

# APPLICATION FOR RATES PAYMENT ARRANGEMENTS

Isaac Regional Council is collecting personal information you supply on this form in accordance with the *Information Privacy Act 2009*. Your personal information will be used by Council officers who have been authorised to do so. The information will not be given to any other person or agency unless required by law or unless your permission is sought. Personal information will be handled in accordance with the *Information Privacy Act 2009*.

<b>PROPERTY NUMBER</b>	
<b>PROPERTY ADDRESS</b>	

A separate application is required for each property requiring a payment arrangement.

<b>NAME/S ON ACCOUNT</b>	
<b>OWNER (1)</b>	
<b>DATE OF BIRTH (1)</b>	
<b>OWNER (2)</b>	
<b>DATE OF BIRTH (2)</b>	
<b>POSTAL ADDRESS</b>	
<b>PHONE</b>	
<b>EMAIL</b>	

<b>TOTAL AMOUNT OUTSTANDING (\$)</b>	
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You will need to contact Council to obtain the final payout figure.

**Please note:** It is the responsibility of the ratepayer to arrange payments.

<b>DATE OF FIRST PAYMENT</b>	
<b>PROPOSED PAYMENT AMOUNT (\$)</b>	

**THE AMOUNT MUST BE SUFFICIENT TO BRING THE ACCOUNT UP TO DATE BY THE END OF THE RATING PERIOD.**  
**\*PLEASE READ THE BELOW IMPORTANT INFORMATION AND DECLARATION**

<b>PAYMENT FREQUENCY</b>	<input type="checkbox"/> Weekly	<input type="checkbox"/> Fortnightly	<input type="checkbox"/> Monthly
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## IMPORTANT INFORMATION

Council will review the proposed payment arrangement and confirm in writing with you if the proposal is acceptable. You are encouraged to start making payments straight away as proposed.

Please note all payment arrangements must be cleared by the end of each rating period for which they apply, unless otherwise agreed by Council in writing. No verbal extensions will be granted.

\*The rating periods for each financial year are, 1 July to 31 December (arrangement payments will be accepted up to 28 February) and 1 January to 30 June (arrangement payments will be accepted up to 31 August).

Once the account is up to date you are encouraged to continue making regular payments to reduce the amount due at the time notices are issued.

## DECLARATION

I/we understand that interest will be charged in accordance with Section 133 of the *Local Government Regulation 2012*, at the rate of 12.12% per annum, calculated and compounded daily until the arrears are paid in full.

I/we also understand that if the payment arrangement is not maintained (2 missed payments) then the payment arrangement may be cancelled, and legal recovery commenced without further notice.

Where recovery action is commenced, I understand that I will be liable for all costs associated with the undertaking of this action.

By signing this form, I/we acknowledge that I/we have read and agreed to the terms and conditions stated above.

<b>SIGNATURE</b>		<b>DATE</b>	
<b>PROPERTY OWNER (1) NAME</b>			
<b>SIGNATURE</b>		<b>DATE</b>	
<b>PROPERTY OWNER (2) NAME</b>			

**Please Note:** All owners must sign and agree to this payment arrangement, where there are more than two (2) owners another form must be completed, attached and signed.

Once completed please send form and any attachment to:  
[records@isaac.qld.gov.au](mailto:records@isaac.qld.gov.au) or Isaac Regional Council, PO Box 97, Moranbah QLD 4744  
or deliver in person to your local Isaac Regional Council office.

## DEPARTMENT USE ONLY

<b>PROCESSED BY</b>	Signature	<b>DATE</b>	
	Print Name		