



NOTICE OF MEETING

Dear Committee Members

You are requested to attend the following meeting of Council.

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL**

TO BE HELD ON
TUESDAY 7 NOVEMBER 2023
COMMENCING AT 12.00PM

**ISAAC REGIONAL COUNCIL
MORANBAH COUNCIL CHAMBERS**

KEN GOULDTHORP
Chief Executive Officer

DAN WAGNER
Committee Officer
Director Planning, Environment and
Community Services

Committee Members:
Cr Kelly Vea Vea (Chair)
Mayor Anne Baker
Cr Gina Lacey
Cr Jane Pickels
Cr Viv Coleman

LOCAL GOVERNMENT ACT 2009

Local Government Regulation 2012

Chapter 8, Part 2 Local Government Meetings and Committees

Division 1A, Requirements for Local Government Meetings Generally

Section 254J Closed meetings

- (1) A local government may resolve that all or part of a meeting of the local government be closed to the public.
- (2) A committee of a local government may resolve that all or part of a meeting of the committee be closed to the public.
- (3) However, a local government or a committee of a local government may make a resolution about a local government meeting under subsection (1) or (2) only if its councillors or members consider it necessary to close the meeting to discuss one or more of the following matters—
 - (a) the appointment, discipline or dismissal of the chief executive officer;
 - (b) industrial matters affecting employees;
 - (c) the local government's budget;
 - (d) rating concessions;
 - (e) legal advice obtained by the local government or legal proceedings involving the local government including, for example, legal proceedings that may be taken by or against the local government;
 - (f) matters that may directly affect the health and safety of an individual or a group of individuals;
 - (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;
 - (h) negotiations relating to the taking of land by the local government under the [Acquisition of Land Act 1967](#);
 - (i) a matter the local government is required to keep confidential under a law of, or formal arrangement with, the Commonwealth or a State.
- (4) However, a local government or a committee of a local government must not resolve that a part of a local government meeting at which a decision mentioned in [section 150ER](#)(2), [150ES](#)(3) or [150EU](#)(2) of the [Act](#) will be considered, discussed, voted on or made be closed.
- (5) A resolution that a local government meeting be closed must—
 - (a) state the matter mentioned in subsection (3) that is to be discussed; and
 - (b) include an overview of what is to be discussed while the meeting is closed.
- (6) A local government or a committee of a local government must not make a resolution (other than a procedural resolution) in a local government meeting, or a part of a local government meeting, that is closed.

Section 254K Participating in meetings by audio link or audio visual link

- (1) A local government may allow a person to take part in a meeting of the local government by audio link or audio visual link.
- (2) A committee of a local government may allow a person to take part in a meeting of the committee by audio link or audio visual link.
- (3) A councillor or committee member who takes part in a local government meeting under subsection (1) or (2) is taken to be present at the meeting if the councillor or member was simultaneously in audio contact with each other person at the meeting.
- (4) In this section—
audio link see the [Evidence Act 1977](#), [section 39C](#).
audio visual link see the [Evidence Act 1977](#), [schedule 3](#).

Conflict of Interest Obligations

Reference is made to Section 150EL of the Local Government Act 2009. Specifically, the obligation of Councillors when they first become aware they have a conflict of interest to make the Chief Executive Officer aware in writing or if in a meeting, ensure they declare immediately.

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

STANDING COMMITTEE MEETING

OF ISAAC REGIONAL COUNCIL

TO BE HELD ON

TUESDAY 7 NOVEMBER 2023

COUNCIL CHAMBERS, MORANBAH

1. OPENING OF THE MEETING
2. APOLOGIES AND LEAVE OF ABSENCES
3. DECLARATION OF CONFLICTS OF INTEREST
4. CONFIRMATION OF MINUTES
5. OFFICER REPORTS
6. INFORMATION BULLETIN REPORT
7. GENERAL BUSINESS
8. CONCLUSION

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1. OPENING OF MEETING

2. APOLOGIES AND LEAVE OF ABSENCES

3. DECLARATION OF CONFLICTS OF INTEREST

4. CONFIRMATION OF MINUTES

Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 12.00pm on Tuesday, 10 October 2023.

5. OFFICER REPORTS

5.1 MINOR COMMUNITY GRANTS SUMMARY - OCTOBER 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 October to 31 October 2023.

5.2 ISAAC AQUATIC SURVEY RESULTS 2022-2023

EXECUTIVE SUMMARY

In support of Isaac Regional Council's Value, *Community Focus*, the 2022 – 2023, the Isaac Region Annual Pool Survey was conducted in July 2023. This report provides an overview of the results of the survey and the proposed pathway forward for the findings of the survey.

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5.3 ST LAWRENCE WETLANDS WEEKEND 2024 ADDITIONAL FEES AND CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of additional Fees and Charges for the 2024 St Lawrence Wetlands Weekend event to support early marketing of the event. These food experiences fees are in addition to those adopted under Resolution 8536 on 25 October 2023. In addition, this report seeks to apply a group booking discount to several of those already adopted Fees and Charges for the 2024 event.

5.4 PROPOSED ANIMAL INSPECTION PROGRAM - SELECTIVE INSPECTION PROGRAM

EXECUTIVE SUMMARY

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008* and Isaac Regional Council Local Law 1 (Administration) 2011 and Isaac Regional Council Local Law 2 (Animal Management) 2011.

5.5 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023-2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 23 OCTOBER 2023

EXECUTIVE SUMMARY

This report is to provide an update to the Planning, Environment and Community Services (PECS) Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

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6. INFORMATION BULLETINS

6.1 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES INFORMATION BULLETIN – NOVEMBER 2023

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for November 2023 is provided for Committee review.

7. GENERAL BUSINESS

8. CONCLUSION



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 10 OCTOBER 2023

COMMENCING AT 12.00PM

ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 10 OCTOBER 2023

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 10 OCTOBER 2023 COMMENCING AT 12.00PM

ATTENDEES

Cr Kelly Veve, Division Five (Chair)
Cr Jane Pickels, Division Seven (*By Video Conference*)
Cr Viv Coleman, Division Eight
Cr Sandy Moffat, Division Two (*By Video Conference*)

OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Mick St Clair, Manager Liveability and Sustainability
Mr Ken Tucker, Manager Community Facilities
Ms Nicole Duyst, Acting Manager Engaged Communities
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services
Mrs Mallory Cabassi, Acting Manager Community Education and Compliance
Ms Cheye Klieke, Administration Trainee, Planning, Environment and Community Services
Ms Jarrah Butler, Senior People and Capability Business Partner (*By Video Conference*)
Mrs Donna Wilson, Engaged Communities Administration Officer

1. OPENING

The Chair declared the meeting open at 12.03pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

2. APOLOGIES

A leave of absence be granted for Cr Gina Lacey for this meeting as she is on leave from Thursday 5 October to Monday 30 October 2023.

Resolution No.: PECS1084

Moved: Cr Coleman

Seconded: Cr Pickels

That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Cr Gina Lacey as she is on leave.

Carried

A leave of absence be granted for Mayor Anne Baker for this meeting as she is attending the Greater Whitsunday Alliance Delegation meeting with Queensland Parliament in Brisbane on behalf of Council.

Resolution No.: PECS1085

Moved: Cr Coleman

Seconded: Cr Pickles

That the Planning, Environment and Community Services Standing Committee grants a leave of absence for Mayor Anne Baker as she is attending the Greater Whitsunday Alliance Delegation meeting with Queensland Parliament in Brisbane on behalf of Council.

Carried

Resolution No.: PECS1086

Moved: Cr Pickels

Seconded: Cr Coleman

That the Planning, Environment and Community Services Standing Committee accepts Cr Sandy Moffat as an alternate member for the October 2023 Planning Environment and Community Services Standing Committee Meeting.

Carried

3. DECLARATION OF CONFLICTS OF INTEREST

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a Declarable Conflict of Interest for Report 5.2 Major Grant Applications Summary Round One FY2023-2024 Application 12 as Cr Pickels is an active member of the Middlemount Christmas Carnival Organising Committee.

NOTE: Cr Kelly Vea Vea advised the Committee prior to Report 5.2 Major Grant Applications Summary Round One FY2023-2024 Application 2 Moranbah Miners Memorial Incorporated – 3 Year Agreement being moved that she is a Council appointed member of the Moranbah Miner's Memorial Committee. Cr Vea Vea noted that she is an active member of this Committee but does not hold an Executive Committee role.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 12.00pm on Tuesday 12 September 2023.

Resolution No.: PECS1087

Moved: Cr Moffat

Seconded: Cr Coleman

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 12 September 2023 are confirmed.

Carried

5. OFFICERS REPORTS

5.1 Minor Community Grants Summary September 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 September to 30 September 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.*

Resolution No.: PECS1088

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 September to 30 September 2023.**

Carried

5.2 Major Grant Applications Summary Round One FY2023-2024

EXECUTIVE SUMMARY

The purpose of this report is to consider the Community Grants Evaluation Panel's recommendations on the applications received during round one (1) of the Community Grants Program for FY2023-2024. A total of thirteen applications were received for Round One.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

- Approves the following applications for the Community Grants Round One FY2023-2024 as follows:*

UNCONFIRMED MINUTES

Application 1 Dysart Golf Club Incorporated	
Project	The club is planning an event to reward and recognize sponsors and volunteers for their work. Members and their families are also invited to participate in this event which will be held on 25 November.
<u>Officer Recommendation</u>	
Details	Approve \$2,020 (excluding GST)
Proposed Budget Source	Division 2

Application 2 Moranbah Miners Memorial Incorporated – 3 Year Agreement	
Project	Moranbah Miners Memorial is hosting its annual Memorial Ceremony on Friday 10 November 2023 at the Town Square.
<u>Officer Recommendation</u>	
Details	Approve \$10,000 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7

Application 3 Hinterland Community Care Incorporated	
Project	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.
<u>Officer Recommendation</u>	
Details	Approve \$4,200 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4, 5

Application 4 Rock FM Association Incorporated (4RFM)	
Project	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
<u>Officer Recommendation</u>	
Details	Approve \$3,337.41 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

UNCONFIRMED MINUTES

Application 5	
Moranbah Arts Council	
Project	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 6	
Moranbah State High School P&C Association (MSHS) – 3 Year agreement	
Project	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<u>Officer Recommendation</u>	
Details	Approve \$8,000 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 1, 2, 3, 4, 5, 6 and 7

Application 7	
Moranbah Bowls Club Incorporated	
Project	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<u>Officer Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 8	
Moranbah Community Scholarship (MCS) LTD – 3-Year Agreement	
Project	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
<u>Officer Recommendation</u>	
Details	Approve \$8,500 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7

UNCONFIRMED MINUTES

Application 9 Moranbah Highlanders Swimming Club Incorporated	
Project	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
Officer Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5

Application 10 Clermont Junior Cricket Club	
Project	The club is hosting Queensland Bulls Masters Sportsman's Weekend on the 2-3 November 2023. The weekend plan includes the Queensland Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools as well as a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters.
Officer Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 6

Application 11 Middlemount Rodeo Association Incorporated	
Project	Middlemount Rodeo Association (MRA) is aiming to hold two major events in 2024 as follows: <ul style="list-style-type: none"> - A Campdraft which is a 3-day event and hosts around 200 competitors at the Rodeo Grounds from 3 to 6 May 2024 and, - A Rodeo night event which gathers a large number of spectators from across the region, it is expected to have around 800 to 1,000 attendees.
Officer Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7

Application 12 Capella Tieri Middlemount Community Support Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)	
Project	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 supported by quotes provided.

UNCONFIRMED MINUTES

Officer Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7

Application 13	Middlemount Boxing and Fitness
Project	Middlemount Boxing and Fitness are hosting their annual Fight Night at Middlemount Community Hall on 4 November 2023.
Officer Recommendation	
Details	Approve \$10,000 (excluding GST)
Proposed Budget Source	Division 7

2. *Advise the applicants the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.*

Resolution No.: PECS1089

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Approves Application 1 for the Community Grants Round One FY2023-2024 as follows:

Application 1	Dysart Golf Club Incorporated
Project	The club is planning an event to reward and recognize sponsors and volunteers for their work. Members and their families are also invited to participate in this event which will be held on 25 November.
Committee Recommendation	
Details	Approve \$2,020 (excluding GST)
Proposed Budget Source	Division 2
Carried	

UNCONFIRMED MINUTES

Resolution No.: PECS1090

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 2 for the Community Grants Round One FY2023-2024 as follows:

Application 2 Moranbah Miners Memorial Incorporated – 3 Year Agreement	
Project	Moranbah Miners Memorial is hosting its annual Memorial Ceremony on Friday 10 November 2023 at the Town Square.
Committee Recommendation	
Details	Approve \$10,000 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7
Carried	

Resolution No.: PECS1091

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 3 for the Community Grants Round One FY2023-2024 as follows:

Application 3 Hinterland Community Care Incorporated	
Project	Hinterland Community Care are holding their Annual Client Christmas Party on 8 December 2023 for its Moranbah and Nebo clients.
Officer Recommendation	
Details	Approve \$4,200 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4, 5
Carried	

UNCONFIRMED MINUTES

Resolution No.: PECS1092

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Approves Application 4 for the Community Grants Round One FY2023-2024 as follows:

Application 4	Rock FM Association Incorporated (4RFM)
Project	4RFM are aiming to purchase a second Network Attached Storage (NAS) device as the current server has reached 98% capacity. The NAS server allows 4RFM to back up files and access them from a central storage device.
Committee Recommendation	
Details	Approve \$3,337.41 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

Resolution No.: PECS1093

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Approves Application 5 for the Community Grants Round One FY2023-2024 as follows:

Application 5	Moranbah Arts Council
Project	Moranbah Arts are planning on upgrading their sound and lighting equipment due to its use and age which will enhance local artist experience. The microphones will be used for performances, workshops and diverse activities in the region.
Committee Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

UNCONFIRMED MINUTES

Resolution No.: PECS1094

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- Approves Application 6 for the Community Grants Round One FY2023-2024 as follows:**

Application 6	Moranbah State High School P&C Association (MSHS) – 3 Year Agreement
Project	MSHS are having their Education and Career Pathways Expo which allows students and community members of the Isaac Region to discuss career pathways with employers, universities and other education providers.
<u>Committee Recommendation</u>	
Details	Approve \$8,000 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 1, 2, 3, 4, 5, 6, 7 and 8
Carried	

Resolution No.: PECS1095

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 7 for the Community Grants Round One FY2023-2024 as follows:**

Application 7	Moranbah Bowls Club Incorporated
Project	Moranbah Bowls Club is hosting its Annual Lawn Bowls Carnival Fundraiser on the 3 – 5 November and it is expected to have over 28 teams from across the region.
<u>Committee Recommendation</u>	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

UNCONFIRMED MINUTES

Resolution No.: PECS1096

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Approves Application 8 for the Community Grants Round One FY2023-2024 as follows:

Application 8	Moranbah Community Scholarship (MCS) LTD – 3-Year Agreement
Project	For over 25 years the MCS program has assisted local students and families with the costs of relocating and studying at university. Their goal is to encourage year 12 students to undertake tertiary education with the expectation that they will return in the future to the Isaac Region with acquired skills.
Committee Recommendation	
Details	Approve \$8,500 (excluding GST) per year
Proposed Budget Source	Funded equally from Divisions 3, 4, 5 and 7
Carried	

Resolution No.: PECS1097

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Approves Application 9 for the Community Grants Round One FY2023-2024 as follows:

Application 9	Moranbah Highlanders Swimming Club Incorporated
Project	The club is aiming to offer swimming activities and events to the Isaac community to a minimum cost seeking greater participation. The planned events include weekly club nights, swim camps and swimming Carnival.
Committee Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Funded equally from Divisions 3, 4 and 5
Carried	

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Resolution No.: PECS1098

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approves Application 10 for the Community Grants Round One FY2023-2024 as follows:

Application 10		Clermont Junior Cricket Club
Project	The club is hosting Queensland Bulls Masters Sportsman's Weekend on the 2 - 4 November 2023.	
	The weekend plan includes the Queensland Bulls to visit Clermont and Surrounds to provide cricket clinics at the local schools as well as a fundraising dinner and a game of cricket which is the local Seniors against the Bulls Masters.	
Committee Recommendation		
Details	Approve \$5,000 (excluding GST)	
Proposed Budget Source	Division 6	
Carried		
NOTE: The Committee requested an update on the Clermont Junior Cricket Club leasing status.		

Resolution No.: PECS1099

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approves Application 11 for the Community Grants Round One FY2023-2024 as follows:

Application 11		Middlemount Rodeo Association Incorporated
Project	Middlemount Rodeo Association (MRA) is aiming to hold two major events in 2024 as follows:	
	- A Campdraft which is a 3-day event and hosts around 200 competitors at the Rodeo Grounds from 3 to 6 May 2024 and,	

UNCONFIRMED MINUTES

	- A Rodeo night event which gathers a large number of spectators from across the region, it is expected to have around 800 to 1,000 attendees.
Committee Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7
Carried	

DECLARABLE CONFLICT OF INTEREST

Cr Jane Pickels declared a Declarable Conflict of Interest for Report 5.2 Major Grant Applications Summary Round One FY2023-2024 Application 12 as Cr Pickels is an active member of the Middlemount Christmas Carnival Organising Committee. Cr Pickels ended her video conference with the meeting room at 12.30pm and did not participate in the discussions or vote for Application 12.

Resolution No.: PECS1100

Moved: Cr Coleman **Seconded:** Cr Moffat

That the Committee recommends that Council:

- Approves Application 11 for the Community Grants Round One FY2023-2024 as follows:**

Application 12	Capella Tieri Middlemount Community Support Network Incorporated (CTM Links) (auspicing for Christmas Carnival Committee)
Project	The Middlemount Community Christmas Carnival is an annual event which brings the community of Middlemount together. They have applied for Councils support of \$6,500, however only \$5,000 supported by quotes provided.
Committee Recommendation	
Details	Approve \$5,000 (excluding GST)
Proposed Budget Source	Division 7
Carried	

ATTENDANCE

Cr Jane Pickels video conferenced back into the meeting at 12.32pm.

UNCONFIRMED MINUTES

Resolution No.: PECS1101

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

- Approves Application 13 for the Community Grants Round One FY2023-2024 as follows:**

Application 13 Middlemount Boxing and Fitness	
Project	Middlemount Boxing and Fitness are hosting their annual Fight Night at Middlemount Community Hall on 4 November 2023.
<u>Committee Recommendation</u>	
Details	Approve \$10,000 (excluding GST)
Proposed Budget	Division 7 - \$5,000
Source	Divisions 2, 3, 4, 5 & 8 \$1,000 each
Carried	

Resolution No.: PECS1102

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee recommends that Council:

- Advises the Community Grants Round One FY2023-2024 successful applicants that the grant constitutes sponsorship of the event and Isaac Regional Council is to be recognised in the same manner as equivalent corporate sponsors in addition to any acknowledgement requirements within the Community Grants Guidelines.**

Carried

ATTENDANCE

Mrs Donna Wilson left the meeting room at 12.41pm.

5.3

Isaac Arts and Cultural Advisory Committee Minutes – 28 September 2023

EXECUTIVE SUMMARY

The Isaac Arts and Cultural Advisory Committee (IACAC) provides guidance to Council about the implementation of arts related policies and plans, plus advice on the development and delivery of the Regional Arts Development Fund (RADF). This report requests that Council receives and notes the Minutes from the IACAC meeting held on 28 September 2023 and presents committee recommendations for consideration.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 28 September 2023.*
2. *Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 28 September 2023*
 - I. *Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:*
 - *Community resilience: Using arts and cultural initiatives as a tool for positive social impact.*
 - *Local content/local product: Valuing our local artists, performers, creators and arts administrators.*
 - *Place-making: Facilitating creative activation of places and spaces.*
 - *Lifelong learning: Supporting opportunities for growth.*
 - II. *Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:*
 - *RADF grants program with two funding rounds; and*
 - *Council-led initiatives being:*
 - *Implementation of Isaac's Arts and Cultural Action Plan*
 - *Arts and cultural activities that recognise, celebrate and promote First Nations' culture.*
 - *2024 St Lawrence Wetlands Weekend arts and cultural activities*
 - III. *Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the "Upgrade Audio and Lighting Equipment" project to the amount of \$2,000.00 (excluding GST), pending the*

below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.

- *Details of funding of the project,*
 - *Specifics about the audio and visual equipment being purchase and*
 - *Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.*
3. *Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council's Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.*

Resolution No.: PECS1103

Moved: Cr Moffat

Seconded: Cr Pickels

That the Committee recommends that Council:

1. **Receives and notes the Minutes of the Isaac Arts and Cultural Advisory Committee from its meeting held on Thursday, 28 September 2023.**
2. **Accepts the recommendations of the Isaac Arts and Cultural Advisory Committee meeting held on Thursday, 28 September 2023**
 - I. **Endorses the 2023-2024 Regional Arts Development Fund (RADF) grant funding priorities as:**
 - **Community resilience: Using arts and cultural initiatives as a tool for positive social impact.**
 - **Local content/local product: Valuing our local artists, performers, creators and arts administrators.**
 - **Place-making: Facilitating creative activation of places and spaces.**
 - **Lifelong learning: Supporting opportunities for growth.**
 - II. **Endorses the 2023-2024 Regional Arts Development Fund program being delivered through:**
 - **RADF grants program with two funding rounds; and**
 - **Council-led initiatives being:**
 - **Implementation of Isaac's Arts and Cultural Action Plan**
 - **Arts and cultural activities that recognise, celebrate and promote First Nations' culture**
 - **2024 St Lawrence Wetlands Weekend arts and cultural activities**

III. Approves in principle the funding of the Regional Arts Development Fund 2022-2023 application from Moranbah Arts Council Incorporated for the “Upgrade Audio and Lighting Equipment” project to the amount of \$2,000.00 (excluding GST), pending the below further information is provided for consideration at Planning, Environment and Community Services Standing Committee on 10 October 2023.

- Details of funding of the project,
- Specifics about the audio and visual equipment being purchase and
- Any information relevant to how this project would benefit the wider Isaac Community and other users or groups.

3. Notes the Isaac Arts and Cultural Advisory Committee received a report relating to the online platform, SmartyGrants, which is an option for administering Council’s Regional Arts Development Funds grants program, with further internal consultation to gauge appetite to incorporate all Isaac grants.

Carried

5.4 Isaac Region Museums Closure Arrangements December 2023 - March 2024

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the operating arrangements for the region’s two staffed museums for the period December 2023 to March 2024.

OFFICER’S RECOMMENDATION

That the Committee recommends that Council:

1. Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.
2. Notes the closure of the Historic Nebo Museum will be in accordance with Council’s adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.

Resolution No.: PECS1104

Moved: Cr Moffat

Seconded: Cr Coleman

That the Committee recommends that Council:

1. Approves the seasonal closure of the Clermont Historical Centre from close of business Saturday, 16 December 2023, reopening Wednesday 27 March 2024.

2. Notes the closure of the Historic Nebo Museum will be in accordance with Council's adopted Christmas closure arrangements with the facility opening on-demand if resourcing precludes a staffed presence during normal opening hours.

Carried

5.5

Greater Whitsunday Communities – Strengthening Communities across the Isaac Region Report

EXECUTIVE SUMMARY

This report presents the reporting of activities undertaken by Greater Whitsunday Communities during the 2022/2023 Financial Year.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. *Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022 - June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.*

Resolution No.: PECS1105

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. **Receives and notes the 'Greater Whitsunday Communities – Strengthening Communities Across the Isaac Region July 2022 - June 2023' report, prepared by Greater Whitsunday Communities as a summary of the organisation's activities in the Isaac region during the 2022/2023 financial year.**

Carried

5.6 Planning, Environment and Community Services FY2023/2024 Capital Projects Progress Report – September 2023

EXECUTIVE SUMMARY

This report is to provide an update to the PECS Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023/2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.**

Resolution No.: PECS1106

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Progress Summary Report.**

Carried

ATTENDANCE

Ms Mallory Cabassi left the meeting room at 1.02pm and returned at 1.03pm.

5.7 St Lawrence Wetlands Weekend 2023 Event Evaluation and 2024 Save the Date

EXECUTIVE SUMMARY

The purpose of this report is to provide an overview of the 2023 St Lawrence Wetlands Weekend event evaluation, seek endorsement of the proposed date for the 2024 St Lawrence Wetlands Weekend event and early adoption of some event fees and charges.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.*
- 2. Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.*
- 3. Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus.*
- 4. Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:*

Classification	Description	Cost Recovery or Non-Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/ 2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
General Admission	General Weekend Admission – Adult	NCR			Yes	\$25.00
	General Weekend Admission – Child (5-16 years)	NCR			Yes	\$5.00
	General Weekend Admission – Child (under 5 years)	NCR			N/A	\$0
	General Weekend Admission – Volunteer	NCR			N/A	\$0
	General Weekend Admission – Local residing postcode 4707	NCR			Yes	\$12.50
Stalls	Stallholder Fee	NCR			Yes	\$30.00
	Food Vendor Site (weekend rate)	NCR			Yes	\$100.00

UNCONFIRMED MINUTES

Camping	Camping/Caravanning one night	NCR			Yes	\$25.00
	Camping/Caravanning two nights	NCR			Yes	\$40.00
	Camping/Caravanning three nights	NCR			Yes	\$55.00
	Camping/Caravanning four nights Note: includes a fifth night Free of Charge	NCR			Yes	\$65.00

Resolution No.: PECS1107

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee recommends that Council:

1. Receives and notes the 2023 St Lawrence Wetlands Weekend event evaluation.
2. Endorses the date for the 2024 St Lawrence Wetlands Weekend event be held 21 - 23 June 2024.
3. Receives and notes the draft 2024 St Lawrence Wetlands Weekend event partnership prospectus.
4. Adopts the following early fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:

Classification	Description	Cost Recovery or Non-Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/ 2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
General Admission	General Weekend Admission – Adult	NCR			Yes	\$25.00

UNCONFIRMED MINUTES

	General Weekend Admission – Child (5-16 years)	NCR			Yes	\$5.00
	General Weekend Admission – Child (under 5 years)	NCR			N/A	\$0
	General Weekend Admission – Volunteer	NCR			N/A	\$0
	General Weekend Admission – Local residing postcode 4707	NCR			Yes	\$12.50
Stalls	Stallholder Fee	NCR			Yes	\$30.00
	Food Vendor Site (weekend rate)	NCR			Yes	\$100.00
Camping	Camping/Caravanning one night	NCR			Yes	\$25.00
	Camping/Caravanning two nights	NCR			Yes	\$40.00
	Camping/Caravanning three nights	NCR			Yes	\$55.00
	Camping/Caravanning four nights Note: includes a fifth night Free of Charge	NCR			Yes	\$65.00
						Carried

5.8 2024 and 2025 St Lawrence Wetlands Weekend Event Procurement Policy Exception – Tender Consideration Plan

EXECUTIVE SUMMARY

The purpose of this report is to seek a Council Resolution to prepare a Tender Consideration Plan for the procurement activities associated with the St Lawrence Wetlands Weekend, as an exception to the Default Contracting Procedures of the *Local Government Regulation 2012* Section 230(1)(a).

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves by resolution to prepare a quote or tender consideration plan as an exception under the Local Government Regulation 2012 Section 230(1)(a) for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.***

Resolution No.: PECS1108

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee recommends that Council:

- 1. Approves by resolution to prepare a quote or tender consideration plan as an exception under the *Local Government Regulation 2012* Section 230(1)(a) for the purpose of allowing Council to establish contractual arrangements for artistic elements, goods and services required for the 2024 and 2025 St Lawrence Wetlands Weekend events.**

Carried

PROCEDURAL MOTION:

Resolution No.: PECS1109

Moved: Cr Coleman

Seconded: Cr Moffat

That the Committee closes the meeting to the public at 1.05pm under *Local Government Regulations 2012* Section 254J (3)(g) to deliberate on Confidential Report 5.9 Isaac Region Museums Update on Volunteers Workforce and Clermont Historical Centre Working Group.

Carried

PROCEDURAL MOTION:

Resolution No.: PECS1110

Moved: Cr Pickels

Seconded: Cr Moffat

That Committee open the meeting at 1.19pm.

Carried

CONFIDENTIAL REPORT

Closed under 254J(3) (g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government

5.9 Isaac Region Museums Update on Volunteers Workforce and Clermont Historical Centre Working Group

EXECUTIVE SUMMARY

The purpose of this report is to seek endorsement from Council regarding the retirement of operational volunteers at Isaac Region Museums (Clermont Historical Centre and Historic Nebo Museum). Additionally, the report seeks to update Council about the Clermont Historical Centre advisory group members and seek advice on the charter of the group.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Approves the retiring of volunteers who currently undertake operational duties such as cash handling and customer service.**
- 2. Endorses the continued engagement of volunteers for assistance with events and public programs in accordance with Council's Volunteer Policy (CORP-POL-105).**
- 3. Approves the new proposed representation of the Clermont Historical Centre Advisory Working Group membership as follows:**
 - i. Councilor Carolyn Moriarty**
 - ii. Councilor Jane Pickels (MIT Council Representative)**
 - iii. Manager Engaged Communities (or delegate)**
 - iv. Manager Economy and Prosperity (or delegate)**
 - v. Frontline Coordinator - Museums**
 - vi. Clermont Historical Centre Caretaker**
- 4. Notes the reconvening of the Clermont Historical Centre Advisory Working Group to hold four meetings a year, being the next one in November 2023.**

Resolution No.: PECS1111

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Approves the retiring of volunteers who currently undertake operational duties such as cash handling and customer service.**
- 2. Endorses the continued engagement of volunteers for assistance with events and public programs in accordance with Council's Volunteer Policy (CORP-POL-105).**
- 3. Approves the new proposed representation of the Clermont Historical Centre Advisory Working Group membership as follows:**
 - i. Councilor Carolyn Moriarty**
 - ii. Councilor Jane Pickels (MIT Council Representative)**
 - iii. Manager Engaged Communities (or delegate)**
 - iv. Manager Economy and Prosperity (or delegate)**
 - v. Frontline Coordinator - Museums**
 - vi. Clermont Historical Centre Caretaker**
- 4. Notes the reconvening of the Clermont Historical Centre Advisory Working Group to hold four meetings a year, being the next one in November 2023.**

Carried

ATTENDANCE

Cr Moffat ended her video conference with the meeting at 1.44pm and video conferenced back into the meeting at 1.46pm.

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – October 2023

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for October 2023 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2023.*

Resolution No.: PECS1112

Moved: Cr Pickels

Seconded: Cr Moffat

That the Committee:

1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for October 2023.

Carried

7. GENERAL BUSINESS

No General business this meeting.

8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.13pm.

These minutes were confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting held Tuesday 7 November 2023 in Moranbah.

.....
CHAIR

..... / /
DATE

MEETING DETAILS

Planning, Environment and Community Services Standing Committee

Tuesday, 7 November 2023

AUTHOR

Nicole Duyst

AUTHOR POSITION

Acting Manager Engaged Communities

5.1

MINOR COMMUNITY GRANTS SUMMARY OCTOBER 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 October to 31 October 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 October to 31 October 2023.**

BACKGROUND

As per Council's Community Grants Policy, as adopted on 25 August 2021, a monthly report is to be prepared for Council regarding the administrative approval of minor grants, up to the value of \$1,000 (excluding GST), under delegation to the Manager Engaged Communities and in consultation with the relevant divisional councillor/s. seven minor grant applications (inclusive of individual and team development grants) were received and approved for the period 1 October to 31 October 2023, summarised in the following table.

IMPLICATIONS

The table below outlines minor grants approved and funded from Community Grants operational budget/s for the applicable division/s for the period 1 October to 31 October 2023.

DIVISION	APPLICANT	VALUE	PURPOSE	BREAKDOWN
3,4 and 5	Moranbah Hawks Football Federation Incorporated	\$1,000.00	Moranbah Hawks are hosting the Trail to Triumph (not for profit group) runners at their club house while they come through Moranbah to raise awareness of dust related lung diseases.	Contributing to costs of the facilities hire and BBQ requirements.
3,4 and 5	Moranbah Netball Association	\$1,000.00	The club is hosting an end of year event – Junior Netball Presentation to celebrate achievements of the club members as well as to	Contributing to costs of venue hire, printing, stationary consumables,

			acknowledge its volunteers for their hard work throughout the year.	decorations, and promotional expenses.
3,4 and 5	Rock FM Association Incorporated (4RFM)	\$1,000.00	To assist with the cost of attending the Community Broadcasting Association of Australia conference in Adelaide on 2 to 4 November 2023.	Contributing to costs of flights and accommodation.
3,4 and 5	Rock FM Association Incorporated (4RFM)	\$1,000.00	4RFM in collaboration with Moranbah Miners Memorial are hosting a Miners Memorial exhibition in the Coal Face Gallery from 20 October- 20 November 2023.	Contributing to the cost of Tropical Exposure production.
6	Clermont State High School	\$1,000.00	School Bursary Application: \$500 High School Bursary – FF Mills \$500 High School Bursary – Isaac Regional Council Studentship Award	Academic excellence, Community spirit and Culture leadership
8	Carmila State School	\$250.00	School Bursary Application	Academic excellence, Community spirit.
8	Ilbilbie Hall Management Association incorporated	\$1,000.00	Ilbilbie Hall Management are hosting their annual Melbourne Cup Luncheon/ fundraiser on 7 November 2023.	To cover costs associated with prizes and catering.

CONSULTATION

Divisional Councillors as applicable – via email and/or phone calls

Manager Budgets and Statutory Reporting

Acting Manager Engaged Communities

Engaged Communities Grants Officer

Engaged Communities Departmental Administration Officer

Community Relations Officers

BASIS FOR RECOMMENDATION

To update Council on the approval of minor community grants as per the Community Grants Policy.

ACTION ACCOUNTABILITY

Manager Engaged Communities is responsible for the administration of the Isaac Regional Council Community Grants Program.

KEY MESSAGES

Isaac Regional Council's Community Grants budget funds local projects and activities which help develop resilient, adaptive and vibrant communities while contributing to the social wellbeing of its residents, workers and visitors.

Report prepared by:	Report authorised by:
NICOLE DUYST	DAN WAGNER
Acting Manager Engaged Communities	Director Planning, Environment and Community Services
Date: 27 October 2023	Date: 27 October 2023

ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- Isaac Regional Council Community Grant Guidelines

MEETING DETAILS

Planning, Environment and Community Services Standing Committee

Tuesday, 7 November 2023

AUTHOR

Karen Montgomery

AUTHOR POSITION

Manager Council Operated Community Facilities

5.2

ISAAC AQUATIC SURVEY RESULTS 2022-2023

EXECUTIVE SUMMARY

In support of Isaac Regional Council's Value, *Community Focus*, the 2022 – 2023, the Isaac Region Annual Pool Survey was conducted in July 2023. This report provides an overview of the results of the survey and the proposed pathway forward for the findings of the survey.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Receives and notes the results of the Isaac Region 2022-2023 Annual Pool Survey.***

BACKGROUND

The Isaac Regional Council runs an annual customer survey to monitor customer satisfaction across the region's aquatic facilities. Data collected is used to feed information into various reports, one being, the Annual Operational Plan (AOP). Council's aquatic facilities consist of 5 x 50 metre pools located at Glenden, Moranbah, Dysart, Clermont, and Middlemount; 2 x 25 metre pools located at Moranbah and Nebo; and two domestic sized pools located at St Lawrence and Flaggy Rock.

The Moranbah Greg Cruickshank Aquatic Centre remains under Council management and operation with the balance of the pools under the management of third-party lessees and management groups.

The 2022-2023 swimming season saw the release of tender for the management and operation of the Glenden Swimming pool. The tender attracted no interest and following a comprehensive search for a suitably qualified operator, an existing lessee was able to provide a manager to fill the position and the pool was available to open in the first week of September as expected.

The 2022-2023 season has seen significant improvement in operations and community satisfaction post departure of lessee, LSA at three of the Isaac swimming facilities. Including Middlemount pool where in 2021/2022 there were 29 responses with only 4 (13.8%) satisfied however in 2022/2023 there were only 14 responses and 2 (14.3%) were satisfied increasing the satisfaction statistics. Consultation through the pool user groups throughout the region has continued albeit not as regularly as previously held. The user groups continue to provide invaluable feedback to Council and more so, have demonstrated a strong commitment to work with Council for the betterment of the region's aquatic facilities.

The 2022-2023 Annual Survey has received a total of 75 responses. The number of responses is down from the 201 responses received in the 2021-2022 survey and it is realised that the timing for this survey may have

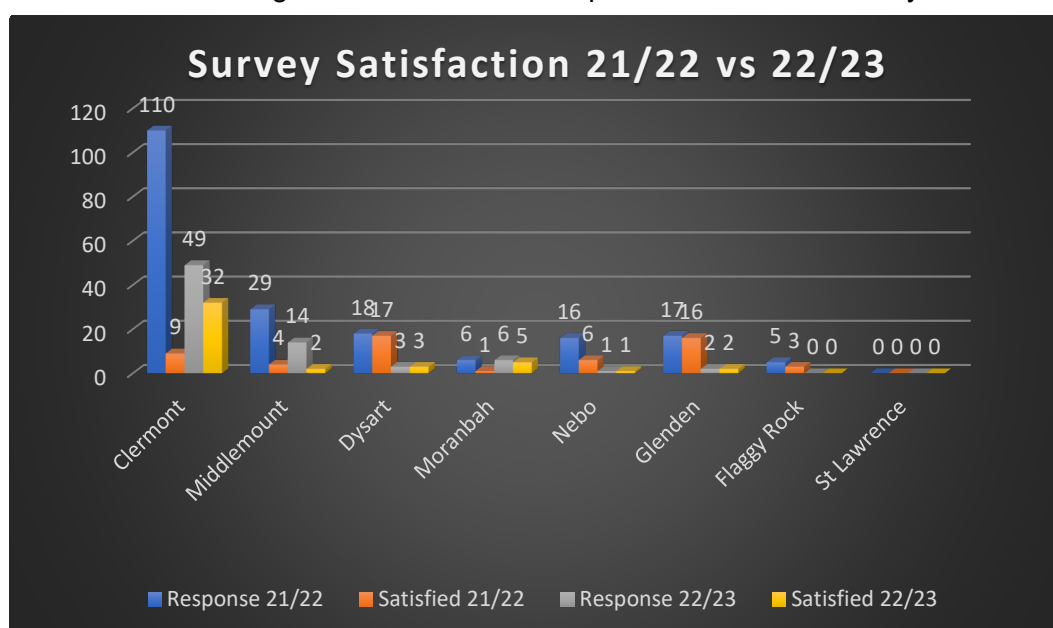
been misaligned, with at least another two Council surveys run around the same time. Consideration of this will be at the forefront of planning for next year's aquatic survey by ensuring that it is not positioned around any other user surveys so not to create survey *fatigue*. A communication plan will also provide promotion introducing and supporting the survey and consideration of an incentive prize may also be used to increase interest in completing the survey.

For comparative purposes, respondents answering either very satisfied or satisfied with their experience at their respective pool are classified as *satisfied*. Those responding either neutral, dissatisfied, very dissatisfied or other, are classified as being *dissatisfied*.

Satisfaction levels by region and by site include:

Location	2022-2023	
	Number of Respondents	Satisfaction Level
Regionally	75	65%
Clermont	49	65%
Middlemount	14	14%
Dysart	3	100%
Moranbah	6	83%
Nebo	1	100%
Glenden	2	94%
Flaggy Rock	0	-
St Lawrence	0	-

The graph identifies satisfaction against the number of responses received for this year and last year.



The survey returned a significant amount of information. Key points of consideration include:

- Clermont Pool received the highest number of total responses (65%);
- The majority of respondents were female (88%);
- Pool users within the 26-44 years age bracket featured as the majority of respondents (72%);
- Families with dependent children aged 0-12 featured as predominant pool users;
- 44% of respondents frequent the pool with two or more visits per week;
- 41 (55%) of respondents identified that safety and cleanliness is their greatest priority at pools;
- Response by individual site contain higher levels of granularity of information and are attached for reference.

Key Learnings	Action
Swimming Pool visitors are very happy with the selection of current lessees.	Continued consultation with user groups. Continuation of monthly visits to Isaac swimming pools. Continuation of quarterly inspections with follow up from lessee.
Swimming Pools are critical to the social aspects of communities.	Continued consultation with user groups. Revised capital works planning. Continued investigation of new and emerging technologies – noting current construction and supply chain restrictions. Development of shovel ready projects for submission against relevant grants and advocacy.
Social events at the pools are of heightened importance to communities.	Lessees will be asked to review programs to ensure that they consider increased options for increased usage. Engaged Communities will be consulted to develop suitable social events at the pools.
Swimming pool users do not believe that they receive fair and reasonable value for money.	Continued consultation with user groups. Revised capital works planning. Continued investigation of new and emerging technologies – noting current construction and supply chain restrictions. Development of shovel ready projects for submission against relevant grants and advocacy.
Communication	Continued consultation with user groups.

IMPLICATIONS

Risk

The surveys continually identify the need of upgrades and additional activities at Isaac swimming facilities. The approval of Clermont Pool's Site Plan will be a welcomed project and will be watched closely by the community.

Financial

Operational and capital costs associated with the operation of the pools is significant. Strategic planning will provide a higher level and wider understanding of the pools throughout their remaining lifecycle;

Difficulty in engaging suitably qualified lessees along with the increased safety requirement for the increase of lifeguards, comes with a significant increase of management fee.

Safety

Safety issues at the swimming pools are addressed as they are identified.

Lessee Operations

A heightened approach to compliance, accountability and operational continuity will continue.

Tender Risk

The overwhelming risk to Council is tender risk. It is very well recognised that tender responses often provide strong conceptual responses that are consistent with contemporary commercial pool operations and applicable standards. There is growing concern with the limited opportunities to engage suitably qualified operators with the ability to fulfil increased safety requirements needing additional lifeguards on duty.

Social Sustainability

The swimming pools are identified as being a social and recreational hub for communities and the uninterrupted operation and availability of the service is considered as being an essential community service.

CONSULTATION

Director Planning, Environment and Community Services

Manager Community Facilities - Supported

Manager Governance and Corporate Services

Manager Contracts and Procurement

Manager Council Operated Community Facilities - Supported

Program Leader Leased Council Facilities - Supported

BASIS FOR RECOMMENDATION

The annual aquatic survey is an important tool for Council to keep abreast of user's thoughts through honest feedback. The survey provides a customer perspective of the operation, condition and service that might otherwise remain unreported. The results of the survey, along with continued user group and broader community engagement, provide a strong foundation for the strategic planning and management of pools now and into the future.

ACTION ACCOUNTABILITY

Manager Community Facilities to liaise with pool lessees to review survey results;

Manager Community Facilities to progress the on-going development of the Departmental strategic planning for the region's pools;

Manager Community Facilities to place focus on the success of the current project for the Clermont Site Plan;

Manager Community Facilities to undertake a risk-based assessment of commentary received from respondents during the survey and remediate any negative feedback.

KEY MESSAGES

Council is committed to transparent decision making.

Council is committed to the provision of accessible, functional, and well-presented community facilities.

Council is committed to the best possible management solutions for all swimming pools throughout the region.

Report prepared by:

KEN TUCKER
Manager Community Facilities

Date: 27 October 2023

Report authorised by:

DAN WAGNER
Director Planning, Environment & Community
Services

Date: 27 October 2023

ATTACHMENTS

- Attachment 1 - Combined Results - Isaac Region Pool Survey 2022-2023

REFERENCE DOCUMENT

- Nil

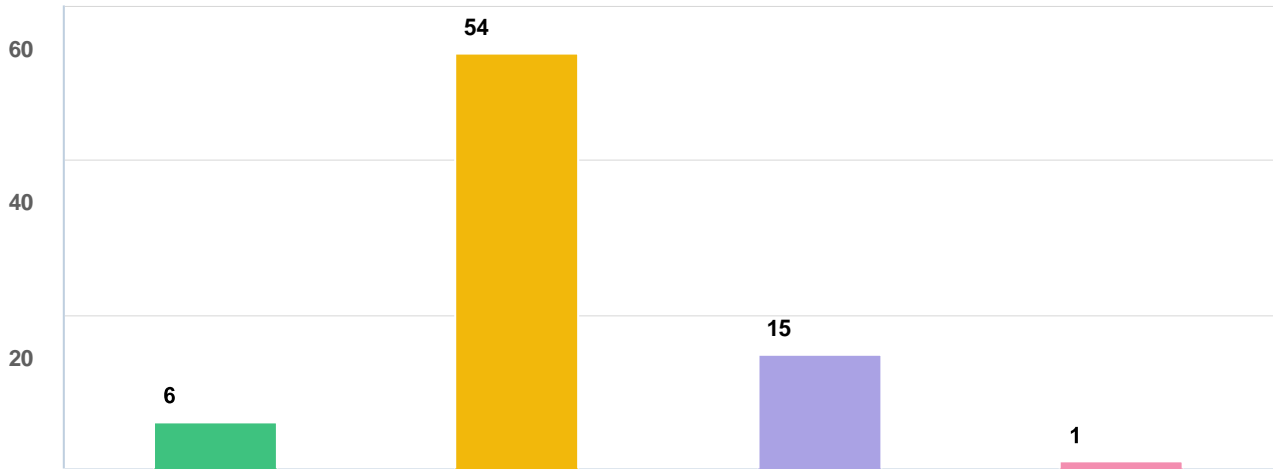
Isaac Region Annual Pool Survey 2022/2023

Visitors **94**

Contributors **75**

CONTRIBUTIONS **75**

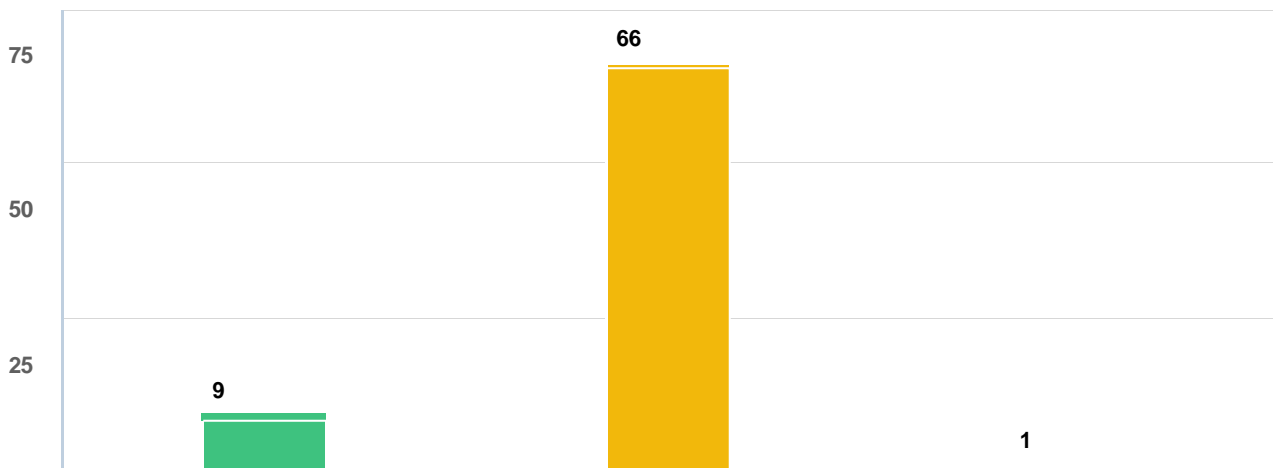
What is your age group?



Question options

● 17 - 25 years ● 26 - 44 years ● 45 - 64 years ● 65 years and older

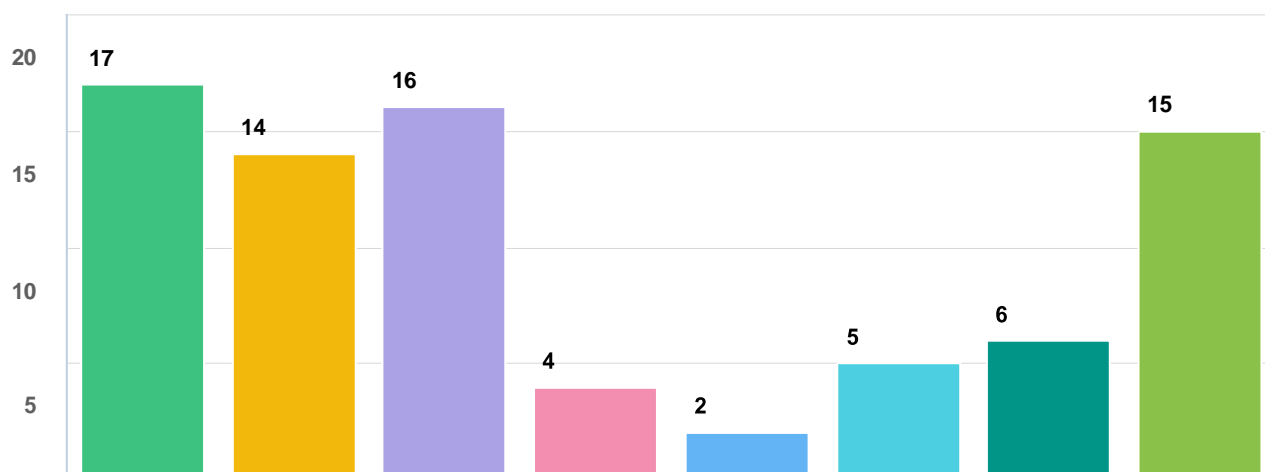
What is your gender?



Question options

● Male ● Female ● Prefer not to say

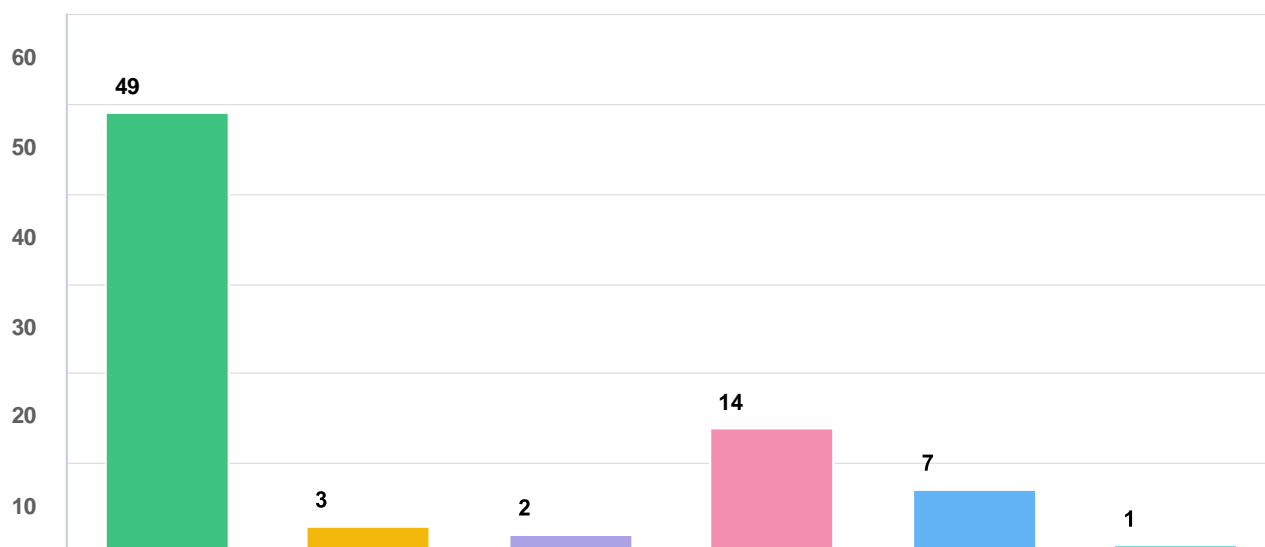
Please select the option that best describes your household (Please select only one)



Question options

- Couple with dependent children aged 0 - 5
- Couple with dependent children aged 6 - 12
- Couple with dependent children in both age groups
- Single parent with dependent children aged 6 - 12
- Single parent with dependent children in both age groups
- Single person, living alone
- Single person, living with other adults
- Other (please specify)

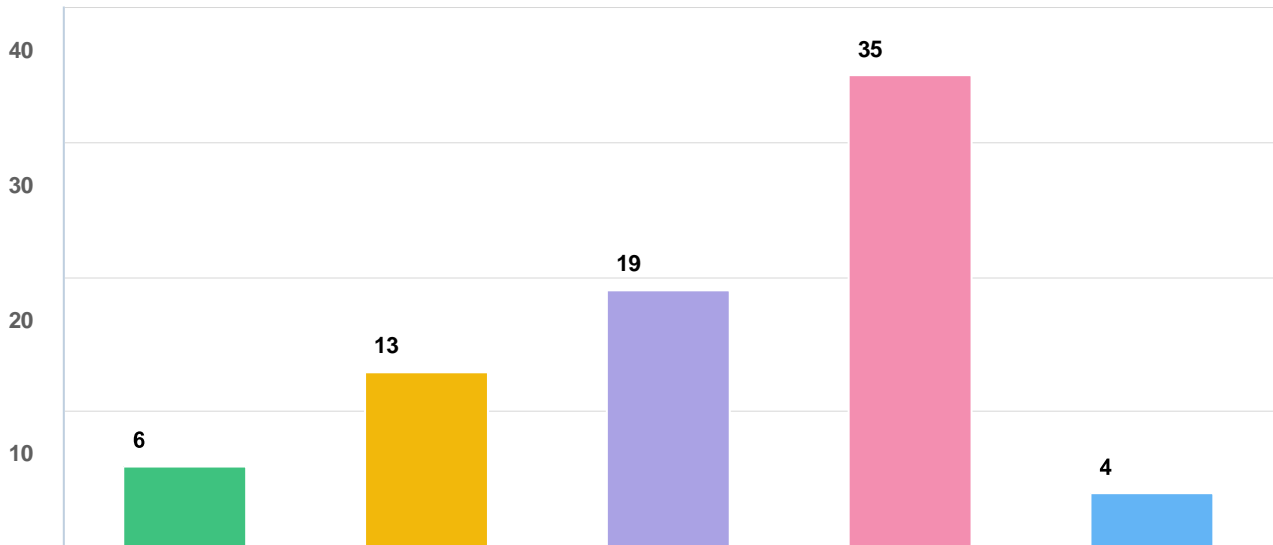
Please select the swimming pool/s that you are basing your responses on.



Question options

- Clermont Swimming Centre
- Dysart Swimming Pool
- Glenden Swimming Pool
- Middlemount Swimming Pool
- Moranbah - Greg Cruickshank Aquatic Centre
- Nebo Swimming Pool

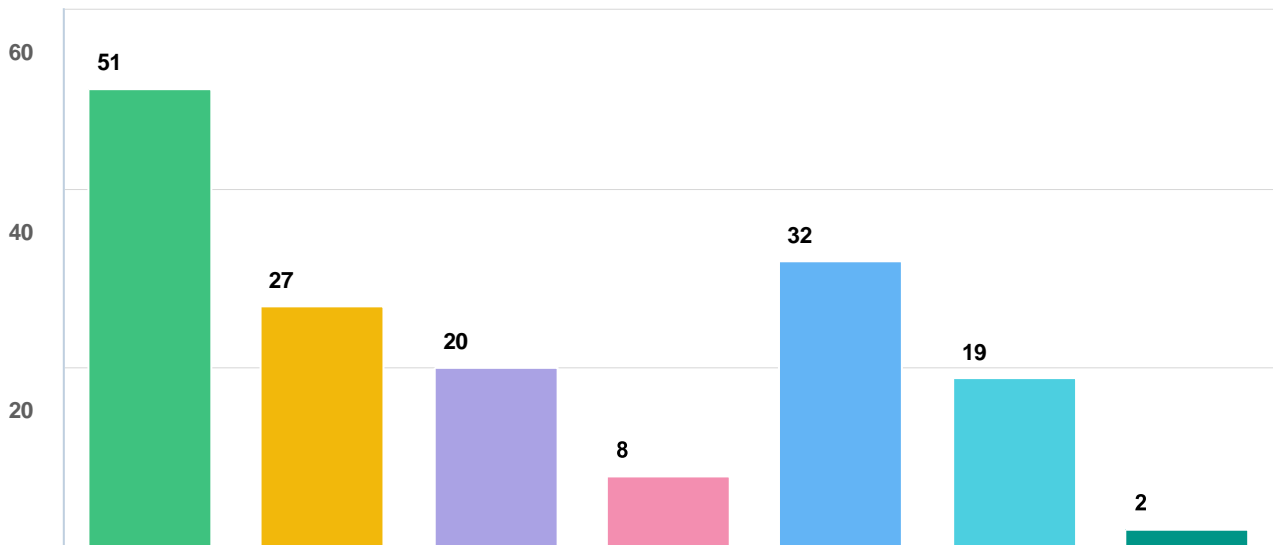
How often do you visit the swimming pool?



Question options

- Infrequently
- Once or twice per month
- Once per week
- Two or more visits per week
- Other (please provide details)

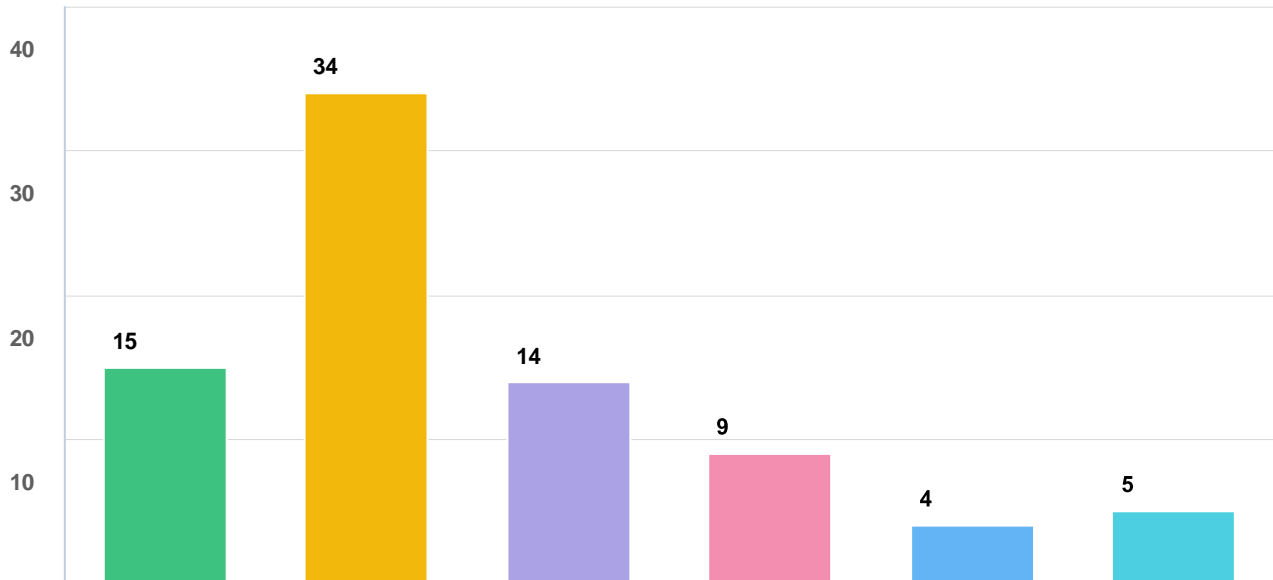
What is the primary purpose of your visit/s to the swimming pool?



Question options

- Recreation
- Exercise
- Swimming Club
- Sporting Events
- Learn to swim lessons
- Special Occasions - eg birthday, carnival, learn to swim
- Other (please provide details)

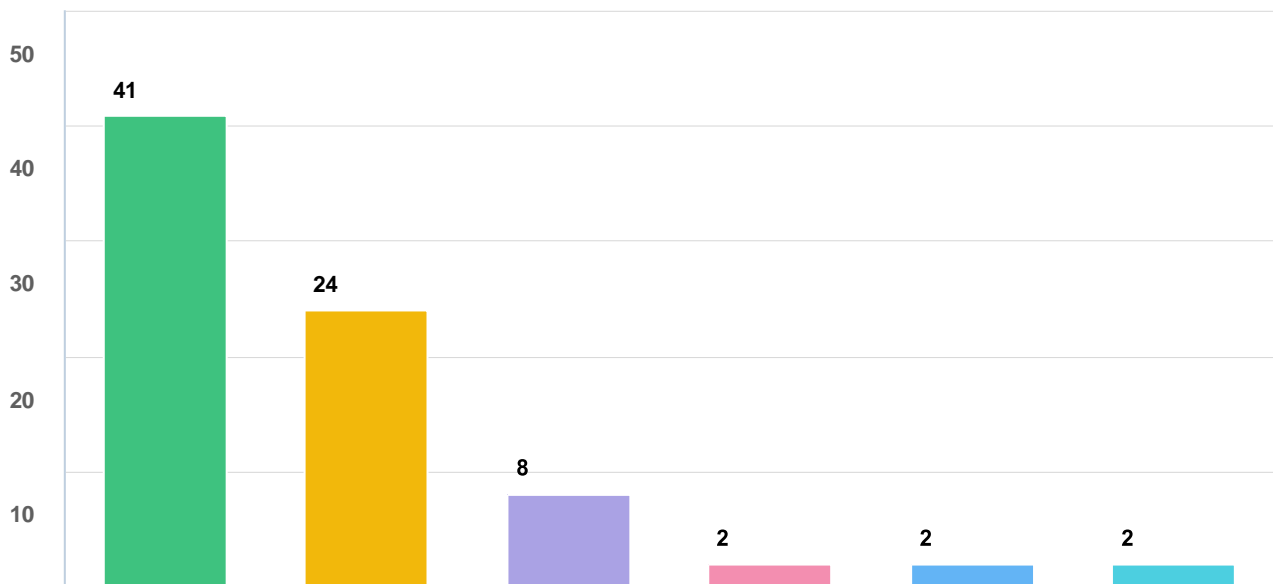
What best describes your experience at the swimming pool?



Question options

Very satisfied Satisfied Neutral Dissatisfied Very Dissatisfied Please explain your selection

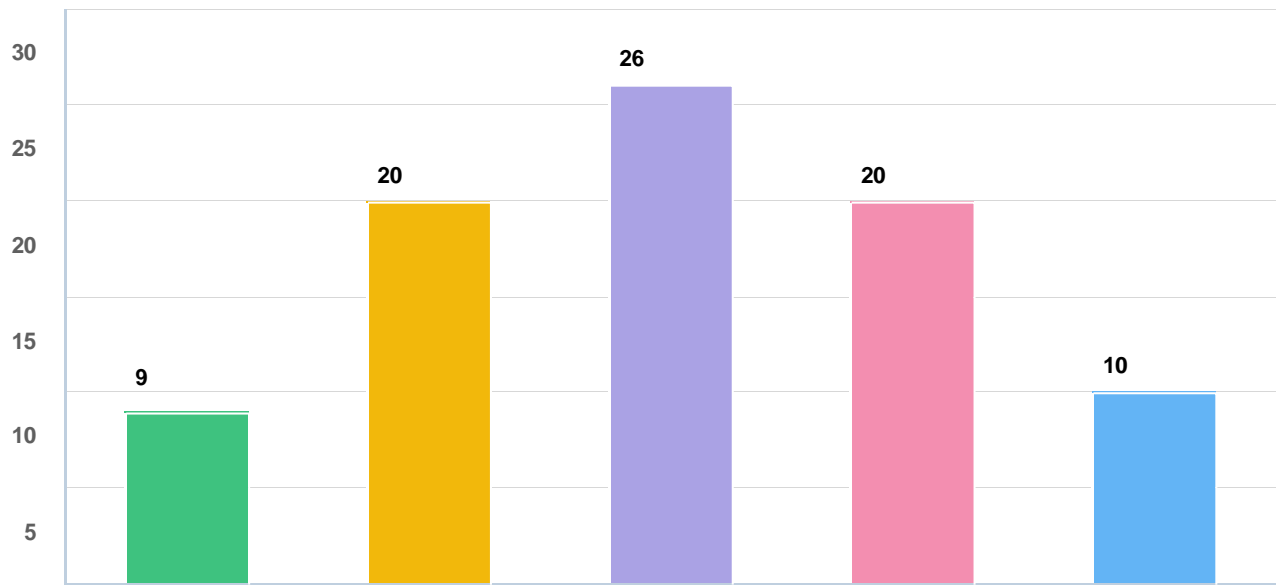
What best describes the level of customer service that you received at the pool?



Question options

Very satisfied Satisfied Neutral Dissatisfied Very dissatisfied Please explain your selection

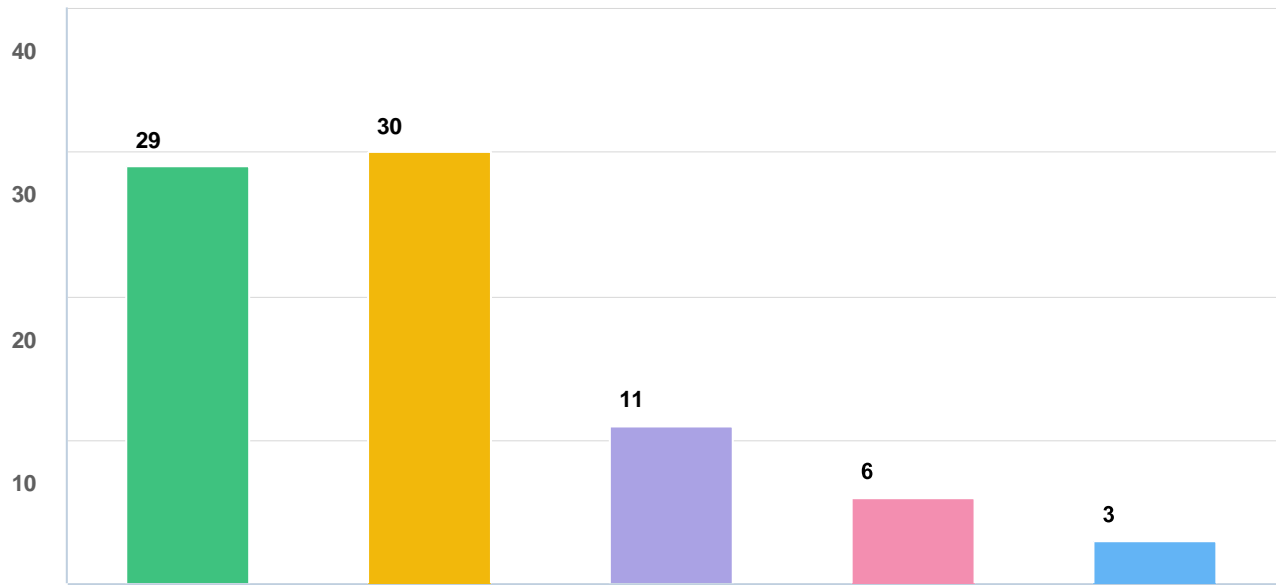
What best describes your opinion of the condition of the swimming pool and amenities?



Question options

Excellent Acceptable Neutral Unacceptable Please explain your selection

What best describes your observation of the cleanliness of the swimming pool and amenities?



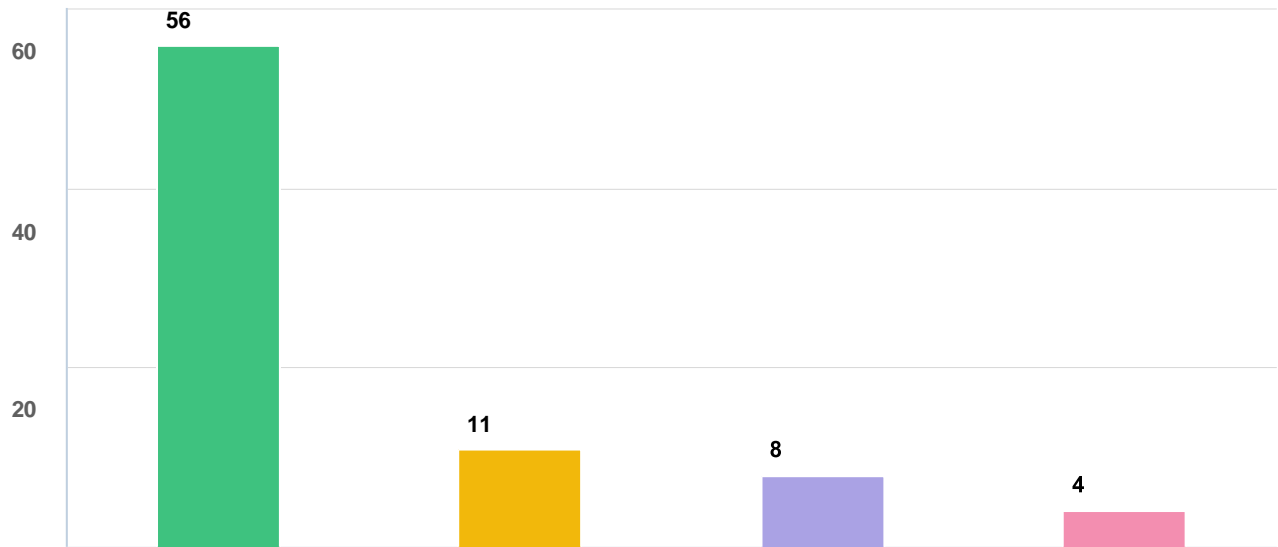
Question options

Excellent Acceptable Neutral Unacceptable Please explain your selection

Optional question (76 response(s), 0 skipped)

Question type: Checkbox Question

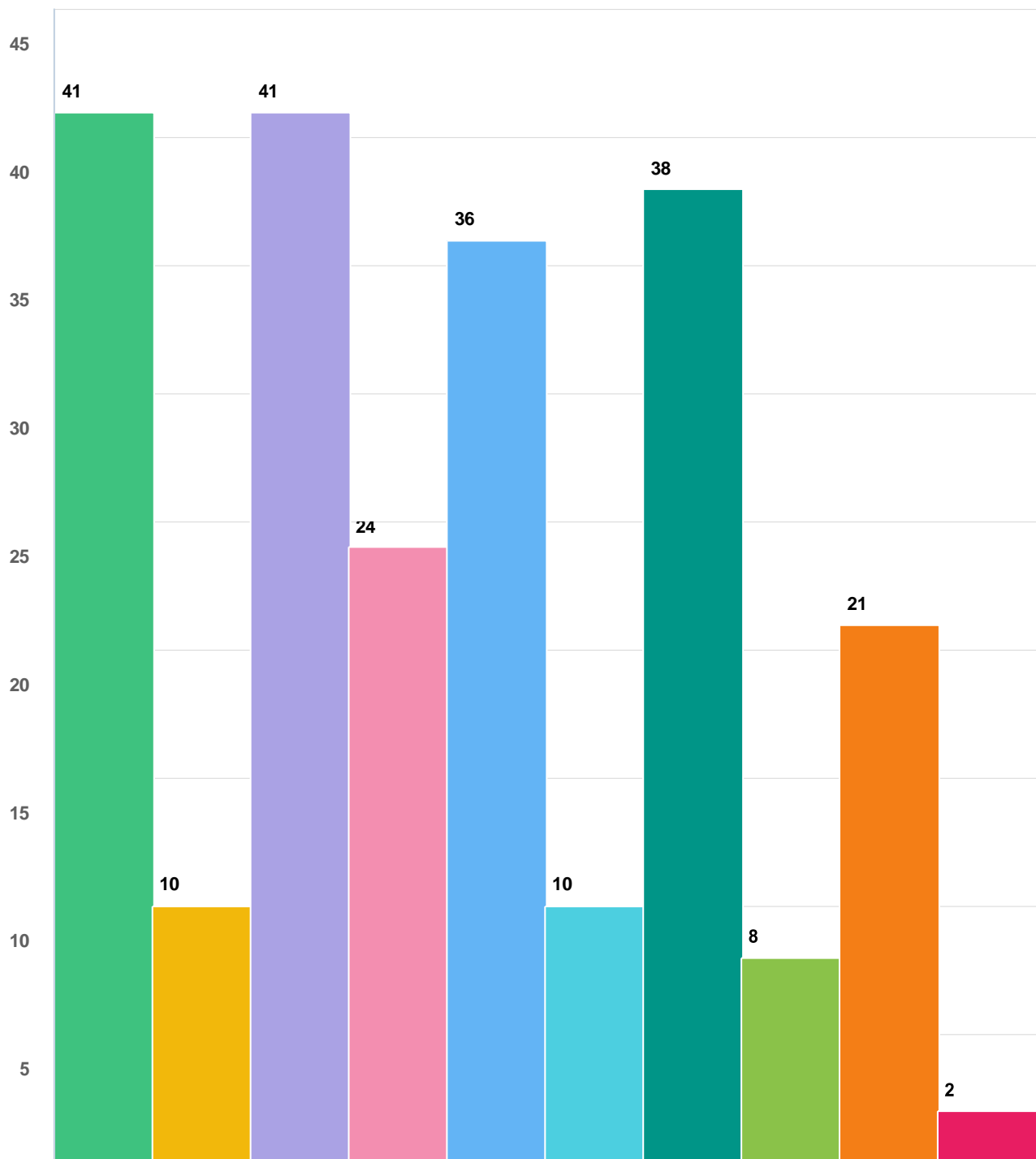
What best describes your opinion of the operation hours of the swimming pool?



Question options

- Satisfactory - meets the requirements of all user groups
- Neutral
- Unsatisfactory - fails to meet requirements of all user groups
- Please explain your selection

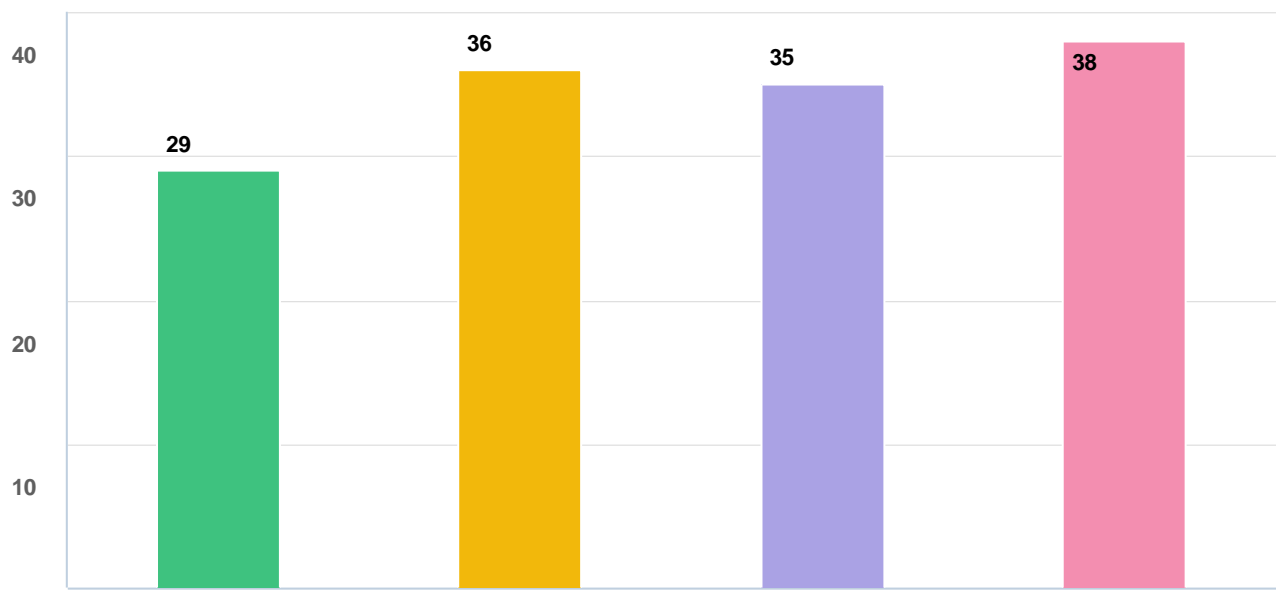
What is your highest priority when your and/or your family have visited the swimming pool?



Question options

- Safety ● Reliability ● Cleanliness ● Suitability for small children ● Amenities ● Space ● Shade
● Supervision ● Activities ● Other (please describe)

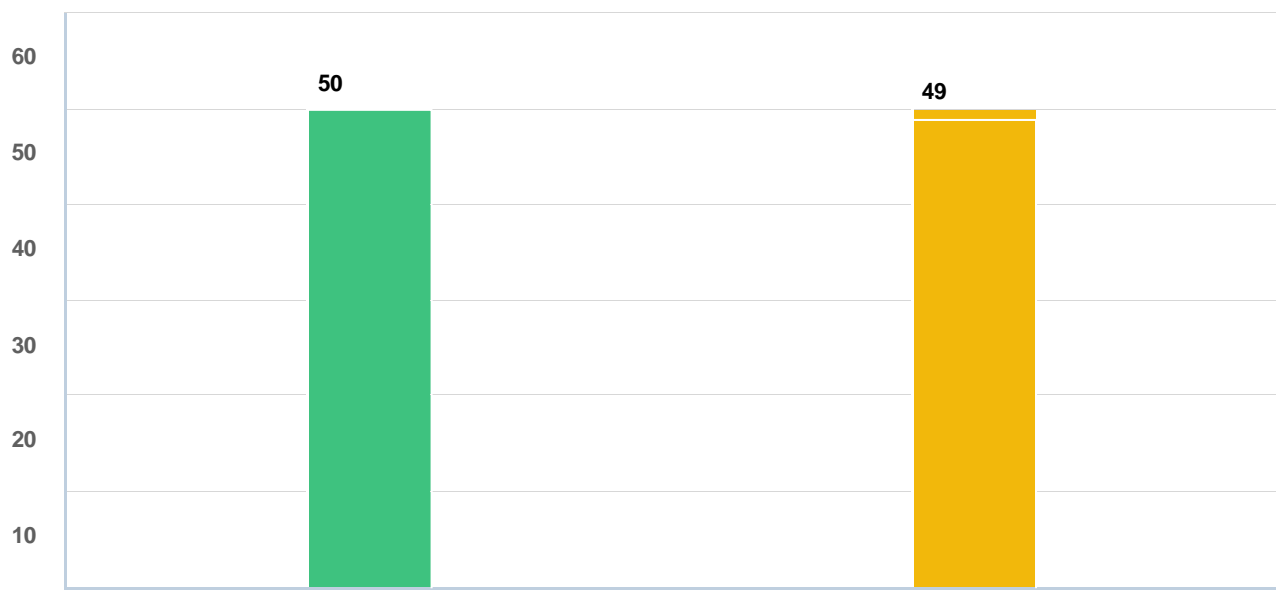
Considering the existing facilities at the swimming pool, please select the relevant age groups that you believe are adequa...



Question options

0-5 years 6-12 years 13-18 years 18+ years

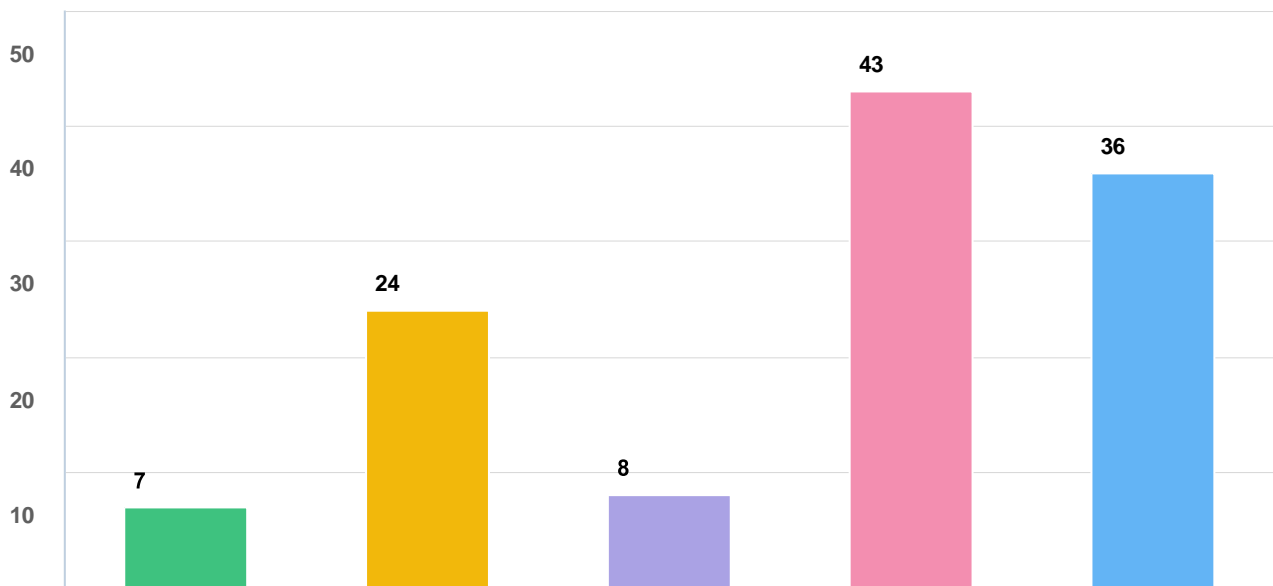
What day/s of the week are you most likely to visit the swimming pool?



Question options

Weekdays Weekends

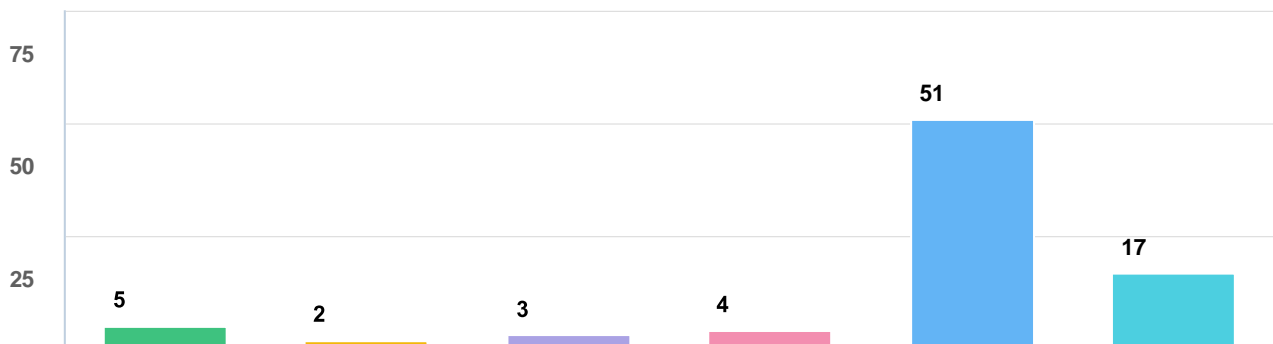
What time of the day are you most likely to visit the swimming pool?



Question options

- Early morning
- Mid-morning
- Midday
- Early Afternoon
- Late Afternoon

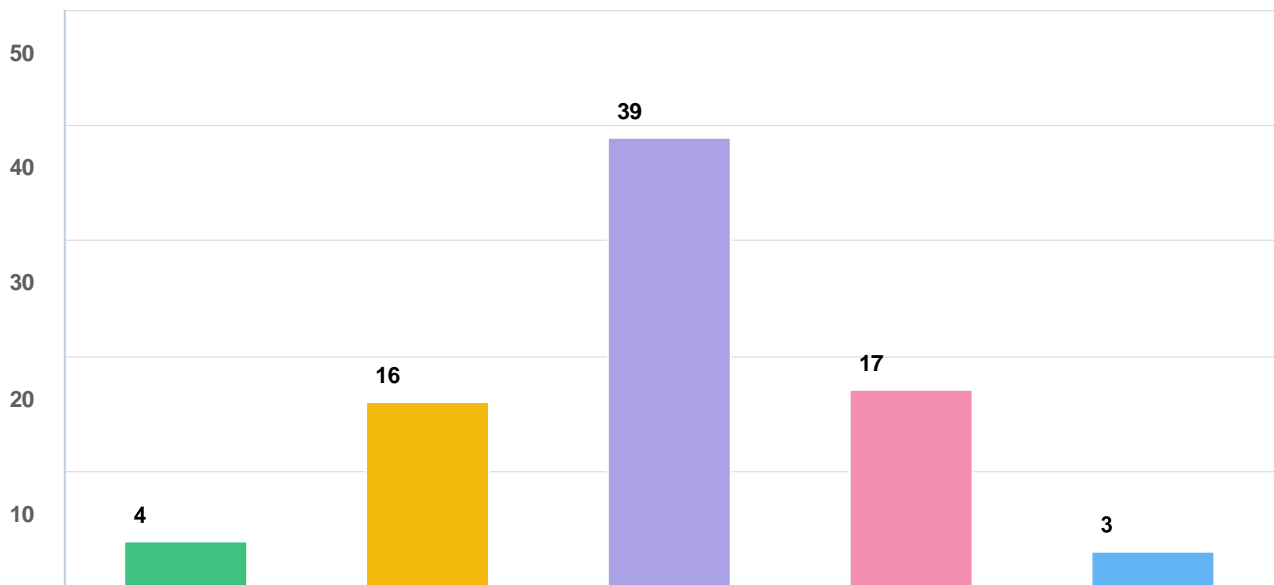
To provide logical, sustainable, cost effective and fit for purpose aquatic facilities now and into the future; some change...



Question options

- Reducing the pool size - provides for a functional pool with reduced operating costs and superior infrastructure and technology. Superior sustainability prospects.
- Reducing operating hours - requires ongoing maintenance and corresponding operating costs. Reduces operator presence. Medium cost, business as usual.
- Reducing activities and/or amenities available at the pool – reduces maintenance costs and service offering. Medium cost and adds no value to sustainability.
- Reducing the length of the pool operating season – reduces maintenance and operating costs. Low to medium cost and adds no value to sustainability. Restricted service offering.
- No action is required
- Other (please explain)

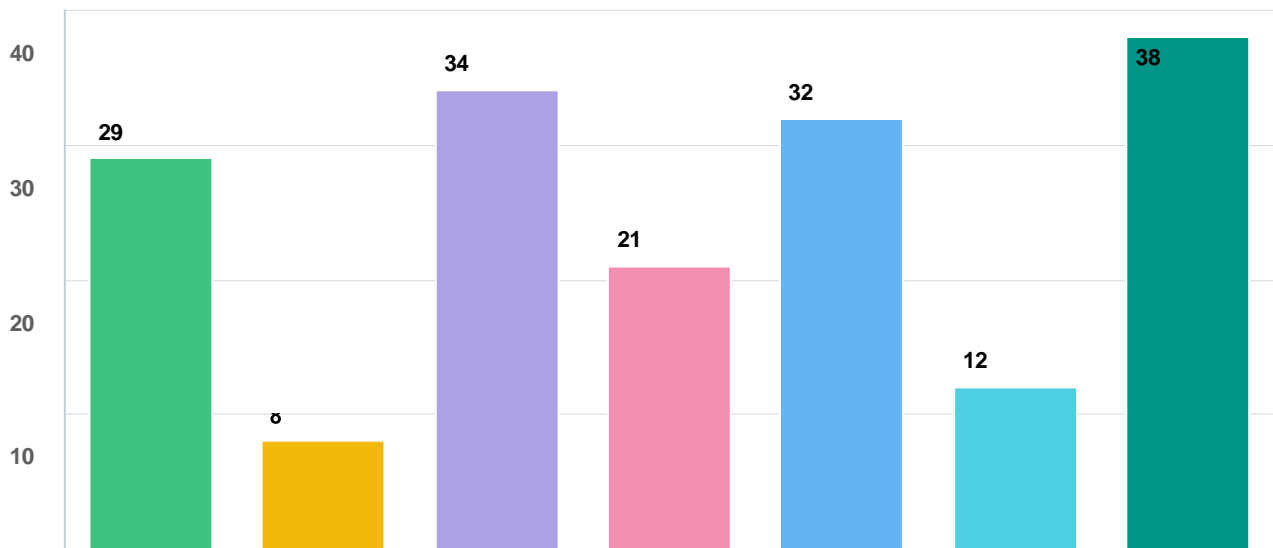
In consideration of your response to question 18 and 19, how would you describe the level of patronage during your visits t...



Question options

● Very low ● Low ● Medium ● High ● Other, please explain

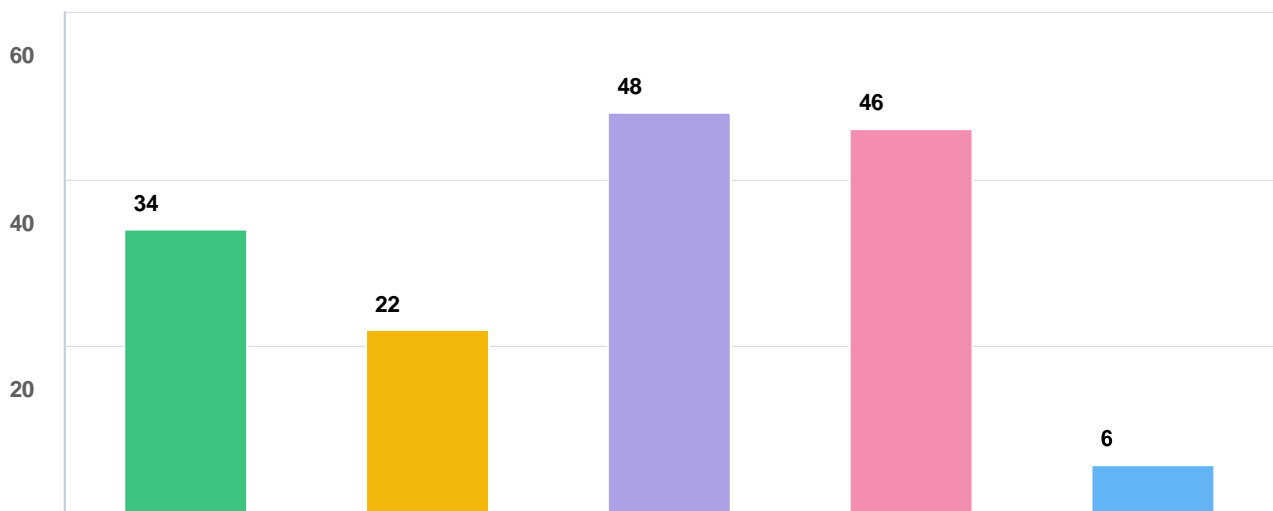
What additions or improvements to the aquatic facilities would encourage your further use of the facility?



Question options

- BBQ and picnic settings
 ● Renewable energy considerations
 ● Shade shelters
 ● Changerooms and amenities
- Seating options
 ● Fitness trail
 ● Other (please provide details)

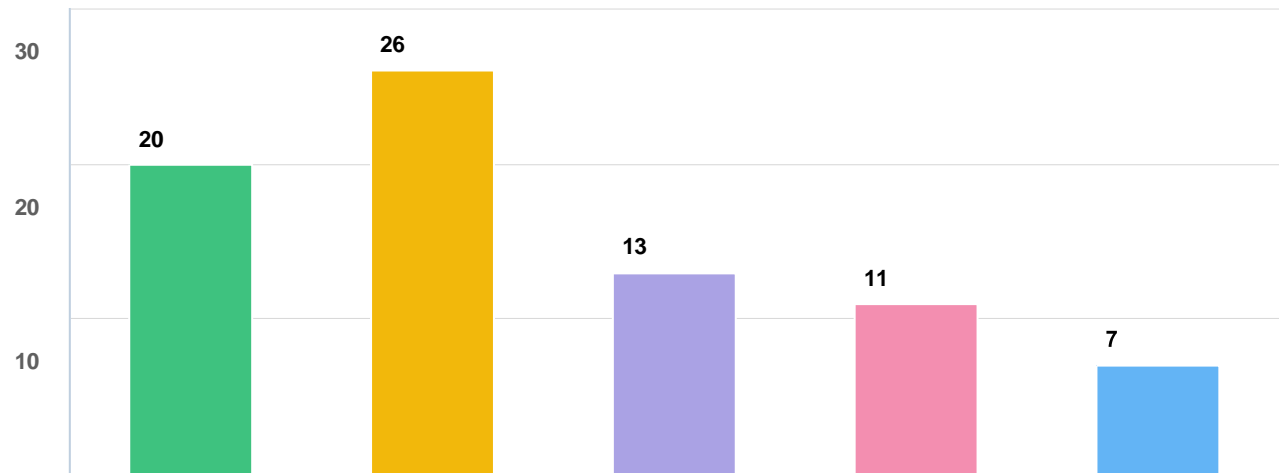
What would you like to see more of at the swimming pool?



Question options

- Sport activities - e.g. volley ball, water polo
 ● Novelty events - e.g. treasure hunts, bombing contests
- Social events - e.g. dive in movies, barbeques
 ● Specialty events - e.g. inflatable in-pool playgrounds
- Other (please provide details)

Kiosk facilities are available at some of the swimming pools. If applicable, what is your opinion of the kiosk facilities a...



Question options

- Excellent - I use the kiosk regularly and it meets requirements
- Good - I use the kiosk infrequently and it generally meets my requirements
- Neutral - I use the kiosk and have no further comment
- Poor - I do not use the kiosk as it does not meet my requirements
- Other, please provide additional information

MEETING DETAILS

Planning, Environment and Community Services

Standing Committee Meeting

Tuesday, 7 November 2023

AUTHOR

Shane Brandenburg

AUTHOR POSITION

Manager Economy and Prosperity

5.3 ST LAWRENCE WETLANDS WEEKEND 2024 ADDITIONAL FEES AND CHARGES

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of additional Fees and Charges for the 2024 St Lawrence Wetlands Weekend event to support early marketing of the event. These food experiences fees are in addition to those adopted under Resolution 8536 on 25 October 2023. In addition, this report seeks to apply a group booking discount to several of those already adopted Fees and Charges for the 2024 event.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Adopts the following additional fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:***

Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
** Denote – Discount of 10% applies to Group bookings of 10 or more						
Food experiences	Signature Luncheon experience **	NCR			Yes	\$150.00
	Wetlands High Tea Garden Party **	NCR			Yes	\$40.00

- Endorse to apply the discount of 10% for Group bookings of 10 or more to the following 2024 St Lawrence Wetlands Weekend fees and charges.***
 - General Weekend Admission – Adult - \$25.00***
 - General Weekend Admission – Child (5-16 years) - \$5.00***
 - General Weekend Admission – Local residing postcode 4707 - \$12.50***

- d. **Signature Luncheon experience - \$150.00**
- e. **Wetlands High Tea Garden Party - \$40.00**
- f. **Camping/Caravanning one night - \$25.00**
- g. **Camping/Caravanning two nights - \$40.00**
- h. **Camping/Caravanning three nights - \$55.00**
- i. **Camping/Caravanning four nights - \$65.00**

BACKGROUND

St Lawrence Wetlands Weekend (SLWW) is a multi-award-winning tourism event delivering an immersive three-day nature, culinary, and cultural experience set against the backdrop of St Lawrence's world-class wetlands. Held by Council since 2008 to raise awareness and showcase the importance and natural beauty of the wetland environment, the event provides one of Queensland's most unique experiences with visitors from around Australia travelling to the Isaac Coast.

The event has continued to achieve its goals of developing a profile as a renowned tourism event that attracts visitation from Isaac and the broader regions and celebrates the key event themes of tourism, cultural heritage, environment, arts and cuisine with a local produce focus.

The St Lawrence Wetlands Weekend is delivered by Isaac Regional Council in collaboration with key theme stakeholders and the local St Lawrence community thanks to support from our event partners.

Fees and Charges

In addition to previously adopted 2024 event fees and charges, Resolution 8536, it is further sought to adopt additional fees and charges to support early marketing as in the below table.

Whilst the celebrity chef for the luncheon has not been confirmed with quotations progressing, the experience itself is considered a staple part of the event. In review of the experience over the last couple of years with the proposed considered appropriate value to Council and the customer.

Further this year a Bulk Group booking is proposed of 10% discount to General admission, Camping and the Signature luncheon to support attraction of large groups, and this will be promoted throughout caravan and camping groups across Queensland, New South Wales and Victoria.

Classification	Description	2022/23 Fee	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.			
** Denote – Discount of 10% applies to Group bookings of 10 or more			
Food Experiences	Signature Luncheon experience **	\$155.00	\$150.00
	Wetlands High Tea Garden Party	\$40.00	\$40.00

It is also proposed to apply the bulk group booking discount to some of the already adopted fees in Resolution 8536 as below:

- General Weekend Admission – Adult - \$25.00
- General Weekend Admission – Child (5-16 years) - \$5.00
- General Weekend Admission – Local residing postcode 4707 - \$12.50
- Camping/Caravanning one night - \$25.00
- Camping/Caravanning two nights - \$40.00
- Camping/Caravanning three nights - \$55.00
- Camping/Caravanning four nights - \$65.00

IMPLICATIONS

Reputational

The event has consistently delivered substantial reputational benefits to both the organisation and the region. This is attributed to the event's unique offerings, growth, and its recognition on regional, state, and national levels. It has become a cornerstone of Isaac's signature events calendar, serving as the premier festival encompassing arts, culture, environment, and culinary experiences.

Financial and Resourcing

Whilst no direct financial risk or other implications are associated with this report, the event itself comes with a significant reputational, financial, and resourcing risk and impact to Council, key external stakeholders and the St Lawrence community.

The event resourcing and budget impact to Council is a key focus that continued business planning and improvement to the governance and delivery structure will aid to reduce the impact being targeted by the early communications.

CONSULTATION

Director Planning Environment and Community Services

St Lawrence Wetlands Weekend Strategic Planning working group

Economy and Prosperity Department

Manager Brand, Media and Communications

Manager Budgets and Statutory Reporting

BASIS FOR RECOMMENDATION

The basis for recommendation is to support the early marketing and attraction of caravan and camping guests who undertake early planning activities allowing for increased visitation of our target audience and reduced impact to Council.

ACTION ACCOUNTABILITY

The Economy and Prosperity team to work with the Brand Media and Communications team marketing and communications as the Finance department to add to the 2024 events fees and charges.

KEY MESSAGES

Continuous improvement with ongoing strategic planning and review will improve delivery outcomes in maximizing benefit and minimizing impacts.

Report prepared by: SHANE BRANDENBURG Manager Economy and Prosperity Date: 27 October 2023	Report authorised by: DAN WAGNER Director Planning, Environment and Community Services Date: 27 October 2023
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ATTACHMENTS

- Nil

REFERENCE DOCUMENT

- 2024 St Lawrence Wetlands Event Management Framework

MEETING DETAILS

Planning Environment and Community Services

Standing Committee

Tuesday, 7 November 2023

AUTHOR

Nishu Ellawala

AUTHOR POSITION

Manager Community Education and Compliance

5.4 PROPOSED ANIMAL INSPECTION PROGRAM - SELECTIVE INSPECTION PROGRAM

EXECUTIVE SUMMARY

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008* and *Isaac Regional Council Local Law 1 (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Resolve to approve an inspection program; a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up to 31 August 2023 and Council has not received a renewal for that registration to be undertaken between 6 February 2024 and 30 April 2024.***

BACKGROUND

The *Animal Management (Cats and Dogs) Act 2008* places a mandatory requirement throughout Queensland for all dogs over the age of twelve weeks to be registered with the Local Authority in which the dog(s) reside. The Act also requires that registrations be renewed.

Dog registration identifies the animal owner and their key contact information, together with a description of the registered dog on the corporate animal management system. In the event that the dog escapes, gets lost, or wanders, identification (registration tag and microchip) is vital to ensuring prompt reunification with the owner. Registration also assists in identifying the number and type of dogs residing within the Isaac Regional Council and their demographic location.

The dog registration statistics are tabled below:

2022/2023	2023/2024	Non-renewed for 2023/2024
2389	1696	840

2023/2024 Non-renewed dog registration statistics by locality is provided below:

Locality	Number of non-renewed dog registration
Moranbah	518
Clermont	96
Coppabella	4
Dysart	104
Glenden	5
Coast	14
Middlemount	63
Nebo	36

It is proposed to undertake a selective inspection program of all properties within the Isaac Regional Council area where a dog had been registered up to 31 August 2023, and Council has not received a renewal for that registration.

The purpose is to encourage responsible animal ownership within the Isaac Regional Council area by reducing the number of unregistered dogs and ensuring the provisions for keeping a dog are being maintained.

This program is a crucial opportunity to interact with dog owners about responsible dog ownership, reducing the number of unregistered dogs, and ensuring the provisions for keeping a dog are maintained.

Under Section 113 of the *Animal Management (Cats and Dogs) Act 2008* and Section 134 of the *Local Government Act 2009*, Council may, by resolution, approve a program (an approved inspection program) under which an authorised person may enter a place to monitor compliance with, or aspect of, the Act and Local Government Acts.

The program is to be undertaken between 6 February 2024 and 30 April 2024 by visiting, and if necessary, entering yards of premises, to monitor compliance with the *Animal Management (Cats and Dogs) Act 2008* with regards to registration and microchipping requirements, the *Isaac Regional Council Local Law 1 (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011* in relation to the keeping of animals (dogs) requirements including the number of animals (dogs) kept.

Notice is required to be given of the proposed inspection program at least 14 days, but no more than 28 days before an inspection program commences. Notice of the program must be published in a newspaper circulating generally in the local government's area and must be placed on Council's website (see attached notice). When non-compliances are identified during the inspection program, compliance notices and or infringement notices may be issued.

The owners of the dogs in question have already been notified about the requirement to register their dogs through an annual renewal notice sent by post on 11 August 2023. Additionally, prior to the start of the inspection program, Community Education and Compliance will issue targeted correspondence to the relevant dog owners and work with Brand Media Communications to create and distribute communication and public notice to the relevant dog owners and keep the broader community aware of the upcoming program.

IMPLICATIONS

The program will be funded within the 2023/2024 Community Education and Compliance budget allocation for the program.

The inspection program will generate an increase in registrations, both through direct council action and voluntary registrations by the community. This will provide additional revenue to offset operating expenditures to deliver this inspection program.

CONSULTATION

Director Planning Environment and Community Services

Acting Head of Advocacy and External Affairs

Manager Governance and Corporate Services – support in principle

Manager of Strategic Advocacy and Communications

BASIS FOR RECOMMENDATION

The recommendation supports the objectives of the Pawsitive Blueprint for Responsible Dog Ownership.

ACTION ACCOUNTABILITY

Manager Community Education and Compliance implement the program with appropriate governance measures.

KEY MESSAGES

Community safety and sustainable communities are a priority for Isaac Regional Council. To assist in achieving this, Council aims to educate dog owners on their responsibilities and ensure compliance with the requirements for owning a dog.

Report prepared by: NISHU ELLAWALA Manager Community Education and Compliance Date: 27 October 2023	Report authorised by: DAN WAGNER Director Planning Environment and Community Services Date: 27 October 2023
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ATTACHMENTS

- Attachment 1 - Notice of Proposed Inspection Program – Non-Renewed

REFERENCE DOCUMENT

- Animal Management (Cats and Dogs) Act 2008*

5.5 Attachment 1 - Notice of Proposed Inspection Program – Non-Renewed

NOTICE OF APPROVED SELECTIVE INSPECTION PROGRAM

ISSAC REGIONAL COUNCIL

Animal Management (Cats and Dogs) Act 2008 Section 113
Local Government Act 2009 Section 134

Survey Area and Selection Criteria:

Property inspections will be conducted throughout the Isaac Regional Council area where a dog had been registered up to 31 August 2022 and Council has not received a renewal for that registration.

Program Purpose:

To monitor compliance with the *Animal Management Act (Cats and Dogs) 2008 and Isaac Regional Council Local Law 1 (Administration) 2011 and Isaac Regional Council Local Law 2 (Animal Management) 2011* in relation to the keeping of dogs.

Properties Inspected:

Inspections will be conducted on all properties within the above stated areas.

Commencement and Duration of Survey:

This survey will commence on 6 February 2023 and will be in force for a period of twelve weeks expiring on 30 April 2024. Properties will be inspected from 7:00 am to 5:00 pm Monday to Friday.

Copy of program

A copy of the program may be purchased at the public offices of Isaac Regional Council until the end of the program. The price of a copy of the program is \$2.

By resolution of Isaac Regional Council Meeting on XXXX November 2023

CHIEF EXECUTIVE OFFICER
ISAAC REGIONAL COUNCIL
XXX November 2023

MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday, 7 November 2023
AUTHOR	Mark Davey
AUTHOR POSITION	Capital and Project Program Manager

5.5 PLANNING, ENVIRONMENT AND COMMUNITY SERVICES FY2023-2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 23 OCTOBER 2023

EXECUTIVE SUMMARY

This report is to provide an update to the Planning, Environment and Community Services (PECS) Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Projects Progress Summary as at 23 October 2023.***

BACKGROUND

Progressive updates of the financial and physical position of projects in the 2023-2024 PECS Capital Works program have been identified as a requirement to ensure that Council is aware of the progress of and risk to the delivery of the program.

IMPLICATIONS

The attached PECS 2023-2024 Capital Projects Progress Summary (Attachment 1) identifies the financial and physical position of all projects. Commentary is provided to briefly explain the position of projects. Where the risk is considered low or of insignificant impact to council or the community no additional commentary is provided. Where risks are significant separate commentary is provided in the Identified Issues section of this report.

IDENTIFIED ISSUES

The team faced some minor challenges progressing the award for the Moranbah Community Centre, these challenges related to aligning delivery methodology to negotiated outcomes for the procurement process and workshops. These discussions are nearing completion with an in-principal agreement reached.

CONSULTATION

Director Planning, Environment and Community Services

Planning, Environment and Community Services Leadership Team

Monthly engagement with the Capital Peer Review members on program delivery progress

BASIS FOR RECOMMENDATION

To improve business within the Planning, Environment and Community Services Directorate by providing more appropriate and relevant reporting, transparency, and a clear monitoring tool for Council. This report will help identify and communicate any project delays or possible project failures.

ACTION ACCOUNTABILITY

The Capital and Project Program Manager in conjunction with the PECS leadership team and under the guidance of Director PECS hold responsibility for the scoping, procurement and the completion of the projects identified within the 2023-2024 Capital Program.

KEY MESSAGES

Council's continued investment, oversight, and engagement in the delivery of the Planning, Environment and Community Services Capital Works Program will ensure Isaac region communities continue to enjoy access to high quality facilities and services that improve community liveability, wellbeing, and visitor satisfaction.

Report prepared by:

MARK DAVEY
Capital and Project Program Manager

Date: 27 October 2023

Report authorised by:

DAN WAGNER
Director Planning, Environment and
Community Services

Date: 27 October 2023

ATTACHMENTS

- Attachment 1 - PECS FY2023-24 Capital Projects Progress summary as at 23 October 2023

REFERENCE DOCUMENT

- Nil

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2023/2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 23 OCTOBER 2023



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

PECS 2023_2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 23 OCTOBER 2023

Project	Budget	Actual	Commit	Remaining budget	Project Complete Percent	Project Stage	Predict End Date	Latest Project Comment
MBH Community Centre - Design	\$ 2,850.00	\$ -	\$ 327,199.78	-\$ 324,349.78	75%	Construction	30/10/2024	Successful engagement of consultant group throughout construction phase of project. Please note , the continued engagement was undertaken as a variation to stage 2 design works and has been allocated to the previous year's budget, this will be reallocated to main Refurbishment project during Q1, and this line item will be closed.
MBH Community Centre - Refurbishment	\$ 10,000,000.00	\$ 52,433.21	\$ 355,532.39	\$ 9,592,034.40	20%	Procurement	30/10/2024	Tender pending award
IRC Pools - Equipotential bonding	\$ 166,882.00	\$ -	\$ 166,881.32	\$ 0.68	35%	Construction	5/12/2023	Discussions with contractor to reach consensus on whether to go back out for further responses.
CLM Sale & Show Revitalisation Stage 2	\$ 9,804.00	\$ 13,261.72	\$ 0.01	-\$ 3,457.73	100%	Complete	30/09/2023	Construction completed; finalisation of grant underway
DYS Community Hub Design and Construct	\$ 120,000.00	\$ 5,000.00	\$ 43,962.00	\$ 71,038.00	20%	Construction	30/06/2024	Options analysis paper and design solution awarded. Alternate emergent project - Clermont Hub - project awarded and underway
STLAW Community Hub Design	\$ 125,000.00	\$ -	\$ -	\$ 125,000.00	20%	Procurement	30/06/2024	Options analysis paper and design solution awarded
CORP Abandoned Vehicle Facility	\$ 19,526.00	\$ -	\$ -	\$ 19,526.00	50%	Construction	31/12/2023	Project pending successful disposal of currently held abandoned cars
CORP Facilities Proactive Capital Program	\$ 15,278.00	\$ -	\$ 13,962.20	\$ 1,315.80	75%	Construction	30/11/2023	Shoring equipment ordered

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2023/2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 23 OCTOBER 2023



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

Corp Pools Proactive Capital Program	\$ 12,511.00	\$ 158.96	\$ 14,780.43	-\$ 2,428.39	95%	Construction	31/10/2023	Compliance signage project underway
CLM Aerodrome Refuelling Tank Upgrade	\$ 58,790.00	\$ -	\$ 58,790.40	-\$ 0.40	21%	Construction	31/12/2023	Delivery pending contractor availability
CLM Caravan Park Emergent Electrical Works	\$ 238,380.00	\$ 11,780.00	\$ 142,000.00	\$ 84,600.00	51%	Construction	31/12/2023	Second stage awarded and construction commenced
NBO Truck Wash Renewal	\$ 99,487.00	\$ -	\$ 83,640.37	\$ 15,846.63	18%	Construction	31/03/2024	Parts in transit from Europe, expected delivery 1/12/2023
CORP Tourism Signage Stage 2	\$ 98,149.00	\$ 8,562.91	\$ 79,951.35	\$ 9,634.74	15%	Construction	31/03/2024	Project underway
NBO Hall, Admin, Lib, Museum External Re	\$ 59,734.00	\$ 167.10	\$ 42,848.23	\$ 16,718.67	80%	Construction	30/10/2023	Final stage of construction with sealed glass cabinet to be installed and tinting of Library windows.
Pioneer Slab Hut Restoration	\$ 74,043.00	\$ 61,956.00	\$ 6,373.00	\$ 5,714.00	80%	Construction	31/07/2023	Construction complete
MMT Pool Amenities Refurbishment	\$ 21,043.00	\$ 23,385.94	\$ -	-\$ 2,342.94	100%	Complete	31/10/2023	Works completed
MMT Wading Pool Shade Replacement	\$ 460.00	\$ 497.27	\$ -	-\$ 37.27	100%	Complete	31/07/2023	Project Complete
MBH Animal Management Centre Renewal	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	15%	Construction	31/03/2024	RFQ under review with Procurement team
NBO Museum	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	15%	Construction	31/12/2023	Seeking alternative scope of works through Q1 review and endorsement
Flaggy Rock Septic - Partial replacement	\$ 220,000.00	\$ -	\$ 73,100.23	\$ 146,899.77	10%	Procurement	30/06/2024	Procurement docs completed and sitting with Procurement
DYS Civic & Rec Centre Furniture Replace	\$ 25,000.00	\$ 15,133.50	\$ 6,319.09	\$ 3,547.41	90%	Construction	18/10/2023	Purchases almost complete
MBH GCAC 25m pool Dosing Regime	\$ 65,000.00	\$ -	\$ -	\$ 65,000.00	40%	Procurement	20/02/2024	Out to market with site inspections in progress

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES

2023/2024 CAPITAL PROJECTS PROGRESS SUMMARY AS AT 23 OCTOBER 2023

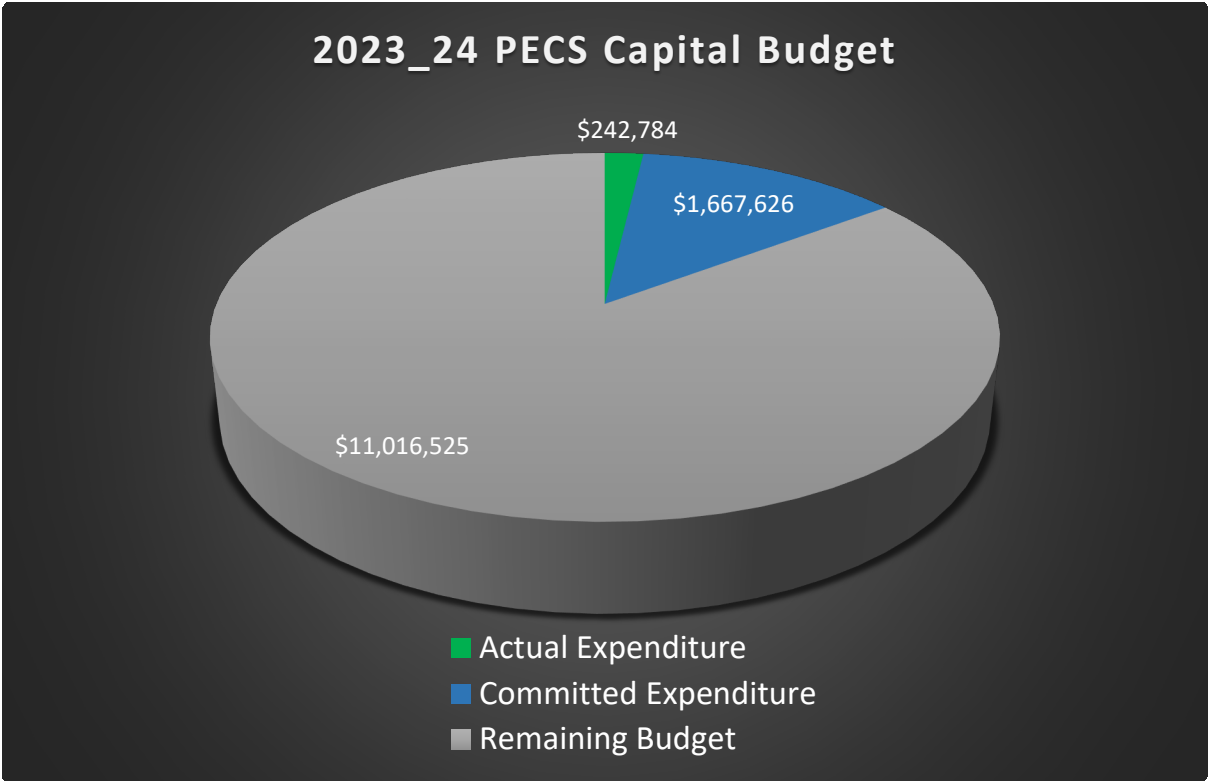


HELPING TO ENERGISE THE WORLD

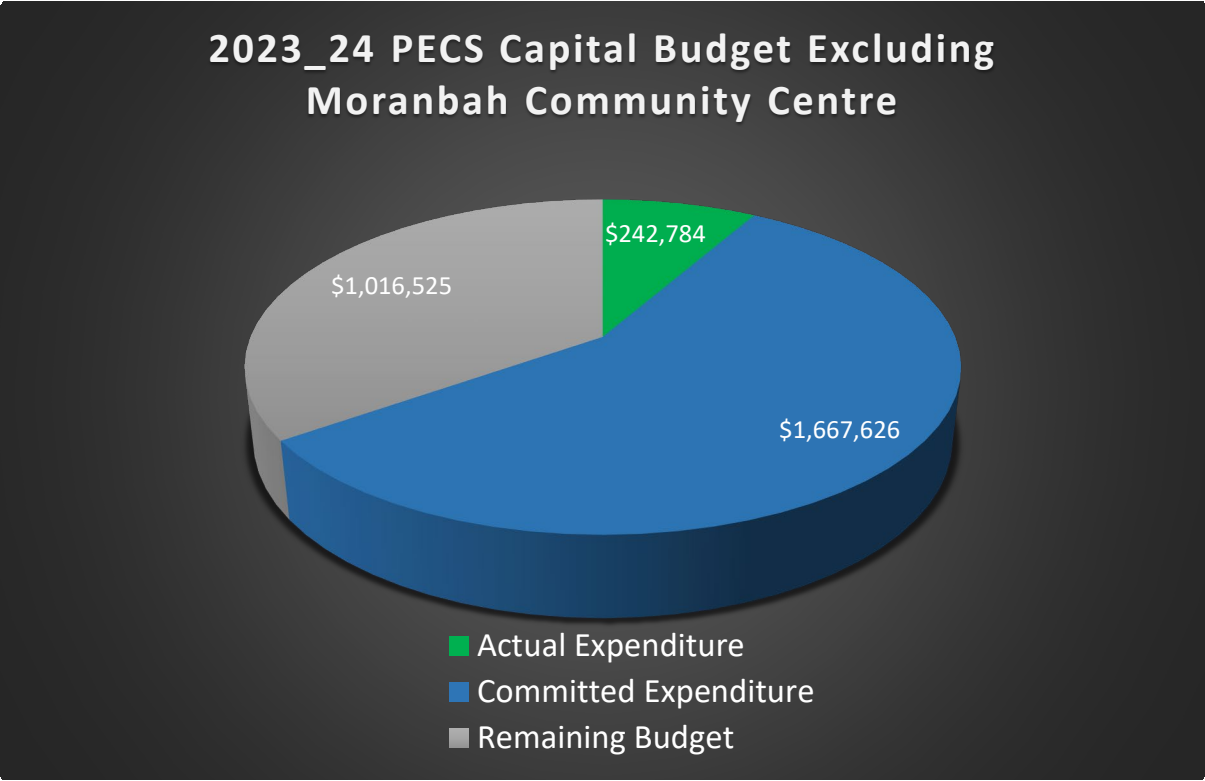
ABN 39 274 142 600

MMT & DYS Swim Pool Dive block renewals	\$ 70,000.00	\$ 32,627.48	\$ -	\$ 37,372.52	50%	Construction	31/12/2023	Dive blocks purchased for both pools. Installation going back to market and expected to be completed during Dec/Jan 24 school holidays. Procurement for installation to be offered to market for Middlemount only.
CORP Pools Emergent and/or Prog Renewals	\$ 100,000.00	\$ 15,005.45	\$ 47,366.90	\$ 37,627.65	60%	Construction	30/06/2024	Major purchases being finalised
CLM Swim Pool design and emergent works	\$ 100,000.00	\$ 2,240.00	\$ 27,330.00	\$ 70,430.00	25%	Construction	31/12/2023	First meeting with contractor Mon 16 October. Face to face Tuesday 24 October.
CLM Civic Centre Roof replacement	\$ 500,000.00	\$ -	\$ 145,684.27	\$ 354,315.73	10%	Planning	30/06/2024	Tender in drafting stage
GLN Rec Centre - Cold Room replacement	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	10%	Procurement	31/12/2023	Scope moved to rectify roof issues
GLN Swimming Pool Storage Upgrade	\$ 85,000.00	\$ -	\$ -	\$ 85,000.00	10%	Procurement	31/12/2023	With procurement for sending to market
CORP Halls/Centres Emergent and/or Prog	\$ 200,000.00	\$ -	\$ 7,774.20	\$ 192,225.80	25%	Procurement	30/06/2024	First purchase completed, remaining scopes in progress.
CLM Caravan Park Utilities Renewal	\$ 40,000.00	\$ -	\$ -	\$ 40,000.00	10%	Planning	31/12/2023	Planning complete, procurement in initial stages
NBO Showgrounds Disability Access	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	25%	Procurement	31/12/2023	Out to market, closing on Friday 27th October
NBO Showgrounds Arena Irrigation	\$ 60,000.00	\$ -	\$ -	\$ 60,000.00	10%	Planning	31/12/2023	Final planning stages underway to align with broader masterplan project.
DYS Miners Memorial	\$ 50,000.00	\$ -	\$ 12,200.00	\$ 37,800.00	10%	Construction	30/06/2025	Contractor awarded - community consultation to take place
	\$ 12,926,937.00	\$ 242,209.54	\$ 1,655,696.17	\$ 11,029,031.29				

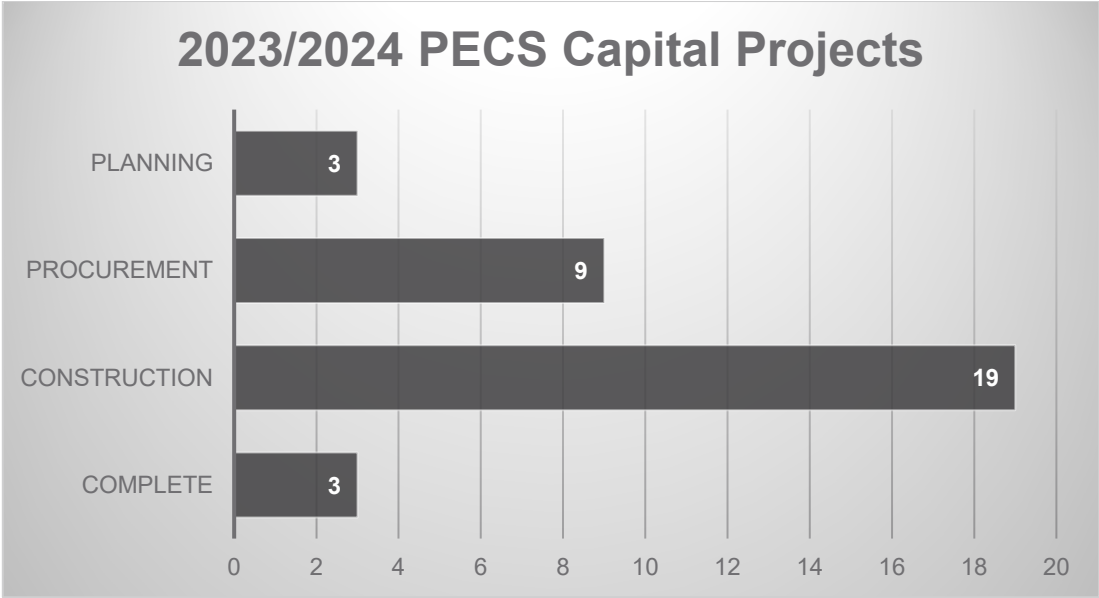
2023/24 PECS Capital Budget as at 23 October 2023



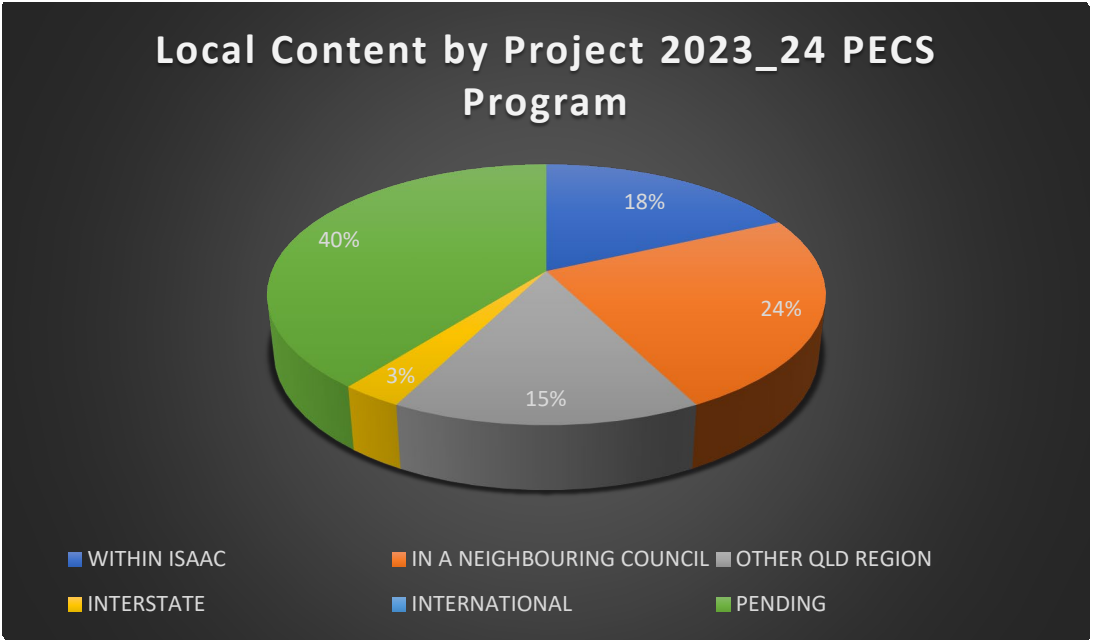
2023_24 PECS Capital Budget Excluding Moranbah Community Centre as at 23 October 2023



Project Progress as at 23 October 2023



Supplier location for each project.



MEETING DETAILS	Planning, Environment and Community Services Standing Committee Tuesday, 7 November 2023
AUTHOR	Dan Wagner
AUTHOR POSITION	Director Planning, Environment and Community Services

6.1

**PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
INFORMATION BULLETIN – NOVEMBER 2023**

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for November 2023 is provided for Committee review.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Notes the Planning, Environment and Community Services Directorate Information Bulletin for November 2023.***

BACKGROUND

The attached Information Bulletin for November 2023 provides an operational update for Committee review on the Planning, Environment and Community Services Directorate.

IMPLICATIONS

Any specific implications or risks will be outlined in the Information Bulletin.

CONSULTATION

Planning, Environment and Community Services Directorate, Managers and Staff.

BASIS FOR RECOMMENDATION

This is an information only report.

ACTION ACCOUNTABILITY

Information only report.

KEY MESSAGES

Operational update to Elected Members.

Report prepared by:

DAN WAGNER

**Director Planning, Environment and Community
Services**

Date: 27 October 2023

Report authorised by:

KEN GOULDTHORP

Chief Executive Officer

Date: 27 October 2023

ATTACHMENTS

- Attachment 1 – Planning, Environment and Community Services Information Bulletin – November 2023

REFERENCE DOCUMENT

- Nil

DATE: November 2023

PLANNING ENVIRONMENT AND COMMUNITY SERVICES

PECS CAPITAL WORKS

PREVIOUS MONTH'S ACHIEVEMENTS:

- Progressed award for the Moranbah Community Centre Redevelopment project
- Progressed procurement for the Moranbah Animal Management Centre Renewal and Nebo Showgrounds Disability Access projects.
- Awarded Options Analysis and Design for the Dysart and St Lawrence Community Hubs.
- Awarded Clermont Caravan Electrical Stage 2 and works commenced.

PREVIOUS MONTH'S ISSUES:

The team faced some minor challenges progressing the award for the Moranbah Community Centre, these challenges related to aligning delivery methodology to negotiated outcomes for the procurement process and workshops. These discussions are nearing completion with an in-principal agreement reached.

CAPITAL PROJECTS UPDATE:

1.88 Percent of Budget Spent - October (Excluding Commitments)



\$12,684,152 of YTD Budget Remaining - October (Excluding Commitments)

14.51 Percent of Budget Spent - October (Including Commitments)



\$11,051,630 of YTD Budget Remaining - October (Including Commitments)

Total Number of Projects	34
Projects in Planning Stage	3

Projects in Procurement Stage	9
Projects in Construction Stage	19
Completed Projects	3

Carry Forward Budget	\$ 841,937.00
Adopted Budget	\$ 12,085,000.00
Commitments	\$ 1,632,521.97
Actual Expenditure	\$ 242,784.87
Remaining Budget	\$ 11,051,630.16

Project Responsibilities

Project	FY23_24 Budget	Stage	Responsibility
MBH Community Centre - Design	\$ 2,850.00	Construction	Community Facilities Team
IRC Pools - Equipotential bonding	\$ 166,882.00	Construction	Community Facilities Team
CLM Sale & Show Revitalisation Stage 2	\$ 9,804.00	Complete	Capital & Project Program Team
DYS Community Hub Design and Construct	\$ 120,000.00	Construction	Capital & Project Program Team
STLAW Community Hub Design	\$ 125,000.00	Procurement	Capital & Project Program Team
CORP Abandoned Vehicle Facility	\$ 19,526.00	Construction	Capital & Project Program Team
CORP Facilities Proactive Capital Program	\$ 15,278.00	Construction	Community Facilities Team
CORP Pools Proactive Capital Program	\$ 12,511.00	Construction	Community Facilities Team
Moranbah Community Centre	\$ 10,000,000.00	Procurement	Capital & Project Program Team
CLM Aerodrome Refueling Tank Upgrade	\$ 58,790.00	Construction	Capital & Project Program Team
CLM Caravan Park Emergent Electrical Work	\$ 238,380.00	Construction	Capital & Project Program Team
NBO Gateway Town Entry Signage	\$363.00	Complete	Economy and Prosperity Team
NBO Truck Wash Renewal	\$ 99,488.00	Construction	Capital & Project Program Team
CORP Tourism Signage Stage 2	\$ 98,149.00	Construction	Economy and Prosperity Team
NBO Hall, Admin, Lib, Museum External Re	\$ 59,734.00	Construction	Community Facilities Team
Pioneer Slab Hut Restoration	\$ 74,043.00	Complete	Capital & Project Program Team
MMT Pool Amenities Refurbishment	\$ 21,043.00	Complete	Community Facilities Team
MMT Wading Pool Shade Replacement	\$ 460.00	Complete	Community Facilities Team
MBH Animal Management Centre Renewal	\$ 200,000.00	Procurement	Capital & Project Program Team
NBO Museum	\$ 25,000.00	Procurement	Capital & Project Program Team
Flaggy Rock Septic - Partial replacement	\$ 220,000.00	Procurement	Community Facilities Team
DYS Civic & Rec Centre Furniture Replace	\$ 25,000.00	Construction	Community Facilities Team

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MBH GCAC 25m pool Dosing Regime	\$ 65,000.00	Procurement	Community Facilities Team
MMT & DYS Swim Pool Dive block renewals	\$ 70,000.00	Construction	Community Facilities Team
CORP Pools Emergent	\$ 100,000.00	Construction	Community Facilities Team
CLM Swim Pool design and emergent works	\$ 100,000.00	Construction	Community Facilities Team
CLM Civic Centre Roof replacement	\$ 500,000.00	Planning	Capital & Project Program Team
GLN Rec Centre - Cold Room replacement	\$ 20,000.00	Procurement	Community Facilities Team
GLN Swimming Pool Storage Upgrade	\$ 85,000.00	Procurement	Community Facilities Team
CORP Halls/Centers Emergent	\$ 200,000.00	Procurement	Community Facilities Team
CLM Caravan Park Utilities Renewal	\$ 40,000.00	Planning	Economy and Prosperity Team
NBO Showgrounds Disability Access	\$ 45,000.00	Planning	Economy and Prosperity Team
NBO Showgrounds Arena Irrigation	\$ 60,000.00	Planning	Economy and Prosperity Team
DYS Miners Memorial	\$ 50,000.00	Planning	Capital & Project Program Team & Economy and Prosperity Team

Projects Completed this Month.

Capital Works Number	Project Description	Comments
CW212945	Clermont Saleyards & Showgrounds Revitalisation Stage 2	Project finished to budget and as per allocated Federal funding

FINANCIAL REPORT:

Nil

DEVIATION FROM BUDGET AND POLICY:

Officers identified the need for an emergent needs project to incorporate Clermont Customer Service and the Library. This aligns with the proposed hubs model but has been facilitated due to identified issues with the Clermont Administration Building. These works are being undertaken through the existing Dysart Community Hub budget but will be fully funded through expected saving in other capital projects, balancing in either Q1 or Q2.

LIVEABILITY AND SUSTAINABILITY

A. Land Use Planning – Operations (as at 24/10/2023)

Volume of Operations	Oct 23	Sep 23	Aug 23	Jul 23	Jun 23	May 23	Apr 23	Mar 23	Feb 23	YTD 23/24	FY 22/23	FY 21/22
Applications Received												
Development applications (MCU / ROL / OPW)	1	1	2	2	1	3	3	3	0	6	19	18
Building works siting concessions	0	1	1	0	1	1	2	1	1	2	13	16
Survey plans for endorsement	0	3	0	0	0	1	0	1	2	3	8	6
Change Requests, Extensions and Exemption Certificates	1	3	3	1	1	2	1	0	0	8	8	6
Applications Approved												
Developments permits (MCU / ROL / OPW)	0	0	2	2	3	0	2	0	3	4	14	18
Building works siting concessions	0	1	0	2	4	0	0	1	0	3	14	16
Survey plan	0	0	0	0	0	1	0	0	2	0	7	6
Change Requests, Extensions and Exemption Certificates	1	2	3	0	0	0	1	1	1	6	3	9
Planning Certificates	1	0	3	1	7	8	1	5	1	5	33	N/A
Land Application Advice												
State Land Applications	1	3	1	0	2	2	0	1	0	5	10	N/A
Development Enquiries												
CRMs	21	29	30	16	31	29	6	37	29	96	258	N/A

B. Prelodgement Meetings

Project Description	Date
Nil	

C. Regional Land Use Planning

Isaac Region Planning Scheme	<ul style="list-style-type: none"> Preparation of work schedule identifying priorities for Major Amendment 1 of the Planning Scheme. Preparation of a Temporary Local Planning Instrument for non-resident workforce accommodation being progressed. Currently undergoing internal review. Administrative Amendment to the Planning Scheme being prepared. Project Scope for Flood Hazard Planning Scheme Amendment to incorporate revised flood hazard codes and mapping drafted and request to procurement to commence RFQ process. Project Scope phase for Interim Local Government and Infrastructure Plan Amendment to update Population Assumption and Standard of Operational Works, incorporating revision of the Charges Resolution.
Economic & Population Review Isaac Region	Foresight Partners Pty Ltd are in research phase. PECS Committee briefing scheduled for 7 November 2023.
Priority Development Area (PDA) Revocation	<p>Project is currently progressing in accordance with below:</p> <ul style="list-style-type: none"> Data transfer from EDQ to Council of historic records to inform Issues Audit Awaiting confirmation of approval pathway with EDQ following issuing of report on different planning requirements under Development Scheme versus Planning Scheme.
Isaac Resources Excellence Hub	Masterplan being reviewed with intent to finalise to support progression of Ministerial Infrastructure Designation application.
Greater Whitsunday Housing Project	Draft Action Plan received and to be reviewed.
Development Assessment Improvement Project – Standard conditions	Revised standard condition package has been received and is currently undergoing final review.
Professional Development and Advocacy	Manager Liveability and Sustainability and Director PECS attending Planning Institute Australian Central Queensland Planning Symposium in Rockhampton on 9 November and are presenting ' <i>Bust to boom to brilliance – strategic planning for the future of Isaac's resource communities</i> '.

D. Infrastructure Planning

Project / Initiative	Update
Infrastructure Charging Framework and Local Government Infrastructure Plan (LGIP).	Infrastructure Charge Register is currently being finalised and will be available on website. Outstanding infrastructure charges are currently being investigated in collaboration with Finance. Following finalisation of Infrastructure Charge Register, a pathway for recovery of any outstanding

	charges will be defined. This process will include the noting of outstanding charges on rates notices.
Flood Studies	<ul style="list-style-type: none"> Styx River to Plane Creek South Flood Study: Communication package being finalised and update to Disaster Management web site. Calibration Report finalised. Clermont, Nebo and Moranbah Update Flood Study: Clermont, Nebo and Moranbah Update Flood Study and Hazard Mapping completed and closed out.

E. Environment, Biodiversity and Land Management

Project / Initiative	Update
Biosecurity	
Biosecurity Plan	<ul style="list-style-type: none"> Draft Biosecurity Plan finalised. No response to internal consultation. Draft Biosecurity Strategy review underway. Program Leader – Environment and Sustainability attended LGAQ Biosecurity and Stock routes briefing.
Pest Management – Invasive animals	<ul style="list-style-type: none"> 177 dingo scalps were claimed in October. Round 2 of 1080 Wild Dog and Feral Pig Baiting Program currently underway. 17 Bait stations attended for delivery to date.
Pest Management – Aerial Feral Pig Control Program in conjunction with NQ Dry Tropics	<ul style="list-style-type: none"> September shoot completed. 1384 feral pigs and 9 wild dogs were eradicated for a cost of \$42/head. Project is being funded and undertaken by NQ Dry Tropics with support from IRC.
Pest Management – Aerial Feral Pig Control Program in conjunction with Whitsunday Regional Council.	<ul style="list-style-type: none"> Aerial shoot conducted on Eaglefield cluster on 29/05/2023. 232 pigs were eradicated. Awaiting report from Whitsunday Regional Council.
Pest Management – Salvinia	<ul style="list-style-type: none"> Salvinia downstream from Hoods Lagoon sprayed and biocontrol introduced Weevil breeding is slowing with increased day length Booms established across lagoon to trap salvinia currently effective in limiting significant salvinia spread. Drying of shallow areas of lagoon aiding control
Regional Pest Management	<ul style="list-style-type: none"> Awaiting minutes from NQ Dry Tropics Pest Management Group
Natural Resource Management	
Reef Guardian Council Action Plan	<ul style="list-style-type: none"> Manager L&S attended the Reef Guardian Councils Executive Meeting in Gladstone on 18 and 19 November. Awaiting outcomes of Reef Guardian Councils Program – Activating Local Councils' Reef Action Plans Funding applications. Projects submitted: <ul style="list-style-type: none"> Feral Pig Control Program (Aerial Shooting)

	<ul style="list-style-type: none"> – Notch Point Reserve Management and St Lawrence Wetland Restoration – Solar installation on community facilities
Great Barrier Reef Cleaner Road Run-off Program	<ul style="list-style-type: none"> • This is a joint project between Local Government Association of Queensland (LGAQ), Engineering and Infrastructure (E&I) and Liveability and Sustainability (L&S) at Wuthung Road. • LGAQ Project team visited IRC on 10/10/2023. Wuthung is no longer a suitable site due to cracking soil in drains. Peakvale Road has been selected to continue the trial and undergoing internal consultation before comms are released
Water monitoring	<ul style="list-style-type: none"> • Water testing of Hoods Lagoon undertaken as part of 6 monthly baseline data. • Sourcing of water testing equipment progressing to enable officers to undertake in-house water testing at the Clermont Enviro Lab.
Flying Fox Management	<ul style="list-style-type: none"> • Little red flying foxes returned to Clermont as of 28/08/2023 • Flying foxes returned to Moranbah as of ~ 09/09/2023 <p>Round 4 Flying Fox Roost Management Local Government Grant Program:</p> <ul style="list-style-type: none"> • Hoods Lagoon Roost Management Plan (co-funded with DNRM) <ul style="list-style-type: none"> ◦ Plan adopted at Council meeting on 27 September 2023. • Community-based Social Marketing (CBSM) (co-funded with DNRM) <ul style="list-style-type: none"> ◦ Pilot project ideas to overcome barriers to be considered for roll out in Moranbah • Clermont Community Business Group <ul style="list-style-type: none"> ◦ Possible flying fox habitat planting project has been incorporated into the Hoods Lagoon Management Plan. <p>Round 6 Flying Fox Roost Management Local Government Grant Program:</p> <ul style="list-style-type: none"> • Application submitted to undertake low level actions under the Hoods Lagoon Management Plan. Awaiting results of funding application.
Stock Routes	
Stock Route Permits	<ul style="list-style-type: none"> • No current permits
Stock Route Management Plan	<ul style="list-style-type: none"> • New Stock Route legislations came into force from 1 July 2023 • Template produced by LGAQ to create Stock Route Management Plan. Implications of legislation changes currently being reviewed however Council will be required to update their Stock Route Management Plan.
Sustainability	
Emission Reduction Roadmap	<ul style="list-style-type: none"> • Draft Emission Reduction Roadmap nearing completion for internal consideration and Council engagement. • Scope for Emission Baseline Audit currently being prepared for progression to procurement.

F. Emerging Issues

Nil

G. Next Month's Program

- Economic and Population Review Isaac Region Study research phase and 7th Nov Council Briefing
- Styx River and Plane Creek (South) Flood Study Defined Flood Event Modelling phase and site inspection week of 20th November.
- Install PASS samplers at new site for Great Barrier Reef Cleaner Road Run-off Program
- Progress Flood Hazard Planning Scheme amendment package through procurement and prepare Council report for resolution of Planning Scheme Flood Hazard Amendment and Adoption of Flood Studies. Expand to include Major Amendment items included in Amendment Register.
- Ongoing: Local Government Infrastructure Plan- update Parks Network Schedule of Works (SOW), Water SoW and commence Sewerage SoW.
- Healthy Rivers to Reef Report Card Launch at Clearview
- Progress Interim Local Government Infrastructure Plan Amendment and update Adopted Infrastructure Charges Resolution through procurement.
- Internal feedback on Biosecurity Plan collated and Plan finalized for adoption.
- Finalise standard conditions for development assessment.

H. Deviation from Budget and Policy

- Significant dingo bounty claims in recent months resulting in exceedance of annual dingo claim budget.

INFORMATION BULLETIN



HELPING TO ENERGISE THE WORLD

ABN 39 274 142 600

I. Development Application Status

Development Application Status as at 27 October 2023								
Application Number	Applicant	Proposal Description	Level of Assessment	Date Lodged	Property Address	Lot and Plan	Development Application Stage	Planning Officer
MCU23/0012	John & Jessica Frater	Extension to Currency period - MCU - Truck stop and Motel	N/A	8/08/2023	82083 Bruce Highway, Clairview	Lot 9 on RP617819	Part 5: Decision	Sarah Lawley
MCU18/0011.02 Refer to MCU18/0011 (PA17020)	Iberdrola Australia Development Pty Ltd - CI- RPS AAP Consulting Pty Ltd	Minor Change Application MCU Changing a development approval for a solar PV farm to modify the sites access arrangements and the hours of construction	Code	6/09/2023	353 Manly Access Road, Clarke Creek	Lot 2 on RP801346 & Lot 1 on RP801346	Part 5: Decision	Sarah Lawley
MCU23/0008 <i>Moranbah FDI Application</i>	Sirrom Corporation Pty Ltd CI- Adams + Sparkes Town Planning	Material Change of Use - Extension to Existing Non-Res Works Accommodation	Impact	9/06/2023	28A Acacia Street & 32/34 Acacia Street, Moranbah	Lot 1 on CP860074 Lot 48 on GV814693	Part 3: Information	Sarah Lawley
RAL22/0004	Peter Mifsud CI- Wall Planning	Reconfigure a Lot - Boundary Realignment	Impact	27/06/2022	1347 Kenlogan Road, Kilcummin	Lot 1 on DC170 Lot 8 on DC59	Part 3: Information	Sarah Lawley

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	Development Application Status as at 27 October 2023							
Application Number	Applicant	Proposal Description	Level of Assessment	Date Lodged	Property Address	Lot and Plan	Development Application Stage	Planning Officer
MCU23/0005	Tay Glen Dozer Hire Pty Ltd C/- RPS	Material Change of Use – Extractive Industry and	Impact	4/05/2023	Part of Lot 3 Saraji Road, Dysart	Part Lot 3 on SP314273	Part 4: Public Notification	Sarah Lawley
MCU22/0016	Jellinbah Group Pty Ltd C/- SMEC	Material Change of Use – Extension to Non-res workers accomm (144 units) and ancillary uses	Impact	25/10/2022	58 Queen Elizabeth Drive DYSART QLD 4745	Lot 21 on SP320183	Part 5: Decision	Sarah Lawley
RAL23/0003	Longwall Group C/- RPS	Reconfiguration of a Lot – 3 Lots into 2 Lots and an access easement	Code	3/07/2023	30 Bacon Street, Moranbah	Lot 4 on SP255033 Lot 5 on SP255033 Lot 8 on SP255033	Part 3: Information	Sarah Lawley
RAL23/0004	Channel Seven QLD Pty Ltd C/- RPS	Reconfiguration of a Lot – Access Easement	Code	21/08/2023	11881 Peak Downs Highway & 12143D Peak Downs Highway, Coppabella	Lot 1 on SP251730 & Lot 30 on GV337	Part 3: Information	Sarah Lawley
MCU23/0006 <i>Moranbah FGA Application</i> <i>Refer to:</i> <i>MCU17/0043.01</i>	Village National Coal Country Properties C/- Murray & Associate	Material Change of Use – Non-resident workforce accommodation (84 additional units) Note: 5M97372 – 437 units existing 78CP901715 – 84 additional units Lot 5 and Lot 78 to be amalgamated	Impact	31/03/2023	Goonyella Road, Moranbah	Lot 78 on CP901715 Lot 5 on M97372	Part 3: Information	Sarah Lawley

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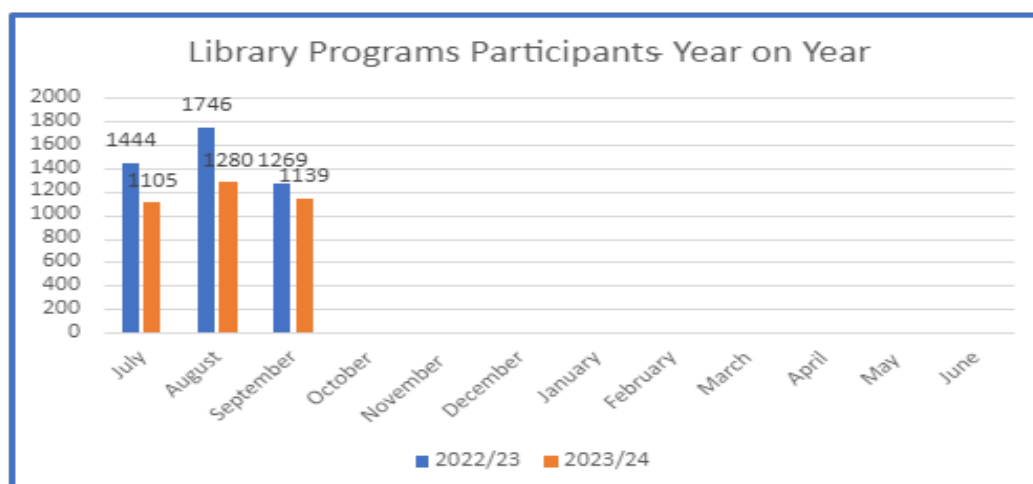
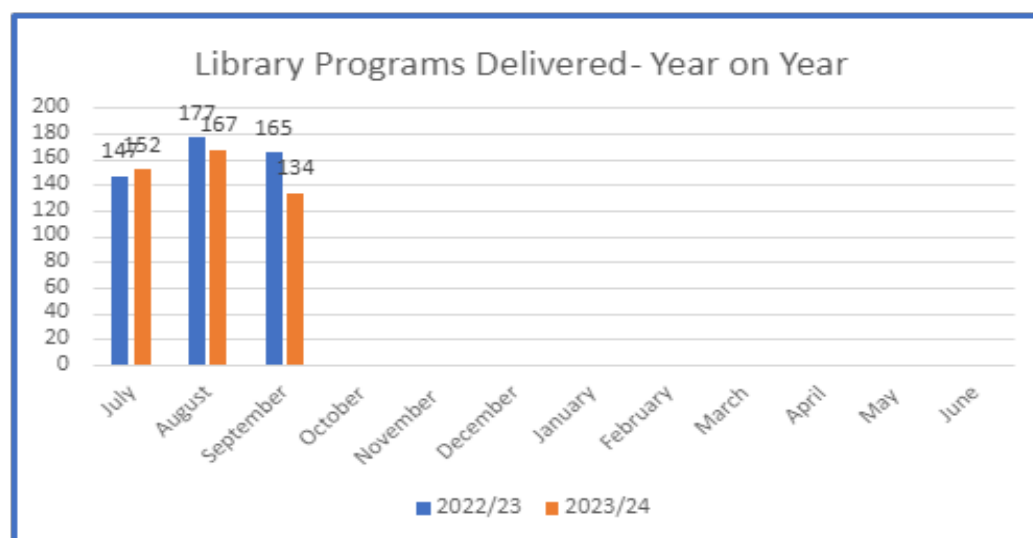
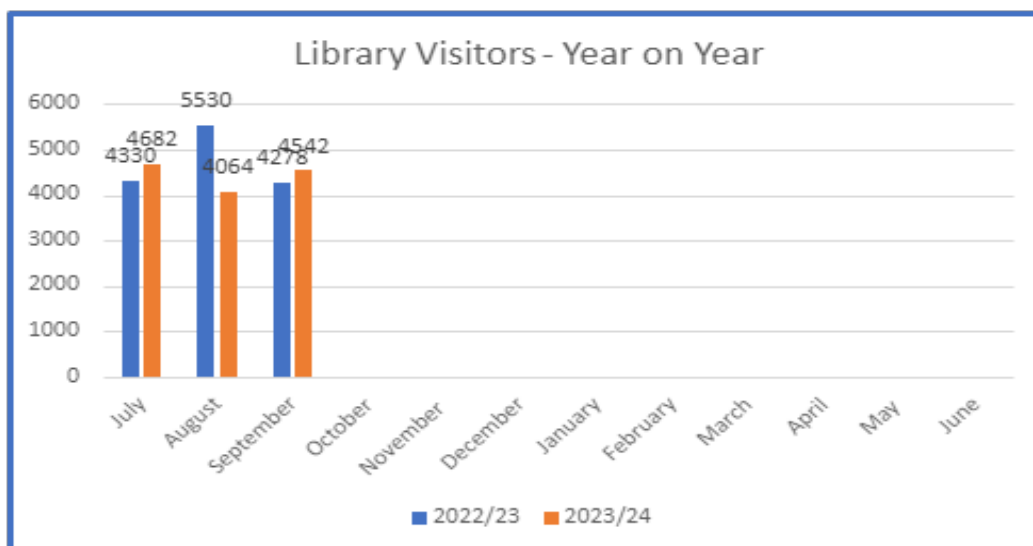
RAL23/0001 in conjunction with MCU22/0015	Sizer & Cogill Bulk & General Carriers Pty Ltd C/- Milford Planning	Reconfiguration of a Lot - 1 Lot into 2 Lots	Impact	5/04/2023	1461 Mount Molaren Road, Kilcummin	Lot 4 on RP842862	Part 5: Decision	Sarah Lawley
MCU22/0015 in conjunction with RAL23/0001	Sizer & Cogill Bulk & General Carriers Pty Ltd C/- Milford Planning	Material Change of Use - Rural Industry (Bulk Grain Storage)	Code	21/10/2022	1461 Mount Molaren Road, Kilcummin	Lot 4 on RP842862	Part 5: Decision	Sarah Lawley
MCU23/0011 Civeo Coppabella C/- Tract PA13076	The Mac Services Group Pty Ltd C/- Tract Consultants Pty Ltd	Material Change of Use - Preliminary Approval to vary the original Application for Preliminary Approval (Planning Act 2009) Material Change of Use - Non Resident Workers Accommodation to allow 2,700 Accommodation Units and a Development Permit for 342 Accommodation Units in Stage A	Impact	7/08/2023	12738 Peak Downs Highway, Coppabella	Lot 9 & 10 on SP244495	Part 5: Decision	Sarah Lawley
MCU18/0011.01	Iberdrola Australia Pty Ltd C/- RPS AAP Consulting Pty Ltd	Other Change - Material Change of Use Renewable Energy Facility (Solar Farm) *Temp Non-Res Worker Accommodation for Construction Camp *Transition Line alignment *additional parcel of land (*8ROP162)	Impact	4/09/2023	353 Manly Access Road, Clarke Creek 18543 Marlborough Sarina Road, Clarke Creek	Lot 1 on RP801235 Lot 2 on RP801346 Lot 8 on ROP162	Part 3: Information	Sarah Lawley

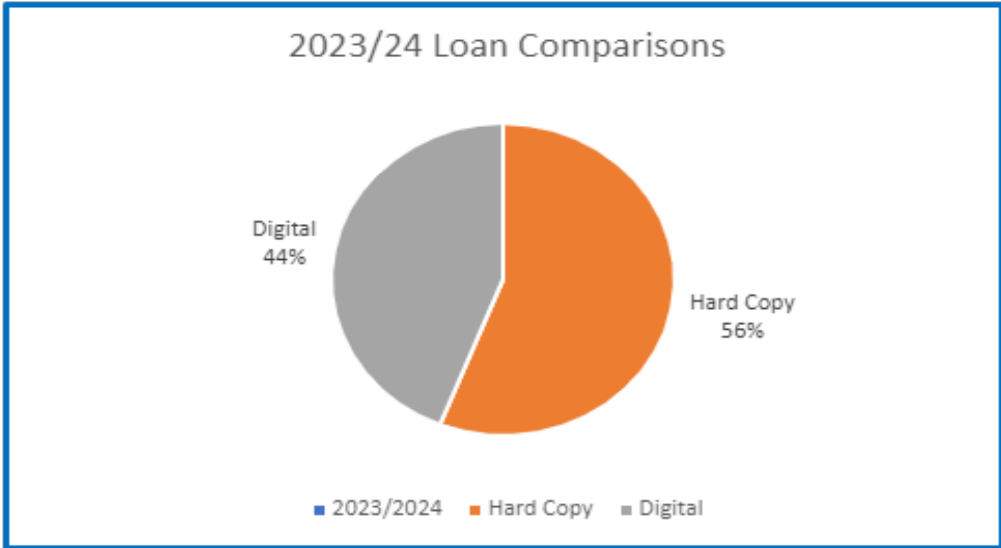
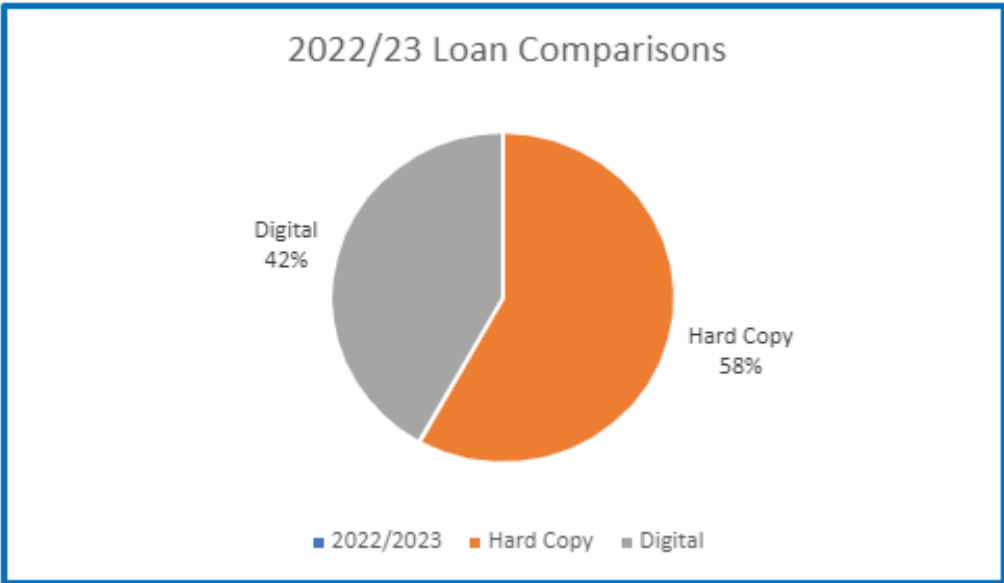
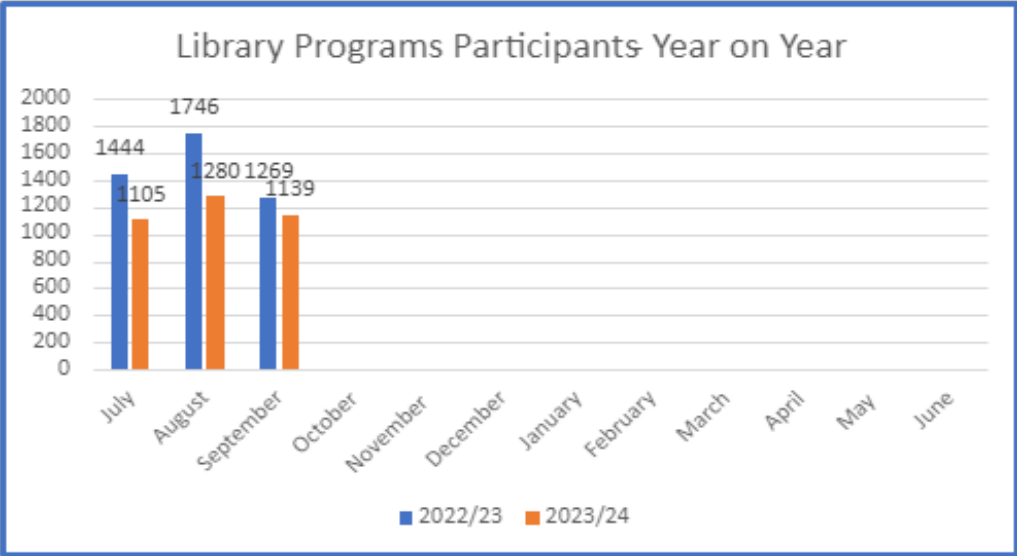
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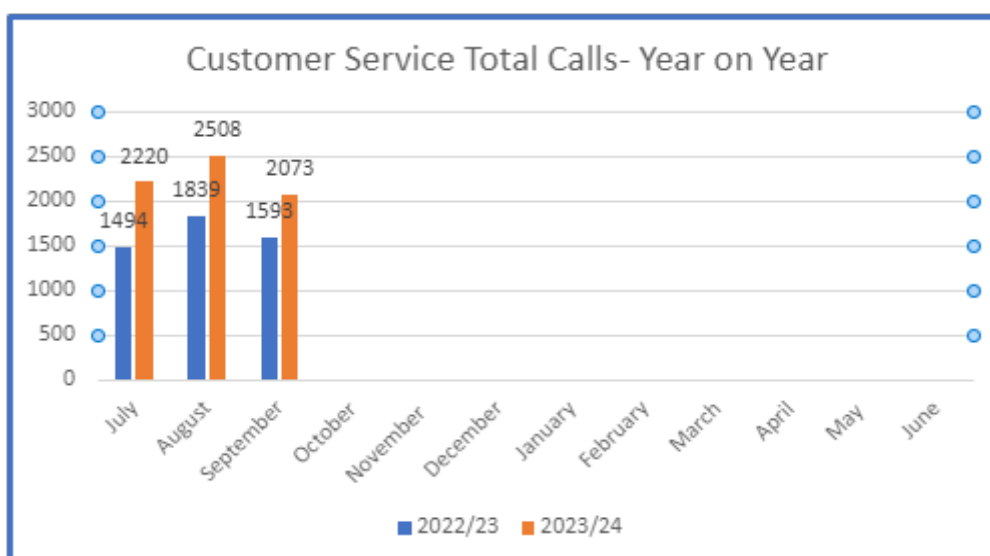
	Development Application Status as at 27 October 2023							
Application Number	Applicant	Proposal Description	Level of Assessment	Date Lodged	Property Address	Lot and Plan	Development Application Stage	Planning Officer
MCU23/0007	Paluma Road Pty Ltd C/- Justin Peel	Material Change of Use – Service Station	Impact	3/05/2023	19 Cemetery Road, Nebo	Lot 42 on WHS349	Part 3: Information	Sarah Lawley
MCU23/0013 Refer to PA12244	Tracko's Property Pty Ltd C/- RPS AAP Consulting Pty Ltd	Minor Change to Development Approval Material Change of Use – Multiple Dwellings (4) Reduce number of units from 4 to 3	Code	25/09/2023	21 & 23 Oxford St, Nebo	Lot 11 & 12 on SP258280	Part 1: Application	Sarah Lawley
MCU23/0005	Tay Glen Dozer Hire Pty Ltd C/- RPS	Material Change of Use – Extractive Industry and	Impact	4/05/2023	Part of Lot 3 Saraji Road, Dysart	Part Lot 3 on SP314273	Part 4: Public Notification	Sarah Lawley
MCU23/0001 & QPW23/0001	BHP Mitsubish Alliance C/- RPS AAP Consulting Pty Ltd	Material Change of Use – Utility Installation (above-ground mine-affected water pipeline) Op Works – Excavation and filling for above-ground mine-affected water pipeline	Impact	20/12/2022	Golden Mile Road, Dysart	Multiple	Part 5: Decision	Sarah Lawley
RAL23/0005	Anglo Coal (Capcoal ManagementP Pty Ltd C/- AECOM Australia Pty Ltd (AECOM)	ROL – Boundary Realignment	Code	16/10/2023	3198 Mackenzie River Capella Road & 162 Lindsay Road, Mackenzie River	Lot 4 on SP184275 & Lot 19 on SP76924	Part 1: Application	Sarah Lawley

ENGAGED COMMUNITIES

Libraries







Museums

Facilitate and deliver a calendar of events and programs which celebrate the Isaac Region, its diverse communities, and interests.	Nebo Bush Poets' Smoko at Nebo Museum Total attendance: 84 Lyn Laver Artist Talk & Landscape Workshop at CHC Total attendance: 6 Margaret Burgess Art Conversations Total attendance: 10
Provide culturally supportive and historically relevant museum and gallery services at regional venues.	Nebo Museum reopened after capital works project. Exhibitions: <i>Faces of the Peak Downs</i> and <i>Back on Track</i> on display at Clermont Historical Centre.

Community Engagement, Programs and Events

Engaged Community Officers Supporting Roles

The Community Engagement, Programs and Events team, and the fluidity of their roles and skills is something our team takes great pride in. In the month of August Community Relations Officers spent approximately 41 hours collectively assisting in Frontline Service Roles (both Library and Customer Service), Community Centre Staff and other areas across Council. The Community Engagement Program and Events team also collectively spent approximately 35 hours in the month of August undertaking and organising Outdoor Bookings across the region. The Arts and Cultural Programs Officer is working with the Economy and Prosperity team members on planning for the 2024 St Lawrence Wetlands Weekend, with approximately 10 hours of work undertaken in September.

International Legends of League

The Acting Manager of Community Engagement, Programs and Events has been working alongside the International Legends of League providers to support the event and school visits being delivered throughout the Isaac Region. The event was held in Moranbah on Saturday, 14 October 2023.

Seniors Month

Council's Seniors Month celebrations are half underway with mixed attendance across the Region. Middelmount had one Senior attend the event, which is an ongoing trend with struggling to get the senior demographic in Middelmount to engage with Council. Nebo hosted their Seniors' event at the Museum with an afternoon of guessing the artefact and games planned, which had no participants. This is very unusual for Nebo, the Community Engagement, Programs and Events Team is investigating further as standard practice advertising (poster, digital, email and social media) were used. The Moranbah Seniors event was well attended with Seniors enjoying a shared meal and rounds of Bingo. This event was co-developed with Moranbah District Support Services and Hinterland Community Care.

Queensland Community Development Conference

The Coastal Community Relations Officer, Coastal Community Assistant, Middlemount/Dysart Community Relations Officer, Clermont Community Relations Officer and the Acting Manager of Community Engagement, Programs and Events had the opportunity to attend The Queensland Community Development Conference in October. It was an opportunity to gain experience and information about the significant changes in Queensland Neighbourhood Centre funding agreements and operational requirements as well as getting a deeper understanding of the principles of Community Development work and how it will translate into our Local Government setting and unique communities. Main points of note for future Community Development work in our region include how Local Government can be 'helpful' rather than 'help' in situations and that Community Development practice provides space for meaningful and continuous conversations to happen over time, organically.

Arts and Culture

Glenden Recreation Centre hosted one show of the Spring Tour of the Festival of Small Halls on the evening of Wednesday 11 October 2023 with 25 Adults and 20 children attending. This live music event was a Council led initiative supported with funding from the Regional Arts Development Fund. The "Miners' Memorial Community Exhibition" was installed in the Coalface Art Gallery on Friday 20 October 2023 and opened to the public on Monday 23 October 2023. The gallery will open from 8.30am to 11.30am on Sunday 29 October 2023 to enable visitors to the Moranbah Markets to see the exhibition.

Nebo 100 Year Celebrations

It is 100 years since Nebo was gazetted as a town on 3 November 1923. Isaac Regional Council will celebrate this 100year commemoration with an open community day and street party in Reynolds Street. The event will be held in Reynolds Street with the street closed off to traffic, and Water Street between Kemmis and Mary Streets closed off to traffic.

The community day event will include:

- An official unveiling of a commemorative plaque by the Mayor at Centenary Park and cutting of a cake.
- Nebo Museum open for viewing and with displays
- Street party with food vans, market stalls, live music, horse and carriage rides, face painting and blacksmithing display and stall.
- Nebo Hall open with stalls/displays from the community
- The Nebo Community Sport & Recreation Club will hold their annual Christmas Fair for the community at the same time (including amusement rides and a visit from Santa) and will be located in Water Street.

The Nebo Museum was successful in obtaining an Isaac RADF to produce a street display including large corflutes of old photos of Nebo town, with a history description and located outside the original building (ie. the Nebo General Store, Nebo Hotel, Council office). The corflutes will also have lighting for night time viewing. After the commemoration, the corflutes will be displayed at the Nebo Museum.

Dysart 50 Year Celebrations

Dysart State Primary School P&C are hosting a Christmas School Fete to celebrate 50 years of Dysart. The Dysart P&C and the Dysart Community Support Group have collated artwork and memorabilia that have been collected over the years to be displayed in the school's main hall. This will showcase in detail, a story of how Dysart came to be. This fun packed afternoon will kick off at 2pm, with a range of activities for all the family to enjoy. Amusement rides, markets, food vendors, petting zoo, live entertainment from Mango Junction, face painters, Santa photos and fireworks are all available to be enjoyed by all.

Notable Upcoming Events/Programs

- Clermont Queensland Bulls Masters Sportsmans Weekend - Thursday, November 2, 2023
- Moranbah Junior Netball End of Year Celebrations - Friday, November 3, 2023
- Moranbah Bowls Club - Friday, November 3, 2023
- Clermont St Marys Parish Fair - Friday, November 3, 2023
- Dysart 50th Birthday/Dysart Primary School Fete - Saturday, November 4, 2023
- Middlemount Boxing and fitness Fight Night - Saturday, November 4, 2023
- Nebo State School Christmas Concert & Awards - Wednesday, December 6, 2023
- Ilbilbie Hall Management Melbourne Cup Luncheon - Tuesday, November 7, 2023
- Middlemount Community School Awards ceremony - Thursday, November 9, 2023
- Moranbah Miners' Memorial Service - Friday, November 10, 2023
- Moranbah Miners Memorial Race Day - Saturday, November 11, 2023
- Glenden State School Awards Night - Thursday, November 9, 2023
- Nebo 100 year Commemoration - Saturday, November 11, 2023
- Clermont State High School End of Year Awards - Wednesday, November 15, 2023
- Moranbah St Joseph the Worker Catholic Church - Friday, November 24, 2023
- Queensland Tourism Awards - Friday, November 24, 2023
- Nebo Central Rodeo Cowboys Association Rodeo - Saturday, November 25, 2023
- St Lawrence Primary School End of Year Celebration - Tuesday, November 28, 2023

ECONOMY AND PROSPERITY

PREVIOUS MONTH'S ACHIEVEMENTS:

Economic Development

- CRC TiME published an article from the pilot Cross-Regional Knowledge Exchange held in the Bowen Basin (<https://crctime.com.au/blog/crcetimes-pilot-cross-regional-knowledge-exchange-in-the-bowen-basin/>). Noting further related projects of interest e.g., Project 1.6 Future-proofing a small local government authority against the impacts of the mining boom and bust cycle – which was a study of Coolgardie WA.
- Following region business survey on take up of a Designated Area Migration Agreement (DAMA), continued consultation with the MIW ED networks has occurred and a proposal for a business case feasibility study to be conducted to enable the regional Chambers to consider the risks and viability of the venture is next steps. There has been interest from the Childcare leadership Alliance of utilising a DAMA should it be activated.
- Investment attraction facilitation ongoing with information sharing by public and private regionally interested parties, (e.g., Samsung CT – renewable energy enquiries).
- Engagement and attendance with Carmila State School visit to participate in waste education and development process
- Attendance and participation in QLD GOVERNMENT: ZeroIN event, and Decarbonisation Accelerated Project launch, which has achieved significant engagement from industry, businesses and govt bodies and associated agencies and is a leading example of the MIW region actively seeking advancement of its region.
- Continued attendance by Mgr E&P as Isaac's sitting member on the Local Buying Foundation board which plays an important role in activation and funding of economic development and business support in MIW and Isaac. Particular highlights in recent times is the funding of the Decarbonation Accelerated program, Trading Track Indigenous Business support program and the Isaac tourism development officer.
- Continued engagement with GW3 and regional economic development members on the GW3 Digital Connectivity roadmap.

Business Support

- Regional Indigenous Business Month activities progressing with neighbouring council's, state departments and NGOs (e.g., Meet the Buyer/Supplier events Dysart and Mackay). Isaac Black Coffee Catch-up event scheduled for Thursday 26 October 1-2pm at Moranbah Town Square Pies and Takeaway in Moranbah.
- Co-hosted IRC pop-up stall for Beef Expo held Friday 27 October at the Clermont Saleyards.
- Attendance, assistance and contributions to regional and State government programs (Small Business Friendly program round table, DESE Local Jobs Program, Jobs Queensland, RDA GW engagement, GW3 Isaac business support group, DES agricultural field days etc), and early preparations for regional 2024 events (Small Business Month, QME, etc.).

- Feedback received from Queensland Small Business Commissioner (QSBC) in relation to IRC's Small Business Friendly program performance report. Interest shown towards Shop Isaac program, Business Chamber project, and 'Home Brewed' business workshop series.
- Expression of Interest sent to QSBC for attendance to an Isaac event in May 2024. Intended to coincide with Isaac Chamber launch and Small Business Month.
- A Shop Isaac Christmas social media campaign and competition "Shout out a local business" is proposed in line with the 2022 campaigns. There will be 7 x \$250 Shop Isaac cards mini prize winners to selected competition entries for "shout out's" to businesses from each of the following areas; Glenden, Isaac Coast, Nebo, Moranbah, Dysart, Middelmount and Clermont, Plus 2 x \$500 Major Prize and 1 x \$1,000 Grand Prize Shop Isaac cards be provided to selected competition entries winners from the entire competition entries for "shouts outs" to business from anywhere in Isaac region. Note that the total campaign prize value of \$3,750 be funded from the Shop Isaac programs breakage funds as per previously resolved and the competition is conducted as per the programs developed Terms and Conditions. This will be the third time the competition has run with the first campaign, viewed over 77,000 times, reached 15,033, had 450 post engagements and 149 entries. The second campaign at Christmas 2022, showed excellent growth with over 100,000 views, reach of 28,706, post engagements 4,920 and total entries 313.
- Noting further there is proposed several additional Shop Isaac initiatives with renewal of the marketing collateral for industry, business and community and intended a variation of campaigns including some that are targeted to allow participating businesses to run a Shop Isaac campaign themselves. Further this new marketing will be supported with a face-to-face program promoting the program benefits to industry and other entities. This is proposed to build on the success to date (over \$700,000 card value loaded). E&P resourcing shortages over the last 12 months have been the delay with retirement and maternity leave and difficulties in attraction to the role impacting the program.

Tourism

- The St Lawrence Wetlands Weekend event secured Gold in the Festivals and Events category at the Mackay Isaac Tourism awards to which the event has been the Gold winner every year now since 2019 and is a significant acknowledgement of Council's & the St Lawrence communities' investment, time, budget and resourcing. The Traditional owners from Koinjmal were represented with Council in accepting the award on stage showing the unique partnership that has developed with Council. Figure 1. Mackay Isaac Tourism awards.
- We are also proud to announce Isaac Region tourism offerings were also recognised at Mackay Isaac Tourism Awards. Silver Award Best Tour Operator for Bush Heli, Silver Award Best Deluxe Accommodation for Country Roads Motor Inn Dysart.
- The Council has received and endorsed the SLWW 2023 Evaluation, Save the Date, preliminary fees and charges SLWW 2024 report, and a two-year Tender Consideration Plan report. SLWW 2024 is scheduled for June 21 to 23, 2024. General admissions, stall fees, and camping fees for the event have all been approved for early advertisement.
- Mackay Isaac's Lucky Catch and Snap concluded on October 8th with over 1,000 participants. The final report will be available on October 27th.

- The recruitment for the Mackay Isaac Tourism Development Officer for the Isaac region (funded through LBF) was advertised, and the interview process is currently pending in early November.
- Engagement at the Adventure Gold Diggers premier community event. The Adventure Gold Diggers TV show was filmed in Clermont and was aired on Channel 7. At the premier attended over 80 people; The first episode was scheduled for Tuesday, October 3, at 8:30 pm and will also be available on the 7 Plus App. Figure 2 Premier of Adventure Gold Diggers at Commercial Hotel in Clermont.
- Progress in Tourism Signage Stage 2 most sign designs have been completed. Meetings with the new owners of the successful install contractor are to occur early November to determine confirmation of installation program timeframe.



Figure 1 Mackay Tourism Awards 2023



Figure 2 Premier of Adventure Gold Diggers at Commercial Hotel in Clermont



Figure 3 GW3/RCOE DeCarbonisation Accelerated

Asset Management

- Nebo Showgrounds Master Plan Advisory Committee reconvened Monday 30 October 2023 for project status updates (e.g., funding, scoping, advocacy, tenure), and the committee's future discussion.
- Nebo Showgrounds Master Plan signage installed at high trafficked areas of precinct.
- Theresa Creek Dam Concept Development Plan presented to PECS standing committee. Plan updated to reflect recommendations. Report drafted for November 2023 reporting period for Council endorsement. Further to note engagement with GHD on the septic project and a grass fire on the neighbouring property that travelled onto Councils land holding were notable activities during September. The grass fire led to review of emergency response procedures (noting that existing fire breaks were effective and the team had already done control management in recent months to mitigate issues).
- Two pavement concessions for Clermont Aerodrome were issued, which will continue to support key stakeholder relationships in the region.
- E&P has made progress in the Bureau of Meteorology weather station lease renewal. An agreement between the parties has been reached, and currently working towards obtaining necessary approvals.
- Clermont Caravan Park has seen the award of the electrical rectification works and beginning of preliminary site activities, with completion timeframes awaiting the confirmation of material delivery. Further the lease option extension to which the current lessee has requested is continuing with valuation in progress, additional matters being resolved in the discussions has been to form an agreement on the reinstatement of existing electrical infrastructure on completion of the lease and the development of a complaints management process given the negative reputational perspective following two complaints about the operation that were posted on Community social media in the last 12 months.
- Ongoing engagement with the Dept of Housing and affordability in regard to an acceptable pathway for Anne ST Nebo estate that release any obligation to Council under the original funding program.

EMERGING ISSUES

- The department has been impacted by long service leave and other staff vacancies affecting project timelines, the team has been resilient and find alternative ways to continue works and deliver on projects.

NEXT MONTH'S PROGRAM:

St Lawrence Wetlands weekend delivery and marketing program, Christmas Shop Isaac campaign plan and delivery, Anne St Nebo estate, Isaac Tourism Trails strategic plan, a number of asset related management processes (bookings, maintenance activities) will be the focus.

FINANCIAL REPORT

Operational Result From Period 1 - 3, 2024 Planning, Environment & Community Service

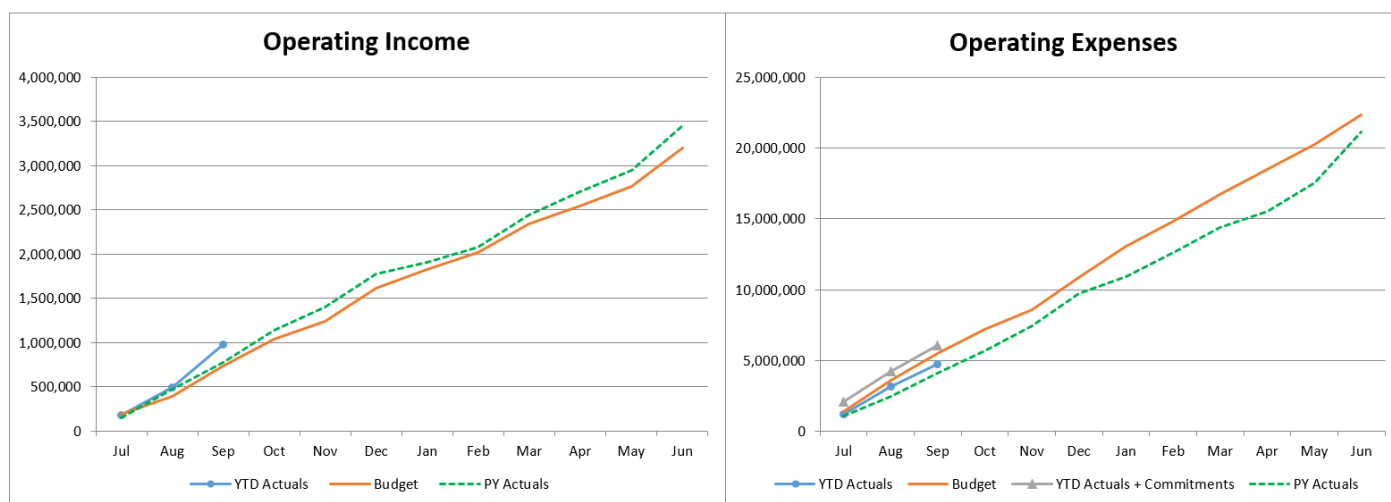


Figure 4 Variance Report Sep 2023

DEVIATION FROM BUDGET AND POLICY

Nil

COMMUNITY FACILITIES

PREVIOUS MONTH'S ACHIEVEMENTS:

Halls & Centres

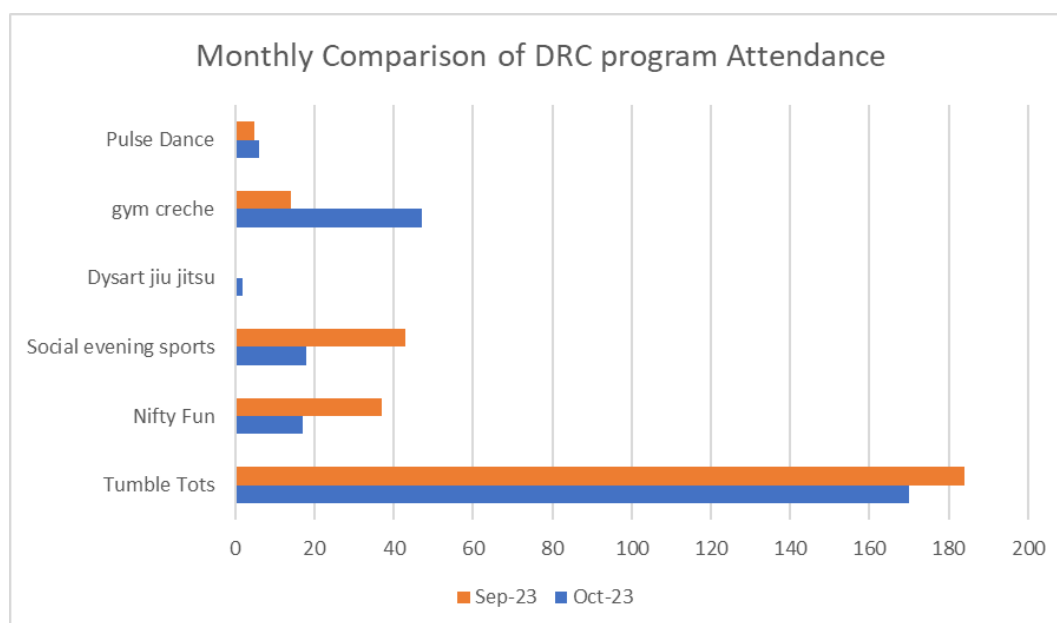
The **Moranbah Community Centre (MCC)** has completed the appropriate disposal of the remaining chattels and has advised the wider Isaac community that construction will begin at the MCC from Monday 23, October 2023 and will continue until works have been completed which will be approximately Monday, 30 September 2024.

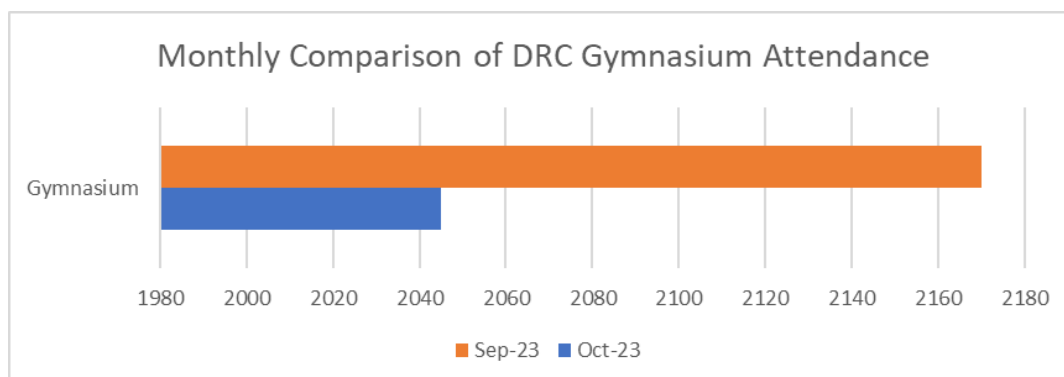
IRC Catering at the Greg Cruikshank Aquatic Centre (GCAC) between 5 October 2023 – 24 October 2023 has had a total of 10 catering bookings.

The MCC staff have been assisting Corporate Properties with cleaning duties which have been greatly appreciated by their department.

The **Dysart Recreation Centre (DRC)** has been busy running their regular programs for the month as follows:

- Tumble Tots = 170 participants
- Nifty Fun = 17 participants
- Social Evening sports = 18 participants
- Pulse Dance Hire = Meeting room 2x hires and Court 1 = 4x Hires
- Dysart jiu jitsu = Meeting room 2 hires (new permanent hire)
- Gym Leased x 2 Rooms = 2045 participants
- Gym Hire Creche Room daily = 47 children





Photos below of participants at Tumble Tots held on Tuesday & Thursdays at the DRC
This program brings parents and carers together to enjoy each other's company and form long term friendships while in Dysart and beyond.



(Photo insert of tumble Tots at the Dysart Recreation Centre)

The **Dysart Civic Centre (DCC)** had 9 bookings for October. This consisted of Electoral Voting, BMA meet and greet, catering bookings, Dance concert with bar service, Anglo Safety Awards night

The **Clermont Civic Centre (CCC)** had 8 bookings for October.

The **Middlemount Community Hall (MCH)** saw 5 bookings for October with a Wellness Expo, Bowen Therapy has booked the use of a room on a permanent basis. Quotes being sourced to upgrade the air conditioners in the Hall as well as quotes for blinds and looking into flooring issues as the floor covering bubbles cause trip hazards.

The **Glenden Recreation Centre (GRC)** held the Hazard Hunter morning tea on 14 October, where our own Community Facility staff were recognised for their winning safety submission. New blinds have arrived to install throughout the GRC. The GRC has had Glencore continue its use of the Stadium to play Futsal and has also had 23 Attendees for the Nija Kids Program which was held on 10 October.



(Photo of Ninja Kids at the Glenden Recreation Centre)

The Festival of Small Halls was a success with seeing 45 attendees enjoying the entertainment which was held on 14 October.



(Photo the Festival of Small Halls at the Glenden Recreation Centre)



(Photo insert of the Hazard Hunter Safety winners Jessica Busscher & Mark Hare from the Glenden Recreation Centre)

The **St Lawrence Hall** has had general maintenance carried out and looking into upgrades to tables and chairs for the facility.

The **Ilbilbie Community Hall** roof is requiring repairs and will be going out to RFQ for the works to be completed due to the extensive nature of the work involved.

The **Carmila Hall** has had general maintenance carried out and looking into upgrades to tables and chairs for the facility.

The **Clark Creek Hall** has had the Clark Creek State School attend and held their school camp on the 5 & 6 of October.

Cemeteries

Funerals and Interments

- Clermont – 03/10/2023 – Anglican Church Service – 10.00am – Lawn Section
- Clermont – 10/10/2023 – Graveside Service – 10.00am – Lawn Section
- Clermont – 12/10/2023 – Graveside Service – 10.00am – Lawn Section
- Enquiry to place mothers' ashes onto relatives' grave in Clermont Lawn section – BRH (Burial Rights Holder) contacted and written authorisation received for ashes interment. Application form completed by applicant. Small plaque designed, paid for, and ordered; Ashes interment will occur when plaque is delivered.
- Burial Register Spreadsheet updated to V359 – uploaded to ECM and a copy placed in I:drive.

Plaques and Memorials

- 2 plaques ordered for CLM cemetery.
- 1 plaque delivered for DSY cemetery wall.
- Liaising with 1 family for memorial plaques for loved one's grave in Clermont.
- Plaque supplier has advised that ordering cut-off date for pre-Christmas delivery is Monday 23/10/2023. Customers with draft plaques have been advised of this cut-off date.

Cemetery Administration

- 21/09/2023 - Draft cemetery policy completed and sent to acting manager of Community Facilities for review and progression for approval.
- 28/09/2023 - Updated list of cemetery assets and equipment completed.
- 21/09/2023 - Estimates received for 3x6m shed for Moranbah cemetery.
- 29/09/2023 - Gap analysis spreadsheet completed for policy and procedures.
- 17/10/2023 – Procurement and Requisition Training via Teams– Training was simple and easy to understand. It was good to do a refresh after quite a few years since last training.

Plot/Niche Purchases

- Clermont – Plot UPDATE– Funeral Director advised that they have not received payment for the funeral of Sally Parrott and the reserved plot that was invoiced to them – FD requested that reserved plot fee be removed from their invoice. Customer has been advised via email that if they want to secure tentatively reserved Plot LG-19 they are required to make payment – Customer was investigating with bank as they believed that they have paid for the funeral and reserved plot fee. Reminder emailed to customer 14/08/2023 and again on 19/09/2023. 17/10/2023 - Family member called asking if it is possible to have a payment plan to pay for the tentatively reserved plot. AR was consulted, who advised that an invoice can be issued which they could be given 3 months to pay for in full. Failure to make full payment within that time frame would result in remaining amount owing being sent to collection agency. Customer has been emailed this payment plan offer.

Enquiries

- Customer requested information asking if family member is buried in a designated indigenous area within Clermont cemetery. No burial records for name requested as burial occurred prior to 1960. No records indicating that Clermont cemetery has designated areas for indigenous or for religious denominational burials.
- Clermont – Family seeking confirmation that they have a reserved plot for mother, next to father's grave. Burial records shown plot was reserved in 2004 and is unpaid. Prior to 2014, plots were reserved and not paid for at time of reservation.
- Clermont – Enquiry seeking confirmation that when customer passes, she can be buried in with her late husband in Lawn Section of cemetery. Burial records checked and first interment was at 8 feet to allow for second interment. Confirmation provided to customer who is Burial Rights Holder of husband's grave. Note made in burial spreadsheet of customers end of life request.
- Clermont – Several enquiries for grave locations of ancestors.

Swimming Pools

- Review of winter service reports and commence planning any recommendations.
- Chemical and reagent procurement various pools.
- Various projects follow up for capital works.
- Assistance provided to the asset team to confirm and check on current pool assets.

The **Greg Cruikshank Aquatic Centre (GCAC)** now has State School conducting swimming lessons with for the next 6 weeks. Followed by two days of carnivals. Two GCAC staff members are contributing their time to help the school by being swimming aides in the water to help with student numbers to ensure their safety. Weekends have ramped due to the heat that is upon us here in Moranbah, seeing patron numbers drastically increase, extra staffing has been required to be on patrol to manage the large numbers of swimmers.

The next month will be a busy one, as a majority of the Pool staff are in their final year of school, they will begin their exam blocks which may see staff shortages as the end of year approaches.

Community education is a topic of concern – we are striving to seek new and effective ways to have safety messages reach the community. Areas of concern are as follows:

- Children under 12 entering the pool on their own or bringing their siblings into the pool with no adult supervision.
- Children Under the age of 5 are to be within arm's reach of an adult. A number of parents are not keeping their under 5's within an arm's reach and allowing them to swim without adequate supervision.
- Contamination – we have had an average of one contamination (combination of vomit and/or faeces) in the pool water every week for the last four weeks. Parents are either allowing their children to swim too soon after eating, failing to change their child's swim nappy regularly, not putting a swim nappy on their child, and/or simply not taking them to the toilet often enough. Contaminations are costing quite a lot in chemical and in entry costs as we have to shut the pool for 24hours and disinfect the pool with chlorine after each occurrence. Discussions have begun to take place to propose effective approaches to get the message out to educate the community on these safety concerns.

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We took delivery of the new “butler” which pulls the blankets in and out on the pool. Also took delivery on the Waterlink Spintouch which will be a benefit to the pool to ensure a better and more accurate water testing due to this new technology.

Ongoing inspection and liaising with IM Industries for water heater faults at GCAC. Further consultation with Dowden’s to review queries and issues raised by contractor, RHEEM to provide formal response. CW GCAC 25m Disinfection upgrade, RFQ released to market closing first week of November. Competitive responses expected, following site inspections.

The Middlemount Pool Dive platforms ordered for Middlemount CW currently in storage at Middlemount depot. Dive block (Works) RFQ decision made and communicated with procurement to withdraw the project and not award due to issues relating to timeline, delivery expectations and budget. New RFQ document capturing Middlemount pool installation only.

Supplier procurement to deliver grandstand and concrete slab for Middlemount pool, grandstand under procurement awaiting delivery instructions, excavation and slab quotes awaiting review.

Discussions with electrical contractors seeking independence advice on CFC electrical claim at Middlemount pool, further follow up required.

Middlemount pool, incident, shard of glass from kiosk windows struck the operator whilst closing the windows, incident logged and reported, minor first aid, no follow up required. Make safe works undertaken contractors contacted to provide quote to replace windows with compliant lockable sliding window and frame.

The Clermont Swimming Centre Overall Site plan, LOA and acceptance from contractor received, initial preplanning meeting and preliminary project meetings underway. Speak Up platform and various consultation, F2F and on-line undertaken through project period. Site visits planned and executed, project on track for expected delivery.

CQ Soil Testing, report provided for Clermont pool, document to be provided to the consultant for detailing the design plan.

Council Liaison Officer for Clermont work camp has reviewed and submitted the application for work assistance at the Clermont pool.

The Glenden Swimming Pool storage and disinfection, review and final option discussions, documentation to be finalised and forwarded to procurement for processing. CW pool pump procurement underway with order issued to supplier, awaiting delivery.

Dowden’s scheduled for attendance to Glenden in November to complete and inspection and review of the irrigation system.

Glenden Pool has various maintenance concerns, awaiting quote to supply parts to repair pool side ladders. Pool pump/filtration fault, lint strainer to be further investigated for repair/changeout. Pool flood lights inspection attended by WNS, work around completed lights are functioning. Plumbing in the toilets, pipes

possibly blocked refer previous investigated concerns and plan additional quotes to undertake major repair of underground pipework to rectify the issue.

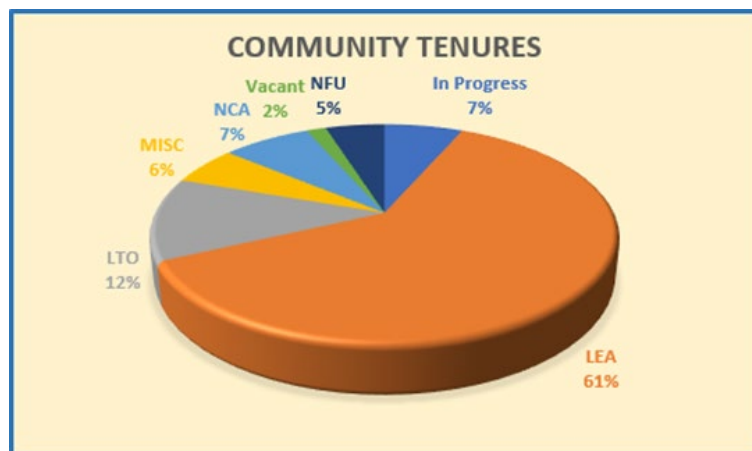
The **Nebo Swimming Pool** has had WNS electrical to provide quote for installation of external pathway/car park lighting.

Nebo Pool User Group meeting was held on 11 October.

The **Dysart Swimming Pool** Dive block (Works) RFQ decision made and communicated with procurement to withdraw the project and not award due to issues relating to timeline, delivery expectations and budget. Further discussion on dive blocks has led to the removal of the Dysart portion of the capital works. Continued investigation with Dysart pool lessee over possible water leak in the pool infrastructure.

PDT – works to renew doors and secure Dysart pool plant room and kiosk.

Leasing



Legend:

Lea – Lease

LTO – License to Occupy

MISC – Miscellaneous agreement

NCA – No current agreement

NFU – Not Fit for Use

In progress	8
LEA	75
LTO	15
MISC	7
NCA	9
Vacant	2
NFU	6

EMERGING ISSUES:

Apart from staff unavailability's, there were minimal issues affecting deliverables.

NEXT MONTH'S PROGRAM:

Halls & Centres

The **Moranbah Community Centre (MCC)** will continue catering for IRC 28 October 2023 to end November 2023 and assisting Corporate Properties with cleaning IRC facilities throughout the region.

The **Dysart Recreation Centre (DRC)** has a continued schedule of bookings for the month of November.

The **Dysart Civic Centre (DCC)** will have 5 bookings in place for November.

The **Clermont Civic Centre (CCC)** has 5 bookings planned for November, including Dancing, meetings, IRC safety Town Talks, BMA bookings, catering and senior's week.

The **Middlemount Community Hall (MCH)** has 6 bookings scheduled for November, including Gymnastics and a popular Boxing tournament night. Broken glass doors are to be repaired at the Hall also.

The **Glenden Recreation Centre (GRC)** will be holding a Paint & Sip session on 22 October, ongoing sessions of Futsal will be held each Wednesday night. Electrical repairs will begin to be carried out. The GRC also requires quotations for repair/replacement of non-working A/C units in foyer and Glass repairs. The Glenden Bowls Club door is to be fitted by a contractor following a vandalism incident.

Carmilla and **St Lawrence Halls** have ongoing issues with air conditioners that are currently being investigated for repairs.

A water delivery will be made to **Clark Creek** amenities as well as the local school.

Cemeteries

Funerals

- Clermont – 23/10/2023 – Graveside Service – 9.30am – Lawn Section
- Dysart wall – Ashes interment and plaque installation – Date and time to be determined.

Swimming Pools

- Continued capital works planning and completion.
- Ongoing site inspections
- Prepare briefs and scopes for upcoming project works.
- Follow up details for GCAC water heater.
- Continue to list and develop 24/25 budget line items

FINANCIAL REPORT

Nil to report at this time.

DEVIATION FROM BUDGET AND POLICY

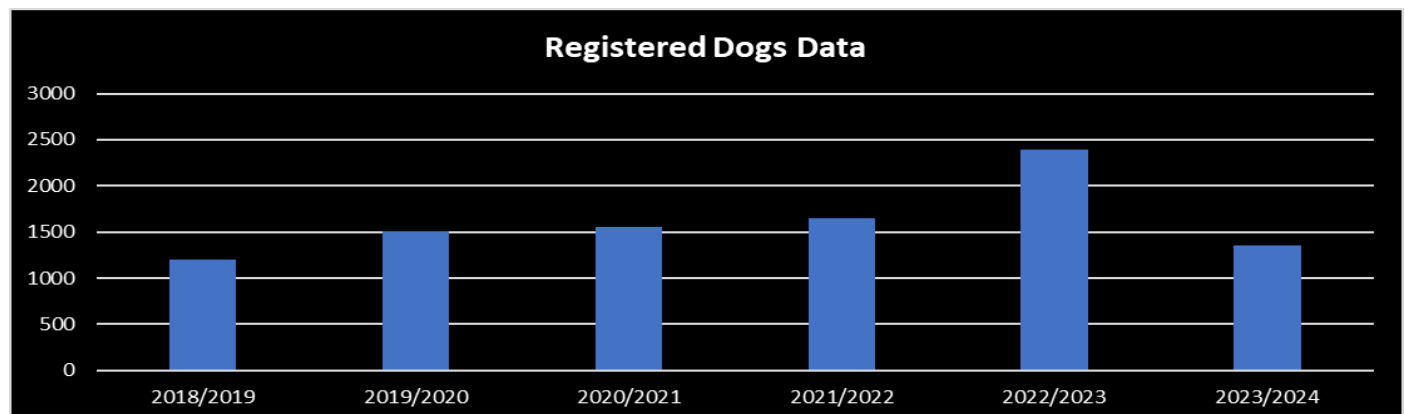
Nil to report at this time.

COMMUNITY EDUCATION AND COMPLIANCE

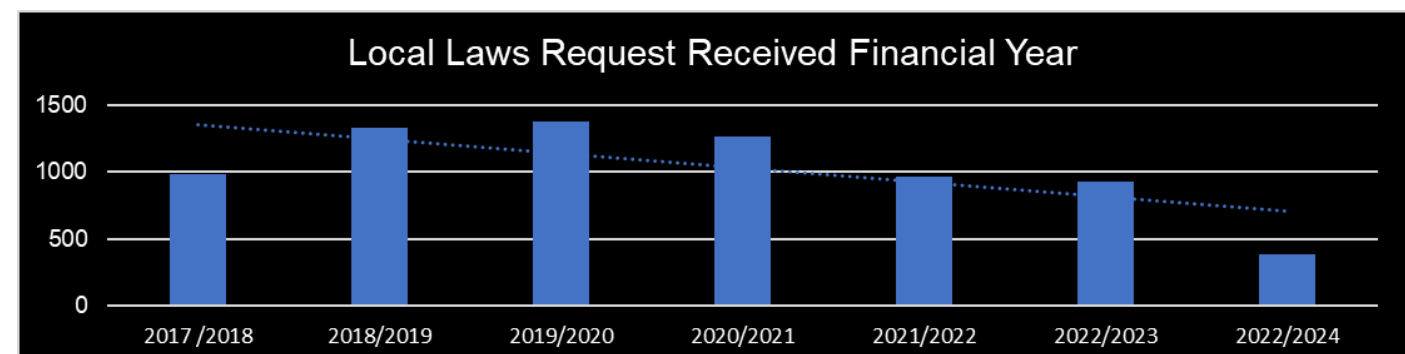
PREVIOUS MONTH'S ACHIEVEMENTS

Animal Management - Registered Dogs

Description	August 2023	September 2023	October 2023	YTD
New Dogs Registered	57	45	12	114
Puppy Registrations (inc. in registration numbers)	13	21	2	36
Dog Registration Renewals	861	350	31	1242
Total Registered				1356
Dog Registration – non renewals				1551



Local Laws Compliance Customer Request Activity



The Local Laws unit received 67 requests in October 2023 resolving 68 requests during the period. The remaining service request is under ongoing investigation.

Building Services

Description	August 2023	September 2023	October 2023	Financial YTD
Building Inspections	0	0	0	0
Pool Safety Inspections	0	0	0	0
Building Compliance Inspections - internal leasing	0	0	0	0
Building Property Searches	19	14	16	59
Archiving of private other certifier approvals	13	8	3	30

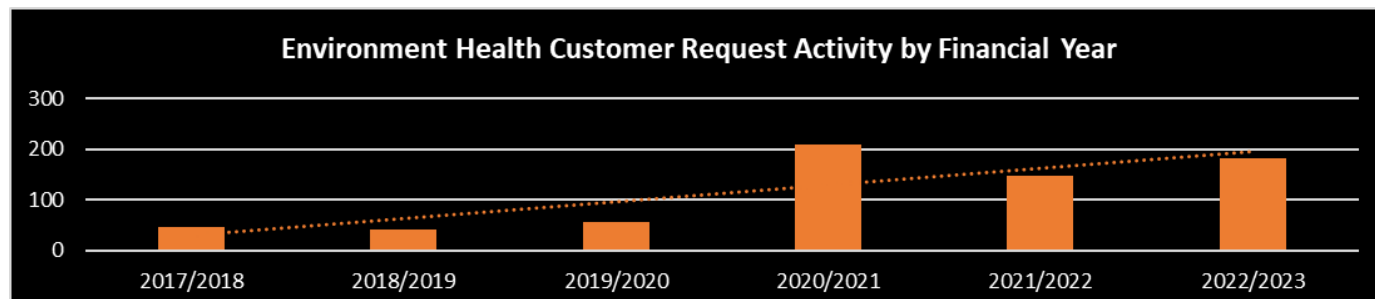
Plumbing Services

Description	August 2023	September 2023	October 2023	Financial YTD
New Applications	9	6	9	25
Total Decided	4	4	8	17
Description	August 2023	September 2023	October 2023	Financial YTD
Plumbing Inspections	10	9	7	46
Trade Waste Audits	0	47	6	54
Backflow Testing	29	1	0	51

Development Standards Compliance Activity

Description	August 2023	September 2023	October 2023	Financial YTD
Reactive Investigations/CRMs received	4	2	0	6
Proactive Investigations	0	0	0	0
Statutory Notices Issued	0	5	0	5
Voluntary Compliance	0	0	0	0
Non-Voluntary Compliance	0	0	0	0
Pool Safety Compliance Inspections	0	0	0	0
Development Audit	2	0	0	0

Environmental Health Services



Environmental Health Services received 10 requests in October 2023 and resolving 4 requests. The remaining service request is under ongoing investigation.

Licensable Activities

Type of Licence	Number
Full Food Licence	154
Non for-profit food licence (notes)	9
Temporary food licence (notes)	8
Sub-Total	171
Personal Appearances Services	6
Total	177
Notes: <ul style="list-style-type: none"> Temporary licenses and Non for -profit licenses are investigated at the time of issue and are not included in the annual inspection schedule. Inspection are conducted when a complaint of service request is received and or when a single large event takes place for example the Clermont Show when officers conduct an inspection program for that that event. These license types are commonly issued for once of events. 	

Service Level	Target	September 2023	Calendar YTD	Current Performance %	Service Level Type
Annual inspection of licensed food businesses undertaken	154 premises	8	8	5.19%	Operational
Annual inspection of licensed businesses that provide higher risk personal appearance services undertaken	6 premises	0	0	0%	Operational

Applications Received	September 2023
Number of Food Business Licence Applications (Amendment of licence)	0
Number of Food Business Licence Applications (New Business)	1
Number of Short-Term Food Business Licence Applications	5
Number of Mobile Food Business Licence Applications	0

Number of Food Business Licences Issued (fixed, mobile, long term temp, short term temp, non-profit, amendment)	5
Personal Appearance Service Licence Applications (New Business)	0
Personal Appearance Service Licence Issued (New Business)	0
Annual Food Licence Renewals Received	25
Annual Food Renewal Licences Issued	30
Annual Personal Appearance Service Renewals Received	2
Annual Personal Appearance Service Renewals Issued	3

HIGHLIGHTS

Staff Training and Development

The Illegal Dumping Officer recently participated in the QGATE Positive Interactions Training held in Brisbane. The training program was funded by the Department of Environment and Science under the Illegal Dumping Partnerships Program. It was facilitated by the QLD Police Service and aimed to teach attendees effective communication skills, personal safety and awareness, and tactics to influence behavioural responses, identify potential risks and threats, and make good decisions under pressure. The training covers a broad range of situations and is designed to equip individuals with the necessary skills to handle various challenging scenarios.

The Program Leader for Community Compliance had attended the Big Hairy People and Pets Summit and Workshop. The summit theme was 'Breaking Down Barriers' and involved multiple organizations sharing their ways of supporting the community and pets, taking into account the different social and ethical groups in the area. The workshop was titled 'The Forensics of Aggression' and provided insights on best practices and procedures for investigating dog attacks and examining evidence. It also helped participants understand canine behaviour and how to interact with them, even in the most challenging situations.

The Lead Environmental Health Officer recently participated in the Propeller Programme, a training program offered by the Local Government Managers Association (LGMA). This programme brings together LG officers from different councils in Queensland to share knowledge and experiences through workshops and group projects. It is an opportunity to learn about the best practices in LG and to collaborate with other councils across the state. The Officer attended the last instalment of the programme and found it very beneficial.

Abandoned and Impounded Vehicles Auction

Abandoned and impounded vehicle Auction is programmed to take place in November 2023. Planning and preparation work continued during the period with updates to the public website.

NEXT MONTH'S PROGRAM

Milestone action in relation to the Illegal Dumping Partnerships Program will continue during the period.

Abandoned and impounded vehicle auction

Report Authorised By:

DAN WAGNER
Director Planning, Environment and Community Services

Date: 27 October 2023

ATTACHMENTS

- Nil