



UNCONFIRMED MINUTES

PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING OF
ISAAC REGIONAL COUNCIL

HELD ON
TUESDAY, 7 NOVEMBER 2023

COMMENCING AT 12.00PM

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 7 NOVEMBER 2023

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ISAAC REGIONAL COUNCIL
UNCONFIRMED MINUTES OF THE
PLANNING, ENVIRONMENT AND COMMUNITY SERVICES
STANDING COMMITTEE MEETING
HELD IN COUNCIL CHAMBERS, MORANBAH
ON TUESDAY 7 NOVEMBER 2023 COMMENCING AT 12.00PM

ATTENDEES

Cr Kelly Veale, Division Five (Chair)
Mayor Anne Baker (*By Video Conference*)
Cr Gina Lacey, Division Three (*By Video Conference*)
Cr Jane Pickels, Division Seven
Cr Viv Coleman, Division Eight (*By Video Conference*)

OFFICERS PRESENT

Mr Dan Wagner, Director Planning, Environment and Community Services
Mr Shane Brandenburg, Manager Economy and Prosperity
Mr Mick St Clair, Manager Liveability and Sustainability
Ms Nishu Ellawala, Manager Community Education and Compliance (*By Video Conference*)
Mr Ken Tucker, Manager Community Facilities
Mr Mark Davey, Capital and Program Project Manager
Mrs Tricia Hughes, Coordinator Executive Support, Office of the Mayor and Chief Executive Officer
Ms Barbara Franklin, Executive Coordinator, Planning, Environment and Community Services
Mrs Donna Wilson, Engaged Communities Administration Officer
Ms Jarrah Butler, Senior People and Capability Business Partner (*By Video Conference*)
Ms Gemma Gooding, Executive Assistant, Office of the Mayor and Chief Executive Officer
Ms Cheye Klieke, Administration Trainee, Planning, Environment and Community Services

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1. OPENING

The Chair declared the meeting open at 12.03pm and acknowledged the traditional custodians of the land on which we meet today and paid her respects to their Elders past, present and emerging.

The Mayor was not in attendance at the commencement of the meeting.

2. APOLOGIES

No Apologies this meeting.

3. DECLARATION OF CONFLICTS OF INTEREST

No conflict of interests declared this meeting.

NOTE:

Council acknowledges that Chapter 5B Councillors' Conflicts of Interest of the Local Government Act 2009 does not apply to a Councillor if the matter to be resolved relates to a corporation or association that arises solely because of a nomination or appointment of the councillor by the local government to be a member of the board of the corporation or association.

4. CONFIRMATION OF MINUTES

Confirmation of minutes from Planning, Environment and Community Services Standing Committee Meeting of Isaac Regional Council held in Council Chambers, Moranbah, commencing 12.00pm on Tuesday 10 October 2023.

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Resolution No.: PECS1113

Moved: Cr Pickels

Seconded: Cr Coleman

That the Minutes of the Planning, Environment and Community Services Standing Committee Meeting held at Council Chambers, Moranbah on Tuesday 10 October 2023 are confirmed.

Carried

ATTENDANCE

Mayor Anne Baker video conferenced into the meeting at 12.05pm.

5. OFFICERS REPORTS

5.1 Minor Community Grants Summary October 2023

EXECUTIVE SUMMARY

This report summarises the minor community grants approved under delegation for the period 1 October to 31 October 2023.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 October to 31 October 2023.***

Resolution No.: PECS1114

Moved: Cr Lacey

Seconded: Cr Coleman

That the Committee recommends that Council:

- Notes the minor community grants approved under delegation for the period 1 October to 31 October 2023.**

Carried

NOTE:

The Committee requested that future grants that increase the broadcasting capacity of 4RFM is considered to be shared by all relevant divisions (to be determined on a case-by-case basis).

ATTENDANCE

Mrs Donna Wilson left the meeting room at 12.20pm.

5.2 Isaac Aquatic Survey Results 2022-2023

EXECUTIVE SUMMARY

In support of Isaac Regional Council's Value, Community Focus, the 2022 – 2023, the Isaac Region Annual Pool Survey was conducted in July 2023. This report provides an overview of the results of the survey and the proposed pathway forward for the findings of the survey.

OFFICER'S RECOMMENDATION

That the Committee recommend that Council:

1. *Receives and notes the results of the Isaac Region 2022-2023 Annual Pool Survey.*

Resolution No.: PECS1115

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Receives and notes the results of the Isaac Region 2022-2023 Annual Pool Survey.

Carried

NOTE:

The Committee requested that actions to be taken from the survey results are provided for consideration of Council adopting these actions when this report is presented to Council at the November 2023 Ordinary Meeting.

5.3

St Lawrence Wetlands Weekend 2024 Additional Fees and Charges

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of additional Fees and Charges for the 2024 St Lawrence Wetlands Weekend event to support early marketing of the event. These food experiences fees are in addition to those adopted under Resolution 8536 on 25 October 2023. In addition, this report seeks to apply a group booking discount to several of those already adopted Fees and Charges for the 2024 event.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

1. ***Adopts the following additional fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:***

Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
** Denote – Discount of 10% applies to Group bookings of 10 or more						
Food experiences	Signature Luncheon experience **	NCR			Yes	\$150.00
	Wetlands High Tea Garden Party **	NCR			Yes	\$40.00

2. ***Endorse to apply the discount of 10% for Group bookings of 10 or more to the following 2024 St Lawrence Wetlands Weekend fees and charges:***
 - a. ***General Weekend Admission – Adult - \$25.00***
 - b. ***General Weekend Admission – Child (5-16 years) - \$5.00***
 - c. ***General Weekend Admission – Local residing postcode 4707 - \$12.50***
 - d. ***Signature Luncheon experience - \$150.00***
 - e. ***Wetlands High Tea Garden Party - \$40.00***
 - f. ***Camping/Caravanning one night - \$25.00***
 - g. ***Camping/Caravanning two nights - \$40.00***
 - h. ***Camping/Caravanning three nights - \$55.00***
 - i. ***Camping/Caravanning four nights - \$65.00***

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Resolution No.: PECS1116

Moved: Cr Coleman

Seconded: Cr Pickels

That the Committee recommends that Council:

1. Adopts the following additional fees and charges listed below for the 2024 St Lawrence Wetlands Weekend ticket sales, inclusive of GST:

Classification	Description	Cost Recovery Or Non Cost Recovery	Head of Power (Relevant Act)	Section Number:	GST Inclusive	2023/2024 Fee
Purchase of tickets via ticket agencies will incur transaction and merchant fee, which are charged at the discretion of the ticketing platform provider.						
** Denote – Discount of 10% applies to Group bookings of 10 or more						
Food experiences	Signature Luncheon experience **	NCR			Yes	\$150.00
	Wetlands High Tea Garden Party **	NCR			Yes	\$40.00

2. Endorse to apply the discount of 10% for Group bookings of 10 or more to the following 2024 St Lawrence Wetlands Weekend fees and charges:

- a. General Weekend Admission – Adult - \$25.00
- b. General Weekend Admission – Child (5-16 years) - \$5.00
- c. General Weekend Admission – Local residing postcode 4707 - \$12.50
- d. Signature Luncheon experience - \$150.00
- e. Wetlands High Tea Garden Party - \$40.00
- f. Camping/Caravanning one night - \$25.00
- g. Camping/Caravanning two nights - \$40.00
- h. Camping/Caravanning three nights - \$55.00
- i. Camping/Caravanning four nights - \$65.00

Carried

5.4 Proposed Animal Inspection Program - Selective Inspection Program

EXECUTIVE SUMMARY

This report presents the proposed Selective Inspection Program for consideration. The purpose of the proposed inspection program is to monitor compliance with the *Animal Management Act (Cats and Dogs) 2008* and *Isaac Regional Council Local Law 1 (Administration) 2011* and *Isaac Regional Council Local Law 2 (Animal Management) 2011*.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Resolve to approve an inspection program; a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up to 31 August 2023 and Council has not received a renewal for that registration to be undertaken between 6 February 2024 and 30 April 2024.*

Resolution No.: PECS1117

Moved: Cr Pickels

Seconded: Cr Lacey

That the Committee recommends that Council:

1. Resolve to approve an inspection program; a Selective Inspection Program of all properties within the Isaac Regional Council area where a dog had been registered up to 31 August 2023 and Council has not received a renewal for that registration to be undertaken between 6 February 2024 and 30 April 2024.

Carried

5.5 Planning, Environment and Community Services FY2023-2024 Capital Projects Progress Summary as at 23 October 2023

EXECUTIVE SUMMARY

This report is to provide an update to the Planning, Environment and Community Services (PECS) Standing Committee and Council, of the progress in the delivery of the Planning, Environment and Community Services 2023-2024 Capital Works Program.

OFFICER'S RECOMMENDATION

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Projects Progress Summary as at 23 October 2023.**

Resolution No.: PECS1118

Moved: Cr Lacey

Seconded: Cr Pickels

That the Committee recommends that Council:

- 1. Receives and notes the monthly Planning, Environment and Community Services 2023/2024 Capital Projects Progress Summary as at 23 October 2023.**

Carried

ATTENDANCE

Mayor Anne Baker ended her video conference with the meeting at 1.24pm (at the end of the Information Bulletin Liveability and Sustainability Update).

6. INFORMATION BULLETIN REPORTS

6.1 Planning, Environment and Community Services Information Bulletin – November 2023

EXECUTIVE SUMMARY

The Planning, Environment and Community Services Directorate Information Bulletin for November 2023 is provided for Committee review.

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OFFICER'S RECOMMENDATION

That the Committee:

1. *Notes the Planning, Environment and Community Services Directorate Information Bulletin for November 2023.*

Resolution No.: PECS1119

Moved: Cr Pickels

Seconded: Cr Coleman

That the Committee:

1. **Notes the Planning, Environment and Community Services Directorate Information Bulletin for November 2023.**

Carried

7. GENERAL BUSINESS

7.1 Cr Gina Lacey Update

Cr Gina Lacey advised the Planning, Environment and Community Services Standing Committee Meeting that she would not be contesting the 2024 Local Government Elections. After 20 years of service to the Isaac Region Cr Lacey advised that she will be taking on a new role in Local Government as Director of Community Services at a Council located in the Northern Territory.

7.2 Mackay Isaac Tourism Chair Vacancy Advertised

Cr Jane Pickels advised that the Mackay Isaac Tourism have just released the position of Chair for their Board. If you know anyone that would be a good fit for the Chair for Mackay Isaac Tourism Board please share the information.

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8. CONCLUSION

There being no further business, the Chair declared the meeting closed at 2.05pm.

These minutes will confirmed by the Committee at the Planning, Environment and Community Services Standing Committee Meeting to be held in February 2024 in Moranbah.

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CHAIR

..... / /
DATE