital budget, as part of the Carry Forward Review. The majority of the requested carry forward funds relate to:

- Dysart Miners Memorial \$131K – Design complete and consultation for external funding underway
- Isaac Resources Excellence Precinct \$2.2M – Multiyear project
- St Lawrence Community Hub Design and Construct \$131K – Project paused to allow for options analysis, staff and Councillor consultation
- Isaac Events Centre \$262K – project paused to allow for options analysis and councillor consultation for Hall 1 lighting options. Local electrical company is currently investigating options for current ceiling lights.
- Nebo Hall Air-conditioning Upgrades \$260K – design complete, procurement for construction closing 30 July 2026.

An additional budget of circa \$25.2 million has been allocated to new works for the 2026-2027 financial year.

Major works for the current year including the following signature project:

- Isaac Resources Excellence Precinct
- Dysart Miners Memorial
- St Lawrence Community Hub Design and Construct

- Nebo Hall Air-conditioning Upgrades

IMPLICATIONS

The attached Community Services FY26_27 Capital Delivery Overview (Attachment 1) details the status of all projects, including risk, operational and budget implications.

Identified Issues

As per Attachment 2, there are complexities with the Isaac Resources Excellence Precinct (IREP) project that have financial implications.

CONSULTATION

Director Community Services

Community Services Leadership Team

BASIS FOR RECOMMENDATION

To ensure Council is apprised of project status and to identify any risks such as project delays, overspend or possible project failures.

ACTION ACCOUNTABILITY

The Program Manager of Capital Delivery in conjunction with the Community Services leadership team and under the guidance of Director Community Services hold responsibility for the scoping, procurement and the completion of the projects identified within the 2026-2027 Capital Program.

KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

Report prepared by:

MARK DAVEY

Program Manager – Capital Delivery

Date: 30 July 2026

Report authorised by:

HEIDI ROBERTS

Community Services

Date: 3 August 2026

ATTACHMENTS

- Attachment 1 – Community Services 2026_2027 Capital Projects Progress Summary as at 30 July 2026
- Attachment 2 – CONFIDENTIAL - IREP Monthly Update

REFERENCE DOCUMENT

- Nil

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026

COMMUNITY SERVICES 2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026

2026/2027 Community Services Capital Budget Status and Completion Rate as at 30 July 2026

Carry Forward Budget	Pending Council Approval
Adopted Budget	\$25,192,000.00
FY 2026/27 COMMS Capital Budget	\$25,192,000.00
Actual Expenditure	\$224,849.91
Remaining Budget (Actual)	\$24,967,150.09
Commitments	\$12,418,302.02
Remaining Budget (uncommitted)	\$12,548,848.07

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026

0.89 Percent of Budget Spent - August (Excluding Commitments)



\$24,967,150 of YTD Budget Remaining - August (Excluding Commitments)

50.19 Percent of Budget Spent - August (Including Commitments)



\$12,548,848 of YTD Budget Remaining - August (Including Commitments)

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW222966 STLAW Community Hub REQUESTED CARRY FORWARD PROJECT	431,154.00	0	0	431,154.00	Planning/ Design	Procurement - 5/10/2026 Construct - 11/01/2027 Completion - 31/03/2027	Pending final location, project may require design RFQ per tender release. To be determined through consultation period	Medium Risk Analysis This remains a medium risk as consultation is yet to be conducted.	10%
CW223013 MBH Community Centre – Refurbishment REQUESTED CARRY FORWARD PROJECT	208,854.97	0	500.00	208,354.97	Construction	Procurement - 31/08/2026 Construct - 30/11/2026 Completion - 28/05/2027	Officers currently investigating and costing light and sound options for Hall 1, this will allow for a workshop to determine the best outcome for user groups.	Medium Risk Analysis The risk remains medium as the lighting and sound workshop is yet to be conducted.	70%

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW243227 DYS Miners Memorial REQUESTED CARRY FORWARD PROJECT	130,239.38	0	0	130,239.38	Design	Procurement - 31/08/2026 Construct - 30/11/2026 Completion - 2/04/2027	Design completed but project delivery is dependent on third party financial contributions. Program may change should external funds not be realised	Medium Risk Analysis Program may change should external funds not be realised	20%
CW253327 GLN Rec Centre – Toilet Stump Renewal	252,318.00	0	0	252,318.00	Planning	Procurement - To be determined Construct- To be determined Completion – To be determined	Officers are requesting that this project is removed from the program and a pause on any further work is in place until this is confirmed. The project will be resubmitted through PAG if appropriate.	High Risk Analysis This project is a high risk for non-completion in the current financial year.	10%
CW253329	29,966.87	1,505.43	28,461.44	0	Construction			Low	90%

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
STL Hall - Kitchen upgrade REQUESTED CARRY FORWARD PROJECT						Procurement - 31/03/2026 Construct - 23/03/2026 Completion - 28/08/2026	Primary works completed and kitchen is functional. Additional works required to install a rangehood for compliance, this has been ordered and additional budget is requested to allow for installation in August.	Risk Analysis This project has been awarded and is scheduled for completion in August.	
MULTI YEAR PROJECT CW253331 Isaac Resources Excellence Precinct	26,576,651.66	222,391.30	12,337,065.67	14,017,194.69	Construction	Procurement - 27/10/2025 Construct - 9/02/2026 Completion - 25/06/2027	Primary construction package has been awarded to and is under construction. Trunk Infrastructure design completed and issued to market early July. Construction will align with primary building works to allow commissioning on completion.	Medium Risk Analysis This project has a medium risk value based on the it's size and complexity. While the project is currently running to schedule, actual expenditure is below what was anticipated in the funding agreement, and this will be closely	30%

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
								monitored throughout the project	
CW263378 CORP Halls Emergent Renewals 2026 REQUESTED CARRY FORWARD PROJECT	14,217.03	176.12	14,040.91	0	Construction	Procurement – As required Construct – As required Completion - 31/07/2026	Requested carry forward to allow for the completion of committed emergent electrical works at C&K kindy.	Low Risk Analysis Final works to be completed by end of July 2026	90%
CW263383 GLN Hub Project	154,579.83	0	0	154,579.83	Design	Procurement - To be determined Construct- To be determined Completion – To be determined	Officers are requesting that this project is removed from the program and a pause on any further works is in place until this is confirmed. The project will be resubmitted through PAG if appropriate.	High Risk Analysis This project is a high risk for non-completion in the current financial year.	20%

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
MULTI YEAR PROJECT CW263384 NBO Hall AC Upgrade	359,978.35	0	0	359,978.35	Procurement	Procurement - 8/07/2026 Construct - 7/09/2026 Completion – 26/02/2027	Design completed and tender offered to market in early July. Additional time has been allowed for construction period as there is currently an extended lead time on air-conditioning units and switchboards. There is a separate project being undertaken by Corporate Properties to replace the roof of this facility but this will have no impact on the air-conditioning project as full access into the ceiling space is available.	Low Risk Analysis This project is considered low risk as the design is complete, the tender has been released, and lead times have been accounted for in the program.	30%
CW273500 Quikspray Unit	32,000.00	0	0	32,000.00	Procurement	Procurement - 1/07/2026	Procurement commenced	Low	20%

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
NEW PROJECT						Purchase- 4/08/2026 Completion - 25/09/2026		Risk Analysis Procurement has commenced and project to be completed by September	
CW273501 CLM Community Hub Upgrade NEW PROJECT	90,000.00	0	0	90,000.00	Planning/ Design	Procurement - 5/10/2026 Construct - 7/12/2026 Completion - 26/03/2027	Preparing scope of works	Low Risk Analysis No known risks	0%
CW273502 CORP CommHubs Emergent Renewals 2027 NEW PROJECT	75,000.00	0	0	75,000.00	Planning/ Design	Procurement - As required Construct – As required Completion - 30/06/2027	Emergent works as required.	Low Risk Analysis This project is a low risk as only works totalling the available budget will be scoped.	0%
CW273503	60,000.00	0	0	60,000.00				Low	0%

COMMUNITY SERVICES

2026/2027 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 JULY 2026

Project Code and Project Name	Approved Budget (\$) * includes CF waiting approval	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CLM Civic Centre Retaining Wall Renewal NEW PROJECT					Planning/ Design	Procurement - 7/09/2026 Construct - 2/11/2026 Completion - 26/03/2027	Preparing scope of works	Risk Analysis No known risks	
CW273504 DYS Rec Centre Court 2 Lighting Upgrade NEW PROJECT	35,000.00	388.53	0	34,611.47	Planning/ Design	Procurement - 10/08/2026 Construct - 5/10/2026 Completion - 18/12/2026	Preparing scope of works	Low Risk Analysis No known risks	0%
CW273505 CORP Halls Emergent Renewals 2027 NEW PROJECT	100,000.00	388.53	38,234.00	61,377.47	Planning/ Design	Procurement - As required Construct - As required Completion - 30/06/2027	Emergent works as required. Dysart Recreation Centre Concrete and Stormwater Repair awarded with works commencing in August.	Low Risk Analysis This project is a low risk as only works totalling the available budget will be scoped.	0%
OVERALL	28,608,845.15	224,849.91	12,418,302.02	16,029,828.78					

PAGES 54 - 63 HAVE BEEN REMOVED FOR CONFIDENTIAL REASONS

MEETING DETAILS

Community Services Standing Committee
Tuesday 11 August 2026

AUTHOR

Donna Wilson

AUTHOR POSITION

Community Services Grants Officer

5.3 MAJOR AND MINOR COMMUNITY GRANTS SUMMARY JULY 2026

EXECUTIVE SUMMARY

Section 195 of the Local Government Regulation 2012 requires Council to maintain a Community Grants Policy. Council's Community Grants Policy, adopted on 26 May 2026, requires a monthly report to Council on grants approved under delegation by the Manager Community and Cultural Services. This report summarises all major grants and minor grants, (including school bursaries and individual or team development grants) approved under delegation for the period 1 July to 31 July 2026.

OFFICER'S RECOMMENDATION

That the Committee Recommends that Council:

- 1. Notes the major, minor community grants, school bursaries and individual or team development grants approved under delegation for the month of July 2026.*
- 2. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.*
- 3. Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.*

BACKGROUND

The intent of the Isaac Regional Council Community Grants Policy is "to meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Isaac Regional Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance."

IRC provides both Major and Minor Grants and grant assistance can include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - o Concessions via internal payment or
 - o Waiver of Council fees and charges.
 - o Labour provided by Council staff at no cost.

- o Repairs and maintenance provided by Council staff at no cost.

Major Grants

Major Grant applications are assessed monthly throughout the financial year (July 1 - June 30). An applicant may only receive one Major Grant per financial year, unless exceptional circumstances are warranted. This applies to the applicant group and not the auspicing body. This is to ensure equitable access to funding for eligible applicants.

Applications are assessed for eligibility by Council officers in consultation with Divisional Councillors and internal subject matter experts.

Minor Grants

Minor Grants are assessed monthly and applicants may submit only one Minor Grant application per project, event or activity. An applicant may receive up to three Minor Grants per financial year, unless exceptional circumstances are warranted.

Minor Grants consist of:

- Cash contributions and/or donations.
- School bursaries and scholarships.
- Individual or Team Development Grants

School Bursaries

Primary School (Prep – Year 6): Up to \$250.00 - One application per year can be submitted by each primary school in the Isaac region.

High School (Year 7 – Year 12) Up to \$1,000.00 - One application per year can be submitted by each high school in the Isaac region.

Combined Community School (Prep – Year 12) Up to \$1,500.00 - One application per year can be submitted by each combined community school in the Isaac region.

Individual or Team Development Grants

National (Representing Queensland): Up to \$250 Individual or \$500 per team.

International (Representing Australia): Up to \$750 Individual or \$1,000 per team.

Note: A team is defined by three or more individuals from the same organisation representing the Isaac region by performing, competing or representing at national or international competitions or events

Applications Received

Sixteen (16) applications were received and approved for the month of July 2026 to the value of \$13,476.85.

Minor Grants

Cash Grants: (July: 4 Applications)

Individual or Team Development Grants: (July: 11 Applications)

School Bursaries: (July: 1 Applications)

Major Grants (July: 0 Applications)

Minor Grants July 2026

Division	Applicant	Number of Previous Applications 2025/26	Value	Event	Use of Funds
2	Dysart Junior Rugby League-Minor grant	0	\$976.85	Upgrade first aid kit	Purchase first aid supplies and upgrade packs The total cost is \$1074.53
3,4,5	Donna Ormiston-Individual grant	0	\$750.00	Represent Australia at the IFAA World Field Championships in Dakota.	Travel, accommodation, registration fees The total cost is \$16,000
3,4,5	Kimberly Stevens-Individual grant	0	\$750.00	European grief conference	Travel, accommodation, registration fees The total cost is \$15,000
3,4,5	Damien Ormiston-Individual grant	0	\$750.00	Represent Australia at the IFAA World Field Championships in Dakota.	Travel, accommodation, registration fees The total cost is \$16,000
3,4,5	Grant Dorward-Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000
3,4,5	Gabrielle Reichelt-Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000
3,4,5	Stevie Reichelt-Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000
3,4,5	Annabelle Easdale-Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000
3,4,5	Lauren Dries-Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000
3,4,5	Brooklyn Schultz-Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000

3,4,5	Steven Thorn- Individual grant	0	\$750.00	Representing Australia in BMX, world championships.	Travel, accommodation, registration fees The total cost is \$7,000
3,4,5	ELAM- Minor grant	0	\$1,000	40 Years- Community Day	Color run supplies The total cost is \$3,030
3,4,5	Moranbah Gymnastics- Minor	1 x major	\$1,000	Movie fundraiser night	Food and drinks The total cost is \$1,000
6	Allegra Clarke- Individual grant	0	\$750.00	Represent Australia in athletics	Travel, accommodation, registration fees The total cost is \$7,500
7	Middlemount Community School- School bursary grant	0	\$1,250	2 x Secondary School 1 x Primary school	Isaac Regional Council award, DUX of the school award, Outstanding achievement award The total cost is \$15,000
8	Ilbilbie Hall Management- Minor grant	0	\$1,000	Xmas in July	Catering, consumables, prizes, decorations The total cost is \$1,000

Major Grants July 2026

Zero (0) applications were received and approved for the month of July 2026 to the value of \$0.00.

IMPLICATIONS

The different types of grants processed through the Community Grants Management Framework are managed through different cost centres as reflected in the Table 1 below, which summarises divisional budgets and **includes major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries** for the 2026/2027 financial year, including the minor and major grants for June 2026. For noting, it does not include in-kind support provided during the financial year as these are costed directly to the relevant department providing the in-kind support, however efforts will be made in the new year to provide this reporting.

Grant Co-funding Requirements (as per IRC Community Grant Guidelines)

Council cannot be the sole funder for every project, event or activity. Co-contribution funding is required for all major grant requests over \$1000.00. The table below outlines co-contribution funding requirements.

Amount Requested from Council	Minimum Co-contribution funding required from Applicant
Minor - Up to \$1,000	N/A (No co-contribution required for Minor Grant)
Major - \$1,001 to \$5,000	35% of total project costs
Major - \$5,000+	50% of total project costs

Table 1 - Major grants, Minor grants, Multi-year grants, Individual and Team Development Grants and School bursaries for the 2026/2027 financial year to date. Note: Figures have been rounded.

Division	Allocation	Total Actual Spend/Commitments	Multi-Year Grant Commitments	Remaining Budget
1	\$50,000	\$2,500	\$13,643	\$33,857
2	\$50,000	\$7,606	\$1,143	\$41,251
3	\$50,000	\$9,245	\$16,018	\$24,737
4	\$50,000	\$9,245	\$16,018	\$24,737
5	\$50,000	\$9,245	\$16,018	\$24,737
6	\$50,000	\$10,750	\$18,643	\$20,607
7	\$50,000	\$6,250	\$33,518	\$10,232
8	\$50,000	\$6,000	\$45,000	-\$1,000
Total	\$400,000	\$60,842	\$160,000	\$179,158

CONSULTATION

Director Community Services

Divisional Councillors

Manager Budgets & Statutory Reporting

Manager Community and Cultural Services

Grants Officer Community and Cultural Services

Departmental Administration Officer Community and Cultural Services

RISKS

Financial

If all eligible community groups, organisations and schools within the Isaac region applied for the maximum grants available in the current financial year, the existing 2026/27 grants budget would not be sufficient to fund all eligible applications.

While the Grant Funding Budget allocation was increased from \$336,000 in the 2024/25 F/Y to \$400,000 for the 2026/27 F/Y to cover all major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries, data compiled by officers indicates there are at least 150 community groups across the Isaac Regional eligible to submit minor grant applications. This would equate to \$450,000 annually in Minor Grants alone, if each eligible group applied for the maximum 3 x \$1,000 minor grants per financial year.

There are ten (10) Primary Schools, two (2) combined Primary and Secondary Schools, and three (3) secondary schools across the Isaac Region who are eligible to apply for School Bursaries each financial year, which would equate to a total of \$16,000 in School Bursary Grants.

Risk is being managed through monthly monitoring of divisional grant budgets, eligibility checks before approval, consultation with Divisional Councillors, and escalation of any budget pressure through Council's budget review process.

Grant budgets are monitored by division to support equitable access to grant funding across the region. Where a divisional allocation is fully committed or substantially depleted, relevant Divisional Councillors may agree to support applications through shared divisional funding arrangements. For example, Divisions 1 and 6, and potentially Divisions 1 and 8, may share funding where there is a demonstrated community benefit across those divisions.

Divisional Budget Overspend

Grant funding is reported and managed at a divisional level. Where expenditure within an individual division exceeds the available allocation, Council has previously considered reports seeking approval to manage grant funding from a consolidated regional budget position. This approach enables funding to be allocated in response to eligible applications across the region, recognising that demand may vary between divisions.

Sponsorship commitments continue to be recorded against the divisional budgets in which they were approved. Consequently, individual divisional balances may not fully reflect the overall regional grants and sponsorship funding position.

At the time of reporting, Division 8 is showing a negative remaining balance in Table 1. This position is primarily attributable to sponsorship commitments recorded against the divisional allocation. Ongoing monitoring of divisional expenditure and available funding is required to inform future budget reviews and any consideration of a consolidated regional funding position. Maintaining divisional budget visibility supports transparency, equitable distribution of funding opportunities, and effective oversight of grant and sponsorship allocations across the region.

BASIS FOR RECOMMENDATION

To update Council on grants approved under delegation in accordance with PECS-POL-126 Community Grants Policy, including major grants, minor community grants, school bursaries and individual or team development grants for July 2026.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

DONNA WILSON
Grants Officer Community Services

20 July 2026

Report authorised by:

HEIDI ROBERTS
Director Community Services

Date: 3 August 2026

ATTACHMENTS

- Attachment 1 - Minor Major Grant Report

REFERENCE DOCUMENT

- PECS-POL-126 Community Grants Policy
- CORP-GDS-036 Isaac Community Grants Guidelines

Grant Type	Applicant	Division	No. Previous Applications 2025/2026	Event/ Activity Description	Use of Funds	Total Event/Activity Cost	Required Co-Contribution	Actual Co-Contribution	Amount Requested	Amount Approved
Minor Grant	Dysart Junior Rugby League-Minor grant	2	0	Upgrade first aid kit	Purchase first aid supplies and upgrade packs	\$1074.53	0	\$174.53	\$1,000.00	\$1,000.00
Individual Grant	Grant Dorward	3,4,5	0	Representing Australia in BMX, world championships	Travel, accommodation, registration fees	\$16,000.00	0	\$15,250.00	750.00	750.00
Team Grant										
School Bursary	Middlemount Community School	7	0	2 x Secondary School 1 x Primary school	Isaac Regional Council award, DUX of the school award, Outstanding achievement award	\$15,000.00	0	\$13,750	\$1,250	\$1,250
Major Grant										

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 11 August 2026

AUTHOR

Emily Kennedy

AUTHOR POSITION

Coordinator Community Development

5.4 REGIONAL SIGNIFICANT EVENT (SPONSORSHIP) THREE-YEAR RECURRING FUNDING LIST

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulation 2012*, Council is required to maintain a Community Grants Policy. This report seeks Council's endorsement of a list of recurring funding opportunities for a three financial year cycle. This report also seeks Council's endorsement of the approval process for one-off Regional Significant Event (Sponsorship) funding opportunities.

OFFICER RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorses the Regional Significant Event (Sponsorship) Funding List for FY2026/27, FY2027/28 and FY2028/29;***
- 2. Notes that all one-off applications for Regional Significant Event (Sponsorship) funding are to be approved by Council resolution (via Standing Committee)***

BACKGROUND

Under s195 of the *Local Government Regulation 2012*, Council is required to have a Community Grants Policy. Council's current Community Grants Policy was adopted on 26 May 2026 (Resolution 9731).

The Isaac Community Grants Program Guidelines include the criteria for a community organisation to be eligible for a grant from the local government and provide the framework to administer grants to the community in accordance with the policy. The current guidelines were adopted by Council on 26 May 2026 (Resolution 9731).

This report seeks Council's approval of the listed items and provides a pathway for payment without requiring annual applications.

Regionally Significant Events (Sponsorship)

Regionally Significant Events (Sponsorship) are available for periods of up to three-years, to support major events or services in the Isaac Region. Regionally Significant Events (Sponsorship) equate to corporate sponsorship and, where applicable, are mutually beneficial agreements with the intent of Council receiving an acknowledgement package in return for funding provided. There is no prescribed funding cap for Regionally Significant Events (Sponsorship) Table 1 reflects the decision-making process for community grants funding.

Table 1 - Decision Making Process for Isaac Community Grants Framework

	Councillor Consultation	Decision Making
Minor Grant (includes bursaries and school grants, individual and team grants)	Via Email to Divisional Councillor/s	Approved under CEO Delegation* One off application, no recurring funding.
Major Grant (Under \$5,000.00)	Via Email to All Councillors	Approved under CEO Delegation*
Major Grant (Over \$5,000.00)	Via Email to All Councillors	Approved through Resolution at Ordinary Meeting (via Standing Committee)
Regionally Significant Event (Sponsorship)	Via Email to All Councillors	Approved through Resolution at Ordinary Meeting (via Standing Committee). Recurs over three financial years.
Special Purpose Grants	Via Email to All Councillors	Approved through Resolution at Ordinary Meeting (via Standing Committee)
In-Kind	No Notification – Operational Expense	Approved through Memo to the CEO.

**If operational budgets are exhausted all funding requests go to Council (via Standing Committee) for decision.*

Table 2 contains the list of Regionally Significant Events (Sponsorship), developed in consultation with Councillors and the Community Services Directorate. The table details the events and activities that Council currently wishes to support financially, on a recurrent basis over multiple financial years.

Regionally Significant Events (Sponsorship) involve financial support for initiatives that will deliver significant benefits to both the community and to Council. Council support can help community and business groups bring their proposals to life, create opportunities for our residents and visitors, and help make a difference in the community. Regionally Significant Events (Sponsorship) offers Council and the applicant organisation an opportunity to co-contribute to events and initiatives that help make the Isaac Region a great place to live, work and do business.

If the applicant:

- Fails to meet Council's acquittal requirements;
- Loses good standing within the community;
- Misuses funding

- Fails to provide a demonstrated community benefit; or
- Fails to provide the agreed acknowledgement package in return for the funding provided; then

Council reserves the right to cease the recurring funding.

Application for Regionally Significant Events (Sponsorship) for Reoccurring Funding

To be considered for funding under the Regionally Significant Event (Sponsorship) category, an application must be submitted to Council following prior discussion with Council's Community Grants Officer. All Councillors will be consulted via email and approval sought through Resolution at Ordinary Meeting (via Standing Committee).

Revision Period

The list remains current for three financial years (2026/27, 2027/28 and 2028/29) and will be reviewed prior to operational budget finalisation for the FY2029/30 operational budget. All applicants on this list will be required to meet Council's accounting and auditing requirements prior to payment being made. All applicants identified on the list will be required to provide an updated formal application every three years to coincide with the Council approval of the current list. Applications allow for the revision of proposed activities, updated application details and required payment information.

Table 2 – List of Regional Significant Events (Sponsorship) for Recurring Funding

Division	Applicant	Event / Activity	Cost "Historical Spend"	Approved
7	Middlemount Rodeo and Camp Draft	Middlemount Rodeo and Camp Draft	Up to \$5,000.00	
8	St Lawrence Camp Draft	St Lawrence Camp Draft	Up to \$5,000.00	
1,6	Hoch and Wilson	Clermont Beef Expo	Up to \$5,000.00	
1,6	Clermont Race Club	Clermont June Races	Up to \$5,000.00	
1	Twin Race Club	Twin Hill Races	Up to \$5,000.00	
1,2,3,4,5,6,7,8	Road Accident Action Group	Road Accident Action Group	\$5,000.00	
1,2,3,4,5,6,7,8	Moranbah State High School	Moranbah Career Expo	Up to \$8,000.00	
3,4,5	Oasis Life Church	Moranbah Carols by Candlelight	Up to \$10,000.00	
1,6	Life Church	Clermont Christmas in the Park	Up to \$10,000.00	
3,4,5	Moranbah Miners Memorial	Moranbah Miners Memorial	Up to \$10,000.00	
3,4,5	MEU Moranbah Office	May Day Activities	Up to \$10,000.00	
1,6	Clermont Wombat Festival	Clermont Wombat Festival	Up to \$10,000.00	

3,4,5	Moranbah Race Club	Moranbah November Spring Races	Up to \$11,000.00
7	Middlemount Race Club	Middlemount Winter Races	Up to \$12,500.00
1,2,3,4,5,6,7,8	Heart of Australia	Heart of Australia Van	\$15,000.00
1,2,3,4,5,6,7,8	Capricorn Helicopter	Capricorn Helicopter	\$20,000.00
1,2,3,4,5,6,7,8	Clermont Rodeo and Show Committee	Isaac Region Show	\$20,000.00
8	Nebo Bushman's Carnival	Nebo Rodeo, Campdraft, Cutting and Nebo Street Party	Up to \$40,000.00
1,2,3,4,5,6,7,8	CQ Rescue	CQ Rescue Helicopter	\$55,000.00
TOTAL			\$261,500.00

IMPLICATIONS

Financial

A grants budget allocation of \$400,000.00 has been allocated for the FY2026/27 financial year.

A budget allocation of \$115,000.00 was allocated for sponsorship of previously approved significant events (e.g. Heart of Australia, CQ Rescue Helicopter) which are proposed to be included in the Regional Significant Events (Sponsorship). The total funds available for the grants program (Major, Minor and Regional Significant) is \$515,000.00

The proposed list of Regional Significant Events (Sponsorship) requires a financial commitment of \$261,500.00 per annum for FY2026/27, FY2027/28 and FY2028/29 financial years.

This leaves \$253,500.00 remaining for allocation towards Major and Minor grants (including school bursaries, individual and team development) throughout the financial year across the divisions.

CONSULTATION

Director Community Services

Divisional Councillors

Manager, Community and Cultural Services

Departmental Administration Officer, Community and Cultural Services

Grants Officer, Community and Cultural Services

Two councillor workshops were held following Community Services Standing Committee meetings held on 12 August 2025 and 10 March 2026, to discuss and develop the updated Community Grants process and framework. The proposed changes to the grant framework have been developed in response to the outcomes of these workshops.

RISKS

Financial

There is a risk that revisions to the Community Grants Program may generate short-term financial variability, particularly during the transition phase. Community uncertainty or misinterpretation of the changes could lead to fluctuations in application rates and funding allocation, potentially affecting budget predictability and program efficiency in the initial period following implementation on 1 July 2026.

Notably, the removal of the financial cap for Major Grants also places a higher risk on the allocated budget being exhausted (should larger funding allocations be supported). This risk will be mitigated through engagement with stakeholders regarding the proposed changes and comprehensive tracking and reporting of budget performance by officers to Councillors.

Reoccurring Funding Commitments

There is a risk that inclusion of an event within Council's recurring sponsorship program may create an expectation of ongoing funding, despite changes in Council priorities, financial capacity, community need, or the event's ability to deliver strategic and community outcomes. Continued funding without periodic review may result in reduced alignment with Council objectives and diminished value for money.

This risk is managed through the three-year funding guidelines, which requires all recipients to submit a new application and undergo reassessment at the conclusion of each funding term. Funding is not automatic and remains subject to Council approval. Council also reserves the right to cease recurring funding where a recipient fails to meet acquittal requirements, loses good standing within the community, misuses funding, fails to demonstrate community benefit, or fails to provide the agreed acknowledgement package. This approach maintains accountability and provides flexibility to respond to changing circumstances.

Perceived Reduction in Available Grant Funding

There is a risk that formalising a Regional Significant Event (Sponsorship) Funding List may create a perception that less funding is available through Council's Community Grants Program. This may lead to concerns regarding reduced access to funding for other community organisations and initiatives.

This risk is mitigated as the listed events and activities reflect funding commitments that have historically received recurring Council support. The funding available to the community has not reduced; rather, the allocation of existing commitments is more clearly defined, providing greater transparency and certainty regarding available funding. The approach also reduces the risk of regionally significant events and services missing out on support due to grant budgets being exhausted later in the financial year. Further, funding for Heart of Australia, CQ Rescue, Capricorn Helicopter and the Road Accident Action Group has historically been sourced from operational budgets and will continue to be allocated to these approved purposes.

BASIS FOR RECOMMENDATION

Approval of the list will streamline funding processes for Regional Significant Events (Sponsorship), benefiting both applicants and decision-makers.

ACTION ACCOUNTABILITY

The Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Policy and Community Grants Framework.

Manager Community and Cultural Services to develop and deliver, with support from the Communications Team, a communication package to inform the community and community groups about the proposed changes and grant opportunities.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

EMILY KENNEDY

Coordinator Community Development

Date: 21 July 2026

Report authorised by:

HEIDI ROBERTS

Director Community Services

Date: 3 August 2026

ATTACHMENTS

- NIL

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Framework

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 11 August 2026

AUTHOR

Heidi Roberts

AUTHOR POSITION

Director Community Services

5.5 2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - FOURTH QUARTER

EXECUTIVE SUMMARY

This report provides the final update of Community Services delivery of the Annual Operational Plan for 2025-2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes Community Services quarter four, final update for the 2025-2026 Annual Operational Plan.***

BACKGROUND

This report provides the Community Services Quarter 4 and final progress update against the 2025-2026 Annual Operational Plan (AOP) deliverables. The update outlines performance across Community Services business units and reports on the status of actions and initiatives scheduled for completion during the financial year.

The Annual Operational Plan translates Council's strategic objectives into annual actions, projects and service deliverables. Regular reporting enables Council to monitor implementation progress, identify emerging issues and ensure planned activities remain aligned with organisational priorities and community outcomes.

This report represents the final quarterly update for the 2025-2026 financial year and provides a summary of achievements, progress and outstanding actions across the Community Services portfolio. During the reporting period, a number of key deliverables were completed, including place-based community planning activities, development of Economic Development Action Plans, delivery of small business, environmental and biosecurity projects, and completion of a range of community education and compliance programs.

Several initiatives remain in progress or have experienced delays due to external factors. These include the the Nogoia and Mackenzie River Flood Study and the adoption of the Stock Route Management Plan. These projects will continue into the 2026-2027 financial year in accordance with approved work programs and statutory requirements.

The following activity summary table provides a detailed update on each Community Services Annual Operational Plan deliverable, including progress achieved during Quarter 4 and final status as at 30 June 2026.

ACTIVITY SUMMARY TABLE

AOP #	ACTIVITY/PROJECT/ INITIATIVE	BUSINESS UNIT	STATUS (COMPLETE, ON TARGET, MONITOR, BELOW TARGET)
1.2	Develop place-based community plans (30 June 2026)	Engaged Communities	Complete
PROGRESS THIS QUARTER			
Social Baseline Mapping work has now been completed. Baseline mapping has been completed for 17 towns. Engaged Communities presented at Council Workshop, day to present current data and gaps. Following steps include the development of a 'What Matters Most' document and regional Community Engagement.			
2.2	Continuation of Museum and Gallery prioritisation management (30 June 2026)	Community Hubs	Complete
PROGRESS THIS QUARTER			
Documentation review is complete as at 30 June 2026. First segment of digitisation completed in February 2026. As budget allows further digitisation will be completed. Permanent collection for Coalface Gallery has been purchased and is available for gallery vacancies in between travelling and community exhibitions.			
3.1	Develop an IRC Economic Development Action Plan 2026-2030 (30 June 2026)	Economic Development	Completed
PROGRESS THIS QUARTER			
Economic Development Action Plan endorsed at May Ordinary meeting. Key Themes Major project management delivering social license outcomes, leveraging key partnerships and delivering Economic Development diversification and innovation through the Isaac Resources Excellence Precinct			
3.2	Develop an IRC Tourism Action Plan 2026-2030 (30 June 2026)	Economic Development	Completed
PROGRESS THIS QUARTER			
Economic Development Action Plan endorsed at May Ordinary meeting including leveraging partnerships with Mackay Isaac Tourism, promoting regional liveability and focus opportunities being the Descent experience, Peak Ranges development, Fossicking, Paleo & Cultural tourism			
3.3	Develop Small Business Innovation (30 June 2026)	Economic Development	Completed
PROGRESS THIS QUARTER			
KPI's met four key SME business events delivered and leverage of partnership with Isaac Business Chamber to build capability and innovation, Key events delivered included Isaac Resources Excellence Precinct Launch, IRC Mayor's Breakfast, Renewable Energy Supply Chain Forum; Regional Meet the Buyer event other Small Business Month training and networking events delivered in conjunction with the Business Chamber.			
3.4	Develop Small Business Capability (30 June 2026)	Economic Development	Complete
PROGRESS THIS QUARTER			
Baseline data collected by June 30 and Economic Indicator report including small business data going to July standing committee. Additionally other publications Invest Isaac & Welcome to Isaac promoting Local industry & SME conducted during 25/26			

3.5	Implement Tourism Trail Strategy (30 June 2026)	Economic Development	Completed
PROGRESS THIS QUARTER			
Mackay Isaac Tourism delivered promotional "Free Spirit 2.0" campaign and web itinerary for the Gold Mining and Prospecting Tourism Trail completed. Additionally, the Peak Ranges Experience progressed with Department Tourism Environment Science and Innovation, Mackay Isaac Tourism, Clermont Tourism Group and Council opening the locked gate for 4WD access, signage upgrades and walking trail around Gemini Mountains the first experience enhancement. Wolfgang and Lords Table experiences focus in 2026-27			
4.2	Maintain a Contemporary Planning Scheme (30 June 2026)	Planning and Environment	Completed
PROGRESS THIS QUARTER			
Planning Scheme Review program is progressing, with several amendments under development, notably Flood Hazard Amendment, Administrative Amendment and Growth Study (Scheme Supply Fund) Amendment. These will be incrementally delivered over the next 12 months in accordance with Planning Scheme Review Program and statutory timeframes.			
4.3	Deliver 12- month Action Plan to guide delivery of corporate emission reductions (30 June 2026)	Planning and Environment	Completed
PROGRESS THIS QUARTER			
Corporate Energy Efficiency Action Plan 2026/2027 adopted at the May Ordinary Meeting of Council.			
4.4	Delivery of Nogoia and Mackenzie River Flood Study (30 June 2026)	Planning and Environment	Below Target
PROGRESS THIS QUARTER			
Nogoia and Mackenzie River Flood Study completed and to undergo public consultation in August with an anticipated adoption date of October. . Delays to program scheduling experienced due to recalibration of flood modelling to incorporate additional data following January 2026 flood event. Proposed report for adoption of report scheduled for October Standing Committee.			
5.2	Complete the Reef Guardians Council's Program-Activating Local Council's Reef Action Plans projects at Notch Point and St Lawrence (30 June 2026)	Planning and Environment	Completed
PROGRESS THIS QUARTER			
Projects completed.			
5.4	Develop a Biosecurity policy as part of the delivery plan to provide our stakeholders with greater certainty in achieving their GBO (30 June 2026)	Planning and Environment	Not Required
PROGRESS THIS QUARTER			
Project not proceeding as determined that introduction of the Policy would currently provide limited benefit in strengthening Council's approach to biosecurity management.			
5.6	Adoption of the IRC Stock Route Management Plan (30 June 2026)	Planning and Environment	Below Target
PROGRESS THIS QUARTER			

Adoption of Stockroute Management Plan running three months behind target. Councillors briefed on status at June Community Services Standing Committee Meeting. Graphically designed version of Draft Plan finalised and has undergone statutory consultation with the State Government. To be released for statutory 28-day public consultation in early August. Anticipated to be presented to Council for adoption at October Council Meeting (pending outcomes of public consultation).

5.8	Deliver an aerial culling program of feral pigs across the Isaac region (30 June 2026)	Planning and Environment	Completed
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PROGRESS THIS QUARTER

Project completed.

6.5	Undertake trade waste inspections (30 June 2026)	Community Education and Compliance	Below Target
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PROGRESS THIS QUARTER

Annual inspections remain below target due to staffing limitations. Council remains compliant with the *Water Supply (Safety and Reliability) Act 2008* despite this target not being met. Recruitment of second plumber has commenced following retirement of Plumbing Inspector with first round of recruitment unsuccessful. Service level review commenced with opportunities for engagement of external inspectors being considered to provide additional support during staffing shortages.

6.6	Undertake microchipping in March Program (30 June 2026)	Community Education and Compliance	Completed
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PROGRESS THIS QUARTER

Final results of Microchipping in March Program were

21 Applications received

18 Vouchers issued

14 Vouchers redeemed

3 Applications did not meet criteria

6.7	Undertake backflow prevention device testing (30 June 2026)	Community Education and Compliance	Below Target
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PROGRESS THIS QUARTER

Annual testing of Council-owned devices remain below target due to staffing limitations. Recruitment of second plumber has commenced following retirement of Plumbing Inspector with first round of recruitment unsuccessful. Some council devices are now overdue for annual inspection in accordance with the requirements of the *Plumbing and Drainage Regulation 2019*. Service level review commenced with opportunities for engagement of external inspectors being considered to provide additional support during staffing shortages.

6.8	Plan and deliver an approved systematic inspection program (a) Approved Systematic Inspection Program Clermont (b) Approved Selection Inspection Program - Non-Renewed - for remainder of Isaac Region (30 June 2026)	Community Education and Compliance	Completed
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PROGRESS THIS QUARTER

Selective Inspection program completed with contact being made with 603 properties. Systematic Inspection Program scheduled for Clermont was deferred due to the January flooding in accordance with Council Resolution Number 9551.

IMPLICATIONS

In accordance with section 174(3) of the *Local Government Regulation 2012*, Council must be presented with a written assessment of Council's progress towards implementing the Operational Plan on a quarterly basis.

CONSULTATION

Manager Planning and Environment
Manager Community and Cultural Services
Manager Community, Education and Compliance
Program Manager – Capital Delivery
Coordinator Community Facilities
Governance

BASIS FOR RECOMMENDATION

The Operational Plan and associated quarterly reporting is a legislative requirement pursuant to the *Local Government Act 2009* and *Local Government Regulation 2012*.

ACTION ACCOUNTABILITY

Not Applicable

Report prepared by:

HEIDI ROBERTS
Director Community Services

Date: 3 August 2026

Report authorised by:

CALE DENDLE
Chief Executive Officer

Date: 6 August 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- 2025-2026 Annual Operational Plan
- 2023-2028 Corporate Plan

PAGES 83 - 87 HAVE BEEN REMOVED FOR CONFIDENTIAL REASONS