



NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY, 12 MAY 2026
COMMENCING AT 1.00PM

**ISAAC REGIONAL COUNCIL
MORANBAH COUNCIL CHAMBERS**

CALE DENDLE

Chief Executive Officer

MICK ST CLAIR

Committee Officer

Acting Director Community Services

Committee Members:

Cr Viv Coleman (Chair)

Mayor Kelly Ve a Ve a

Cr Melissa Westcott

Cr Alaina Earl

Cr Terry O'Neill

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [*Acquisition of Land Act 1967*](#);

- (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State;
 - (j) an investigation report given to the local government under chapter 5A, part 3, division 5 of the Act.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in section [150ER](#)(2), [150ES](#)(3) or [150EU](#)(2) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—

audio link see the [Evidence Act 1977](#), [section 39C](#).

audio visual link see the [Evidence Act 1977](#), [schedule 3](#).

**COMMUNITY SERVICES
STANDING COMMITTEE MEETING
OF ISAAC REGIONAL COUNCIL
TO BE HELD ON
TUESDAY 12 MAY 2026
COUNCIL CHAMBERS, MORANBAH**

1. OPENING OF THE MEETING
2. APOLOGIES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. GENERAL BUSINESS
7. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 1.00pm on Tuesday, 7 April 2026.

5. OFFICER REPORTS

5.1 REVISED ISAAC COMMUNITY GRANTS PROGRAM GUIDELINES AND POLICY

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. This report seeks Council's endorsement of a revised Community Grants Policy to supersede Council's Community Grants Policy adopted 25 August 2021. This report also seeks Council's endorsement for Council's Community Grants Framework to supersede Council's Community Grant Guidelines adopted 24 May 2022, and to become effective 1 July 2026.

5.2 MINOR COMMUNITY GRANTS SUMMARY APRIL 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is provided to Council detailing the minor grants approved under delegation by the Manager Community and Cultural Services.

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This report summarises all minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 April to 30 April 2026.

5.3 MAJOR GRANT SPONSORSHIP APPLICATION - CAPRICORN HELICOPTER RESCUE SERVICE LIMITED SPONSORSHIP

EXECUTIVE SUMMARY

Capricorn Helicopter Rescue Service Limited is seeking ongoing financial commitment from Isaac Regional Council. Isaac Regional Council has provided financial support to this service for many years including the last three (3) years (2023/24, 2024/25 and 2025/26). This report seeks to confirm Council's commitment to the Service by way of continued funding for the next three (3) years, and to support a \$5,000 increase from \$15,000 p/a to \$20,000 p/a for the next three years.

5.4 OUT OF ROUND MAJOR GRANT APPLICATION – CLERMONT RACE CLUB

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

5.5 OUT OF ROUND MAJOR GRANT APPLICATION – CLERMONT RODEO AND SHOW COMMITTEE (AUSPICING FOR CLERMONT GOLD CUP)

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

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The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

5.6 CORPORATE EMISSION REDUCTION ANNUAL ACTION PLAN 2026/27

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the St Lawrence Community Hub, by relocating the existing In 2024, Isaac Regional Council engaged Ironbark Sustainability to prepare a Corporate Emissions Inventory and Emissions Reduction Strategy (the Strategy), outlining a potential pathway to achieve net zero emissions by 2050.

While the Strategy has not been formally adopted and Council has not set emission reduction targets, it remains a relevant and evidence-based framework to inform future initiatives.

To progress practical and financially responsible actions, a Corporate Emissions Reduction Action Plan 2026/27 (the Action Plan) has been developed. The Action Plan focuses on achievable, short-term initiatives that deliver emissions reduction outcomes while prioritising return on investment and cost savings.

5.7 PROPOSED AMENDMENT TO COUNTRY UNIVERSITIES CENTRE ISAAC LTD - ISAAC PARTNERSHIP AGREEMENT

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the Middlemount Community Hub, by relocating the Customer The purpose of this report is to seek Council endorsement to amend the existing Partnership Agreement between Isaac Regional Council (IRC) and Country Universities Centre Isaac Ltd (CUC Isaac) to reflect current operational arrangements and future service requirements.

5.8 2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - THIRD QUARTER

EXECUTIVE SUMMARY

This report provides an update of Community Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the third quarter.

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5.9 COMMUNITY SERVICES FY2025_2026 CAPITAL PROJECTS PROGRESS REPORT AS AT 30 APRIL 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025-2026 Capital Works Program.

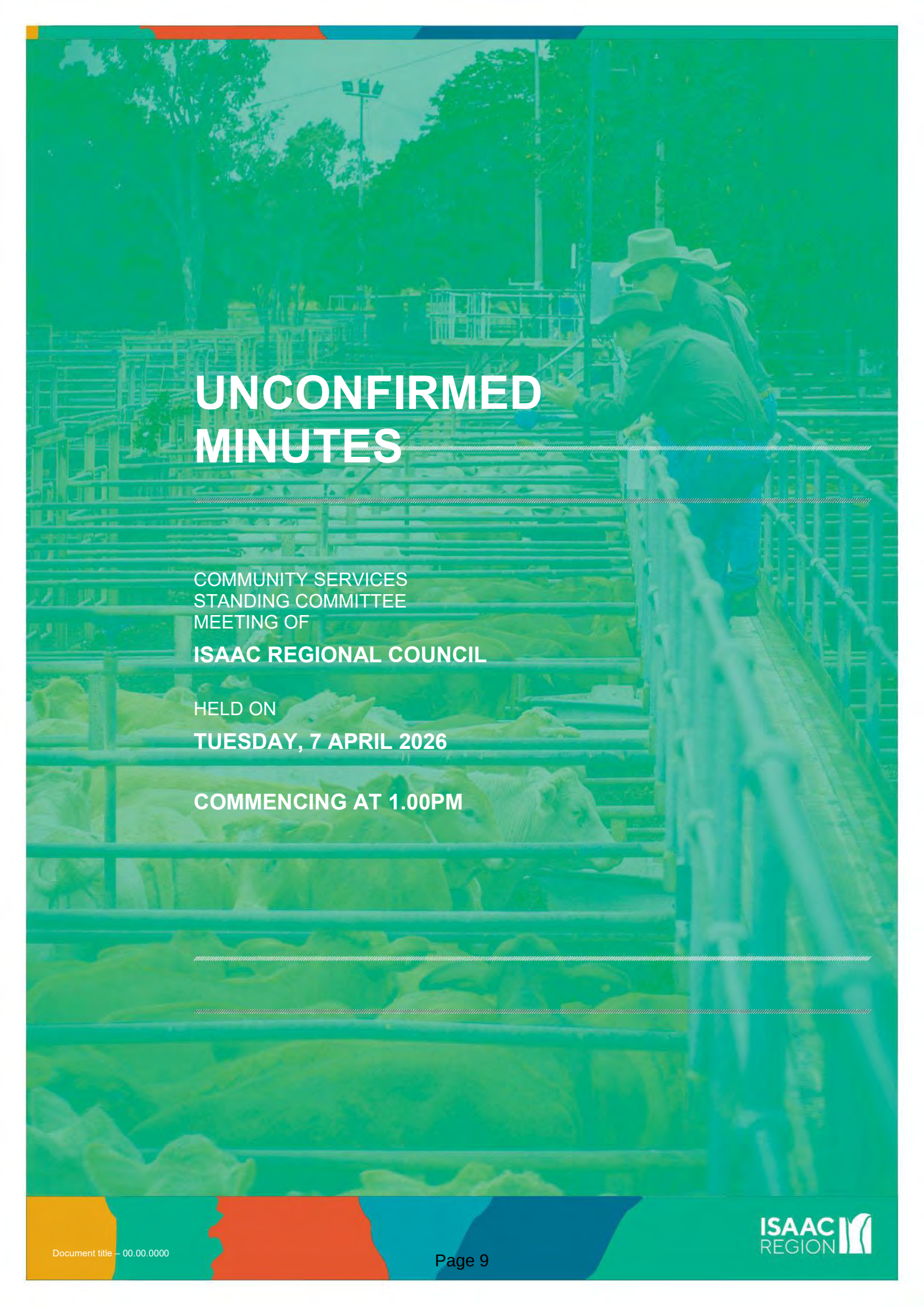
5.10 COMMUNITY SERVICES DEPARTMENTAL REPORT – COMMUNITY EDUCATION AND COMPLIANCE

EXECUTIVE SUMMARY

The Purpose of this report is to provide an overview and status update of the Community Education and Compliance Department's operational commitments.

6. GENERAL BUSINESS

7. CONCLUSION



UNCONFIRMED MINUTES

COMMUNITY SERVICES
STANDING COMMITTEE
MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 7 APRIL 2026

COMMENCING AT 1.00PM

UNCONFIRMED MINUTES

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 7 APRIL 2026

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ISAAC REGIONAL COUNCIL

UNCONFIRMED MINUTES OF THE

COMMUNITY SERVICES

STANDING COMMITTEE MEETING

HELD IN COUNCIL CHAMBERS, MORANBAH

ON TUESDAY 7 APRIL 2026 COMMENCING AT 1.00PM

ATTENDEES

Cr Viv Coleman, Division Eight (*via Video Conference*)
Mayor Kelly Veale
Cr Terry O'Neill, Division One (*via Video Conference*)
Cr Melissa Westcott, Division Three
Cr Alaina Earl, Division Five

**COMMITTEE
APOLOGIES**

Nil

OBSERVERS

Cr Jane Pickels (*via Video Conference*)
Cr Rachel Anderson (*via Video Conference*)
Cr Vern Russell (*via Video Conference*)

OFFICERS PRESENT

Mr Cale Dendle, Chief Executive Officer
Mr Shane Brandenburg, Acting Director Community Services
Mr Scott Jarvis, Manager Community and Cultural Services
Mr Mark Davey, Program Manager – Capital Delivery
Ms Tegan Philpott, Manager Public Affairs
Ms Rebekah McDonald, Program Leader - Development Assessment (*via Video Conference*)
Mrs Emily Kennedy, Manager Community Engagement, Programs and Events
Ms Lavinnia Jones, Senior Executive Support
Mrs Tricia Hughes, Coordinator Executive Support, Office of the CEO

1. OPENING

The Chair, Cr Viv Coleman welcomed all in attendance and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

Due to Cr Viv Coleman not being able to Chair the entire meeting, she has proposed an alternative Councillor to chair the meeting to ensure continuity and effective meeting management.

Cr Viv Coleman called for nominations of Chair for the April Committee Meeting.

Cr Melissa Westcott was nominated for the position of the Chair.

Resolution No.: COMM04/26-30

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Alaina Earl

That the Community Services Standing Committee appoint Cr Melissa Westcott as the Chair for the April 2026 Community Services Standing Committee Meeting.

Carried

Cr Melissa Westcott assumed the position of Chair and welcomed all in attendance.

2. APOLOGIES AND LEAVE OF ABSENCES

There are no apologies or leave of absences for this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

CONFLICT OF INTEREST

Mrs Emily Kennedy declared a conflict of interest for Report 5.2 Major Grant Applications Summary Round Three FY2025-2026 Application 6 Moranbah State School P&C as her husband is the President of the Moranbah State School P&C.

PREScribed CONFLICT OF INTEREST

Cr Melissa Westcott declared a Prescribed Conflict of Interest for Report 5.8 Planning and Environment Department Quarterly Report - December 2025 - March 2026 relating to the Application for a Material Change of Use and Operational Works – Car wash and service industry (Laundromat) submitted by TMC Building Design on behalf of her husband's company.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, at 1.00pm on Tuesday, 10 March 2026.

Resolution No.: COMM04/26-31

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah commencing at 1.00pm on Tuesday, 10 March 2026.

Carried

5. OFFICERS REPORTS

5.1 Minor Community Grants Summary March 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is to be provided to Council detailing the minor grants approved under delegation by the Manager, Community and Cultural Services.

This report summarises all minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 March to 31 March 2026.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of March 2026.***

Resolution No.: COMM04/26-32

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of March 2026.**

Carried

5.2 Major Grant Applications Summary Round Three FY2025-2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months (round) for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

UNCONFIRMED MINUTES

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grants received during Round Three (3) of the Community Grants Program for FY2025-2026. A total of nineteen (19) applications were received for Round Three.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Approves the following multi-year sponsorships as follows:*

Application 1	ST LAWRENCE RECREATION GROUP
Project details	St Lawrence Recreation Group Annual Campdraft - 3 Year sponsorship of \$5,000 per year
Total project cost	\$56,249
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$16,875 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$51,249
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommend three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 8

Application 2	MIDDLEMOUNT RODEO ASSOCIATION
Project details	Platinum 3-year sponsorship for the Middlemount Rodeo.
Total project cost	\$40,000
Grant requested	\$5,000 per year for 3 years.
Minimum co-contribution required from applicant	\$16,000 (Under IRC policy, grants of \$5,000 + require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$35,000

UNCONFIRMED MINUTES

Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommend three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Middlemount Rodeo.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 7

Application 3	MIDDLEMOUNT RODEO ASSOCIATION
Project details	Platinum 3-year sponsorship for the Middlemount Campdraft.
Total project cost	\$30,000
Grant requested	\$5,000 per year for 3 years.
Minimum co-contribution required from applicant	\$12,000 (Under IRC policy, grants of \$5,000 + require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$25,000
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Recommend three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Middlemount Campdraft.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 7

Application 4	MORANBAH MINERS MEMORIAL
Project details	Moranbah Miners Memorial Ceremony – 3-year sponsorship of \$10,000 per year
Total project cost	\$30,480
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$12,192 (Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$20,480

UNCONFIRMED MINUTES

Meets co-contribution requirements	Yes.
<u>Officer Recommendation</u>	
Grant Recommended	No. Officer's recommendations must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The application however, may be approved by Council decision and resolution.
Amount	\$10,000 per year (excluding GST).
Budget Source	Division 3, 4, 5, 7

2. Approves the following applications for the Community Grants Round Three FY2025-2026 as follows:

Application 5	CLERMONT RIFLE CLUB
Project details	Target repairs
Total project cost	\$7,500
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,250 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$2,500
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Recommended
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 6	MORANBAH STATE SCHOOL P&C
Project details	Cocktails in the Coalfields
Total project cost	\$17,500

UNCONFIRMED MINUTES

Grant requested	\$10,000
Minimum co-contribution required from applicant	\$7,000 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$7,500
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$10,000 (excluding GST)
Budget Source	Division 3, 4, 5

Application 7	THE AUSTRALIAN STOCK HORSE SOCIETY
Project details	Nebo Campdraft and Challenge
Total project cost	\$46,870
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$18,748 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$41,870
Meets co-contribution requirements	Yes
<u>Officer Recommendation</u>	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 8

UNCONFIRMED MINUTES

Application 8	NEBO BUSHMAN'S (AUSPACING FOR CAMPDRAFT)
Project details	Nebo Campdraft
Total project cost	\$53,463
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$16,038.90 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$48,463
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 8

Application 9	NEBO BUSHMAN'S (AUSPACING FOR CUTTING)
Project details	Nebo Cutting Show
Total project cost	\$30,679
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$9,203 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$25,679
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 8

UNCONFIRMED MINUTES

Application 10 NEBO BUSHMAN'S (AUSPICING FOR RODEO)	
Project details	Nebo Rodeo
Total project cost	\$270,787
Grant requested	\$30,000
Minimum co-contribution required from applicant	\$108,314.80 (Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$240,787
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). Under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$30,000 (excluding GST)
Budget Source	Division 8

Application 11 EMERGENCY LONG TERM ACCOMODATION MORANBAH	
Project details	Skateboard competition and workshop
Total project cost	\$9,973
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,992 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$4,973
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)

UNCONFIRMED MINUTES

Budget Source	Division 3, 4, 5
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Application 12	LIFE CHURCH CLERMONT
Project details	Kids Club Extreme Camp
Total project cost	\$12,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$3,600 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$7,000
Meets co-contribution requirements	Yes

Officer Recommendation

Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 13	CLERMONT GOLF CLUB
Project details	2026 Bolt Off Clermont Pro AM
Total project cost	\$41,800
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$12,540 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$36,800
Meets co-contribution requirements	Yes

Officer Recommendation

Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

UNCONFIRMED MINUTES

Application 14 WANGAN JAGALINGOU TRADITIONAL OWNERS	
Project details	Clermont Country and Cultural Festival
Total project cost	\$62,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$18,600 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$57,000
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

Application 15 BLUE MOUNTAIN CATTLE DOG ASSOCIATION (AUSPICING FOR BLUE MOUNTAIN CAMPDRAFT)	
Project details	Blue Mountain Campdraft
Total project cost	\$73,190
Grant requested	\$3,000
Minimum co-contribution required from applicant	\$21,957 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$70,190
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$3,000 (excluding GST)
Budget Source	Division 8

UNCONFIRMED MINUTES

Application 16 DYSART RUGBY LEAGUE FOOTBALL CLUB	
Project details	New sideline benches
Total project cost	\$2,240
Grant requested	\$2,062
Minimum co-contribution required from applicant	\$448.00 (Under IRC policy, grants between \$1,001 and \$2,500 require a 20% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$178
Meets co-contribution requirements	No
Officer Recommendation	
Grant Recommended	Yes
Amount	\$1,792 (excluding GST)
Budget Source	Division 2

Application 17 CLERMONT ISOLATED PARENTS ASSOCIATION	
Project details	2026 Sports Camp
Total project cost	\$77,700
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$23,310 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$72,700
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6

UNCONFIRMED MINUTES

Application 18		SPARC DYSART- STRENGTH, PRIDE, ACTIVITY, RECILIANCE, COMMUNITY
Project details	Mother’s Day morning markets	
Total project cost	\$8,000	
Grant requested	\$5,000	
Minimum co-contribution required from applicant	\$2,400 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)	
Applicant Co-contribution amount	\$3,000	
Meets co-contribution requirements	Yes	
Officer Recommendation		
Grant Recommended	Yes	
Amount	\$5,000 (excluding GST)	
Budget Source	Division 2	
Application 19		KOALA RESCUE AND TRAUMA CARE NEBO
Project details	To purchase much needed resources for the trauma care in Nebo	
Total project cost	\$14,854	
Grant requested	\$10,000	
Minimum co-contribution required from applicant	\$5,942(Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)	
Applicant Co-contribution amount	\$4,854	
Meets co-contribution requirements	No	
Officer Recommendation		
Grant Recommended	No. Officer’s recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.	
Amount	\$8,912 (excluding GST)	
Budget Source	Division 8	

UNCONFIRMED MINUTES

Application 20 MORANBAH STATE HIGH SCHOOL P&C	
Project details	50 th Anniversary Celebrations
Total project cost	\$38,400
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$15,360 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$28,400
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes. This funding was included as a separate budgeted line item in the IRC 2025/26 Civic Events Budget.
Amount	\$10,000 (excluding GST)
Budget Source	IRC 2025/26 Budget (4116-AAA)

- Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.*
- Notes that further budget adjustments may be undertaken to ensure sufficient funds are available for community grants for the remainder of the financial year if all multi-year and major grants for Round Three are approved.*

Resolution No.: COMM04/26-33

Moved: Mayor Kelly Vea Vea

Seconded: Cr Alaina Earl

That the Committee notes discussions held relating to the 2025/2026 Grant Funding Budget.

Carried

UNCONFIRMED MINUTES

Resolution No.: COMM04/26-34

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Approves Multi-Year Community Grant Round Three FY2025-2026 Application 1 as follows:

Application 1	ST LAWRENCE RECREATION GROUP
Project details	St Lawrence Recreation Group Annual Campdraft - 3 Year sponsorship of \$5,000 per year
Total project cost	\$56,249
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$16,875 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$51,249
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes, Support three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 8
Carried	

Resolution No.: COMM04/26-35

Moved: Mayor Kelly Vea Vea

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves Multi-Year Community Grant Round Three FY2025-2026 Application 2 as follows:

UNCONFIRMED MINUTES

Application 2 MIDDLEMOUNT RODEO ASSOCIATION	
Project details	Platinum 3-year sponsorship for the Middlemount Rodeo.
Total project cost	\$40,000
Grant requested	\$5,000 per year for 3 years.
Minimum co-contribution required from applicant	\$16,000 <i>(Under IRC policy, grants of \$5,000 + require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$35,000
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes, Support three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Middlemount Rodeo.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 7
Carried	

Resolution No.: COMM04/26-36

Moved: Mayor Kelly Veve

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- Approves Multi-Year Community Grant Round Three FY2025-2026 Application 3 as follows:

Application 3 MIDDLEMOUNT RODEO ASSOCIATION	
Project details	Platinum 3-year sponsorship for the Middlemount Campdraft.
Total project cost	\$30,000
Grant requested	\$5,000 per year for 3 years.
Minimum co-contribution required from applicant	\$12,000 <i>(Under IRC policy, grants of \$5,000 + require a 40% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$25,000

Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes, Support three-year sponsorship of \$5,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Middlemount Campdraft.
Amount	\$5,000 per year (excluding GST).
Budget Source	Division 7
Carried	

It was noted by Mayor Kelly Vea Vea and Cr Alaina Earl that they are Council Appointed Representatives on the Moranbah Miner's Memorial Committee. The Committee acknowledged Chapter 5B Councillors' Conflicts of Interest of the *Local Government Act 2009* which does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

Resolution No.: **COMM04/26-37**

Moved: **Mayor Kelly Vea Vea**

Seconded: **Cr Alaina Earl**

That the Committee recommends that Council:

1. Declines Multi-Year Community Grant Round Three FY2025-2026 Application 4 as follows:

Application 4	MORANBAH MINERS MEMORIAL
Project details	Moranbah Miners Memorial Ceremony – 3-year sponsorship of \$10,000 per year
Total project cost	\$30,480
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$12,192 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$20,480
Meets co-contribution requirements	Yes.
Officer's Recommendation	
Grant Recommended	No. Officer's recommendations must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution

UNCONFIRMED MINUTES

	number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The application however, may be approved by Council decision and resolution.
Amount	\$10,000 per year (excluding GST).
Budget Source	Division 3, 4, 5, 7
LOST	

Resolution No.: COMM04/26-38

Moved: Cr Melissa Westcott

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves Multi-Year Community Grant Round Three FY2025-2026 Application 4 as follows:

Application 4	MORANBAH MINERS MEMORIAL
Project details	Moranbah Miners Memorial Ceremony – 3-year sponsorship of \$10,000 per year
Total project cost	\$30,480
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$12,192 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$20,480
Meets co-contribution requirements	Yes.
Committee's Recommendation	
Grant Recommended	Yes, support three-year sponsorship of \$10,000 per year for 3 years 2026/27, 2027/28 & 2028/29 for the Moranbah Miner's Memorial Ceremonies.
Amount	\$10,000 per year for three years (excluding GST).
Budget Source	Division 3, 4, 5, 7
Carried	

UNCONFIRMED MINUTES

Resolution No.: COMM04/26-39

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Approves Community Grants Round Three FY2025-2026 Application 5 as follows:

Application 5	CLERMONT RIFLE CLUB
Project details	Target repairs
Total project cost	\$7,500
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,250 (Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$2,500
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes Supported
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6
Carried	

CONFLICT OF INTEREST

Mrs Emily Kennedy declared a conflict of interest for Report 5.2 Major Grant Applications Summary Round Three FY2025-2026 Application 6 Moranbah State School P&C as her husband is the President of the Moranbah State School P&C.

Resolution No.: COMM04/26-40

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Declines the Community Grants Round Three FY2025-2026 Application 6 as follows:

UNCONFIRMED MINUTES

Application 6	MORANBAH STATE SCHOOL P&C
Project details	Cocktails in the Coalfields
Total project cost	\$17,500
Grant requested	\$10,000
Minimum co-contribution required from applicant	\$7,000 (Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$7,500
Meets co-contribution requirements	Yes
Officer's Recommendation	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$10,000 (excluding GST)
Budget Source	Division 3, 4, 5
Lost	

Resolution No.: COMM04/26-41

Moved: Cr Melissa Westcott

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 6 as follows:

Application 6	MORANBAH STATE SCHOOL P&C
Project details	Cocktails in the Coalfields
Total project cost	\$17,500
Grant requested	\$10,000

UNCONFIRMED MINUTES

Minimum co-contribution required from applicant	\$7,000 (Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$7,500
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes Supported
Amount	\$5,000 (excluding GST)
Budget Source	Division 3, 4, 5
Carried	

Resolution No.: COMM04/26-42

Moved: Cr Alaina Earl

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 7 as follows:

Application 7	THE AUSTRALIAN STOCK HORSE SOCIETY
Project details	Nebo Campdraft and Challenge
Total project cost	\$46,870
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$18,748 (Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$41,870
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes Supported
Amount	\$5,000 (excluding GST)
Budget Source	Division 8
Carried	

UNCONFIRMED MINUTES

Resolution No.: COMM04/26-43

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 8 as follows:

Application 8	NEBO BUSHMAN'S (AUSPICING FOR CAMPDRAFT)
Project details	Nebo Campdraft
Total project cost	\$53,463
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$16,038.90 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$48,463
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes Supported
Amount	\$5,000 (excluding GST)
Budget Source	Division 8
Carried	

Resolution No.: COMM04/26-44

Moved: Mayor Kelly Vea Vea

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 9 as follows:

Application 9	NEBO BUSHMAN'S (AUSPICING FOR CUTTING)
Project details	Nebo Cutting Show
Total project cost	\$30,679

UNCONFIRMED MINUTES

Grant requested	\$5,000
Minimum co-contribution required from applicant	\$9,203 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$25,679
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes Supported
Amount	\$5,000 (excluding GST)
Budget Source	Division 8
Carried	

ATTENDANCE

Mr Cale Dendle entered the meeting room at 1.22pm.

Resolution No.: COMM04/26-45

Moved: Mayor Kelly Vea Vea Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Declines the Community Grants Round Three FY2025-2026 Application 10 as follows:

Application 10	NEBO BUSHMAN'S (AUSPICING FOR RODEO)
Project details	Nebo Rodeo
Total project cost	\$270,787
Grant requested	\$30,000
Minimum co-contribution required from applicant	\$108,314.80 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$240,787
Meets co-contribution requirements	Yes
Officer's Recommendation	

UNCONFIRMED MINUTES

Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted:24 May 2022-Resolution number: 7862). Under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$30,000 (excluding GST)
Budget Source	Division 8
Lost	

Resolution No.: COMM04/26-46

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 10 as follows:

Application 10	NEBO BUSHMAN'S (AUSPICING FOR RODEO)
Project details	Nebo Rodeo
Total project cost	\$270,787
Grant requested	\$30,000
Minimum co-contribution required from applicant	\$108,314.80 (Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$240,787
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes Supported
Amount	\$30,000 (excluding GST)
Budget Source	Division 8

Council recognises the Committees ongoing significant annual contribution to the operations and maintenance of the showgrounds facility and this grant supports the delivery of two significant regional events (Nebo Street Party & Nebo Rodeo) and the substantial economic stimulus to the regional economy.

Carried

Resolution No.: COMM04/26-47

Moved: Cr Alaina Earl

Seconded: Cr Melissa Westcott

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 11 as follows:

Application 11	EMERGENCY LONG TERM ACCOMODATION MORANBAH
Project details	Skateboard Competition and Workshop
Total project cost	\$9,973
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,992 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$4,973
Meets co-contribution requirements	Yes
<u>Committee's Recommendation</u>	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 3, 4, 5
Carried	

UNCONFIRMED MINUTES

Resolution No.: COMM04/26-48

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 12 as follows:

Application 12	LIFE CHURCH CLERMONT
Project details	Kids Club Extreme Camp
Total project cost	\$12,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$3,600 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$7,000
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6
Carried	

Resolution No.: COMM04/26-49

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 13 as follows:

Application 13	CLERMONT GOLF CLUB
Project details	2026 Bolt Off Clermont Pro AM
Total project cost	\$41,800
Grant requested	\$5,000

UNCONFIRMED MINUTES

Minimum co-contribution required from applicant	\$12,540 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$36,800
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6
Carried	

Resolution No.: COMM04/26-50

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 14 as follows:

Application 14	WANGAN JAGALINGOU TRADITIONAL OWNERS
Project details	Clermont Country and Cultural Festival
Total project cost	\$62,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$18,600 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$57,000
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6
Carried	

UNCONFIRMED MINUTES

Resolution No.: COMM04/26-51

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 15 as follows:

Application 15	BLUE MOUNTAIN CATTLE DOG ASSOCIATION (AUSPICING FOR BLUE MOUNTAIN CAMPDRAFT)
Project details	Blue Mountain Campdraft
Total project cost	\$73,190
Grant requested	\$3,000
Minimum co-contribution required from applicant	\$21,957 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$70,190
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes
Amount	\$3,000 (excluding GST)
Budget Source	Division 8
Carried	

Resolution No.: COMM04/26-52

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 16 as follows:

Application 16	DYSART RUGBY LEAGUE FOOTBALL CLUB
Project details	New sideline benches
Total project cost	\$2,240

UNCONFIRMED MINUTES

Grant requested	\$2,062
Minimum co-contribution required from applicant	\$448.00 <i>(Under IRC policy, grants between \$1,001 and \$2,500 require a 20% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$178
Meets co-contribution requirements	No
<u>Committee's Recommendation</u>	
Grant Recommended	Yes
Amount	\$1,792 (excluding GST)
Budget Source	Division 2
Carried	

Resolution No.: COMM04/26-53

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 17 as follows:

Application 17	CLERMONT ISOLATED PARENTS ASSOCIATION
Project details	2026 Sports Camp
Total project cost	\$77,700
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$23,310 <i>(Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant)</i>
Applicant Co-contribution amount	\$72,700
Meets co-contribution requirements	Yes
<u>Committee's Recommendation</u>	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 1 & 6
Carried	

UNCONFIRMED MINUTES

Resolution No.: COMM04/26-54

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 18 as follows:

Application 18	SPARC DYSART- STRENGTH, PRIDE, ACTIVITY, RECILIANCE, COMMUNITY
Project details	Mother's Day Morning Markets
Total project cost	\$8,000
Grant requested	\$5,000
Minimum co-contribution required from applicant	\$2,400 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$3,000
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes
Amount	\$5,000 (excluding GST)
Budget Source	Division 2
Carried	

Resolution No.: COMM04/26-55

Moved: Cr Alaina Earl

Seconded: Cr Viv Coleman

That the Committee recommends that Council:

- Declines the Community Grants Round Three FY2025-2026 Application 19 as follows:

Application 19	KOALA RESCUE AND TRAUMA CARE NEBO
Project details	To purchase much needed resources for the trauma care in Nebo
Total project cost	\$14,854

UNCONFIRMED MINUTES

Grant requested	\$10,000
Minimum co-contribution required from applicant	\$5,942 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$4,854
Meets co-contribution requirements	No
Committee's Recommendation	
Grant Recommended	No. Officer's recommendations for Major Grants must align with the Isaac Community Grants Guidelines (Adopted: 24 May 2022- Resolution number: 7862). under the Isaac Community Grants Guidelines officers can only recommend major grants up to \$5000. As the grant value is higher than the \$5,000 threshold officers cannot recommend the grant application. The grant however, may be approved by Council decision and resolution.
Amount	\$8,912 (excluding GST)
Budget Source	Division 8
Carried	
NOTE: The Committee has requested additional information on Application 19 is provided to Council prior to the Ordinary Meeting of Council.	

Resolution No.: COMM04/26-56

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Approves the Community Grants Round Three FY2025-2026 Application 20 as follows:

Application 20	MORANBAH STATE HIGH SCHOOL P&C
Project details	50 th Anniversary Celebrations
Total project cost	\$38,400
Grant requested	\$10,000

UNCONFIRMED MINUTES

Minimum co-contribution required from applicant	\$15,360 (<i>Under IRC policy, grants between \$2,501 and \$5,000 require a 40% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$28,400
Meets co-contribution requirements	Yes
Committee's Recommendation	
Grant Recommended	Yes. This funding was included as a separate budgeted line item in the IRC 2025/26 Civic Events Budget.
Amount	\$10,000 (excluding GST)
Budget Source	IRC 2025/26 Budget (4116-AAA)
Carried	

Resolution No.: COMM04/26-57

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Advises the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.
2. Requests that additional operational budget adjustments are undertaken through the Quarter 2 Budget review process to ensure sufficient funds are available for community grants for the remainder of the financial year from savings found in the Community and Cultural Services Budget.

Carried

ATTENDANCE

Mrs Emily Kennedy left the meeting room at 2.00pm.

5.3 Civic Venues Summary Report

EXECUTIVE SUMMARY

This report presents the background and rationale for:

- the development of Community Hubs across the Isaac Region;
- the opportunity for outsourcing management of particular Civic Venues, and\
- a dry hire model proposed for all regional Civic Venues.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

1. *Notes the rationale for developing the Community Hubs model.*
2. *Notes that all Regional IRC Civic Venues (excluding Isaac Events Centre) now operate under a dry hire model.*
3. *Notes that opportunities for outsourcing management of individual Civic Venues will be investigated as opportunities present to council for individual consideration.*

Resolution No.: COMM04/26-58

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Notes the rationale for developing the Community Hubs model.**
2. **Notes that all Regional Isaac Regional Council Civic Venues (excluding Isaac Events Centre) now operate under a dry hire model.**
3. **Notes that opportunities for outsourcing management of individual Civic Venues will be investigated as opportunities present to Council for individual consideration.**

Carried

5.4 Glenden Recreation Centre External Management Opportunity

EXECUTIVE SUMMARY

This report proposes investigating interest in external management of the Glenden Recreation Centre to enhance the facility's long-term viability and community value. A review of current operations has identified ongoing challenges related to staffing capacity, operational efficiency, service activation, and financial sustainability. At the same time, there is growing potential for improved community engagement and diversified programming through alternative management models.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Supports inviting expressions of interest in accordance with Section 228(3) and 228(5) of the Local Government Regulation 2012, for outsourcing management of the Glenden Recreation Centre.***
- Authorises the Chief Executive Officer to negotiate, execute and vary the Management and Tenancy Agreements with the preferred Respondent from the Expression of Interest exercise.***

Resolution No.: COMM04/26-59

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- Supports inviting expressions of interest in accordance with Section 228(3) and 228(5) of the *Local Government Regulation 2012*, for outsourcing management of the Glenden Recreation Centre.**
- Authorises the Chief Executive Officer to negotiate, execute and vary the Management and Tenancy Agreements with the preferred Respondent from the Expression of Interest exercise.**

Carried

5.5 Dysart Recreation Centre External Management Opportunity

EXECUTIVE SUMMARY

This report proposes investigating interest in external management of the Dysart Recreation Centre to enhance the facility's long-term viability and community value. A review of current operations has identified ongoing challenges related to staffing capacity, operational efficiency, service activation, and financial sustainability. At the same time, there is growing potential for improved community engagement and diversified programming through alternative management models.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Supports inviting expressions of interest in accordance with section 228(3) and 228(5) of the Local Government Regulation 2012, for outsourcing management of the Dysart Recreation Centre.***
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary the Management and Tenancy Agreements with the preferred Respondent from the Expression of Interest exercise.***

Resolution No.: COMM04/26-60

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Supports inviting expressions of interest in accordance with section 228(3) and 228(5) of the *Local Government Regulation 2012*, for outsourcing management of the Dysart Recreation Centre.**
- 2. Authorises the Chief Executive Officer to negotiate, execute and vary the Management and Tenancy Agreements with the preferred Respondent from the Expression of Interest exercise.**

Carried

ATTENDANCE

Ms Barbara Franklin, Coordinator Community Hubs entered the meeting room at 2.10pm.

Mrs Tegan Philpott left the meeting room at 2.12pm and returned at 2.13pm.

Mr Shane Brandenburg left the meeting room at 2.25pm and returned at 2.26pm.

5.6 St Lawrence Community Hub

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the St Lawrence Community Hub, by relocating the existing library services provided at the St Lawrence Library (22 Railway Parade) into the St Lawrence Administration Building (36 Macartney Street).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Endorses the development of the St Lawrence Community Hub in the St Lawrence Administration Building.*
2. *Endorses funding the required works from the 2025/26 St Lawrence Community Hub Capital Budget, to be carried out by the Corporate Properties Department.*

Resolution No.: COMM04/26-61

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

1. Endorses the development of the St Lawrence Community Hub in the St Lawrence Administration Building.
2. Endorses funding the required works from the 2025/26 St Lawrence Community Hub Capital Budget, to be carried out by the Corporate Properties Department.

Carried

NOTES:

- The Committee has requested that the maintenance costs for the St Lawrence Library (22 Railway Parade) is investigated to determine the true cost for the facility to be made compliant.
- The Committee has requested a communication plan is developed to ensure that the Community and Staff impacted by the development of the St Lawrence Community Hub are informed (including the St Lawrence Arts and Craft Group).

- The Committee has requested information on wheelchair access to the St Lawrence Community Hub – current wheelchair access would take the public through the Administration Office area.
- Cr Coleman asked if the office area adjacent to the current wheelchair access would be a better location for consideration (old Chairman's office area and adjoining office).

ATTENDANCE

Mrs Jessica Bugeja video conferenced into the meeting at 2.35pm.

Mr Mick St Clair video conferenced into the meeting at 2.35pm.

Cr Rachel Anderson ended her video conference with the meeting at 2.42pm.

Cr Rachel Anderson video conferenced into the meeting room at 2.43pm.

5.7 Middlemount Community Hub

EXECUTIVE SUMMARY

This report presents a proposal for the creation of the Middlemount Community Hub, by relocating the Customer Services (Including QGAP) operations currently provided from the Isaac Regional Council (IRC) Middlemount Administration Centre into the Middlemount Library Shopfront, located in the Middlemount Shopping Centre, currently leased from Anglo American.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Endorses in principle support for the creation of the Middlemount Community Hub in the current Middlemount Library shopfront leased from Anglo American.***
2. ***Endorses scoping and costing of the project be undertaken for consideration in the 2027/28 IRC Capital Works Budget.***

Resolution No.: COMM04/26-62

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Endorses in principle support for the creation of the Middlemount Community Hub in the current Middlemount Library shopfront leased from Anglo American.**
- 2. Endorses scoping and costing of the project be undertaken for consideration in the 2027/2028 Isaac Regional Council Capital Works Budget.**

Carried

ATTENDANCE

Ms Barbara Franklin left the meeting room at 2.51pm.

PRESCRIBED CONFLICT OF INTEREST

Cr Melissa Westcott declared a Prescribed Conflict of Interest for Report 5.8 Planning and Environment Department Quarterly Report - December 2025 - March 2026 relating to the Application for a Material Change of Use and Operational Works – Car wash and service industry (Laundromat) submitted by TMC Building Design on behalf of her husband's company. Cr Westcott asked the Committee for consideration that she remain in the meeting room for the discussions relating to all other matters relating to Report 5.8 except any discussions relating to her husband's Application mentioned above.

Resolution No.: COMM04/26-63

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Alaina Earl

That the Committee resolved that Cr Melissa Westcott could remain in the meeting room for discussions for all matters relating to the Planning and Environment Department Quarterly Report – December 2025 to March 2026 with the exception of any discussions relating to the application from TMC Building Design Group for the Material Change of Use and Operational Works – Car wash and service industry (Laundromat).

Carried

EXECUTIVE SUMMARY

The purpose of this report is to provide a quarterly overview (reporting period from December 2025 – March 2026) and status update of the Planning and Environment Department's current and upcoming deliverables and operational reporting.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the content of this report which provides an overview and status update of the Planning and Environment Department's deliverables.*

Resolution No.: COMM04/26-64

Moved: Cr Alaina Earl

Seconded: Mayor Kelly Vea Vea

That the Committee recommends that Council:

1. **Receives and notes the content of this report which provides an overview and status update of the Planning and Environment Department's deliverables.**

Carried

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025/2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves the inclusion of two new fees to the 2025-26 fees and charges register for administrative costs associated with Council's involvement in the renewable energy community benefits process, to be effective from 23 April 2026.*
- 2. Updates the Community Benefit Agreement Fees section of the Renewable Energy Community Benefit Agreement Policy with the recommended wording detailed in this report.*

Resolution No.: COMM04/26-65

Moved: Mayor Kelly Ve a Ve a

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Approves the inclusion of two new fees to the 2025-26 fees and charges register for administrative costs associated with Council's involvement in the renewable energy community benefits process, to be effective from 23 April 2026.**
- 2. Updates the Community Benefit Agreement Fees section of the Renewable Energy Community Benefit Agreement Policy with the recommended wording detailed in this report.**

Carried

5.10

Community Services FY2025/2026 Capital Projects Progress Report as at 26 March 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025/2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025/2026 Capital Progress Summary Report as at 26 March 2026.**

Resolution No.: COMM04/26-66

Moved: Mayor Kelly Vea Vea

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025/2026 Capital Progress Summary Report as at 26 March 2026.**

Carried

ATTENDANCE

Mr Scott Jarvis left the meeting room at 3.15pm.

Mr Kent Worsley video conferenced into the meeting room at 3.15pm.

Mr Scott Jarvis returned to the meeting room at 3.16pm.

5.11

Reef Guardian Council Project Delivery Update

EXECUTIVE SUMMARY

In 2023, Isaac Regional Council secured \$920,000 in funding through the Reef Guardian Councils Program to deliver projects identified in Council's Reef Guardian Council Action Plan 2023–2026. Funding supported three projects:

- Restoring Coastal Habitats for Marine Species Project
- Water Quality Improvements through Feral Animal Control Project
- Isaac Solar Futures Project

Most project components are now complete with final reporting to the funding body due in April 2026, with an approved extension granted for the Isaac Solar Futures Project until June 2026. A detailed summary of project delivery and outcomes is provided in Attachment 1.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the outcomes of the Reef Guardian Councils Program projects delivered by Isaac Regional Council and funded by the Commonwealth's Department of Climate Change, Energy, the Environment and Water.***

Resolution No.: COMM04/26-67

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

- 1. Notes the outcomes of the Reef Guardian Councils Program projects delivered by Isaac Regional Council and funded by the Commonwealth's Department of Climate Change, Energy, the Environment and Water.**

Carried

5.12

Application for Extension to Currency Period (Mcu19/0016.02) to Existing Development Permit for Material Change of Use– Extension to Barracks and Quarters (442 Units) and Caravan Park (27 Sites) Located at 141 Centenary Drive, Middlemount, Described as Lot 13 on CNS188

EXECUTIVE SUMMARY

This report is presented to Council to decide an Extension Application that has been made by Civeo Property Pty Ltd c/- Town Planning Alliance to extend the currency period of the existing development approval at 141 Centenary Drive, Middlemount.

The existing development approval is for a Material Change of Use for Extension to Barracks and Quarters (442 units) and Caravan Park (27 sites) which prior to this extension request was due to lapse on 22 November 2025 (PA11076). The applicant is seeking a two (2) year extension to the currency period to 22 November 2027.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Approves the application for Extension to Currency Period (MCU19/0016.02) for Development Permit for Material Change of Use Barracks and Quarters (442 units) and Caravan Park (27 sites) for a period of two (2) years to 22 November 2027.*

Resolution No.: COMM04/26-68

Moved: Cr Alaina Earl

Seconded: Cr Terry O'Neill

That the Committee recommends that Council:

1. **Approves the application for Extension to Currency Period (MCU19/0016.02) for Development Permit for Material Change of Use Barracks and Quarters (442 units) and Caravan Park (27 sites) for a period of two (2) years to 22 November 2027.**

Carried

Resolution No.: COMM04/26-69

Moved: Mayor Kelly Vea Ve

Seconded: Cr Alaina Earl

That the Community Services Standing Committee closes the meeting to the public at 3.28pm under Section 254J (3) (g) of the *Local Government Regulation 2012*, to receive a confidential briefing for Confidential Report 5.13 – Major Projects Update.

Carried

PROCEDURAL MOTION:

Resolution No.: COMM04/26-70

Moved: Cr Alaina Earl

That the Committee open the meeting to the public at 3.47pm.

Carried

CONFIDENTIAL REPORT

Closed under S254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

5.13 Major Projects

EXECUTIVE SUMMARY

This report updates Council on the status of Major Projects and their associated activities across Isaac.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the updates to Major Projects across Isaac;*
- 2. Receives the latest version of the Major Projects Engagement Tracker.*

Resolution No.: COMM04/26-71

Moved: Mayor Kelly Vea Vea

Seconded: Cr Alaina Earl

That the Committee recommends that Council:

1. Notes the updates to Major Projects across Isaac;
2. Receives the latest version of the Major Projects Engagement Tracker.

Carried

6. GENERAL BUSINESS

6.1 Railway Station Road Upgrade Stakeholder Communication

Mayor Kelly Vea Vea asked if there has been communication with the residences and businesses relating to the proposed upgrade works to the changes to the Railway Station Road Intersection Project.

The Program Manager – Capital Delivery advised that this project currently sits with the Infrastructure Services Directorate.

ACTION: MANAGER ENGINEERING SERVICES

7. CONCLUSION

There being no further business, the Chair declared the meeting closed at 3.51pm.

These minutes will be confirmed by the Committee at the Community Services Standing Committee Meeting to be held on Tuesday 12 May 2026 in Moranbah.

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 12 May 2026

AUTHOR

Emily Kennedy

AUTHOR POSITION

Coordinator Community Development

5.1 REVISED ISAAC COMMUNITY GRANTS PROGRAM GUIDELINES AND POLICY

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulation 2012*, Council is required to maintain a Community Grants Policy. This report seeks Council's endorsement of a revised Community Grants Policy to replace the current policy adopted on 25 August 2021. It also seeks endorsement of a new Community Grants Framework to replace the existing Community Grant Guidelines adopted on 24 May 2022, with both documents proposed to take effect from 1 July 2026.

OFFICER RECOMMENDATION

That the Committee recommends that Council:

- 1. Adopts the revised Community Grants Policy to have effect from 1 July 2026;***
- 2. Adopts the Isaac Community Grants Framework to have effect from 1 July 2026;***
- 3. Authorises the Chief Executive Officer (or delegate) to make minor administration revision to the Community Grants Framework as required which do not materially alter the intent and application of the document as adopted.***

BACKGROUND

Under s195 of the *Local Government Regulation 2012*, Council is required to have a Community Grants Policy which includes the criteria for a community organisation to be eligible for a grant from the local government. Council's current Community Grants Policy was adopted by Council on 25 August 2021 (Resolution 7446).

The Isaac Community Grants Program Guidelines provide the framework to administer the grants to community in accordance with the policy. The current guidelines were adopted by Council on 24 May 2022 (Resolution 7862). The aim of the new Community Grants Framework and revised policy is to simplify Council's grants processes. The changes in grant framework are designed to reduce administrative burdens for community groups and increase equity and access to grants for all community groups.

Table 1 below provides a summary of the key changes to the framework. These changes respond to feedback received from officers and councillors during consultation processes.

Table 1 - Summary of Changes

	Current Guidelines	Proposed Framework
Minor Grants	<u>Grant Amounts</u> Up to 6 per annum <u>Decision making</u> Applications approved under officer delegation. Monthly reporting to Council	<u>Grant Amounts</u> Up to 3 per annum <u>Decision making</u> Applications approved under officer delegation. Quarterly reporting to Council
Major Grants	<u>Decision making</u> Capped at \$5,000.00 for Major Grants Applications assessed by Evaluation Panel with recommendations reported to and resolution made by Council (via Standing Committee). <u>Co-Contributions</u> \$1,001 - \$2,500 (20% co-contribution) \$2,501 - \$5,000 (35% co-contribution) Over \$5,000 (40% co-contribution) <u>Grant Rounds</u> 4 Rounds	<u>Decision making</u> No capped amount. Applications assessed by Evaluation Panel with recommendations reported to and resolution made by Council (via Standing Committee). <u>Co-Contributions</u> \$1,001 - \$5,000 (35% co-contribution) Over \$5,000 (50% co-contribution) <u>Grant Rounds</u> No grant rounds, applications due 8 weeks prior to activity. Applications received with less than 8 weeks before event will automatically be declined as ineligible.
Regionally Significant Events	N/A	Regional Significant Event are available for up to 3-year periods, to support major events or services in the Isaac Region. Regional Significant Event equate to a corporate sponsorship and, where applicable, is mutually beneficial agreement with the intent of Council receiving an acknowledgement package in return for funding provided. Applicants ineligible for a Major Grant if they have received Regional Significant Event funding in same financial year. There is no prescribed funding cap for Regionally Significant Events.
Individual & Team Grants	<u>State Representation</u> Individual Grants Up to \$250 Team Grants Up to \$500 <u>National Representation</u> Individual Grants Up to \$750 Team Grants Up to \$1,000	All Individual Grants up to \$1,000 for State or National representation All Team Grants up to \$1,000 for State or National representation
School Bursaries	Primary: Up to \$250	Primary: Up to \$500

	Secondary: Up to \$500 Tertiary/Vocational: Up to \$7,500	Secondary: Up to \$1,000 Combined (Primary and Secondary): Up to \$1,500 Tertiary/Vocational: Per application
In-Kind Support	N/A	Up to \$1,000.00 of In-Kind Support from Council per annum

IMPLICATIONS

Financial

The proposed amendments to the Policy and Framework do not have direct implications on Council's operational budget, however it does have implications on how the budget allocation is distributed. A budget allocation of \$410,000 is proposed for the 26/27 Financial Year across the Community and Cultural Services Cost Centres allocated for grant funding. Budget allocation of \$120,000 is also proposed in the 26/27 Financial Year to account for sponsorship of previously approved significant events (now referred to as Regionally Significant Events).

Community Engagement

Subject to approval, the implementation of changes to the Community Grants Program will require a considered approach to rollout across the community to support awareness and understanding. A communication strategy will be undertaken to assist community organisations and potential applicants during the transition period. This may involve updates to program information, guidance materials, and use of existing communication channels to share key changes. Allowing appropriate lead time ahead of the changes commencing on 1 July 2026 will support a smoother transition and assist in maintaining confidence and accessibility within the program.

CONSULTATION

Director Community Services

Divisional Councillors

Manager Community and Cultural Services

Departmental Administration Officer Community and Cultural Services

Grants Officer Community and Cultural Services

Two councillor workshops were held following Community Services Standing Committee meetings held on 12 August 2025 and 10 March 2026, to discuss and develop the updated Community Grants process and framework. The proposed changes to the grant framework have been developed in response to the outcomes of these workshops.

RISKS

Financial

There is a risk that revisions to the Community Grants Program may generate short-term financial variability, particularly during the transition phase. Community uncertainty or misinterpretation of the changes could lead to fluctuations in application rates and funding allocation, potentially affecting budget predictability and program efficiency in the initial period following implementation on 1 July 2026.

Notably, the removal of the financial cap for Major Grants also places higher risk on the allocated budget being exhausted (should larger funding allocations be supported). This risk will be mitigated through engagement with stakeholders regarding the proposed changes and comprehensive tracking and reporting of budget by officers to councillors.

Change Management and Application Uncertainty

The introduction of changes to the Community Grants Program presents a combined change management and application uncertainty risk, particularly if stakeholders are not adequately prepared or informed. Differences between previous and revised program settings may require adjustment by community organisations, and limited awareness or clarity could contribute to resistance, disengagement, or increased service enquiries during the transition period.

There is also a risk of application-related unknowns following implementation, including uncertainty around eligibility interpretation, application quality, and alignment with revised assessment criteria. This may result in inconsistent applications, increased requests for clarification, or a temporary decline in application confidence as organisations adapt to the updated requirements. These risks will be mitigated through targeted and ongoing engagement with stakeholders and community groups, supported by clear guidance materials and responsive support during the transition period.

This engagement will also focus on ensuring the payment terms of grants are better understood by applicants, to better enable grant recipients to manage cash flow and budgets. Processes currently involve approved grants being submitted for payment to Council's Accounts Payable Department within a maximum of 10 business days of receiving the signed copy of the Funding Agreement, after which payment and account authentication occurs. Grant recipients in the past have not always been aware of this process which has resulted in cash-flow expectations for event organisers not being met.

While not all uncertainty can be fully mitigated, a proactive communication and support approach will assist in minimising impacts.

BASIS FOR RECOMMENDATION

The changes to the policy and framework are proposed to simplify Council's grant processes for applicants, and decision makers. The proposed policy and framework provides a grant framework that enables council to support the community in a transparent and financially responsible manner.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Policy and Community Grants Framework.

Manager Community and Cultural Services to develop and deliver (with support from Communications Team) a communication package to inform the community and community groups about the proposed changes and grant opportunities.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

EMILY KENNEDY

Coordinator Community Development

Date: 15 April 2026

Report authorised by:

MICHAEL ST CLAIR

Acting Director Community Services

Date: 6 May 2026

ATTACHMENTS

- Attachment 1 - DRAFT Community Grants Policy
- Attachment 2 - DRAFT Isaac Regional Council Community Grant Framework

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines
- PECS-POL-126 Community Grants Policy

COMMUNITY GRANTS POLICY

POLICY NUMBER	IRC-POL-	DOCUMENT ID	Insert
CATEGORY	Council		
POLICY OWNER	Manager Community & Cultural Services		
APPROVAL DATE	Date	RESOLUTION NUMBER	Ord #

DRAFT

OBJECTIVE

To meet the statutory requirement of under the Local Government Regulation 2012, Part 5 section 195, and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance.

SCOPE

This policy applies to all Council staff, including Councillors, employees, contractors working on behalf of Council, representatives and volunteers of Council.

This policy applies to all instances of Council assistance to community organisations that are considered a form of Community Grant including:

- Grants;
- Donations;
- Recurrent Funding;
- Sponsorship;
- Bursaries; and
- In-kind Support.

DEFINITIONS

TERM / ACRONYM	MEANING
Council	Isaac Regional Council
Councillors	Current elected Councillors, including the Mayor
Bursary	A grant awarded to a State Government Primary or High School to support the recognition of achievement.
Community Organisation	Defined in Local Government Regulation 2012 as an entity that carries out activities for a public purpose or an entity whose primary object is not directed at making a profit.
Donation	Are gifts given in cash, or in-kind which are unconditional, voluntary transfer of money, services or property.
Funding Agreement	The agreed terms and conditions of monetary exchanged between Council and the recipient.
Grant	Competitive, one-off funding for projects, programs, or capacity building given to organisations or individuals from Council.

In-Kind Support	The donation of any service or activity that would normally attract a fee or a cost to Council.
Incorporated Association	An Incorporated entity under the Associations Incorporations Act 2009.
Registered Charity	A registered charity under the Collections Act 1966.
Exempt from Incorporation	An entity exempt from incorporation but governed by other statutory arrangements, examples include P&C Associations.
Not for Profit (NFP)	Recognised by the Australia Taxation Office as a not-for-profit entity.
Project	Refers to an event, service, facility or activity for which an organisation is seeking assistance.
Regional Significant Event	Support for events or initiatives that provide mutual benefit to Council and the community, through financial contribution and/or in-kind support. In return Council is to receive a sponsorship package reflective of the Sponsorship amount.
Recurrent Funding	Is ongoing annual financial support provided by Council that does not require recurrent applications.
Auspiced	An incorporated organization manages a grant on behalf of an unincorporated group or individual, taking responsibility for the legal, financial, and reporting obligations of the funding.

POLICY STATEMENT

Council is committed to providing a simple, transparent framework for Council to allocate financial assistance to community organisations, groups, and events in a way that is equitable, lawful, and easy to administer through Council's grant program.

Guiding principles

- Equity – All eligible groups have a fair opportunity to apply.
- Transparency – Criteria, funding rounds, and decisions are publicly reported.
- Accountability – Recipients must acquit funds with a simple financial and outcomes report.
- Simplicity – Application and acquittal processes are proportional to the funding amount.
- Legislative compliance – Decisions made under proper delegation, within budget, and publicly reported.

Eligibility

Except for Recurrent Funding allocations made by Council, the following eligibility criteria will apply to applications:

- A not-for-profit entity, incorporated association, registered charity or bodies exempt from incorporation; or
- Auspiced by an incorporated association; or
- Individuals or teams undertaking recognised representative duties at the national and international level; and
- Holds a current public liability insurance certificate with minimum value of \$20 million (excluding individuals or teams); and
- Is located within the Isaac Region.

A public or independent school located within the Isaac Region or an accredited tertiary provider under the Australian Qualifications Framework, which are otherwise ineligible, may apply for a Bursary to support or recognise Isaac region students.

Ineligibility

Applications for assistance submitted, or auspiced on behalf of, the following types of organisations are not eligible for consideration:

- Government agencies or departments of Local, State or Federal Government; or
- Applications for educational, religious or medical organisations and institutions' core business;

ACTIONS REQUIRED TO ENSURE COMPLIANCE

- Monthly Reporting to Council for Grants
- Quarterly Reporting to Council for Grants approved under delegation

EXCLUSIONS

Application of this policy excludes grants/funding received from external sources, such as State and Federal agencies, whereby the terms and conditions of these agreements will apply.

AUTHORISATIONS

Council must adopt this policy by resolution in accordance with the Local Government Regulation 2012, Part 5, Section 195, and delegates authority to the Chief Executive Officer or delegate to approve decisions under the policy.

ROLES, RESPONSIBILITIES, ACCOUNTABILITIES AND CONSEQUENCES RELATED TO DELIVERY OF THE POLICY

ROLES

RESPONSIBILITIES

Council	Approves recurrent funding list annually and budget allocation for grants and sponsorship.
	Approves funding allocations above officer delegation limits.
	Approves policy and guidelines
Officers	Assess applications against published criteria and make recommendations.
	Review Policy every five years.
	Review Guidelines every five years or as required.
CEO (or delegate)	Approves grants and sponsorships within delegation

LEGISLATIONS AND RELATED GUIDELINES

- Local Government Act 2009
- Local Government Regulation 2012
- Associations Incorporations Act 2009
- Collections Act 1966
- Isaac Regional Council Community Grant Guidelines

REFERENCES

ID	NAME
CORP-GDS-036	Isaac Regional Council Community Grant Guidelines
SAT-POL-040	Conflict of Interest Policy
PECS-FRM-507	Grant Application Form
PECS-FRM-175	School Bursaries Grants Application Form
CORP-FRM-418	Community Grant Acquittal Form

REVIEW

This policy is required by legislation. This policy should be reviewed at intervals of no more than five (5 years), or earlier if legislation or other circumstances change.

VERSION CONTROL

DATE	VERSION	UPDATE
DATE	V1	Res # - Council endorsed policy
DATE	V2	Res # - Council endorsed policy in updated format
DATE	V3	

DRAFT

ISAAC COMMUNITY GRANTS FRAMEWORK PROGRAM GUIDELINES

Version as at 14.04.2026



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FUNDING & SUPPORT TYPES

FUNDING TYPES

Isaac Regional Council's Community Grants Framework funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

The program consists of the following funding categories:

FUNDING & SUPPORT TYPE	FREQUENCY	AMOUNTS
Minor Grant	Up to three (3) Per Financial Year Groups eligible via Auspicing: Up to three (3) Per Financial Year	Up to \$1,000.00
Major Grant	One (1) Per Financial Year Groups eligible via Auspicing: Up to one (1) Per Financial Year	\$1,001.00 to \$5,000.00 \$5,000.00 and over
Individual Development Grant	One (1) Per Financial Year	Up to \$1,000.00
Team Development Grant	One (1) Per Financial Year	Up to \$1,000.00
Regional Significant Event	One (1) Per Financial Year Up to 3-year concurrent agreement	Determined per application.
Bursary	One (1) Per Financial Year	\$500.00 Primary School \$1,000.00 High School \$1,500.00 Primary/High Combined School
Special Purpose Grants	Determined per Programme	Dependant on Grant Type and Purpose
In-Kind	Per Financial Year	Up to \$1,000.00 across whole of Council support

MINOR OR MAJOR GRANTS

Isaac's Minor and Major grant program assists local not-for-profit community groups and organisations undertaking innovative projects or activities across the following categories:

- Community Development.
- Community Events.
- Community Facilities.
- Sport, Recreation and Healthy Living; and
- Cultural Development.

INDIVIDUAL OR TEAM DEVELOPMENT GRANTS

Funding is available to support Isaac Regional Council local government area residents who are performing, competing or representing:

- Queensland at the National events; or
- Australia in international events

Eligible fields of representation are sport, culture, academia, community or environment.

REGIONAL SIGNIFICANT EVENT

Regional Significant Event is financial support for initiatives that will deliver significant benefits to both the community and to Council. Council support can help community and business groups bring their proposals to life, create opportunities for our residents and visitors, and help Council make a difference in the community.

Regional Significant Event offers Council and the applicant organisation an exchange of benefits for events or initiatives that help make the Isaac Region a great place to live, work and do business.

Regional Significant Event are available for up to 3-year periods, to support major events or services in the Isaac Region. Regional Significant Event equate to a corporate Regional Significant Event, and, where applicable, is mutually beneficial agreement with the intent of Council receiving an acknowledgement package in return for funding provided.

BURSARIES

Bursaries enable our local school communities to identify the significant contribution of their students during and post-school and serves to recognise and support academic and sporting excellence, outstanding achievement, community spirit and cultural leadership.

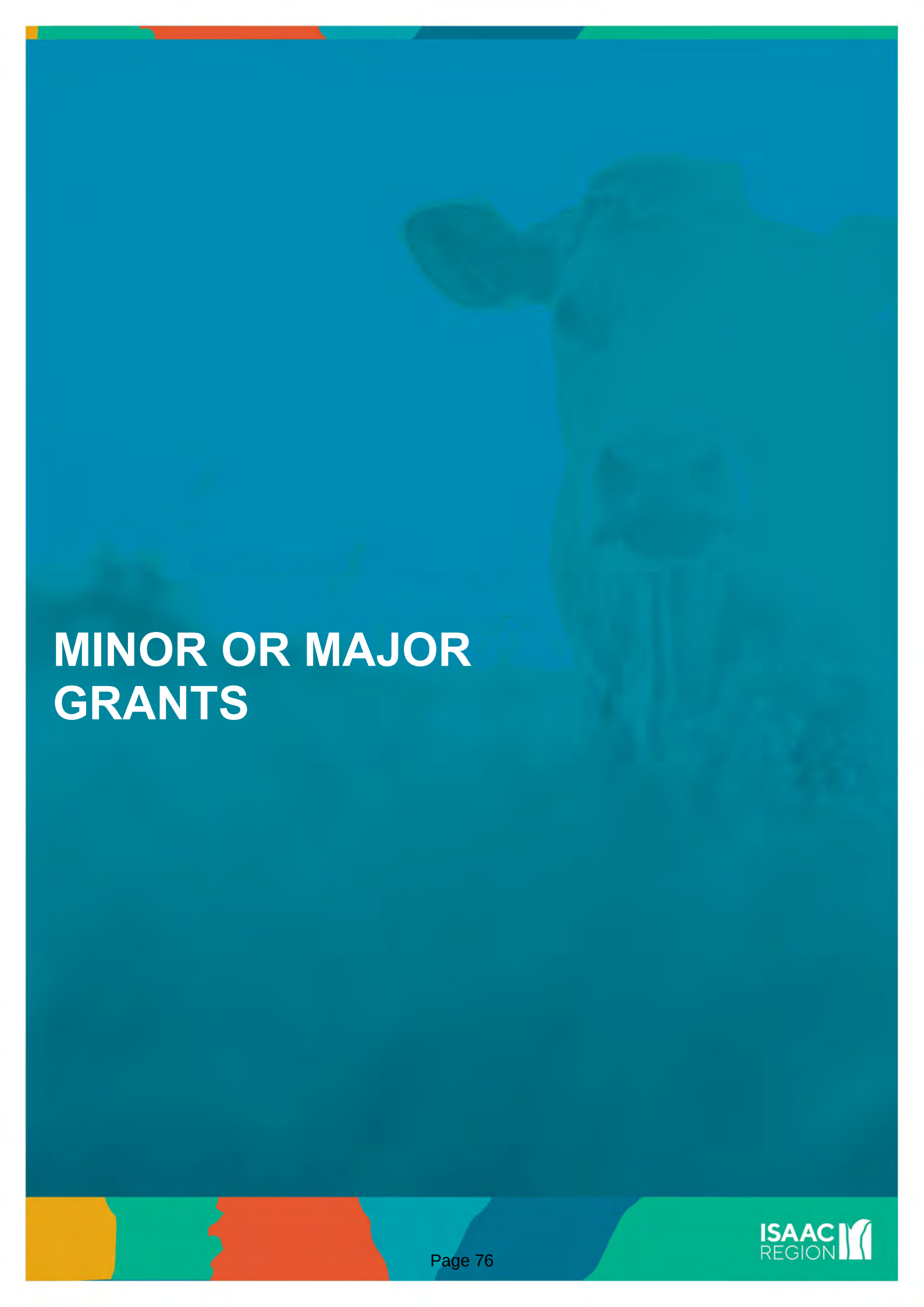
SPECIFIC PURPOSE GRANTS

Periodically Council may introduce specific purpose grants programs, funded from the Community Grants budget of other sources to address specific community needs. These grants are administered by way separately adopted guidelines which are broadly based on the principles of the Community Grants Framework.

IN-KIND SUPPORT

Your organisation can request support from Council in the form of in-kind support, where Council provides a service that holds monetary value without direct charge.

DRAFT



MINOR OR MAJOR GRANTS

MINOR OR MAJOR GRANTS

PROGRAM DETAILS

Isaac's Minor and Major grant program assists local not-for-profit community groups and organisations undertaking innovative projects or activities which benefit the community across the areas of community development; community events; community facilities, sport, and recreation and healthy living.

MINOR GRANTS LODGEMENT TIMEFRAME

Applications **must be submitted at least four (4) weeks prior** to the project or activity taking place.

MAJOR GRANTS LODGEMENT TIMEFRAME

Applications **must be submitted at least eight (8) weeks prior** to the project or activity taking place.

APPLICANT ELIGIBILITY CRITERIA

APPLICANT ELIGIBILITY CRITERIA	DESCRIPTION
Not-for-Profit Organisation or Auspiced	Must be a not-for-profit organisation or have an auspice arrangement with a not-for-profit that can accept legal and financial responsibility for the project.
Financial Viability	The organisation must be financially stable and viable.
Location and Service Area	Must reside and/or primarily provide services within the Isaac Local Government Area (LGA) or demonstrate that the activity promotes the Isaac Region.
No Debt to Council	The organisation must be free of any outstanding debts to the Council.
Prior Acquittal Compliance	Must have successfully completed acquittal requirements for all previously funded activities by the Council.
Public Liability Insurance	Must hold appropriate public liability insurance for the proposed activity, with a coverage value of not less than \$20,000,000.00 (\$20million).
Complete Application Submission	A fully completed grant application form, including all relevant supporting documentation, must be submitted.
Be in good repute within the Community	Only organisations in good repute with the community (in determining whether the Applicant is in good repute, Council may consider complaints received from the community, which prima facie are of concern to Council notwithstanding the claims have been substantiated).
Support Regional Priorities	Applications need to align with one or more of the Engaged Communities priorities in the 2023-2028 Community-Corporate Plan

INELIGIBLE APPLICANTS	DESCRIPTION
Government	Government agencies or departments of Local, State or Federal
Educational, religious or medical organisations	Where the application is for the organisation's core business.
Council Staff	Councillors and/or employees of Isaac Regional Council in their capacity as external office bearers of community organisations are encouraged not to make applications on behalf of an eligible entity
Regional Significant Event	Applicants that receive Regional Significant Event funding are not eligible for Major Grants.

INELIGIBLE ITEMS

INELIGIBLE ACTIVITY ITEMS	DESCRIPTION
Ongoing or General Operating Costs	Includes salaries and wages, new website development, electricity, lease/rent payments, insurance, plant, or similar expenses.
Consumable Items	Alcohol and fuel
Direct Payments to Applicant or Auspice	Includes employee costs paid directly to the applicant, organisation, or auspice.
Retrospective Costs	Projects / Events / Activities that have already begun prior to submitting a grant application including items ordered, committed to, or purchased before funding approval.
Insurance	Projects / Events / Activities which are covered by an insurance claim
Government Approvals	Projects / Events / Activities which do not have the relevant Local or State Government approvals (food license, liquor license, planning or building permit).
Tenure	Where application does not have approved/secured tenure, consent of the approved leaseholder or private owner or an approved facility/open space booking for Council-owned or controlled venues and/or land.
Council Funded	Items included and/or covered by another Council grant application, exclusive of the Isaac Regional Arts Development Fund Grants
Contingency Funds	Budgeted or set-aside funds for costs not yet incurred (i.e. allowances).

Debt or Loan Payments	Funds used for repayment of debts or loans.
Core Business	Where the application is for the organisation's core business.
Commercial Profit	Where the proposed activity is run solely for commercial profit
Unreasonable Travel Costs	Airfares and accommodation expenses that are not reasonable or proportionate to the activity.
INELIGIBLE ACTIVITIES	DESCRIPTION
Discriminative Activity	Activities which may result in indirect or direct discrimination of members of the community as contemplated within the Anti-Discrimination Act 1991 (Qld) (the Act).

LEVEL OF FINANCIAL ASSISTANCE AVAILABLE

GRANT TYPE	FREQUENCY	FUNDING PERIODS	AMOUNTS
Minor Grant	Maximum of Three (3) Per Financial Year	Open all year until funds exhausted	Up to \$1,000.00 (excluding GST)
Major Grant	One (1) Per Financial Year	Open all year, approved via Council Resolution	\$1,001.00 to \$5,000.00 (excluding GST) \$5,001.00 and over (excluding GST)

Applicants requesting amounts over \$5,000.00 must discuss their application with Council's Community Grants Officer prior to submission.

APPLICATION ROUNDS AND ASSESSMENT

MINOR GRANTS

Minor Grant applications are open year-round and are managed administratively by the Community Grants Officer in consultation with the relevant Divisional Councillor.

Applications **must be received a minimum of four (4) weeks prior** to the project / event / activity start date or they will not be considered.

The maximum values of minor grants issued per financial year will not exceed \$3,000.00 (3 x \$1,000.00) per applicant to ensure equitable availability of funds to community.

MAJOR GRANTS

Major Grant applications **must be submitted at least eight (8) weeks prior** to the project or activity taking place. Grants received outside of submission timeframes may be deemed ineligible. Major Grant applications are assessed monthly through the financial year (July 1 - June 30) and approved by Resolution through Council.

Applicants are only eligible to receive one Major Grant per financial year.

Applicants that receive Regional Significant Event funding are not eligible for a Major Grant in the same Financial Year.

CO-FUNDING

Council cannot be the sole funder for every project, event or activity. Depending on the amount requested, funds from other sources may be required. These could include:

- Applicant cash contributions.
- Grants from other funding bodies; or
- Regional Significant Event.

AMOUNT REQUESTED FROM COUNCIL	MINIMUM CO-FUNDING REQUIREMENT
UP TO \$1,000	N/A
BETWEEN \$1,001 TO \$5,000	35% of total project costs
\$5,001+	50% of total project costs

GRANT TYPES

COMMUNITY DEVELOPMENT

This category funds projects and activities which respond to an identified local need and build more inclusive, engaged, and safer communities.

The goal of this category is to facilitate a focused range of social, cultural, recreational, health and education services and programs to build thriving and resilient communities. It aims to facilitate and encourage strategic partnerships that enable self-sustainable community associations and volunteer groups to pursue their diverse aspirations.

COMMUNITY EVENTS

Funds projects and activities that support sustainable community and regional events and celebrations that reflect cultural values, diversity and the lifestyle of our communities.

The category's goal is to facilitate events that celebrate the uniqueness and diversity of our communities including appropriate recognition of our Indigenous communities. The category's goal is to facilitate events that celebrate the uniqueness and diversity of our communities including appropriate recognition of our Indigenous communities. It aims to grow the number of community-based and initiated events that focus on connection to locality and place.

COMMUNITY FACILITIES

Funds projects which improve the amenities provided by groups and organisations for broader benefit of the community and through betterment contributes to the social, cultural and sporting activation of venues.

SPORT, RECREATION AND HEALTHY LIVING

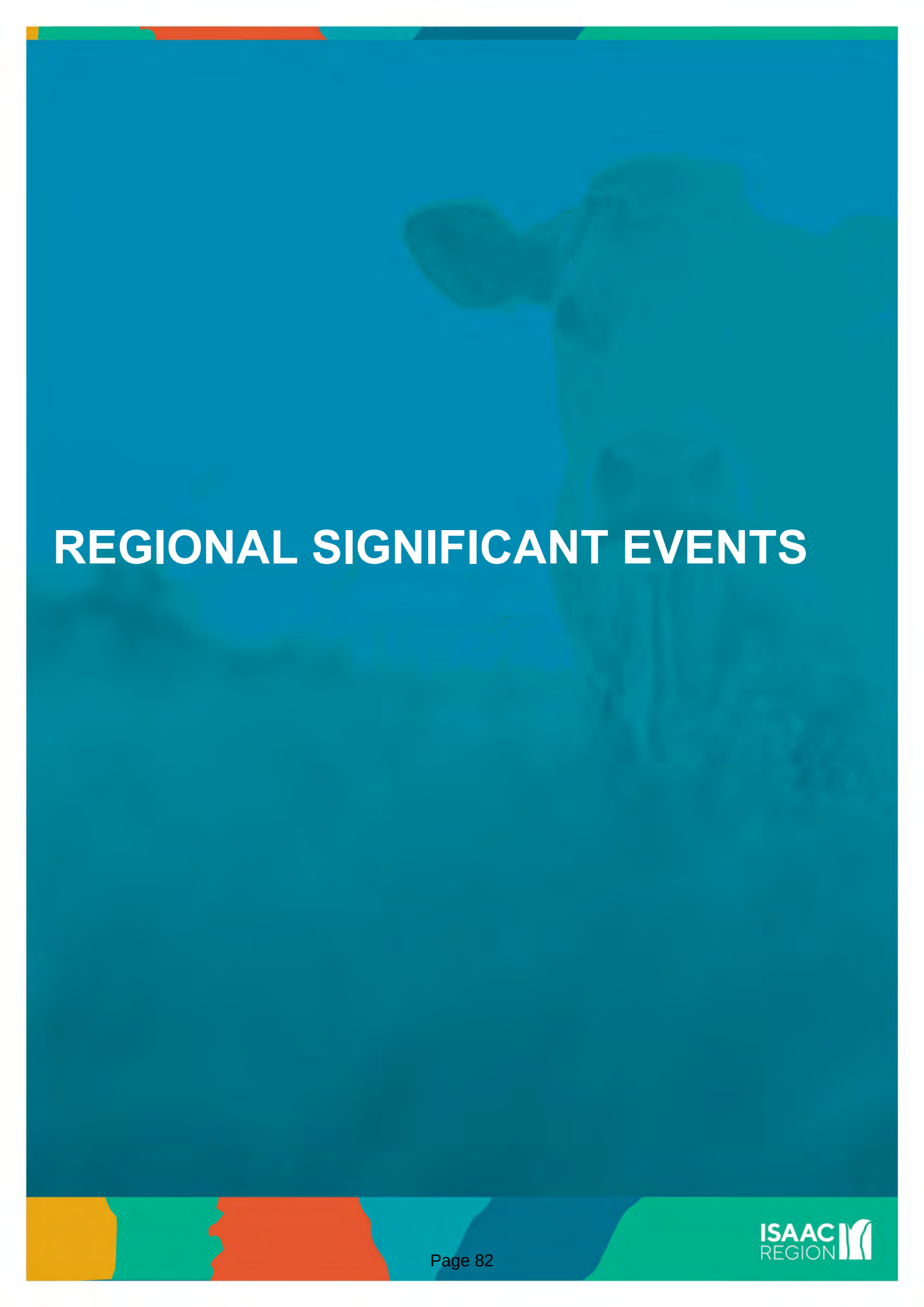
Funds projects and activities which promote community participation in sport and recreational pursuits across the Isaac Regional Council local government area. The category's goal is to facilitate services and

programs to promote liveability (including urban design), health and wellbeing and community safety across the region. it aims to improve the levels of community health and safety against regional, state and national benchmarks. it aims to improve the levels of community health and safety against regional, state and national benchmarks.

CULTURAL DEVELOPMENT

Funds projects which enable the practical foundations for a range of creative arts and cultural projects and activities.

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REGIONAL SIGNIFICANT EVENTS

REGIONAL SIGNIFICANT EVENT

Regional Significant Event is financial support for initiatives that will deliver benefits to both the community and to Council. Council support can help community and business groups bring their proposals to life, create opportunities for our residents and visitors, and help Council make a difference in the community.

Regional Significant Event offers Council and the applicant organisation an exchange of benefits for events or initiatives that help make the Isaac Region a great place to live, work and do business.

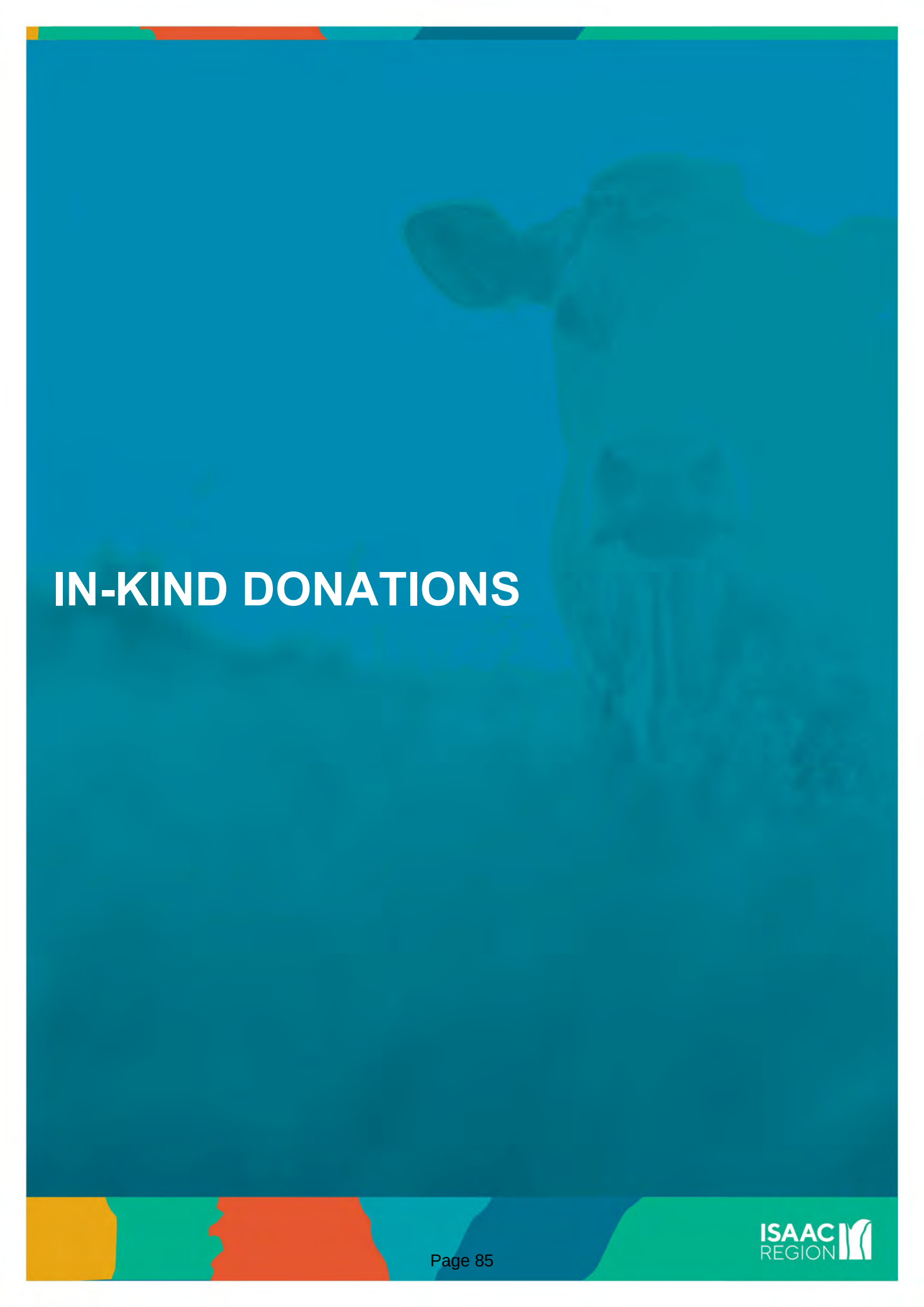
Regional Significant Event are available for up to 3-year periods, to support major events or services in the Isaac Region. Regional Significant Event equate to a corporate Regional Significant Event, and, where applicable, is mutually beneficial agreement with the intent of Council receiving an acknowledgement package in return for funding provided.

Please speak with the Community Grants Officer via email at communitygrants@isaac.qld.gov.au in regarding Regional Significant Event applications.

ELIGIBILITY	ELIGIBLE APPLICATIONS
Support Regional Priorities	Applications need to align with one or more of the Engaged Communities priorities in the 2023-2028 Community-Corporate Plan
Regional Scope	Have widespread regional benefit
Accessibility	Activities that are free or low-cost to attend
Support	Addresses issues affecting the community.
Application	Applications must be submitted at least eight (8) weeks prior to the project or activity taking place.
INELIGIBILITY	INELIGIBLE APPLICATIONS
Ongoing or General Operating Costs	Includes salaries and wages, judging fees, new website development, electricity, lease/rent payments, insurance, plant, or similar expenses.
Consumable Items	Alcohol, fuel, food, catering, disposable cutlery / cups, etc.
Direct Payments to Applicant or Auspice	Includes employee costs paid directly to the applicant, organisation, or auspice.
Retrospective Costs	Projects / Events / Activities that have already begun prior to submitting a grant application including items ordered, committed to, or purchased before funding approval.
Insurance	Projects / Events / Activities which are covered by an insurance claim
Government Approvals	Projects / Events / Activities which do not have the relevant Local or State Government approvals (food license, liquor license, planning or building permit).

Tenure	Where application does not have approved/secured tenure, consent of the approved leaseholder or private owner or an approved facility/open space booking for Council-owned or controlled venues and/or land.
Council Funded	Items included and/or covered by another Council grant application, exclusive of the Isaac Regional Arts Development Fund Grants
Contingency Funds	Budgeted or set-aside funds for costs not yet incurred (i.e. allowances).
Capital Works	Costs for repairs, extensions, or renovations to buildings.
Vouchers	Includes pre-paid or store cards
Debt or Loan Payments	Funds used for repayment of debts or loans.
Core Business	Where the application is for the organisation's core business.
Commercial Profit	Where the proposed activity is run solely for commercial profit
Administrative Fees	Fees for services related to grant application and implementation, such as grant writer or grant assistance fees, activity project management fees, and auspice fees.
Unreasonable Travel Costs	Airfares and accommodation expenses that are not reasonable or proportionate to the activity.
Addictive activities	promote gambling, smoking, consumption of alcohol or other addictive substances
Third party Fundraising	fundraising (including for third parties, e.g. team Regional Significant Event to participate in a charity fundraising event)
INELIGIBLE ACTIVITIES	DESCRIPTION
Discriminative Activity	Activities which may result in indirect or direct discrimination of members of the community as contemplated within the Anti-Discrimination Act 1991 (Qld) (the Act).

Regional Significant Event applications may be directed to a Major Grant at the recommendation and assessment from Council officers.



IN-KIND DONATIONS

IN-KIND DONATIONS

Council is proud to offer In-kind Assistance to support local community groups and not-for-profit organisations that make a positive impact on the region's quality of life.

This program provides access to valuable council resources free of charge such as equipment, venues and services, to help bring community events, initiatives and projects to life. By easing some of the logistical and financial pressures.

In-Kind requests are received in the form of a formal correspondence to the CEO through records@isaac.qld.gov.au.

ELIGIBLE IN-KIND	INELIGIBLE IN-KIND
Venue Hire Fee Waiver	Council Rates
Council application fee waiver	Council Water Charges
Civil Works	Council general bin charges
Use of council bins - general, recycle and skip bins	
Lighting Moranbah Town Square Lights	
Council Staff Wages / Cleaning	
Waste Removal Services	
Use of Assets	

Free or subsidised use of council's organisational resources is recognised as a direct subsidy to a group/organisation and treated with similar equity and accountability requirements as those applicable to applicants for other council grants.

All standalone requests for in-kind support from Council are considered in light of operational priorities, availability of resources and annual budget allocation with approval by the Chief Executive Officer.

Requests for in-kind support are limited to a maximum equivalent value of up to \$1000.00 per financial year, for one or multiple requests by the same applicant. Where requests exceed these values applicants will be required to follow community grant procedures or may be deemed ineligible for further Council support.

To apply to IRC for in-kind support, applicants must:

- Be a community group, community organisation or representing a community-led initiative
- Be located in the Isaac region and operate to benefit the region's residents and communities
- Be undertaking a project in the public interest which aligns with the objectives of the Isaac Community
- Not intending to realise a commercial profit

The nature of in-kind support provided by Council will generally be limited to labour, technical expertise, repairs and maintenance provided or undertaken by Council staff, waiver of Council's fees and charges and/or loaning of equipment and other assets.

ASSET USAGE

Where the use or loan of Council equipment or other assets is requested the applicant is responsible for the collection and return of such equipment or assets, unless otherwise specified in Council's approval of the request. The applicant is liable for any loss or damages incurred to equipment or assets loaned by Council as part of the loan agreement.

If the loan of fleet assets including heavy plant and light vehicles is requested, the applicant must demonstrate qualification and competence to operate. The applicant must also hold a current public liability insurance certificate with a coverage value of not less than \$20,000,000.00 (\$20million). If the in-kind support application is on behalf of an informal group undertaking the initiative, or the above public liability insurance requirement cannot be satisfied, the applicant can request Council operators as part of the application for the loan of fleet assets.



INDIVIDUAL OR TEAM DEVELOPMENT GRANTS

INDIVIDUAL OR TEAM DEVELOPMENT GRANTS

PROGRAM DETAILS

Up to \$1,000.00 (excluding GST) is available to support Isaac Regional Council area residents who are performing, competing or representing the region at national or international competitions or events in the following categories:

- Sports
- Culture
- Academia
- Community
- Environment

Applications need to be submitted prior to the representation and receipts of expenses will need to be presented to Council within 4 weeks of representation.

Applications are to be submitted by the individual, or organisation (team) with documentation to be submitted to support your application or have an accepted nomination.

Individuals must be selected by a recognised national body. Evidence of level of representation must be provided.

In some instances, Council may choose to only part-fund the project / event / activity. Please refer to the State Government website for further funding / grant opportunities - <https://www.qld.gov.au/recreation/sports/funding>.

WHO CAN APPLY?

Individuals and teams who meet all of the following criteria:

- Have been a permanent resident of the Isaac Regional Council local government area for at least the preceding 12 months.
- Are representing the region by performing, competing or presenting at national or international competitions or events.
- In addition to the above, applications for sporting events must be:
 - Competing in official national and international championships, recognised by a National Sporting Organisation (NSO) that is endorsed by the Australian Sports Commission.
 - Selected by an official Queensland or Australian team, endorsed by the relevant National Sporting Organisation (NSO).
- For non-sporting applications, the assessment panel will confirm the status of the representation required.

WHO CANNOT APPLY?

Applications must be made by individuals or teams. Applications will not be accepted on their behalf from:

- Government agencies or departments of Local, State or Federal Government.

- Educational, religious or medical organisations, where the application is for the organisation's core business.
- Commercial Businesses.
- Coaches, team managers, trainers and support crew (in addition to representative level judges, referees or umpires) are not eligible for assistance

ELIGIBLE ITEMS

- Travel;
- Accommodation;
- Nomination / registration fees; and
- Representative-level uniforms.

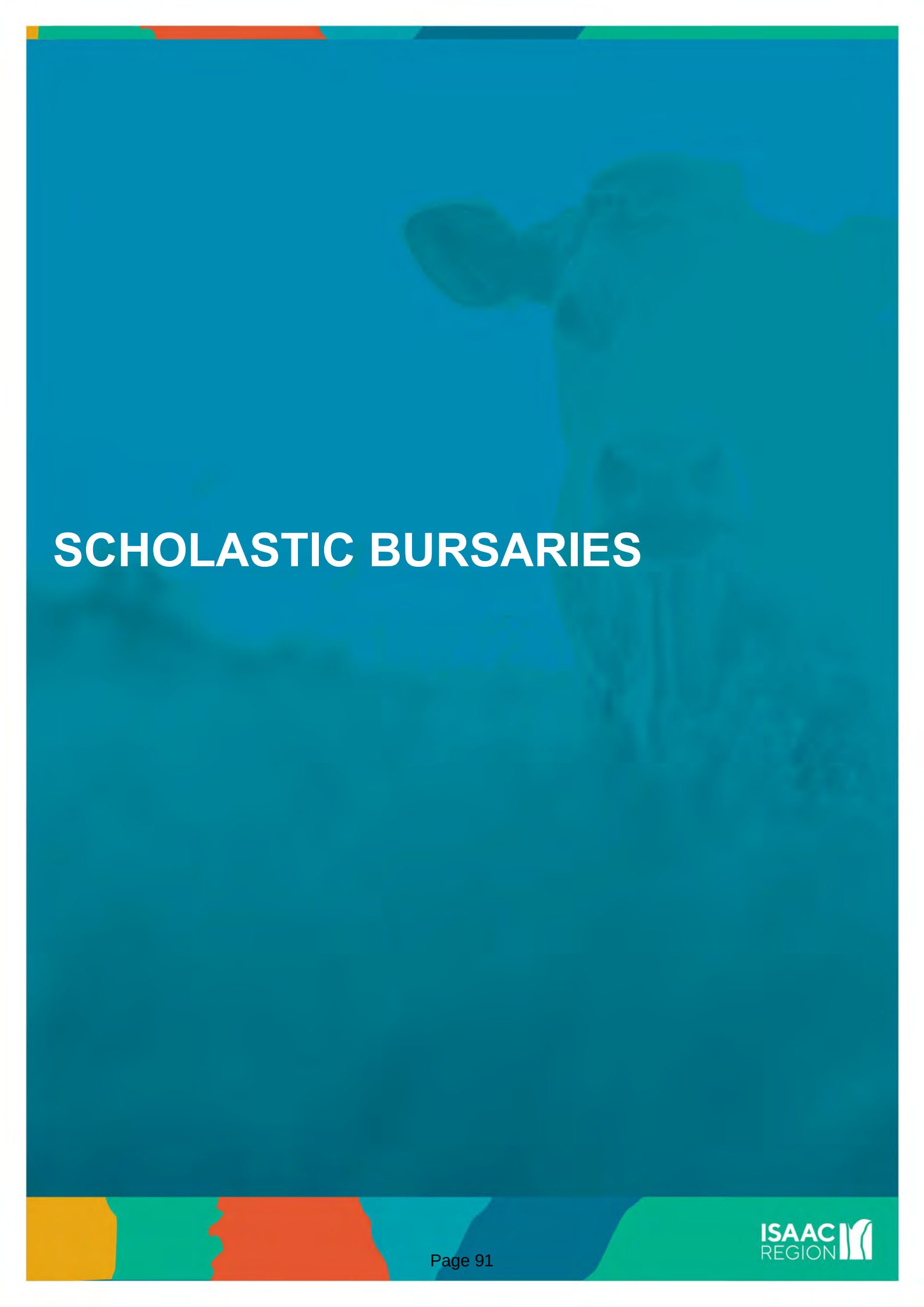
INELIGIBLE ITEMS

- School based competitions / representation.
- Travel insurance.

LEVEL OF FINANCIAL ASSISTANCE AVAILABLE

LEVEL OF REPRESENTATION	INDIVIDUAL	TEAM*
NATIONAL (REPRESENTING QUEENSLAND)	Up to \$1,000.00 (excluding GST)	Up to \$1,000.00 (excluding GST)
INTERNATIONAL (REPRESENTING AUSTRALIA)	Up to \$1,000.00 (excluding GST)	Up to \$1,000.00 (excluding GST)

NOTE: A team is defined by three or more individuals from the same organisation representing the Isaac region by performing, competing or representing at national or international competitions or events.



SCHOLASTIC BURSARIES

SCHOLASTIC BURSARIES

PROGRAM DETAILS

Scholastic bursaries enable our local school communities to identify the significant contribution of their students during and post-school and serves to recognise and support academic and sporting excellence, outstanding achievement, community spirit and cultural leadership.

All funds awarded are for the sole purpose of the scholastic bursary and applications need to be submitted prior to the award presentation or post-school education or employment taking place.

WHO CAN RECEIVE FUNDING?

Organisations or institutions which offer student awards night / bursaries / scholarships for post-school education or employment are eligible to apply to Council for scholastic bursaries.

ELIGIBLE ITEMS

Bursaries may be awarded by the receiving institution for the following purposes:

- Academic excellence.
- Sports award.
- Outstanding achievement, including School Dux
- Community spirit.
- Cultural and civic leadership.
- Scholarships.

LEVEL OF FINANCIAL ASSISTANCE AVAILABLE

BURSARY	AMOUNT
PRIMARY SCHOOL (PREP – YEAR 6)	Up to \$500.00 (Excluding GST)
HIGH SCHOOL (YEAR 7 – YEAR 12)	Up to \$1,000.00 (Excluding GST)
COMBINED PRIMARY AND HIGH SCHOOL (PREP – YEAR 12)	Up to \$1,500.00 (Excluding GST)

AUTHORISATIONS AND APPLICATION COMPLIANCE

COMPLETING A GRANT APPLICATION

A **Minor Grant** application will comprise the following elements:

- A fully completed application submitted either on the correct Isaac Regional Council form available at www.isaac.qld.gov.au or via the online submission portal at speakup.isaac.qld.au. Use of expired forms and requests for assistance by letter, email or phone will be referred to the above channels.
- A copy of the applicant's Certificate of Currency for Public Liability Insurance of no less than \$20,000,000.00 (\$20million).

In addition to the above, a **Major Grant** application also requires:

- A copy of the applicant's most recently audited financial statements or a copy of their annual return to the Office of Fair Trading
- A budget which illustrates how the grant funds will be spent, including any required funding co-contribution by the applicant
- Applicants should ensure that official organisational contact information is provided (Club Secretary, President, Treasurer) rather than relying on the use of personal or business contact details.

In addition to the above, a **Regional Significant Event** application also requires:

- Formal correspondence with rationale to the categorisation of Regional Significant Event
- Evidence of Council recognition which aligns proportionately to the amount of funding requested from Council

Applicants must be authorised by their group/organisation to complete an application form and agree that:

- The statements made within the application are true.
- Necessary local and state government permits / approvals will be obtained prior beginning the project.
- The project will be covered by appropriate insurance.
- All relevant health and safety standards will be met.
- Acknowledge that Council does not accept any liability or responsibility for the project.

ASSESSMENT CRITERIA

Applications will be assessed using the following criteria:

- Demonstrated need for the project / event / activity.
- Alignment to the specific aims and priorities of the chosen category.
- Evidence the organisation is working towards or maintaining self-sufficiency.
- Benefit to the people and communities of the Isaac Regional Council local government area.
- Evidence of consultation and community partnerships and support.
- Capacity of the applicant to successfully complete the project.

- Balanced, realistic and complete project budget.
- Evidence the organisation has inclusive participation policies and practices.
- Level of funding contributed by the applicant and/or others towards the project.
- Have no debt to Council or have entered into scheduled payment arrangements with Council which are being met.
- Have met acquittal conditions for previous Council grants.

APPROVALS

If a grant application is successful, the organisation will be required to:

- Accept the conditions of the grant in accordance with Council requirements set out in the funding agreement by signing and returning the document
- Expend the approved funds in accordance with the terms of the Funding Agreement
- Provide acknowledgement of Council's financial support in accordance with the terms of the Funding Agreement
- Provide proof of successful co-funding (other grant sources) within six months
- Complete the project within 12 months of receiving Council funding
- Ensure that Acquittal requirements are met
- Should the event/project/activity be cancelled for any reason the funding will be required to be repaid to Isaac Regional Council.

PAYMENT

Approved grants are submitted for payment within 10 business days of receiving the signed copy of the Funding Agreement. Payment and account authentication occurs after this submission.

Isaac Regional Council's preferred method of payment is via Electronic Fund Transfer (EFT) – all applicants are required to complete the IRC Supplier Request section of the Application Form and provide a copy of banking verification, such as the top portion of a recent bank statement (with account balance blacked out) or a blank invoice showing ABN. The details provided will be checked and updated accordingly to ensure prompt payment.

All approved grant funding is GST exclusive.

If the application is being auspiced, payment will be made to the auspicings organisation.

Council fees and charges will not be covered in-kind – the applicant's budget needs to reflect the costs as cash and will be paid as such. It is the applicant's responsibility to pay Council's relevant fees and charges.

GRANT ACQUITTAL REQUIREMENTS

All grant monies must be acquitted no later than twelve weeks after project completion or prior to a subsequent major grant application, whichever is the lesser.

A form will be provided to grant recipients to assist with completing this process.

Organisations will not be considered for a further major grant if an existing major grant-funded project is incomplete, or a completed project has not been acquitted to Council's satisfaction.

Grant recipients with an outstanding major grant acquittal are still able to apply for minor grants, provided it is for an unrelated purpose.

FUNDING ACKNOWLEDGEMENT

All recipients of Isaac Regional Council's grant funding programs are required to acknowledge Council's contribution to the activity that is being funded.

The Deed of Funding Agreement signed by all grant recipients says the grant recipients is:

To acknowledge assistance from Isaac Regional Council in press releases and promotional material, using Council's logo and the words 'Proudly supported by Isaac Regional Council'. The Council's logos and instructions on their use are available from with Council's Community Grants Officer

(communitygrants@isaac.qld.gov.au).

The logos are to be used in any promotional material, media advertising and signage relating to the proposal during the funding period except for infrastructure projects which should be acknowledged for the life of the funded infrastructure. The level of acknowledgement is determined by the amount funded and outlined in the Funding Agreement. A failure to appropriately acknowledge Council's support may jeopardise future grant opportunities.

FUNDING AMOUNT

ACKNOWLEDGEMENT

UP TO \$1,000

IRC logo on flyer/poster/Facebook post.

BETWEEN \$1,001 TO \$5,000

- IRC logo on all promotional materials such as flyer/poster/Facebook posts/invitation.
- Where logo is not suitable on Facebook, written acknowledgement as either 'sponsored by Isaac Regional Council or tag Isaac Regional Council's Facebook page in the post.
- Where possible, naming rights for a medium activity associated with the funded project, event or activity
- Written or verbal acknowledgement in all written media and advertising materials including media releases.
- If speaking opportunities are available, invitations for Councillor or Mayor to make a short speech.
- Photo opportunity made available with Council representative.
- Onsite banner/s display.
- Mention of Regional Significant Event in emcee script or voice overs.

- Where the grant is for a large asset or site improvements, valued above \$2500, Council to provide the applicant with a permanent naming plate, sticker or signage acknowledging the financial support provided by Council to be affixed.

AMOUNTS OVER \$5,000

- IRC logo on all promotional materials such as flyer/poster/Facebook posts/invitation.
- If applicable, funding equivalent sponsorship packages, excluding any drink tickets / bar services.
- Where logo is not suitable on Facebook, written acknowledgement as either 'sponsored by Isaac Regional Council' or tag Isaac Regional Council's Facebook page in the post.
- Where possible, naming rights for a major activity associated with the funded project, event or activity.
- Written or verbal acknowledgement in all written media and advertising materials including media releases.
- Speaking for Councillor or Mayor
- Photo opportunities made available with Council representative/s.
- Arrangements made with Council for a selection of photographs to be taken with appropriate permissions.
- Onsite banner/s display.
- Mention of Regional Significant Event in emcee script or voice overs.

PRIVACY

Your personal information is dealt with in accordance with Council's Privacy Policy.

Council will use any personal information provided for the purpose of processing your grant application and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other local government Acts. Your personal information is only accessed by persons authorised to do so.

Please note the information provided on your grant application and in any related documentation / discussions may be provided to members of the Community Grant assessment panel in order to assist Council in processing your grant application.

APPLICANT SUPPORT

For further information or help completing on-line applications, please contact Isaac Regional Council's Communities Team:

1300 ISAACS (1300 472 227)

communitygrants@isaac.qld.gov.au

Council's Community Relations Officers are also available to assist to develop your project and explore other funding opportunities.



Office hours are 8.30am – 5.00pm, Monday – Friday (excluding public holidays).

These guidelines should be read with Isaac Regional Council's Community Grants Policy.

<https://www.isaac.qld.gov.au/Community/Grants>

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MEETING DETAILS

Community Services Standing Committee
Tuesday 12 May 2026

AUTHOR

Donna Wilson

AUTHOR POSITION

Community Services Grants Officer

5.2

MINOR COMMUNITY GRANTS SUMMARY APRIL 2026

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a monthly report is provided to Council detailing the minor grants approved under delegation by the Manager Community and Cultural Services.

This report summarises all minor grants, school bursaries and individual or team development grants approved under delegation for the period 1 April to 30 April 2026.

OFFICER'S RECOMMENDATION

That the Committee Recommend that Council:

- 1. Notes the minor community grants, school bursaries and individual or team development grants approved under delegation for the month of April 2026.***

BACKGROUND

The Isaac Regional Council (IRC) Community Grants Policy provides that the intent of the Grants policy is *"To meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation and make a positive and ongoing contribution to the region. This policy aims to support the distribution of funds in an equitable, transparent and sustainable manner."*

IRC provides both Major and Minor Grants and grant assistance can include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - o Concessions via internal payment or
 - o Waiver of Council fees and charges.
 - o Labour provided by Council staff at no cost.
 - o Repairs and maintenance provided by Council staff at no cost.

Major Grants

Major Grant applications are assessed in four set rounds through the financial year (July 1 - June 30). An applicant may only receive one Major Grant per round, unless exceptional circumstances are warranted. This applies to the applicant group and not the auspicing body. This is to ensure equitable access to funding for eligible applicants.

Applications are assessed for eligibility by a Council Officers in consultation with Divisional Councillor/s and internal subject matter experts. Recommendations are then made to Council through ordinary meetings for final resolution.

Major Grant rounds are scheduled annually in accordance with the following timetable.

Round 1 – Closes 12 September. Report to October Ordinary Council Meeting

Round 2 - Closes 12 December. Report to January Ordinary Council Meeting

Round 3 - Closes 12 March. Report to April Ordinary Council Meeting

Round 4 - Closes 12 June. Report to July Ordinary Council Meeting

Minor Grants

Minor Grants are assessed monthly and applicants may submit only one Minor Grant application per project, event or activity. The maximum value of minor grants issued per financial year must not exceed \$6,000 per applicant to ensure equitable availability of funds to community.

Minor Grants consist of:

- Cash contributions and/or donations.
- School bursaries and scholarships.
- Individual or Team Development Grants

School Bursaries

Primary School (Prep – Year 6): Up to \$250.00 - One application per year can be submitted by each primary school in the Isaac region.

High School (Year 7 – Year 12) Up to \$500.00 - Two applications per year can be submitted by each high school in the Isaac region.

Individual or Team Development Grants

National (Representing Queensland): Up to \$250 Individual or \$500 per team.

International (Representing Australia): Up to \$750 Individual or \$1,000 per team.

Note: A team is defined by three or more individuals from the same organisation representing the Isaac region by performing, competing or representing at national or international competitions or events.

Minor Grants April 2026

Two (2) minor grant applications were received and approved for the month of April 2026 to the value of \$2,000.00.

Minor Grants (April: 2 Applications)

Division	Applicant	Number of Previous Applications 2025/26	Value	Event	Use of Funds
3,4,5	QLD Country Women's	0	\$1,000	Moranbah High Tea.	Purchase of ingredients.
7	Middlemount Community Sports	2	\$1,000	Coaching clinic and end of year breakup	Purchase of equipment.

IMPLICATIONS

The different types of grants processed through the Community Grants Management Framework are managed through different cost centres as reflected in the Table 1 below, which summarises divisional budgets and includes major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries for the 2025/2026 financial year, including the minor and major grants for December 2025. For noting, it does not include in-kind support provided during the financial year as these are costed directly to the relevant department providing the in-kind support, however efforts will be made in the new year to provide this reporting.

Table 1 - Major grants, Minor grants, Multi-year grants, Individual and Team Development Grants and School bursaries for the 2025/2026 financial year to date. Note: Figures have been rounded.

Division	Allocation	Total Actual Spend/Commitments	Multi-Year Grant Commitments	Remaining Budget
1	\$50,000	\$41,053	\$6,143	\$2,805
2	\$50,000	\$28,277	\$1,143	\$20,581
3	\$50,000	\$32,574	\$5,768	\$11,658
4	\$50,000	\$32,574	\$5,768	\$11,658
5	\$50,000	\$32,574	\$5,768	\$11,658
6	\$50,000	\$55,453	\$1,143	-\$6,595
7	\$50,000	\$31,364	\$5,768	\$12,868
8	\$50,000	\$19,300	\$0	\$30,700
Total	\$400,000	\$273,168	\$31,500	\$95,332

CONSULTATION

Director Community Services

Divisional Councillors

Manager Budgets & Statutory Reporting

Manager Community and Cultural Services

Departmental Administration Officer Community and Cultural Services

Grants Officer Community and Cultural Services

RISKS

Financial

This report is for noting of grants under officer delegation only and supports councillors to understand the department's current budget position.

BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per PECS-POL-126 Community Grants.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

DONNA WILSON
Grants Officer Community Services

Date: 13 April 2026

Report authorised by:

MICHAEL ST CLAIR
Acting Director Community Services

Date: 6 May 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- PECS-POL-126 Community Grants Policy
- CORP-GDS-036 Isaac Community Grants Guidelines

MEETING DETAILS

Community Services Standing Committee
Tuesday 12 May 2026

AUTHOR

Donna Wilson

AUTHOR POSITION

Community Services Grants Officer

5.3 MAJOR GRANT SPONSORSHIP APPLICATION - CAPRICORN HELICOPTER RESCUE SERVICE LIMITED SPONSORSHIP

EXECUTIVE SUMMARY

Capricorn Helicopter Rescue Service Limited is seeking ongoing financial commitment from Isaac Regional Council. Isaac Regional Council has provided financial support to this service for many years including the last three (3) years (2023/24, 2024/25 and 2025/26). This report seeks to confirm Council's commitment to the Service by way of continued funding for the next three (3) years, and to support a \$5,000 increase from \$15,000 p/a to \$20,000 p/a for the next three financial years.

OFFICER RECOMMENDATION

That the Committee Recommends that Council:

- Approves the following application for Sponsorship as follows:*

Application 1	CAPRICORN HELICOPTER RESCUE SERVICE
Project details	Three-year sponsorship for the Capricorn Helicopter Rescue Service
Total project cost	\$629,805
Grant requested	\$20,000
Minimum co-contribution required from applicant	\$251,922 (Under IRC policy, grants \$5,000+ require a 40% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$609,805
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Yes, to approve a three-year sponsorship. 2026FY, 2027FY, 2028FY.
Amount	\$20,000 (excluding GST)
Budget Source	1183-AAA

2. ***Advises the applicants that Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.***

BACKGROUND

The Isaac Regional Council (IRC) Community Grants Policy provides that the intent of the Grants policy is “To meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Council’s commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation and make a positive and ongoing contribution to the region. This policy aims to support the distribution of funds in an equitable, transparent and sustainable manner.”

Grant assistances include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - o Concessions via internal payment or
 - o waiver of Council fees and charges.
 - o Labour provided by Council staff at no cost.
 - o Repairs and maintenance provided by Council staff at no cost.

As Council does not currently have a formal Sponsorship funding process, sponsorship applications are assessed for their merit against the Community Grants Guidelines.

Sponsorship Co-funding Requirements (as per IRC Community Grant Guidelines)

Council cannot be the sole funder for every project, event or activity. Co-contribution funding is required for all major grant requests over \$1,000. The table below outlines co-contribution funding requirements.

<i>Amount Requested from Council</i>	<i>Minimum Co-contribution funding required from Applicant</i>
Minor - Up to \$1,000	N/A (No co-contribution required for Minor Grant)
Major - \$1,001 to \$2,500	20% of total project costs
Major - \$2,501 to \$5,000	30% of total project costs
Major - \$5,000+	40% of total project costs

It is noted that the Community and Cultural Services Department has undertaken a review of Council’s Community Grants Policy and the Isaac Community Grants Program Guidelines over the past 9 months, with a Councillor Workshop held in March 2026, and a report and recommendations being presented to the May 2026 Community Services Standing Committee. These recommendations and any subsequent amendment to the Grant Policy and Guidelines will not affect this current request and/or approval of sponsorship.

IMPLICATIONS

Financial

The different types of grants and sponsorships processed through the Community Grants Framework are managed through different cost centres as reflected in the Table 1 below. Capricorn Helicopter Services is an Operational Budget Line Item, which is not deducted from the Divisional Community Grants budgets. Isaac

Regional Council has provided financial support to this service for many years including the last three (3) years (2023/24, 2024/25 and 2025/26) to the sum of \$15,000 per annum. The applicant has requested an increase to Council's commitment to the Service by way of funding for the next three (3) years and to support an increase to \$20,000 per annum, resulting in an operational budget increase of \$5,000.

If approved, the funding will be expended to Cost Centre 1183-AAA. \$15,000 budget is currently proposed for inclusion in the draft 2026/2027 budget. If supported, the increased amount of \$5,000 will need to be incorporated into the draft budget (prior to adoption by Council) and/or incorporated into the budget during one of the budget review processes during the financial year. The agreed sponsorship amount will also need to be allocated in for the future 2027/28 and 2028/29 budgets at the time of budget development.

Budget	Applicant	Number of Previous Applications 2025/26	Major Grants out of round - Amount requested	Amount Recommended
1183-AAA	Capricorn Helicopter Services	0	\$20,000	\$20,000 per financial year - Three-year sponsorship

CONSULTATION

Director Community Services

Divisional Councillors

Manager Community & Cultural Services

Departmental Administration Officer Community and Cultural Services

Grants Officer Community and Cultural Services

RISKS

Financial

There is a risk that the approval of the sponsorship without allocated budget (for the additional \$5,000) may place increased financial pressure on Council's operating position. Likewise, the allocation of budget for future years may also result in increased pressure for these years. This risk is partially mitigated through the reporting processes surrounding grant applications, council's ongoing budget review processes and the minimal funding commitment that this sponsorship represents.

BASIS FOR RECOMMENDATION

Applications align with the goals of Isaac Regional Council's Community Grants Program.

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
DONNA WILSON	MICHAEL ST CLAIR
Grants Officer Community Services	Acting Director Community Services
Date: 16 April 2026	Date: 6 May 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines
- PECS-POL-126 Community Grants Policy

MEETING DETAILS

Community Services Standing Committee
Tuesday 12 May 2026

AUTHOR

Donna Wilson

AUTHOR POSITION

Grants Officer Community and Cultural Services

5.4 OUT OF ROUND MAJOR GRANT APPLICATION – CLERMONT RACE CLUB

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

OFFICER RECOMMENDATION

That the Committee Recommends that Council:

1. Not approve the following out of round major grant application:

Application 1	CLERMONT RACE CLUB
Project details	Clermont Race Day
Total project cost	\$58,400
Grant requested	\$5,000.00
Minimum co-contribution required from applicant	\$17,520 (Under IRC policy, grants between \$5,000 require a 30% co-contribution of total project cost by applicant)
Applicant Co-contribution amount	\$53,400
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Not to support this application for the following reasons: - it was received and requested to be processed out of round, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862). - the Clermont Race Club has already received one Major Grant in the 2025/26 financial year (paid on the 26/11/2025). Under the Isaac Community Grants

	Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862), applicants are only eligible to receive one Major Grant per financial year.
Amount	\$0.000
Budget Source	Division 1 & 6

BACKGROUND

Isaac Regional Council (Council) received an application on Monday 13 April 2026 from the Clermont Race Club requesting a major grant for the Clermont Race Day scheduled to be held on 20 June 2026. While the application aligns with the goals of the Isaac Regional Council's Community Grants Program, it was received outside of the Major Grant application period for Round 3 which closed on 12 March 2026. The applicant did not provide a reason why this application was late or why it should be considered for an out of round application.

It is further noted that the Clermont Race Club has already received one Major Grant in the 2025/26 financial year (paid on the 26/11/2025). Under the Isaac Community Grants Guidelines, applicants are only eligible to receive one Major Grant per financial year, unless exceptional circumstances are warranted. The applicant has not demonstrated any exceptional circumstances.

For the above reasons, it is the officer's recommendation to not support the requested out of round Major Grant.

Community Grants Policy

The Isaac Regional Council (IRC) Community Grants Policy provides that the intent of the Grants policy is *"To meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation and make a positive and ongoing contribution to the region. This policy aims to support the distribution of funds in an equitable, transparent and sustainable manner."*

Grant assistances include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - o Concessions via internal payment or
 - o waiver of Council fees and charges.
 - o Labour provided by Council staff at no cost.
 - o Repairs and maintenance provided by Council staff at no cost.

Major Grants

Major Grant applications are assessed in four set rounds through the financial year (July 1 - June 30). An applicant may only receive one Major Grant per financial year, unless exceptional circumstances are warranted. This applies to the applicant group and not the auspicing body. This is to ensure equitable access to funding for eligible applicants.

Applications are assessed for eligibility by the evaluation panel in consultation with Divisional Councillor/s and internal subject matter experts. Recommendations are then made to Council through ordinary meetings for final resolution.

Major Grant Rounds

Major Grant rounds are scheduled annually in accordance with the following timetable.

Round One (1) – Closes 12 September. Report to October Ordinary Council Meeting

Round Two (2) - Closes 12 December. Report to January Ordinary Council Meeting

Round Three (3) - Closes 12 March. Report to April Ordinary Council Meeting

Round Four (4) - Closes 12 June. Report to July Ordinary Council Meeting.

Grant Funding Recommendations

Officer Major Grant recommendations will align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.

Grant Type	Amount
Minor	Up to \$1,000 (excluding GST).
Major	Up to \$5,000 (excluding GST) - unless otherwise approved by Council resolution.

Grant Co-funding Requirements (as per IRC Community Grant Guidelines)

Council cannot be the sole funder for every project, event or activity. Co-contribution funding is required for all major grant requests over \$1000.00. The table below outlines co-contribution funding requirements.

Amount Requested from Council	Minimum Co-contribution funding required from Applicant
Minor - Up to \$1,000	N/A (No co-contribution required for Minor Grant)
Major - \$1,001 to \$2,500	20% of total project costs
Major - \$2,501 to \$5,000	30% of total project costs
Major - \$5,000+	40% of total project costs

The Community and Cultural Services Department has undertaken a review of Council's Community Grants Policy and the Isaac Community Grants Program Guidelines over the past 9 months, with a Councillor Workshop held in March 2026, and a report and recommendations being presented to the May 2026 Community Services Standing Committee.

IMPLICATIONS

The different types of grants processed through the Community Grants Management Framework are managed through different cost centres as reflected in the Table 1 below, which summarises divisional budgets and includes major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries for the 2025/2026 financial year, including the minor and major grants for February 2026. For noting, it does not include in-kind support provided during the financial year as these are costed directly to the relevant department providing the in-kind support, however efforts will be made in the new year to provide this reporting.

COMMUNITY SERVICES

Table 1 - Major grants, Minor grants, Multi-year grants, Individual and Team Development Grants and School bursaries for the 2025/2026 financial year to date. Note: Figures have been rounded.

Division	Allocation	Total Actual Spend/Commitments	Multi-Year Grant Commitments	Remaining Budget
1	\$50,000	\$41,053	\$6,143	\$2,805
2	\$50,000	\$28,277	\$1,143	\$20,581
3	\$50,000	\$32,574	\$5,768	\$11,658
4	\$50,000	\$32,574	\$5,768	\$11,658
5	\$50,000	\$32,574	\$5,768	\$11,658
6	\$50,000	\$55,453	\$1,143	-\$6,595
7	\$50,000	\$31,364	\$5,768	\$12,868
8	\$50,000	\$19,300	\$0	\$33,700
Total	\$400,000	\$273,168	\$31,500	\$95,332

The following table summarises the applications received in Round Two FY2025-26, and further details are provided in Attachment 1.

Division	Applicant	Number of Previous Grant Applications 2025/26	Major Grant Out of Round - Amount requested	Amount Recommended
1 & 6	Clermont Race Club	1 x major	\$5,000.00	\$0

CONSULTATION

Office of the Chief Executive Officer

Director Community Services

Divisional Councillors

Manager Community & Cultural Services

Departmental Administration Officer Community and Cultural Services

Grants Officer Community and Cultural Services

RISKS

Financial

There are no financial implications related to this recommendation which does not support funding the application.

Reputational

There is a reputational risk that Council's refusal of the application could be perceived that Council is not supporting community events. This risk will be mitigated through engaging with the applicant and detailing Council's decision and the reasons for it not being supported (i.e. not complying with the Grant Guidelines).

BASIS FOR RECOMMENDATION

The application was received by the IRC on Monday 13 April 2026 for an event which is scheduled to be held on 20 June 2026. The event organiser did not advise a reason why this application was late or why it should be considered for an out of round application.

While this application aligns with the goals of Isaac Regional Council's Community Grants Program, it is officers recommendation not to approve this application under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862) due to:

- a) application received and requested to be processed out of round, and
- b) applicants are only eligible to receive one Major Grant per financial year, and the Clermont Race Club has already received one Major Grant in the 2025/26 financial year (paid on the 26/11/2025).

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program and the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:

DONNA WILSON

Grants Officer Community and Cultural Services

Date: 14 April 2026

Report authorised by:

MICHAEL ST CLAIR

Acting Director Community Services

Date: 6 May 2026

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines
- PECS-POL-126 Community Grants Policy

MEETING DETAILS

Community Services Standing Committee
Tuesday 12 May 2026

AUTHOR

Donna Wilson

AUTHOR POSITION

Grants Officer Community and Cultural Services

5.5 OUT OF ROUND MAJOR GRANT APPLICATION – CLERMONT RODEO AND SHOW COMMITTEE (AUSPICING FOR CLERMONT GOLD CUP)

EXECUTIVE SUMMARY

Under s195 of the *Local Government Regulations 2012*, Council is required to have a Community Grants Policy. Council's Community Grants Policy, adopted 25 August 2021, provides that a quarterly report is to be provided to Council detailing the major grants applied for during the previous three months for councils' determination, as per the Isaac Community Grants Guidelines - Adopted: 24 May 2022 – Resolution Number: 7862.

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the major grant received out of round of the Community Grants Program for FY2025-2026.

OFFICER RECOMMENDATION

That the Committee Recommends that Council:

- Not approve the following out of round major grant application:**

Application 1	CLERMONT RODEO AND SHOW COMMITTEE (AUSPICING FOR CLERMONT GOLD CUP)
Project details	Clermont Gold Cup
Total project cost	\$128,573
Grant requested	\$5,000.00
Minimum co-contribution required from applicant	\$38,571.90 (<i>Under IRC policy, grants between \$5,000 require a 30% co-contribution of total project cost by applicant</i>)
Applicant Co-contribution amount	\$123,573
Meets co-contribution requirements	Yes
Officer Recommendation	
Grant Recommended	Not to support this application as it was received and requested to be processed out of round, under the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).

Amount	\$0.000
Budget Source	Division 6

BACKGROUND

Isaac Regional Council (Council) received an application on Sunday 12 April 2026 from the Clermont Rodeo and Show Committee (auspicing for Clermont Gold Cup) requesting a major grant for the Clermont Gold Cup which is scheduled to be held on 11-14 June 2026. While the application aligns with the goals of the Isaac Regional Council's Community Grants Program, it was received outside of the Major Grant application period for Round 3 which closed on 12 March 2026. The applicant did not provide a reason why this application was late or why it should be considered for an out of round application. It is accordingly officer's recommendation to not support the requested out of round Major Grant.

Community Grants Policy

The Isaac Regional Council (IRC) Community Grants Policy provides that the intent of the Grants policy is *"To meet the statutory requirement under the Local Government Regulation 2012, Part 5 section 195, and to outline Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation and make a positive and ongoing contribution to the region. This policy aims to support the distribution of funds in an equitable, transparent and sustainable manner."*

Grant assistances include:

- Cash contributions and/or donations (Major and Minor Grants).
- Bursaries and scholarships.
- Assets given or loaned.
- In-kind assistance, including:
 - o Concessions via internal payment or
 - o waiver of Council fees and charges.
 - o Labour provided by Council staff at no cost.
 - o Repairs and maintenance provided by Council staff at no cost.

Major Grants

Major Grant applications are assessed in four set rounds through the financial year (July 1 - June 30). An applicant may only receive one Major Grant per round, unless exceptional circumstances are warranted. This applies to the applicant group and not the auspicing body. This is to ensure equitable access to funding for eligible applicants.

Applications are assessed for eligibility by the evaluation panel in consultation with Divisional Councillor/s and internal subject matter experts. Recommendations are then made to Council through ordinary meetings for final resolution.

Major Grant Rounds

Major Grant rounds are scheduled annually in accordance with the following timetable.

Round One (1) – Closes 12 September. Report to October Ordinary Council Meeting

Round Two (2) - Closes 12 December. Report to January Ordinary Council Meeting

Round Three (3) - Closes 12 March. Report to April Ordinary Council Meeting

Round Four (4) - Closes 12 June. Report to July Ordinary Council Meeting.

Grant Funding Recommendations

Officer Major Grant recommendations will align with the Isaac Community Grants Guidelines. Officers cannot recommended funding which exceeds \$5,000 (excluding GST). Applications requesting funding over \$5,000 must be approved by Council decision and resolution.

Grant Type	Amount
Minor	Up to \$1,000 (excluding GST).
Major	Up to \$5,000 (excluding GST) - unless otherwise approved by Council resolution.

Grant Co-funding Requirements (as per IRC Community Grant Guidelines)

Council cannot be the sole funder for every project, event or activity. Co-contribution funding is required for all major grant requests over \$1000.00. The table below outlines co-contribution funding requirements.

Amount Requested from Council	Minimum Co-contribution funding required from Applicant
Minor - Up to \$1,000	N/A (No co-contribution required for Minor Grant)
Major - \$1,001 to \$2,500	20% of total project costs
Major - \$2,501 to \$5,000	30% of total project costs
Major - \$5,000+	40% of total project costs

The Community and Cultural Services Department has undertaken a review of Council's Community Grants Policy and the Isaac Community Grants Program Guidelines over the past 9 months, with a Councillor Workshop held in March 2026, and a report and recommendations being presented to the May 2026 Community Services Standing Committee.

IMPLICATIONS

The different types of grants processed through the Community Grants Management Framework are managed through different cost centres as reflected in the Table 1 below, which summarises divisional budgets and includes major grants, minor grants, multi-year grants, individual and team development grants, and school bursaries for the 2025/2026 financial year, including the minor and major grants for February 2026. For noting, it does not include in-kind support provided during the financial year as these are costed directly to the relevant department providing the in-kind support, however efforts will be made in the new year to provide this reporting.

Table 1 - Major grants, Minor grants, Multi-year grants, Individual and Team Development Grants and School bursaries for the 2025/2026 financial year to date. Note: Figures have been rounded.

Division	Allocation	Total Actual Spend/Commitments	Multi-Year Grant Commitments	Remaining Budget
1	\$50,000	\$41,053	\$6,143	\$2,805
2	\$50,000	\$28,277	\$1,143	\$20,581
3	\$50,000	\$32,574	\$5,768	\$11,658

4	\$50,000	\$32,574	\$5,768	\$11,658
5	\$50,000	\$32,574	\$5,768	\$11,658
6	\$50,000	\$55,453	\$1,143	-\$6,595
7	\$50,000	\$31,364	\$5,768	\$12,868
8	\$50,000	\$19,300	\$0	\$33,700
Total	\$400,000	\$273,168	\$31,500	\$95,332

The following table summarises the applications received in Round Two FY2025-26, and further details are provided in Attachment 1.

Division	Applicant	Number of Previous Grant Applications 2025/26	Major Grants Out of Round - Amount requested	Amount Recommended
6	Clermont Rodeo and show Committee (auspicing for Clermont Gold Cup)	Auspiced for one major grant for the Clermont Campdraft.	\$5,000.00	\$0

CONSULTATION

Office of the Chief Executive Officer

Director Community Services

Divisional Councillors

Manager Community & Cultural Services

Departmental Administration Officer Community and Cultural Services

Grants Officer Community and Cultural Services

RISKS

Financial

There are no financial implications related to this recommendation which does not support funding the application.

Reputational

There is a reputational risk that Council's refusal of the application could be perceived that Council is not supporting community events. This risk will be mitigated through engaging with the applicant and detailing Council's decision and the reasons for it not being supported (i.e. not complying with the Grant Guidelines).

BASIS FOR RECOMMENDATION

The application was received by the IRC on Sunday 12 April 2026 for an event which is scheduled to be held on 11-14 June 2026. The applicant did not advise a reason why this application was late or why it should be considered for an out of round application.

While this application aligns with the goals of Isaac Regional Council's Community Grants Program, it was received and requested to be processed out of round. Therefore, in accordance with the Isaac Community Grants Guidelines, officers must recommend declining this application

ACTION ACCOUNTABILITY

Manager Community and Cultural Services is responsible for the administration of the Isaac Regional Council Community Grants Program and the Isaac Community Grants Guidelines (Adopted: 24 May 2022 – Resolution Number: 7862).

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by: DONNA WILSON Grants Officer Community and Cultural Services Date: 14 April 2026	Report authorised by: MICHAEL ST CLAIR Acting Director Community Services Date: 6 May 2026
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines
- PECS-POL-126 Community Grants Policy

MEETING DETAILS

Community Services Standing Committee
Tuesday 12 May 2026

AUTHOR

Michael St Clair

AUTHOR POSITION

Manager Planning and Environment

5.6 CORPORATE EMISSION REDUCTION ANNUAL ACTION PLAN 2026/27

EXECUTIVE SUMMARY

In 2024, Isaac Regional Council engaged Ironbark Sustainability to prepare a Corporate Emissions Inventory and Emissions Reduction Strategy (the Strategy), outlining a potential pathway to achieve net zero emissions by 2050.

While the Strategy has not been formally adopted and Council has not set emission reduction targets, it remains a relevant and evidence-based framework to inform future initiatives.

To progress practical and financially responsible actions, a Corporate Emissions Reduction Action Plan 2026/27 (the Action Plan) has been developed. The Action Plan focuses on achievable, short-term initiatives that deliver emissions reduction outcomes while prioritising return on investment and cost savings.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorses the Corporate Emission Reduction Action Plan 2026/2027;**
- 2. Notes that delivery of Action 4 – Site Analysis and business case for behind the meter solar at priority sites, is subject a \$50,000 allocation being approved as part of Council's 2026/2027 Operational Budget.**

BACKGROUND

Corporate Emissions Inventory and Emissions Reduction Strategy

The Strategy identified that Council's operations generate approximately 53,521 tonnes of CO₂-e annually. Waste disposal is the largest contributor (62%), followed by wastewater treatment (17%) and electricity use (15%). Remaining emissions are attributed to transport fuels, streetlighting and stationary fuels.

It assessed a range of abatement opportunities across energy efficiency, renewable energy, fleet and technology upgrades, and landfill emissions reduction. While primarily focused on mitigation, many actions also support climate adaptation and organisational resilience.

A cost-benefit analysis estimated that full implementation would require approximately \$30 million in capital investment, delivering \$45.3 million in lifecycle savings.

The Strategy has not been presented for formal adoption due to uncertainty regarding delivery pathways, resourcing requirements and funding mechanisms, as well as the evolving policy landscape surrounding state and federal emissions targets.

Notwithstanding this, the Strategy provides a sound evidence base to guide incremental, cost-effective action. A Corporate Emission Reduction Action Plan 2026/27 (the Action Plan) has been developed to guide Council's ongoing delivery of corporate emission reductions with a focus on initiatives which will also deliver a desirable return on investment.

Corporate Emissions Reduction Action Plan 2026/27

Council has existing commitments under its Corporate Plan 2023–2028 and Climate Change Response Policy to reduce emissions and embed climate considerations into decision-making.

These commitments are reflected in Initiative 4.3 of Council's Annual Operational Plan 2025-26 which states, *'Deliver a 12-month Action Plan to guide delivery of corporate emission reductions'*.

This report seeks to present the Action Plan for Council endorsement (see Attachment 1). The Action Plan seeks to establish a 12-month program of work focused on practical, low-cost initiatives with clear financial and operational benefits. The proposed actions include:

- Data Collection and Management
 - o Action 1 - Collate and clean up current electricity billing data and meter mapping to improve understanding of electricity usage and support improved ongoing tracking, leveraging CIA Technology One to centrally capture, manage and maintain electricity meter information.
 - o Action 2 - Identify opportunities for more cost-effective electricity tariffs.
- Renewable Electricity Power Purchase Agreement (PPA) opportunities
 - o Action 3 - Progress opportunities to form a consortium with surrounding local governments and/or other proponents to increase purchasing power and cost saving opportunities.
- Site analysis and business case for behind the meter solar at priority council buildings and facilities
 - o Action 4 - Undertake site analysis and business case to confirm viability of priority sites and progress sites to a 'shovel-ready' status.
 - o Site analysis and business case to confirm the viability of each site and identify potential challenges, such as energy usage, mounting options, roof age and integrity, power quality, tenant use, leasing arrangements, tariff structures and battery storage.
 - o Outputs to be used to inform future Project Accountability Gateway (PAG) capital work submissions and/or external funding applications. Progressing the sites to shovel-ready status improves Council's competitiveness for future grant funding opportunities.
- Corporate Energy Efficiency
 - o Action 5 - Deliver internal messaging and information sharing to promote behaviour change towards reducing electricity costs and energy usage (i.e. electricity usage dashboard, signage, cross-office competition).

The Action Plan has been deliberately scoped to be achievable within existing resources, while positioning Council for larger-scale investment as opportunities mature.

IMPLICATIONS

Financial

A \$50,000 allocation is proposed for solar site analysis (Action 4) within the 2026/27 Operational Budget (Planning and Environment Department Operational Budget – Cost Centre 3269). Delivery of this action is contingent on budget approval.

All other actions will be delivered within existing resources and may identify future cost-saving opportunities for Council.

Environmental

The Action Plan supports a measurable reduction in corporate greenhouse gas emissions and improved environmental performance across Council operations.

Reputational

Implementation will demonstrate leadership in responsible asset management, cost efficiency and climate response, strengthening Council's position as a proactive and forward-looking organisation.

Strategic

The Action Plan aligns with:

- Isaac Regional Council Corporate Plan 2023–2028
 - o Leading and Enabling – Priority 4: *We will embed climate-related risks, uncertainties and adaptation requirements into our strategies, policies, procedures, and decision-making*
 - o Natural Assets – Priority 4: *We will proactively respond to biodiversity loss, climate change and natural hazard risks.*
 - o Natural Assets – Priority 5: *We will provide leadership, education programs and support for our community to transition to a low carbon, circular and sustainable economy.*
- Council's Operational Plan 2025/26
 - o Urban Design and Infrastructure – Initiative 4.3: *Deliver a 12-month Action Plan to guide delivery of corporate emission reductions.*
- Isaac Climate Change Response Policy – CORP-POL-140

CONSULTATION

Consultation and collaboration have been undertaken with the following stakeholders:

Director Infrastructure Services

Director Waste and Water

Manager Community, Communities

Program Leader – Environment and Sustainability, Communities

Manager Corporate Properties, Infrastructure Services
Manager Parks and Recreation, Infrastructure Services
Manager Operations and Maintenance, Waste and Water
Program Leader – Assets and Investment, Waste and Water
Manager Budgets and Statutory Reporting, Organisational Services
Manager Public Affairs, OCEO

BASIS FOR RECOMMENDATION

The Action Plan provides a pragmatic and financially responsible approach to progressing emissions reduction, balancing environmental outcomes with cost efficiency and organisational capacity. It enables Council to take immediate action while retaining flexibility to respond to future policy, funding and technology developments.

ACTION ACCOUNTABILITY

Manager Planning and Environment to coordinate delivery of the Action Plan.

KEY MESSAGES

The Action Plan provides a measured, evidence-based approach to progressing emissions reduction while maintaining flexibility in a changing policy and funding environment.

Report prepared by:	Report authorised by:
MICHAEL ST CLAIR	MICHAEL ST CLAIR
Manager Planning and Environment	Acting Director Community Services
Date: 31 March 2026	Date: 6 May 2026

ATTACHMENTS

- Attachment 1 – Corporate Emission Reduction Annual Action Plan FY26/27
- Attachment 2 – Corporate Emissions Inventory and Emissions Reduction Strategy

REFERENCE DOCUMENT

- Corporate Emissions Inventory and Emissions Reduction Strategy
- Isaac Climate Change Response Policy – CORP-POL-140
- Isaac Regional Council Corporate Plan 2023-2028
- Isaac Regional Council Annual Operational Plan 2025-26

ACTION PLAN – CORPORATE EMISSION REDUCTION

ANNUAL ACTION PLAN 2026/27

PURPOSE

The Corporate Emissions Reduction Annual Action Plan (the Action Plan) identifies priority initiatives to support the reduction of Council's corporate greenhouse gas emissions.

The Action Plan is informed by Council's Emissions Reduction Strategy (the Strategy) and outlines the key actions to be delivered during the 2026/2027 financial year.

OVERVIEW

The Emissions Reduction Strategy establishes a broad suite of opportunities to reduce Council's corporate emissions, with a long-term objective of achieving net zero emissions by 2050. Many of these opportunities also present potential lifecycle cost savings.

However, full implementation of the Strategy is not currently feasible due to the scale of investment required, resourcing constraints, and evolving delivery mechanisms.

This Action Plan adopts a staged and pragmatic approach, focusing on achievable, near-term initiatives. Actions have been prioritised based on deliverability, resource requirements, and their potential to generate cost savings, positioning Council for more significant future investment.

TIMELINE AND REPORTING

This Action Plan applies to the 2026/2027 financial year and will be reviewed annually to inform subsequent programs of work.

Progress will be reported through Council's established governance frameworks, including Operational Plan reporting, Committee and Council reports, and briefings or workshops as required. Any financial implications arising from delivery will be considered through Council's standard budget processes.

While the Planning and Environment Department will coordinate implementation, successful delivery will require collaboration across all departments and sustained organisational commitment.

ACTIONS

Action	Strategy Alignment	Action Description	Measure of Success	Budget	Operational savings	Emission reductions	Responsibility
1	5.1	Data Collection and Management Collate and clean up current electricity billing data and meter mapping to improve understanding of electricity usage and support improved ongoing tracking leveraging CIA Technology One to centrally capture, manage and maintain electricity meter information.	- Meter mapping exercise finalised, included the improved naming of accounts. - Identify and investigate the adoption of any data management software programs which may support Council to systematically gather, analyse, and interpret electricity, gas and fleet data, providing a foundation for informed decision-making regarding energy usage and cost reduction. - Utilise CIA Technology One to centrally capture, manage, and maintain electricity meter information, including linking meters to GIS-based locations and associated assets.	Staffing costs only. <i>Note: services or software that have budget implications will only be progressed through Council's standard budgeting processes.</i>	Cost neutral	N/A	<u>Lead:</u> - Planning and Environment <u>Partners:</u> - Water and Waste - Finance - Systems - Corporate Properties - Civic Venues
2	5.1	Data Collection and Management Identify opportunities for more cost-effective electricity tariffs.	- Previous work undertaken reviewing tariff / consumption patterns (LGAQ) to be reviewed. - Engagement undertaken with stakeholders regarding any updated support (i.e. LGAQ Energy Sherlock Detective Tool) - Subject to the effectiveness of the implementation of the recommendations arising from that	Staffing costs only <i>Note: services or software that have budget implications will only be progressed through Council's standard budgeting processes.</i>	Unknown	N/A	<u>Lead:</u> - Planning and Environment - Finance - Water and Waste

			work, determine whether there is a case to augment or supplement it.				
Action	Strategy Alignment	Action Description	Measure of Success	Budget	Operational savings	Emission reductions	Responsibility
3	5.2.4	Renewable Electricity Power Purchase Agreement (PPA) opportunities Progress opportunities to form a consortium with surrounding local governments and/or other proponents to increase purchasing power and cost saving opportunities. <i>Note:</i> <i>PPA is a contract between an electricity buyer and seller. In the context of this plan, PPAs refers to an agreement that the seller will ensure that a certain amount of energy is generated from renewable sources, such as large-scale solar or wind farms. This is now a common method for procuring electricity for local governments. It enables the purchase of zero emissions electricity through current electricity contract operating expenses. This also has the added benefit of locking in contract certainty for a nominated period, typically 3-5 years. The cost of renewables in a PPA is typically cost neutral, making them a cost-effective</i>	- Officer professional development undertaken to better understand opportunities (i.e. Business Renewable Centre). - Engagement undertaken with surrounding local governments / LGAQ / GWCOM - Opportunities explored with in-region renewable proponents as part of social investment. - ELT and Councillor endorsement received with regards to any decision making to progress PPA.	Staffing costs only	Cost neutral	7,188 tCO ₂ -e (year 1)	<u>Lead:</u> Planning and Environment <u>Partners:</u> - Advocacy and External Affairs - Finance - Corporate Properties

		<i>solution to electricity emissions reduction.</i>					
Action	Strategy Alignment	Action	Measure of Success	Budget	Operational savings	Emission reductions	Responsibility
4	5.2.5 5.3.2.2	Site Analysis for behind the meter solar at priority council buildings, facilities and water and waste-water plants 33 high-energy using priority sites (capacity for 10kW or more solar) have been identified with potential to install 1,440kW solar (see Appendix 1)	- Complete site analysis and business case for high priority sites. Site analysis and business case to confirm viability of priority sites and progress sites to a 'shovel-ready' status. Site analysis and business case to confirm the viability of each site and identify potential challenges, such as energy usage, mounting options, roof age and integrity, power quality, tenant use, leasing arrangements, tariff structures and battery storage. external funding applications. - PAG capital works project submitted for 27/28 FY or 28/29 FY for installation at feasible site/s (pending site analysis) and/or grant funding opportunities (where available).	\$50,000 (budget proposed in Planning and Environment Department 26/27 Operational Budget Cost Centre 3269) <i>Note: capital investment for solar installation currently unknown</i>	\$24.8M lifetime saving (based on solar installation at 33 sites) (5-year estimated capital payback)	31,000 tCO ₂ -e (lifetime across all 33 sites)	<u>Lead:</u> Planning and Environment <u>Partners:</u> Corporate Properties Civic Venues Parks and Rec Water and Waste
5	N/A	Corporate Energy Efficiency	Deliver internal messaging and information sharing to promote behaviour change towards reducing electricity costs and energy usage (i.e. electricity usage dashboard, signage, cross-office competition)	Staffing costs only	N/A	N/A	<u>Lead:</u> Planning and Environment <u>Partners:</u> Business Media Communications

Appendix 1

Site Name	NMI	Solar PV size (kW)	Installation year*
Already in motion: Moranbah Administration Building	3050187163	200	2024/25
Already in motion: Clermont Civic Building	3038617285	65	2024/25
Moranbah Community Centre	QDDD003009	60	2025/26
Dysart Swimming Pool	3038299143	10	2026/27
Moranbah Waste Facility	3051616025	15	2026/27
East Sporting Complex, Tallon St	3036001350	20	2026/27
Clermont Showgrounds	3038140535	40	2027/28
Dysart Recreation Centre	3051667517	40	2027/28
Greg Cruikshank Aquatic Centre	QDDD700025	40	2028/29
Dysart Civic Centre	QAAADY0008	30	2028/29
Council Depot (Dysart)	3038864550	10	2029/30
Clermont Heritage Centre and State Correctional Work Camp	3053127718	10	2029/30
Nebo Council Chambers	3036056421	10	2030/31
64, 27 Bowen St, Nebo	3036056944	10	2030/31
4, 45b Carmila West Rd, Carmila	3036590606	10	2031/32
Council Office, 36 Macartney St, St Lawrence	3038286149	10	2031/32

Site name (according to elec bill)	NMI	Electricity consumption (kWh)	Solar PV size	Installation year*
Water Treatment Plant, 129 Goonyella Rd, Moranbah	QDDD003003	681,546	120	2025/26
Sewerage Treatment Plant, 100 Forrest Dr, Moranbah	3052028879	680,472	120	2026/27
Water Treatment Plant, 16 Bradford St, Dysart	QAAADY0003	486,261	90	2027/28
23, 580 Percy Albert Dr, Clermont Qld 4721 - Theresa Creek Dam	3038140594	410,503	70	2027/28
Waste Water Treatment Plant, 100 Forrest Dr, Moranbah	QDDD003327	392,766	70	2028/29
Raw Water Storage, 15 Sarchedon St, Moranbah	3036000817	356,694	60	2028/29
Water Treatment Plant, 29 Nolan Dr, Middlesmount	QAAALV0040	247,088	50	2029/30
Waste Water Treatment Plant, 50 Fairway Dr, Middlesmount	3038832305	230,967	40	2029/30
Water Treatment Plant, 30 Jeffery St, Clermont	QAAALX0020	227,086	40	2029/30
Waste Water Treatment Plant, 50 Garnham Dr, Dysart	3038480972	160,191	30	2030/31
Waste Water Treatment Plant, 106 Cheeseborough Rd , Clermont	3038140471	149,131	30	2030/31
Waste Water Treatment Plant, 17916 Peak Downs Hwy , Nebo Qld 474	3050703111	140,075	30	2030/31
Treated Water Lagoon, 82 Fisher St, Dysart	3038816369	127,739	30	2031/32
1, 531 Airstrip Rd , Nebo Qld 4742 - Nebo Water Supply	3053097038	126,524	30	2031/32
Water Treatment Plant, 99 Usher Tce, Glenden	3036054721	120,134	20	2031/32
Sewer Treatment Plant, 106 Kurrajong St, Glenden	3036054666	71,858	20	2031/32

Isaac Regional Council

Emissions Reduction Strategy



Version	Author	Date	Description of changes
V0a	Cece Hyslop	26/06/2024	First draft
V0d	Cece Hyslop, Lucy Carew-Reid	07/08/2024	Draft Review
V0e	Sophie Beard	08/08/2024	Review
V1a	Cece Hyslop	09/08/2024	Draft Submission
V1b	Cece Hyslop, Lucy Carew-Reid	06/09/2024	Revision from Council feedback
V1c	Cece Hyslop	12/09/2024	Draft Final Submission
V1d	Cece Hyslop	01/10/2024	Final Submission

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About Ironbark Sustainability

For nearly two decades, Ironbark Sustainability has worked with councils and their communities to reduce greenhouse emissions, tackle climate change and implement sustainability projects and programs. We bring together a wealth of technical and financial analysis, maintenance and implementation experience in the areas of building energy and water efficiency, climate action and strategy development, public lighting and data management. We pride ourselves on supporting our clients to achieve real action on sustainability.

Our Mission

The Ironbark mission is to achieve real action on sustainability for councils and their communities.



Ironbark is a certified B Corporation. We have been independently assessed as meeting the highest standards of verified social and environmental performance, public transparency, and legal accountability to balance profit and purpose.

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Abbreviation	Full description
ACCU	Australian Carbon Credit Unit
AS/NZS	Australian Standard/New Zealand Standard
BAU	Business-as-usual
CCA	Climate Change Authority
CEUF	Community Energy Upgrade Fund
COP	Conference of Parties
DNSP	Distributed Network Service Provider
ESD	Ecologically Sustainable Design
EV	Electric Vehicle
FOGO	Food Organics Garden Organics
FY	Financial Year
GBRMP	Great Barrier Reef Marine Park
GHG	Greenhouse Gas Emissions
GPS	Global Positioning System
GST	Goods & Services Tax
HVAC	Heating, Ventilation and Air Conditioning
ICEV	Internal Combustion Engine Vehicle
IPCC	Intergovernmental Panel on Climate Change
IRC	Isaac Regional Council
ISSB	International Sustainability Standards Board
kW	Kilowatt
kWh	Kilowatt Hour
LED	Light Emitting Diode
LGA	Local Government Area
LPG	Liquid Petroleum Gas
MCF	Methane Correction Factor
MSW	Municipal Solid Waste
MW	Megawatt
MWH	Megawatt Hour
NABERS	National Australian Built Environment Rating System
NDC	Nationally Determined Contribution
NGERS	National Greenhouse and Energy Reporting Scheme
NMI	National Meter Identifier
NSW	New South Wales
PPA	Power Purchase Agreement
PV	Photovoltaic
QLD	Queensland
RJFID	Recycling and Jobs Fund Industry Development
ROI	Return on Investment
SDG	Sustainable Development Goals
SDT	Science-derived Target
SSROC	Southern Sydney Regional Organisation of Councils
STP	Sewage Treatment Plant

SUV	Sports Utility Vehicle
TCFD	Task Force on Climate-Related Financial Disclosures
tCO ₂ -e	Tonnes of Carbon Dioxide Equivalent
UN	United Nations
VCU	Verified Carbon Offsets
VECO	Victorian Energy Collaboration
VSD	Variable Speed Drive
WRI	World Resources Institute
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant

Executive Summary

This Emissions Reduction Strategy (the Strategy) presents Isaac Regional Council's (IRC or Council) corporate greenhouse gas emissions inventory and maps out a practical plan for Council to show leadership within the community and achieve net zero corporate greenhouse gas (GHG) emissions by 2050.

In accordance with best practice national and international reporting, emissions within Council's organisational boundary are included in this strategy. Council's emissions are those originating from sources within its operational control and are linked to Council's operations. Examples include emissions from fuel in fleet and plant, services provided by business units such as landfill operation, electricity procured to power Council owned buildings, facilities, and street lighting. Emissions from the broader community are excluded from this document.

The inventory reviews Council's current emissions, based on data collected by Council in FY2022/23.

The strategy sets out emissions reduction

opportunities for Council by utilising the greenhouse

gas emissions reduction hierarchy in Figure 1. Implementation of the actions recommended in this strategy will result in significant cost savings and emissions reductions over the lifetime of Council's assets. The emissions reduction trajectory established in this strategy will take Council towards its target of net zero emission by 2050. This strategy aligns with Council's Climate Change Response Policy, adopted in 2023, and the Emissions Reduction Roadmap. It is recommended that this document is reviewed and updated at least every four years to take advantage of the emergence of new technologies and opportunities that may allow for a quicker and the most cost-effective transition to net zero emissions.

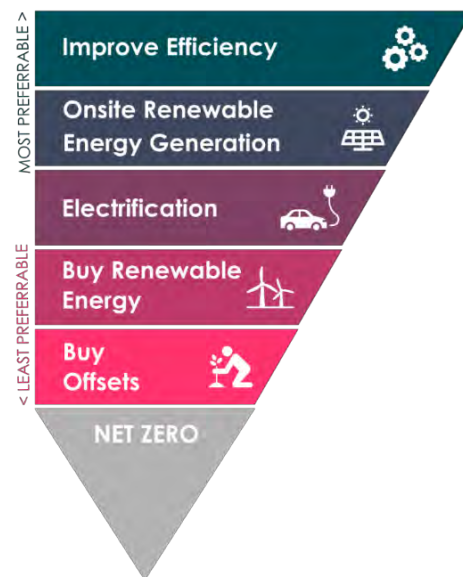


Figure 1: Greenhouse gas emissions reduction hierarchy

Net Zero Pathway

To develop Council's Emissions Reduction Strategy, Ironbark analysed opportunities against key emissions sources within Council's inventory. Opportunities were assessed against total emissions abatement, cost of implementation (above business-as-usual capital expenditure) and potential lifetime net savings. Actions were prioritised where a meaningful reduction in emissions could be made at an acceptable return on investment, typically less than 10 years.

Table 1 provides a summary of actions recommended for Isaac Regional Council to implement between now and FY2035/36 to be on a trajectory to achieve net zero emissions by 2050. The impacts of these actions have been modelled to FY2035/36, but savings continue to be realised beyond that year. The lifetime savings for each action represents financial savings across the expected lifespan of each action, for example 25 years for solar panels.

Achieving net zero emissions will require a series of changes in how Council purchases its power. It is recommended that Council opts into a renewable energy PPA, discussed in Section 5.2.4, in FY2025/26 to reduce electricity emissions to zero. Emissions abated by 100% renewable energy assumes all energy

efficiency and renewable energy actions recommended are implemented, thereby reducing Council's overall electricity demand.

If all actions are implemented, its estimated IRC will be able to abate just under 21,500 tCO₂-e per year by FY2035/36 compared to BAU emissions projections. The BAU emission trajectory is represented in this pathway graph, Section 2.3, showing a gradual increase each year if no actions are taken to reduce emissions. To meet the net zero target Council will likely need to purchase around 37,500 tCO₂-e in 2050.

Table 1: Summary of recommended actions

Action Area	Start Year	Impact (tCO ₂ -e) in 2035/36	Total Cost \$	Total Savings \$	Marginal Cost (\$/tCO ₂ -e abated)*
 Enter into a 100% renewable energy PPA	2025/26	6,810	Cost Neutral		-
 Behind the meter solar on Moranbah and Clermont civic buildings	2024/25	325	External funding	(\$4.7M)**	-
 Behind the meter solar on viable sites	2025/26	450	\$640,000	\$6.5M	-617
 Sustainability standards for new buildings, upgrades and equipment	2024/25	350	\$2.3M	\$9.6M	-638
 Energy efficiency actions at top consuming sites	2024/25	190	\$833,000	\$2.0M	-344
 Continue improvements to Bores and Irrigation Systems	2024/25	Not calculated			-
 Open spaces LED lighting	2025/26	68	\$146,000	\$626,000	-388
 Upgrade WTP/WWTP and top consuming pumps	2026/27	160	\$1.2M	\$1.8M	-214
 Behind the meter solar on WTP/WWTP	2025/26	940	\$1.7M	\$13.6M	-625
 Upgrade Council-owned streetlights to LEDs	2025/26	10	\$24,810	\$90,185	-297
 Transition all (206) light commercial vehicles to EVs by 2039/40 (including charging infrastructure)	2029/30	1,090	\$7.8M	\$11.1M	-364

Action Area	Start Year	Impact (tCO ₂ -e) in 2035/36	Total Cost \$	Total Savings \$	Marginal Cost (\$/tCO ₂ -e abated)*
 Implement FOGO bins for households	2029/30	1,940	\$15.4M	Not Modelled	-
 Landfill gas flaring	2025/26	11,120	Not Modelled		-
Total		21,453	\$30M	\$45.3M	-

*Marginal cost is calculated by taking the lifetime costs- lifetime savings costs/ lifetime emissions savings. A negative value means net savings over the life of the action. A positive value means it will cost more than it will save.

*The financial savings are excluded in the cost-benefit analysis as it was an externally funded investment. The emissions savings have, however, been documented in the emissions pathways analysis.

1. Introduction



Isaac Regional Council understands the risks that climate change poses to its region. The Emissions Reduction Strategy (the Strategy) was developed to address these risks and identify Council's emission sources and opportunities for reduction.

The Strategy follows on from the recently adopted Climate Change Response Policy, committing Council to placing people at the heart of its climate change responses. This includes managing risks, building knowledge and capability, reducing Council's carbon footprint and fostering social and transformative adaptive capacity. Additionally, Council's emissions reduction roadmap, which provides policy context around emissions reduction and sits within Council's corporate plan and structure.

IRC is committed to reducing emissions where practically possible, and the first step is establishing a net zero target by 2050 which aligns with Federal and State Government

targets. This Emissions Reduction Strategy provides Council with recommended actions to help Council achieve its target.

Underlying the plan is an inventory of Council's corporate greenhouse gas emissions. This has been developed using Council's operational data in 2022/23 financial year. The results and key findings of the emissions inventory have been summarised in Section 2, with a full inventory report already provided to Council.

Section 3 provides policy context, detailing actions taken by international, national and state governments to reduce global greenhouse gas emissions and their achievements to date. This context helps guide Council in aligning with state targets and goals, understanding national leadership and direction in climate action and staying informed about global efforts.

Section 4 outlines Council's net zero target. Other ways to align a net zero target are based on a science-based approach, as detailed in Appendix A.

Section 5 presents the emissions reduction opportunities available to Council. All actions identified are intended to commence before FY2035/36, however the full implementation of some actions may extend beyond this timeframe, depending on technology availability and cost feasibility. The impact of these actions has been modelled in Council's emissions reduction trajectory. This trajectory is intended as a practical roadmap for Council to achieve its 2050 net zero target, utilising the greenhouse emissions reduction hierarchy shown in Figure 1. Section 8 outlines the immediate next steps for Council that will be most impactful in focusing its efforts from this strategy.



The plan has assessed opportunities within the following key areas of Council's operations: energy efficiency improvements in buildings, wastewater treatment plants and street lighting, onsite renewable energy generation, low emissions technology upgrades in buildings and fleet, renewable energy procurement, and minimising emissions from landfill. Whilst there is a particular focus on climate change mitigation (avoiding catastrophic climate change by reducing carbon emissions), several of the potential actions listed will also assist Council in adapting and building resilience to expected climate impacts.

Most actions have been modelled to FY2035/36, however Council should review and update this document at least every four years to ensure ongoing actions are guided by updated information and take advantage of emerging technologies that could accelerate the transition to net zero emissions in different areas of Council operations. To support the identification of future actions, potential emission reduction opportunities beyond this plan have been presented in Section 7.

A cost-benefit analysis of identified actions has been undertaken and is presented in Section 6.2. In total, the implementation of all actions within this plan is estimated to require a capital investment of \$30 million but will return a lifetime savings of \$45.3 million to Council across the lifetime of all assets.

To achieve net zero emissions, carbon credit procurement will likely be required to offset residual emissions. Carbon offsetting costs and opportunities have been outlined in Section 6.3.



2. Corporate Emissions Inventory

2.1 Emissions Inventory FY2022/23

In FY2022/23, Council corporate operations and services generated 53,521 tonnes of CO₂ equivalent (tCO₂-e). This Emissions Reduction Strategy has been developed based on this emissions baseline year.

Council's corporate inventory has been calculated in accordance with the guidelines provided by the Australian National Greenhouse Energy Reporting Scheme (NGERS) methodology and the World Resources Institute (WRI) Greenhouse Gas (GHG) protocol Corporate Standard. To align

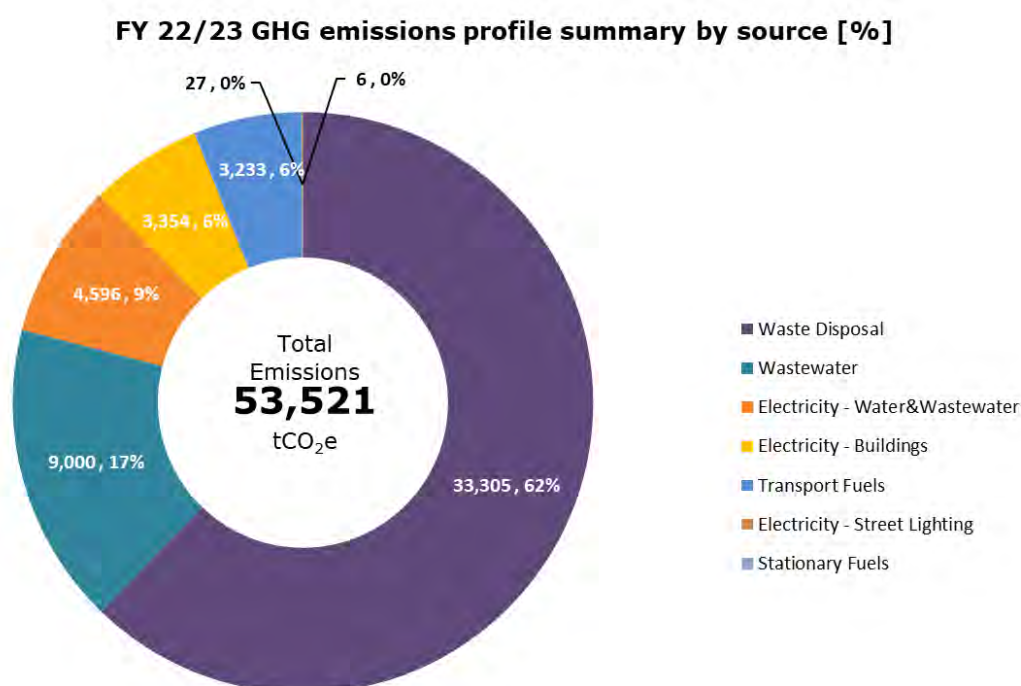


Figure 2: Isaac Regional Council corporate emissions profile for FY2022 / 23

with best practice and to set Council up for possible carbon neutral certification, Ironbark has developed the inventory with the view to align with Climate Active¹ requirements where possible. IRC have requested only scope 1 and 2 emissions be reported for this inventory, however for completeness some emissions associated with scope 3 have been included.²

The contribution of each emissions source to the inventory is shown in Figure 2, for scopes 1 and 2. Waste disposal is the most significant of Council's total emissions, at 33,305 tCO₂-e per year (62% of the inventory). Wastewater treatment is the next largest source, contributing

¹ <https://www.climateactive.org.au/>

² Transmission and distribution of electricity/water/fuel – these are emissions that result from the manufacture, transmission losses and other losses of electricity/water/fuel consumed directly by all Council sites

17% of emissions.³ Electricity accounted for 15% of the inventory, with 9% coming from water and wastewater treatment plants and pumps and 6% coming from buildings and facilities. The remaining sources are transport fuels (6%), streetlighting (<1%) and stationary fuels (<1%). The only scope 3 emissions included were emissions resulting from the manufacturing and transport of the different energy sources, calculated in line with the NGERS methodology.

2.2 Inventory Methodology and Data Gap Analysis

Table 2 compares emissions included in the baseline year FY2022/23 with what Council would need to report on to align with NGERS or Climate Active. For a more detailed analysis please refer to the Inventory Report developed earlier in this project.

Table 2: Council's emission sources with NGERS and Climate Active

Scope	GHG emissions sources	IRC 2022/23 reported emissions	To achieve minimal NGERS Compliance	Climate Active compliance (aligned or certified)
Scope 1	Transport Fuels (Petrol, Diesel)	✓	✓	✓
	LPG	✓	✓	✓
	Stationary Fuels	✓		
	Natural Gas (reticulated)	NA	✓	✓
	Fugitive Emissions (Refrigerants)	✗	✓	✓
	Lubricants	✗	✓	✓
	Wastewater treatment and discharge	✓	✓	✓
	Waste disposal to Landfill	✓	✓	✓
Scope 2	Electricity (Council)	✓	✓	✓
	Electricity (Council Owned Street Lighting) ⁴	✓	✓	✓
Scope 3	Electricity (DNSP Owned Street Lighting)	✓	✓	✓
	Electricity (scope 3 portion)	✓	✗	✓
	Transport Fuels (scope 3 portion)	✓	✗	✓
	Stationary Fuels (scope 3 portion)	✓	✗	✓
	Hard Surface Infrastructure	✗	✗	✓
	Office Paper	✗	✗	✓
	Lubricants (scope 3 portion)	✗	✗	✓
	Contractor Fuels	✗	✗	✓
	Flights	✗	✗	✓
	Hire Cars and Taxis	✗	✗	✓
	Accommodation	✗	✗	✓

³ As stated in the inventory report the data could not be provided from Council so Ironbark has estimated the emissions using state level activity data scaled to the LGA allocation. The tool used was Ironbark's Snapshot Climate Tool, which is guided and governed by the Global Protocol for Community-Scale Greenhouse Gas Inventories methodology.

⁴ Street lighting can be reported as a Scope 2 or 3 emission for councils depending on if they fall under council's operational control. Any metered open space lighting that Council owns and maintains is to be included as scope 2; however, all other streetlights owned by DNSP/DB is a scope 3 source and has not been reported.

Scope	GHG emissions sources	IRC 2022/23 reported emissions	To achieve minimal NGERS Compliance	Climate Active compliance (aligned or certified)
	Contracts & services (other than waste services, mowing services and construction)	x	x	✓
	Daily staff commute	x	x	✓
	Water use	NA	x	✓
	Corporate Waste (covered in waste disposal to landfill)	NA	x	✓
	Natural Gas (scope 3 portion)	NA	x	✓
	Public Transport	NA	x	✓

NA: Not Applicable for IRC

As noted above and detailed in the inventory report, there are several areas where data can be improved with more accurate information or where data is missing completely and should be investigated for inclusion in the next iteration. Table 3 outlines key steps Council can take to enhance emissions data collection and address existing data gaps. This will ensure future inventories more accurately represent Council's emissions and the actions recommended in this strategy have a more precise baseline from which to reduce emissions.

Table 3: Steps to improve emissions data collection

Emissions Source	Action
All	Report emissions data across financial years
Electricity	Map asset/site names with electricity accounts in Council's asset/site master list
Electricity	Identify whether each asset/site is occupied by Council, community or residential/business entities
Electricity	Establish a workflow for regular updates to Council's site list
Electricity	Establish a utilities billing review process to ensure bills are being received for all sites under Council control
Electricity	Ensure electricity data is being sourced from retailers, and that data for every asset covers 365 days
Electricity	Ensure data captures solar generation
Electricity ⁵	Undertake a street light audit to develop a register where each light is identified using either a nearby street address or its GPS coordinates
Bottled Gas (LPG)	Investigate if there are additional areas of LPG consumption across council owned or operated infrastructure
Fuel	Categorise fuel data as either Transport or Stationary
Fuel	Categorise fuel data into different vehicle classes and plant equipment types
Water	Map asset names with water meters in Council's asset list
Water	Discuss with Council's water team options for improving access to clear, reliable, and complete consumption data

⁵ Refers to Council owned street lights, however if Council reports on Scope 3 emissions in future reporting then DNSP owned street lighting should also be considered.

Emissions Source	Action
Wastewater	Establish a process to measure and monitor emissions produced by wastewater treatment processes at council-run facilities
Landfill	Engage a waste emissions specialist to determine emissions arising from Council's 6 closed landfills and 4 open landfills. Refine data collection to report waste quantities of multiple streams and, if applicable, total gas (m ³) being flared (CH ₄ only) at existing and closed landfills
Fugitive Gases	Record data on refrigerant leakage from air conditioners, vehicles and refrigerator equipment
Lubricants	Investigate ways to capture the use of both oil and greases within Council's operations from vehicle/plant servicing and depots
Other (scope 3)	Consider reporting scope 3 emissions for future inventories and implement data collection processes for emissions sources including: DNSP street lighting, contractor fuel, hard surface infrastructure, hire car and taxis, office paper, flights, accommodation, and staff commute

2.3 Business as Usual Emissions projections

Council's business-as-usual (BAU) trajectory for corporate emissions has been modelled and presented in Figure 3 to provide an understanding of emissions if no further actions are taken to reduce emissions. The modelling indicates that overall emissions are expected to remain relatively stable, increasing by approximately 5% over the next decade if no action is taken. This trajectory is influenced by population growth within the municipality, which will subsequently impact emissions through increases in number and use of buildings, increase in fleet kilometers travelled and increase in waste going to landfill. This increase will be partially offset by a reduction to the emissions intensity of grid supplied electricity and standardised improvements to energy efficiency in buildings and vehicle design. It is important to note that this BAU trajectory does not include the impacts of any actions that have been modelled as part of this action plan, even if they have already been confirmed to be implemented.

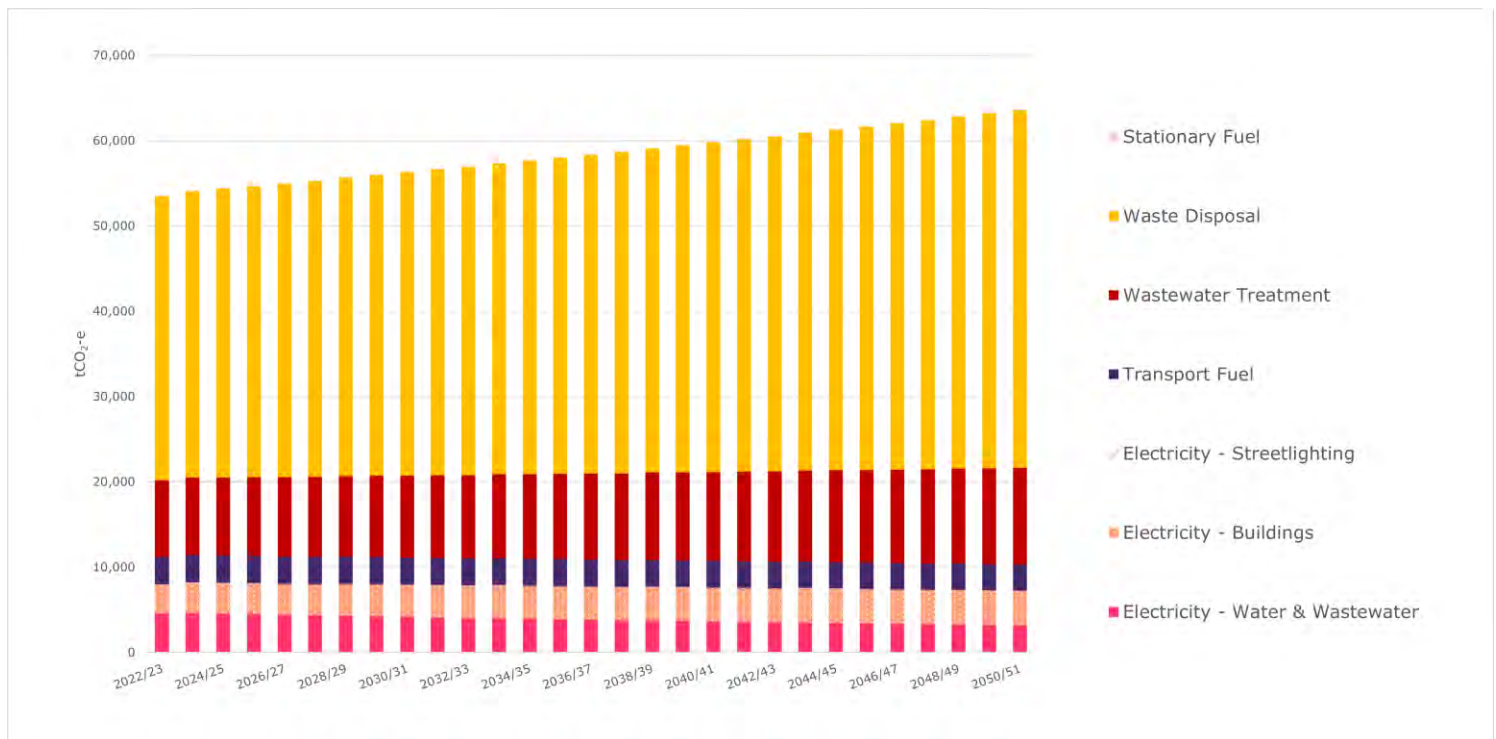
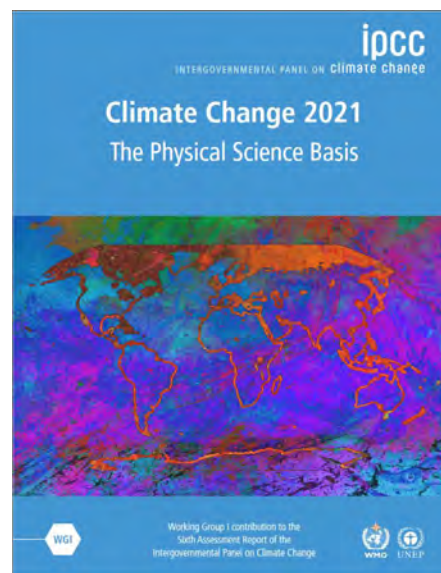


Figure 3: Council's BAU emissions

3. Policy Context

3.1 International Agreements

The Paris Agreement, adopted in December 2015 at the United Nations Climate Change Conference of Parties (COP21), stands as a legally binding international treaty on climate change. Ratified by 196 countries, its primary objective is to curb global warming, aiming to limit the temperature increase to below 2°C and striving for efforts to cap it at 1.5°C above pre-industrial levels.⁶ Widely recognised as a significant step forward in the global effort to address climate change, the Paris Agreement signifies a robust political commitment by nations to collaboratively address this pressing issue. The most recent conference, COP28, held in December 2023 in Dubai, saw slow implementation of progress across all areas of climate action. The conference urged all levels of government to accelerate the transition from fossil fuels to renewable energy sources, such as wind and solar power, in their upcoming climate commitments.



The Intergovernmental Panel on Climate Change (IPCC) is a significant organisation established by the United Nations to assess the scientific knowledge on climate change. Tasked with compiling, evaluating and summarising the latest scientific literature, the IPCC produced comprehensive assessment reports utilized by policymakers worldwide to inform their decision-making on climate change mitigation, adaptation and net zero strategies.

In 2021 and 2022, the IPCC released its Sixth Assessment Report (AR6), showing that climate change is already being observed in every region of the world. The report emphasised that human activities have caused approximately 1.1°C of warming since 1850-1900, underscoring the imminent risk of reaching 1.5°C of global temperature rise. Urgent and decisive action to reduce emissions in the next two decades is deemed crucial to prevent surpassing this threshold.⁷

3.2 United Nation's Sustainable Development Goals

In 2015, the UN set 17 Sustainable Development Goals (SDGs) as a comprehensive framework to providing peace and prosperity for people and the planet, both now and into the future. The target to achieve these goals was set for 2030. 193 countries pledged commitment to this target, recognising that ending poverty is intertwined with efforts to enhance health and education, reduce inequality and stimulate economic growth, all while addressing climate change and working to preserve our oceans and forests. Australia is one of the 193 countries which have committed to the goals. It will require all stakeholders, state governments, local governments and businesses to take action for Australia to meet the 2030 target. By aligning

⁶ United Nations, 2015, Paris Agreement, https://unfccc.int/sites/default/files/english_paris_agreement.pdf

⁷ IPCC article 9 August 2021, *Climate change widespread, rapid, and intensifying*: <https://www.ipcc.ch/2021/08/09/ar6-wg1-20210809-pr/>

this Strategy with the goals, Council aims to work towards building a more sustainable, equitable and resilient community, capable of adapting to the effects of climate change.



Figure 4: United Nation's Sustainable Development Goals (SDGs)

3.3 Federal and State Net Zero Targets

As a signatory to the Paris Agreement, Australia must set targets and develop a plan for reducing greenhouse gas emissions (GHG). The Agreement explicitly recognises and engages local and subnational governments and their critical role in supporting the transformation, including setting goals and strategies aligned with the science. In 2022, the Australian government recommitted to achieving net zero emission by 2050 and increased its 2030 target to 43% below 2005 emissions level. This 2030 target is in line with the lower end of the Australia Climate Change Authority's recommended range of between 40-60% reduction in emission by 2030. Under the terms of the Paris Agreement, countries must update their Nationally Determined Contribution (NDC) every five years. Australia's updated NDC will include the 2035 target. This update will hold the government accountable to more ambitious targets, aiming to keep global average temperature well below 2°C and pursuing efforts to keep it to 1.5°C. Re-establishing an interim target will inform the pathways to net zero by 2050 and provide insights into potential progress made to-date.

Another part of the Australian Government's net zero plan is to provide a pathway for each sector in the economy to understand its greenhouse gas emissions contribution and the opportunities for reducing those emissions accordingly. The Government is currently developing a sectorial emissions reduction plan to capture the full breadth of the economy and transition it to net zero. The sectors which form the basis of the plan are:

- Electricity and energy
- Transport
- Industry
- Agriculture and land
- Resources; and
- The built environment

The Queensland Government has set a net zero target of 2050, with interim targets of 30% below 2005 levels by 2030 and 75% below 2005 levels by 2035.⁸ It also has renewable energy targets of 50% by 2030, 70% by 2032 and 80% by 2035. These targets were legislated in April 2024 as part of the Clean Economy Jobs Act 2024 and the planned pathway to meeting the targets is outlined in the Queensland's 2035 Clean Economy Pathway: 75% by 2035 report.

In particular, the Government is:

- Targeting electricity emissions through the Queensland Energy and Jobs Plan, including creating a \$62 billion Super Grid and dramatically expanding solar and wind power supported by two world-class pumped hydro facilities
- Encouraging the protection of vegetation and regrowth vegetation through the Vegetation Management Framework and \$500 million Land Restoration Fund
- Supporting Queensland's highest emitting facilities to bring forward investment in projects that will drive down emissions
- Addressing transport emissions through a focus on zero emission technologies and vehicle modes, new and emerging technologies and alternative fuels via the Zero Emissions Vehicles Strategy and Action Plan

3.3.1 Federal and State Policies and Strategies

In addition to the established net zero targets, the Federal and State Governments have implemented other policies and strategies that could impact IRC. Although these policies are not mandatory at this stage, it is advisable for IRC to consider aligning with them, especially since an emissions baseline has been set and actions described throughout this strategy will assist Council in meeting these policies outlined below.

3.3.1.1 Climate Disclosure Bill

In March 2024, the Australian Government introduced the Federal Carbon Disclosure Bill to parliament. This bill is part of a broader legislative effort aimed at increasing transparency and accountability regarding climate-related financial risks and opportunities for large businesses and financial institutions.

If enacted, from January 1, 2025, larger companies must disclose information on their greenhouse gas emissions (including scope 1, 2, and scope 3 emissions), governance, strategy, risk management, and targets related to climate change. The reporting requirements align with international standards, specifically the frameworks developed by the International Sustainability Standards Board (ISSB) and the Task Force on Climate-Related Financial Disclosures (TCFD). Over the following two years, more entities will be required to report. This legislation will have a flow on effect to smaller companies that fall within the supply chain of reporting entities.

While mandatory reporting does not apply to local governments yet, many councils are preparing their reporting to align with this for two reasons:

1. To prepare Council for when or if this reporting is required; and/or
2. Demonstrating leadership within their communities and supply chains

⁸ <https://www.energyandclimate.qld.gov.au/climate/action-plan>

The Australian government is developing a framework to require all federal government agencies to report under this standard. Each state government (including Queensland) is exploring similar reporting requirements, which will likely encompass local governments.

The core of the Standards is to elevate reporting of climate risk, both physical and transition (i.e. emissions footprint and supply chain) to the same level as financial reporting. For councils, this reporting will be used for executive and councillor consideration and also aimed at providing transparency to key external stakeholders such as the community. The core information assets to develop and maintain are:

- Strategy - adaptation and mitigation risk identification and planning
- Targets - to manage and reduce exposure to these risks
- Actions - to reduce risk exposure over time

Ongoing reporting of emissions, delivery of actions and ongoing review of risk levels including the financial exposure of the organisation to climate risk will be required.

3.3.1.2 National Electric Vehicle Strategy

The National Electric Vehicle Strategy sets a vision to increase the uptake of electric vehicles (EVs) to reduce national emissions and improve the wellbeing of Australians. This strategy is part of the Australian Government's Powering Australia plan to improve living affordability, create jobs, and reduce emissions.

Implementing initiatives under the outlined objectives will help to deliver the following outcomes:

- Expand EV availability and choice
- Reduce road transport emissions
- Make it easy to charge EVs across Australia
- Increase local manufacturing and recycling
- Make EVs more affordable, and
- Reduce the cost to Australians of running their vehicles



In addition, the New Vehicle Efficiency Standard⁹ which the Government has set to commence on January 1, 2025, will apply to new cars sold in the Australian market. This standard will help Australia keep its commitment to becoming net zero by 2050.

The standard will help:

- Save money at the pump
- Give Australian more choice of new cars that are fuel-efficient, low or zero emissions, and
- Reduce transport emissions, improving the quality of life

3.3.1.3 National Climate Resilience and Adaptation Strategy 2021-2025

The National Climate Resilience and Adaptation Strategy aims to position Australia to better anticipate, manage and adapt to a changing climate. It sets out what the Government will do to support efforts across all levels of government, businesses and the community to prepare for the impacts of climate change, including:

⁹ <https://www.infrastructure.gov.au/infrastructure-transport-vehicles/vehicles/new-vehicle-efficiency-standard>

- Objective 1: Driving investment and action through collaboration
 - Provide enhance national leadership and coordination
 - Partner with governments, businesses and communities to act and invest
- Objective 2: Improving climate information and services, and
 - Deliver coordinated climate information and services to more users
 - Continuing to deliver world class climate science and informs successful adaptation
- Objective 3: Assessing progress and improvement over time
 - Deliver national assessments of climate impacts and adaptation progress
 - Independently assess progress over time

3.3.1.4 **Queensland's Zero Emission Vehicle Strategy**

In 2022, the government released this strategy as well as the Zero Emission Vehicle Action Plan 2022-2024¹⁰ to accelerate Queensland toward a cleaner, greener transport future while making sure energy infrastructure supports the transition to zero emission vehicles.

The 10-year strategy will help the Queensland government meet its 2050 net zero target through:

- 50% of new passenger vehicle sales to be zero emission by 2030, move to 100% by 2036
- 100% of eligible Queensland Government fleet passenger vehicles to be zero emission by 2026, and
- Every new TransLink funded bus added to the fleet to be a zero emission bus from 2025 in South East Queensland and from 2025-2030 across regional Queensland.

This strategy aligns with the Queensland Transport Strategy.

¹⁰ https://www.publications.qld.gov.au/dataset/zeroemissionvehiclestrategy/resource/5a0ce566-3169-4c4c-836c-d605edf752fa?truncate=30&inner_span=True

3.3.1.5 Queensland Waste Management and Resource Recovery Strategy



The vision of this strategy is to become a zero-waste society, where waste is avoided, reused and recycled to the greatest extent possible. Strategic investment in diverse and innovative resource recovery technologies and markets will produce high-value products and generate economic benefits for the state.

Targets for the waste management strategy:

- 25% reduction in household waste
- 90% of waste is recovered and diverted from landfill, and
- 75% recycling rates across all waste types

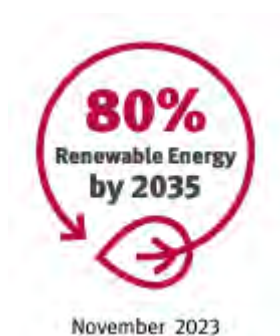
This strategy has also informed and will be monitored and evaluated alongside the Queensland Organics Strategy and Action Plan 2022-2032.

The target of this strategy and action plan is to:

- Halve the amount of food waste generated
- Divert 80% of the organic material generated from landfill, and
- Achieve a minimum organic recycling rate of 70%

4. Net Zero Target Options

As highlighted in the section above, the Federal and State Governments have set net zero targets for 2050, with interim targets for 2030 and 2035. Isaac Regional Council will align their strategy and emissions reduction actions with the Queensland Government's 2050 net zero target. Another option is to set a net zero target based on a science-derived target (SDT). This could be a future option later once Council gathers better data and begins implementing emissions reduction projects as outlined in this strategy. For more details on science- based targets see Appendix A.



5. Emissions Reduction Actions

This section outlines the key actions recommended for Council to undertake to achieve the goals, targets and objectives outlined in this plan. The actions have been grouped under the following key areas:

- Buildings and Facilities
- Water and Wastewater Treatment Plants
- Streetlighting
- Fleet
- Landfill Sites

A key step will be to integrate several of these actions into Council's 10-year capital plan.

The offsetting of residual emissions after the actions above are implemented is covered in Section 6.3.

A cost-benefit analysis has been prepared that explores the costs, savings and abatement opportunity for the key actions outlined in this strategy. The key business case drivers are annual savings as well as net savings over each asset's lifetime. The metrics used to analyse the projects are outlined in Table 4.

Each section will indicate the priority of when to begin the initial stages of the action. This could involve activities such as building audits, designing new policies or integrating with existing policies, and implementing the project. The below icons will be displayed at the beginning of each section.



Action is a high priority and should begin initial stages in the next 1-2 years



Action is a medium priority and should begin initial stages within the next 4 years



Action is a long-term priority and should begin initial stages beyond 4 years

This approach will give Council ample opportunity to prioritise feasibility studies for the immediate actions.

Table 4: Key metrics

Impact in 2035/36 (tCO ₂ -e)	This is the annual emissions abatement in 2035/36 resulting from implementation of the relevant action
Total Cost (\$)	This is the cost of <i>implementing each action</i> , including capital costs and maintenance costs across the lifetime of the action. That is, the additional cost above BAU to implement this action.
Lifetime Savings (tCO ₂ -e)	This is the total emissions savings over the lifetime of the asset. Standard asset lifetimes have been assumed: Buildings: 15-30 years Plant and Equipment: 8-15 years

	Solar PV systems: 25 years LED lighting: 20 years
Lifetime Savings (\$)	This is the total cost savings over the lifetime of the investment
Simple payback	This is the time (in years) that it is expected to take for the action to achieve a positive return on investment (ROI)

5.1 Data Management Platform

Local governments across Australia spend hundreds of thousands of dollars on electricity, natural gas, water consumption and fuel costs. This represents a significant contribution to both emissions and costs. Having accurate data to pay bills and confidence in the amount of electricity, gas or water consumed at a site is crucial for reducing emissions and managing operational costs.



IRC faces a common local government challenge of obtaining accurate, centrally located billing data to track consumption, costs, tariffs and emissions.

To address this challenge, Council will need to collate and clean up current billing data (i.e. improve the naming of accounts and review whether current consumption amounts and tariffs appear correct). Council can then use a data management software program to systematically gather, analyse, and interpret electricity, gas and fleet data, providing a foundation for informed decision-making regarding energy usage and cost reduction. By employing a data management platform, Council can:

- Measure and manage its corporate emissions
- Track the usage and cost of each site, per facility type or for all facilities and potentially identify cost saving areas
- Set up automatic alerts for unusually high energy spends
- Have a better understanding of emissions sources
- Save time and money by having the data available in one place

Though this action doesn't directly reduce emissions, it will streamline the data collection process and improve operational efficiency.

5.2 Buildings & Facilities



Isaac Regional Council's path to net zero emissions for buildings and facilities will involve upgrading facility infrastructure through a number of proactive and reactive solar and efficiency measures and continuing to effectively manage existing infrastructure.

5.2.1 Energy Usage Patterns

Council manages just over 200 buildings and facilities that consume energy. This is in

addition to the waste and wastewater treatment facilities discussed in Section 5.3. The vast majority of energy is in the form of electricity, with bottled LPG gas use limited to three buildings, generating less than 0.05% of total building emissions.

Figure 5 outlines energy costs for each facility type. Swimming pools and the Civic Centre are the highest energy consumers on average, each costing around \$40,000 per year. While individual sites in the 'Other' category (which includes libraries, community centres, sports facilities, toilet blocks, BBQs, airports, etc.) have a lower average energy cost of about \$3,000 per year, their cumulative energy spend is the highest. Council-owned residential sites,¹¹ the eleven bore and irrigation meters, open space lighting and waste and resource recovery centres account for the remaining energy spend.

¹¹ Note that the main energy spend in the residential category is the unit at 27/17 Utah Drive (NMI 3051208709). This is the sixth highest emitting site and is responsible for 3% of total energy costs. This unit consumes over twenty times what an average QLD unit consumes and therefore warrants investigation (average household figure source: Energy Australia).

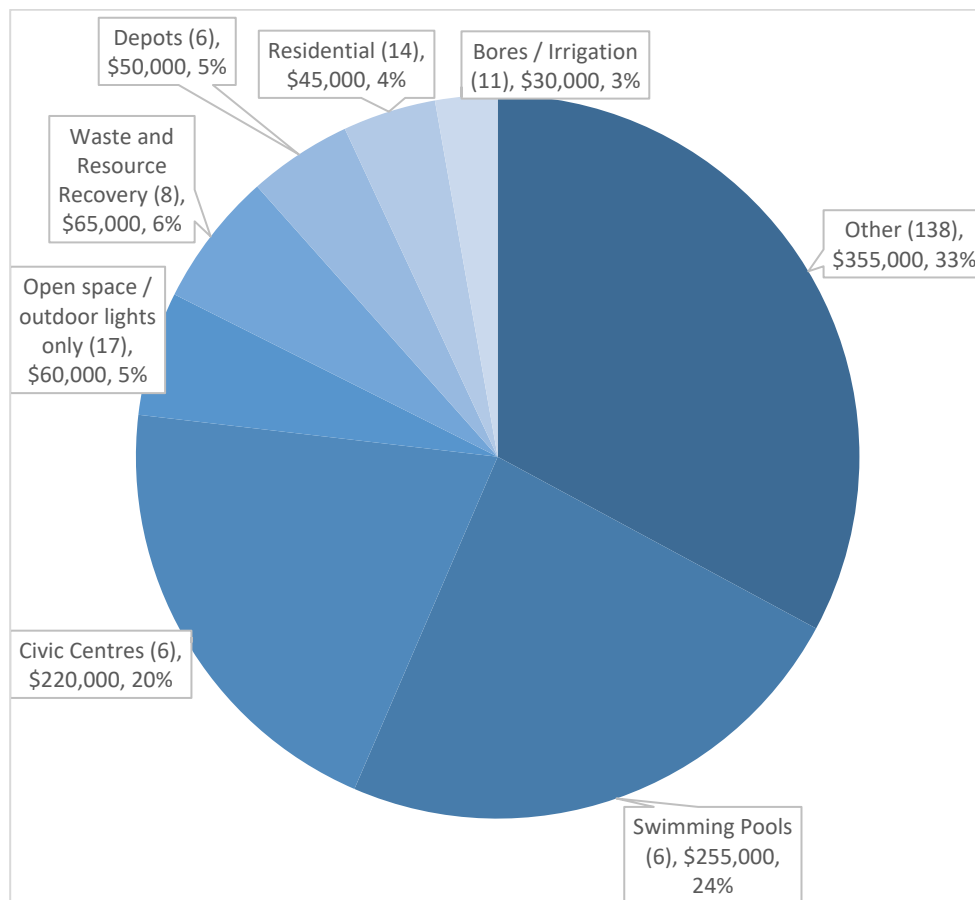


Figure 5: Annual energy costs per facility types (excluding water and wastewater treatment plants)

Figure 6 outlines the highest emitting Council buildings. Greg Cruikshank Aquatic Centre is the highest emitter at 14%, followed by the Moranbah Office (9%).

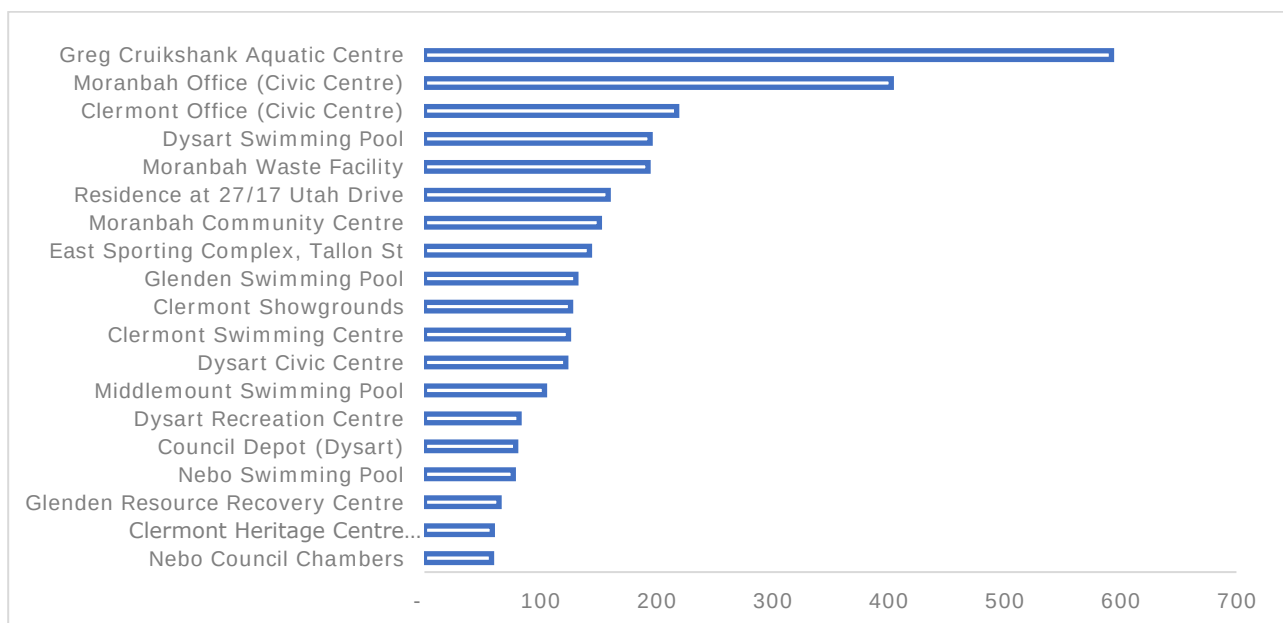


Figure 6: Annual GHG emissions for top 19 consuming facilities (tCO₂-e)

5.2.2 Building Operation Management

There are a range of building operations management activities that Council can employ to support GHG emission reduction that have not been costed in this action plan, these include:

- Continuing to Council's energy submetering and water data logger systems at relevant sites to track energy and water usage in real time and to alert managers to unusual and excessive consumption (main sites included for energy submetering and alerts are those with high energy spend and complex equipment, and main sites included for water data loggers are large water using sites such as aquatic centres and those with vulnerability to undetected leaks such as irrigation systems and public toilets).
- Improving the management of facility billing data (refer to Section 5.1 on data management)
- Committing to operational energy performance ratings such as NABERS at larger buildings e.g., Moranbah and Clermont Offices
- Regular assessments of large air conditioning system settings to ensure systems are operating optimally and aligned to a thermal comfort policy to support preferred building comfort parameters such as temperature ranges, air quality and ventilation.
- Green leasing agreements¹² to help Council define and hold building lessees accountable for adopting sustainable energy, water and waste practices. Agreements range from a concise one-page management plan and energy and water billing data provision agreement for small facilities through to adopting a leasing standard clause that can be integrated into existing lease documents to guide owners and tenants to collaboratively improve building performance over time. A small facilities template has been provided as a separate attachment. An example of larger building leasing agreements are provided by the [Better Buildings Partnership](#).

¹² Attached as a separate document, ISA_STR_001_GreenLeasingAgreement_Small_Facilities_Template_v1a

5.2.3 100 % Electrification of All Facilities

The only gas used across all facilities is LPG gas at three buildings (Moranbah Community Centre, Dysart Civic Centre, and Dysart Recreation Centre), so transitioning to 100% electricity across Council's building portfolio is straightforward. Gas equipment at existing sites can be replaced upon expiry or as funding becomes available, and Council can easily ensure that no gas is required for new sites and redevelopments.

5.2.4 100 % Renewable Electricity Power Purchase Agreement (PPA)



Electricity accounts for 15% of Isaac Regional Council's FY2022/23 emissions inventory, indicating that participating in a 100% renewable energy electricity contract such as a Power Purchase Agreement (PPA) will have a significant impact on Council's emissions.



A PPA is a contract between an electricity buyer and seller. In the context of this plan, PPAs refers to an agreement that the seller will ensure that a certain amount of energy is generated from renewable sources, such as large-scale solar or wind farms. This is now a common method for procuring electricity for local governments. It enables the purchase of zero emissions electricity through current electricity contract operating expenses. This also has the added benefit of locking in contract certainty for a nominated period, typically 3-5 years¹³. The cost of renewables in a PPA is typically cost neutral, making them a cost-effective solution to electricity emissions reduction.

Cairns Regional Council recently became the first local government in Queensland to sign a PPA. Over the 10-year contract period, the deal will supply 100% renewable electricity to the council's 80 largest facilities. The contract will commence in July 2024.¹⁴

Interstate, many councils have joined PPAs as part of a larger consortium of councils, for example through the Victorian Energy Collaboration (VECO),¹⁵ which covers 51 councils, the Western Australia Local Government Association's PPA,¹⁶ which covers 48 councils and the Southern Sydney Regional Organisation of Councils (SSROC) signed in 2022 securing 100% renewable energy for 25 councils from three solar farms.¹⁷ These are just a few examples of councils across Australia that have already adopted this initiative, successfully reducing their electricity emissions to zero. Councils can choose to enter into a PPA independently or in collaboration with other regional councils in the area.

Council could also opt to purchase Green Power instead, however, this usually comes at an additional cost of between \$4.4c/kWh to \$5.5c/kWh, whereas a PPA will generally be cost neutral.

Ironbark recommends IRC to begin investigating options to enter into a PPA now, ideally with other councils in the area, with the intention to secure 100% renewable for all electricity

¹³ Most PPAs will lock in contract price for a three-year period.

¹⁴ https://businessrenewables.org.au/case_study/cairns-regional-council-signs-ppa-with-cleanco/

¹⁵ <https://www.vec.org.au/>

¹⁶ <https://walga.asn.au/media-and-resources/media-releases>

¹⁷ <https://reneweconomy.com.au/25-sydney-councils-ink-massive-renewables-ppa-with-three-nsw-solar-farms/>

assets, including streetlighting in FY2025/26. If implemented Council can reduce 7,188 tCO₂-e after the first year, which will reduce electricity emissions to zero. The energy consumption in FY2035/36 has been calculated assuming all actions in this strategy are implemented (solar PV and energy efficiency), as that will reduce the demand needed from the PPA, and it considers the additional electricity load for fleet transition and electrification of assets.

Table 5: Summary of impact of entering into a PPA

Action	Start Year	Impact in 2035 / 36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (\$)
100% renewable energy PPA for all buildings and facilities	2025/26	3,990	Cost Neutral*	
100% renewable energy PPA for all WWTP and WTP	2025/26	2,808	Cost Neutral	
100% renewable energy PPA for streetlighting	2025/26	12	Cost Neutral	

**This action is cost neutral as most PPAs will be similar to council's current retail agreement. If Council decides to buy GreenPower that will incur an additional cost on top of its normal retail agreement.*

5.2.5 Behind the Meter Solar at Buildings and Facilities



Even if Council commits to a renewable energy PPA, rooftop solar is still recommended to provide low-cost energy and to reduce as much energy demand and costs as possible.

This high-level assessment has identified seventeen eligible sites with sufficient space for the installation of 10kW or more of solar panels, amounting to a total of 590kW of solar capacity.

Council is preparing to install solar systems at the Moranbah and Clermont offices, funded through the Australian Government Reef Guardian program, with work expected to commence in FY2024/25. As these installations have already been budgeted, their associated costs and financial savings are excluded from the emissions reduction pathway. However, the emissions reductions resulting from these solar installations are still accounted for.

As summarised in Table 6, solar initiatives are expected to generate significant financial and greenhouse gas savings for Council. By 2035/36, the solar installations will provide an estimated annual GHG abatement of 775 tonnes, translating to a 20% annual reduction in buildings emissions. For the installations funded by Council, approximately \$6.5 million in energy cost savings over the lifetime of the solar panels is expected, at a total installation and maintenance cost of \$640,000 spread over seven years. With a payback period of just four years, the investment in solar is both financially and environmentally advantageous. A further \$4.7M in energy costs savings is expected from the Reef Guardian funded projects. The cost-benefit analysis in Section 6.2 excludes the savings from these projects as it was an externally funded investment. Council will benefit from it regardless. The emissions savings have, however, been documented in the emissions pathways analysis.

Table 6: Summary of impact of behind the meter solar

Action	Start Year	Solar Amount (kW)	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple Payback (years)
Behind the meter solar on Moranbah and Clermont civic buildings	2024/25	265	325	Already budgeted	8,000	\$4.7M	N/A
Behind the meter solar on viable sites	2025/26	315	450	\$640,000	9,500	\$6.5M	4
Total		580	775	\$640,000	17,500	\$11.2M	

Refer to Table 7 for suggested sites, panel sizes, and projected installation dates, which have been spread over seven years. Before implementation, a detailed assessment should be conducted to confirm the viability of each site and identify potential challenges, such as roof age, power quality, tenant use and leasing arrangements, tariff structures, and roof structural integrity.

A 10kW system is recommended for the St Lawrence Council Office, though its proximity to trees and roof structure could complicate the installation.

At the Dysart Swimming Pool, there seems to be adequate space on the roof closest to Queen Elizabeth Drive for solar panels. When the solar hot water system on the other roof requires replacement, it should be substituted with a heat pump, and the size of the solar system should be expanded accordingly. Other swimming pools were excluded from consideration due to inadequate roof space, poor orientation, or shading issues.



Further investigation is required for the Moranbah Waste Facility to confirm its suitability for solar installations. Satellite imagery suggests that the roof structures might already have solar panels, indicated by black rectangles. If not, then investigate roof capacity for solar and, if space permits, a ground-mounted system. Most waste and resource recovery sites have been assumed to lack the capacity for solar installations due to small or outdated roof structures and limited space for ground-mounted systems, but further analysis might uncover viable opportunities, including the transfer station bin roofs.

The Clermont Showground's building on Wattle Hill Rd could be suitable for solar panels, as could the four structures located northeast of the main ring. Additionally, solar installations are recommended for the Greg Cruikshank Aquatic Centre, including the pool roof and the two larger buildings north of it. However, the pool roof may not support standard PV panels. In this case, lightweight solar options, such as those installed at the Pfizer Building in Melbourne, should be considered. These panels weigh 7.2kg each, compared to the usual 30kg (see Figure

7). Due to the expected complexity of this site, installation has been suggested for 2028/29 to give Council time to work out the best solution.

Clermont Sports Grounds has a relatively high annual energy consumption of over 48 MWh, making it the 14th highest consuming facility. However, it has been ruled out for solar installation as approximately 80% of its electricity is used in the evening. Preliminary calculations suggest that the payback period for solar combined with battery storage would be excessively long. Ironbark recommends obtaining quotes from installers to better assess the cost-effectiveness of adding battery storage and suggests monitoring battery prices over the coming years, as they may decrease, making the investment more viable in the future.

Table 7: Potential sites

Site Name	NMI	Solar PV size (kW)	Installation year*
Already in motion: Moranbah Administration Building	3050187163	200	2024/25
Already in motion: Clermont Civic Building	3038617285	65	2024/25
Moranbah Community Centre	QDDD003009	60	2025/26
Dysart Swimming Pool	3038299143	10	2026/27
Moranbah Waste Facility	3051616025	15	2026/27
East Sporting Complex, Tallon St	3036001350	20	2026/27
Clermont Showgrounds	3038140535	40	2027/28
Dysart Recreation Centre	3051667517	40	2027/28
Greg Cruikshank Aquatic Centre	QDDD700025	40	2028/29
Dysart Civic Centre	QAAADY0008	30	2028/29
Council Depot (Dysart)	3038864550	10	2029/30
Clermont Heritage Centre and State Correctional Work Camp	3053127718	10	2029/30
Nebo Council Chambers	3036056421	10	2030/31
64, 27 Bowen St, Nebo	3036056944	10	2030/31
4, 45b Carmila West Rd, Carmila	3036590606	10	2031/32
Council Office, 36 Macartney St, St Lawrence	3038286149	10	2031/32

**Timing may differ to below should Council align the rollout with any existing renewal programs and community infrastructure plans.*



Figure 7. Light weight panels installed on the Pfizer building in Melbourne (courtesy Integrated Energy Solutions¹⁸)

The assumptions used to generate results can be found in Appendix B.

5.2.5.1 Rooftop Solar Power Purchase Agreement (PPA)

A rooftop solar PPA is an arrangement in which a solar service provider designs, builds, owns, operates, monitors, and maintains a photovoltaic (PV) system, and a customer agrees to site the system on its roof or elsewhere on its property and purchase the system's electric output from the solar services provider for a predetermined period and price.

The purchase price of the generated electricity is typically below the retail electricity rate that the host customer would otherwise pay to their retailer.

The PPA rates can be fixed or they can contain an annual price escalator in the range of 2.0% to 4%. The term length of most PPAs can range from 10 years to as long as 25 years. PPA arrangements enable the customer to avoid many of the traditional barriers to the installation of solar systems. Solar PPAs bring the following benefits:

- No upfront capital cost
- Predictable energy pricing
- No system performance or operating risk
- Projects can be cash flow positive from day one

Some rooftop solar Power Purchase Agreements (PPAs) include an option where the customer can eventually own the system after a set period or a number of payments. These agreements typically allow the property owner to buy the solar system outright at the end of the contract term or after a specific number of years (usually between 5 to 20 years), often at a reduced price.

This is known as a buyout option in a PPA. After the buyout, the property owner assumes full ownership of the system, along with any associated maintenance and operational

¹⁸ 2024, <http://www.energyandcarbon.com.au/>.

responsibilities. This option can be beneficial for those who want to take advantage of solar energy without upfront costs but still wish to own the system eventually.

The cost of a solar Power Purchase Agreement (PPA) depends on the property's energy needs, but in some cases, it may be higher than buying a solar system outright. While there's no upfront payment, additional costs like new meters, insurance, or property modifications could arise.

It's essential to compare multiple quotes from solar providers, considering both system purchases and PPAs, to make the best financial decision.

5.2.5.2 Procurement, Installation and Commissioning

Solar presents Isaac Regional Council with an exciting opportunity to minimise operational costs and emissions. The following tips were generated from other councils with decades of experience installing solar across their rooftops¹⁹:

- Work out where external support is needed before commencing (e.g. feasibility studies and scoping appropriate roof space, specifications, reviewing tender applicants, reviewing design, commissioning assessment)
- Consider establishing a panel of at least three solar installers to avoid going out for tender for each solar project (if doing this, to make it easy to compare, start with a straightforward project, fix the price to discern best value for money, and request an estimate of system generation to compare \$/kWh over 10 years)
- Work closely with Council's maintenance and assets teams throughout the project, particularly on the sign off of the lay out diagram and rooftop access.
- Establish a solar monitor that profiles all systems on the one page and sample it before committing (some are overly complex)
- Establish a solar maintenance contract to ensure panels operate optimally (costs for this are estimated in this assessment)

5.2.6 Sustainability Standards for New Builds, Upgrades and Equipment



Having an Ecologically Sustainable Design (ESD) policy and standards which apply to both new builds and upgrades, combined with resource efficient technical specifications for minor works, plant and equipment will ensure that:

- Council's newly built and upgraded facilities are designed and constructed to be comfortable, energy and water efficient, and with good indoor air quality. This in turn promises a myriad of health, social and economic advantages
- New and replaced equipment will be good quality, fully electric, durable and resource efficient

The ESD standards and equipment specifications will both require policy governance. Council should investigate inserting relevant clauses within the existing procurement policy or establish a sustainable buildings policy. ESD standards and equipment specifications would be included in all tenders, requests for quotes and orders of works accordingly.

¹⁹ More suggestions and tender wording can be sourced via: Ironbark Sustainability, 2018, Procuring, commissioning and Monitoring Rooftop Solar, <https://ironbarksustainability.com.au/resources/articles/getting-solar-right-borrowing-from-the-best>.

Ecologically Sustainable Design Policy and Standards for Capital Works (New Builds and Upgrades)

ESD is already being applied to new builds and upgrades in an ad hoc manner. An ESD policy and standards for new builds and upgrades that is integrated into Council's procurement processes would formalise this process and ensure that all Council facilities are designed and constructed in a systematic way with support from senior management to produce sustainably constructed facilities that are comfortable, energy and water efficient with good indoor air quality. This in turn promises a myriad of health, social and economic advantages.



On average, buildings that achieve a high level of ESD outcomes use around 70% less electricity, produce around 60% fewer greenhouse gas emissions, use 50% less potable water, recycle 96% of their waste and are resilient to climate change impacts.

The main off-the-shelf ESD tools used for larger building projects (i.e. over \$10-15M) are Green Star, PassivHaus and the WELL Building Standard (or equivalent). For smaller projects, Queensland councils use internally developed standards that are tailored specifically for their council.

The potential additional cost of applying ESD standards is compensated by the significant ongoing operational and maintenance savings, with targeted ESD investments yielding a cost saving of \$5-11 for every \$1 spent. Capital costs depend on the project ambition and content, ranging from around 2-5%, whilst utility cost savings and return on investment vary depending on the building size and occupancy patterns, ranging from around 3-7 years' payback.

Resource Efficient Technical Specifications for Council Equipment

Resource efficient technical specifications for minor works, plant and equipment (lighting, hot water systems, air conditioners, etc) would enable Council staff, consultants and contractors to specify good quality, 100% electric, durable and resource efficient equipment within all request for quotes and tenders, orders of works and maintenance contracts.

They can also negate the need to conduct energy audits at smaller sites (e.g. those that consume <10MWh/year consumption and have domestic-sized equipment). Instead, a count of equipment can be conducted as part of general building condition audits and then specifications can be used to replace equipment with the most energy efficient and cost-effective model either upon expiry or via a dedicated efficiency programs should there be available funding.

Impact

These measures can reduce emissions by 350 tCO₂-e per year, translating into an 9% annual reduction in buildings emissions and saving Council around \$9.6 million over a 30-year lifespan at an extra capital cost to projects of 3% and a payback on investment of 8 years. It will also formalise the transition away from gas for any new builds.

The figures outlined in Table 8 are based on Council's FY2022/23 budgeted statement of capital funding for building assets and reflect the impact of best practice sustainability standards. Applying the ESD Policy may come at an extra cost to capital works and at times to the

maintenance of assets, but that this is generally balanced by the significant ongoing operational and maintenance savings and life cycle cost benefits that in turn achieve paybacks on any upfront investment.

A 3% increase to capital works budget per project has been used to estimate costs to achieve a 40% and 20% operational savings for major and minor buildings and equipment respectively. Targeted ESD (Environmentally Sustainable Design) investments have been shown to yield a return of \$5-11 in cost savings for every \$1 spent, underscoring the value of this approach in both metropolitan and regional settings.²⁰

While the data behind this business case predominantly relies on metropolitan building projects, this percentage is still a reliable starting point for regional projects. Although construction costs tend to be higher in regional areas, applying the 3% increase remains a sound methodology. This is because the percentage scales proportionally with overall project costs. In essence, while both the base construction costs and the 3% increase will be higher in regional projects, the approach remains consistent and effective in delivering the projected energy and water savings.

Once ESD standards have been trialed at Council, a refined understanding of capital cost increases can be determined.

To avoid the risk of over capitalising at a per project level, the standards should include a requirement that the selection of large mechanical and hydraulic systems shall be substantiated via a life cycle cost analysis of different system types to demonstrate best value emissions and cost savings as well as maintenance and replacement implications compared to standard baseline systems.

Continuing to apply sustainability standards and specifications will ensure high-quality energy and water efficiency outcomes at all existing and new facilities and will result in cheaper long-term running costs and reduced emissions over the life of the buildings. Several councils across Australia are taking the lead in this area, whilst continually monitoring incremental State and Federal governments improvements to relevant building and planning codes. Best practice councils will continue to drive these efforts until other levels of government catch up.

Table 8: Summary of impact of sustainability building standards

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple Payback (years)
Sustainability Standards for New Builds, Upgrades and Equipment	2024/25	350	\$2.3M	11,400	\$9.6M	8

²⁰ Green Building Council of Australia (GBGA), Annual report (2019), Green Star Financial Transparency Research Paper (2016); The Value of Green Star A Decade of Environmental Benefits (2013); and Pitt & Sherry, Harrington, 2013, *Environmentally Efficient Design Planning Policies* Cities of Banyule, Moreland, Port Phillip, Stonnington, Whitehorse and Yarra, Expert Evidence – Benefit Cost Analysis and Ironbark Sustainability, 2019, ESD Policy for Council Buildings Background Paper, Blue Mountains City Council and Blacktown City Council.

5.2.7 Targeted Efficiency Assessments and Upgrades at Buildings and Facilities



This action focuses on assessing and implementing efficiency upgrades at nineteen high-energy-consuming buildings, which collectively cost \$750k in electricity. Smaller facilities can be addressed with sustainable building standards (Section 5.2.6) as equipment reaches end-of-life or when funding becomes available.

These targeted energy efficiency measures can reduce Council's building emissions by at least 5% each year. Emission and potential cost savings are highlighted in Table 9 and demonstrate that these actions could mitigate around 190 tCO₂-e on an annual basis at a cost of \$833,000, saving \$540,000 over the lifetime of the equipment. Costs for this action included dedicating time and resources to improving asset billing data (as per Section 5.1) in order to refine which buildings to assess, and then assessing the facilities to identify efficiency and renewable energy opportunities and implementing upgrades accordingly.

Table 9: Summary of impact of efficiency upgrades

Action	Start year	Impact in 2035 / 36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple Payback (years)
Engineer assessments and implement upgrades	2024/25	140	\$614,000	2,500	\$1.4M	8
Detailed audits and implement upgrades	2025/26	25	\$114,000	460	\$270,000	8
Basic stock take audits and implement upgrades	2024/25	25	\$105,000	460	\$270,000	8
Total		190	\$833,000	3,420	\$2.0M	8

A first step will be to assess the sites to identify energy efficiency, renewable energy and degasification opportunities. It is recommended to start some of the assessments this financial year (FY2024/25) and start implementing actions from FY2025/26 onwards over a four-year period. It may be the case that some sites such as pools have similar opportunities. See below for the types of recommended assessments and Table 10 for which sites to target.

Mechanical / Aquatic Engineer Assessments (est. at \$7,000 each)

This assessment type involves engaging a mechanical and/or aquatic engineer to complete an assessment of council buildings with large or complex HVAC or other mechanical or aquatic systems. The report should outline best practice solutions for minimizing operational costs and



GHG emissions, include high-level cost estimates for recommended works, detail potential operational cost savings, and describe the maintenance and operational implications. It should also outline some guideline specifications to insert into tender briefs. Full design specifications would cost a further estimated \$7K to

generate, a cost that would be absorbed into the total capital cost of a project. Opportunities might include upgrading equipment, cleaning filters, introducing regular maintenance schedules, optimising systems for building use (e.g. time switches) and seasonal changes, or replacing the systems.

This assessment should also include Basic Site Audit to stock take lighting, hot water systems, and other equipment to identify replacement opportunities (see below).

Detailed Energy Audits (est. at \$4,000 each)

Energy efficiency actions at medium sites which require a detailed audit aligning with Type 2 energy audit methodology (AS/NZS 3598:2014). This is appropriate for high-consuming sites with unusual or specialty equipment, or those with high or atypical energy usage where the energy efficiency actions and their costs or savings are not immediately clear.

Basic Stock Take Audits (est. at \$1,000 each)

For sites with basic equipment but relatively high consumption, a simple 'stock take' of existing energy technology and passive thermal opportunities should be conducted. This approach identifies all potential energy efficiency improvements and their associated costs without detailing site-specific savings. Given the predictability of certain upgrades—such as lighting technology, motion sensors, or air conditioning and hot water system improvements—a broad assessment is sufficient, avoiding the need for detailed reports on each individual site.

The stock take can either be conducted in-house or by another service provider.

Table 10: Targeted sites and which assessment to apply

Assessment type	Asset Names	Comments
Mechanic / Aquatic Engineer Assessments and Basic Stocktake Audits	Greg Cruikshank Aquatic Centre Moranbah Administration Building Clermont Civic Building Dysart Swimming Pool Moranbah Community Centre Glenden Swimming Pool Clermont Swimming Centre Dysart Civic Centre	Approach recommended for most Civic Centres, swimming pools, and sports and recreation centres due to their high energy use and likely complex HVAC/hydraulic systems. Other civic centres, though not among the top 20 energy consumers, have also been prioritised as they house a large number of Council staff. Ironbark suggests assessing one or two of the pools in the first year. If technology and

	Middlemount Swimming Pool East Sporting Complex, Tallon St Dysart Recreation Centre Nebo Swimming Pool	solutions are similar across the pools, it might negate the need to assess all of them, saving Council assessment costs. <i>Moranbah Community Centre has been included despite its recent upgrade to assess the energy performance of the air condition system(s) and pinpoint any other future energy efficiency opportunities that weren't incorporated into the upgrade.</i>
Detailed Energy Audits	Moranbah Waste Facility Residence at 27/17 Utah Drive Dysart Council Depot	Detailed audits are recommended for the Moranbah Waste Facility and Dysart Council Depot due to their high energy consumption and diverse equipment. Once one depot and waste facility are audited, Council might be able to apply the findings to similar sites without further detailed audits, thus reducing costs. Before committing to a detailed audit, further investigation (e.g. a quick walk through, review of recent electricity bills and a discussion with key staff) is recommended to pin point whether this approach is needed. E.g. accordingly to staff, the Moranbah Waste Facility is a very basic building that shouldn't be consuming too much, and 27/17 Utah Drive, Moranbah is a residential unit.
Basic Stocktake Audits	Clermont Showgrounds Glenden Resource Recovery Centre Clermont Heritage Centre and State Correctional Work Camp Nebo Council Chambers Toilet Block, 4 Town Square Ave, Moranbah Council Office, St Lawrence Council Middlemount Office	Basic audits are recommended for high-emitting sites that appear to have a collection of smaller buildings that are likely to house basic energy equipment that don't require a more detailed assessment. This includes Civic Centres at St Lawrence and Middlemount. Council may wish to consider shifting these to more detailed audits, or if they house complex HVAC equipment, also having a mechanical engineer assessment. The toilet block at 4 Town Square Ave in Moranbah has also been included due to it consuming a large amount of energy for such a small site.

5.2.8 Continue Improvements to Bores and Irrigation Systems



Council has already initiated an audit and efficiency program for bores and irrigation systems, which includes the implementation of SCADA systems and operational automation. As part of this program, it is believed that most large pumps are already equipped with variable speed drives (VSDs), while other pumps are currently being assessed to evaluate the feasibility and potential impact of adding VSDs to optimise performance²¹. Due to a lack of detailed information costs or savings associated with this initiative have not been estimated. Table 11 outlines the irrigation pumps and bores identified by analysing electricity data.

Table 11: Bores and Irrigation System Electricity Costs

Assessment type	Asset Names	Annual energy costs
3038869985	Irrigation Pump, 106 Cheeseborough Rd , Clermont Qld 4721 *	\$10,344
3036054607	Bore 3, 373 Airstrip Rd, Nebo Qld 4742	\$2,656
3036578371	Bore 5, 107 Burgess Rd, Nebo Qld 4742	\$2,337
3038762331	Bore, 79643 Bruce Hwy, St Lawrence Qld 4707	\$3,463
3053016395	Bore Pump 7, 320 Airstrip Rd, Nebo Qld 4742	\$2,222
3036578380	Bore 4, 107 Burgess Rd, Nebo Qld 4742	\$1,978
3038816181	Golf Club Irrigation, 180 Fisher St, Dysart Qld 4745	\$3,857
3036054615	Bore 2, 536 Airstrip Rd, Nebo Qld 4742	\$1,470
3038687488	Golf Course Irrigation Pump, 52 Centenary Dr N, Middlemount	\$567
3038687143	Lions Park - Irrigation, 129a Centenary Dr N, Middlemount	\$503
3036522236	Irrigation System, 1 Batchelor Pde, Moranbah Qld 4744	\$457
	Total	\$29,854

**After further review this asset name may be a pump associated with the Clermont Sweage Treatment works. Without knowing if that is accurate we have left this in this section as opposed to moving under the WTP and WWTP section. It's advised to conduct a thorough review of the asset names and classifications.*

²¹ Variable speed drives enable pumps to operate at the precise speed required to meet the demand, avoiding the inefficiencies associated with fixed-speed operation.



Image courtesy ABC News Australia

5.2.9 Open Space Lighting



Open space lighting encompasses parks and gardens, sports grounds and carparks. Council recognises the significant community benefit open spaces provide and the high value the community places on them. One method to enhance these open spaces and contribute to Council's emissions reduction efforts is the transition to LED lighting. Based on a high-level assessment of asset classification in Council's electricity site list, it appears Council has around 40 assets that Ironbark determined to be parks or reserves, carparks or open space lighting (not streetlighting), representing roughly 5% of Council's emissions from electricity. Sports lighting was not included in this assessment, but it is recommended to review those on a case-by-case basis. Based on the number of assets it's been identified that if Council begins to transition some of these lights to LEDs Council can save 68 tCO₂-e by FY2035/36.



Currently, Council upgrades open space lighting in response to faults or asset renewal, which provides a cost-effective way to replace lights as they reach the end of their lifespan. Incorporating this approach into Council's procurement policy would streamline the upgrade process and ensure that energy efficient LED lights are installed instead of less efficient bulbs or floodlights. Additionally, it is recommended Council conduct audits at these parks and reserves to assess existing lighting installations. This proactive approach could then be applied to similar locations, reducing the overall cost of auditing individual assets.

Table 12: Summary of open spaces lighting action

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple payback (years)
Open spaces to LEDs	2025/26	68	\$146,000	1,235	\$626,000	5

5.3 Water and Wastewater Treatment Plants

5.3.1 Emissions from Wastewater Treatment

The total wastewater emissions that were included in the inventory were taken from Ironbark's Snapshot Climate Tool, which is estimated by using state level activity data and scaled to the LGA allocation. The estimated emissions could vary, so as indicated in Section 2.2 it is paramount to start collecting the right data to accurately understand wastewater emissions.

IRC operates seven WWTP, all of which are reported to use aerobic treatment processes. If this is the case, as Figure 8 indicates, aerobic treatment process are not methane producing, then there is the potential these emissions are significantly lower than reported.



Figure 8 is from the IPCC Good Practice Guidance and Uncertainty Management in National Greenhouse Gas Inventories,²² which forms the basis of the Global Protocol for Community-Scale GHG Emissions, and provides an overview of wastewater treatment systems. The potential methane generating processes are in *Bold Italics*.

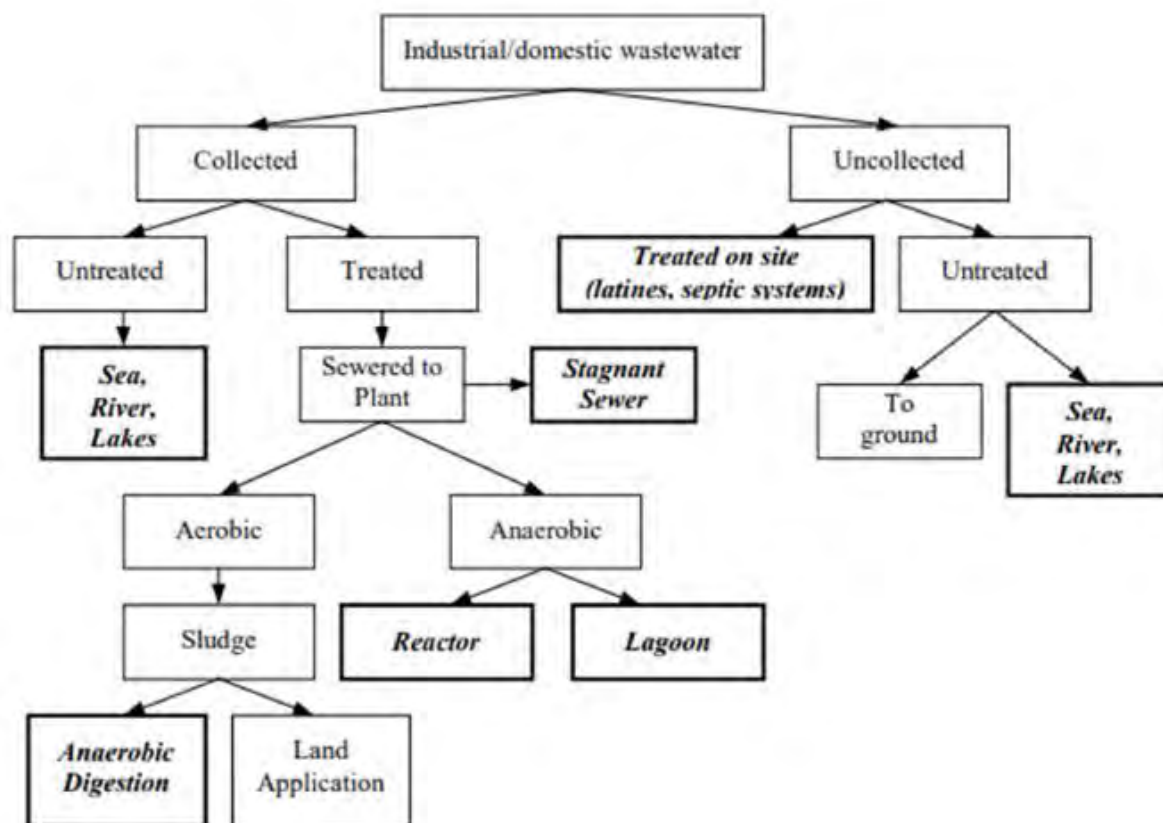


Figure 8: Wastewater flows, treatment systems, and potential CH₄ emissions

Additionally, the Guidance for Estimating Greenhouse Gas Emissions by NSW Water Utilities assigns a Methane Correction Factor (MCF) equal to zero for managed aerobic treatment. Anaerobic digestion strips carbon from the process but this carbon is required for denitrification in order to meet the nutrient discharge limits for the Great Barrier Reef Marine Park (GBRMP). Therefore, its recommended that Council conducts a detailed analysis of the treatment process to ensure there are no methane emitting processes as part of the system to prevent future attribution of unaccounted emissions. This will be a good next step prior to conducting the next iteration of the baseline emissions inventory.

²² IPCC Good Practice Guidance and Uncertainty Management in National Greenhouse Gas Inventories

5.3.2 Emissions from Electricity Usage in Water and Wastewater

In FY2022/23 water and wastewater treatment accounted for 9% of IRC's total emissions inventory and 58% of Council's electricity use, generating 4,596 tCO₂-e. The total consumption of Council's six water treatment plants and seven wastewater treatment plants use 40% of the total electricity consumption, and the top six pumps utilise 10% of Council's electricity.²³ In total, these assets accounted for 50% Council's electricity usage.

Up to 90% of energy consumption in wastewater treatment occurs in three processes:

- Activated sludge aeration system (~40-50%)
- Pumping (30-50%), and
- Sludge treatment and dewatering (5-20%)

Depending on the plant, tertiary treatment processes (e.g. filtration, disinfection) and service, water can also be significant energy consumers.

There are three main ways to reduce energy costs and emissions at water and wastewater treatment plants:

- Reduce overall energy consumption through efficiency
- Generate power on site (eg. Solar PV), and
- Better manage energy supply and demand (e.g. power factor correction)

Some of these actions to reduce emissions and costs will be discussed further.

5.3.2.1 Upgrade Water and Wastewater Facility Pumps to Improve Energy Efficiency



In FY2022/23 the top seven water and wastewater treatment plants and the top six pumps used 43% of the electricity consumption or roughly 3,800 MWh (Table 13).

²³ The number of water treatment plants, wastewater treatment plants and pumps come from the electricity data supplied by Council and the asset description provided in the data. Ironbark also conducted a desktop analysis by searching the address on google to confirm if they were plants, reservoirs or lagoons. If this information is not correct, it's recommended that Council conduct a detailed desktop and site audit to confirm the address listed in the asset name.

Table 13: Electricity consumption at WTP and WWTP

Water Treatment Plant	Total Consumption (kWh)	Emissions (tCO ₂ -e)
WTP, 129 Goonyella Rd, Moranbah QLD 4744*	681,546	600
WTP, 16 Bradford St, Dysart QLD 4745	486,261	428
WTP, 29 Nolan Dr, Middlemount QLD 4746	247,087	217
WTP, 30 Jeffery St, Clermont QLD 4721*	227,085	200
Wastewater Treatment Plant	Total Consumption (kWh)	Emissions (tCO ₂ -e)
STP, 100 Forrest DR, Moranbah QLD 4744	680,472	599
WWTP, 100 Forrest DR, Moranbah QLD 4744	392,765	345
WWTP, 50 Fairway DR, Middlemount QLD 4746	230,967	203
Top 6 Pumps	Total Consumption (kWh)	Emissions (tCO ₂ -e)
23, 580 Albert Dr, Clermont QLD 4721- Teresa Creek Dam	410,503	361
Treated Water Lagoon, 82 Fisher St, Dysart QLD 4745	127,740	11
1, 531 Airstrip Rd, Nebo QLD 4742- Water Supply	126,524	111
Sewage Pump Station 1, 55 Tallon St, Moranbah QLD 4744	94,392	83
Sewage Pump Station 144, 11 East St, Clermont QLD 4721	72,964	64
Raw Water Pump, 79643 Bruce Hwy St Lawrence QLD 4707	58,688	51

Council has indicated there will be upgrades at the Clermont, Carmila and St Lawrence Water Treatment plants and Moranbah Water Treatment Plant High Lift Pumps this financial year, which will consider energy efficiency equipment while upgrading the plants.²⁴ Additionally, Council has indicated that in the coming years, the focus will be on small plant upgrades rather than large pumps, and this has been factored into the recommendations.

Upgrading pumps at the top consuming water and wastewater treatment plants to more energy efficient pumps could save over 145 MWh per year, assuming a 5% average electricity savings. The modelling of these pumps has taken into account the plant upgrades at the four water treatment facilities and recommends transitioning concurrently with the upgrades occurring this financial year.

In addition, it has been calculated that if Council were to upgrade the pumps at the top six assets identified as pumps, Council would save around 90 MWh per year, assuming a 10% average electricity savings.

²⁴ Equipment is unknown at these sites of what will be upgraded, so hasn't been included in this modelling.

The savings for these actions are based on the incremental additional cost in choosing highly efficient pumps over lower cost but higher energy pumps during procurement processes at the pump's end of life. Council can update procurement policies to ensure the lowest total cost of ownership is used when determining the scoring for pumps. This can include the energy cost over the pump lifetime as well as the cost of additional carbon offsets or renewable energy required to meet Council's target.

Table 14: Summary of impact of WTP/WWTP and pumps

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple payback (years)
Upgrade pumps at WTP and WWTP	2026/27	100	\$665,000	1,770	\$1.1	12
Upgrade top six pumps	2028/29	60	\$570,000	1,030	\$716,000	17

Additional energy savings may also be achieved through the optimisation of the water and wastewater pumping system, including:

- Improving pumping controls to more efficiently deliver the required output
- Modifying pumps to better match the required conditions, this includes oversizing pumps, and
- Re-designing the system to minimise friction losses, static pressure or required flow rate

These actions have not been modelling or factored into this report.

5.3.2.2 Behind the Meter Solar at Water and Wastewater Plants



This high-level assessment has identified the potential for 850kW of solar spread across sixteen sites over a seven-year period starting in FY2025/26.

This initiative could generate significant financial and greenhouse gas savings for Council, reducing water and wastewater emissions by 24%. By FY2035/36, the solar installations will provide an estimated annual GHG abatement of 940 tonnes, saving over \$13 million over the lifetime of the solar panels, at a total installation and maintenance cost of \$1.7 million spread over seven years, achieving a payback of 4.9 years (Table 15).

Table 15: Summary of impact of WTP and WWTP behind the meter solar

Action	Start Year	Solar Amount (kW)	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple Payback (years)
Behind the Meter Solar at WTP/WWTPs	2025/26	850	940	\$1.7M	17,600	\$13.6M	5

Refer to Table 16 for suggested sites, panel sizes, and projected installation dates, which have been spread over seven years. Sites that consume over 70MWh per year and aren't pump stations (where there's generally not enough land or security for solar) have been included in this recommendation. Before implementation, a detailed assessment should be conducted to confirm the viability of each site and identify potential challenges, such as ground space,

security, power quality, tariff structures, and grid capacity. This action can be added to Council's 10-year capital plan accordingly.

Table 16: Potential WTP and WWTP solar sites

Site name (according to elec bill)	NMI	Electricity consumption (kWh)	Solar PV size	Installation year*
Water Treatment Plant, 129 Goonyella Rd, Moranbah	QDDD003003	681,546	120	2025/26
Sewerage Treatment Plant, 100 Forrest Dr, Moranbah	3052028879	680,472	120	2026/27
Water Treatment Plant, 16 Bradford St, Dysart	QAAADY0003	486,261	90	2027/28
23, 580 Percy Albert Dr, Clermont Qld 4721 - Theresa Creek Dam	3038140594	410,503	70	2027/28
Waste Water Treatment Plant, 100 Forrest Dr, Moranbah	QDDD003327	392,766	70	2028/29
Raw Water Storage, 15 Sarchedon St, Moranbah	3036000817	356,694	60	2028/29
Water Treatment Plant, 29 Nolan Dr, Middlesmount	QAAALV0040	247,088	50	2029/30
Waste Water Treatment Plant, 50 Fairway Dr, Middlesmount	3038832305	230,967	40	2029/30
Water Treatment Plant, 30 Jeffery St, Clermont	QAAALX0020	227,086	40	2029/30
Waste Water Treatment Plant, 50 Garnham Dr, Dysart	3038480972	160,191	30	2030/31
Waste Water Treatment Plant, 106 Cheeseborough Rd , Clermont	3038140471	149,131	30	2030/31
Waste Water Treatment Plant, 17916 Peak Downs Hwy , Nebo Qld 474	3050703111	140,075	30	2030/31
Treated Water Lagoon, 82 Fisher St, Dysart	3038816369	127,739	30	2031/32
1, 531 Airstrip Rd , Nebo Qld 4742 - Nebo Water Supply	3053097038	126,524	30	2031/32
Water Treatment Plant, 99 Usher Tce, Glenden	3036054721	120,134	20	2031/32
Sewer Treatment Plant, 106 Kurrajong St, Glenden	3036054666	71,858	20	2031/32

*Timing may differ to below should Council align the rollout with any existing renewal programs and community infrastructure plans.

5.4 Streetlighting



Street lighting accounts for a very small proportion of Council's emissions, roughly <1% of total emissions. This is because the DNSP, Ergon Energy, own and operate the bulk of streetlights within the LGA. This would typically fall in Council's scope 3 emissions, but since the inventory only covered scopes 1 and 2, has been excluded completely. As recommended in the inventory report, the next iteration of the inventory should include scope 3, including streetlights, which typically account for anywhere between 5%-10% of a council's emissions.

Based on the Ergon Energy bills provided, there are only 40 streetlights owned and operated by IRC. Table 17 delineates the type, wattage and number of lamps Council is responsible for.

Table 17: Council owned and operated streetlights

Lamp Type	Wattage	# Lights	%
Mercury Vapour	250	7	18%
Mercury Vapour	50	2	5%
Mercury Vapour	80	17	43%
High Pressure Sodium	150	1	3%
High Pressure Sodium	250	12	30%
High Pressure Sodium	70	1	3%
Total		40	100%

It is recommended Council replace these 40 lights within the next year. It would be beneficial to align with any upgrades that Ergon Energy are currently doing in the area to reduce costs. If upgraded Council can reduce street lighting emissions by up to 50% in FY2025/26.

Table 18: Summary of impact of streetlighting upgrade

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple payback (years)
Upgrade 40 streetlights to LEDs	2025/26	10	\$24,810	220	\$90,185	6

5.5 Fleet

Councils owns and operates a fleet of over 350 vehicles and plant. Table 19 displays the current fleet composition and estimated emissions based on the data from FY2022/23. Earlier in 2024, Council completed a Fleet Transition Plan with EV Energi. The costs, cost savings and emissions reductions provided by EV Energi have been used for this assessment. The following sections outline this information from EV Energi and demonstrate how these cost reductions and emissions savings are integrated into the overall emissions reduction pathway.

Table 19: Fleet composition and emissions

Vehicle type	No.	Emissions (tCO ₂ e per year)	% transport emissions
Fleet (Light commercial and trucks)	251	2,945	91%
Plant	107	289	9%

5.5.1 Light Commercial Vehicles



The Fleet Transition Plan modelled Council's 211 light commercial vehicles, which comprise of 127 light commercial utility vehicles, 82 SUVs and 2 vans, Figure 9. Of those, only 206 were economically viable to transition to EVs by 2035. The main barrier for the remaining five vehicles was requirements for long-range use.

EV Energi provided two scenario analysis, an economic transition and a leadership transition. The scenario Ironbark has chosen to include in this pathway is the economic transition.

EV Energi considered several factors when determining the timing of the transition, the initial number of vehicles to transition, and which vehicles were most suitable. The factors they accounted for include:

- Impact on operating emissions
- Overall cost difference
- Age of vehicle and timing of Council's replacement cycle
- Annual utilisation of vehicles
- The maximum daily energy needed, and
- Garaging locations

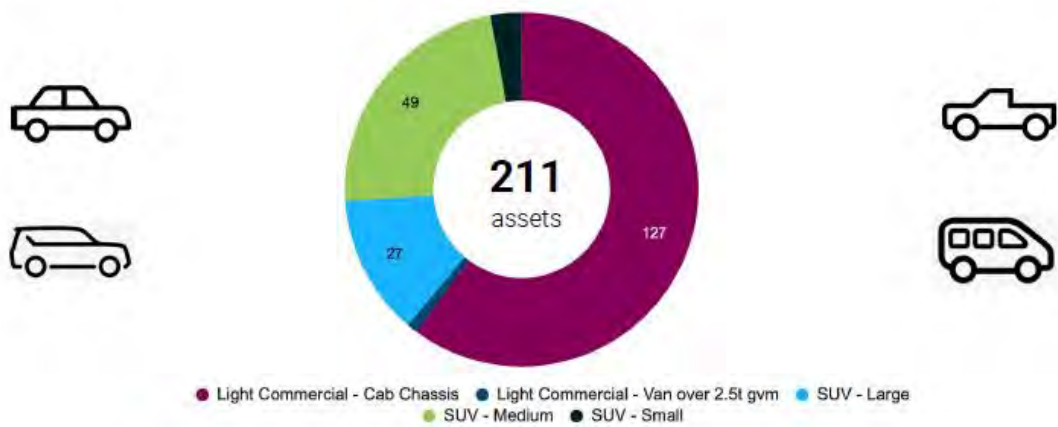


Figure 9: Light commercial vehicle composition



Figure 10: Maximum energy requirement and utilisation scatterplot

Based on these factors, EV Energi has the first year to transition EVs in 2025, with 41 vehicles and in 2035 with five vehicles (Figure 11). Aligning that transition with the number of chargers required to meet the demand of daily charging needs is shown in Figure 12. Council has stated that a 2025 start date is not feasible, so Ironbark has revised the timeline to begin transitioning to EVs starting in 2029/30, with full implementation in 2039/40. This extended timeline will give Council time to evaluate its current fleet and plan for the necessary infrastructure to handle the increased electrical demands for charging stations.

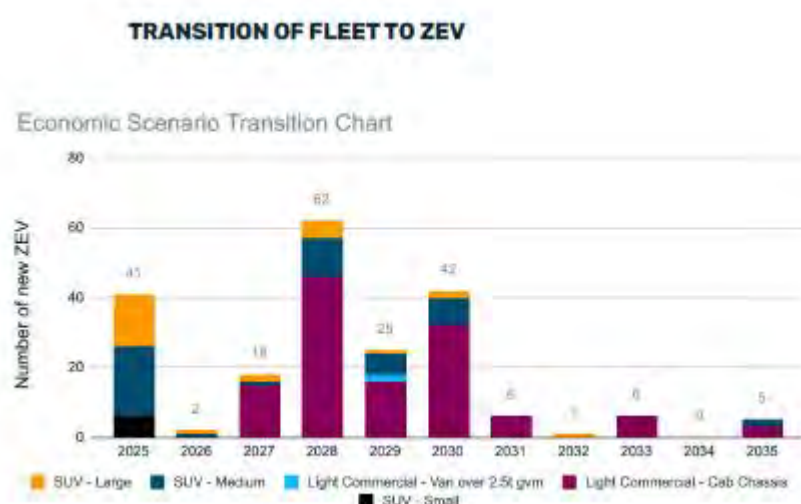


Figure 11: Transition of fleet to EVs

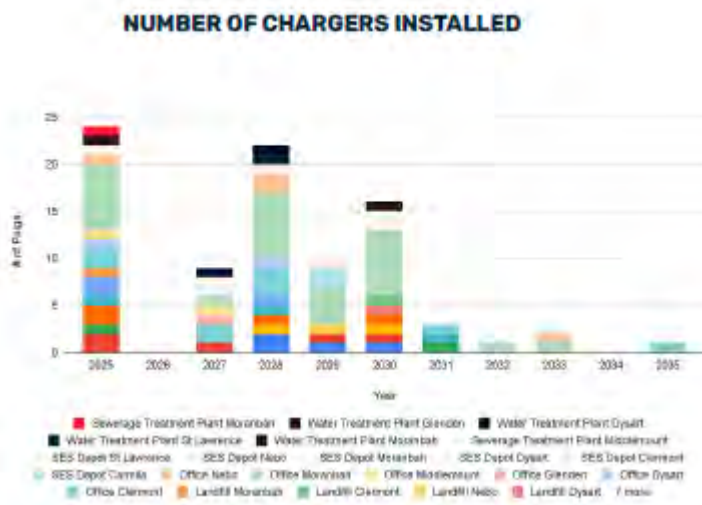


Figure 12: Number of chargers installed

Scenario (light and heavy vehicles)	Aggregated CO ₂ emissions FY 25 - FY35 (tonnes)	tCO ₂ e emissions in FY35	Emissions reduction in FY35(%)	Emissions reduction in total (%)
BAU	19.5K	1.8K	-	-
Economy	12.6K	851	-52.0%	-35.3%

Figure 13: Emissions savings in FY2034/35

operating and maintenance costs and charging infrastructure, would be \$34 million, compared to \$37 million for BAU.²⁶ The cost difference for just the vehicles and charging infrastructure would be roughly \$7.8 million more than internal combustion engine vehicle (ICEVs). However,

Overall financial summary NPV 2025 to 2035			
Capital costs	BAU	Cost optimised transition	Difference
Light vehicles	\$37,493,072	\$32,439,650	-\$5,053,423
Electrical infrastructure upgrades	\$0	\$806,451	\$806,451
Charging infrastructure	\$0	\$941,020	\$941,020
Total	\$37,493,072	\$34,187,121	-\$3,305,951

Figure 14: Cost comparison of BAU and economic transition

outlined in Table 20 and the emission savings have been included in the overall pathway trajectory to net zero by 2050.



Figure 15: Year on year economic cost to transition to EVs

By transitioning these vehicles Council can reduce up to 35% of its fleet emissions. In comparison, if no vehicles transition by 2035, the business-as-usual emissions would be 1,800 tCO₂-e²⁵.

The cost for Council to transition to EVs, including vehicle costs,

the savings of approximately \$11 million in fuel costs would be realised over the lifetime of the assets by transitioning away from petrol and diesel.

The impact, cost and cost savings are

²⁵ These figures are from EV Energi's transition strategy with implementation starting in 2025. Without knowing the calculations behind the modelling Ironbark can't update these figures, but overall emission reduction will be close to these numbers by starting in 2029/30.
²⁶ This cost does not include the cost of resale or second hand EVs, as they could be lower than resale of ICE vehicles.

Table 20: Summary of impact on EV transition

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)	Simple payback (years)
Transition light commercial vehicles by 2039/40	2029/30	1,090	\$7.8M	9,050	\$11.1M	7

There are a few challenges IRC will face in planning a fleet transition to low and zero emission vehicles while balancing financial, technological and sustainable goals. These include:

- Uncertain technology availability and costs of zero emissions vehicles makes medium-term planning difficult
- Dealing with charging infrastructure is a new process and requires new coordination and budget planning
- Managing electric vehicle assets and charging infrastructure requires new skills and processes
- Many organisations lack solid data with which to plan
- There are new barriers and risks- such as uncertainty of resale values, and the ability for new technologies to deal with duty cycles required, and
- The difficult terrain of the region, requiring more durable EV options
- Upskilling current staff or contracting out the mechanical serving of EVs

This is not to detract from the imperative to and benefits of transitioning. Council has begun the process by developing a plan, which will guide IRC staff in starting the process, which will evolve along with the market.

5.5.1.1 Heavy Fleet: Trucks



There are 40 trucks in Council's fleet. Electrification of heavy fleet involves additional challenges over electrification of light fleet; high capital costs, relatively short routes trucks can travel on a single charge with a full load and few electric alternatives available.

Council's current heavy fleet does not include vehicles with viable electric alternatives, so have not been modelled in this assessment. In the future, as trucks

reach their end of life, Council should consider whether electric trucks such as the SEA 300-85/300-45 and SEA 500 are fit for purpose. Various lease models for heavy fleet EVs are also available through EV providers such as SEA Electric. A lease would enable Council to benefit from zero emission vehicles without bearing the full upfront costs and would allow for greater flexibility in exploring the benefits of different vehicle types.

5.5.2 Plant: Vehicles and Machinery

Plant emissions represent a small proportion of the total emissions, but it is still worth exploring when Council decides to update vehicles and machinery. Ironbark didn't model any of the recommended EVs replacement options in Table 21 because the kilometres per vehicle or machinery were unknown. However, these should be considered in the future if possible. To determine viability, there are a few actions Council can take now to prepare for this:

- Conduct a detailed analysis of current equipment needs, fuel usage and costs to compare with electrical equipment specifications (as a minimum) to understand operating costs and the business case before purchasing electric replacements

- Adopt electric alternative machinery such as forklifts, small excavators and material handlers, where there are affordable and good quality options, and
- For other light and heavy plant options that are still in prototype phase with certain market or engineering limitations (such as tractors, rollers and bobcats), continue to monitor the market and conduct feasibility studies and trials before adopting across the portfolio

Table 21: Electric replacement options for various types of plan

Vehicle type	Electric replacement make and model	Australian availability	Cost (incl GST)	Other details
Aerator	N/A	N/A	N/A	
ATV	Crossfire E1	Yes	\$18,000	Range: 5 hours Battery size: 2080ah
Bobcat loader	Bobcat T7X	N/A	N/A	Range: 4 hours Battery size: 62kWh
Bucket broom	N/A	N/A	N/A	
Bunker rake	Baroness SP160EB	N/A	N/A	Range: 4–7 hours Battery size: 2.5kWh
Compactor	N/A	N/A	N/A	
Crane loader	N/A	N/A	N/A	
1.8T excavator	JCB 19C-IE	Yes	\$143,000	Range: 4 hours Battery size: 20kWh
3-5T Forklift	Komatsu FB30	Yes	\$39,000-\$77,000	Battery size: up to 725ah
Front end loader	Avant e5-25	Yes	\$83,000	Range: 6 hours Battery size: 27kWh
Greens roller	Tru Turf RE50	Yes	\$46,000	Range: 36 greens Battery size: 1.5kwh Lithium
Kerb machine	N/A	N/A	N/A	
Lawn mower - large	N/A	N/A	N/A	
Lawn mower – small to medium	EcoTeq Evo Ecoteq Rival	Yes ²⁷	\$93,500 \$71,500	Range: 8 hours
Lawn mower - small	Toro eTRiFlex 3370	Yes	\$92,400	
Loader	Avant e5-25; No replacements for the larger models	Yes/No	\$16,000	
Posi Track Loader	Bobcat T7X	Not yet	N/A	Range: 4 hours Battery size: 62kWh
Pavement sweeper	Ecoteq Ecosweep360	Yes	\$177,000	Range: 8 hours

²⁷ Some councils have trialled an EcoTeq mower with mixed success. Maintenance is easy, capital cost was steep and current model didn't cut through long grass effectively.

Vehicle type	Electric replacement make and model	Australian availability	Cost (incl GST)	Other details
Roller	Ammann eARX26-2	Prototype stage only	N/A	Range: 18 hours Battery size: 31.5kWh
Trencher	N/A	N/A	N/A	
Turf sweeper	N/A	N/A	N/A	
Tractor	N/A	N/A	N/A	
Wheeled excavator	Sennebogen	Yes	Various	Various

5.6 Landfill Sites

Council currently operates four landfill sites:

- Moranbah (opened in 2018)
- Clermont (opened 1990's)
- Dysart (opened 1994)
- Glenden (opened 1990's)

Council also has six closed landfills, including the former Moranbah site, which was closed in 2018. Data for the active landfills, covering FY2018/19 and FY2022/23, was provided for Municipal Solid Waste (MSW), Commercial and Industrial (C&I) and Construction and Demolition (C&D) waste,

including the percentage of each. However, no data was provided for any closed landfills. As a result, the legacy emissions, which typically persist for 20-30 years after a landfill site is closed, could not be included in the total emissions. The inventory report provides recommendations on how to collect better data for future reporting and to understand if and how much legacy emissions could potentially be contributing to landfill emissions.

Based on the information supplied, emissions from landfills contributed over 65% of the total emissions from FY2022/23. The breakdown of emissions per landfill are provided in Figure 16. Glenden closed its landfill at the end of FY2024 and Dysart will be closing some time this

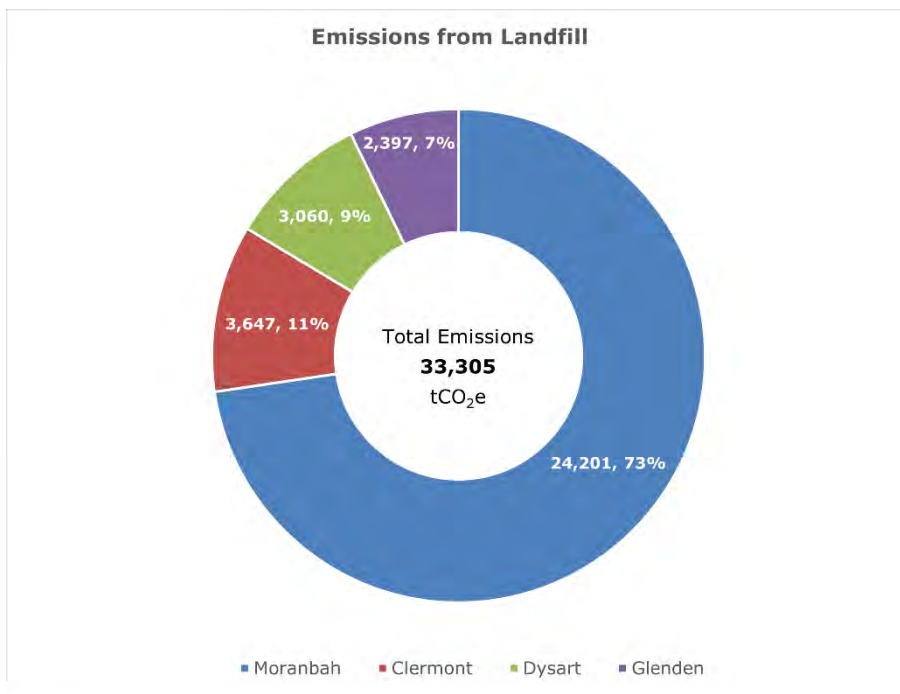


Figure 16: Emissions per landfill site

financial year, but the waste will be diverted to Moranbah, so won't reduce the total waste going to landfill.

In Isaac's Waste Management Strategy 2020-2025, Council supports an approach to resource recovery that aligns with the waste hierarchy,²⁸ with avoidance and reduction addressed through Council's waste education actions.



Figure 17: Isaac's waste hierarchy

Isaac's targets are by 2025:

- Improve the recovery of recyclable and reusable materials from Council operations
- Understand the baseline performance of waste diversion for C&I and C&D waste streams
- Set targets for the diversion of C&D and C&I waste
- Identify and prioritise streams that are recoverable, with a focus on local solutions

And by 2029:

- Increase the household diversion rate to above 45%
- Increase the diversion of construction and demolition and commercial waste to meet or exceed targets set in 2024 (priority for Council)
- Implement processes and infrastructure that support the recovery of priority waste streams and be actively developing end-use markets

In addition, as highlighted in 3.3.1.5, the Queensland Government's Waste Management and Resource Recovery Strategy has a 30-year plan that includes a target of 90% of waste be

²⁸ Retrieved from Isaac's Waste Management Hierarchy

recovered from landfill and its Organics Strategy to divert 80% of the organic material generated from landfills.

The majority of Council's waste is generated from commercial and industrial sources.²⁹

In Figure 18, the percentages represent the total commercial and industrial waste at each landfill site, in comparison with municipal solid waste (MSW) and

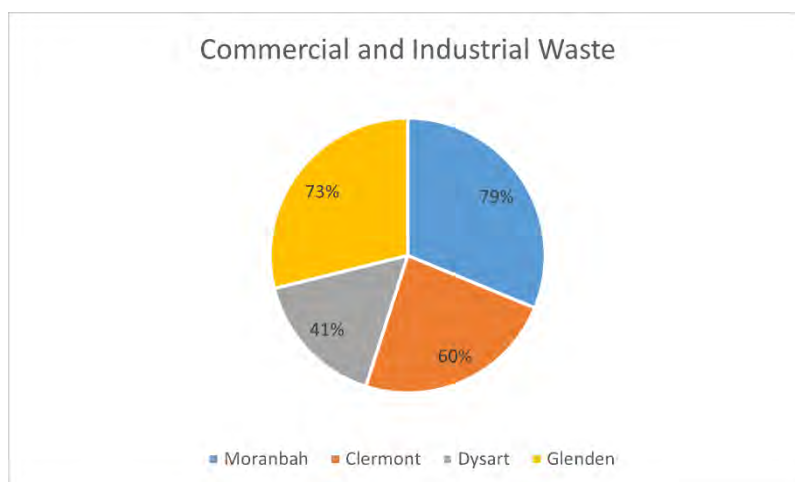


Figure 18: Percent of C&I waste at each landfill site

commercial and demolition (C&D) waste. Reducing waste from this sector poses a challenge for local governments, as the technology and infrastructure to support waste reduction are not yet in place. To meet the State Government's commercial and industrial (C&I) and construction and demolition (C&D) waste reduction targets, the Queensland Government should collaborate with councils to build the necessary capacity and provide funding for projects that support these goals. Currently the State Government's Recycling and Jobs Fund- Industry Development (RJFID) aims to create significant uplift in industry capability to recover and recycle resources at scale, assist with the development of precincts in strategic locations, and support Queensland manufacturing sector.³⁰

The following sections outline actions that Council can begin exploring to assess the feasibility of implementing measures aimed at achieving waste reduction targets within its own corporate emissions.

²⁹ Total waste and percent from each source came from data provided by Council.

³⁰ Retrieved from <https://www.statedevelopment.qld.gov.au/industry/critical-industry-support/resource-recovery/recycling-and-jobs-fund-industry-development>

5.6.1 Food Organics and Garden Organics (FOGO) for households



Council currently provides a two-bin system for its residents for household waste and recycling. The recommendation in the long-term planning is to investigate the feasibility of introducing Food Organics and Garden Organics (FOGO) bin (green bins) into the current bin system.

According to the National Food Waste Strategy Feasibility Study by Food Innovation Australia, 7.6 million tonnes of food is wasted, which makes up 42% of waste going to landfill. If Council were to incorporate a third bin into its current system by FY2029/30, savings could be achieved by around 6% by FY2035/36.



As organic material is diverted from landfill, the landfill sites will begin to generate fewer legacy emissions as well. As organic waste in landfill slowly decays and produces emissions over several decades, the predicted emissions saved by diverting FOGO from landfill in a single year is initially not very high. However, the cumulative emissions impact of organic waste diverted year-on-year is increasingly significant (300 tCO₂-e in year one vs. over 2,000 tCO₂-e in 2036). To realise cumulative emissions reduction, it is therefore beneficial to implement FOGO as soon as possible.

The main challenge in implementing FOGO for Isaac is the cost. The State Government enacted a waste levy, which commenced on 1 July 2019 for all landfill operators.³¹ The levy aims to:

- Reduce the amount of waste going to landfill
- Encourage waste avoidance
- Provide a source of funding to enable better resource recovery practices
- Provide certainty and security of feedstocks for advanced technology, and
- Facilitate industry investment in resource recovery infrastructure

If Council implements FOGO collection, there will be an estimated cost of \$60 per household per year.³² However, reinvestment of the waste levy revenue into waste management and resource recovery projects means that IRC does not incur a net cost for disposal of MSW. This means there would be no financial savings associated with reduced levy fees for minimising household waste to landfill.

In Council's waste management strategy, it is highlighted that there is concern this advance payment could reduce or disappear in the future. It is estimated that would equate to a cost of approximately \$827,000 in 2021, which will increase as the population increases. In addition, the strategy indicates no suitable large scale composting facility exists which could receive all of Isaac's organic waste.

Since it's hard to predict if and when the state government would halt the advance payments, the modelling only includes the cost and emissions savings. In addition, as there isn't a suitable location at the moment which will accept organic waste, Ironbark recommends this action as a long-term priority. Due to factors beyond Council's control, Ironbark recommends implementing

³¹ <https://www.qld.gov.au/environment/circular-economy/waste-reduction/disposal-levy/about/overview>

³² Cost provided by Council

FOGO in FY2029/30, when the levy may be lifted, and advancements in technology may make FOGO more feasible for Council.

Table 22: Summary of impact of FOGO

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (tCO ₂ -e)	Lifetime Savings (\$)
Implement FOGO bins for households	2029/30	1,940	\$15.4M	51,110	Not Modelled

5.6.2 Landfill Gas Flaring

HP

Emissions from waste are a significant contributor to Council's inventory, with legacy emissions from both closed and open landfills playing a large role, as they can last for 20-30 years after a landfill site is closed. In the inventory year, legacy emissions contributed to roughly 31% of the total waste emissions. As an initial step, it is recommended to conduct a gas audit at both closed and open landfill sites to assess the amount of gas being released. Since emissions from closed landfill sites have not been accounted for, the actual contribution could be higher, depending on when the sites were closed.

To further reduce emissions, it is suggested that Council captures methane from landfill and undertake flaring, either on-site or off-site with a biogas company. Gas flaring converts methane into a less potent greenhouse gas, carbon dioxide.



Council has currently submitted an expression of interest for flaring opportunities, and the results from the responses should help in determining the direction for this action. The EoI outlines that Moranbah Cell 0 will be the focus of the first phase of the landfill gas flaring project, which is expected to begin around FY2025/26, followed by Cell 1 in FY2026/27. Clermont has been identified as a potential site for flaring, but a feasibility study is required. Dysart and Glenden were not included in the EoI but could potentially be incorporated if the contractor is conducting work at Moranbah. Based on this information, Ironbark has modelled the plan to begin flaring at Moranbah, followed by Clermont three years later, and Dysart and Glenden beyond 2030. This timeline allows Council sufficient time to conduct landfill audits and feasibility studies.

As flaring is very site specific in terms of costs (on-site or off-site) and emissions, costs have not been estimated. The emissions savings are based on previous work Ironbark has conducted on gas flaring for other councils in Queensland, which can reduce emission by up to 30%. Once Council commits to a flaring contractor, these numbers can be updated based on the site-specific costs and savings.

Table 23: Summary of impact on gas flaring

Action	Start year	Impact in 2035/36 (tCO ₂ -e)	Lifetime Savings (tCO ₂ -e)	Total Cost (\$)	Lifetime Savings (\$)
Landfill gas flaring	2025/26	11,120	208,300	Not Modelled	

6. Overview

Implementation of all action outlined in this strategy will see an estimated reduction in annual emissions of around 33% by FY2035/36 compared to baseline emissions.

Table 24 below summaries the results of the cost-benefit analysis of each action, including:

- Annual emissions abatement in FY2035/36
- Total cost, including the estimated additional capital and maintenance cost above BAU for the implementation of the actions across the action/asset lifecycle, and
- Lifetime savings, calculated across the asset lifecycle. Impact, cost and savings are high level estimates based on the provided for this strategy

Prior to commencing any action, detailed feasibility and business case assessments are to be completed to ensure the proposed actions are viable based on the specification of each site.

Table 24: Summary of recommended actions

Action Area	Start Year	Impact (tCO ₂ -e) in 2035/36	Total Cost \$	Total Savings \$	Marginal Cost (\$/tCO ₂ -e abated) *
 Enter into a 100% renewable energy PPA	2025/26	6,810	Cost Neutral		-
 Behind the meter solar on Moranbah and Clermont civic buildings	2024/25	325	External funding	(\$4.7M)**	-
 Behind the meter solar on viable sites	2025/26	450	\$640,000	\$6.5M	-617
 Sustainability standards for new buildings, upgrades and equipment	2024/25	350	\$2.3M	\$9.6M	-638
 Energy efficiency actions at top consuming sites	2024/25	190	\$833,000	\$2.0M	-344
 Continue improvements to Bores and Irrigation Systems	2024/25	Not calculated			-
 Open spaces LED lighting	2025/26	68	\$146,000	\$626,000	-388
 Upgrade WTP/WWTP and top consuming pumps	2026/27	160	\$1.2M	\$1.8M	-214
 Behind the meter solar on WTP/WWTP	2025/26	940	\$1.7M	\$13.6M	-625
 Upgrade Council-owned streetlights to LEDs	2025/26	10	\$24,810	\$90,185	-297
 Transition all (206) light commercial vehicles to EVs by 2039/40 (including charging infrastructure)	2029/30	1,090	\$7.8M	\$11.1M	-364
 Implement FOGO bins for households	2029/30	1,940	\$15.4M	Not Modelled	-
 Landfill gas flaring	2025/26	11,120	Not Modelled		-
Total		21,453	\$30M	\$45.3M	-

**Marginal cost is calculated by taking the lifetime costs- lifetime savings costs/ lifetime emissions savings. A negative value means net savings over the life of the action. A positive value means it will cost more than it will save.*

**The financial savings are excluded in the cost-benefit analysis as it was an externally funded investment. The emissions savings have, however, been documented in the emissions pathways analysis.*

6.1 Isaac Regional Council's Emission Reduction Pathway

If all actions listed in Table 24 are implemented, Council will be able to abate just under 21,500 tCO₂-e per year by FY2035/36 compared to BAU emissions projections. Implementation of actions are also estimated to achieve a lifetime savings of \$45.3 million across the lifespan of the actions and assets modelled. The modelling underpinning the plan takes into account the BAU emissions projection presented in Section 2.3, including the region's expected population growth and the emissions intensity of the electricity grid.

This strategy will require an investment of approximately \$30 million, with the majority of the costs being upfront capital expenditures over the next 10 years. Capital costs also include ongoing costs (for example maintenance of solar PV system) that are recurring across the lifecycle of some assets and programs. It's recommended that Council set up a revolving energy fund that can be used to reinvest in more energy efficiency projects.³³ Preliminary scoping through feasibility assessments and business cases may assist Council preparedness to pursue any opportunities that arise.

Figure 19 shows Council's emissions reduction pathway to net zero based on the actions outlined in Table 24. Everything above the red dotted line indicates emissions savings from actions implemented in this strategy compared to a BAU emissions trajectory. Everything below the red dotted line is the remaining emissions once those actions have been implemented.

The graph begins from the latest inventory year FY2022/23 and extends out to Council's intended net zero target year of FY2050/51. There are a few step changes in this pathway that are worth noting, that have a significant impact on this trajectory:

- 2024/25: Reef Guardian funding for solar on Moranbah Admin Building and Clermont Civic Building
- 2025/26: Enter into a renewable energy PPA
- 2025/26: Commence landfill gas flaring
- 2027/28: Large-scale roof top solar installations
- 2029/30: Begin the transition of Council's fleet to EVs
- 2029/30: Implement FOGO³⁴

By FY2050/51 emissions are predicted to reduce from the baseline year by over 33% before the purchase offsets. Any residual emissions will predominately come from waste and wastewater treatment. However, these emissions may change once Council can conduct audits at its landfill and capture the accurate data for wastewater treatment.

As Council continues to explore further opportunities to reduce emissions, this strategy will evolve with each iteration, in response to advancements in relevant technologies and improvements in financial viability.

³³ A revolving energy fund uses money saved (like utility and fuel costs) from projects implemented and reinvests those savings into more energy efficiency and renewable energy projects.

³⁴ Council indicate a feasibility study to be undertaken before implementing.

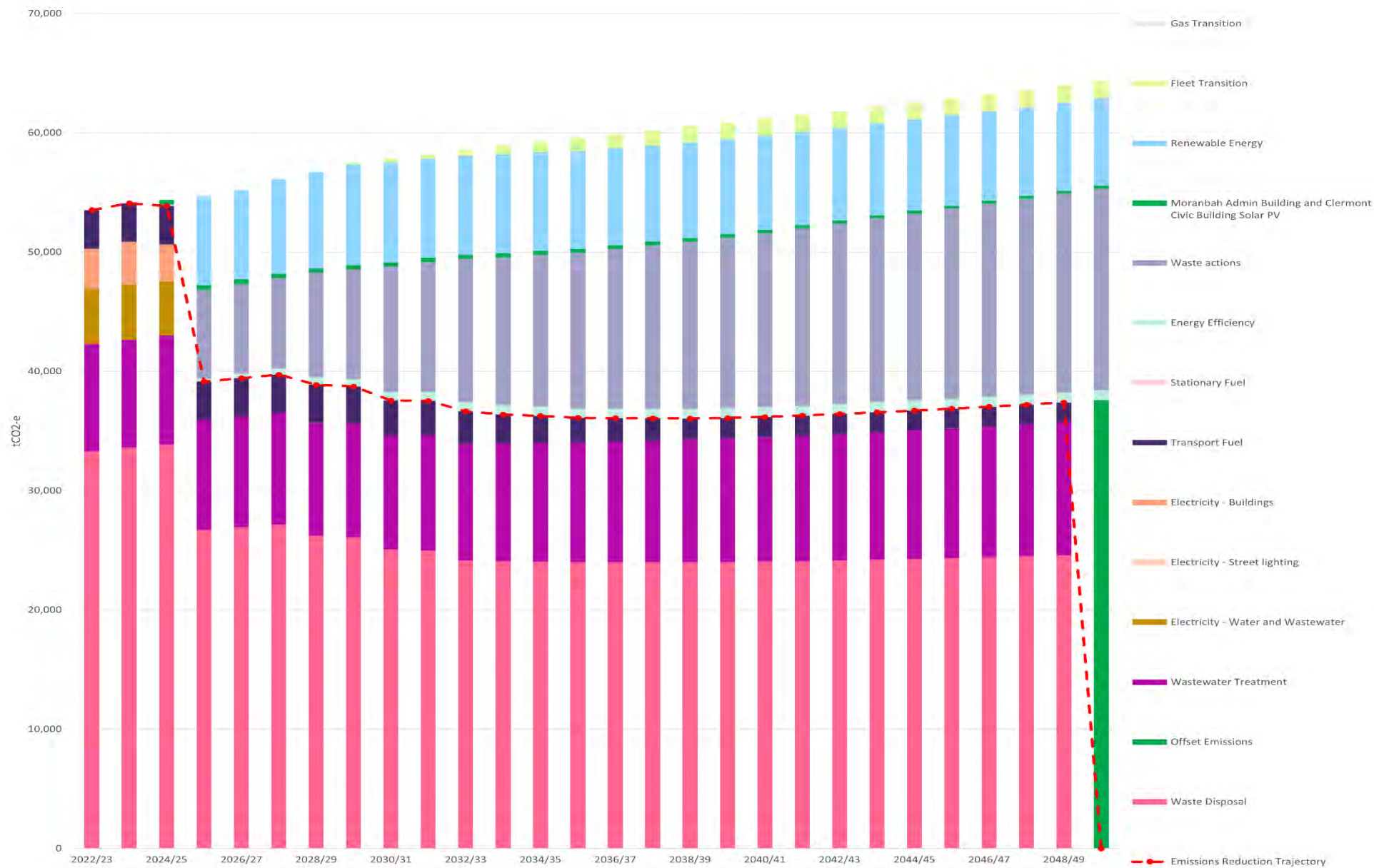


Figure 19: Isaac Regional Council's emissions reduction pathway trajectory

6.2 Cost-benefit Analysis

A cash flow analysis has been undertaken, which shows the anticipated cash flow of actions implemented in accordance with the proposed phasing. This strategy will require investment of \$30 million with the majority of capital over the next 10 years.

Figure 20 shows the cash flow of the modelled actions, with the following key takeaways:

- The cumulative cash flow (blue bar) in each year is the cumulative savings minus the total costs incurred between FY2024/25 and that year. A negative cumulative cash flow indicates total costs to date are greater than savings. A positive cumulative cash flow shows a net savings has been achieved across all implemented actions
- The orange bars show the capital costs. FY2032/33 sees the largest capital expenditure and investment, \$2.3 million, driven by EV transition and waste actions
- Annual savings increases as the actions are completed, resulting in over \$2.6M in savings each year by FY2035/26 (yellow bars, showing positive cash flow)
- As annual savings from emissions reduction actions accumulate, there is an overall break-even point in FY2033/34 with these net savings to continue to increase in the future (blue bars showing positive cash flow from this year)³⁵
- By FY2035/36 the cumulative cash flow savings will have reached over \$2.3 million, which will continue to increase into the future
- Some actions like landfill gas flaring were not modelled as the cost are site specific and would be estimated
- FOGO doesn't have a cost savings, discussed in Section 5.6.1, so why there are only costs associated with the action and no annual savings

Figure 21 shows the expenditure by year and project type. The majority of the costs are upfront capital costs. There's a negative cost for fleet transition in FY2033/34, due to EV prices trending below BAU based on EV Energi's analysis.

Capital costs also include ongoing costs (for example maintenance of solar PV system) that are recurring across the lifecycle of some assets and programs. In addition, as grants become available, like the CEUF in 2025,³⁶ this will help reduce some of these upfront costs. Preliminary scoping through feasibility assessments and business cases may assist in pursuing opportunities as they arise.

³⁵ Due to pushing the transition of EVs and FOGO back to past 2030, the cumulative cash flow fluctuates as there's a pause of some actions between 2025/26- 2029/30. By delaying some actions Council will see a net savings for a few years between implementation of actions.

³⁶ Funding available from the Federal Government for local governments through the Community Energy Upgrade Funds. The second round of funding will open early 2025. <https://www.dccew.gov.au/energy/programs/community-energy-upgrades-fund#:~:text=In%20accordance%20with%20the%20final,%2D25%20to%202026%2D27.>



Figure 20: Cost benefit analysis

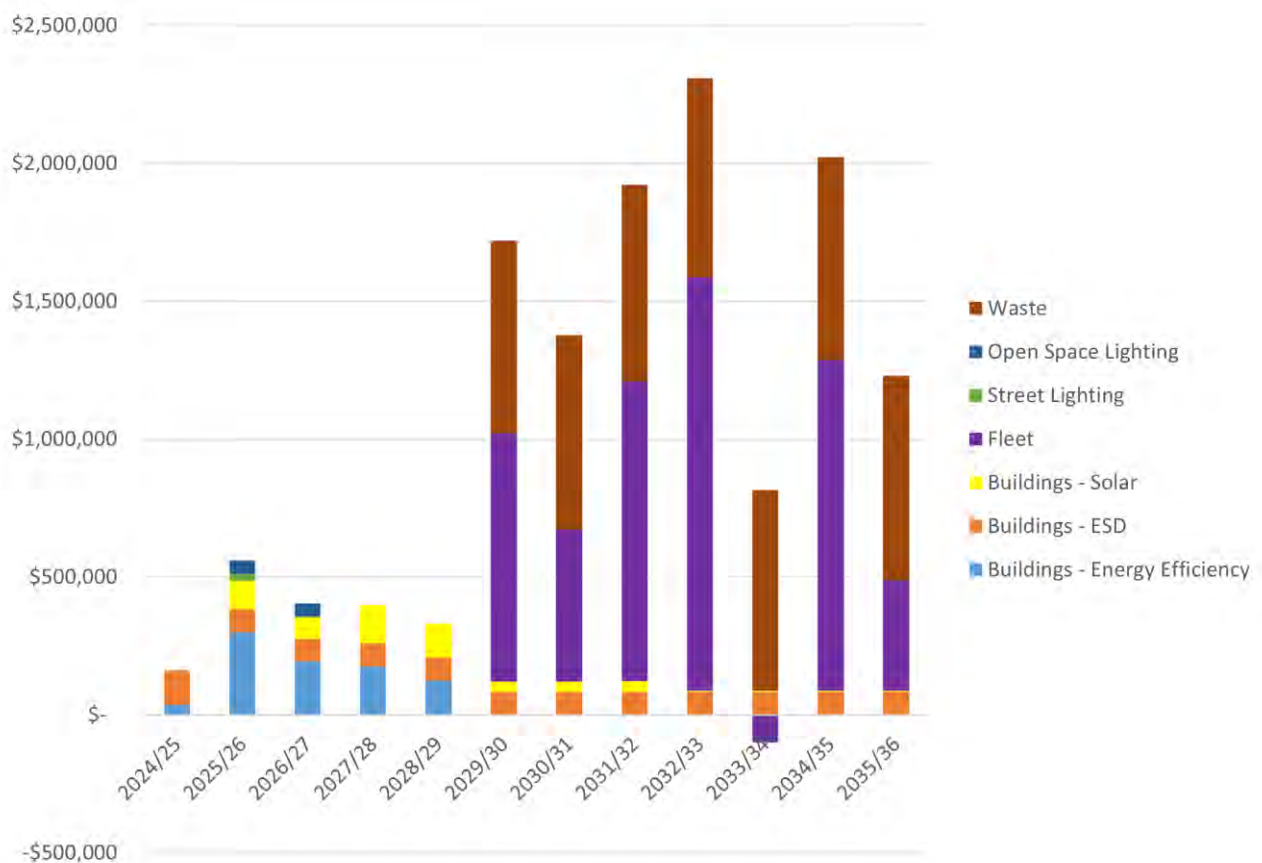
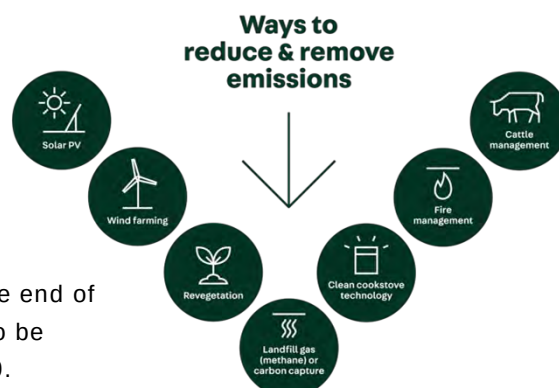


Figure 21: Cost per year per sector

6.3 Carbon Offsetting

Once all actions modelled in this strategy have been implemented, it's estimated that in 2050 the corporate emissions will be around 37,500 tCO₂-e. Whilst opportunities to further reduce emissions may become viable before the end of the decade, it is likely carbon offset will need to be purchased to achieve a net zero target by 2050.

Based on the forecast price of Australian Carbon Credit Units (ACCUs), in order to reduce annual emissions to net zero by 2050 Council will need to spend \$2.7M to offset 37,500 tCO₂-e in 2050. This is the cost of purchasing ACCUs today, plus the forecasted increases in 2050. This estimated increase is a conservative number, and likely will cost much more in 2050. However, as technology improves and Council has the opportunity to enact other actions as outlined in the next section, the quantity of offsets required should reduce. Purchasing offsets through ACCUs is the preferred method over Verified Carbon Offsets (VCUs) from international projects.



7. Future Opportunities

There are a number of opportunities to further reduce emissions, particularly for actions that are categorised as a long-term priority (beyond four years). These opportunities have not been modelled as part of this plan, either due to insufficient information being available at this stage or because the action is not yet feasible to implement. In future updates to this strategy, these opportunities should be re-evaluated as relevant technologies develop, and financial viability improves. These opportunities include:

- Small and large-scale battery storage
- Solar farms on closed landfill sites
- More widespread adoption of electric or hydrogen-powered heavy vehicles, plant and machinery
- Circular economy policy to minimise waste from construction and demolition as this will continue to be a large part of the waste emissions
- Sustainable Procurement Policy adoption for suppliers
- Waste to Energy- in line with the Queensland Government's Energy from Waste Policy, a facility could be developed in the long-term to help councils send non-organic waste away from landfill and used as an additional energy source³⁷

³⁷ Retrieved from <https://www.qld.gov.au/environment>, Waste From Energy Policy

8. Next Steps

Based on the inventory report and this strategy, the following immediate next steps have been identified:

1. Conduct audits on key emission sources, primarily from waste and wastewater treatment facilities, to gain a better understanding of the data
2. Explore the potential for a data management platform to streamline the collation of energy, fuel and water data for Council
3. Investigate the establishment of a revolving energy fund
4. Begin looking into applying for the second round of funding with the CEUF³⁸
5. Consider entering into a renewable energy PPA
6. Audit high-consuming sites
7. Begin solar installations, as this action is expected to provide the best return on investment within the next few years



³⁸ https://www.dcceew.gov.au/energy/programs/community-energy-upgrades-fund#toc_0

9. Monitor and Review

As actions are implemented, Council should monitor and review its progress with regards to implementation and emission savings. In four years, this strategy should undergo a full program evaluation, which will provide an in-depth analysis of the success (or lack thereof) of each project and share these insights. This is especially important for this strategy, which includes innovative and challenging approaches, such as waste resource and recovery options and wastewater treatment. Understanding what works and what doesn't with real data is invaluable for local governments across Australia.

This review will also allow the strategy to be updated to reflect both the learnings to date and changes in technology and capital costs. Many of the emissions reduction actions outlined in the strategy rely on rapidly evolving technologies that may significantly decrease in cost. Additionally, new technologies, such as green hydrogen for heavy fleet, or waste to energy facilities may become available or viable. Updating the strategy will also enable addressing emissions sources not currently covered, such as emissions from scope 3 sources.

Appendix A

Carbon Budget and Science-Derived Target Background

Carbon budgets refer to the total quantity of greenhouse gases (GHG) that can be emitted whilst keeping global warming below a specified target, most commonly 1.5°C or 2°C. In 2023, 275 GtCO₂e of the global carbon budget for 1.5°C was remaining, equivalent to seven years of emissions at the current rate (Figure 22). The longer it takes for rates of emissions to reduce, the less time there is to achieve net zero emissions.

Ironbark has developed a methodology and tool for scaling carbon budgets to the local government operation level.³⁹ It is based on work by Australia's Climate Change Authority, which has scaled the global carbon budget to determine Australia's national budget. This approach acknowledges that countries with a high per capita emissions, like Australia, and greater financial capacity to reduce emissions should do so more quickly, while recognising that developing countries will need to increase their per capita emissions to improve living standards.

Scaled down carbon budgets can provide local governments with a clear and tangible link between the magnitude of emissions reduction required and the global warming goal, either 1.5°C or 2°C of warming. As such they can be used to inform and support local government decision-making by ensuring that timing and trajectory of emissions reduction plans and net zero targets are commensurate with the problem.

A science-derived target (SDT) is one that takes into account the carbon budget, based on a council's baseline emissions inventory, when determining the timeframe of a net zero emissions target. The development of an SDT for a council's corporate operations establishes the scale of action that is required for council to reduce emissions in line with the global goal of limiting average temperature rise to below 2°C and as close to 1.5°C as possible.

³⁹ The basis for this approach is derived from the SBTi (Science Based Targets initiative) method known as the SDA Target Setting Method (for more details refer page 26 of Foundations of Science-based Target Setting by Science Based Targets initiative).

The remaining carbon budget to limit global warming to 1.5°C, 1.7°C and 2°C is 275 GtCO₂, 625 GtCO₂, and 1150 GtCO₂ respectively, equivalent to 7, 15 and 28 years from 2024. 2590 GtCO₂ have been emitted since 1850

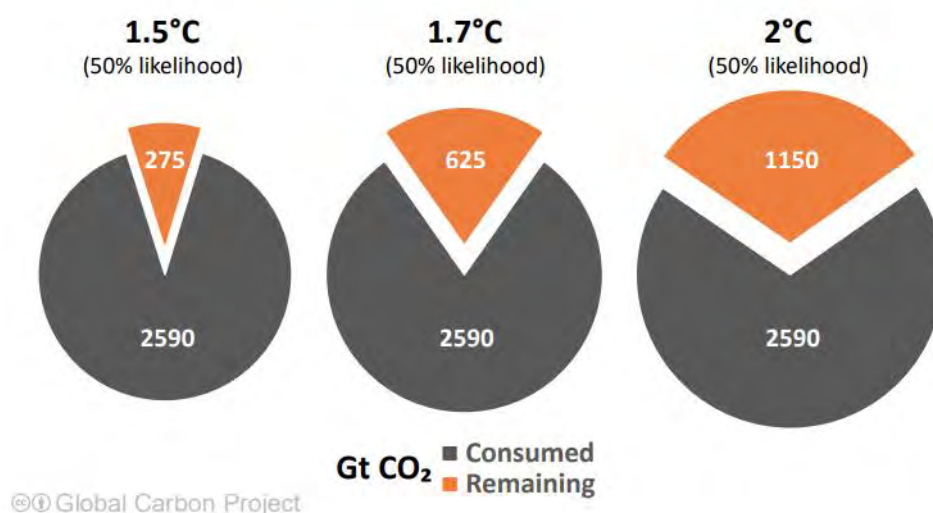


Figure 22: Remaining global carbon budget for different levels of warming⁴⁰

Isaac Regional Council's Carbon Budget and Science-Derived Target

In future years, Council may choose revise its target to align with its carbon budget. The current budget and subsequent recommended target are established by the baseline year emissions from FY2022/23 (or another year chosen by Council) and other benchmark factors for Council, like number of staff and type of vehicles in Council's fleet.

If Council wishes to scale their carbon budget and target against a 1.5° C threshold the remaining carbon budget would be 256,000 tCO₂-e, and this budget would be exhausted in 5 years if no emissions reducing actions are implemented (Figure 23). However, if Council reduces its emissions by 20% each year, then the carbon budget will never be depleted and net zero annual emissions⁴¹ will be achieved in 2036, giving a science-derived target (SDT) year of 2036.

The other threshold to consider is Council's carbon budget and SDT for 2°C, summarised in Figure 24. The carbon budget remaining is 377,000 tCO₂-e under this scenario, with seven years remaining at the current rate of emissions. The net zero year, obtained by reducing emissions by 14% per year, is 2043.

It should be noted, however, that in practice the emissions trajectory will not follow the trajectory provided in Figure 23 or Figure 24, and there are infinite ways in which net zero emissions can be reached. It is also possible to define the net zero year in alternative ways; for example, we could assume a linear emissions reduction trajectory.

⁴⁰ <https://globalcarbonbudget.org/carbonbudget2023/>

⁴¹ Because the emissions reduction is a percentage of emissions, it never actually reaches 0. Instead, we have defined the net zero year as the year in which the emissions drop below 95% of current emissions.

As an example, if Council delays taking action to reduce emissions the required annual rate of emissions reduction will subsequently be greater to remain within its carbon budget, and the net zero target year will be sooner.

Conversely, if Council reduced emissions by more than the suggested amount per year, it will be able to extend the net zero target year out beyond 2036 (for 1.5°C) or 2043 (for 2°C) while still remaining within its carbon budget.

Since Council is not currently aligning its net zero target year with a carbon budget, Ironbark recommends revisiting this budget and SDT if, in future years, Council decides to do so. These factors will influence the budget based on whether Council's emissions increase or decrease according to actions recommended in this strategy.

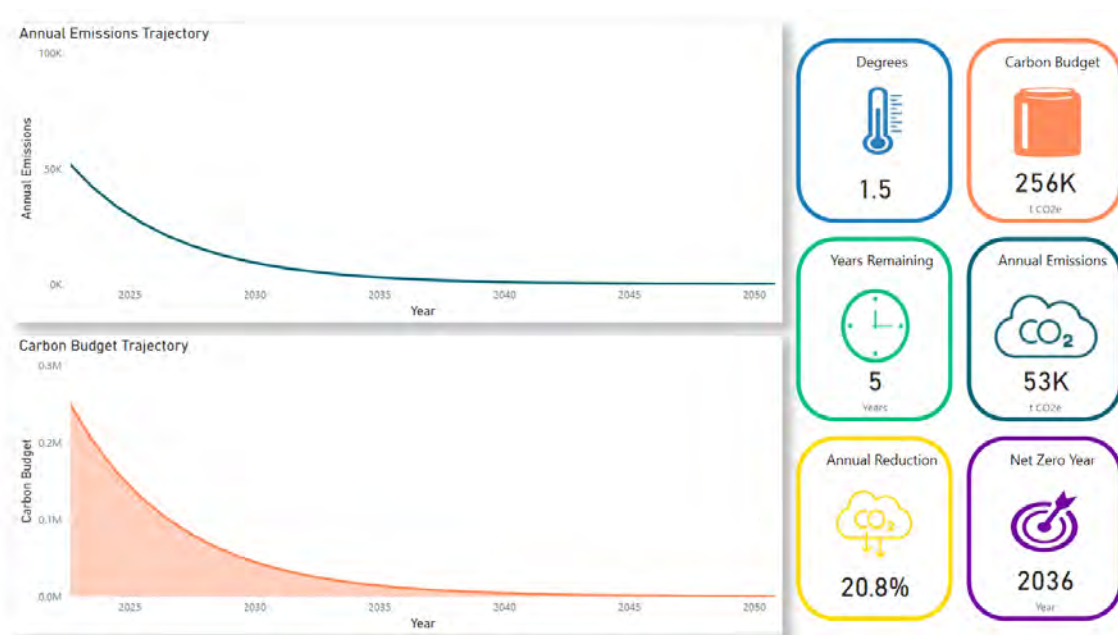


Figure 23: 1.5°C carbon budget and science-derived target



Figure 24: 2°C carbon budget and science-derived target

Appendix B: Assumptions

General assumptions:

- Efficiency improvements in technology: 0.1% per year
- Vehicle efficiency improvements: 1% per year
- Population growth: 1.01% per year, from ABS
<https://dbr.abs.gov.au/region.html?lyr=lga&rgn=33980>
- Emissions factors are sourced from the National Greenhouse Accounts Factors
- Electricity emissions factor decreases over time taking into account targets proposed by the Queensland State Government.

Solar PV:

- The region receives an average of 5.5 peak sunlight hours per day based on <https://www.solarchoice.net.au/blog/locations/solar-power-qld/moranbah-4744/#:~:text=The%20average%20rooftop%20in%20Moranbah,day%2C%20averaged%20throughout%20the%20year>
- Panels are 400W
- All generated power is consumed onsite, i.e., sites with solar consume sufficient electricity during the day such that there is no export to the grid
- Most systems are sized based on roof capacity or land area combined with catering for a maximum of 35% of a facility's electricity usage
- Total costs include initial installation and maintenance costs over the lifetime of the systems (25 years).
- Simple net savings are calculated over the lifetime of the system.
- Costs do not include any structural work that may be needed prior to installation.
- Maintenance cost of \$15/year/kW

Energy Efficiency: Buildings

- The expected lifespan of building services equipment ranges from 15 to 30 years, an average of 20 years has been used
- Actions incur 10 per cent savings on electricity use with an average payback of 10 years
- Estimated costs of assessments are as follows:
 - o Mechanical engineer report - \$7,000
 - o Detailed energy audit - \$4,000
 - o Basic equipment inventory audit - \$1,000

Streetlighting:

- Number of lights based on street lighting bills provided.
- The true power consumption wattage of light is different from the nominal lamp rating. For example, an 80W Mercury Vapour has a power consumption of 95.8 Watts. All data sourced from the AEMO Public Lighting Load Table.
- This high-level business case assumes that the current light will be replaced with the lowest wattage LED available unless otherwise stated.
- For energy costs (from Council billing data) we include all the per kWh costs, which is what will change once the project is implemented
- Capital costs (hardware) are based on the range of costs Ironbark has experienced through involvement in hardware tender panels and projects throughout Australia (for the

relevant number of lights for this particular project). This information is commercial in confidence.

- Capital costs (installation) are based on Ironbark's involvement in public tenders for installation throughout Australia, projects where councils have tendered directly through distribution businesses, and discussions with relevant stakeholders in the sector (for example, councils, installers, distribution businesses, the Public Lighting Approvals Network or PLAN).
- Total project costs include materials (e.g. the lights), labour (the installation), project management, potential expertise and/or consultants and any residual costs (also known as Written Down Value in some jurisdiction). It does not include community education or council staffing costs.
- All lights assumed to be standard (no decoratives)

ESD Policy:

- Figures are based on Council's 2021/22 capital works expenditure of \$3.27m (excludes external funding) for new builds and renewals
- A 3% increase to capital works budget per project has been used to estimate costs to achieve a 40% and 20% operational savings for major and minor buildings respectively based on a range of different external reports⁴².
- The expected lifespan of buildings is calculated at 30 years. The expected lifespan of building services equipment ranges from 15 to 30 years
- Costs of developing a policy are \$20,000

Waste:

- \$60 per household was given to Ironbark from Council
- MSW, C&D and C&I percentages based on the data given to Ironbark from Council
- The split between food organics and garden organics is based on information from NGERs Solid Waste Calculator

Wastewater Treatment:

- Efficiency upgrades on pumps at treatment plants are based on research and prior work with other similar councils, where an efficiency savings of 5% for pumps at treatment plants and 10% on pumps alone can achieve savings
- Costs of replacing pumps are based on prior work and data supplied by other similar councils that have undertaken this work

⁴² The Value of Green Star: A decade of environmental benefits by the Green Building Council of Australia (2013), Green Building Council of Australia (GBGA), Annual report (2019), Green Star Financial Transparency Research Paper (2016); The Value of Green Star A Decade of Environmental Benefits (2013); and Pitt & Sherry, Harrington, 2013, *Environmentally Efficient Design Planning Policies* Cities of Banyule, Moreland, Port Phillip, Stonnington, Whitehorse and Yarra, Expert Evidence – Benefit Cost Analysis and Ironbark Sustainability, 2019, ESD Policy for Council Buildings Background Paper, Blue Mountains City Council and Blacktown City Council.

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 12 May 2026

AUTHOR

Heidi Roberts

AUTHOR POSITION

Director Community Services

5.7

PROPOSED AMENDMENT TO COUNTRY UNIVERSITIES CENTRE ISAAC LTD - ISAAC PARTNERSHIP AGREEMENT

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement to amend the existing Partnership Agreement between Isaac Regional Council (IRC) and Country Universities Centre Isaac Ltd (CUC Isaac) to reflect current operational arrangements and future service requirements.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Endorses the preparation of an updated Partnership Agreement between Isaac Regional Council and Country Universities Centre Isaac Ltd;***
- 2. Approves the amendment to Section 3: Isaac Regional Council Undertakings to reflect Resolution No. 9055 (26 February 2025) and current operational arrangements;***
- 3. Authorises the Chief Executive Officer to negotiate and execute the amended Partnership Agreement; and***
- 4. Notes that future funding requirements will be considered through the annual budget process.***

BACKGROUND

Isaac Regional Council entered into a Partnership Agreement with CUC Isaac Ltd dated 14 August 2025 to support the establishment and ongoing operation of CUC facilities within the Isaac region.

Section 3 of the Agreement (IRC Undertakings) references a Council resolution to provide various forms of support. However, the details of this resolution were not completed in the executed agreement.

The relevant resolution is *Resolution No. 9055* (26 February 2025), which outlines Council's intended support including provision of a vehicle, accommodation assistance, and rental subsidy arrangements.

Since this time, aspects of the support have been implemented operationally in a manner that differs slightly from the original resolution. Additionally, the expansion of CUC operations to include a Clermont campus necessitates clearer definition of Council's role and responsibilities.

It is considered appropriate to update the Partnership Agreement to:

- Accurately reflect *Resolution No. 9055* (26 February 2025)
- Align the agreement with current operational practices
- Provide flexibility in delivery of support (e.g. cash equivalents where direct provision is not feasible)
- Recognise the addition of the Clermont campus and associated landlord/tenant arrangements
- Clarify expectations regarding facility use, outgoings, and service levels

It is also noted that *Section 4* of the Agreement requires CUC Isaac to provide quarterly reporting to Council. This requirement is currently being met through reporting to the Audit and Risk Committee, and it is considered that this satisfies the intent of the Agreement.

Proposed Amendment:

It is proposed that *Section 3: IRC Undertakings* be updated as follows:

On 26 February 2025, Isaac Regional Council resolved via Resolution Number 9055 to provide, if required, support to Country Universities Centre Isaac Ltd (CUC Isaac) in the form of:

- a co-branded vehicle (notionally a small SUV) from Council's fleet;*
- suitable accommodation for the Centre Manager or a cash equivalent at a rate no greater than Council's private rental rate, as adjusted from time to time;*
- a commercial rental subsidy for the Moranbah Town Square campus until such time as further campus facilities are secured, subject to relevant Federal and State funding agreements.*

All other clauses of the Agreement will remain in force.

Further, a revised agreement will include:

- Clarification of landlord and tenant responsibilities for both Moranbah and Clermont facilities
- Definition of outgoings and service levels (e.g. "low fee – low service" arrangements where applicable)
- Retention of flexibility to provide vehicle and accommodation support where required

IMPLICATIONS

Financial

Provision of support to CUC Isaac is subject to annual budget allocations.

Budget for the 2025/26 financial year is currently split across the Public Affairs and Finance operational budgets.

Budget for the 2026/27 financial year has been consolidated in the Economic Development Department operational budget under Cost Centre 4622 – Country University Centres. The budget allocation equates to \$80,360 which encompasses manager accommodation subsidy and campus rental costs. CUC Isaac has recently been donated a vehicle through a third-party which has removed the requirement for Council to provide a vehicle from its fleet.

Legal and Risk Implications:

Updating the Agreement will:

- Ensure alignment between Council resolutions and contractual obligations
- Reduce ambiguity regarding Council's commitments
- Provide clarity on responsibilities for facilities and associated costs
- Support compliance with relevant State and Federal funding requirements

CONSULTATION

Internal consultation has been undertaken with relevant Council officers.

Further consultation with CUC Isaac Ltd will occur as part of finalising the amended agreement and any further long-term tenure arrangements.

BASIS FOR RECOMMENDATION

The recommendation is based on the need to ensure that Council's formal agreements:

- Accurately reflect endorsed Council resolutions
- Align with current service delivery and operational practices
- Provide sufficient flexibility to respond to changing service needs, including the expansion to Clermont
- Clearly define roles, responsibilities, and financial obligations to minimise risk and ambiguity
- Support ongoing compliance with relevant State and Federal funding agreements

A revised agreement will provide greater clarity, improve governance, and ensure the partnership remains effective and sustainable.

ACTION ACCOUNTABILITY

Subject to Council endorsement:

The Chief Executive Officer will be authorised to negotiate and execute the amended Partnership Agreement on behalf of Council

Relevant Council officers will prepare the revised agreement, incorporating endorsed amendments and updated operational arrangements

Engagement will occur with CUC Isaac Ltd to finalise agreed terms

Ongoing management and monitoring of the agreement will be the responsibility of the Community Services Directorate.

Financial commitments will be reviewed annually through the budget process to ensure continued alignment with Council priorities

KEY MESSAGES

The proposed amendment ensures the Partnership Agreement with CUC Isaac is accurate, flexible, and fit-for-purpose as the service expands across the region.

Report prepared by:	Report authorised by:
HEIDI ROBERTS	CALE DENDLE
Director Community Services	Chief Executive Officer
Date: 30 April 2026	Date: 7 May 2026

ATTACHMENTS

- Attachment 1 – Current Partnership Agreement CUC and IRC
- Attachment 2 – Resolution 9055 - 26 February 2025 Ordinary Meeting - CUC Isaac Ltd Request for Support

REFERENCE DOCUMENT

- Nil

PARTNERSHIP AGREEMENT

Between
Country University Centre Isaac (CUC Isaac) ABN 36 679 875 177
and
Isaac Regional Council (IRC) ABN 39 274 142 600



Effective Date: 14 August 2024

1. DEFINITIONS AND INTERPRETATION

1.1 Definitions: In this Agreement, unless the context otherwise requires:

- Agreement means this Partnership Agreement and any schedules or annexures.
- Business Day means a day other than a Saturday, Sunday or public holiday in Queensland.
- Confidential Information means all non-public information disclosed by either party in connection with this Agreement, whether in writing or orally, and whether before or after the date of this Agreement.
- Force Majeure has the meaning given in clause 10.
- Notice means a written notice given in accordance with clause 11.
- Term means the period specified in clause 6.

1.2 Interpretation: In this Agreement, unless the context otherwise requires:

- A reference to a clause, schedule or annexure is a reference to a clause, schedule or annexure of this Agreement.
- Headings are for convenience only and do not affect interpretation.
- The singular includes the plural and vice versa.
- A reference to a person includes a corporation, trust, partnership or other legal entity.
- A reference to '\$' or 'dollars' is a reference to Australian currency.

2. PURPOSE

This Agreement articulates the partnership between CUC Isaac and IRC to support the operation and development of CUC Isaac's campuses in Moranbah and Clermont, and to outline the contributions, responsibilities, and obligations of each party.

3. IRC UNDERTAKINGS

On <date>, IRC resolved (attached) to provide support to CUC Isaac Ltd, viz:

1. a rental subsidy for CUC Isaac campus facilities in Moranbah and Clermont, a rental subsidy for the Moranbah CUC Manager, a vehicle (or equivalent subsidy) for the CUC Manager's use, in-kind project management support.

4. CUC ISAAC UNDERTAKINGS

- CUC Isaac will manage and operate the Moranbah and Clermont facilities.
- CUC Isaac will deliver educational services including student support, facilities management, and technology infrastructure.
- CUC Isaac will recruit and train the Centre Manager and other staff.
- CUC Isaac will develop and implement a Strategic Plan within 12 months of commencement.
- CUC Isaac will provide quarterly reports to IRC covering student numbers, sponsorship updates, and Strategic Plan progress.

PARTNERSHIP AGREEMENT

Between
Country University Centre Isaac (CUC Isaac) ABN 36 679 875 177
and
Isaac Regional Council (IRC) ABN 39 274 142 600



5. TERM

This Agreement will commence on the Effective Date and continue for five years unless terminated earlier in accordance with clause 8.

6. TERMINATION

Either party may terminate this Agreement with three months' written notice if objectives are not being met or terms are breached.

Upon termination, CUC Isaac will provide a final report on student enrolment, financials, and other agreed outcomes.

7. DISPUTE RESOLUTION

The parties will first attempt to resolve disputes by negotiation.

If unresolved within 20 Business Days, either party may refer the matter to mediation in accordance with the Resolution Institute Mediation Rules.

If mediation fails, either party may pursue remedies through the courts of Queensland.

8. ASSIGNMENT

Neither party may assign its rights or obligations under this Agreement without the prior written consent of the other party.

Any permitted assignee must execute a deed of covenant assuming the obligations of the assigning party.

9. FORCE MAJEURE

A party is not liable for failing to perform obligations due to events beyond its reasonable control, including natural disasters, war, government restrictions, or industrial disputes.

The affected party must promptly notify the other party and take reasonable steps to mitigate the effect.

10. NOTICES

Notices must be in writing and delivered by hand, post, or email to the address specified by the receiving party.

A notice is deemed received: (a) if delivered by hand, when delivered; (b) if posted, five Business Days after posting; (c) if emailed, when sent unless an error message is received.

11. GENERAL

Amendments must be in writing and signed by both parties.

No waiver of rights is effective unless in writing.

If any provision is invalid, the remainder of the Agreement remains in force.

This Agreement constitutes the entire agreement between the parties.

This Agreement may be executed in counterparts, including electronically.

This Agreement is governed by the laws of Queensland, Australia.

PARTNERSHIP AGREEMENT

Between
Country University Centre Isaac (CUC Isaac) ABN 36 679 875 177
and
Isaac Regional Council (IRC) ABN 39 274 142 600



12. CONFIDENTIALITY

The parties must keep all Confidential Information obtained under this Agreement confidential, except as required by law or with written consent.

This obligation survives termination of the Agreement.

13. EXECUTION

Signed for and on behalf of CUC Isaac:

Name: Melissa Westcott

Title: Chair CUC Isaac

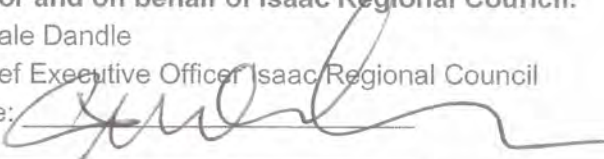
Signature: 

Date: 28-08-2025

Signed for and on behalf of Isaac Regional Council:

Name: Cale Dandle

Title: Chief Executive Officer Isaac Regional Council

Signature: 

Date: 25 - Aug - 2025.

EXECUTIVE SUMMARY

Executive Manager Advocacy and External Affairs reporting on request for financial assistance from CUC Isaac Ltd.

OFFICER'S RECOMMENDATION

That:

Country Universities Centre Isaac Ltd be advised that, if necessary, Council will extend its support for the establishment of campuses in Moranbah and Clermont by:

- a) Providing a co-branded vehicle (notionally small SUV) from Council's fleet.*
- b) Securing suitable accommodation for the Centre Manager at a rate no greater than Council's private rental rate as adjusted from time to time.*
- c) Continuing the commercial rental subsidy for the Moranbah Town Square campus until such time as the Isaac Resources Excellence Precinct is available.*
- d) Councillors note that funding is available for this assistance in 2024/2025, but will need to be budgeted and indexed separately in 2025/26 and beyond.*

Resolution No.: 9055

Moved: Cr Terry O'Neill

Seconded: Cr Vern Russell

That:

Country Universities Centre Isaac Ltd be advised that, if necessary, Council will extend its support for the establishment of campuses in Moranbah and Clermont by:

- a) Providing a co-branded vehicle (notionally small SUV) from Council's fleet.**
- b) Securing suitable accommodation for the Centre Manager at a rate no greater than Council's private rental rate as adjusted from time to time.**
- c) Continuing the commercial rental subsidy for the Moranbah Town Square campus until such time as the Isaac Resources Excellence Precinct is available.**
- d) Councillors note that funding is available for this assistance in 2024/2025, but will need to be budgeted and indexed separately in 2025/26 and beyond.**

Carried

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday, 12 May 2026

AUTHOR

Heidi Roberts

AUTHOR POSITION

Director Community Services

5.8 2025/2026 ANNUAL OPERATION PLAN – QUARTERLY REPORT - THIRD QUARTER

EXECUTIVE SUMMARY

This report provides an update of Community Services progress towards achieving the Annual Operational Plan 2025-2026 objectives for the third quarter.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Receives and notes Community Services third quarter progress update on the 2025-2026 Annual Operational Plan.***

BACKGROUND

This report provides a third quarter update on Community Services' progress in delivering the 2025–2026 Annual Operational Plan.

Most initiatives are progressing on target or under monitoring, with adjustments in place to support delivery by 30 June 2026. Key progress includes engagement of Greater Whitsunday Communities to deliver Social Baseline Mapping across 19 communities, advancement of small business initiatives and regional events, and continued progress on environmental and planning programs.

Some projects, including the Economic Development and Tourism Action Plans, are behind schedule but have revised timeframes to ensure completion within the financial year. The Nagoa and Mackenzie River Flood Study has been delayed to August/September 2026 due to additional data requirements.

Compliance-related activities such as trade waste inspections and backflow testing are below target due to staffing constraints, while other regulatory and community programs continue to progress.

ACTIVITY SUMMARY TABLE

AOP #	ACTIVITY/PROJECT/INITIATIVE	BUSINESS UNIT	STATUS (COMPLETE, ON TARGET, MONITOR, BELOW TARGET)
1.2	Develop place-based community plans (30 June 2026)	Engaged Communities	Monitor

PROGRESS THIS QUARTER

Community Services has engaged with Chief Executive Officer Greater Whitsunday Communities, who has committed GWC to develop Social Baseline Mapping for the Isaac Region's 19 communities and localities by 30 June 2026. A project plan and methodology has been developed by GWC, in consultation with IRC Community and Cultural Service and Economic Development Managers.

2.2	Continuation of Museum and Gallery prioritisation management (30 June 2026)	Community Hubs	On Target
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PROGRESS THIS QUARTER

Review of Clermont Museum documentation

The final documents included in the documentation review have been supplied by Queensland Museum and are awaiting internal review and approvals. Once these approvals are complete the documentation will be ready for use.

Outsourcing digitisation of Clermont Museum records

The first round of digitisation has been completed by Avantix, with museum staff receiving the physical documents back last week. Further digitisation will be completed as budget permits.

3.1	Develop an IRC Economic Development Action Plan 2026-2030 (30 June 2026)	Economic Development	Monitor
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PROGRESS THIS QUARTER

The project is tracking behind the initial project plan, however delivery has been adjusted to ensure the action plan is completed and endorsed prior to the end of the financial year, with consultation engaging through April, and Council workshop in May aligned to meet the initial time frame.

3.2	Develop an IRC Tourism Action Plan 2026-2030 (30 June 2026)	Economic Development	Monitor
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PROGRESS THIS QUARTER

The project is tracking behind the initial project plan; however, delivery has been adjusted to ensure the action plan is completed and endorsed prior to the end of the financial year. Tourism-related actions will be consolidated into the same document and presented collectively as the Economic Development Action Plan, providing efficiencies and alignment. This approach will also enable related activities to be workshopped and delivered in conjunction with Regional Tourism Organisation Mackay Isaac Tourism.

3.3	Develop Small Business Innovation (30 June 2026)	Economic Development	On Target
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PROGRESS THIS QUARTER

Working with key stakeholders (including Isaac Business Chamber, Department of State Development Infrastructure and Planning, and Industry, and Industry) to co-design and develop a targeted small business training program.

Delivered three small business events in the region during Q3, including Isaac Resources Excellence Precinct Launch, IRC Mayor's Breakfast, and Renewable Energy Supply Chain Forum; and working with key stakeholders to plan and deliver events in Q4, including a Regional Meet the Buyer event and the regional Small Business Month events in conjunction with the Business Chamber. Further event planning occurring for FY26/27.

3.4	Develop Small Business Capability (30 June 2026)	Economic Development	Monitor
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PROGRESS THIS QUARTER			
Baseline data is currently being collected and will be considered for inclusion in the draft action plan. This information has been incorporated into updated collateral and external-facing publications, including IRC website, welcome pack, and investment collateral. The method and frequency of reporting will be reviewed and finalised as part of the new action plan, with quarterly business indicator reporting to be confirmed following its adoption.			
3.5	Implement Tourism Trail Strategy (30 June 2026)	Economic Development	Monitor
PROGRESS THIS QUARTER			
Marketing activities undertaken by Mackay Isaac Tourism have progressed as planned, with promotion of the Gold Mining and Prospecting Tourism Trail remaining on track for delivery. This integrated approach supports coordination of future activities, including those to be workshopped and delivered in partnership with Mackay Isaac Tourism. Future marketing activities to be included in Economic Development Action Plan.			
4.2	Maintain a Contemporary Planning Scheme (30 June 2026)	Planning and Environment	On Target
PROGRESS THIS QUARTER			
LGIP and Minor Amendment progressing. Planning Scheme amendment program under rolling review.			
4.3	Deliver 12- month Action Plan to guide delivery of corporate emission reductions (30 June 2026)	Planning and Environment	On Target
PROGRESS THIS QUARTER			
Corporate Emission Action Plan drafted for presentation to Council in May 2026.			
4.4	Delivery of Nagoa and Mackenzie River Flood Study (30 June 2026)	Planning and Environment	Monitor
PROGRESS THIS QUARTER			
Flood study progressing. Consultants KBR engaged and are currently calibrating flood model. Flood study delivery to now be finalised in August/September due to delays experienced to recalibrate flood modelling to incorporate additional data collected from January 2026 flood event.			
5.2	Complete the Reef Guardians Council's Program-Activating Local Council's Reef Action Plans projects at Notch Point and St Lawrence (30 June 2026)	Planning and Environment	On Target
PROGRESS THIS QUARTER			
Reef Guardian Council funding supported three x multiyear projects - aerial shooting, coastal restoration and solar installation. Aerial shooting and coastal restoration projects are nearing completion with project acquittal and funding partner reporting to be finalised soon. Solar installation contractor engaged for Moranbah Admin Building and installation anticipated to be finalised by end of May.			
5.4	Develop a Biosecurity policy as part of the delivery plan to provide our stakeholders with greater certainty in achieving their GBO (30 June 2026)	Planning and Environment	Below Target

PROGRESS THIS QUARTER

Development of a standalone Biosecurity Policy was included in the Operational Plan and Biosecurity Action Plan to strengthen Council and communities' approach to achieving General Biosecurity Obligation (GBO). While initial drafting has commenced, this has identified that the necessary operational settings are still being established for a formal policy to deliver meaningful outcomes.

Current biosecurity activities are largely guided by legislation and evolving internal practices, with key elements such as processes, defined roles, and a proactive compliance framework still being developed. In this context, a policy would have limited practical effect and risks becoming an administrative document without operational value.

It is therefore considered premature to proceed at this time and instead recommended focus instead be placed on strengthening operational capability, with policy development to be revisited once a more robust foundation is established.

5.6	Adoption of the IRC Stock Route Management Plan (30 June 2026)	Planning and Environment	On Target
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PROGRESS THIS QUARTER

Stockroute Management Plan reaching final stages of drafting. Anticipated to be presented to Council in June 2026.

5.8	Deliver an aerial culling program of feral pigs across the Isaac region (30 June 2026)	Planning and Environment	Completed
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PROGRESS THIS QUARTER

Aerial shooting program completed - 8188 pigs, 40 dogs and 45 deers controlled over 15 days of aerial shooting across 5 rounds.

Officers are currently engaging with renewable proponents on development of broader aerial shooting program across region, to be delivered as part of renewable proponents social contributions.

6.5	Undertake trade waste inspections (30 June 2026)	Community Education and Compliance	Below Target
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PROGRESS THIS QUARTER

Annual inspection of Category B approval holders ongoing.

* 76% of inspections completed by March 2026.

As of December 2025 Plumbing Services is undertaken by 1 Officer with the second officer on extended Long Service Leave transitioning to retirement. Trade Waste audits are one of multiple statutory duties undertaken by the Officer.

6.6	Undertake microchipping in March Program (30 June 2026)	Community Education and Compliance	On Target
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PROGRESS THIS QUARTER

Microchipping program currently underway.

As of 24 March:

- 21 Applications received
- 18 Vouchers issued
- 2 Vouchers redeemed

3 Applications did not meet criteria.			
6.7	Undertake backflow prevention device testing (30 June 2026)	Community Education and Compliance	Below Target
PROGRESS THIS QUARTER			
Annual Testing of devices ongoing * device testing (277 IRC devices) has continued * 56% tests completed. *As of December 2025 Plumbing Services is undertaken by 1 Officer with the second officer on extended Long Service Leave transitioning to retirement. Trade Waste audits are one of multiple the statutory duties undertaken by the Officer.			
6.8	Plan and deliver an approved systematic inspection program (a) Approved Systematic Inspection Program Clermont (b) Approved Selection Inspection Program - Non-Renewed - for remainder of Isaac Region (30 June 2026)	Community Education and Compliance	On Target
PROGRESS THIS QUARTER			
Selective Inspection Program (region-wide) has commenced and is progressing in accordance with program timelines. Systematic Inspection Program (Clermont) has been deferred due to flooding impacts and associated operational constraints Survey staff recruited, trained and deployed to support program delivery As of March 24 - 78% of target houses have had initial contact.			

IMPLICATIONS

In accordance with section 174(3) of the *Local Government Regulation 2012*, Council must be presented with a written assessment of Council's progress towards implementing the Operational Plan on a quarterly basis.

CONSULTATION

Manager Planning and Environment
 Manager Community and Cultural Services
 Manager Community, Education and Compliance
 Program Manager – Capital Delivery
 Coordinator Community Facilities
 Governance

BASIS FOR RECOMMENDATION

=====

The Operational Plan and associated quarterly reporting is a legislative requirement pursuant to the *Local Government Act 2009* and *Local Government Regulation 2012*.

ACTION ACCOUNTABILITY

Not Applicable

Report prepared by: HEIDI ROBERTS Director Community Services Date: 23 April 2026	Report authorised by: CALE DENDLE Chief Executive Officer Date: 7 May 2026
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- 2025-2026 Annual Operational Plan
- 2023-2028 Corporate Plan

MEETING DETAILS

Community Services Standing Committee Meeting
Tuesday 12 May 2026

AUTHOR

Mark Davey

AUTHOR POSITION

Program Manager – Capital Delivery

5.9 COMMUNITY SERVICES FY2025-2026 CAPITAL PROJECTS PROGRESS REPORT AS AT 30 APRIL 2026

EXECUTIVE SUMMARY

This report is to provide an update to Council on the delivery of the Community Services 2025-2026 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Community Services 2025-2026 Capital Progress Summary Report as at 30 April 2026.**

BACKGROUND

Monthly updates regarding delivery of the 2025-2026 Community Services Capital Works program are provided to ensure Council are aware of progress, opportunities and risks in the delivery of the program.

The below table provides 2025/26 Community Services Capital program expenditure as at 30 April 2026:

Note – Commitments exceed available FY25/26 budget due to the award of the multiyear IREP project

Community Services	Approved Forward Budget	Approved 2025/26 Capital Budget	2025/26 Actual Expenditure	Current commitments
TOTAL	\$ 1,351,779.00	\$ 13,251,860.00	\$ 6,576,649.11	\$ 15,116,299.34

Key Project Updates:

Dysart (DYS) Miners Memorial – Design completed. Project will not be completed during the current financial year as external funding from union counterparts is required for completion. This is unlikely to be secured in the remaining two months. Officers are in possession of a design to the available budget should the Dysart MEU fail to secure the required funding; however, this is not the preferred option and may lead to reputational risk if the Dysart Memorial is not of a similar standard to the Moranbah installation.

Isaac Resources Excellence Precinct Moranbah (IREP) – Works have commenced on site and are currently progressing three weeks ahead of the contract program. Officers are working with State representatives to finalise the variation request which includes an increase in scope to allow for the construction of Descent (tourism experience), the intersection upgrade at Railway Station/Moranbah Access Road and the Moranbah Country University proposal. State officers have requested the removal of the footpath from the new scope.

Nebo Showgrounds Masterplan Stage 1 – Project completed with final invoices to be processed.

IMPLICATIONS

The attached Community Services 2025-2026 Capital Projects Progress Summary (Attachment 1) details the status of all projects, including risk, operational and budget implications.

IDENTIFIED ISSUES

Nebo Showgrounds Masterplan rectification work and associated budget implications and Dysart Miners Memorial MEU funding deficit as detailed above.

CONSULTATION

Director Community Services

Community Services Leadership Team

BASIS FOR RECOMMENDATION

To ensure Council is apprised of project status and to identify any risks such as project delays, overspend or possible project failures.

ACTION ACCOUNTABILITY

The Program Manager – Capital Delivery in conjunction with the Community Services leadership team and under the guidance of Director Community Services hold responsibility for the scoping, procurement and the completion of the projects identified within the 2025-2026 Capital Program.

KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

Report prepared by:

MARK DAVEY

Program Manager – Capital Delivery

Date: 6 May 2026

Report authorised by:

MICHAEL STCLAIR

Acting Director Community Services

Date: 6 May 2026

ATTACHMENTS

- Attachment 1 – Community Services 2025_2026 Capital Projects Progress Summary as at 30 April 2026

REFERENCE DOCUMENT

- Nil

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

COMM'S 2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

2025/2026 Community Services Capital Budget Status and Completion Rate as at 30 April 2026

Carry Forward Budget	\$1,351,779.00
Adopted Budget	\$13,251,860.00
FY 2025/26 COMMS Capital Budget	\$14,567,639.00
Actual Expenditure	\$6,576,649.11
Remaining Budget (Actual)	\$7,990,989.89
Commitments	\$15,116,299.34
Remaining Budget (uncommitted)	-\$7,125,309.45

45.15 Percent of Budget Spent - April (Excluding Commitments)



\$7,990,990 of YTD Budget Remaining - April
(Excluding Commitments)

148.91 Percent of Budget Spent - April (Including Commitments)



-\$7,125,309 of YTD Budget Remaining - April
(Including Commitments)

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW222966 STLAW Community Hub	131,154.00	0	0	131,154.00	Planning/ Design	Procurement - 1/02/2024 Construct – To be determined Completion – To be determined	Reduced scope determination at the February Councillor Workshop Day. Department officers are investigating delivery methodology and consultation in conjunction with Corporate Properties. Due to reduced scope funds are available to transfer to Nebo Showgrounds project at Q2 on Council endorsement.	Medium Risk Analysis This project is a medium risk for non-completion in the current financial year. The works are planned to be delivered by Corporate Properties.	10%
CW223013 MBH Community Centre - Refurbishment	815,990.00	327,787.56	28,625.00	356,412.56	Construction	Procurement - 5/06/2023 Construct - 30/10/2023 Completion - 31/07/2026	Primary project Complete. As per the FY24/25 Q3 report, additional funds were added to this project for a stage lighting and stage curtain upgrades.	Medium Risk Analysis The risk remains medium as the lighting and sound workshop is yet to be conducted.	70%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							Stage curtain awarded with installation due to be completed in June. Officers plan to workshop Hall 1 lighting and sound options with Councillors to determine the best path forward. Due to reduced scope funds are available to transfer to Nebo Showgrounds project at Q2 on Council endorsement.		
CW243164 MBH Animal Management Centre Renewal	364.00	350.00	0	14.00	Complete	Procurement - 27/11/2023 Construct - 5/02/2024 Completion - 31/10/2025	Project Complete	N/A	100%
CW243172	15,749.00	15,749.19	0	-0.19	Complete	Procurement - 3/02/2025	Project Complete	N/A	100%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CLM Civic Centre Roof replacement						Construct - 12/05/2025 Completion - 12/09/2025			
CW243227 DYS Miners Memorial	138,900.00	7,660.62	0	131,239.38	Design	Procurement - 3/11/2025 Construct – To be determined Completion – to be determined	Preliminary design received. Dysart MEU are seeking external funds of \$200k for installation to proceed. Council has provided the MEU with rendered designs and flythroughs to assist with advocating for funds.	High Risk Analysis This project will not be completed during FY25/26	20%
MULTI YEAR PROJECT CW243241 NBO Showgrounds Stage 1	Project reported on delivery only as budget has been transferred to Manager Parks and Recreation			Project complete, with final invoices to be processed.				N/A	100%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
MULTI YEAR PROJECT CW253316 Isaac Country University Centres	1,276,657.00	1,220,831.35	1,508.00	54,317.65	Complete	Procurement - 18/08/2025 Construct - 10/11/2025 Completion - 5/03/2026	Multiyear project - Moranbah Centre complete. Clermont Centre – project complete with final invoices to be processed	N/A	100%
CW253327 GLN Rec Centre - Toilets Stump renewal	261,968.00	0	16,150.00	245,818.00	Planning/ Design	Procurement - 16/02/2026 Construct - 6/04/2026 Completion - 22/05/2026	This project will not be completed in the current financial year. It was intended to run this project concurrently with the Glenden Hub project as there is no accommodation in Glenden, so contractor availability is severely limited.	High Risk Analysis This project will not be completed during FY25/26	10%
CW253329	60,170.00	1,186.51	45,026.40	13,477.09	Construction			Low	20%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
STL Hall - Kitchen upgrade						Procurement - 31/03/2026 Construct - 23/03/2026 Completion - 5/06/2026	Project has been awarded with expected completion date 5 June 2026	Risk Analysis This project has been awarded and is scheduled for completion in June.	
MULTI YEAR PROJECT CW253331 Isaac Resources Excellence Precinct	10,200,000.00	4,155,462.77	14,912,035.69	-8,867,498.46	Construction	Procurement - 27/10/2025 Construct - 9/02/2026 Completion - 25/06/2027	As resolved by Council at the January Ordinary Meeting (Resolution 9568), the construction contract was awarded to Fergus Builders. Planning is underway on all required inclusions (trunk infrastructure, electrical and NBN) and desired inclusions (intersection upgrade, footpath, CUC and facility enhancements) which remain to be costed and a variation of	Medium Risk Analysis This project has a medium risk value based on the it's size and complexity. While the project is currently running to schedule, actual expenditure is below what was anticipated in the funding agreement, and this will be closely monitored once the	30%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							the funding agreement with the State The documentation for the request to vary the funding agreement is currently being drafted with workshops planned with State officers during April.	tender is awarded and construction commences.	
CW253334 MELC Expansion & Renovation Works	255,232.00	255,231.55	0	0.45	Construction	Procurement - External Construct - 3/02/2025 Completion - 30/06/2026	Project complete	N/A	100%
CW253337 MBH Childcare Sewer Mains Replacement	140,000.00	98,585.49	1,280.00	40,134.51	Construction	Procurement - 28/07/2025 Construct - 22/08/2025 Completion - 30/06/2026	Stage 1 - Moranbah C&K works complete. After discussions with Simply Sunshine, a plumber has been arranged to attend to camera the sewerage pipe and inform of any	Low Risk Analysis This project could be elevated to a medium risk once the full scope of works at Simply Sunshine is identified.	70%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							rectification works needed.		
CW263369 Replacement Public Access Computers	38,971.00	38,971.00	0.00	0.00	Complete	Procurement - 28/07/2025 Construct - 14/08/2025 Completion - 20/10/2025	Project Complete	N/A	100%
CW263377 ILB Hall – Roof Restoration	100,000.00	1,334.82	31,500.00	67,165.18	Construction	Procurement - 9/02/2026 Construct - 1/04/2026 Completion - 30/06/2026	Project awarded with works commencing in May. Due to lower than expected price responses, funds are available to transfer to Nebo Showgrounds	Low Risk Analysis Project awarded with works commencing in April	30%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							project at Q2 on Council endorsement.		
CW263378 CORP Halls Emergent Renewals 2026	243,748.00	86,546.87	0	157,201.13	Construction	Procurement – As required Construct – As required Completion - 30/06/2026	Emergent works as required. Repairs to Clermont Civic Centre air conditioning \$125k to be allocated to Corporate Properties for Nebo Hall and Nebo Library roof replacement. DYS Rec Centre Roof repairs completed.	Low Risk Analysis This project is a low risk as works totalling the available budget have been identified and are currently being scoped or tendered.	40%
CW263381	265,000.00	228,638.05	38,627.00	-2,265.05	Construction			Low	80%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CLM Museum Erosion Remediation						Procurement - 22/09/2025 Construct - 1/12/2025 Completion - 30/04/2026	Site Condition Assessment has been completed. Construction works nearing completion.	Risk Analysis This project has a low-risk rating as it has been awarded to the full scope of works and construction commenced week ending 7 December 2026 with a scheduled completion date in June 2026 prior to the facilities reopening.	
CW263382 CLM Hub Renewal	75,000.00	45,290.07	0	29,709.93	Complete	Procurement - 18/08/2025 Construct - 6/10/2025 Completion - 23/02/2026	Project complete.	N/A	100%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
CW263383 GLN Hub Project	200,000.00	43,712.97	1,707.25	154,579.78	Design	Procurement - To be determined Construct- To be determined Completion – To be determined	Project will not be completed during the current financial year	High Risk Analysis This project is a high risk for non-completion in the current financial year.	20%
CW263384 NBO Hall AC Upgrade	300,000.00	290.87	39,360.00	260,349.13	Procurement	Procurement - 29/09/2025 Construct - 30/06/2026 Completion – To be determined	AC Design completed and under review This is a multiyear project with award expected by June 30 and construction to be scheduled in July/August 2026 There is a separate project being undertaken by Corporate Properties to replace the roof of this facility but this will have no impact on the air-conditioning project as full access into the	Medium Risk Analysis Delays in design have caused concern but project will be offered to market in April 2026 under a formal tender	30%

COMMUNITY SERVICES

2025/2026 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 30 APRIL 2026



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Project Code and Project Name	Approved Budget (\$)	YTD Actual expenditure (\$)	Current Commitments (\$)	Remaining Uncommitted Budget (\$)	Current stage	Scheduled Dates	Status Commentary	Risk	Completion
							ceiling space is available.		
CW263385 MMT Hall – Floor Structural Repairs	48,506.00	48,933.02	0	-427.02	Complete	Procurement - 14/08/2025 Construct - 24/09/2025 Completion - 19/12/2025	Project complete	N/A	100%
OVERALL	14,567,639.00	6,576,649.11	15,116,299.34	-7,125,309.45					

MEETING DETAILS

Community Services Standing Committee
Tuesday 12 May 2026

AUTHOR

Karina Stennett

AUTHOR POSITION

Acting Manager Community Education and Compliance

5.10

COMMUNITY SERVICES DEPARTMENTAL REPORT – COMMUNITY EDUCATION AND COMPLIANCE

EXECUTIVE SUMMARY

The Purpose of this report is to provide an overview and status update of the Community Education and Compliance Department's operational commitments.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the content of this report that provides an overview and status update of the Community Education and Compliance Department's operational commitments.***

BACKGROUND

The Community Education and Compliance department is responsible for delivering a vast range of Council statutory services under the relevant Acts and Local Laws.

Attachment 1 – Community Education and Compliance Update as of March 2026 is attached, to provide Council with an overview and status update of the Community Education and Compliance Department's operational commitments.

IMPLICATIONS

The provision of departmental reports will provide Council visibility of the operational aspects of the Community Education and Compliance department.

CONSULTATION

Community Education and Compliance Department

BASIS FOR RECOMMENDATION

The recommendation is to receive and note the content of this report which provides an accurate overview and status update of the Community Education and Compliance Department's operational commitments.

ACTION ACCOUNTABILITY

The Manager Community Education and Compliance is responsible for the strategic direction and operational deliverables of the Community Education and Compliance Department, including reporting on delivery of its Business Plan and approved operational projects.

KEY MESSAGES

The Manager Community Education and Compliance will provide information on a regular basis to keep Council well informed of the performance and developing initiatives within the departments area of operations.

Report prepared by:	Report authorised by:
KARINA STENNETT	MICHAEL ST CLAIR
Acting Manager Community Education and Compliance	Acting Director Community Services
Date: 23 April 2026	Date: 6 May 2026

ATTACHMENTS

- Attachment 1 – Community Education and Compliance Department Update March 2026

REFERENCE DOCUMENT

- Nil

COMMUNITY EDUCATION AND COMPLIANCE DEPARTMENT

UPDATE AS OF 31 MARCH
2026

Current as at 31.03.2026

Presented by **Manager Community Education and Compliance**



EXECUTIVE SUMMARY

This report is a overview of operational commitments for the Community Education and Compliance Department's activity for the period of 1 August 2025 – 31 March 2026 presented at Community Services Standing Committee on 12 May 2026.

HIGHLIGHTS

New Team Members: Community Education and Compliance has welcomed several new members to the team since August 2025.

- Community Education and Compliance has welcomed several new members to the team from August 2025.
- Jessica Flannery as a new Community Compliance Officer. Jessica works from Nebo two days a week and has a wealth of experience in Compliance and Local Laws. Jessica has fitted into the team really well and provided guidance to our younger Officers.
- Caitlin Miltenburg commenced as the new Community Compliance Officer. Caitlin progressed to this role from working as an Animal Management Centre Attendant. Caitlin brings a variety of skills to the new role and has been developing immensely.
- Laura Tierney as the new Animal Management Centre Attendant, joining the team to support our officers in all aspects of cleaning and exercising our impounded dogs. Laura brings with her experience as a Veterinary nurse and has been invaluable to the animals impounded under her care.
- Elizabeth Lupeli to the role of Development and Compliance Support Officer role to assist and support our Development Standards Officer. Elizabeth has transitioned into this role very well and is a valuable member of the team.
- The department welcomed a new Senior Environmental Health Officer Evan Brown, who joined us in March 2026. Bringing a wealth of experience in environmental health, public health, and community safety, Evan Brown has already made a strong impact across our team. His leadership will play a key role in strengthening our commitment to Environmental health, sustainability, and high-quality service delivery.

Implementation of Online Forms: The Department has worked closely with LGAQ and systems to implement five online forms for key services, including;

- Dog Registration,
- Commercial Use of Local Government Controlled Areas and Roads,
- Application for Food License and Renewal
- Application for Occupancy of a Temporary Home
- Property Search Request Form

These digital forms provide a more streamlined and accessible way for customers to lodge applications, enabling faster submissions, improved accuracy, and reduced paperwork.

The move to online forms has enhanced efficiency across the department, reduced processing times, and improved the overall customer experience. These forms are now live on Councils' website.

The Systematic Inspection Program in Clermont: Due to a severe weather event that happened in January 2026 the systematic program that was scheduled for Clermont was cancelled.

Selective Inspection Program: The program commenced on 2 March 2026 and will run for a period of eight weeks, expiring on 2 May 2026. Property inspections are being conducted across the Isaac Regional Council area where a dog was registered up to 31 August 2025, and no renewal has been received.

The program is supported by dedicated resourcing, including a Departmental Administration Officer, who has developed complex data extraction spreadsheets and manages the generation of non-compliance correspondence, and a dedicated Survey Officer responsible for undertaking field inspections.

At the time of this update, the program is approximately 87% complete. Upon completion, a report outlining outcomes and key findings will be presented to the COMS Standing Committee.

EMERGING ISSUES

With the departure of Nishu Ellawala the incumbent Manager of Community Education and Compliance the team will have an acting Manager in the interim. This situation will be monitored over the coming months to ensure stability and direction along with maintaining the team mental wellbeing.

DEPARTMENT OUTLOOK

- **Queensland Civil and Administrative Tribunal matter:** On 3 March 2026: In *Council v StevieRay Douglass*, the Queensland Civil and Administrative Tribunal (QCAT) ruled in favour of Council, upholding the Dangerous Dog Declaration. On 8 March 2026 Mr Douglass launched an appeal against the decision and the matters remain ongoing.
- **Illegal Dumping:** Local Government Illegal Dumping Partnerships Program (LGIDPP) commenced in 2020. In 2025 the Queensland Government released a new program called The Fighting Illegal Dumping Partnership Program (FIDPP). On 25 February 2026 Community Education and Compliance made application to Round 1A of this grant.

Councils that received funding under the Local Government Illegal Dumping Partnerships Program are being offered the opportunity to continue the collaborative partnership with the department under this program with continued funding for employment of the equivalent of one (1) full-time dedicated Illegal Dumping Compliance Officer at \$90,000 per annum for three years and apply for up to \$25,000 in additional funding to facilitate night-time patrols in hot spot areas.

Results of this application are expected to be released in May 2026.

- **Revised Application Framework for Commercial use of Roads:** The Department has implemented changes to its commercial use of local government-controlled areas and roads policy. These changes are designed to ensure a fair and transparent system for operators, provide greater trading opportunities, and maintain consistency with *Isaac Regional Council's Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1. 2 (Commercial Use of Local Government Areas and Roads) 2011*.

The revised framework makes approvals simpler and easier to navigate, while ensuring roadways are used safely and effectively for commercial purposes. Updated approved maps now include new pre-designated roadside trading locations, expanding opportunities alongside existing sites.

Information Notices have been issued to all current Approval Holders, advising them of the changes and offering flexibility to either:

- Transition to the new Local Law Approval framework, or
- Continue under their existing approval until its expiry.

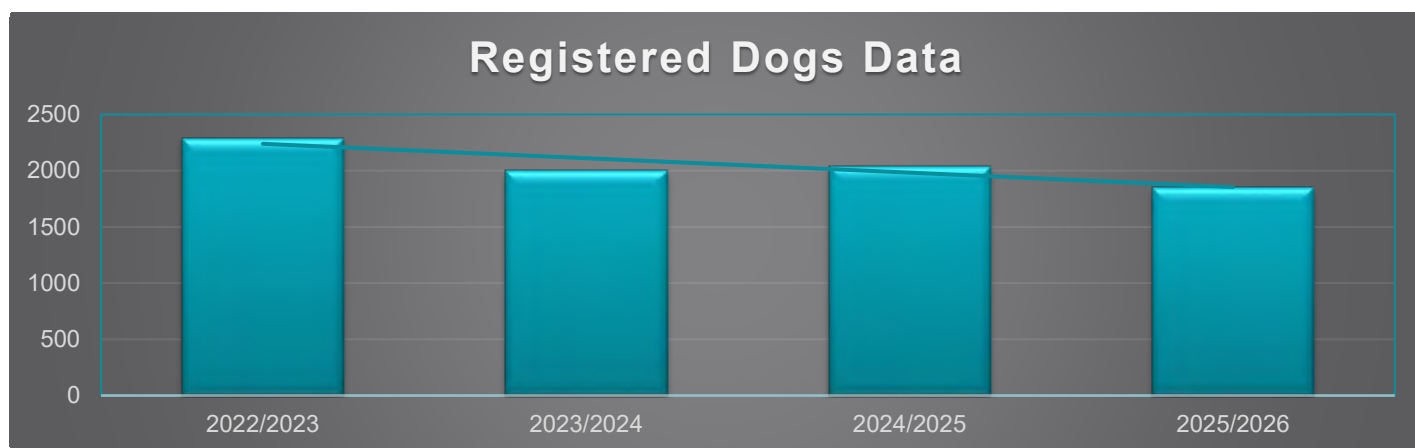
Since implementing these changes, we've seen a noticeable increase in new applications, along with improved awareness from applicants regarding requirements and compliance obligations. The revised framework provides clearer guidance, helping applicants ensure they have the correct approvals and documentation in place from the outset.

- Engagement of Contract Environmental Health Officer (EHO)**
 Prior to the Senior Environmental Health Officer commencement, the department engaged a contract Environmental Health Officer for one week in January and one week in March to support the delivery of regulatory services. During this period, the contract EHO undertook high-risk food business inspections, re-inspections and personal appearance service inspections, enabling the department to respond to complaints effectively. This engagement allowed priority inspections to be addressed while balancing operational demand.
- Implementation of Inspection Proforma for Food Premises Inspections**
 The department's Senior Environmental Health Officer has introduced the implementation of our new Inspection Proforma for food premises inspections.
 Designed for use in the field, this online proforma allows officers to complete inspections in real time using mobile devices. Officers can capture and upload photos on-site, record findings instantly, and seamlessly save reports directly to SharePoint, eliminating the need for manual data entry and reducing delays.
 This innovation improves accuracy, strengthens record management, and ensures greater consistency across all inspections.
 The implementation reflects our ongoing commitment to modernising processes, embracing digital solutions, and supporting our team with tools that make their work more efficient, reliable, and impactful.
- Adoption of Dogs:** Council has facilitated the adoption of five dogs since August 2025. Compliance Officers also work closely with rescue organisation Lucky Paws. Lucky Paws have facilitated the rehoming of 13 dogs from Moranbah.

Frodo	Roo
 American Bulldog “Frodo” was surrendered to Council on 24 September 2025 and, after a clean bill of health, was happily rehomed with a community member. “Frodo’s” already settled into stealing shoes and keeping cool under the hose.	 The most recent adoption, “Roo” was located wandering in Moranbah on 4 March 2026. She moved to the forever home of a community member on 20 March 2026. “Roo” has settled in well with her sister “Ducky”. They have become furever friends.

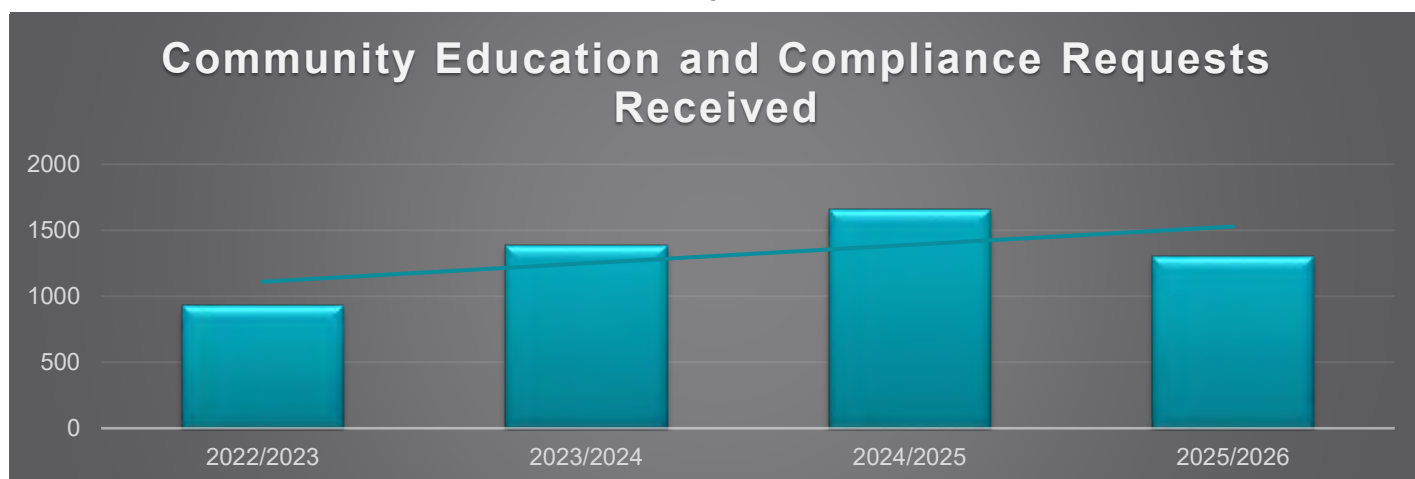
OVERVIEW – PERFORMANCE REPORTING

Animal Management – Registered Dogs:



Description	Aug 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Rego YTD
New Dogs Registered	50	30	35	11	16	23	31	101	331
Puppy Registrations (inc. in registration numbers)	5	5	12	0	1	8	4	28	67
Dog Registration Renewals	1001	287	44	16	11	3	12	139	1520
Total Registered									1851
Dog Registration – non renewals									939

Local Laws Compliance Customer Request Activity



The Local Laws unit has received 1071 requests over the past eight months since the departments last update with 865 requests resolved during this period. The remaining service requests are under ongoing investigation.

Building Search Services

Description	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	Financial YTD
Building Inspections	0	0	0	0	0	0	0	0	0
Pool Safety Inspections	0	0	0	0	0	0	0	0	0
Building Compliance Inspections - internal leasing	0	0	0	0	0	0	0	0	0
Building Property Searches	22	17	13	23	7	15	13	12	122
Archiving of private other certifier approvals	14	10	7	10	8	1	6	16	72

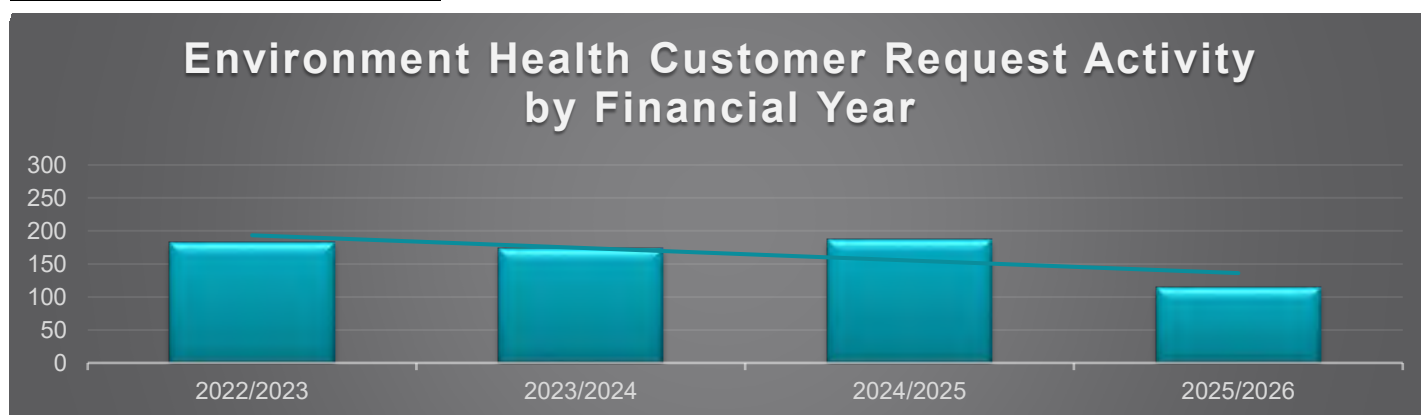
Plumbing Services

Description	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	March 2026	Financial YTD
New Applications	3	6	6	5	5	8	3	4	40
Total Decided	0	7	8	3	7	4	4	0	33
Description									Financial YTD
Plumbing Inspections	14	8	8	12	10	2	11	11	76
Trade Waste Audits	7	29	35	9	1	6	1	0	88
Backflow Testing	15	17	8	6	0	11	12	1	70

Development Standards Compliance Activity

Description	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	March 2026	Financial YTD
Reactive Investigations/CRMs received	6	5	11	2	6	0	1	2	33
Proactive Inspections	1								1
Statutory Notices Issued			1						1
Voluntary Compliance		1	1	1					3
Non-Voluntary Compliance									0
Pool Safety Compliance Inspections			2			1			3
Development Audit									0

Environmental Health Services



Environmental Health Services received 109 requests from 1 August 2025 to 31 March 2026 and have resolved 106 requests. The remaining service requests are under ongoing investigation.

Licensable Activities

Type of Licence	August 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	March 2026
Full Food Licence	153	153	150	149	147	146	145	148
Potable Water Carriers	31	31	31	31	30	30	29	29
Temporary food licence (notes)	25	26	24	33	33	33	33	33
Personal Appearances Services	6	6	6	6	5	5	5	5
Commercial Use of Local Government Controlled Areas and Roads Approval (notes)	13	12	12	11	11	11	15	18
Total	228	228	223	230	226	225	227	233

Notes:

- Temporary fit licenses are assessed at the time of issue and are not included in the annual inspection schedule.
- Inspections are conducted when a complaint of service request is received and or when a single large event takes place for example the Clermont Show when officers conduct an inspection program for that that event.
- These license types are commonly issued for once of events.

Commercial Use of Local Government Controlled Areas and Roads applications are assessed at the time of issue and do not require an annual inspection.

Service Level Annual inspections of licensed premises carried out	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	FY YTD	Current Performance %	Service Level Type
Licensed food businesses	153	153	150	149	147	146	145	148	0	00 %	Operational
Licensed potable water carriers	31	31	31	31	30	30	29	0	0	00 %	Operational
Higher risk personal appearance services	6	6	6	6	5	5	5	0	0	00 %	Operational

Applications Received	Aug 25	Sep 25	Oct 25	Nov 25	Dec 25	Jan 26	Feb 26	Mar 26
Number of Food Business Licence Applications (New Business)	1	4	1	1	0	1	1	1
Number of Food Business Licence Applications (Amendment of licence)	0	0	0	0	0	1	0	5
Number of Short/Long Term Temp Food Business Licence Applications	1	1	2	2	0	1	1	0
Number of Mobile Food Business Licence Applications	1	1	0	0	1	0	1	2
Number of Potable Water Carrier Applications	0	0	0	0	0	0	0	8
Number of Food Business Licences Issued (fixed, mobile, pwc, long term temp, short term temp, amendment)	3	4	4	3	0	3	2	1
Notification of Non-Profit Organisation Food Event received	3	0	3	1	0	0	1	1
Notification of Non-Profit Organisation Food Event - approval granted	3	0	2	2	0	0	1	1
Number of Personal Appearance Service Licence Applications (New Business)	0	0	0	0	0	0	0	0
Number of Personal Appearance Service Licence Issued (New Business)	0	0	0	0	0	0	0	0
Annual Food Business Licence Renewals Received	0	0	73	85	32	6	0	0
Annual Food Business Licences Renewals Issued	0	0	27	120	50	6	0	0
Annual Personal Appearance Service Licence Renewals Received	0	0	1	2	1	1	0	0
Annual Personal Appearance Service Licence Renewals Issued	0	0	0	3	1	1	0	0
Renewal Notices Issued (Food and PAS)	0	172 FB 6 PAS	0	0	0	0	0	0
Sale Search Application Received	0	0	0	0	0	0	0	0
Sale Search Reports Issued	0	0	0	0	0	0	0	0
Number of Commercial Use of Local Government Controlled Areas and Roads Approval Applications Received	0	1	1	3	0	0	3	2
Number of Commercial Use of Local Government Controlled Areas and Roads Approval Approvals Issued	0	0	1	3	2	0	2	2
Commercial use of Roads – Information Notice	0	13	0	0	0	0	0	0
Commercial use of Roads – Transition to new approval framework	0	1	0	0	0	0	0	1

CAMPAIGN AND EDUCATION HIGHLIGHTS

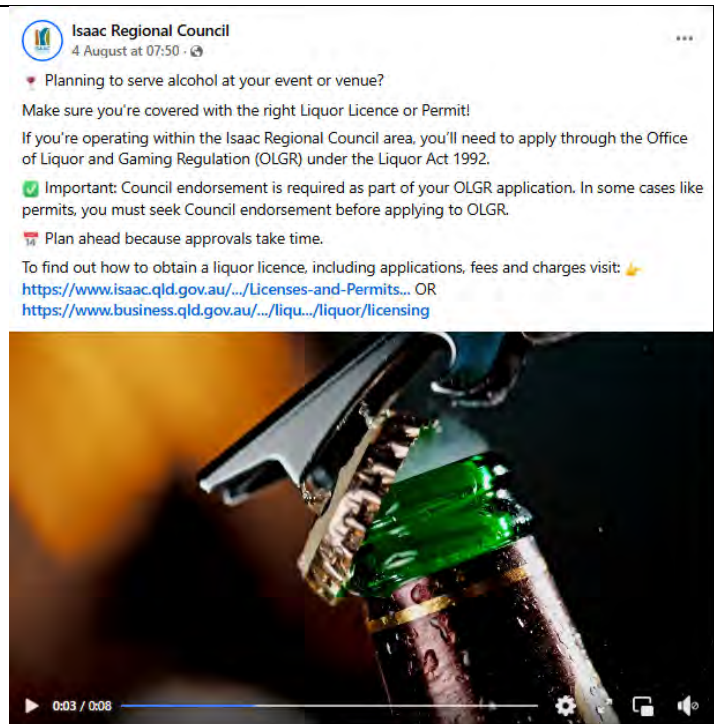
Social Media Education Campaign – Update

The department's social media education campaign from 1 August 2025 to 31 March 2026 continued its focus on key public safety and compliance issues, building on the momentum from previous months. The campaign topics included:

- **Planning to serve alcohol at your event or venue?**
- **Planning to place a shipping container on your property?**
- **Social Media Post - Illegal Dumping**
- **Are you a Pathway Parker**
- **Hosting a Fundraiser or Community BBQ? Don't Forget to Notify Council!**
- **Attention Roadside Business Owners!**
- **Are you ready to turn your kitchen into a Business?**
- **Pool Safety - Portable and Inflatable Pools**
- **Wandering Cattle - A Safety Concern for All**
- **Real responsibility starts beyond the leash**
- **Reminder: Annual Food Business Licence renewals are due 30 November**
- **Planning Plumbing Alterations at Home?**
- **Love your dog – Keep them safe at home**
- **Having a food filled Christmas?**
- **Post Flood – Mosquito Awareness**
- **Our furry friends love exploring**
- **Buying, selling or developing property? Don't forget a property search!**
- **Illegal Dumping - Help protect the place we all call home**
- **Noise - Are You a Noisy Neighbour?**

Planning to serve alcohol at your event or venue?

This social media post focused on the key considerations when planning to serve alcohol at an event or venue. It aims to educate the community on the appropriate liquor licenses, permits, and endorsements required. The post also encourages proactive planning to ensure compliance and a smooth, successful event



Planning to place a shipping container on your property?

This social media post focused on the essential steps to take before placing a shipping container on your property. It highlights the importance of understanding the rules and regulations related to residential areas, duration, usage, and location. The post encourages reaching out to the local council for guidance to ensure full compliance.

Isaac Regional Council
19 August at 07:29 · 🌐

📌 Planning to place a shipping container on your property? Ensure you're meeting local rules and regulations before it arrives!

📍 In residential areas, shipping containers require Council approval, especially if they're used for more than just transporting goods.

Here's what you need to consider:

- ✅ **Duration:** Long-term placement requires Development (Building) Approval from a private building certifier
- ✅ **Use:** Planning to convert it into a habitable space (like a sleepout or office)? You'll need to check the town planning regulations and Development (Building) Approval from a private building certifier
- ✅ **Location:** Placing it near a fence line or boundary? You may need a Boundary Relaxation approval

👉 Always check with Isaac Regional Council before placing a container to avoid compliance issues and delays.

📄 Short-term use? You might need a Temporary Local Law approval, but it's always best to check first!

For more details or to lodge an application, visit 🌐 <https://www.isaac.qld.gov.au/.../Building-Approval-and...>



Social Media Post - Illegal Dumping

This social media post focused on raising awareness about the negative impacts of illegal dumping. It aimed to promote responsible behaviour within the community, encouraging everyone to take action: 'See it, report it, stop it'

Isaac Regional Council
2h · 🌐

🔴 See it. Report it. Stop it. 🔴

Illegal dumping and littering do more than spoil the look of our beautiful communities.

When rubbish is dumped illegally, it can:

- 👉 Pollute our environment
- 👉 Affect the safe use and enjoyment of our outdoor spaces
- 👉 Threaten the life of pets and wildlife
- 👉 Introduce pests and weeds in our natural areas
- 👉 Block waterways and roads causing flooding

👉 If you witness illegal dumping, report it.

📞 Call 1300 ISAACS (1300 472 227)

📱 Or use the Snap Send Solve app

When reporting, try to include as many details as you can:

- ✅ Time, date, place, and description of litter
- ✅ Registration number, make/model, colours, or distinguishing features of vehicle
- ✅ Description of the person making the offence (including location in vehicle, clothing, gender)



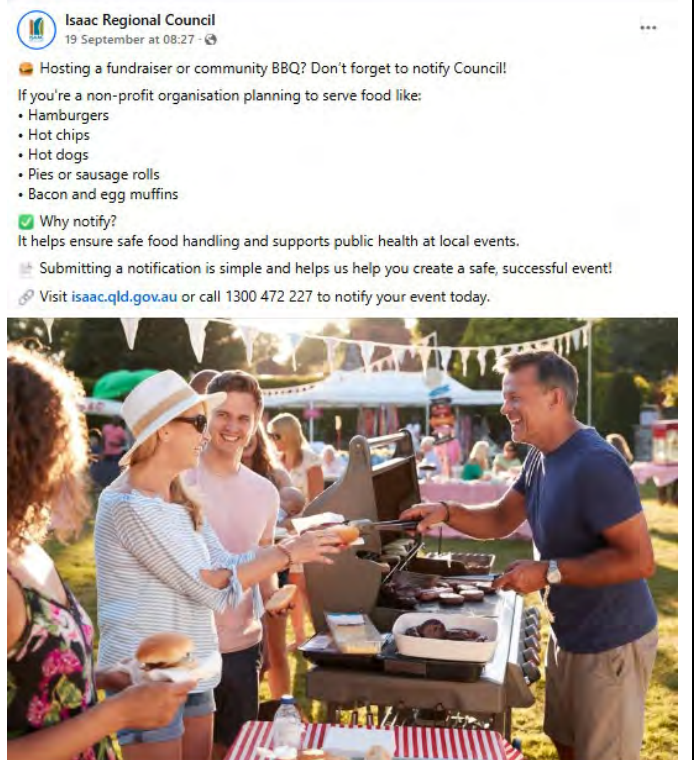
Are you a Pathway Parker

This social media post focuses on raising awareness and ensure safe passage for all residents. Ensuring clear and safe pathways is a shared responsibility, and continued efforts will help maintain accessibility and safety for all residents.



Hosting a Fundraiser or Community BBQ? Don't Forget to Notify Council!

This social media post promotes awareness about Council's notification requirements for fundraisers and community BBQs, helping organisers stay compliant and events run smoothly.



Attention Roadside Business Owners!

This social media post informs business owners about the expanded approved roadside trading locations, creating greater opportunities for mobile businesses and introducing a new two-tiered assessment approach for applications.

Isaac Regional Council
3m · 📍

Attention Roadside Business Owners! 🌟

Isaac Regional Council has expanded the list of approved locations for Commercial Use of Local Government Controlled Areas and Roads!

If you operate a food truck, a mobile shop, or any roadside service, this is HUGE news for you! 🎉

- ✅ Expanded list of approved locations
- ✅ Increased visibility for your business
- ✅ Designated areas that are safe and compliant

Whether your business involves food sales, product display, or service delivery, this expansion means MORE spaces for your business to grow and reach more customers.

📍 See the full list of approved locations: https://www.isaac.qld.gov.au/.../ecm_5372401_v4_map-2127...

These locations have been chosen to comply with local laws, ensuring activities take place in safe, designated areas.

📄 For more information on Commercial Use of Local Government Controlled Areas and Roads visit: <https://www.isaac.qld.gov.au/.../Roadside-and-Council...>



Are you ready to turn your kitchen into a Business?

This social media post aims to raise awareness about the licensing requirements for home-based food businesses, helping operators understand their legal obligations and promoting a safer, more informed food business environment within the community.

Isaac Regional Council
4m · 📍

🌟 Are you ready to turn your kitchen into a business?

If you're a home baker, a passionate caterer, or just love cooking for others, why not take the next step?

🏠 Home-based food businesses are growing in popularity, and with the right approvals, you can legally run one from your home.

You might need a Food Business Licence if you're:

- Baking cakes or treats to sell.
- Preparing food for markets or events.
- Running a small catering service.
- Serving meals in bed & breakfast accommodation

✅ It's easy to get started!
For detailed information, visit: <https://www.qld.gov.au/.../speci.../home-based-food-business>

📄 Ready to apply?
Download your Food Business Licence form at www.isaac.qld.gov.au, or call us on 1300 472 227 for friendly support.

Turn your food dream into a safe, legal business, your community will thank you!



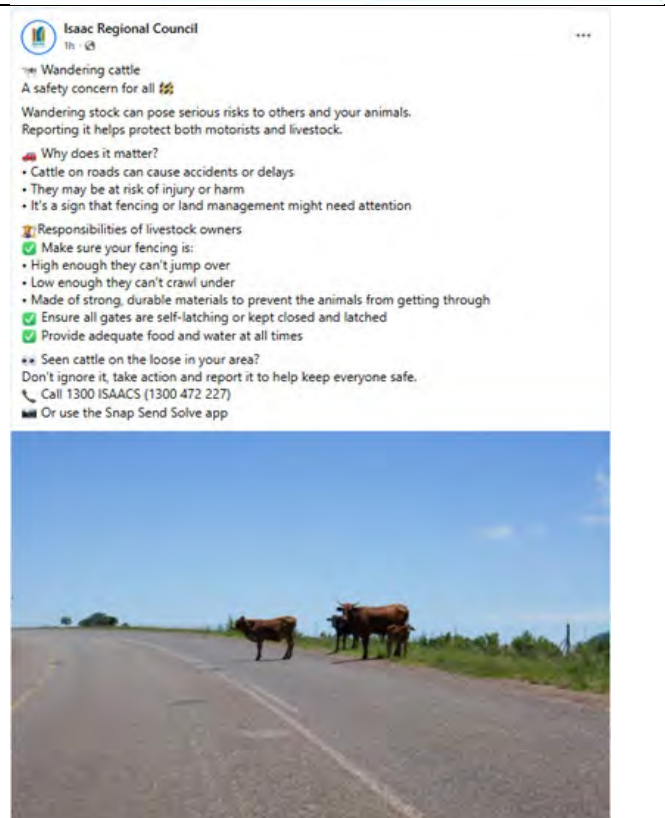
Pool Safety - Portable and Inflatable Pools

This social media post aims to raise community awareness about pool safety laws ahead of summer. It reminds residents that even portable and inflatable pools can require a compliant safety barrier and ensure compliance with regulations.



Wandering Cattle - A Safety Concern for All

This social media post aims to raise awareness about the dangers of wandering stock, reminding livestock owners of their responsibility to maintain secure fencing and proper containment. It promotes community safety by encouraging the prompt reporting of wandering animals to help protect both motorists and livestock.



Real responsibility starts beyond the leash

This social media post aims to raise awareness about the importance of responsible dog ownership in our community. It is about keeping our pets and communities safe and enjoyable for everyone.



Isaac Regional Council

21h · 🌐

Real responsibility starts beyond the leash 🐕

Being a responsible dog owner means more than just love and cuddles. It's about keeping our community safe, clean, and happy for everyone.

- 🐾 Always keep your dog on a leash in public
- 🐾 Pick up after your pet, every time!
- 🐾 Register and microchip your dog
- 🐾 Provide regular exercise, food, and vet care
- 🐾 Be a good neighbour by control barking and secure your yard

Time to show what responsible dog ownership looks like in Isaac! 🐾💚



Reminder: Annual Food Business Licence renewals are due 30 November

This social media post was shared to remind local food business owners of the upcoming annual renewal deadline and to help ensure all businesses remain compliant and licensed to operate. By providing clear information on renewal methods, contact details, and how to apply for a renewed licence, the aim is to make the process easier and prevent lapses in licensing.



Isaac Regional Council

3 November at 18:34 · 🌐

Reminder: Annual Food Business Licence renewals are due 30 November 📅

If you are a licensed food business owner, you should have received your renewal notice with payment details via mail. Haven't received it? Please contact us at 1300 472 227.

To renew your licence, please complete the application form and submit it along with the licence fee payment using one of the following methods:

- In Person: At any Isaac Regional Council Office
- By Mail: Isaac Regional Council, PO Box 97, Moranbah Qld 4744
- Email: records@isaac.qld.gov.au

If you are starting a new food business and want to acquire a licence to prepare, cook and sell food, an application form for a food licence can be collected from an Isaac Regional Council Office or downloaded from the Council's website [How to apply for a licence](#)



Planning Plumbing Alterations at Home?

This Social Media Post was shared to help homeowners understand the importance of getting the right approvals before starting any plumbing alterations. Many people aren't aware that most plumbing work in Queensland is regulated and completing it without approval or a licensed plumber can lead to safety risks, compliance issues, and costly penalties. By raising awareness, we aim to ensure the community stays informed, protected, and confident when planning upgrades or renovations in their homes.

Love your dog – Keep them safe at home

This post was shared to raise awareness about the risks of wandering dogs and the importance of preventing escapes before they happen. Many dogs roam not because they're "naughty," but because small openings, unlocked gates, or loud events give them an easy chance to bolt. Wandering dogs can end up injured, cause accidents, or become a risk to the community. By reminding owners to secure their yards and check for escape points, the aim is to reduce wandering incidents and keep both pets and the public safe.

Isaac Regional Council
Yesterday at 11:02 · 🌐

🔧 Planning plumbing alterations at home?
⚠️ Don't forget to get approval!

Before you start any plumbing changes or upgrades at your property, make sure you get the right approvals before you start.

Most plumbing work undertaken in Queensland is regulated and requires a QBCC licensed plumber to undertake the work.
Hiring a licensed plumber ensures that the work is done correctly, safely, and in compliance with the law.

Why is this important?

- ✅ Compliance: Ensure your plumbing work meets safety standards and local regulations.
- ✅ Quality: Certified plumbers follow proper guidelines to protect your home's water supply and sewage systems.
- ✅ Peace of Mind: Avoid costly fines or unexpected issues down the line.

Examples of plumbing alterations requiring approval include:

- Changing the layout of drains or pipes
- Installing new plumbing systems (e.g., new bathrooms, kitchens, or laundries)
- Connecting to the council's water or sewer system

🆘 Need help?
Contact us for more info on how to get the right permits before you start your next plumbing project!



Isaac Regional Council
15m · 🌐

Hey dog parents!

Our dogs don't always understand the dangers beyond the yard, so it's up to us to keep them safe at home, not off on their own little street adventure!

Quick ways to stop accidental adventures:

- 🚪 Shut the front door! For real, it's their escape route #1
- 🔒 Lock gates and roller doors
- 🧻 Patch up any loose fence sheets
- 🔍 Check for signs of digging under fences

Let's keep our dogs out of trouble! Secure the yard, double-check gates, and if there's a storm brewing or fireworks lighting up, make sure they're tucked inside safe and sound.

There's no place like home for your pup - let's make sure it's safe! 🐾



Having a food filled Christmas?

This Social Media Post was shared to provide a few simple reminders about food safety during the festive season. With Christmas celebrations often involving large meals, leftovers and shared food, these tips help reduce the risk of food-borne illness and support safe food handling so everyone can enjoy the holidays safely

Isaac Regional Council
22 December 2025 at 10:14 · 🌐

Having a food filled Christmas?

📌 Keep it merry and safe with these festive food safety tips!

- ✅ Prepare food as close as possible to the eating time and make sure there is enough space in the refrigerator to keep cold food at 5°C or lower
- ✅ Refrigerate leftovers immediately after the meal and use within two to three days
- ✅ Ensure you maintain good food hygiene at all times when handling food to minimise the risk of cross-contamination
- ✅ Regularly wash your hands with soap and water, particularly after handling raw meat or other potentially hazardous foods
- ✅ Use different cutting boards for each food type, such as meat, seafood and vegetables and salads
- ✅ Make sure food is thoroughly warmed through when eating leftovers.

For more tips visit <https://www.foodsafety.asn.au/entertaining/>



Post Flood – Mosquito Awareness

This social media post was shared to provide mosquito awareness following the recent cyclone and heavy rainfall across the Isaac Region, standing water is now widespread and this post encourages residents to take simple steps to reduce mosquito numbers around their homes

Isaac Regional Council
1h · 🌐

Isaac Local Disaster Coordination Centre · Following
1h · 🌐

After a flood, standing water can become a breeding ground for mosquitoes, and mosquitoes can carry disease.... See more

POST-FLOOD MOSQUITO AWARENESS

Standing water is ideal breeding conditions for mosquitoes. Mosquitos can carry disease.

Tip out/remove containers holding water • Seal and screen rainwater tanks
Check yards, tarps, debris, and damaged items • Trims lawns and vegetation
Carefully apply repellents to children • Spray adult mosquitoes



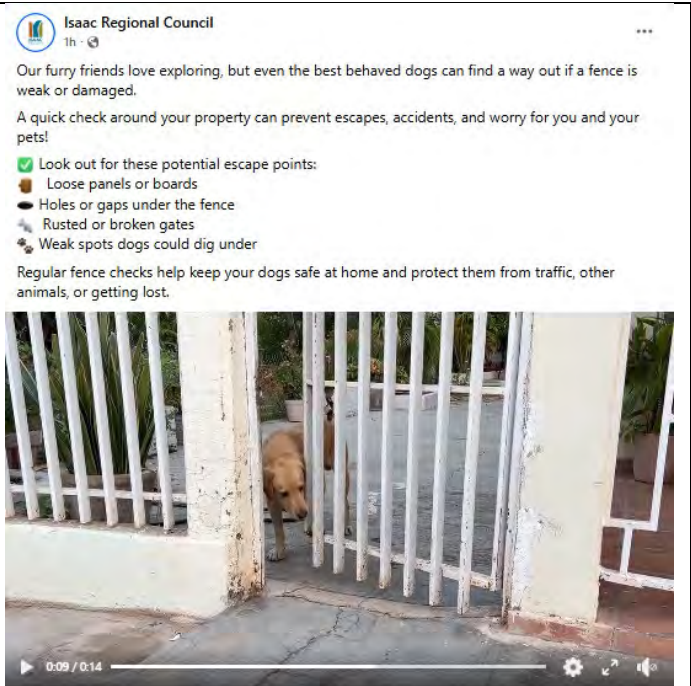
**TIP IT
STORE IT
THROW IT**

👍 2 💬 ➦ 1 🌐

Our furry friends love exploring

This social media post was shared to provide a simple but important reminder to pet owners about checking their fencing to keep their dogs safe and secure at home.

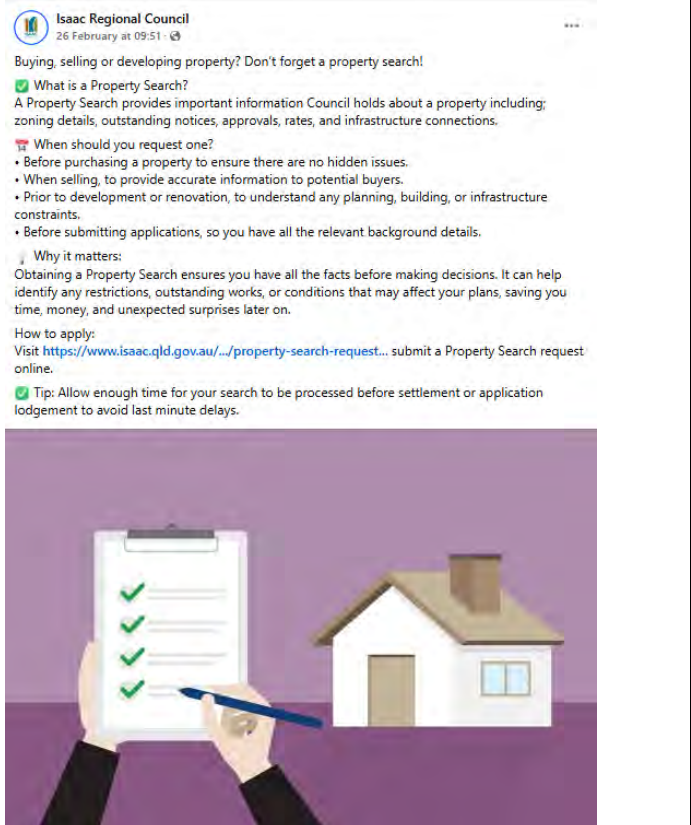
It highlights that even well-behaved dogs can escape through weak or damaged fencing, and that regular checks can prevent stressful and potentially dangerous situations.



Buying, selling or developing property? Don't forget a property search!

This social media post was shared to provide clear guidance and raise awareness about the importance of obtaining a Property Search before making any property-related decisions.

It highlights that whether someone is buying, selling, renovating, or developing, a Property Search gives access to critical Council-held information. Overall, the post aims to promote informed decisions, reduce risk, and support smoother property transactions and development outcomes.



Illegal Dumping - Help protect the place we all call home

This social media post was shared to raise awareness about the impact of illegal dumping on our community and to encourage everyone to take action. Collective vigilance and timely action are key to protecting our environment and upholding community standards.

Isaac Regional Council
12 March at 10:35 · 🌐

Illegal dumping endangers our environment and community. 🚫

If you see rubbish dumped on roadsides or public land, report it to Council immediately, provide location, photos and (if safe) vehicle details. Help keep our community clean and safe.

Report illegal dumping by:

📸 Seen it? Report it!

☎️ Call 1300 ISAACS (1300 472 227)

📱 Or use the Snap Send Solve app



Noise - Are You a Noisy Neighbour?

This social media post was shared to raise awareness about how everyday noise can impact others in our community. Noise nuisance isn't always intentional, but it can significantly affect people's comfort, wellbeing, and quality of life—especially for families, shift workers, and vulnerable residents. By understanding common sources of noise and being more mindful, we can all contribute to a more respectful and considerate neighbourhood.

Isaac Regional Council
13m · 🌐

Noise nuisance can be more than just an inconvenience, it's unwanted sound that disrupts daily life. We all react to noise differently, and what's bearable for one person may be unbearable for another. The impact of noise can disturb sleep, disrupt activities, and even affect people's health, especially the very young or elderly.

Excessive noise can come from various sources:

🐕 Barking dogs

🎵 Parties & loud music

🔧 Building work noise

🔪 Regulated devices (power tools, mowers etc)

🚗 Cars, air-conditioning units, pool filters, and more

What can you do about it?

Respect quiet hours, residential areas rely on peace for rest and relaxation. Keep noise levels low, especially in the evening and early morning, to avoid disturbing neighbors.

For more information on Noise nuisance, visit https://www.isaac.qld.gov.au/.../isaac_noise- nuisance...



CORPORATE REPORTING

DEPARTMENTAL BUSINESS PLAN 2024/25

KEY PRIORITIES AND PROJECTS 2024/2025

CORPORATE PLAN LINK	PROJECT OR BAU PRIORITY	MEASURE OF SUCCESS (KPI)	Status
Governance for Accountability Leading and Enabling a Changing World	Continue the Customer-Focused Review: Deliver customer-focused service reviews across the Department to ensure customer-led business improvements are implemented to improve relationships within the industry and the community.	Customer Feedback	On Target
Governance for Accountability	Training and development of officers	Compliance & Certification Rate – Percentage of officers meeting mandatory compliance training requirements.	On Target
Governance for Accountability	Plan and Deliver Monthly Education Awareness messaging	Customer Request and Voluntary Compliance	On Target
Governance for Accountability	Subject to appropriate staff resources, undertake the Internal Audit Recommendation Actions listed on Table 1	Delivery of the program	Below Target
Governance for Accountability	Plan and deliver an approved systematic inspection program (a) Approved Systematic Inspection Program Clermont (b) Approved Selective Inspection Program - Non-Renewed	Delivery of the program	Systematic program – postponed due to weather event. On Target
Governance for Accountability	Plan and Deliver Microchipping in March program	100% Delivery of the program in March	Completed
Governance for Accountability	Plan and Deliver Desexing Incentive Draw	Delivery of the program	On Target
Governance for Accountability	Local Government Illegal Dumping Partnerships Program – Round 2B	Delivery of the program	On Target
Governance for Accountability	Subject to appropriate staff resources and Council Enterprise IT systems that support Infield IT Service Delivery - Automation of application and application	Delivery of the program	On Target

	assessment processes using TechOne and Mobility	
Governance for Accountability	Subject to appropriate staff resources, develop and implement mobile food Implementation inspections.	Completed
Governance for Accountability	Environmental Health Whitsunday, Isaac, Mackay EHWIM Meeting	4 Partnership meetings are attended per year, and 1 hosted in Isaac Each year On Target