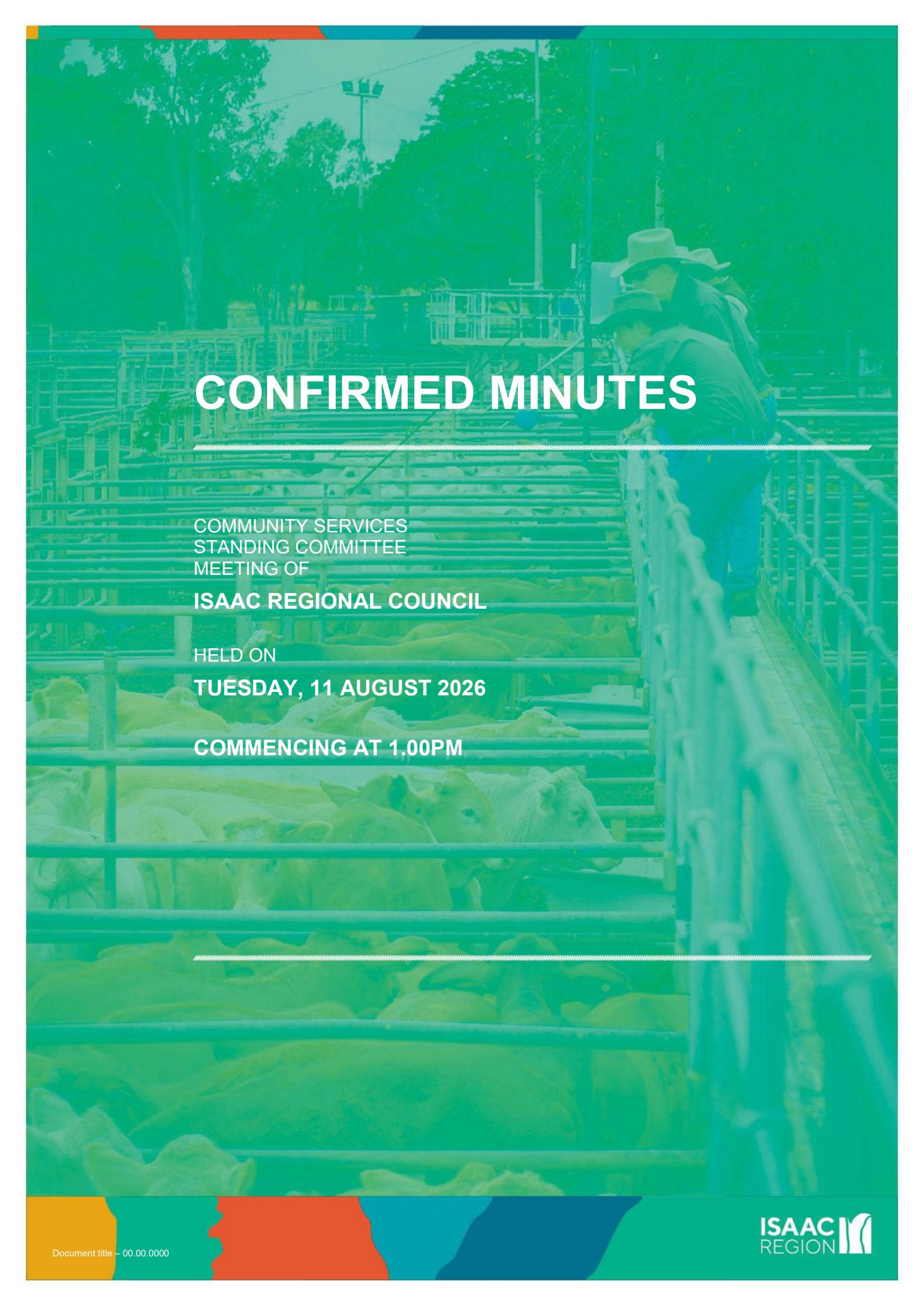




CONFIRMED MINUTES

COMMUNITY SERVICES
STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 11 AUGUST 2026

COMMENCING AT 1.00PM

CONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
CONFIRMED MINUTES OF THE
COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 11 AUGUST 2026

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ISAAC REGIONAL COUNCIL

CONFIRMED MINUTES OF THE

COMMUNITY SERVICES

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 11 AUGUST 2026 COMMENCING AT 1.00PM

ATTENDEES

Cr Viv Coleman, Division Eight (Chair)
Cr Alaina Earl, Division Five
Cr Terry O'Neill, Division One (*by Video Conference*)
Cr Vern Russell, Division Two (*Alternate Member*)
Cr Melissa Westcott, Division Three
Mayor Kelly Veal

**COMMITTEE
APOLOGIES**

Nil

OBSERVERS

Cr Jane Pickels, Division Six
Cr Rachel Anderson, Division Seven

OFFICERS PRESENT

Ms Heidi Roberts, Director Community Services
Mr Mick St Clair, Manager Planning and Environment and Acting
Manager Community Education and Compliance (*Via
Videoconference*)
Mr Shane Brandenburg, Manager Economic Development
Mr Mark Davey, Program Manager – Capital Delivery
Mrs Kendall O'Neill, Manager Community and Cultural Services
Mrs Lisa Tonkin, Industry and Investment Advisor
Mrs Donna Wilson, Community Grants Officer
Mrs Lavinnia Jones, Senior Executive Support
Mrs Brianna Baggow, Public Affairs and Media Officer
Ms Teika Kirkman, Executive Assistant to the Office of the Mayor and
CEO

CONFIRMED MINUTES

1. OPENING

The Chair, Cr Viv Coleman welcomed all in attendance, declared the meeting open at 1.00pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES AND LEAVE OF ABSENCES

There are no apologies or leave of absence this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflicts of interest declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

CONFIRMED MINUTES

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 1.00pm on Tuesday, 7 July 2026.

Resolution No.: COMM08/26-0110

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Minutes of the Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 1.00pm on Tuesday, 7 July 2026.

Carried

5. OFFICERS REPORTS

5.1 Community Services Monthly Financial Report as at 29 July 2026

EXECUTIVE SUMMARY

A monthly Community Services financial report is presented to the Standing Committee stating the progress made in relation to the budget for the period of the financial year drawn from Council monthly Financial Report. Variances are noted by exception.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the Community Services financial statements for the period ended 29 July 2026.**

Resolution No.: COMM08/26-0111

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Receives and notes the Community Services financial statements for the period ended 29 July 2026.**

Carried

5.2 Community Services Fy2026_2027 Capital Projects Progress Report as at 30 July 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2026-2027 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- 1. Receives and notes the monthly Community Services 2026-2027 Capital Progress Summary Report as at 30 July 2026.***

Resolution No.: COMM08/26-0112

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2026-2027 Capital Progress Summary Report as at 30 July 2026.**

Carried

5.3 Major and Minor Community Grants Summary July 2026

EXECUTIVE SUMMARY

Section 195 of the Local Government Regulation 2012 requires Council to maintain a Community Grants Policy. Council's Community Grants Policy, adopted on 26 May 2026, requires a monthly report to Council on grants approved under delegation by the Manager Community and Cultural Services. This report summarises all major grants and minor grants, (including school bursaries and individual or team development grants) approved under delegation for the period 1 July to 31 July 2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the major, minor community grants, school bursaries and individual or team development grants approved under delegation for the month of July 2026.***
- 2. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.***

3. *Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.*

Resolution No.: COMM08/26-0113

Moved: Cr Terry O'Neill

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. **Notes the major, minor community grants, school bursaries and individual or team development grants approved under delegation for the month of July 2026.**
2. **Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.**
3. **Notes that further budget adjustments may be undertaken at Council's third quarter budget review to ensure sufficient funds are available for community grants for the remainder of the financial year.**

Carried

5.4 Regional Significant Event (Sponsorship) Three-Year Recurring Funding List

EXECUTIVE SUMMARY

Under s195 of the Local Government Regulation 2012, Council is required to maintain a Community Grants Policy. This report seeks Council's endorsement of a list of recurring funding opportunities for a three financial year cycle. This report also seeks Council's endorsement of the approval process for one-off Regional Significant Event (Sponsorship) funding opportunities.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. **Endorses the Regional Significant Event (Sponsorship) Funding List for FY2026/27, FY2027/28 and FY2028/29;**
2. **Notes that all one-off applications for Regional Significant Event (Sponsorship) funding are to be approved by Council resolution (via Standing Committee)**

Resolution No.: COMM08/26-0114

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

CONFIRMED MINUTES

That the Committee recommends that Council:

- 1. *Endorses the Regional Significant Event (Sponsorship) Funding List for FY2026/27, FY2027/28 and FY2028/29;***
- 2. *Notes that all one-off applications for Regional Significant Event (Sponsorship) funding are to be approved by Council resolution (via Standing Committee)***

Carried

ATTENDANCE

Mrs Donna Wilson left the meeting at 1.24pm.

Mayor Kelly Ve a Ve left the meeting at 1:24pm.

Mr Shane Brandenburg left the meeting at 1:24pm and returned at 1:25pm.

Mrs Jessica Bugeja, Research and Policy Advisor entered the meeting via videoconference at 1:28pm.

Mrs Brianna Baggow left the meeting at 1:39pm.

5.5

2025/2026 Annual Operation Plan – Quarterly Report - Fourth Quarter

EXECUTIVE SUMMARY

This report provides the final update of Community Services delivery of the Annual Operational Plan for 2025-2026.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. *Receives and notes Community Services quarter four, final update for the 2025-2026 Annual Operational Plan.***

Resolution No.: COMM08/26-0115

Moved: Cr Terry O'Neill

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- 1. *Receives and notes Community Services quarter four, final update for the 2025-2026 Annual Operational Plan.***

Carried

CONFIRMED MINUTES

Resolution No.: COMM08/26-0116

Moved: Cr Melissa Westcott

Seconded: Cr Alaina Earl

That the Community Services Standing Committee closes the meeting to the public at 1.39pm under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government, to receive a confidential briefing for Confidential Report 5.6 Mayor Projects.

Carried

ATTENDANCE

Mrs Brianna Baggow entered the meeting at 1:43pm.

PROCEDURAL MOTION:

Resolution No.: COMM08/26-0117

Moved: Cr Alaina Earl

That the Committee open the meeting to the public at 2:12am.

Carried/Lost

CONFIDENTIAL REPORT

In accordance with the Local Government Act 2009 and Section 254J (3)(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

5.6

Major Projects

EXECUTIVE SUMMARY

This report updates Council on the status of major projects and their associated activities across Isaac.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the status of major projects across the Isaac region.***

CONFIRMED MINUTES

Resolution No.: COMM08/26-0118

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. Notes the status of major projects across the Isaac region.

Carried

Note: Data Centre workshop to be delivered after the Community Services Standing Committee in September 2026

6. GENERAL BUSINESS

6.1 Building Certifiers in the Isaac Region

Cr Melissa Westcott informed the Committee that there appears to be a shortage of building certifiers in the region and discussed the potential impacts this shortage may have on developers, as well as on Isaac Regional Council.

The Manager Planning and Environment and Acting Manager Community Education and Compliance confirmed that, in the interim, vendors in surrounding areas are available to provide services to the region and advised that the situation will continue to be monitored.

The Director Community Services confirmed that a meeting will be held with the appropriate internal stakeholders to discuss the matter further.

ACTION: DIRECTOR COMMUNITY SERVICES

6.2 St Lawrence Wetlands Weekend 2027

Cr Viv Coleman informed the Committee that a save-the-date has been released for the 2027 St Lawrence Wetlands Weekend, which will be held from 2 to 4 July 2027. Cr Coleman advised that communications and promotional material relating to the event will begin to be circulated soon.

6.3 Snows Place, Nebo

Cr Jane Pickels advised the Committee that, due to the condition of the building known as Snows Place, the Museum Working Group has removed all significant items and memorial artefacts from the site, as the building is no longer considered safe to enter.

Cr Pickels further advised that, in recognition of Snow's historical connection to the Nebo community, the story of Snow and his contribution to the region will continue to be acknowledged through existing displays at the Nebo Museum.

CONFIRMED MINUTES

Cr Pickels suggested that further discussions and community consultation should take place regarding the future of the site and the land on which the building is located.

ACTION: DIRECTOR COMMUNITY SERVICES

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.29pm.

These minutes will be confirmed by the Committee at the Community Services Standing Committee Meeting to be held on Tuesday 8 September 2026 in Moranbah.